Tenant Income Certification (TIC) Instructions
Elderly Bond Program Only

Funded Properties August 15, 1986 to Current

The TIC is to be completed by the Owner or their Authorized Representative/Agent.

It is a Program Requirement that every household complete a TIC at move-in.

Type of Certification: At the top of each TIC, check the appropriate box for Initial Certification (move-in), Recertification, or Other. If this certification is being completed for reasons other than Move-in or Recertification, indicate the reason. For example, a Unit Transfer, Change in Household Composition, or for another state-required recertification.

Move-in Date: Enter the date the household will take occupancy of the unit; use the format: MM/DD/YYYY

Certification Effective Date: Enter the effective date of the certification; use the format: MM/DD/YYYY
- **At Move-in/Initial**: date must match the date the household moved-in to the unit.
- **At Recertification**: date should be NO LATER than one year following the effective date of the initial certification or certification completed previously.
- **For Unit Transfer**: List the date the household took occupancy of the new unit. If treated as a NEW move-in, Select Initial Certification.

PART I. Property Information

Property Name:	Enter the name of the property
County:	Enter the county in which the property/building is located.
Unit Number:	Enter the unit's number
Address:	Enter the building's address
# Bedrooms:	Enter the number of bedrooms in the unit (SRO, studio, 1, 2, 3, etc).

PART II. Household Composition

Name: List the full last name, first name and middle initial of all household occupants of the unit.

Relation to Head the of Household: Enter each household member's relationship to the head of household by using one of following definition codes:
H – Head of Household
S – Spouse/Legal Domestic Partner
A - Adult Co-Head (not spouse or legal domestic partner)
C – Child

NOTE: Guests are NOT part of the household and are not considered in determining family size for income limits.

Race: Enter each household member's race by using at least one of the following definition codes:

I – American Indian or Alaska Native	**A** – Asian	**B** – Black or African American
H – Native Hawaiian or Pacific Islander	**W** – White	**ND** – Not disclosed

Ethnicity: Enter each household member's ethnicity by using one of the following definition codes:
1 – Hispanic or Latino **2** – Not Hispanic or Latino **3** – Not disclosed

Tilmaamaha Xaqiijinta Dakhliga Kireystaha (TIC)
Barnaamijka Saamiga Dadka waawayn oo Kaliya

Hantida la maalgeliyay Agoosto 15, 1986 ilaa Hadda

TIC waa inuu buuxiyo Mulkiilaha ama Wakiilkiisa Oggolaanshaha haysta/Wakiilka.

Waa shuruuda Barnaamijka inqoys kasta buuxiyo TIC kahor inta uusan soo guurin.

Nooca Xaqiijinta: Qaybta kore TIC kasta, calaamadee bokiska ku habboon Xaqiijinta Koowaad (Helida hantida), Dib u xaqiijinta, ama Wax kale. Haddii xaqiijintaan loo dhammeeyo sababo aan ka ahayn Usoo guurista ama Dib u Xaqiijinta, sheeg sababta. Tusaale ahaan, Badelka Guriga, Isbadelka Tirada Qoyska, ama dib u xaqiijin kale oo gobolku u baahan yahay.

Taariikhda-aad kusoo Wareegtay: Geli taariikhda qoysku degi doono guriga; isticmaal habkaan: BISHA/MAALINTA/SANADKA

Xaqiijinta Taariikhda Dhaqangalka: Geli taariikhda dhaqangalka xaqiijinta; isticmaal habka: BISHA/MAALINTA/SANADKA

- **Usoo guurista/Koowaad**: taariikhdu waa ay isleeyihiin taariikhda qoysku usoo guuray guriga.
- **Dib u xaqiijinta**: taariikhdu waa INAYSAN ka dambeyn hal sano kadib taariikhda dhaqangalka ah ee koowaad ama xaqiijinta guud ee hore.
- **U Wareegida Dhismaha**: Qor taariikhda qoysku degay guriga cusub. Haddii loo arko in Guriga CUSUB loosoo guuray, Dooro Xaqiijinta Koowaad.

QAYBTA I. Xogta Hantida

Magaca Dhismaha:	Geli magaca dhismaha
Degmada:	Geli dalka hantida/dhismaha aad ku nooshahay ku yaalo.
Lambarka Dhismaha:	Geli lambarka dhismaha
Ciwaanka:	Geli ciwaanka dhismaha
Tirada Qolalka:	Geli lambarka qolalka dhismaha (SRO, Qol isku go'an 1, 2, 3, iwm).

QAYBTA II. Tirada Qoyska

Magaca: Qor magaca dambe oo buuca, magaca koowaad iyo xarfaha magaca dhexe ee xubnaha qoyska ee ku nool dhismaha.

Xiriirka kala dhaxeeya Madaxa guud ee Qoyska: Geli xiriirka kala dhaxeeya mid walba oo kamid ah xubnaha guriga madaxa guud ee qoyska adoo adeegsanaya koodhadhkaan qeexitaanka ee soo socda:

H – Hogaamiyaha Qoyska
S – Xaas/nin/lamaanaha Guriga ee sharciga ah
A - Qof wayn oo guriga wax ka hogaamiya (oo aan ahayn xaas ama ninka ama lamaanaha guriga)
C – Ilmaha

OGEYSIIS: Martidu qayb KAMA ahan qoyska oo laguma daro go'aaminta tirada qoyska ee xadka dakhliga.

