ADMINISTRATION FOR CHILDREN & FAMILIES
Office of Community Services

Community Services Block Grant (CSBG) State Plan

Administration for Children & Families Office of Community Services
OMB Control No: 0970-0382

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THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13): Through this information collection, ACF is gathering information about planned activities related to and funded by CSBG for the upcoming fiscal year. Public reporting burden for this collection of information is estimated to average 31 hours per grantee, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (Sec. 676, Pub. L. 105-285, 112 Stat. 2735 (42 U.S.C. Section 9908)). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0382 and the expiration date is 08/31/2024. If you have any comments on this collection of information, please contact M. Monique Alcantara at melania.alcantara@acf.hhs.gov.

CSBG Administrative Information

Identify whether this is a one-year or a two-year plan: Two-year

Provide the federal fiscal years this plan covers: Year one: 2027; **year two**: 2028

Lead Agency and Authorized Official

Update the following information in relation to the lead agency and authorized official designated to administer CSBG in the state, as required by Section 676(a) of the CSBG Act. Information should reflect the responses provided in the Application for Federal Assistance, SF-424M.

Has information regarding the state lead agency and authorized official changed since the last submission of the State Plan? No

Lead agency: Oregon Housing and Community Services

Cabinet or administrative department of this lead agency: Housing Stabilization Division

Cabinet or Administrative Department Name: Oregon Housing and Community Services – Housing Stabilization Division

Authorized Official of the Lead Agency: Liz Weber, director of Housing Stabilization

Address: 725 Summer St. NE, Suite B, Salem, OR 97301

Telephone Number: 503-580-6233

Fax Number: 503-986-6877

Email Address: Liz.Weber@hcs.oregon.gov

Lead Agency Website: www.oregon.gov/ohcs/

Designation Letter

Designation letter attached.

CSBG Point of Contact

Provide the following information in relation to the designated state CSBG point of contact. The state CSBG point of contact should be the person that will be the main point of contact for CSBG within the state.

Has information regarding the state point of contact changed since the last submission of the State Plan? No

Agency Name: Oregon Housing and Community Services

Point of Contact Name: Leeann Marx

Title: CSBG program coordinator

Address: 725 Summer St. NE, Suite B, Salem, OR 97301

Telephone Number: 503-986-6892

Fax Number: 503-986-6877

Email Address: Leeann.marx@oregon.gov

Lead Agency Website: www.oregon.gov/ohcs/

State Community Action Association

There is currently a state Community Action Association within the state: Yes

Has information regarding the state Community Action Association changed since the last submission of the State Plan? Yes

If yes, select the fields that have changed: Office number

Agency Name: Community Action Partnership of Oregon

Point of Contact Name: Janet Allanach

Title: Executive director

Address: 2475 Center St. NE, Salem, OR 97301

Telephone Number: 971-446-8179

Fax Number: n/a

Email Address: Janeta@caporegon.org

State Association Website: http://caporegon.org/

State Association currently serves as the Regional Performance Innovation Consortia (RPIC) lead: No

State Legislation and Regulation

CSBG State Legislation: State has a statute authorizing CSBG: Yes

CSBG State Regulation: State has regulations for CSBG: Yes

Legislation/Regulation Document: http://oregon.public.law/statutes/ors 458.505

State Authority: Select a response for each of the following items about the state statute and/or regulations authorizing CSBG:

> **Authorizing Legislation: State legislature enacted authorizing legislation or amendments to an existing authorizing statute last federal fiscal year:** No
>
> **Regulation Amendments: State established or amended regulations for CSBG last federal fiscal year:** No

State Plan Development and Statewide Goals

CSBG Lead Agency Mission and Responsibilities

Briefly describe the mission and responsibilities of the state agency that serves as the CSBG lead agency.

As Oregon's CSBG lead agency, OHCS administers the federal Community Services Block Grant and ensures these resources are used effectively to reduce poverty and strengthen the economic stability of low income individuals and communities. This role aligns with the broader mission of Oregon Housing and Community Services: to provide stable and affordable housing, engage leaders, and develop an integrated statewide policy that addresses poverty and expands opportunity for all Oregonians. Guided by a vision that centers humanity where every Oregonian can pursue prosperity and live free from poverty, OHCS focuses intentionally on serving people across the full housing continuum. This means preventing homelessness, reducing energy burden, supporting housing stability, and advancing innovative approaches to affordable housing development and preservation. These efforts are grounded in the agency's shared values and the expertise of its leaders, who set clear standards for how OHCS engages with communities and with each other. Leaders are empowered to make decisions that reflect these standards: being human centered, proactive, collaborative, committed to continuous improvement, and responsive in times of emergency. CSBG is designed to support locally driven anti poverty strategies, the program aligns naturally with OHCS's mission, vision, and leadership approach. Together, they reinforce a statewide commitment to fostering stability, opportunity, and prosperity for Oregonians experiencing economic hardship.

State Plan Goals

Describe the state's CSBG-specific goals for state administration of CSBG under this State Plan.

Our goal is to expand opportunities, strengthen partnerships, and enhance community resilience. By increasing employment pathways for CSBG participants, improving coordination between state and local plans, addressing resource scarcity and structural poverty, and building capacity to support youth and families, we work toward a stronger, more equitable future for the communities we serve.

Goal 1: Expand Economic Security through Workforce Development

Objective: Increase employment opportunities for CSBG participants.

Goal 2: Strengthen Linkages Between State and Local Plans

Objective: Improve coordination and partnerships to address gaps in services.

Goal 3: Address Resource Scarcity and Structural Poverty

Objective: Foster agency effectiveness in delivering services that reduce the causes and conditions of poverty and strengthen community resilience.

Goal 4: Build Capacity to Serve Youth and Families

Objective: Strengthen family support systems and resilience.

Together, these goals form a unified strategy to expand economic security, strengthen partnerships, address structural barriers, and support youth and families. By advancing these objectives, we create meaningful impact and build stronger, more resilient communities.

State Plan Development

Indicate the information and input the state accessed to develop this State Plan.

Analysis of state-level tools

State Performance Indicators and/or National Performance Indicators (NPIs): Yes

U.S. Census data: Yes

State Performance Management Data (e.g., accountability measures, ACSI survey information, and/or other information from annual reports): Yes

Monitoring Visits/Assessments: Yes

Tools Not Identified Above (specify): No

Analysis of local-level tools

Eligible Entity Community Needs Assessments: Yes

Eligible Entity Community Action Plans: Yes

Public Hearings/Workshops: Yes

Tools Not Identified Above (e.g., state required reports) [specify]: No

Consultation with

Eligible Entities (e.g., meetings, conferences, webinars; not including the public hearing): Yes

State Association: Yes

National Association for State Community Services Programs (NASCSP): Yes

Community Action Partnership (NCAP): No

Community Action Program Legal Services (CAPLAW): No

CSBG Tribal Training and Technical Assistance (T/TA) provider: No

Regional Performance Innovation Consortium (RPIC): No

Association for Nationally Certified ROMA Trainers (ANCRT): No

Federal CSBG Office: Yes

Organizations not identified above (specify): No

Eligible Entity Involvement

State Plan Development: Describe the specific steps the state took in developing the State Plan to involve the eligible entities.

From November 2025 through April 2026, the CSBG state lead convened a State Plan Workgroup to guide the development of the State Plan and explain its purpose and process. This work group included representatives from the state association, CAA CSBG program manager staff, and CAA executive directors.

OHCS and the workgroup collaborated to review and discuss key components of the plan, including goals and objectives, organizational standards, use of funds, technical assistance, linkages, and monitoring.

Following these discussions, a draft of the State Plan was shared with the state association, CAA executive directors and OHCS leadership for additional feedback, recognizing the significant contributions of CAA staff throughout the process. The broader CAA network was also informed of the State Plan public hearing and encouraged to provide further input.

Performance Management Adjustment: Describe how the state has adjusted its State Plan development procedures under this State Plan, as compared to previous State Plans, in order to 1) encourage eligible entity participation and 2) ensure the State Plan reflects input from eligible entities? Any adjustment should be based on the state's analysis of past performance in these areas, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any adjustments, provide further detail.

The CSBG state lead conducted a comprehensive review of the 2025 ACSI survey results to inform continuous improvement in the development of the State Plan, as well as to strengthen communication and collaborative relationships with the CAA network. Using best practices identified through the Statewide Workgroup in partnership with NASCSP, the state lead expanded engagement opportunities by facilitating structured discussions and incorporating feedback from CAAs into the State Plan application process.

Eligible Entity Overall Satisfaction

Provide the state's target for eligible entity Overall Satisfaction during the performance period. **Year one:** 78%, **year two:** 80%

CSBG Hearing Requirements

Public Inspection

Describe the steps taken by the state to disseminate this State Plan to the public for review and comments prior to the public hearing, as required under Section 676(e)(2) of the act.

The state ensured the plan was accessible for public review and comment through multiple channels to engage stakeholders, community members, and individuals with low incomes. The State Plan was posted on the OHCS website

prior to the public hearing and distributed electronically to the CAA network, the Housing Stability Council, and the state association. Public hearing notices were published on the OHCS website and the Oregon Transparency portal, and were also disseminated electronically to the CAA network, the state association, and the OHCS public listserv via Constant Contact.

