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**FAX**

**TO:** Valerie T. Hayes, Director  
Office of Economic Development

**FROM:** Gloria Zacharias, OBDD  
State of Oregon non-entitlement CDBG Program

**DATE:** March 28, 2013

**REGARDING:** 2012 Section 3 Report Submission

**FAX #:** 202-708-1286 # Pages (3, inc. cov)

Ms. Hayes:

The State of Oregon's, Business Development Department is formally submitting the 2012 Section 3 Report for the Oregon non-entitlement CDBG program.

If you have any questions or need anything further please contact Mary at (541) 882-1340 or by e-mail at [Mary.A.Baker@state.or.us](mailto:Mary.A.Baker@state.or.us), or Gloria Zacharias at (503) 986-0132 or by e-mail at [Gloria.Zacharias@state.or.us](mailto:Gloria.Zacharias@state.or.us).

cc: Mary Baker, OBDD

**FAX**

**TO: Valerie T. Hayes, Director  
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**FROM: Gloria Zacharias, OBDD  
State of Oregon non-entitlement CDBG Program**

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**cc: Mary Baker, OBDD**

### Section 3 Summary Report

Economic Opportunities for  
Low – and Very Low-Income Persons

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing  
And Equal Opportunity

OMB Approval No: 2529-0043  
(exp. 11/30/2010)

HUD Field Office:

Section back of page for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip) State of Oregon Business Development Dept. 775 Summer St. NE, Suite 200 Salem, Oregon 97301	2. Federal Identification: (grant no.) <p style="text-align: center; font-size: 1.2em;"><b>DC-41-0001</b></p> 4. Contact Person <p style="text-align: center; font-size: 1.2em;"><b>Gloria Zacharias</b></p> 6. Length of Grant:	3. Total Amount of Award: <p style="text-align: right; font-size: 0.8em;">See State of Oregon 2012 CAPER</p> 5. Phone: (include area code) <p style="text-align: right; font-size: 1.2em;"><b>(503) 986-0132</b></p> 7. Reporting Period: <p style="text-align: right;"><b>January 1-December 31, 2012</b></p> 10. Program Name: <p style="text-align: right; font-size: 0.8em;">CDBG-State of Oregon Administered Program</p>
8. Date Report Submitted:	9. Program Code: (Use separate sheet for each program code) <small>8</small>	

**Part I: Employment and Training (\*\* Columns B, C and F are mandatory fields. Include New Hires in E & F)**

A Job Category	B Number of New Hires	C Number of New Hires that are Sec. 3 Residents	D % of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	E % of Total Staff Hours for Section 3 Employees and Trainees	F Number of Section 3 Trainees
Professionals	6	0			0
Technicians					
Office/Clerical	1	0			0
Construction by Trade (List Trade					
Trade					
Trade					
Trade					
Trade					
Other (List)					
Carpenter	9	7			11
Laborer	40	14			4
Electrician	2	0			0
Cement Mason	8	4			3
Service Worker	82	63			63
Power Equipment Operator	20	3			0
Mason Tender-Brick	4	4			0
Truck Driver	7	1			0
Painter	5	5			5
Sheet Metal Worker	3	3			3
Roofer	6	6			6
<b>Total</b>	<b>193</b>	<b>110</b>			<b>95</b>

\* Program Codes  
1 = Flexible Subsidy  
2 = Section 202/811

3 = Public/Indian Housing  
A = Development,  
B = Operation  
C = Modernization

4 = Homeless Assistance  
5 = HOME  
6 = HOME State Administered  
7 = CDBG Entitlement

8 = CDBG State Administered  
9 = Other CD Programs  
10 = Other Housing Programs

**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$ 14,333,322
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 7,451,914
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

The Oregon CDBG program provides guidance on Section 3 requirements to grant recipients through the CDBG Grant Management handbook. A Section 3 Plan is required.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.