Jinsiyada: Geli jinsiyadda xubin kasta oo qoyska ka tirsan adiga oo isticmaalaya ugu yaraan mid ka mid ah koodhadhka qeexitaanka soo socda:

I – Hindida Mareykanka ama Alaskan Native	**A** – Aasiyaan	**B** – Madow ama Afrikaanka Maraykanka ah
H – Native Hawaiian ama Dad kale oo kasoo jeeda Jaziirada Pasifiga	**W** – Caddaan	**ND** – Aan La shaacin

Qowmiyada: Geli qowmiyada xubin kasta oo qoyska ka tirsan adiga oo isticmaalaya ugu yaraan mid ka mid ah koodhadhka qeexitaanka soo socda:

1 – Hispanic ama Latino	**2** – Aan ahayn Hispanic ama Latino	**3** – Aan La shaacin

Disabled: Per the Fair Housing Act, the **Definition** of disabled is:

A physical or mental impairment which substantially limits one or more major life activities; a record of such impairment; or being regarded as having such an impairment. For a definition of "physical or mental impairment" and other terms used in this definition, please see 24CFR 100.201. This is available at: [eCFR :: 24 CFR 100.201 -- Definitions.]

Enter one of the following for each household member:
YES - if member is disabled according to the Fair Housing Act's definition
NO - if the member is not disabled according to the Act's definition
ND (Not Disclosed) **-** if the member did not disclose the information

Pursuant to 42 U.S.C. 1437z-8, the housing credit agency administering the low-income housing credit program must, to the best of its ability, provide this disability status information. However, it is the tenant's voluntary choice whether to provide such information. The tenant must be informed that providing this information is voluntary. If the tenant declines to provide the information, the owner/agent shall use their best efforts to provide the information by noting the physical appearance of a physical disability that is readily apparent and obvious or by relying on last year's information. For the purpose of gathering disability status information, NO questions with respect to the nature or severity of the disability are appropriate.

NOTE: If "Yes", this election does not automatically qualify the household per Program Regulations. Please refer to page 2, Part IX, Qualified Households of the TIC.

Date of Birth: Enter each household member's date of birth; use format MM/DD/YYYY.

Student Status: Enter **YES** if the household member is a full-time student.
Enter **NO** if the household member is not a full-time student.

Last Four Digits of SS#: Enter the last four digits each adult household member's social security number, alien registration number or ITIN. If unknown or not disclosed, it is okay to enter '0000', '9999' or the format accepted by your software.

PART III. Gross Annual Income

See the HUD Handbook 4350.3 for list of Income inclusions and exclusions.

From the third-party verifications and source documentation obtained for each income source, enter the gross amount anticipated to be received for the twelve months following the effective date of the certification. Complete a separate line for each household member earning or receiving income. On each line, identify each household member with income by their corresponding number from PART II. Household Composition.

Column (A): Enter the annual amounts of wages, salaries, tips, commissions, bonuses, and other earned income from employment. Or indicate distributed profits and/or net income from a business. Insert total for column.

Column (B): Enter the annual amounts of VA Benefits, Social Security, Supplemental Security Income (SSI), pensions, retirement income etc. Insert total for column.

Column (C): Enter the annual amount of income received from public assistance (i.e. TANF, general assistance, disability, etc.). Insert total for column.

Column (D): Enter the annual amounts of alimony, child support, unemployment benefits or any other income regularly received by the household. Insert total for column.

Line (E): Add the total from Columns (A) through (D) above. Enter this amount.

Naafo ah: Sida uu qabo Xeerka Guriyeynta ee Caddaalada ah, **Qeexitaanka**naafo waa:

Naafo jireed ama maskaxeed oo si wayn u xaddidaysa hal ama in ka badan oo hawlaha nolasha oo waaweyn ah; diiwaanka naafanimadaan oo kale; ama xaalad keenaysa in loo arko inuu qofku naafo yahay. Si aad u hesho qeexitaanka "naafo jireed ama maskaxeed" iyo erayada kale ee lagu isticmaalo qeexitaankaan, fadlan eeg 24CFR 100.201. Tani waxaa laga heli karaa: eCFR :: 24 CFR 100.201 -- Qeexitaanada.

Geli kamid ah xubnahaan qoyska ee soo socda:
HAA - haddii xubintu ay naafo tahay sida uu dhigayo qeexida Xeerka Guryeynta Caddaaladda ah
MAYA - haddii xubintu aysan naafo ahayn sida uu qabo qeexida sharciga
ND (Aan La shaacin) **-** haddii xubintu aysan shaacin xogta

Iyadoo la raacaayo 42 U.S.C. 1437z-8, hay'ada amaahda guryaha ee maamusha barnaamijka deymaha guriyeynta ee dakhligoodu yar yahay, waa in, intii karaankeeda ah, ay bixiso xogtaan xaalada naafada. Hase yeeshee, waa doorashada ikhtiyaariga ah ee kireystaha inuu bixiyo xogtaas iyo in kale. Kireystaha waa in lagu wargeliyaa in bixinta macluumaadkaan ay tahay mid ikhtiyaari ah. Haddii kireystuhu diido inuu bixiyo macluumaadka, mulkiiluhu/wakiilku waa inay isticmaalaan dadaalkooda ugu wanaagsan si ay u bixiyaan xogta iyagoo xusaya muuqaalka jirka ee naafanimada jireed ee sida waadixa ah u muuqda ama ku tiirsanaanta macluumaadka sannadkii hore. Ujeedada uruurinta xogta xaalada naafonimada, MA JIRAAN su'aalo khuseeya nooca ama heerka naafonimada oo habboon.

