

Meeting Minutes - August 16, 2021, 10:00am

<p>Meeting Information:</p>	
<p>Agenda:</p>	<ol style="list-style-type: none"> 1. By-laws have been finalized 2. Officers: 3. OHCS will have an MOU for all CoC's to sign, Hunter will follow up with when this needs to be signed and returned <ol style="list-style-type: none"> a. Secretary – OHCS b. Chair and Co-Chair: <ol style="list-style-type: none"> 1) Both will be nominated at the next Quad Squad meeting and voted in 2) Plus, there will be two representatives at each Quad Squad meeting from each CoC 3) There is the possibility of having a backup for the Chair and Co- Chair in case the elected Chair and/or Co-Chair are unable to attend. This will be discussed further at our next meeting 4. New Implementation update: <ol style="list-style-type: none"> a. Analysis will be posted on OHCS website along with the By-laws b. Data Sharing – at this time will be within each Tree c. Purging – there are several providers that have 'z', 'zz' or 'zzz' in front of them, please review Provider Trees that are being sent out so that providers can be purged d. ART – Hunter is working with Wendy e. Client Merge – is possible after the provider merge, will be discussed further after new implementation is done f. Clean up work – there are many, many open clients in several providers, we need to look at what can be cleaned up and closed g. System Preferences – Directory off System Preferences document will be put on OHCS website h. New search options are available, and will be discussed further 5. Timing update: <ol style="list-style-type: none"> a. PHB will bill for services <ol style="list-style-type: none"> 1) Plan: <ol style="list-style-type: none"> a) PHB will be sending a bill to each CoC for 7-1-21 thru 12-31-21 b) Send this bill to Hunter and 'cc' Wendy c) OHCS is using ESG-CV dollars to pay this d) This part may change, depending on how everything works out, so please stay current on this plan: <ol style="list-style-type: none"> 1) NOA in OPUS





	<ul style="list-style-type: none"> a) Exact amount will be added b) Go into OPUS to verify it's there and submit re-imbursement – one request c) Then pay PHB <p>6. User Accounts starting 1/2022</p> <ul style="list-style-type: none"> a. No invoicing for accounts b. Number of accounts will be tracked, and new accounts will be set up as needed for each CoC c. If a user account has not been used in 90 (i.e. logged in) that account will be deleted. If that user does need the account, it will be set up again. Need to discuss how often this will happen for each user that this happens for <p>7. WellSky weekly meetings – asking Quad Squad to attend</p> <p>8. Each CoC will have 'x' amount of hours with WellSky for things that they are doing and OHCS currently isn't doing</p> <p>9. Data Sharing expert will be working with us to look at data sharing across all CoC's. This won't happen immediately, but will be reviewed and discussed as new implementation moves forward.</p>
<p>Notes/Action Items</p>	<p>Action items:</p> <ul style="list-style-type: none"> 1. Search options, look at how you're interested in searching <ul style="list-style-type: none"> a. SSN, name, date of birth, etc 2. Provider list to be sent out, please review for anything that can be changed/removed
<p>Next Meeting:</p>	<p>September 24, 2021</p>
<p>Contact:</p>	<p>Amy Hatfield, HMIS Support Specialist, Oregon Housing & Community Services 503-881-8535 amy.hatfield@hcs.oregon.gov</p>