Public Notice/Hearing

Describe how the state ensured there was sufficient time and statewide distribution of notice of the public hearing(s) to allow the public to comment on the State Plan, as required under 676(a)(2)(B) of the CSBG Act.

The State Plan and public hearing notice were posted a minimum of two weeks (June 25, 2026) prior to the scheduled hearing date. The CAA Network, the State Association, and the general public were provided with access to the State Plan through the OHCS website. Additionally, the plan was distributed electronically to the CAA Network and the State Association. The public comment period remained open for two weeks (July 29, 2026) following the hearing date to allow for additional input. Any comments received during this period were considered for inclusion in the final State Plan application. No comments were submitted.

Public and Legislative Hearings

In the table below, specify the date(s) and location(s) of the public and legislative hearing(s) held by the designated lead agency for this State Plan, as required under Section 676(a)(2)(B) and Section 676(a)(3) of the Act.

Date	Location	Type of Hearing	If a Combined Hearing Was Held, Confirm That the Public Was Invited.
7/14/2026	Hybrid Public Hearing (in-person & virtual), 725 Summer St. NE, Salem, OR 97301	Public	N/A
3/20/2026	Legislative Session March 20-March 26, 2025, 900 Court St. NE, Salem, OR 97301	Legislative	N/A

Supporting Documentation

Attach supporting documentation or a hyperlink for the public and legislative hearings.

Supporting documentation of the public hearing will be attached when the public comment period is closed.

CSBG-Eligible Entities

In the table below, indicate whether each eligible entity in the state is public or private, the type(s) of entity, and the geographical area served by the entity.

CSBG-Eligible Entity	Geographical Area Served	Public or Nonprofit	Type of Entity
ACCESS	Jackson County	Nonprofit	Community Action Agency
Community Action Organization - CAO	Washington County	Nonprofit	Community Action Agency
Community Action Partnership of East Central Oregon, Inc - CAPECO	Umatilla, Morrow, Gilliam, Wheeler Counties, and Confederated Tribes of Umatilla Indian Reservation	Nonprofit	Community Action Agency
Community Action Team, Inc - CAT	Columbia, Clatsop, and Tillamook Counties	Nonprofit	Community Action Agency
Community Connection of Northeast Oregon, Inc - CCNO	Union, Wallowa, Baker, and Grant Counties	Nonprofit	Community Action Agency
Clackamas County Social Services Division - CCSSD	Clackamas County	Public	Community Action Agency
Community in Action – CinA	Harney and Malheur Counties	Nonprofit	Community Action Agency
Community Services Consortium – CSC	Linn, Benton, and Lincoln Counties	Public	Community Action Agency
Klamath Lake Community Action Services – KLCAS	Klamath and Lake Counties	Nonprofit	Community Action Agency
Lane County Human Services Commission - Lane	Lane County	Public	Community Action Agency
Mid-Columbia Community Action Council - MCCAC	Hood River, Wasco, and Sherman Counties	Nonprofit	Community Action Agency

CSBG-Eligible Entity	Geographical Area Served	Public or Nonprofit	Type of Entity
Multnomah County Department of Human Services - MULTCO	Multnomah County	Public	Community Action Agency
Mid-Willamette Valley Community Action Agency - MWVCAA	Marion and Polk Counties	Nonprofit	Community Action Agency
Neighbor Impact - NIMPACT	Crook, Jefferson, and Deschutes Counties and the Confederated Tribes of Warm Springs	Nonprofit	Community Action Agency
Oregon Human Development Corporation - OHDC	Statewide Farmworkers	Nonprofit	Migrant or Seasonal Farmworker Organization
Oregon Coast Community Action – ORCCA	Coos and Curry Counties	Nonprofit	Community Action Agency
United Community Action Network - UCAN	Douglas and Josephine Counties	Nonprofit	Community Action Agency
Yamhill Community Action Partnership - YCAP	Yamhill County	Nonprofit	Community Action Agency

Total number of CSBG eligible entities: 18

Changes to Eligible Entities List

No changes were made.

Organizational Standards for Eligible Entities

Choice of Standards

Confirm whether the state will implement the CSBG Organizational Standards Center of Excellence (COE) organizational standards (as described in IM 138) or an alternative set during the federal fiscal year(s) of this planning period. [Select one]

COE CSBG Organizational Standards: Yes

Modified Version of COE CSBG Organizational Standards: No

Alternative Set of organizational standards: No

Modified Organizational Standards: In the case that the state is requesting to use modified COE-developed organizational standards, provide the proposed modification for the FFY of this planning period including the rationale.

OHCS has not modified the organizational standards for this planning period, and no changes were made to the previously approved modified standards.

Implementation

Check the box that best describes how the state officially adopted organizational standards for eligible entities in a manner consistent with the state's administrative procedures act. If "Other" is selected, provide a timeline and additional information, as necessary.

Regulation: No

Policy: No

Contracts with Eligible Entities: Yes

Other, describe: No

Organizational Standards Assessment

Describe how the state will assess eligible entities against organizational standards this federal fiscal year(s).

Peer-to-Peer Review (with validation by the state or state-authorized third party): No

Self-Assessment (with validation by the state or state-authorized third party): Yes

Self-Assessment/Peer Review with State Risk Analysis: No

State-Authorized Third-Party Validation: No

Regular On-Site CSBG monitoring: No

Other: No

Assessment Process: Describe the planned assessment process.

CSBG-eligible entities are required to complete an annual assessment through the Community Service Group (CSG) online assessment system. OHCS collaborates closely with the State Association to establish timelines for the assessment process and to review results for the purpose of identifying training and technical assistance needs. For any unmet organizational standards, eligible entities must submit a Technical Assistance Plan (TAP) within the online system. TAPs are tracked, reviewed, and approved through this platform, and are formally closed once the applicable standard has been met. OHCS remains committed to enhancing the consistency and effectiveness of the evaluation process for organizational standards.

Eligible Entity Exemptions

Will the state make exceptions in applying the organizational standards for certain eligible entities due to special circumstances or organizational characteristics (as described in IM 138)? Yes

Provide the specific eligible entities the state will exempt from meeting organizational standards and provide a description and a justification for each exemption. **Total Number of Exempt Entities**: 1

CSBG Eligible Entity: Oregon Human Development Corporation (OHDC)

Description/Justification: OHCS is allowing OHDC to submit a modified Community Needs Assessment. Due to the nature of their work and the fact that they are spread throughout many territories.

Performance Target

Provide the percentage of eligible entities that the state expects to meet all the state-adopted organizational standards for the FFY(s) of this planning period.

Year one: 55%, **year two:** 60%

State Use of Funds

Eligible Entity Allocation (90 Percent Funds) [Section 675C(a) of the CSBG Act]

Formula

Select the method (formula) that best describes the current practice for allocating CSBG funds to eligible entities.

Historic: No

Base + Formula: Yes

Formula Alone: No

Formula with Variables: No

Hold Harmless + Formula: No

Other: No

Formula Description: Describe the current practice for allocating CSBG funds to eligible entities.

CSBG funds are allocated through a funding formula developed with consideration of service area poverty levels and other demographic variables. The formula used by OHCS was updated in 2021 in collaboration with the state association and CAA network, approving a Base+ Formula model. Each CAA receives a base funding amount of $125,000.

Statute: Does a state statutory or regulatory authority specify the formula for allocating "not less than 90 percent" funds among eligible entities? Yes

Planned Allocation

Specify the percentage of your CSBG planned allocation that will be funded to eligible entities and in accordance to the "not less than 90 percent funds" requirement as described under Section 675C(a) of the CSBG Act. In the table, provide the planned allocation for each eligible entity receiving funds for the fiscal year(s) covered by this plan.

Year one: 90%, **year two:** 90%

Planned CSBG 90 Percent Funds – Year One
These are projected amounts and subject to change upon receiving the award.

CSBG Eligible Entity	Funding Amount ($)
ACCESS	258,426
Community Action Organization	358,302
Community Action Partnership of East Central Oregon, Inc	352,133
Community Action Team, Inc	213,176

CSBG Eligible Entity	Funding Amount ($)
Community Connection of Northeast Oregon, Inc	280,012
Clackamas County Acting by and through its Health, Housing, and Human Services Department; Social Services Division	269,080
Community in Action	283,348
Community Services Consortium	339,653
Klamath Lake Community Action Services	279,353
Lane County Human Services Commission	381,441
Mid-Columbia Community Action Council	207,864
Multnomah County Department of Human Services	596,565
Mid-Willamette Valley Community Action Agency	407,497
Neighbor Impact	272,937
Oregon Human Development Corporation	375,893
Oregon Coast Community Action	210,251
United Community Action Network	282,934
Yamhill Community Action Partnership	183,476
Total	**5,552,341**

Planned CSBG 90 Percent Funds – Year Two
These are projected amounts and subject to change upon receiving the award.