OGEYSIIS: Haddi ay jawaabtu tahay "Haa", doorashadaan si toos ah uguma qalmi doonto qoyska sida ku xusan Xeerarka Barnaamijka. Fadlan eeg bogga 2 aad, Qaybta IX, Qoyska u qalma TIC.

Taariikhda Dhalashada: Geli taariikhda dhalashada ee xubin kasta oo qoyska ka tirsan; isticmaal qaabkaab BISHA/MAALINTA/SANADKA.

Ardayga Xaaladda: Geli **HAA** haddii xubinta qoyskaaga yahay arday dhigta dugsiga maalinta oo buuxda.
Geli **MAYA** haddii xubinta qoyskaaga yahay arday aan dhigan dugsiga maalinta oo buuxda.

Afarta lambar ee Ugu dambeeya lambarka SS#: Geli afarta lambar ee u dambeeya lambarka sooshal sekuuritiga ee xubin kasta oo qoyska ka mid ah, lambarka diiwaangelinta shisheeye ama ITIN. Haddii aan la aqoon ama aan la shaacin, waa caadi inaad geliso '0000', '9999' ama qaabka uu aqbalaayo software-kaagu.

QAYBTA III. Dakhliga Guud ee Sanadlaha ah

Ka eeg Buug yaraha HUD 4350.3 liiska Dakhliga ka mid noqoshada iyo ka saarida.

Laga soo bilaabo xaqiijinada qolyaha saddexaad iyo dukumiintiga ilaha ee laga helay il dakhli kasta, geli tirada guud ee la filaayo in la helo laba iyo tobanka bilood ee ku xiga taariikhda dhaqangalka xaqiijinta.
U buuxi layn gooni ah xubin kasta oo qoyska ka tirsan oo dakhli helaya ama mushaar hela. Layn kasta, aqoonso xubin kasta oo katirsan qoyska oo hela dakhli ayadoo la barbardhiyaha lambarka QAYBTA II. Tirada Qoyska.

Kolamka (A): Geli cadadka mushaarka sanadlaha ah, mushaarka, lacagaha garashada ah, komishinada, gunnada, iyo dakhliga kale ee laga helo shaqada. Ama muuji faa'idada la qaybiyo iyo/ama dakhliga saafiga ah ee laga helo ganacsiga. Geli cadadka lacagta guud kolamka.

Kolamka (B): Geli cadadka lacagta sanadlaha ah ee Faa'iidooyinka VA, Sooshal Sekuuritiga, Dakhliga Kabka ah (SSI), hawlgabka, dakhliga hawlgabka iwm. Geli wadarta guud kolamka.

Kolamka (C): Geli cadadka dakhliga sanadlaha ah ee laga helo kaalmada dadweynaha (tusaale, TANF, kaalmada guud, dheefaha naafonimada, iwm.). Geli cadadka lacagta guud kolamka.

Kolamka (D): Geli cadadka masruufka ilmaha, taageerada ilmaha, dheefaha shaqo la'aanta, ama dakhli kasta oo kale oo uu qoysku si joogto ah u helo. Geli cadadka lacagta guud kolamka.

Laynka (E): Isku dar lacagta guud ee Kolamka (A) ilaa (D), ee kore. Geli cadadkaan.

PART IV. Income from Assets

See the HUD Handbook 4350.3 for list of Asset inclusions and exclusions.

From the third-party verifications and source documentation obtained enter the gross amount anticipated to be received for the twelve months following the effective date of the certification. Complete a separate line for each household member who has assets/income from assets. On each line, identify the household member with assets by their corresponding number from Section II Household Composition.

Column (F): List the type of asset (i.e., checking account, savings account, CDs, money markets, retirement accounts, trusts, real property).

Column (G): **C= current asset** – Enter **C** in the column if the household member currently owns the asset
I= imputed asset – Enter **I** in the column if the household member has disposed of the asset for less than fair market value within 2 years of the effective date.

Column (H): Enter the cash value of the asset.

Column (I): Enter the anticipated actual annual income from the asset.

TOTALS: Add the amounts in each column (H) and (I) respectively.

If the total in Column (H) is over $5,000, you must calculate the imputed income of the total amount. Enter the total amount of the assets from Column H into the line provided and enter the current passbook % rate into the line provided. Then multiply that amount by the current passbook rate and enter the result in box (J) Imputed Income. Please refer to the following link for future inflationary adjustments:

Annual Inflationary Adjustments and Passbook Rate | HUD USER

Box (K): Enter the greater of the total in Column (I) or imputed amount in Box (J).

Box (L): Total annual household income from all sources. Add (E) Gross Income total and (K) total income from assets.

Household Certification & Signature

After all verifications of income and assets have been received and calculated and the TIC has been completed, each household member age 18 or older must sign and date the TIC **no later than the effective date**. Move-in certifications should be signed no earlier than 10 days prior to the effective date of the certification.

Acquisition/Rehab certifications for in-place residents require the TIC to be completed and signed within 120 days before/after the date of acquisition (aka Placed in Service (PIS) date of the building).

