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DMAP Research Education and Development Section

**Number:** DMAP-IM-10-055  
**Issue Date:** 05/11/2010

**Authorized Signature**

**Topic:** Medical Benefits

**Subject:** Incomplete reservation numbers listed on Oregon Health Plan (OHP) Standard Reservation applications mailed on 5/3/10

**Applies to:**

- All DHS Employees
- Area Agencies on Aging
- Children, Adults and Families
- County DD Program Managers
- County Mental Health Directors
- Health Services
- Seniors and People with Disabilities
- Other (please specify): DHS staff and others identified on the SPD, CAF, AMH and DMAP transmittal lists

**Message:**

Due to a printing error, the last two digits were dropped from the OHP Standard reservation number listed on the OHP Standard applications (OHP 7210R) mailed on May 3, 2010.

Please be sure to use the Reservation List Web site to confirm the applicant's OHP 7210R mail date and reservation number. Use the applicant's name and/or SSN/date of birth to search for the reservation information.

We apologize for the extra work this error places on staff processing applications. The problem has been identified and should not happen again.

**Next drawing**

The next drawing will be held May 21, 2010. **Please continue to remind people about the reservation list and encourage them to 'get on the list!' by:**

- Using the link at [www.oregon.gov/DHS/open](http://www.oregon.gov/DHS/open).
- Mailing the OHP 3203 form to: OHP Branch, PO Box 14520, Salem, OR 97309-5044.
- Faxing the OHP 3203 to 503-373-7866 or 503-378-4139.
- Dropping the OHP 3203 off at any DHS field office (call 1-800-699-9075 for locations).
- Calling 1-800-699-9075 or TTY 711, Mon. through Fri. 7 a.m. to 6 p.m.

*If you have any questions about this information, contact*

<b>Contact(s):</b>	DMAP Client and Provider Education (CAPE) Unit
<b>E-mail:</b>	<a href="mailto:reservation.list.questions@state.or.us">reservation.list.questions@state.or.us</a>