CSBG Eligible Entity	Funding Amount ($)
ACCESS	258,426
Community Action Organization	358,133
Community Action Partnership of East Central Oregon, Inc	352,133
Community Action Team, Inc	213,176
Community Connection of Northeast Oregon, Inc	280,012
Clackamas County Acting by and through its Health, Housing, and Human Services Department; Social Services Division	269,080
Community in Action	283,348
Community Services Consortium	339,653
Klamath Lake Community Action Services	279,353
Lane County Human Services Commission	381,441
Mid-Columbia Community Action Council	207,864
Multnomah County Department of Human Services	596,565
Mid-Willamette Valley Community Action Agency	407,497
Neighbor Impact	272,937
Oregon Human Development Corporation	375,893
Oregon Coast Community Action	210,251
United Community Action Network	282,934
Yamhill Community Action Partnership	183,476
Total	**5,552,341**

Distribution Process

Describe the specific steps in the state's process for distributing 90 percent funds to the eligible entities and include the number of days each step is expected to take. Please include information about state legislative approval or other types of administrative approval (such as approval by a board or commission).

As the designated lead agency, OHCS receives an official award letter from the U.S. Department of Health and Human Services (HHS) for the CSBG allocation authorized under Public Law 112-10. Award letters are transmitted electronically through the grants solutions system. Upon receipt, the CSBG state lead forwards the original award letter to the grants manager within the financial management department.

In accordance with federal requirements, 90% of the allocation is distributed as pass-through funding to eligible entities, 5% is designated for discretionary purposes, and 5% is reserved for state administration. Using the current CSBG funding formula, the CSBG state lead, in coordination with the OHCS research analyst, calculates allocations for the 18 eligible entities. Administrative and program amounts are determined based on each agency's CSBG budget within seven business days.

Once allocations are finalized, the CSBG program coordinator prepares a Notice of Allocation and submits it to the finance department. Funds are then made available to agencies through the OPUS database system within seven business days. A copy of the award letter and an allocation spreadsheet detailing amounts per agency are electronically filed on the agency's secure server.

In the event of unexpected funding increases or decreases, OHCS follows established agreements with the CAA network:

- A floor amount of $125,000 per agency is maintained.
- If funding increases, an updated allocation table is prepared and distributed to agencies.
- If funding decreases and an agency experiences a reduction greater than 10% from the prior year's allocation, CSBG 5% discretionary funds may be used to mitigate the impact.
- If discretionary resources are insufficient to fully offset reductions, OHCS will engage the CAA network for discussion and recommendations.

Distribution Method: Select the option below that best describes the distribution method the state uses to issue CSBG funds to eligible entities:
Reimbursement: Yes
Advance: No
Hybrid: No
Other: No

Distribution Timeframe

Does the state intend to make funds available to eligible entities no later than 30 calendar days after OCS distributes the federal award? Yes

Distribution of Funds Performance Management Adjustment

Describe the state's strategy for improving grant and/or contract administration procedures under this State Plan as compared to past plans. Any improvements should be based on analysis of past performance and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any improvements, provide further detail.

OHCS is implementing continuous improvements to the master grant agreement and has transitioned to a performance-based contracting model to promote best practices in service delivery. As part of this process, OHCS will conduct a comprehensive review of the master grant agreement to identify and implement adjustments that reduce administrative burdens on CAA agencies where appropriate.

Administrative Funds [Section 675C(b)(2) of the CSBG Act]

Allocated Funds: Specify the percentage of your CSBG planned allocation for administrative activities for the FFY(s) covered by this State Plan.

Year one: 5%; **year two:** 5%

State Staff: Provide the number of state staff positions to be funded in whole or in part with CSBG funds for the FFY(s) covered by this State Plan.

Year one: 6; **year two:** 6

State FTEs: Provide the number of state full-time equivalents (FTEs) to be funded with CSBG funds for the FFY(s) covered by this State Plan.

Year one: 1.08; **year two:** 1.08

Use of Remainder/Discretionary Funds [Section 675C(b) of the CSBG Act]

Remainder/Discretionary Funds Use: Does the state have remainder/discretionary funds as described in Section 675C(b) of the CSBG Act?
Yes

If yes, provide the allocated percentage and describe the use of the remainder/discretionary funds in the table below.

Year one: 5%; **year two:** 5%

Use of Remainder/Discretionary Funds – Year One
These are projected amounts and subject to change upon receiving the award.

Remainder/Discretionary Fund Uses (See 675C(b)(1) of the CSBG Act)	**Planned $**	**Brief Description of Services and/or Activities**
Training/Technical Assistance to eligible entities	173,438	These planned services/activities will be described in the State Training and Technical Assistance section of this document.
Coordination of state-operated programs and/or local programs	0	N/A
Statewide coordination and communication among eligible entities	72,266	These planned services/activities will be described in State Linkages and Communication section of this document.
Analysis of distribution of CSBG funds to determine if targeting greatest need	0	N/A
Asset-building programs	0	N/A

Remainder/Discretionary Fund Uses (See 675C(b)(1) of the CSBG Act)	**Planned $**	**Brief Description of Services and/or Activities**
Innovation programs/activities by eligible entities or other neighborhood groups	33,989	State Association Implementation Report – Training/Technical Assistance platform capacity building for the network.
State charity tax credits	0	N/A
Other activities	28,770	Organizational Standards Software Modules; and remainder TBD
Totals	**308,463**	

Use of Remainder/Discretionary Funds – Year Two
These are projected amounts and subject to change upon receiving the award.

Remainder/Discretionary Fund Uses (See 675C(b)(1) of the CSBG Act)	**Planned $**	**Brief Description of Services and/or Activities**
Training/Technical Assistance to eligible entities	173,438	These planned services/activities will be described in the State Training and Technical Assistance section of this document.
Coordination of state-operated programs and/or local programs	0	N/A
Statewide coordination and communication among eligible entities	72,266	These planned services/activities will be described in the State Linkages and Communication section of this document.

Remainder/Discretionary Fund Uses (See 675C(b)(1) of the CSBG Act)	**Planned $**	**Brief Description of Services and/or Activities**
Analysis of distribution of CSBG funds to determine if targeting greatest need	0	N/A
Asset-building programs	0	N/A
Innovation programs/activities by eligible entities or other neighborhood groups	33,989	State Association Implementation Report – T/TA platform capacity building for the network.
State charity tax credits	0	N/A
Other activities	28,770	Organizational Standards Software Modules; and remainder TBD
Totals	**308,463**	

Remainder/Discretionary Funds Partnerships

Select the types of organizations, if any, the state intends to work with (by grant or contract using remainder/discretionary funds) to carry out some or all the activities in the above tables.

The State Directly Carries Out All Activities (No Partnerships): No

The State Partially Carries Out Some Activities: Yes

CSBG-Eligible Entities (if yes, include the expected number of CSBG-eligible entities to receive funds): Yes, 18

Other Community-based Organizations: No

State Community Action Association: Yes

Regional CSBG Technical Assistance Provider(s): Yes

National Technical Assistance Provider(s): Yes

Individual Consultant(s): No

Tribes and Tribal Organizations: No

Other: No

Use of Remainder/Discretionary Funds Performance Management Adjustment

Describe any adjustments the state will make to the use of remainder/discretionary funds under this State Plan as compared to past State Plans? Any adjustment should be based on the state's analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any adjustments, provide further detail.

Most of the discretionary funding is allocated to support training and technical assistance for eligible entities and to provide resources for the state association. A secondary use of these funds is to mitigate potential decreases in future CSBG allocations. In alignment with OHCS fiscal policy, funds are fully allocated upon receipt of the official funding award letter from HHS/OCS.

To address reductions exceeding 10% for any qualifying formula agency, discretionary resources may be used to offset the impact. Additionally, OHCS maintains a contract with the CSG software provider to ensure efficient review and tracking of Organizational Standards, supporting compliance with State Accountability Measures under the CSBG Act. This system also facilitates monitoring of Tripartite Board vacancies, and promoting transparency and accountability across the network.

State Training and Technical Assistance

Training and Technical Assistance Plan

Describe the state's plan for delivering CSBG-funded training and technical assistance to eligible entities under this State Plan by completing the table below. The T/TA plan should include all planned CSBG-funded T/TA activities funded through the administrative or remainder/discretionary funds of the CSBG award (as reported in the State Use of Funds section). The CSBG T/TA plan should include training and technical assistance conducted directly by the state or through partnerships (as specified in the Training and Technical Assistance Organizations section below). Add a row for each activity: indicate the timeframe; whether it is training, technical assistance, or both; and the topic.

Training and Technical Assistance – Year One

Planned Timeframe	Training, Technical Assistance, or Both	Topic	Brief Description of "Other"
Ongoing/Multiple Quarters	Both	Fiscal	
All Quarters	Both	Governance/Tripartite Boards	
All Quarters	Both	Organizational Standards - General	
Ongoing/Multiple Quarters	Technical Assistance	Organizational Standards - for eligible entities with unmet TAPs or QIPs	
Ongoing/Multiple Quarters	Both	Reporting	
All Quarters	Both	ROMA	
Ongoing/Multiple Quarters	Both	Community Assessment	
Ongoing/Multiple Quarters	Both	Strategic Planning	
FY1 Q3	Both	Monitoring	
Ongoing/Multiple Quarters	Training	Other	Focused training on improving programs effectiveness and outcomes for the network on practices, principles, and education.