TOP OF PAGE TWO

Effective Date of Income Certification: Enter the effective date of the TIC as listed on page one.
Household Size at Certification: Enter the total number of household members as listed on page one.

QAYBTA IV. Dakhliga Laga helo Hantida

Ka eeg Buug yaraha HUD 4350.3 liiska Hantida ka mid noqoshada iyo ka saarida.

Laga soo bilaabo xaqiijinada qolyaha saddexaad iyo dukumiintiga ilaha ee la helo geli tirada guud ee la filaayo in la helo laba iyo tobanka bilood ee ku xiga taariikhda dhaqangalka xaqiijinta. U buuxi layn gooni ah xubin kasta oo qoyska ka mid ah oo hanti/dakhli ka soo galo hantida. Layn kasta, ku cadee xubinta qoyska ee hantida haysta lambarka u dhigma ee Qaybta II aad ee Tirada Qoyska.

Kolamka (F): Liis garee nooca hantida (tusaale ahaan, akoonka lacagta caddaanka ah, akoonka kaydka, CD-yada, suuqyada lacagta, akoonka hawlgabka, hay'ada, hantida dhabta ah).

Kolamka (G): **C= hantida hadda** – Geli **C** kolamka haddii xubin kamid ah qoyska hadda leeyahay hanti
I= Hantida la kala dhigto – Geli **I** ee kolamka haddii xubinta qoyska ku iibiyay hantida wax ka yar qiimaha suuqa ay ka joogto muddo 2 sano gudaheed aah kadib taariikhda dhaqangalka.

Kolamka (H): Geli cadadka lacagta caddaanka ah ee hantida.

Kolamka (I): Geli dakhliga dhabta ah ee la filaayo ee laga helo hantida.

WADARTA GUUD: Ku dar cadadka lacagta kolam kasta (H) iyo (I) sida ay u kala horreeyaan.

Haddii lacagta ku qoran Kolamka (H) waxay ka badan tahay $5,000, waa inaad xisaabiyo dakhliga la qoondeeyay ee kamidka ah cadadka guud. Geli cadadka lacagta ee guud ee hantida ee ku qoran Kolamka H laynka la bixiyay sidoo kalena geli heerka hadda ee % ee laynka la bixiyay. Kadibna ku dhufo cadadkaas lacagta heerka hadda oo geli natiijada bokiska (J) ee ah dakhliga la qoondeeyay. Fadlan eego lifaaqa soo socda si aad u hesho isbadelada sicir bararka mustaqbalka:

Sicir bararka sanadlaha ah iyo qiimaha Hadda | HUD USER

Bokiska (K): Geli cadadka guud ee kolamka (I) ama dakhliga la kala dhigto Bokiska (J).

Bokiska (L): Dakhliga Qouska ee Guud ee Sanadlaha ah ee laga helo ilaha kala duwan. Ku dar (E) dakhliga guud iyo (K) dakhliga guud ee laga helo hantida.

QAYBTA IV. Dakhliga Laga helo Hantida

Kadib marka dhammaan xaqiijinada dakhliga iyo hantida la helo oo la xisaabiyo TIC-da la dhameeyo, xubin kasta oo qoyska ka mid ah oo da'diisu tahay 18 sano ama ka weyn tahay waa in uu saxiixaa oo taariikhda ku qoraa TIC **muddo aan ka dambeyn taariikhda dhaqangalka**. Xaqiijintada guuritaanka waa in la saxiixaa ugu dambayn 10 maalmood ka hor taariikhda dhaqangalka ah ee xaqiijinta.

Xaqiijinada soo iibsiga/dib u-habaynta ee dadka degan goobta waxay u baahan yihiin in TIC la dhamaystiro oo la saxiixo 120 maalmood ka hor/ka dib taariikhda iibka (loo yaqaan Adeegga La Meeleeyay (Placed in Service, PIS) taariikhda dhismaha).

QAYBTA KORE BOGGA LABAAD

Taariikhda Dhaqangalka Xaqiijinta Dakhliga: Geli taariikhda dhaqangalka ee TIC oo u geli sida loogu qorayt bogga koowaad.
Tirada Qoyska ee Xaqiijinta: Geli Lambarka Guud ee Xubnaha Qoyska oo u geli sida loogu qoray bogga koowaad.

PART V. Student Status

If at least one household member is **NOT** a full-time student, check **No**.

If **ALL** household members are full-time students, check **Yes*** and indicate which exemption the household meets by inserting on the line the number that corresponds to the exemption in the list.

Full time status is determined by the educational institution the student attends.

NOTE: Any household member, who is Kindergarten-12th grade (K-12) age and is a student, will automatically be considered a full-time student

PART VI. Income Limits

1. Insert the **YEAR** and Name of the County where the property is located.
   To obtain the current income limits, select **INCOME LIMITS** for the link to the website
   - **PART VI.** INCOME LIMITS

     Select Current Year and County. Please see example below.

     HUD Income & Rent Limits by Year, County

     2024 Income & Rent Limits | LIHTC, Tax Exempt Bonds
   - Select the County where the property is located
2. To determine the correct Income Limit, please note the following:
   - If the project existed in 2008, and if available, select the appropriate % AMI from the **HERA Special Income Limits** per person to complete the 50%, and 60% AMI limits in the chart provided.

