


Authorized Signature

Number: AR-13-05
Issue Date: 8/26/2013

Topic: Addictions and Mental Health: Required
Flexible Funding Reports

Due Date: 8/15/2013

Subject: Action Request (AR) 13-05: Required Flexible Funding Reports for MHS 37
Exhibit for 2011-2013, Reporting Period January 1 through June 30, 2013

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Other (please specify): CMHP's, |

Action Required: Send in reports to AMH required in contract under Exhibit MHA 37-flexible funding for 2011-2013 due August 15, 2013

Reason for Action: Reports due on August 15, 2013 have not been received by AMH.

Field/Stakeholder review: Yes No

If yes, reviewed by: County Mental Health Program applicable staff designated by County Mental Health Directors

If you have any questions about this action request, contact:

Contact(s): Kelly Knight (Schedule 1 and Narrative Reports)

Phone: 503-945-5959

Fax: NA

E-mail: Kelly.C.Knight@state.or.us

Contact(s): Tony Guillen (Jail Diversion Reports)

Phone: 503-947-5534

Fax: NA

E-mail: Anthony.GUILLEN@state.or.us



ADDICTIONS AND MENTAL HEALTH DIVISION

John A. Kitzhaber, MD, Governor

Oregon
Health
Authority

500 Summer Street NE, E-86

Salem, OR 97301-1118

Voice: 503-945-5763

Fax: 503-978-8467

TTY: 800-375-2863

www.oregon.gov/OHA/mentalhealth

ANNOUNCEMENT

Date: August 26, 2013

To: County Mental Health Programs (CMHP's)

From: *Ka Wheeler*
Karen Wheeler, Administrator, Addictions and Mental Health

Subject: **Action Request (AR) 13-05: Required Flexible Funding Reports for 2011-2013 for Reports Due August 15, 2013**

AMH is writing to remind you of the required reports noted in your contract under Exhibit MHS 37-Flexible funding for 2011-2013 that were due August 15, 2013, for reporting period January 1-June 30, 2013. To date we have received very few questions regarding these reports and have eliminated the requirement of Schedule 2. If you have not submitted Schedule 1 with Narrative and Jail Diversion reports, you are out of compliance with your contractual requirements.

Where to find the required information?

- MHS 37-Flexible Funding/2011-2013, **Section III**; Page 7., Special Reporting Requirements, 2.C Jail Diversion.
- MHS 37-Flexible Funding/2011-2013, **Section V**, Page 12., Financial Reporting.

Templates for Schedule 1 with Narrative and the Jail Diversion report may be found by clicking on the following link: <http://www.oregon.gov/oha/amh/Pages/reporting-reqs.aspx> or go to <http://www.oregon.gov/OHA/amh/tools-providers.shtml>

Where to submit the two reports?

Email the above referenced reports to the following email address:
Karen.Wheeler@state.or.us

What you should do if you have questions on Required Action?

Please contact:

- Kelly Knight regarding Schedule 1 and Narrative Report and form at KELLY.C.KNIGHT@dhsoha.state.or.us
- Tony Guillen regarding Jail Diversion and form at: Anthony.GUILLEN@dhsoha.state.or.us

Thank-you for your support,

Karen