Training and Technical Assistance – Year Two

Planned Timeframe	Training, Technical Assistance, or Both	Topic	Brief Description of "Other"
Ongoing/Multiple Quarters	Both	Fiscal	
All Quarters	Both	Governance/Tripartite Boards	
All Quarters	Both	Organizational Standards - General	
Ongoing/Multiple Quarters	Technical Assistance	Organizational Standards - for eligible entities with unmet TAPs or QIPs	
Ongoing/Multiple Quarters	Both	Reporting	
All Quarters	Both	ROMA	
Ongoing/Multiple Quarters	Both	Community Assessment	
Ongoing/Multiple Quarters	Both	Strategic Planning	
FY1 Q3	Both	Monitoring	
Ongoing/Multiple Quarters	Training	Other	Focused training on improving programs effectiveness and outcomes for the network on practices, principles, and education.

Training and Technical Assistance Budget: The planned budget for all training and technical assistance:
Year one: $173,438, **year two:** $173,438

Training and Technical Assistance Collaboration: Describe how the state will collaborate with the state association and other stakeholders in the planning and delivery of training and technical assistance.

The CSBG program works closely with the state association, Community Action Partnership of Oregon (CAPO), to deliver training and technical assistance to the Community Action Agency Network. CAPO conducts an annual network-wide survey to identify agency training needs. OHCS and CAPO use the survey results, along with monitoring findings, performance and accountability data from the Organizational Standards, the Annual Report, and the ACSI assessment, to guide the development of training and technical assistance opportunities.

Organizational Standards Technical Assistance

Does the state have technical assistance plans (TAPs) in place for all eligible entities with unmet organizational standards, if appropriate? Yes

Address Unmet Organizational Standards: Describe the state's plan to provide T/TA to eligible entities to ensure they address unmet Organizational Standards.

The CSBG state lead collaborates closely with the state association, CAPO, to deliver training in areas where multiple agencies experience challenges in meeting Organizational Standards, as identified through assessment results. These targeted trainings have strengthened agency capacity, improved consistency in meeting standards, and enhanced overall organizational performance across the network. In addition, the CSBG State Lead provides one-on-one training upon request and will continue to conduct on-site visits to offer direct assistance, when necessary, further supporting agencies in achieving compliance and sustaining continuous improvement.

Training and Technical Assistance Organizations

Indicate the types of organizations through which the state intends to provide training and/or technical assistance as described in the Training and Technical Assistance Plan section above and briefly describe their involvement.

All T/TA is conducted by the state: No

CSBG eligible entities (if checked, provide the expected number of CSBG eligible entities to receive funds): No

Other community-based organizations: No

State Community Action Association: Yes

Regional CSBG technical assistance provider(s): Yes

National technical assistance provider(s): Yes

Individual consultant(s): Yes

Tribes and Tribal Organizations: No

Other: No

CSBG-Funded T/TA Performance Management Adjustment

Describe adjustments the state made to the training and technical assistance plan under this State Plan as compared to past plans. Any adjustment should be based on the state's analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any adjustments, provide further detail.

The CSBG state lead will continue to work with CAPO, the state association, to design and develop a training schedule that responds to agency needs and maintains flexibility. The annual survey that identifies agency training needs has demonstrated its value, and the CSBG state lead will continue to use it to inform training priorities. The CSBG state lead will also contribute to the training schedule by incorporating training needs identified through Organizational Standards assessment results, technical assistance plans, and monitoring reviews.

State Linkages and Communication

State Linkages and Coordination at the State Level

Describe the linkages and coordination at the state level that the state intends to create or maintain to ensure increased access to CSBG services to low-income people and communities under this State Plan and avoid duplication of services (as required by the assurance under Section 676(b)(5)). Describe additional information as needed.

State Low-Income Home Energy Assistance Program (LIHEAP) office: Yes

State Weatherization office: Yes

State Temporary Assistance for Needy Families (TANF) office: Yes

Head Start State Collaboration offices: Yes

State public health office: Yes

State education department: Yes

State Workforce Innovation and Opportunity Act (WIOA) agency: Yes

State budget office: Yes

Supplemental Nutrition Assistance Program (SNAP) : Yes

State child welfare office: Yes

State housing office: Yes

Other: Yes

In addition to internal coordination among OHCS-administered poverty programs (e.g., LIHEAP, Weatherization, Housing, Individual Development Account), linkages will be maintained and further strengthened with TANF, public health, Head Start, and WIOA state offices and departments. Additional focused efforts and collaborations are essential to advancing outcomes.

State Linkages and Coordination at the Local Level

Describe how the state is encouraging partnerships and collaborations at the state level with public and private sector organizations, to assure the effective delivery and coordination of CSBG services to transform low-income communities and avoid duplication of services (as required by assurances under Section 676(b)(5) – (6)).

The community action agency network serves as Oregon's statewide system for delivering anti-poverty services, including administration of the Community Services Block Grant. CAAs collaborate with governmental partners, nonprofits, health and behavioral health providers, schools, public safety agencies, and other stakeholders to design and deliver services that respond to local needs. They provide information and referrals to the public and serve as central participants in local continuums of care, ensuring coordinated access to mainstream supportive services and reducing duplication within community systems.

OHCS and CAAs also maintain coordinated efforts with the Oregon Health Authority (OHA), including work with coordinated care organizations (CCOs) under the state's 1115 Medicaid waiver. This alignment strengthens integration of housing stability and anti-poverty strategies within the healthcare system and advances efforts to address social determinants of health.

The Oregon Department of Human Services (ODHS) utilizes TANF funds to address crises and short-term needs that place families with low incomes with

children at risk of homelessness. OHCS partners with DHS to strengthen and expand this work and continues to pursue similar interagency partnerships to enhance statewide service coordination.

Eligible Entity Linkages and Coordination

State Assurance of Eligible Entity Linkages and Coordination: Describe how the state will assure that eligible entities will partner and collaborate with public and private sector organizations to assure the effective delivery and coordination of CSBG services to low-income people and communities and avoid duplication of services (as required by the assurance under Section 676(b)(5)).

OHCS requires eligible entities to complete an implementation report, also referred to as a Community Action Plan, as part of the master grant agreement process. This report asks entities to outline their current formal and informal linkages and partnerships within the local community to help prevent duplication of services. OHCS also reviews these linkages during monitoring to further verify that partnerships are active and effective. Most CAAs participate in homeless coalitions, continuums of care (CoCs), and coordinated care organizations (CCOs), and are engaged in both local and statewide initiatives. In addition to the implementation report, eligible entities must also provide annual updates on their partnerships and linkages through the CSBG Annual Report.

State Assurance of Eligible Entity Linkages to Fill Service Gaps: Describe how the eligible entities will develop linkages to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations, according to the assurance under Section 676(b)(3)(B) of the CSBG Act.

OHCS ensures that eligible entities develop and maintain strong community linkages by embedding these expectations throughout multiple stages of the CSBG funding and oversight process. As part of the master grant agreement, all eligible entities must complete an implementation report also known as the Community Action Plan, which requires them to assess local needs and identify existing gaps in services. This includes detailing the formal and informal partnerships they rely on to coordinate services across agencies and avoid duplication. To reinforce these expectations, OHCS reviews the reported partnerships during monitoring to confirm that linkages are active, effective, and aligned with community needs. Monitoring activities include discussions with

staff, evaluation of referral processes, and verification that case management systems support ongoing follow-up with clients. These steps help ensure that entities are not only identifying service gaps but also engaging in meaningful collaboration to close them. Most community action agencies already play a central role in local service networks participating in homeless coalitions, continuums of care (CoCs), coordinated care organizations (CCOs), and other local and statewide initiatives. OHCS leverages this involvement by encouraging entities to strengthen and expand these partnerships when addressing unmet needs. In addition to the initial implementation report, OHCS requires eligible entities to document their linkages and collaborative efforts annually through the CSBG Annual Report. This recurring reporting structure allows OHCS to track progress over time and identify areas where technical assistance may be needed.

Workforce Innovation and Opportunity Act (WIOA) Employment and Training Activities

Does the state intend to include CSBG employment and training activities as part of a WIOA Combined State Plan, as allowed under the Workforce Innovation and Opportunity Act (as required by the assurance under Section 676(b)(5) of the CSBG Act)? No

WIOA Combined Plan: If the state said yes above, provide the CSBG-specific information included in the state's WIOA Combined Plan. This information includes a description of how the state and the eligible entities will coordinate the provision of employment and training activities through statewide and local WIOA workforce development systems. This information may also include examples of innovative employment and training programs and activities conducted by community action agencies or other neighborhood-based organizations as part of a community antipoverty strategy.

Oregon continues to strengthen coordination between Community Services Block Grant (CSBG) employment and training activities and the Workforce Innovation and Opportunity Act (WIOA) system. OHCS uses this structure to reinforce linkages between CSBG-funded services and WIOA partners, particularly in communities where CAAs have identified barriers to employment.