     NOTE: HERA Special Income Limits previously available may no longer be available in 2024.
   - If the project did NOT exist in 2008, select the appropriate % AMI from the **Actual Income Limits** per person to complete the 50%, and 60% AMI limits in the chart provided.

** Over State-Wide Median Income - See WAIVER **			
1 PERSON HOUSEHOLD		**2 PERSON HOUSEHOLD**	
☐ 50 % AMI and Below	$_________	☐ 50 % AMI and Below	$_________
☐ 60% AMI and Below	$_________	☐ 60% AMI and Below	$_________
☐ Over Statewide Income **	**$ 99,200.00**	☐ Over Statewide Income **	**$99,200.00**

PART VII. Determination of Income Eligibility

Total Annual Income From All Sources: Enter the amount from Box (L) on page one.

Household Meets Income Restriction: Enter the current maximum income limit for the household size. See Part VI. Check the appropriate box for the income restriction that the household meets according to the required set-aside for the building.

Annual Median Income (AMI): Select the appropriate AMI ☐ 50% ☐ 60% ☐ 120% *** ☐ Over State-Wide Median Income**
The appropriate AMI is identified in the property's Regulatory Agreement.

QAYBTA V. Xaaladaha Ardayga

Haddii ugu yaraan mid kamid ah xubinta qoyska **UUSAN** ahayn ardaay dhigta dugsiga maalinta oo buuxda, calaamadee **Maya**.

Haddii **DHAMMAAN** xubnaha qoyska yihiin ardayda dugsiga dhigta waqti buuxa, calaamadee **Haa*** oo muuji dhaafitaanka qoysku buuxiyay adoo gelinaya laynka lambarka kasoo horjeeda dhaafitaanka laynka.

Xaalada waqtiga buuxa waxaa go'aamiya xarunta waxbarashada ayadoo eegaysa xaadiritaanka ardayga.

OGEYSIIS: Xubin kasta oo qoys, oo kujira da'da Xanaanada-fasalkka 12aad (K-12) oo ah arday, waxaa si ootamaatiga ah loogu aqoonsanayaa arday dugsiga dhigta waqti buuxa

QAYBTA VI. Xadidyada Dakhliga

1. Geli **SANADKA** iyo Magaca Dalka hantidaadu ku taalo.
   Si aad u hesho xadidyada dakhliga ee hadda, dooro **XADIDYADA DAKHLIGA** ee lifaaqa webseedka
   - **QAYBTA VI.** XADIDYADA DAKHLIGA

     Dooro Sanadka iyo Dalka Hadda. Fadlan eeg tusaalaha hoose.

     HUD Income & Rent Limits by Year, County

     2024 Income & Rent Limits | LIHTC, Tax Exempt Bonds
   - Dooro Dalka meesha Hantidu ku taalo
2. Si aad u go'aamiso Xadidka Dakhliga Saxda ah, fadlan ogsoonoow arrimahaan soo socda:
   - Haddii mashruucu jiray sanadkii 2008, lana heli karo, dooro heerka % AMI habboon oo ka dooro **Xadidyada Dakhliga Gaarka ah ee HERA** ee halkii qof si aad u buuxiso 50%, iyo xadidyada 60% AMI shaxda hoose.

     OGEYSIIS: Xadidyada Dakhliga Gaarka ah ee HERA ee horey loo heli jiray waxaa laga yaabaa inaan la helin sanadka 2024.
   - Haddii mashruucu UUSAN jirin sanadkii 2008, dooro heerka % AMI habboon oo ka dooro **Xadidyada Dakhliga ee Dhabta ah** ee halkii qof si aad u buuxiso 50%, iyo xadidyada 60% AMI shaxda hoose.

In ka badan Dakhliga Dhexdhexaadka ah ee Gobolka oo dhan - Eeg DHAAFITAANKA			
1 QOF OO KATIRSAN QOYSKA		**2 QOF OO KATIRSAN QOYSKA**	
☐ 50 % AMI iyo kasii Hoose	$________	☐ 50 % AMI iyo kasii Hoose	$________
☐ 60% AMI iyo kasii Hoose	$________	☐ 60% AMI iyo kasii Hoose	$________
☐ In ka badan dakhliga Gobalka oo dhan **	$ **99,200.00**	☐ In ka badan dakhliga Gobalka oo dhan **	$**99,200.00**

QAYBTA VII. Go'aaminta U qalmida Dakhliga

Dakhliga sanadlaha ah ee Guud ee laga helo Dhammaan Hantida:	Geli Cadadka ku jira Bokiska (L) bogga koowaad.
Qoysku waxay buuxiyaan xaddidaadda dakhliga: Dakhliga Dhexe ee Sanadlaha ah (AMI):	Geli xadidka dakhliga hadda ee ugu badan ee tirada qoyska. Eeg Qaybta VI. Ku calaamadee bokiska ku habboon xaddidaadda dakhliga ee qoysku la kulmo sida waafaqsan habka loo dejiyay dhismaha. Dooro AMI-da habboon ☐ 50% ☐ 60% ☐ 120% *** ☐ Dakhliga Dhexe ee Gobalka oo dhan** AMI-da ku habboon waxaa lagu aqoonsaday Heshiiska Sharci ee guriga.

<u>Recertification Only</u>: Complete the following information ONLY if this is a Recertification TIC

Household Income at Move-in: Enter the total household income from all sources from Box (L) of the Move-in TIC.

