

Springs Visitation Change

Beginning September 1, 2016

Time	Day	Location
8:00 p.m.– 8:00 p.m.	Daily	On unit: Butterfly 1, Butterfly 2, Butterfly 3
Child visits: Please contact the unit to schedule.		

Changes:



For the safety and security of Oregon State Hospital (OSH) patients, visitors and staff, OSH has determined that all patient visitors will:

- ◆ Need to complete a visitor application form. OSH will conduct a criminal history check.
- ◆ Will be required to place and lock their personal belongings in an individual locker provided in waiting areas.
- ◆ Will pass through a metal detector and/or be wanded before entering the secure areas of the hospital.

Current patient visitors will have until [September 1, 2016](#) to complete and submit their application. There will be no disruption in your visitation during this process. Beginning immediately, family and friends of new admissions into the Springs Program, will be required to complete the visitor application process prior to their first visit.



Visitor Applications: All Springs visitors will be required to complete the visitor application process.

Visitor Applications are available:

- At the Reception in the main lobby:
- Online at oshfriends.com, or
- By calling the Reception at 503-945-2800 to have an application mailed to you.

Instructions:

- Make sure your application is legible, complete and correct. The hospital will not approve applications if they cannot be read or if information is missing, inaccurate or untruthful.
- Your signature is required on the application.
- Return your application to Reception:
- In Person:
 - **Reception window in the main lobby.** If you wish to visit the day you submit your application, you will be asked to wait while the criminal history check is being completed.

US Mail/Fax/Electronic:

- **Mail** to the following address:
OREGON STATE HOSPITAL RECEPTION
2600 Center Street NE
Salem Oregon 97301
- **Fax** at 503-945-2807; or
- **Email** – print, sign, scan and email the application to
OSH.COMMCENTER@state.or.us

When submitting by mail, fax or email, please allow three to five business days for processing.

If you have questions or would like to check the status of your visitor application, please contact Consumer & Family Services at 503-947-8109 or osh.consumer&familyservices@state.or.us.