



# ACH Direct Deposit StayFit Rewards Program

**PEBB Use Only**  
Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Use this form to authorize PEBB to deposit StayFit subsidy payments into your checking or savings account. This authorization is to remain in full force and effect until the Public Employees' Benefit Board (PEBB) has received written notification from you of its termination in such time and such manner as to afford PEBB and your financial institution a reasonable opportunity to act on it. If your banking information changes, submit another form with your new account information to maintain timely StayFit Reward payments. New Authorizations will supersede any previous authorizations on file. See the second page for more information on ACH credit authorizations.

## Member Information

PEBB Number (P Number), OR Number, University ID or Lottery ID

Last Name	First Name	MI		
Address	Apt #	City	State	Zip
Preferred Email Address	Preferred Phone Number			

## Account Information

### Type of Account:

Checking  Savings

### Is this a personal or business account?

Personal Account  Business Account

Financial Institution Name	Account Holder Name		
Financial Institution Mailing Address	City	State	Zip
Nine-Digit Routing Transit Number	Account Number (include spaces, zeroes & dashes)		
<b>You MUST attach a voided check to this form and complete the section below. (Deposit slips NOT accepted.)</b>			

## Account Authorization - Authorize ACH Credit payment deposit

I hereby authorize the Public Employees' Benefit Board to electronically credit my account designated above for the purpose of gym/fitness facility subsidy payments, and if necessary, electronically debit my account to correct erroneous credits. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of Oregon and U.S. law.

\_\_\_\_\_  
Signature of Account Holder

\_\_\_\_\_  
Date

### International ACH Determination

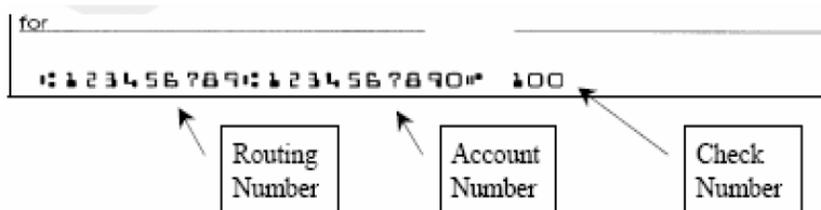
I have payment instructions in place with a US Financial Institution to transfer the entirety of this deposit to my non-US Financial Institution.

**Submit this form and any supporting documents by mail or fax to PEBB/Attn: StayFit Rewards Program**

**Mail to:** 1225 Ferry St SE Suite B Salem, OR 97301  
**Fax to:** 503-373-1654

## Question and Answers about ACH Credits

Where can I find my Financial Institution's routing transit and account numbers on my check?



### **What is an ACH debit authorization?**

The "ACH" stands for Automated Clearing House. ACH is an electronic payment network used by individuals, businesses, financial institutions and government organizations. Electronic ACH payments provide more efficient cash management capabilities and lower costs than traditional paper payments.

### **What am I authorizing PEBB to do?**

By completing and signing the ACH Credit authorization form, you give consent to the Public Employees' Benefit Board to "auto-deposit" StayFit subsidy payments directly into your account and, if necessary, electronically debit your account to correct erroneous credits. To establish this reoccurring deposit you must complete this form and attach a VOIDED check. If you do not have a check we will accept a letter from your Financial Institution that shows both the account and routing number. Please mail this completed form and your voided check, or letter from your Financial Institution to:

PEBB, Attn: StayFit Rewards Program, 1225 Ferry St SE Salem, OR 97301 or by Fax to (503) 373-1654

### **Do I need to fill out this form each plan year that I participate in the Stay Fit Program?**

No. PEBB will continue to deposit into your account as long as you are eligible for the Stay Fit Program. You can change your authorization at any time by submitting another ACH Credit Authorization form. Please provide written notification to PEBB if you wish to revoke your authorization.

### **Do I need to report my Stay Fit payments on my taxes?**

Your Stay Fit subsidy payments may be considered taxable income, consult a tax professional.

**If you have any questions or concerns, please call PEBB at (503) 373-1102.**