Current Income Limit X 140%: Multiply the current maximum income limit by 140% and enter the total. Below, indicate whether the household income exceeds that total. If the Gross Annual Income at recertification is greater than 140% of the current limit, the **Next Available Unit Rule** must be followed.

Household Income Exceeds Indicate whether or not the current household income exceeds the current applicable maximum income limit by 140% by checking **'Yes'** or **'No'**.

If 'Yes', apply the **Next Available Unit Rule**.

- If a resident in a "set aside" unit has an increase in income to over 140% of area median income, the project must make available the next unit of same size or smaller to an income qualified applicant.

PART VIII. Program Type

Mark the programs to which this household's unit will be counted toward the property's occupancy requirements. Under each program marked, indicate the household's income status as established by this TIC. If the property does not participate in a program indicated, leave that section blank. If the property participates in a program that is not indicated in the section, write in the program type and indicate the appropriate income status for that program in section (e).

(a) **Tax Credit:** Mark the appropriate box indicating the household's designation as a Tax Credit unit. The correct Income Status for the unit must be marked in Part V. Also in Part V, upon recertification, if the household's income exceeds 140% of the current income limitation imposed by Section 42, mark 'Yes'.

(b) **HOME / HTF:** If the property participates in the HOME / HTF program and the unit this household occupies will count towards the HOME / HTF program set-asides, mark the appropriate box indicating the unit's designation and indicate the correct Income Status.

(c) **Risk Sharing/ Tax Exempt/ Bond/Conduit/:** If the property participates in any of these programs, mark the appropriate box and indicate the household's Income Status as required by these programs.

(d) **HDGP/Trust fund/ GHAP/Housing+/PSH:** If the property participates in any of these programs, mark the appropriate box and indicate the household's Income Status as required by these programs.

(e) **Other:** If the property participates in any other affordable housing program not otherwise indicated in this section, insert the name of the program, and indicate the household's Income Status as required by this program.

PART IX. QUALIFIED HOUSEHOLDS

Check all that apply:

- The household qualifies at 120% AMI, Restrictions Apply***
    1. If selected, at move-in (Initial) and subsequent annual recertifications, **review the Elderly Monitoring Report** to determine if the property has not exceeded the allowable number of units.
        a. Multiply the number of total units by 0.3333 (one third) to determine the maximum units allowed at 120% AMI threshold.

<u>Dib u xaqiijinta Kaliya</u>: Buuxi macluumaadka soo socda oo kaliya haddii ay tani tahay dib u xaqiijinta TIC

Dakhliga Qoyska marka ay Soo-Guuriyaan:	Geli cadadka guud ee dakhliga qoyska dhammaan ilaha laga helo Bokiska (L) ee U-guurista TIC.
Xadidka Dakhliga Hadda X 140%:	Xadidka dakhliga hadda ee ugu badan ku dhufo 140% oo geli cadadka guud. Hoos, ku muuji in dakhliga qoysku dhaafay cadadkaas iyo in kale. Haddii Dakhliga Guud ee Sannadlaha ah ee dib u-xaqiijinta uu ka weyn yahay 140% marka la eego xadidka hadda, **Xeerka Dhismaha Xiga ee La Heli karo** waa in la raaco.
Dakhliga qoyska wuxuu dhaafay	Muuji in dakhliga qoyska ee hadda jira uu ka badan yahay xadka dakhliga ugu badan ee hadda lagu dabaqi karo iyo in kale 140% adoo calaamadeynaya **'Haa'** ama **'Maya'**. Haddii 'Haa' tahay, adeegso **Xeerka Dhismaha ee xiga ee La heli karo**. • Haddii qofka degan guriga "gaarka loo dejiyay" uu kordhiyay dakhligiisa uuna ka dhigay wax ka badan 140% ee heerka dakhliga celceliska, Mashruucu waa inuu diyaariyaa guriga xiga ee isla cabbirkaas leh ama ka yar waana inuu u diyaariyo codsadaha dakhligiisu hooseeyo.

QAYBTA VIII. Nooca Barnaamijka

Calaamadee barnaamijyada ee dhismaha qoyskaan lagu tirin doono shuruudaha deganaanshaha guriga. Gudaha barnaamij kasta oo la calaamadeeyay, muuji heerka dakhliga qoyska sida lagu dejiyay TIC-daan. Haddii gurigu aanu ka qayb qaadan barnaamijka la sheegay, ka gudub qaybtaas oo bannaan. Haddii gurigu ka qaybqaato barnaamij aan lagu sheegin qaybta, ku qor nooca barnaamijka kadibna muuji heerka dakhliga ku habboon barnaamijkaas qaybta (e).

(a) **Dhibcaha Canshuurta:** Calaamadee bokiska ku haboon ee tilmaamaya in qoyska loo qoondeeyay dhise lagu helo dhibcaha canshuurta. Heerka Dakhliga saxda ah ee dhismaha waa in lagu calaamadiyaa Qaybta V. Sidoo kale qaybta V, dib u xaqiijinta, haddii dakhliga qoysku uu dhaafo 140% oo ah heerka dakhliga xaddidan ee hadda lagu soo rogay Qaybta 42, calaamadee 'Haa'.

