

TENANT INCOME CERTIFICATION

☐ Initial Certification

☐ Recertification

☐ Other* _____

☐ Unit Transfer from unit # _____

Effective Date: _____

Move-In Date: _____

Initial LIHTC Certification Date: _____

 OREGON HOUSING and
COMMUNITY SERVICES

PART I - DEVELOPMENT DATA

Property Name: _____

County: _____

BIN #: _____

Address _____

Unit Number: _____

Bedrooms: _____

PART II. HOUSEHOLD COMPOSITION

HH Mbr #	Last Name	First Name	Middle Initial	Relationship to Head of Household	Race	Ethnicity	Disabled (Yes/No)	Date of Birth	Full Time Student (Yes/No)	Last 4 Digits of SS#
1										
2										
3										
4										
5										
6										
7										

PART III. GROSS ANNUAL INCOME (USE ANNUAL AMOUNTS)

HH Mbr #	(A) Employment	(B) Social Security/Pensions	(C) Public Assistance	(D) Other Income
TOTALS	\$	\$	\$	\$

Total Income (E): \$

PART IV. ASSETS

PART IVA. INCOME FROM ASSETS – LESS THAN OR EQUAL TO IMPUTED INCOME LIMITATION

Total net value from Non-necessary Personal Property (NNPP), Real Property, and Federal Tax Refunds/Credits has been verified as **LESS** than or **EQUAL** to the Imputed Income Limitation

Enter Total of **ACTUAL INCOME** earned from all Assets (F) \$

PART IVb. INCOME FROM ASSETS – GREATER THAN IMPUTED INCOME LIMITATION

Total net value from Non-necessary Personal Property (NNPP) and Real Property has been verified as **GREATER** than the Imputed Income Limitation.

HH Mbr#	(G) Type of Asset	(H) C/D	(I) NNPP / Real/ Tax Relief	(J) Cash Value of Asset	(K) A/I	(L) Annual Income from Asset

Enter Total Income from all Assets (M) \$

PART V. TOTAL HOUSEHOLD INCOME

Total Annual Household Income from All Sources [Add (E) + (F) **OR** (E) + (M)] \$

HOUSEHOLD CERTIFICATION & SIGNATURE(S)

The information on this form will be used to determine maximum income eligibility. I/we have provided for each person(s) set forth in Part II acceptable verification of current anticipated annual income. I/we agree to notify the landlord immediately upon any member of the household moving out of the unit or any new member moving in. I/we agree to notify the landlord immediately upon any member becoming a full-time student.

Under penalties of perjury, I/we certify that the information presented in this Certification is true and accurate to the best of my/our knowledge and belief. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of the lease agreement.

Resident Signature

Signature Date

Resident Signature

Signature Date

Resident Signature

Signature Date

Resident Signature

Signature Date

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CM.02 (Revised October 2024)

XAQIIJINTA DAKHLIGA KIRADA

☐ Xaqiijinta Koowaad ☐ Dib u xaqiijinta ☐ Wax kale* _____
☐ Ka wareegida dhismaha kana soo wareegida dhismaha _____

Taariikhda Dhaqan Galka: _____
Taariikhda-aad kusoo Wareegtay: _____
Taariikhda Xaqiijinta LIHTC ee Koowaad: _____



QAYBTA I AAD - XOGTA ABUURISTA

Magaca Dhismaha: _____ Degmada: _____ Lambarka BIINKA: _____
Ciwaanka _____ Lambarka Dhismaha: _____ Tirada Qolalka: _____

QAYBTA II. TIRADA QOYSKA

HH Mbr #	Magaca Dambe	Magaca hore	Xarafka Magaca Dhexe	Xiriirka kala dhaxeeya Madaxa guud ee Qoyska	Qowmi yada	Jinsiyada	Naafo ah (Haa/Maya)	Taariikhda Dhalashada	Ardayda Waqtii Buuxa Dugsi Dhigta (Haa/Maya)	4 Ta lambar ee ugu dambeeya SS#
1										
2										
3										
4										
5										
6										
7										

QAYBTA III. DAKHLIGA SANADLA AH EE GUUD (ISTICMAAL CADADKA SANADLAHA AH)

HH Mbr #	(A) Shaqada	(B) Gunnada/Sooshal Sekuuritiga	(C) Kaalmada Dadwaynaha	(D) Dakhli Kale
WADART A GUUD	\$	\$	\$	\$