CSBG-funded agencies are partners within Oregon's WIOA One Stop system and integrate a comprehensive range of employment, training, and supportive services that complement WIOA-funded programs. Across the network, CAAs

provide job readiness training, vocational training, on the job and work experience opportunities, individualized employment coaching, and job placement support. Many agencies also offer resume development, interview preparation, job referrals, and direct engagement with local employers to help participants secure meaningful employment.

CSBG programs enhance WIOA coordination by addressing barriers that prevent individuals from obtaining or maintaining employment. Support may include transportation, housing stability, identification and vital documents, protective clothing, hygiene items, and other employment-related supplies. Several agencies operate robust employment readiness services aligned with WIOA pathways. For example:

- **CAPECO, MWVCAA, CSC, OHDC, UCAN, and YCAP** provide core employment services such as vocational training, job readiness instruction, work experience, coaching, resume and interview preparation, job referrals, and employment supplies. These agencies continue to expand on-the-job training placements and employer connections as highlighted in the state plan.
- **CAO** directly invests in participant supports including training and certification fees, work gear like steel toe boots, and assistance with vital document retrieval to help individuals meet job requirements and maintain employment. The agency has expanded these supports to also contribute to long-term housing stability.
- **KLCAS** offers vocational training, work experience, self-employment skills training, youth internships, apprenticeships, readiness workshops, pre-employment screenings, and job placements. Updated efforts include enhanced youth pathways and adult services such as pre-employment physicals, background checks, and expanded self-employment skill-building.
- **Lane County Workforce Services** integrates employment services with housing stabilization, transportation assistance, identification assistance, laundry vouchers, and hygiene supplies to reduce barriers. As documented in the state plan, Lane County also collaborates with ODHS, WorkSource Oregon, and homeless service providers, and offers innovative programming such as expungement clinics, Social Security benefits workshops, and partnerships with Shift Community Cycles and the Viking Textile Maker Hub to provide hands-on technical training.

- **YCAP and KLCAS** operate youth-focused employment programs, including summer work placements, internships, goal setting, academic support, credit recovery, GED preparation, workshops, mentorship, and employer partnerships for job shadowing and volunteer experience. YCAP's "Resource Bank" of supportive employers and volunteer sites provides youth with structured opportunities to develop soft skills, work behaviors, and early career experience.

This broad integration of services allows CAAs to support WIOA's focus on serving individuals with significant barriers to employment. Together, CSBG-funded workforce activities significantly expand the state's capacity to support WIOA participants by offering flexible, community-based services that remove barriers, increase employability, and broaden access to employment and training pathways. This coordinated approach fulfills CSBG assurances by ensuring that eligible entities develop and maintain strong linkages that expand access to employment, education, and economic opportunity across Oregon.

Employment and Training Activities: If the state selected "no" above, describe the coordination of employment and training activities, as defined in Section 3 of WIOA, by the state and by eligible entities providing activities through the WIOA system. N/A

Emergency Energy Crisis Intervention

Describe how the state will assure, where appropriate, that emergency energy crisis intervention programs under Title XXVI (relating to Low-Income Home Energy Assistance Program) are conducted in each community in the state, as required by the assurance under Section 676(b)(6) of the CSBG Act).

OHCS administers LIHEAP, Weatherization Assistance, and Emergency Housing Assistance within the same program division, which provides a unique structural advantage. This integrated approach ensures consistent coordination across programs at both the state and local levels and supports a streamlined, unified response when households experience energy-related emergencies.

To further strengthen coordination and statewide consistency, OHCS uses a single master grant agreement contracting framework for LIHEAP, CSBG, Weatherization, and Emergency Housing programs. Through this structure, CAAs and other eligible entities are encouraged to link energy crisis intervention with CSBG-funded services. This linkage promotes timely, cost-effective service

delivery and enables agencies to address both the immediate crisis and the underlying conditions that contribute to energy insecurity.

Local agencies conduct energy crisis intervention activities such as emergency utility payments, rapid response to shut-off notices, reconnection assistance, access to supplemental heating resources, coordination with utilities, and referrals to other stabilizing programs including weatherization, rental assistance, and housing support. Because these services are administered alongside CSBG-funded case management, information and referral, and housing stabilization activities, agencies can respond holistically to household emergencies and ensure that clients receive appropriate follow-up support.

By integrating contract management, program guidance, and service delivery expectations across LIHEAP, Weatherization, and CSBG, OHCS ensures that emergency energy crisis intervention services are consistently available statewide. This structure enables CAAs to quickly deploy assistance, coordinate with partner programs, and provide comprehensive support that mitigates immediate hazards while promoting long-term household stability. Through these combined efforts, Oregon meets its statutory obligation to ensure that all communities have access to effective emergency energy crisis intervention services.

Faith-based Organizations, Charitable Groups, and Community Organizations

Describe how the state will assure local eligible entities will coordinate and form partnerships with other organizations, including faith-based organizations, charitable groups, and community organizations, according to the state's assurance under Section 676(b)(9) of the CSBG Act.

The CSBG state lead ensures strong local coordination and partnership through the statewide contracting process, as described in the master grant agreement. Each CAA is required to document its partnerships and collaborative activities in its CSBG implementation plan, including coordination with faith-based organizations, nonprofit service providers, and other community groups. These partnership commitments are further reported annually through the CSBG Annual Report, which is reviewed by OHCS CSBG staff and the state association to verify active linkages and meaningful collaboration.

As part of ongoing oversight and quality improvement, OHCS reviews community needs assessments, strategic plans, and implementation reports in

the organizational standard documentation to confirm that local entities have established appropriate partnerships to meet identified community needs. OHCS also examines disaggregated client service data to identify gaps in service delivery and outcomes. This information guides the provision of targeted technical assistance and training to help CAAs strengthen partnerships with community-based advocates, faith-based organizations and charitable groups. Through these mechanisms, the state ensures that local coordination remains robust, effective, and responsive to community needs across Oregon.

Coordination of Eligible Entity 90 Percent Funds with Public/Private Resources

CAAs operate within a diversified funding structure and routinely leverage multiple resources including private foundations, local governments, federal programs, and state-administered funds. Oregon's CAAs solicit and rely on both public and private funding sources, including those administered by OHCS. The Oregon Legislature has designated the CAA network as the preferred delivery system further strengthening alignment between CSBG and other statewide initiatives.

Through the master grant agreement process and annual reporting requirements, eligible entities must demonstrate how CSBG resources are coordinated and integrated with other funding streams to support comprehensive and effective service delivery. This coordination allows agencies to braid CSBG funds with programs such as LIHEAP, Weatherization, Emergency Housing Assistance, TANF, SNAP, and local philanthropic efforts to address community-identified needs. By maximizing resource alignment and reducing duplication, CAAs use CSBG funds strategically to fill gaps, expand service capacity, and enhance overall impact across Oregon's communities.

Coordination among Eligible Entities and State Community Action Association

Describe state activities for supporting coordination among the eligible entities and the State Community Action Association.

The CSBG state lead supports strong coordination among eligible entities and the state community action association through ongoing partnership with the Community Action Partnership of Oregon (CAPO). OHCS provides annual CSBG funding to support CAPO's operations and statewide services, recognizing CAPO as a legislatively designated advisory partner. CAPO's board is

composed of executive directors from Oregon's Community Action Agency (CAA) network, ensuring alignment between statewide leadership and local service delivery.

Through an annual contract with OHCS, CAPO delivers training and technical assistance to CSBG-eligible entities, serving as the primary statewide resource for capacity building, best practices, and network development. CAPO maintains an online resource center, distributes CSBG-related communications, and advocates on behalf of CAAs to strengthen program coordination and effectiveness. OHCS also funds CAPO to collaborate regionally, including with Region X partners, to expand training opportunities. These coordinated activities ensure that all eligible entities receive consistent guidance, shared learning opportunities, and statewide support to enhance service delivery and compliance with CSBG requirements.

Communication with Eligible Entities and the State Community Action Association

In the table below, detail how the state intends to communicate with eligible entities, the state Community Action Association, and other partners identified under this state plan on the topics listed below.

For any topic that is not applicable, select Not Applicable under Expected Frequency.

Communication Plan

Subject Matter	**Expected Frequency**	**Format**	**Brief Description of "Other"**
Upcoming Public and/or Legislative Hearings	As needed	Email Website Webinar Public Notice	n/a
State Plan Development	As needed	Email	n/a
Organizational Standards Progress	As needed	Email 1:1	n/a

Subject Matter	Expected Frequency	Format	Brief Description of "Other"
State Accountability Measures Progress	As needed	Email 1:1	n/a
Community Needs Assessments/Community Action Plans	As needed	Email 1:1	n/a
State Monitoring Plans and Policies	As needed	Email	n/a
Training and Technical Assistance (T/TA) Plans	As needed	Email	n/a
ROMA and Performance Management	As needed	Email 1:1	n/a
State Interagency Coordination	As needed	Newsletters Email Webinar 1:1	n/a
CSBG Legislative/Programmatic Updates	As needed	Newsletters Email 1:1	n/a
Tripartite Board Requirements	As needed	Email 1:1	n/a

Feedback to Eligible Entities and State Community Action Association

Describe how the state will provide information to local entities and State Community Action Associations regarding performance on State Accountability Measures.