(b) **HOME / HTF:** Haddii gurigu ka qaybqaato barnaamijka HOME/HTF oo dhismaha qoyskaan deggan yahayna lagu tiriyo dhinaca barnaamijka HOME / HTF, calaamadee bokiska ku habboon ee tilmaamaya dhismaha magacaabista oo muuji heerka Dakhliga saxda ah.

(c) **Wadaagista Halista/ Dhaafida Canshuurta/ Saamiga/Conduit-ka/:** Haddii gurigu ka qaybqaato mid ka mid ah barnaamijyadaan, calaamadee bokiska ku habboon oo u muuji heerka dakhliga qoyska sida loogu baahan yahay barnaamijyadaan.

(d) **HDGP/maalgelinta Trust/ GHAP/Housing+/PSH:** Haddii gurigu ka qaybqaato mid ka mid ah barnaamijyadaan, calaamadee bokiska ku habboon oo u muuji heerka dakhliga qoyska sida loogu baahan yahay barnaamijyadaan.

(e) **Mid kale:** Haddii gurigu ka qaybgalo barnaamij kasta oo kale oo guryeyn la awoodi karo oo aan si kale lagu sheegin qaybtaan, geli magaca barnaamijka, oo muuji heerka dakhliga qoyska ayadoo u maraya qaabka uu rabo barnaamijkaan.

QAYBTA IX. XUBNAHA QOYSKA EE U QALMA

Tik saar dhammaan meelaha ku quseeya:

- Qoysku waxay u qalmaan heerka 120% AMI, Xadidaayo ayaa lagu saleeyaa***
    1. Haddii la doorto, u wareegida guriga (markii koowaad) iyo dib u xaqiijinta sannadlaha ah ee xigta, **dib u eeg Warbixinta Kormeerka Dadka waawayn** si loo go'aamiyo haddii hantidu aanay dhaafin tirada la oggol yahay ee dhismooyinka.
        a. Ku dhufo tirada guud ee dhismooyinka 0.3333 (saddex meelood meel) si loo go'aamiyo dhismooyinka ugu badan ee loo ogolyahay 120% heerka AMI.

EXAMPLE: If the property has 50 units; multiply the number of units by 0.3333 = 16.665 Always round up. The maximum number of units would be 17.

2. To determine the 120% AMI Income Limit for your property, multiply the percent % AMI (50% or 60%) of the income limit by 120% percent.

   EXAMPLE: If the property has 50% AMI income limits, multiply the current actual income limit for the county by 120% ($41,300 x 120% = $49,560).

Actual Income Limits 2024								
% MFI	1 Pers	2 Pers	3 Pers	4 Pers	5 Pers	6 Pers	7 Pers	8 Pers
20%	$16,520	$18,880	$21,240	$23,600	$25,500	$27,380	$29,280	$31,160
30%	$24,780	$28,320	$31,860	$35,400	$38,250	$41,070	$43,920	$46,740
35%	$28,910	$33,040	$37,170	$41,300	$44,625	$47,915	$51,240	$54,530
40%	$33,040	$37,760	$42,480	$47,200	$51,000	$54,760	$58,560	$62,320
45%	$37,170	$42,480	$47,790	$53,100	$57,375	$61,605	$65,880	$70,110
50%	**$41,300**	**$47,200**	**$53,100**	**$59,000**	**$63,750**	**$68,450**	**$73,200**	**$77,900**
55%	$45,430	$51,920	$58,410	$64,900	$70,125	$75,295	$80,520	$85,690
60%	$49,560	$56,640	$63,720	$70,800	$76,500	$82,140	$87,840	$93,480

- The household does not qualify for a family of very low or low income **

  1. If selected, a Waiver approval by OHCS is required before the household moves into the unit.

- The household is not 58 years of age & qualifies as a disabled person (See instructions)

  1. If selected, the property must obtain with respect to a disabled person, documentation of a physical or mental impairment which substantially limits one or more major life activities; a record of such an impairment; or being regarded as having such an impairment. This term does not include current, illegal use of or addiction to a controlled substance. This does not need to be third-party verified. Please see 24CFR 100.201 at: eCFR :: 24 CFR 100.201 -- Definitions.

Signature of Owner or Representative

It is the responsibility of the owner or the owner's representative to sign and date this document immediately following **the completion of the TIC and the adult household members have signed and dated no later than the effective date of the TIC**. **Move-in certifications should be signed no earlier than 10 days prior to the effective date of the certification.** Documenting and determining eligibility (including completing and signing the TIC) and ensuring such documentation is safely and securely maintained in the tenant file is extremely important and should be conducted by someone well trained in program compliance. Acquisition/Rehab certifications for in-place (current) residents require the TIC to be completed and signed within 120 days before/after the date of acquisition (aka Placed in Service (PIS) date of the building/s).

These instructions should not be considered a complete guide on Elderly Bond compliance. The responsibility for compliance with federal and state program regulations lies with the owner of the property/building(s) for which the credit or other funding is allowable.

Public Burden Statement

Public reporting burden for this collection of information is estimated to average 4 hours for each response. This includes the time for collecting, reviewing, and reporting data. The information will be used to measure the number of units of housing financed with the OHCS programs that are produced each year. The information will also be used to analyze the characteristics of these housing units and will be released to the public.

TUSAALE: Haddii gurigu leeyahay 50 unug; ku dhufo tirada unugyada 0.3333 = 16.665 Had iyo oo soo koob. Tirada unugyada ugu badan waxay noqon kartaa 17.