Dakhliga Guud (E): \$

QAYBTA IV. HANTIDA

QAYBTA IVA. DAKHLIGA HANTIDA - WAX KA YAR AMA U DHIGMA XADIDKA DAKHLIGA LA XISAABIYAY

Wadarta qiimaha saafiga ah ee Hantida Gaarka ah ee Aan Muhiimka ahayn (Non-necessary Personal Property, NNPP), Hantida Dhabta ah, iyo Lacag celinta/Credit-yada Canshuurta Federaalka ayaa loo xaqiijiyay sida **KA YAR** ama **U DHIGMA** xadidka dakhliga la xisaabiyay
Geli **DAKHLIGA DHABTA AG** ee guud ee laga helay dhammaan hantida **(F)** \$

QAYBTA IVB. DAKHLIGA HANTIDA – KA WAYN XADIDKA DAKHLIGA LA XISAABIYAY

Wadarta qiimaha saafiga ah ee Hantida Gaarka ah ee Aan Muhiimka ahayn (Non-necessary Personal Property, NNPP) uyo Hantida Dhabta ah ayaa loo xaqiijiyay sida **KA WAYN** xadidka dakhliga la xisaabiyay.

HH Mbr#	(G) Nooca Handida	(H) C/D	(I) NNPP / Hantida/ Gunnada Canshuurta	(J) Qiimah Lacagta Caddaanka ah ee Hantida	(K) A/I	(L) Dakhliga Sanadlaha ah ee Hantida

Geli Dakhliga Guud ee Dhammaan Hantida **(M)** \$

QAYBTA V. DAKHLIGA QOYSKA GUUD

Dakhliga Qoyska ee guud ee Sanadlaha ah ee laga helo Ilaha Kala duwan [Ku dar (E) + (F) **AMA** (E) + (M)] \$

XAQIIJINTA QOYSKA IYO SAXIIXA(SAXIIXYADA)

Macluumaadka foomkaan waxaa loo isticmaali doonaa in lagu go'aamiyo u-qalmitaanka dakhliga ugu badan. Aniga/anaga waxaan siinay qof kasta oo lagu sheegay Qaybta II aad xaqiijinta la aqbali karo ee dakhliga sanadlaha ah ee la filaayo. Aniga/Anaga waxaan aqbalnay inaan si degdeg ah u ogeysiyo mulkiilaha marka xubin kasta oo qoyska ka mid ah uu ka guuro dhismaha ama xubin kasta oo cusub oo loosoo guuro. Aniga/anaga waxa aan ogolahay in aan ogaysiino mulkiilaha isla markaaba xubin kasta oo noqda arday waqti buuxa ah.

Marka la eego ciqaabta been-abuurka ka dhalata, aniga/anaga waxaan caddaynayaa in macluumaadka lagu soo bandhigay Xaqiijintaan ay run tahay oo sax tahay inta ugu wanaagsan aqoontayda iyo waxa aan aaminsanahay. Marka aan hoos saxiixo waxaan sidoo kale fahamsanahay in bixinta xog been abuur ah loo arkaayo tallaabo dembi ah. Xogta been abuurka ah, marin habaabinta ah ama aan dhameystirnayn waxay keeni kartaa joojinta heshiiska kirada.

Saxiixa Deganaha

Taariikhda Saxiixa

Saxiixa Deganaha

Taariikhda Saxiixa

Saxiixa Deganaha

Taariikhda Saxiixa

Saxiixa Deganaha

Taariikhda Saxiixa



PART VI. DETERMINATION OF INCOME ELIGIBILITY

TOTAL ANNUAL HOUSEHOLD INCOME

FROM ALL SOURCES: \$ _____

From Part V. on Page 1

Designated Income Restriction:

☐ 80% ☐ 70%

Current Income Limit per Family Size: \$ _____

☐ 60% ☐ 50%☐ 40% ☐ 30%

Household Income at Move-in: \$ _____

☐ 20% ☐ _____%

Household Size at Move-in: _____

RECERTIFICATION ONLY:

Designated Income Limit x 140% (170% for Deep Rent Skewing): \$ _____

(Designated Income Limit: 20-50 properties use 50%; 40-60 properties use 60%; Average Income Test properties use 60% for all units with income designations that are 60% or lower and actual unit designation for units at 70% and 80%)

Household is over income at recertification:

☐ Yes ☐ No**PART VII. RENT**

Tenant Rent: \$ _____

Unit Meets Rent Restriction at:

