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MEMO

WX-2022-6

TO: Agency Directors, Fiscal Officers and Weatherization Coordinators
FROM: Steve Divan, Weatherization Program Manager
RE: Eligible Buildings – US Department of Agriculture (USDA) Pre-qualified Lists
DATE: 11/18/22

Greetings,

Since February 2020, DOE WAP, U.S. Department of Health and Human Services (HHS) Low-Income Households Energy Assistance Program (LIHEAP), and multiple programs within the U.S. Department of Housing and Urban Development (HUD) have collaborated on how to better support interagency coordination – specifically in the area of client eligibility for their respective programs.

To assist in income qualification, USDOE has updated the list of USDA pre-qualified buildings initially released on January 25, 2010. The listed buildings meet income eligibility requirements without the need for further evaluation or verification.

At least 66% of the units in each of the buildings (at least 50% of the units in 2–4-unit buildings) on the attached List are considered income eligible for WAP without further action by the Sub-grantee. If the Sub-grantee wishes to income qualify more than 66% of a building's units (more than 50% of the units in 2–4-unit buildings) the provider must determine the percentage of income eligible residences by either contacting the building owner/manager to obtain such income records or by individually verifying with residents.

If you have any questions, please contact me at (503) 986-0979.

Best Regards,

Steve Divan
Weatherization Manager