

**Division of Medical Assistance Programs
Children, Adults and Families Division**

Sandy Wood, Manager
Research, Education Development Section
Karen House, Program Manager
CAF Medical Program

Number: DMAP-IM-08-040
Issue Date: 04/14/2008

Authorized Signature

Topic: Medical Benefits

Subject: Branch Offices and Outreach Facilities helping clients with OHP applications

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify):
DHS staff--SPD, CAF, AMH, DMAP |

Message:

This is just a friendly reminder that we do not hold Outreach facilities responsible to provide OHP application assistance to all people that come through their doors. Outreach facilities have agreed to help people who are receiving or seeking care at their facility. The Oregon Health Plan Application (form 7210) says, "If you need help filling this out, call 800-699-9075 or TTY 800-735-2900", so we rely on branch offices, including the OHP Statewide Processing Center, to provide assistance to those who seek help. Please do not refer anyone to an Outreach facility for OHP application assistance.

If you have any questions about this information, contact:

Contact(s):	Valerie Rux, Policy Analyst – OHP Project Specialist DMAP Communication Section
Email:	valerie.rux@state.or.us