Utility Allowance: \$ _____

☐ 80% ☐ 70%

Rental Assistance: \$ _____

☐ 60% ☐ 50%

Other non-optional / mandatory fees: \$ _____

☐ 40% ☐ 30%

Gross Rent for Unit (See Instructions): \$ _____

☐ 20% ☐ _____%

Maximum Rent Limit for this unit: \$ _____

Is the source of Rental Assistance Federal? ☐ Yes ☐ No

If No, what is the source of the assistance? _____

☐ HUD Multi-Family Project-Based Rental Assistance (PBRA)☐ HUD Housing Choice Voucher (HCV-tenant based)☐ HUD Section 8 Moderate Rehabilitation☐ HUD Project-Based Voucher (PBV)☐ Public Housing Operating Subsidy☐ USDA Section 521 Rental Assistance Program☐ HOME Tenant Based Rental Assistance (TBRA)☐ Other Federal Rental Assistance _____**PART VIII. STUDENT STATUS**

Are all occupants Full-Time Students?

☐ Yes ☐ No

If yes, enter Student Explanation* and attach documentation

Enter 1-5: _____

Student Explanation:

1. TANF assistance
2. Previously in state foster care system
3. Job Training Program
4. Single parent/dependent child
5. Married/joint return

PART IX. PROGRAM TYPE (see instructions)

Mark the program(s) listed below (a. through e.) for which this household's unit will be counted toward the property's occupancy requirements. Under each program marked, indicate the household's income status as established by this Certification.

a. Tax Credit	b. HOME ☐	c. Tax Exempt Bond/LIFT/RiskShare/ED	d. National HTF	e. _____ ☐
See Part VI above.	<i>Income Status:</i>	<i>Income Status:</i>	<i>Income Status:</i>	<i>Income Status:</i>
	☐ ≤ 50% AMGI ☐ ≤ 60% AMGI ☐ ≤ 80% AMGI ☐ OI**	☐ ≤ 50% AMGI ☐ ≤ 60% AMGI ☐ ≤ 80% AMGI ☐ OI**	☐ 30%/Poverty Line ☐ ≤ 50% AMGI ☐ OI**	☐ _____% ☐ _____% ☐ OI**

** Upon recertification, household was determined over-income (OI) according to eligibility requirements of the program(s) marked above.

SIGNATURE OF OWNER/REPRESENTATIVE

Based on the representations herein and upon the proofs and documentation required to be submitted, the individual(s) named in Part II of this Tenant Income Certification is/are eligible under the provisions of Section 42 of the Internal Revenue Code, as amended, and the Land Use Restriction Agreement (if applicable), to live in a unit in this Project.

Owner/representative Signature

Date



QAYBTA VI. GO'AAMINTA U QALMIDA DAKHLIGA

DAKHLIGA QOYSKA EE GUUD EE SANADLHA AH EE LAGA HELO ILAHA \$ _____ KALA DUWAN: Laga bilaabo Qaybta V. ee Bogga 1 aad Xadidka Dakhliga ee Tirada Qoys Kasta: \$ _____ Dakhliga guud ee Qoyska marka ay Soo- Guuriyaan \$ _____ Tirada Qoyska marka ay Soo Guuriyaan: _____	Xadidka Dakhliga ee La dejiyay: ☐ 80% ☐ 70% ☐ 60% ☐ 50% ☐ 40% ☐ 30% ☐ 20% ☐ _____%	DIB U XAQIJIIN OO KALIYA: Xadidka Dakhliga la Dejiyay x 140% (170% ee loogu talagalay kirada dadka dakhliga yar): \$ _____ <i>(Xadidka Dakhliga ee La dejiyay: 20-50 guryaha waxay isticmaalaan 50%; 40-60 guryaha waxay isticmaalaan 60%; Guryaha Tijaabada Dakhliga Celceliska waxay isticmaalaan 60% dhammaan dhismaha leh tilmaamo dakhli kuwaas oo ah 60% ama ka hooseeya iyo dhismaha dhabta ah ee dhismaha 70% iyo 80%)</i> Qoyska ayaa hela in ka badan dakhliga ku xusan dib u xaqiijinta: ☐ Haa ☐ Maya
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QAYBTA VII. KIRADA