The CSBG state lead provides regular and structured communication to local eligible entities and the state community action association regarding

performance on State Accountability Measures. In alignment with State Accountability Measures, the state lead reviews each agency's annual report submission and organizational standards status and provides individualized feedback to the agency. When additional clarification or discussion is needed, the state lead follows up directly with the entity to ensure accuracy and understanding.

Within 60 days of receiving feedback from the Office of Community Services (OCS), the state lead notifies the state association the Community Action Partnership of Oregon (CAPO) and the full network via email regarding the state's performance on accountability measures. In addition to sharing results, the CSBG state lead collaborates with CAPO to review findings, identify areas for improvement, and discuss strategies for strengthening network performance. This coordinated approach ensures transparency, promotes continuous quality improvement, and supports statewide alignment with federal accountability expectations.

Communication Plan Performance Management Adjustment

Describe any adjustments the state made to the Communication Plan in this State Plan as compared to past plans. Any adjustment should be based on the state's analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any adjustments, provide further detail.

The CSBG State Plan Working Group, made up of representatives from eligible entities, the association, and state staff, helps the state gather network perspectives on effective communication strategies. This group provides ideas, suggestions, and recommendations on the most impactful communication methods for specific subject areas. It also highlights areas of interest within the state plan, enabling a more tailored approach to supporting eligible entities.

In addition, the state meets as needed with relevant internal staff to determine whether additional training or technical assistance is required to ensure that eligible entities continue progressing toward the goals and requirements of the MGA.

The 2025 ACSI survey results showed ongoing improvements in communication between the CSBG state lead and the CAA network. To further strengthen communication and transparency, the state will schedule in-person meetings and network calls as appropriate. The CSBG state lead will also continue

participating in CAPO board meetings to provide updates and promote consistent understanding and alignment throughout the year.

Monitoring, Corrective Action, and Fiscal Controls

Monitoring of Eligible Entities (Section 678B(a) of the CSBG Act)

Specify the proposed schedule for planned monitoring visits including: full on-site reviews; on-site reviews of newly designated entities; follow-up reviews, including return visits to entities that failed to meet state goals, standards, and requirements; and other reviews as appropriate.

This is an estimated schedule to assist states in planning. States may indicate "no review" for entities the state does not plan to monitor in the performance period.

Monitoring Schedule – Year One 2027

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
ACCESS	Full On-Site	On-site	FY1 Q3		6/28/24	
Community Action Organization	Full On-Site	On-site	FY1 Q2		4/11/24	
Community Action Partnership of East Central Oregon, Inc.	No Review					
Community Action Team, Inc.	No Review					
Community Connection of Northeast Oregon, Inc.	No Review					

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
Clackamas County	Full On-Site	Onsite	FY1 Q1		6/21/24	
Community in Action	Full On-Site	On-site	FY1 Q4		5/5/23	
Community Services Consortium	No Review					
Klamath Lake Community Action Services	No Review					
Lane County Human Services Commission	Full On-Site	On-site	FY1 Q3		1/26/24	
Mid-Columbia Community Action Council	Full On-Site	On-site	FY1 Q1		6/13/24	
Multnomah County Department of Human Services	Full On-Site	On-site	FY1 Q1		4/26/24	
Mid-Willamette Valley Community Action Agency	No Review					

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
Neighbor-Impact	No Review					
Oregon Human Development Corporation	No Review					
Oregon Coast Community Action	No Review					
United Community Action Network	No Review					
Yamhill Community Action Partnership	No Review					

Monitoring Schedule – Year Two 2028

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
ACCESS	No Review					
Community Action Organization	No Review					
Community Action	Full On-Site	On-site	FY2 Q4		9/15/25	

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
Partnership of East Central Oregon, Inc.						
Community Action Team, Inc.	No Review					
Community Connection of Northeast Oregon, Inc.	Full On-Site	On-site	FY2 Q3		9/16/25	
Clackamas County	No Review					
Community in Action	No Review					
Community Services Consortium	Full On-Site	On-site	FY2 Q4		9/29/25	
Klamath Lake Community Action Services	No Review					
Lane County Human Services Commission	No Review					
Mid-Columbia Community Action Council	No Review					

CSBG Eligible Entity	Monitoring Type	Review Type	Target Quarter	Start Date of Last Full On-Site Review	End Date of Last Full On-Site Review	Brief Description of "Other"
Multnomah County Department of Human Services	No Review					
Mid-Willamette Valley Community Action Agency	Full On-Site	On-site	FY2 Q4		9/15/25	
Neighbor-Impact	No Review					
Oregon Human Development Corporation	Full On-Site	On-site	FY2 Q4		9/10/25	
Oregon Coast Community Action	No Review					
United Community Action Network	Full On-Site	On-site	FY2 Q3		9/11/25	
Yamhill Community Action Partnership	No Review					

Monitoring Policies

Provide a copy of state monitoring policies and procedures by attaching and/or providing a hyperlink.

Documentation will be uploaded at the time of submission.

Initial Monitoring Reports

According to the state's procedures, by how many calendar days must the state disseminate initial monitoring reports to local entities?

60 days

Corrective Action, Termination and Reduction of Funding and Assurance Requirements (Section 678C of the Act)

Closing Findings

Are state procedures for addressing eligible entity findings/deficiencies and the documenting closure of findings included in the state monitoring policies attached under 10.2? Yes

Quality Improvement Plans (QIPs)

Provide the number of eligible entities currently on QIPs, if applicable.

0

Reporting of QIPs

Describe the state's process for reporting eligible entities on QIPs to the Office of Community Services within 30 calendar days of the state approving a QIP?

In cases where a community action agency has significant deficiencies that must be corrected through a Quality Improvement Plan, the state will prepare a report within 30 days of the QIP's approval and submit it to the Office of Community Services program specialist assigned to OHCS. The report will include the agency name, identified deficiencies, improvement timeline, and approved action plan.

Assurance on Funding Reduction or Termination

The state assures that "any eligible entity that received CSBG funding the previous fiscal year will not have its funding terminated or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the

state determines that cause exists for such termination or such reduction, subject to review by the Secretary as provided in Section 678C(b)" per Section 676(b)(8) of the CSBG Act. Yes

Policies on Eligible Entity Designation, De-designation, and Re-designation

Eligible Entity Designation

Does the state CSBG statute and/or regulations provide for the designation of new eligible entities? Yes

New Designation Citation: If yes, provide the citation(s) of the law and/or regulation. https://oregon.public.law/rules/oar_chapter_813_division_230

Eligible Entity Termination

Does the state CSBG statute and/or regulations provide for termination of eligible entities? Yes

Termination Citation: If yes, provide the citation(s) of the law and/or regulation. https://oregon.public.law/rules/oar_813-230-0020

Eligible Entity Re-Designation

Do the state CSBG statute and/or regulations provide for re-designation of an existing eligible entity? Yes

Re-Designation Citation: If yes, provide the citation(s) of the law and/or regulation. https://oregon.public.law/rules/oar_813-230-0010

Fiscal Controls and Audits and Cooperation Assurance

Fiscal Controls and Accounting

Describe how the state's fiscal controls and accounting procedures will a) permit preparation of the SF-425 Federal fiscal reports (FFR) and b) permit the tracing of expenditures adequate to ensure funds have been used appropriately under the block grant, as required by Block Grant regulations applicable to CSBG at 45 CFR 96.30(a).

State fiscal controls and accounting procedures require CSBG recipients to support all transactions that must be supported by appropriate documentation. These requirements apply equally to transactions entered directly into SFMA and to those entered and processed in an agency subsystem before being transmitted to SFMA through an automated interface. In every case,

documentation must be complete, accurate, and sufficient to trace a transaction from its source documents through processing to the financial reports. All documentation must be readily available for review.

Single Audit Management Decisions

Describe state procedures for issuing management decisions for eligible entity single audits, as required by Block Grant regulations applicable to CSBG at 45 CFR 75.521.

When an audit finding in a grantee's single audit report relates to a federal award, the contributing agency must issue a management decision within six months of receiving the report. This decision should clearly state whether the agency agrees with the audit findings, the rationale for its determination, and the actions expected of the grantee to repay disallowed costs, make financial adjustments, or take other corrective measures. If corrective actions are not yet complete, the contributing agency may request additional information or documentation from the grantee, including auditor assurance regarding the materials provided. The management decision should also outline any available appeal process. When an audit finding affects programs administered by multiple agencies, the audit agency is responsible for coordinating the management decision on behalf of all affected agencies.

Assurance on Federal Investigations

The state will "permit and cooperate with Federal investigations undertaken in accordance with Section 678D" of the CSBG Act, as required by the assurance under Section 676(b)(7) of the CSBG Act. Yes

Federal Investigations Policies: Are state procedures for permitting and cooperating with federal investigations included in the state monitoring policies attached under 10.2? Yes

Monitoring Procedures Performance Management Adjustment

Describe any adjustments the state made to monitoring procedures in this State Plan as compared to past plans? Any adjustment should be based on the state's analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the state is not making any adjustments, provide further detail.

