

APPLICANT / TENANT INCOME CERTIFICATION QUESTIONNAIRE

(*Note: A separate questionnaire MUST be completed by each adult member of the household)

NAME: Un				it #:		
Prop	erty Na	ame:				
□ Ir	☐ Initial Certification ☐ Recertification ☐ Addition of Household Member					
<u>REN</u>	TAL ASS	SISTANC	<u>E</u>			
	YES	NO		MONTHLY GROSS INCOME		
1.			I receive Section 8 Housing Choice Voucher rental assistance. If yes, list the housing authority below Housing Authority Name:	Note: This is not counted as household income.		
2.			I receive another form of federal or state rental assistance (not Section 8). If yes, list the housing authority or entity that provides the rental assistance below.	Note: This is not counted as household income.		
			Program Name			
			Organization providing rental assistance			
		FORMA	ATION Purces, including unearned income of minors.			
	YES	NO	, ,	MONTHLY GROSS INCOME		
3.			I am self-employed. (List nature of self-employment). This includes but is not limited to: 1099-contractors, rideshare companies (e.g., Uber, Lyft), app- based delivery services (e.g., DoorDash, Grubhub, Shipt, etc.), other gig economy jobs, multi-level marketing companies (e.g., Mary Kay, Total Life Changes, Avon, etc.), social media income (e.g., YouTube, TikTok, etc.), etc. List types: 1) 2)	(Use <u>net</u> income from business) \$ \$		
4.			I have a job and receive the following types of pay. Include income earned as a seasonal worker or day laborer. Check all that apply: Wages Salary Overtime Pay Commissions Tips (Reported) Cash Tips (not reported or disclosed) Bonuses Other Compensation List the businesses and/or companies that pay you: Name of Employer			

	YES	NO		MONTHLY GROSS INCOME
5.			I receive recurring cash contributions or gifts from persons not living with me, including but not limited to payments for rent, utilities, cell phone, transportation, etc. *Do not count birthday or holiday gifts or nonmonetary items received from a food bank or similar organization. Name of Person Providing Contribution 1)	\$ \$
6.			I receive unemployment benefits. My last day of employment:	\$
7.			I receive Veteran's Administration, GI Bill, National Guard/Military benefits/income.	\$
8.			I receive Social Security, Supplemental Social Security Income (SSI), or Social Security Disability Insurance (SSDI) payments.	\$
9.			The household receives <u>unearned</u> income from family members aged 17 or under (example: Social Security, Trust Fund disbursements, etc.).	\$
10.			I receive disability or death benefits other than Social Security.	\$
11.			I receive periodic payments from lottery winnings.	\$
12.			I receive Public Assistance Income (examples: TANF). DO NOT INCLUDE FOOD STAMPS	\$
13.			I receive child support payments through court order or other agreement. If yes, from how many persons do you receive support?	(amount received) \$
14.			I receive alimony/spousal maintenance payments.	(amount received) \$
15.			I receive periodic payments from trusts, annuities, inheritance, retirement funds or pensions, insurance policies, or similar periodic payments or disbursements. If yes, list sources: 1)	\$ \$
16.			I receive income from real or personal property.	\$(Use <u>net</u> earned income)
17.			I receive student financial assistance (Federal Pell Grants, Teach Grants, Federal Perkins Loan, or other grants scholarships, etc.	\$(amount received)
18.			I am claiming zero income and will be required to complete a separate Income Status Certification form.	

ASSET INFORMATION

Include all asset sources, including assets of minors.

	YES	NO		INTEREST RATE	CASH VALUE
19.			I have a checking account(s). # of accounts held: If yes, list bank(s) 1)	% % %	CURRENT BALANCE \$ \$ \$
20.			I have a savings account(s). # of accounts held: If yes, list bank(s) 1)		CURRENT BALANCE \$ \$ \$
21.			I have a digital wallet service(s). (e.g., Apple Pay/Apple Cash, Cash App, PayPal, Venmo, etc.) # of accounts held: If yes, list bank(s) 1) 2) 3)	% %	CURRENT BALANCE \$ \$ \$
22.			I have a pay card for direct deposit of benefits or prepaid debit card(s). # of cards held: If yes, list bank(s) 1) 2) 3)		CURRENT BALANCE \$ \$ \$
23.			I have a revocable trust(s). If yes, list bank(s) 1)	% % %	\$ \$ \$
24.			I own stocks, bonds, or Treasury Bills. If yes, list sources/bank names 1)	% % %	\$ \$ \$
25.			I hold cryptocurrency/digital currency (e.g., Bitcoin, Dogecoin, Ethereum, etc.). If yes, list bank(s) 1)		\$ \$ \$
26.			I have cash on hand.		\$

	YES	NO		INTEREST RATE	CASH VALUE
27.			I have Certificates of Deposit (CD) or Money Market account(s). # of accounts held: If yes, list sources/bank names 1)	% % %	\$\$ \$\$
28.			I have a Life Insurance Policy (exclude Term Life) having a cash value. If yes, how many? If yes, name of insurance company(ies).		\$
29.			I have received lottery winnings or other lump sum payments paid in one payment (not recurring periodic payments).		\$
30.			I receive payments through a crowdfunding platform (e.g., GoFundMe).		\$
31.			I have disposed of assets (i.e., gave away money/assets) for less than fair market value in the past two years. If yes, list items and date disposed: 1)		\$ \$ \$
32.			I have a safe deposit box at a financial institution. Name of Institution: Contents:		\$
33.			I own real estate. If yes, provide description: ☐ Iintend to: ☐ Keep ☐ Sell ☐ Rent ☐ Give Away ☐ Foreclosure		\$

	YES	NO		CASH VALUE
34.			I received a federal tax refund or refundable tax credit in the past 12 months.	\$
				Amount Received
35.			I have other non-necessary personal property, including but not limited to, recreational vehicles or boats not needed for day-to-day transportation, expensive jewelry without religious or cultural value or which does not hold family significance, collectibles such as coins or stamps, equipment or machinery that is not used to generate income for a business, or items such as gems/precious metals, antiques, artwork etc. Do not include necessary personal property such as, but not necessarily limited to, vehicles relied on for transportation, furniture, carpets, linens, kitchenware, common appliances, common electronics, clothing, personal effects that are not luxury items such as toys or books, wedding and engagement rings, jewelry used in religious/cultural ceremonies, medical equipment and supplies, health care-related supplies, musical instruments used by the family, personal computers or tablets, phones, professional tools of trade, educational materials, equipment to accommodate persons with disabilities, or exercise equipment If yes, list type below: 1)	\$ \$ \$
36.			│ I am a Student: │	ol:
Under penalties of perjury, I certify that the information presented on this form is true and accurate to the best of my knowledge. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading, or incomplete information will result in the denial of application or termination of the lease agreement.				
Printed Name of Applicant/Tenant Signature of Applicant/Tenant Date			te	