Kirada Kireystaha: \$ _____ Xadidka Kirada: _____ Gunnada La Oggol yahay: \$ _____ Kaalmada Kirada: \$ _____ Kharashka Kale ee Aan Qasabka ahayn / Muhiimka ah: \$ _____ Kirada Guud ee Dhismaha (Eeg Tilmaamaha): \$ _____ Xadidka Kirada ee Ugu badan ee Dhismahaan: \$ _____ Caawimaada Kirada Ma waxaa laga helaa Federaalka? ☐ Haa ☐ Maya <i>Haddii jawaabtu maya tahay, halkee laga helaa caawimaada?</i> _____	Dhismuhu wuxuu buuxiyay ☐ 80% ☐ 70% ☐ 60% ☐ 50% ☐ 40% ☐ 30% ☐ 20% ☐ _____%
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☐ Kaalmada Kirada ee Ku Salaysan Mashruuca Qoysaska Badan (Multi-Family Project-Based Rental Assistance, PBRA) ee HUD

☐ HUD Qaybta 8 aad ee Baxnaaninta Dhexdhexaadka ah

☐ Kabida Hawlaha Guriyeynta Dadwaynaha

☐ Caawimaada Kirada Lagu Saleeyo Kireystaha GURIGA (HOME Tenant Based Rental Assistance, TBRA)

☐ HUD Foojar Dookha Guriyeynta (Housing Choice Voucher, HCV)-Kireystaha

☐ HUD Mashruuca Foojarka Ku saleysan (Project-Based Voucher, PBV)

☐ USDA Qaybta 521 aad ee Barnaamijka Caawimaada Kirada

☐ Caawimaada Kirada Federaalka ee Kale _____

QAYBTA VIII. XAALADA ARDAYGA

Ma yahay arday dugsiga dhigta Maalinta oo dhan? ☐ Haa ☐ Maya	Haddii jawaabtu haa tahay, geli Sharaxaada Ardayga* ku dar dukumiintiga hoos ku lifaaqan Geli 1-5: _____	Sharaxaada Ardayga: 1. Kaalmada TANF 2. Horey loogu sheegay nidaamka daryeelka korinta ilmaha 3. Barnaamijka Tababarka Shaqada 4. Waalid kali ah/ilmo waalidka ku tiirsan 5. Guursaday/waalid wada jira
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QAYBTA IX. NOOCA BARNAAMIJKA (eeg tilmaamaha)

Calaamadee barnaamijka(yada) hoose, (a. ee loo maraayo e.) ee dhismaha qoyskaan lagu tirin doono shuruudaha deganaanshaha guriga. Gudaha barnaamij kasta oo la calaamadeeyay, muuji heerka dakhliga qoyska sida lagu dejiyay Xaqiijintaan.

a. Dhibcaha Canshuurta ☐	b GURIGA ☐	c. Gunnada laga reebo Canshuurta ☐ Saamiga/QAADASHADA/ Wadaaga Halista ah/ED	d. HTF-ka Qaran ☐	e. __ ☐
Ee Qaybta VI ee kore.	Xaaladaha Dakhliga:	Xaaladaha Dakhliga:	Xaaladaha Dakhliga:	Xaaladaha Dakhliga:
	☐ ≤ 50% AMGI ☐ ≤ 60% AMGI ☐ ≤ 80% AMGI ☐ OI**	☐ ≤ 50% AMGI ☐ ≤ 60% AMGI ☐ ≤ 80% AMGI ☐ OI**	☐ 30%/Laynka Saboolnimada ☐ ≤ 50% AMGI ☐ OI**	☐ _____% ☐ _____% ☐ OI**

** Marka dib loo xaqiijiyay, qoyska waxaa la go'aamiyay inay leeyihiin dakhli dheeraad ah (OI) iyadoo loo eegayo shuruudaha u-qalmitaanka ee barnaamijka(yada) kor lagu calaamadeeyay.

SAXIIXA MULKIILAHA/WAKKIILKA

Iyada oo ku saleysan matalaadda halkaan lagu xusay iyo caddaymaha iyo dukumiintiga loo baahan yahay in la gudbiyo, qofka(yada) lagu magacaabay Qaybta II aad ee Dakhliga Kiraystaha

Xaqiijintu waxay/xaq u qalantaa sida waafaqsan qodobbada Qaybta 42 ee Xeerka Dakhliga Gudaha, sida wax laga badelay, iyo Heshiiska Xaddidaadda Isticmaalka Dhulka (haddii ay khuseysa), si loogu noolaado dhisme ka mid ah Mashruucaan.