OHCS is transitioning CSBG program monitoring to a new divisional Program Monitoring Team with additional capacity to monitor CAA performance with

CSBG. The fiscal team will continue to conduct annual CSBG fiscal monitoring. The CSBG state lead will be informed of all monitoring results and reports generated by the monitoring teams. During this transition, OHCS will seek feedback from eligible entities regarding the effectiveness of the revised monitoring process.

Eligible Entity Tripartite Board

Tripartite Board Verification

Verify which of the following measures are taken to ensure that the state verifies CSBG-eligible entities are meeting Tripartite Board requirements under Section 676B(a)(2) of the CSBG Act.

Attend Board meetings: No

Organizational Standards Assessment: Yes

Monitoring: Yes

Review copies of Board meeting minutes: Yes

Track Board vacancies/composition: Yes

Other: No

Tripartite Board Updates

Provide how often the state requires eligible entities (which are not on TAPs or QIPs) to provide updates regarding their Tripartite Boards. This includes but is not limited to copies of meeting minutes, vacancy alerts, changes to bylaws, low-income member selection process, etc.

Annually: Yes

Semiannually: No

Quarterly: No

Monthly: No

As It Occurs: No

Other: No

Tripartite Board Representation Assurance

Describe how the states will verify that eligible entities have policies and procedures by which individuals or organizations can petition for adequate representation on an eligible entity's Tripartite Board as required by the assurance under Section 676(b)(10) of the CSBG Act.

The state verifies that eligible entities have policies and procedures allowing individuals or organizations to petition for adequate representation on an entity's Tripartite Board, through multiple monitoring activities. All 18 eligible entities are monitored at least once every three years and must complete a master grant agreement application every two years. With the implementation of the Organizational Standards and the Board Management Module in the Community Software Group (CSG) system, agencies now undergo an annual review of organizational operations and practices, including the tracking of board positions. As part of these reviews, agencies must submit their board of directors' roster and bylaws. The bylaws are evaluated to ensure compliance with tripartite board requirements, including adequate representation and democratic board selection processes. If a representation-related complaint is filed with a community action agency and cannot be resolved locally, OHCS may review the complaint, the agency's policies, and the steps taken toward resolution. OHCS will work with the agency to ensure the matter is resolved appropriately and in alignment with the agency's established policies.

Tripartite Board Alternative Representation

Does the state permit public eligible entities to use, as an alternative to a Tripartite Board, "another mechanism specified by the state to assure decision-making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs" as allowed under Section 676B(b)(2) of the CSBG Act? No

Individual and Community Income Eligibility Requirements

Required Income Eligibility

Provide the income eligibility threshold for services in the state.

125% of the HHS poverty line: Yes
X % of the HHS poverty line (fill in the threshold): n/a
Varies by eligible entity: No

Describe any state policy and/or procedures for income eligibility, such as treatment of income and family/household composition.

Income eligibility is determined to ensure that participants do not exceed 125% of the Federal Poverty Level or the maximum level established by HHS-ACF-OCS. Eligibility is based on total household gross income, with no deductions applied, and the number of individuals in the household. Households must provide documentation of their gross income for the applicable eligibility period. Income is verified at the time of initial application and again at recertification. Acceptable forms of income documentation include, but are not limited to: pay stubs, award letters, computer printouts from DHS, the Employment Office, or the Social Security Administration, bank statements, copies of checks, employer letters, or self-employment records.

Once gross household income is verified, current Federal Poverty Guidelines are used to determine whether the household meets income eligibility requirements based on household size. For participants reporting zero income, eligible entities must use a self-declaration form. Through the master grant agreement process and the Implementation Report application, each eligible entity is required to report how often participant income is recertified (quarterly, annually, or biannually).

Income Eligibility for General/Short Term Services

Describe how the state ensures eligible entities generally verify income eligibility for those services with limited intake procedures (where individual income verification is not possible or practical). An example of these services is emergency food assistance.

Eligibility determinations must be documented in client files and supported, whenever possible, by third-party verification. If a client is unable to provide documentation due to an emergency or crisis, self-certification may be accepted. During on-site monitoring visits, OHCS program compliance staff review income verification procedures and assess the accuracy and completeness of client files.

Community-targeted Services

Describe how the state ensures eligible entities' services target and benefit low-income communities for those services that provide a community-wide benefit (e.g., development of community assets/facilities, building partnerships with other organizations).

The state ensures that eligible entities' community-targeted services benefit low-income communities through multiple layers of review and oversight. OHCS evaluates each entity's master grant agreement, community action agency Implementation Report application, compliance with Organizational Standards, Community Needs Assessment, and Strategic Plan to confirm that services are aligned with identified low-income community needs. In addition, National Performance Indicators submitted through the CSBG Annual Report provide outcome data demonstrating how services support low-income populations. Ongoing monitoring further verifies that activities offering communitywide benefits such as community asset development and partnership building are designed and implemented in ways that prioritize and meaningfully impact low-income communities.

Results Oriented Management and Accountability (ROMA) System

Performance Measurement System

Identify the performance measurement system that the state and all eligible entities use, as required by Section 678E(a) of the CSBG Act and the assurance under Section 676(b)(12) of the CSBG Act.

The Results Oriented Management and Accountability (ROMA) System: Yes

Another performance management system that meets the requirements of Section 678E(b) of the CSBG Act: Yes

An alternative system for measuring performance and results: No

ROMA Description: If ROMA was chosen above, describe the state's written policies, procedures, or guidance documents on ROMA.

The CSBG state lead continues to support agencies that choose to use ROMA for performance management. However, after receiving feedback that ROMA was not always the best fit for every agency, OHCS and CAPO partnered with Community Action Association of Pennsylvania (CAAP) in 2025 to create a more flexible option for those interested in a different continuous improvement model.

In addition to ROMA, OHCS now supports the CAP Infinity performance management system. CAP Infinity meets the requirements of Section 678E9b. CAP Infinity offers courses designed to introduce the foundations of community action, explain key concepts, explore multiple continuous improvement models,

and guide learners through goal setting and action planning that connects directly to their daily work. The course also introduces essential skills in data basics, strategic thinking, and problem-solving through real-world, personalized scenarios.

The program's core goal is to help each participant understand how their individual role contributes to the broader mission of community action. This 100-level training is well-suited for new employees, frontline staff, program personnel, board members, and other team members. CAP Infinity Basic serves as the entry level of the multi-tiered CAP Infinity program, which is designed to meet a range of needs across different roles and experience levels within community action.

Outcome Measures

Indicate and describe the outcome measures the state will use to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization, as required under Section 676(b)(12) of the CSBG Act.

CSBG National Performance Indicators (NPIs): Yes

NPIs and others: No

Others: No

The state lead agency requires all eligible entities to submit annual reports on every National Performance Indicator (NPI). Department staff review these reports to identify trends and any potential areas of concern. These findings guide the development of technical assistance, which may be provided directly to specific entities or statewide in collaboration with the state association.

Eligible Entity Support

Describe how the state supports the eligible entities in using ROMA or an alternative performance management system.

The state supports eligible entities in using ROMA or CAP Infinity as an alternative performance management system through a combination of training, technical assistance, and ongoing capacity-building opportunities. Eligible entities commit to participating in ROMA and reporting FNPIs and SRVs as part of the master grant agreement, including comparing projected targets with actual outcomes in the CSBG Annual Report.

The CSBG state lead and the state association provide annual ROMA training for new and experienced staff. CAAs may request training or technical assistance

at any time, submit questions online, or contact the state lead directly. The state lead also contracts with the Community Action Partnership of Oregon (CAPO) to deliver ROMA training, support data collection for the CSBG Annual Report, and provide technical assistance throughout the year.

Additionally, the state supports CAP Infinity as a new approach to building advanced performance management skills, along with future higher level courses and continued ROMA training. Agencies are encouraged to pursue these opportunities to improve their continuous improvement and performance management practices.

Eligible Entity Use of Data

Describe how the state intends to validate that the eligible entities are using data to improve service delivery.

OHCS requires agencies to submit the CSBG Annual Report, their Implementation Report (community action plans), and complete their Organizational Standards assessment each year. These submissions inform OHCS about the outcomes of agency services and programs. Agencies demonstrate their evaluation of services and programs through both the Annual Report and the Organizational Standards assessment. Specifically, Organizational Standards 1.3, 6.4, and 9.3 ensure that eligible entities document their analysis and evaluation of program and service data.

Community Action Plans and Needs Assessments

Community Action Plan

Describe how the state will secure a Community Action Plan from each eligible entity, as a condition of receipt of CSBG funding by each entity, as required by Section 676(b)(11) of the CSBG Act.

The CSBG state lead requires eligible entities to submit a CSBG Implementation Report application (formerly the Community Action Plan) as part of the master grant agreement. This application must include current Community Needs Assessment data and describe how the agency will address identified service needs and gaps. Key components include Tripartite Board information, the Community Needs Assessment, service area poverty data, service delivery systems, data management and ROMA, plans to reduce poverty, linkages and referrals, and budgets. The CSBG state lead reviews and approves all applications before releasing CSBG funds.