2. Si loo go'aamiyo 120% ee heerka Xadidka Dakhliga AMI ee hantidaada, ku dhufo boqolkiiba % AMI (50% ama 60%) ee xadidka dakhliga 120% boqolkiiba.

   TUSAALE: Haddii gurigu leeyahay 50% heerka xadidka dakhliga AMI, ku dhufo xadidka dakhliga dhabta ah ee degmada 120% ($41,300 x 120% = $49,560).

Xadidyada Dakhliga ee Dhabta ah 2024

% MFI	1 Qof.	2 Qof.	3 Qof.	4 Qof.	5 Qof.	6 Qof.	7 Qof.	8 Qof.
20%	$16,520	$18,880	$21,240	$23,600	$25,500	$27,380	$29,280	$31,160
30%	$24,780	$28,320	$31,860	$35,400	$38,250	$41,070	$43,920	$46,740
35%	$28,910	$33,040	$37,170	$41,300	$44,625	$47,915	$51,240	$54,530
40%	$33,040	$37,760	$42,480	$47,200	$51,000	$54,760	$58,560	$62,320
45%	$37,170	$42,480	$47,790	$53,100	$57,375	$61,605	$65,880	$70,110
50%	**$41,300**	**$47,200**	**$53,100**	**$59,000**	**$63,750**	**$68,450**	**$73,200**	**$77,900**
55%	$45,430	$51,920	$58,410	$64,900	$70,125	$75,295	$80,520	$85,690
60%	$49,560	$56,640	$63,720	$70,800	$76,500	$82,140	$87,840	$93,480

- Qoysku u qalmo sida qoys hela dakhli hoose ama aad u hooseeya **
  1. Haddii la doorto, oggolaanshaha dhaafitaanka ee OHCS ayaa loo baahan yahay ka hor inta qoysku u guurin dhismaha.
- Qoysku ma jiro 58 sano wuxuuna u qalmaa sida qof curyaan ah (Eeg Tilmaamaha)
  1. Haddii la doorto, dhismuhu waa in la helo ayadoo la adeegsanaayodukumiintiga qof naafo ah, dukumiintiga muujinaya naafo jireed ama maskaxeed oo si wayn u xaddidaysa hal ama in ka badan oo hawlaha nolasha oo waaweyn ah; diiwaanka naafanimadaan oo kale; ama xaalad keenaysa in loo arko inuu qofku naafo yahay. Eraygaan kuma jiraan isticmaalka hadda, sharci darada ah ama la qabsiga waxyaabaha la xakameeyey. Arrintaan uma baahna xaqiijinta qolyo saddexaad. Fadlan eeg 24CFR 100.201 ee: eCFR :: 24 CFR 100.201 -- Qeexitaanada.

Saxiixa Mulkiilaha ama Wakiilka

Waa mas'uuliyada saaran mulkiilaha ama wakiilka mulkiilaha inuu saxiixo oo taariikhda ku qoro dukumiintigaan isla markiiba ka dib **dhammaystirka TIC iyo xubnaha qoyska ee qaangaarka ah ay saxiixeen oo ayna taariikhda ku qoraan ugu dambayn taariikhda dhaqangalka TIC**. **Xaqiijintada guuritaanka waa in la saxiixaa ugu dambayn 10 maalmood ka hor taariikhda dhaqangalka ah ee xaqiijinta.** Diiwaangelinta iyo go'aaminta u-qalmitaanka (oo ay ku jiraan dhammeystirka iyo saxiixa TIC) iyo hubinta in dukumiintiyada noocaas ah si badbaado leh oo ammaan ah loogu hayo faylka kiraystaha aad ayay muhiim u tahay waana inuu hawshaas qabto qof si fiican ugu tababbaran u hoggaansamaya barnaamijka. Xaqiijinada soo iibsiga/dib u-habaynta ee dadka degan goobta (hadda) waxay u baahan yihiin in TIC la dhamaystiro oo la saxiixo 120 maalmood ka hor/ka dib taariikhda iibka (loo yaqaan Adeegga La Meeleeyay (Placed in Service, PIS) taariikhda dhismaha/yada).

Tilmaamahaan waa inaan loo tixgelin inay yihiin hage dhammaystiran oo ku saabsan u hogaansanaanta Saamiga Dadka waawayn. Mas'uuliyadda u hoggaansanaanta sharciyada barnaamijka federaalka iyo kan gobolka waxay saaran tahay mulkiilaha hantida/dhismaha(yada) ee deynta ama maalgelinta kale loo oggol yahay.

Bayaanka Saameynta Dadwaynaha

Culayska warbixinta dadwaynaha ee xog uruurintaan ayaa lagu qiyaasay celcelis ahaan 4 saacadood jawaab kasta. Tan waxa ku jira wakhtiga uruurinta, dib u eegista, iyo ka warbixinta xogta. Macluumaadka waxaa loo isticmaali doonaa in lagu cabbiro tirada guryaha ee lagu maalgeliyo barnaamijyada OHCS ee lasoo saaro sanad kasta. Macluumaadka waxaa sidoo kale loo isticmaali doonaa in lagu falanqeeyo astaamaha guryahaan waxaana lala wadaagi doonaa dadweynaha.

Fadlan iimayl u dir Language.Access@HCS.oregon.gov haddii aad qabto walaacyo ama haddii aan tayada turjumaadaan kor u qaadi karno