

CPMS Messenger



A timely newsletter for those completing the CPMS forms
NOVEMBER 2013 Prepared by Piet Vermeer & the CPMS Data Team, AMH

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**Questions?
Problems?
Just give us a call**

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IT IS ALL ABOUT MOTS!

Quick MOTS Update:

Thanks to all those that have attended a MOTS Client Entry training so far. It's great to see everyone. If you haven't signed up, it's not too late. See our training calendar posted on the COMPASS web page at:
<http://www.oregon.gov/oha/amh/compass/docs/2013-1015-mots-client-entry-calendar.pdf>.

Additionally, providers are registering for our new MOTS system. Remember, all providers will need to register in MOTS, no matter how they choose to submit data (i.e., Client Entry Tool, OWITS, or EDI). If you did not attend a webinar in October on how to register, we have included a recorded webinar on the COMPASS web page at:
<http://www.youtube.com/watch?v=KckwAk6ujhE>.



Any question regarding these updates, email
MOTS.Support@state.or.us.

KUDO's

We use the Messenger often to point out things that are not going well. Not in this section.

Justin King would like express his thanks to substance abuse providers in Deschutes county for working with him this year to clear almost 3,000 CPMS errors.



Don't Toss That Envelope!

Please take a moment to look at the mailing label on the envelope that you received with the CPMS reports and newsletter. If you see anything wrong with the address or attention line please correct it (in red) and mail it back to CPMS OASIS, Attention Mary Herrle. If it just says "Data Coordinator" on the attention line and you want to change it to a real person, we can do that. Just write in the person's name. Thank you.

CONFIDENTIALITY



NOTICE

This mail may contain information that is privileged, confidential, or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this mail in error, please return to the sender without reading, copying or disclosing its contents to any other person.

Thank you!

Close Your Clients

You must have heard it by now that in the near future we are moving to a new data system. Because of that fact it is extremely vital that you close clients out of CPMS if they are no longer in active treatment. Active treatment is defined as a treatment contact once every **30** days for Substance Abuse or once every **90** days for Mental Health. Another reason for keeping your data accurate and up to date is, and I am pretty sure that this is not



really news to any of you, the fact that we run reports for all levels of Management in State and Federal Government and want to be sure we are reporting good quality information. In order to help speed up the process of closing client and correcting issues in the data system I would like to give you the following helpful hints.

When you are approached by someone from our Data Team by phone, e-mail or fax, please reply as soon as possible. I know we all live busy lives and have a lot on our plate, but your input is very important. Certain situations require your knowledge. Let me give you an example of an issue we run into on a regular basis. The box for the **Birth name** is filled with "same", "unknown" or "none". These are all incorrect values. It should be the **Maiden name** for females or **Last name** usually for males unless the person was adopted at a younger age. We cannot just assume it is the same we need your input.

Also very important for us is that we stay informed about **changes in personnel or facility or phone numbers** in order to maintain good open communications. PLEASE LET US KNOW!!!!

Website location!

Our manuals and e-form applications can be found at:

<http://www.oregon.gov/OHA/amh/training/cpms/index.shtml>

Previous versions of the CPMS Messenger can be found at the same web address



Thank you for taking the time to read through this newsletter. If you have ideas or questions you want addressed in future newsletters, please let me know. – Piet Vermeer, Senior Systems Analyst, AMH, 503-945-5960 or piet.j.vermeer@state.or.us