Community Needs Assessment

Describe how the state will assure that each eligible entity includes a community needs assessment for the community served (which may be coordinated with community needs assessments conducted by other programs) in each entity's Community Action Plan, as required by Section 676(b)(11) of the CSBG Act.

As outlined in 13.5, the Implementation Report requires agencies to use Community Needs Assessment findings to develop strategies that address local needs, including collaborating with community partners to fill identified gaps. Agencies must also submit their Community Needs Assessment as part of the Organizational Standards review, and it must be updated at least every three years.

CSBG Programmatic Assurance and Information Narrative (Section 676(b) of the CSBG Act)

Use of Funds Supporting Local Activities

CSBG Services

Describe how the state will assure "that funds made available through grant or allotment will be used –

(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under title IV of the Social Security Act, homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals--

(i) to remove obstacles and solve problems that block the achievement of self- sufficiency (particularly for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);

(ii) to secure and retain meaningful employment;

(iii) to attain an adequate education with particular attention toward improving literacy skills of the low-income families in the community, which may include family literacy initiatives;

(iv) to make better use of available income;

(v) to obtain and maintain adequate housing and a suitable living environment;

(vi) to obtain emergency assistance through loans, grants, or other means to meet immediate and urgent individual and family needs;

(vii) to achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to –

(I) document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and

(II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

OHCS requires that submitted Implementation Reports (Community Action Plans) show that funds will be used for eligible activities. This is confirmed through the Community Needs Assessment and ongoing monitoring. In accordance with OAR 813-210-0025, OHCS defines the allowable uses of CSBG funds and addresses each of the required assurances. This rule ensures that CSBG funding is strategically focused, flexible, and used in ways that directly advance the self-sufficiency and well-being of eligible households.

Needs of Youth

Describe how the state will assure "that funds made available through grant or allotment will be used –

(B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--

(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as

models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

(ii) after-school child care programs;

Oregon community action agencies use CSBG funds to support a wide range of programs that support youth in their communities. Many agencies operate Head Start programs or collaborate with local schools to share resources and information with families. Agencies report on youth services through the CSBG Annual Report and the master grant agreement, ensuring that youth needs are identified and addressed through the Community Needs Assessment process. This allows OHCS to determine whether agencies are effectively meeting youth needs directly through their services or by creating strong linkages and partnerships.

Coordination of Other Programs

Describe how the state will assure "that funds made available through grant or allotment will be used –

(C) to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts)

The CSBG state lead ensures that funds are used for eligible activities by reviewing each agency's Implementation Report (Community Action Plan). Community action agencies collaborate with a wide range of partner organizations to maximize the impact of CSBG funds. Agencies may direct funds to subrecipients that provide specialized services or work with state and local partners to strengthen their community response to poverty, as identified through the Community Needs Assessment.

State Use of Discretionary Funds

Describe "how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in section 675C(b) in accordance with this subtitle, including a description of how the State will support innovative community and neighborhood-based initiatives related to the purposes of this subtitle."

No response as the state describes this assurance under 7.9 and 7.10.

Eligible Entity Service Delivery, Coordination, and Innovation

"Based on information provided by eligible entities in the State, a description of…"

Eligible Entity Service Delivery System

Describe "the service delivery system, for services provided or coordinated with funds made available through grants made under 675C(a), targeted to low-income individuals and families in communities within the State;"

The service delivery system supported through grants made under 675C(a) is designed to provide or coordinate services for individuals and families with low incomes through Oregon's network of CAAs. These agencies serve as the primary delivery mechanism for anti-poverty programs across all 36 Oregon counties. Oregon's 18 CAAs set local policies, design programs, and evaluate services aimed at reducing or eliminating the causes and conditions of poverty. Each agency conducts a community-based needs assessment to ensure its services are tailored to the specific needs of the populations it serves. Because community needs vary, the activities and services offered differ across agencies.

CAAs collaborate with local businesses, nonprofit organizations, Head Start programs, and schools to share resources, exchange information, and strengthen support systems for families. They also work closely with state and local governments to leverage resources and coordinate efforts. Under Oregon Administrative Rules Chapter 813, Division 210, OHCS distributes federal anti-poverty funds, including rental assistance, homeless services, low-income energy assistance, weatherization, CSBG, and other emerging funding to CAAs throughout the state. These agencies then deliver services directly or through partnerships, ensuring that resources are aligned with local needs and that Oregonians with low incomes receive comprehensive, community-driven support.

Eligible Entity Linkages – Approach to Filling Service Gaps

Describe "how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations."

OHCS ensures that eligible entities develop and maintain strong community linkages by embedding these expectations throughout multiple stages of the CSBG funding and oversight process. As part of the master grant agreement, all

eligible entities must complete an implementation report also known as the Community Action Plan, which requires them to assess local needs and identify existing gaps in services. This includes detailing the formal and informal partnerships they rely on to coordinate services across agencies and avoid duplication. To reinforce these expectations, OHCS reviews the reported partnerships during monitoring to confirm that linkages are active, effective, and aligned with community needs. Monitoring activities include discussions with staff, evaluation of referral processes, and verification that case management systems support ongoing follow-up with clients. These steps help ensure that entities are not only identifying service gaps but also engaging in meaningful collaboration to close them.

Most community action agencies already play a central role in local service networks participating in homeless coalitions, continuums of care (CoCs), coordinated care organizations (CCOs), and other local and statewide initiatives. OHCS leverages this involvement by encouraging entities to strengthen and expand these partnerships when addressing unmet needs. In addition to the initial implementation report, OHCS requires eligible entities to document their linkages and collaborative efforts annually through the CSBG Annual Report. This recurring reporting structure allows OHCS to track progress over time and identify areas where technical assistance may be needed.

Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources

Describe how funds made available through grants made under 675C(a)will be coordinated with other public and private resources.

CAAs operate within a diversified funding structure and routinely leverage multiple resources including private foundations, local governments, federal programs, and state-administered funds. Oregon's CAAs solicit and rely on both public and private funding sources, including those administered by OHCS.

The Oregon Legislature has designated the CAA network as the preferred delivery system, further strengthening alignment between CSBG and other statewide initiatives. Through the master grant agreement process and annual reporting requirements, eligible entities must demonstrate how CSBG resources are coordinated and integrated with other funding streams to support comprehensive and effective service delivery. This coordination allows agencies to braid CSBG funds with programs such as LIHEAP, Weatherization, Emergency

Housing Assistance, TANF, SNAP, and local philanthropic efforts to address community-identified needs. By maximizing resource alignment and reducing duplication, CAAs use CSBG funds strategically to fill gaps, expand service capacity, and enhance overall impact across Oregon's communities.

Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility

Describe "how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting."

The CSBG state lead encourages agencies to design and implement creative strategies that strengthen families and address local needs. In practice, Oregon's eligible entities allocate a portion of their CSBG funding to develop specialized services for unique populations, including youth and seniors, as well as other family support initiatives.

Additionally, OHCS uses discretionary funds to support the state association in offering workshops and conferences that promote innovation, strengthen program design, and improve outcomes across the network. These efforts help agencies build the capacity to launch and sustain new community-driven initiatives that advance family stability, engagement, and overall well-being.

Eligible Entity Emergency Food and Nutrition Services

Describe how the state will assure "that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals."

The state ensures that eligible entities can provide emergency supplies, services, nutritious foods, and related supports to counteract conditions of starvation and malnutrition among low income individuals. All eligible entities offer emergency services directly and make referrals when additional assistance is needed. The CSBG state lead verifies that funds are used appropriately for these purposes by reviewing each agency's Implementation Report, overseeing Community Needs Assessments, and conducting ongoing monitoring. These processes ensure agencies maintain the capacity to respond quickly and effectively to urgent community needs.

State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities

Describe how the state will assure "that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities providing activities through statewide and local workforce development systems under such Act."

No response as the state describes this assurance under the State Linkages and Communication Section of this document.

State Coordination/Linkages and Low-income Home Energy Assistance

Provide "an assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low- income home energy assistance) are conducted in such community."

No response as the state describes this assurance under the State Linkages and Communication Section of this document.

Federal Investigations

Provide "an assurance that the State will permit and cooperate with Federal investigations undertaken in accordance with section 678D."

No response as the state describes this assurance under the Assurance on Federal Investigations section of this document.

Funding Reduction or Termination

Provide "an assurance that any eligible entity in the State that received funding in the previous fiscal year through a community services block grant made under this subtitle will not have its funding terminated under this subtitle, or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such

termination or such reduction, subject to review by the Secretary as provided in section 678C(b)."

No response as the state describes this assurance under the Assurance on Funding Reduction or Termination section of this document.

Coordination with Faith-based Organizations, Charitable Groups, Community Organizations

Describe how the state will assure "that the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations."

No response as the state describes this assurance under the Faith-based Organizations, Charitable Groups, and Community Organizations section of this document.

Eligible Entity Tripartite Board Representation

Describe how "the State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation."

The state verifies that eligible entities have policies and procedures allowing individuals or organizations to petition for adequate representation on an entity's Tripartite Board, through multiple monitoring activities. All 18 eligible entities are monitored at least once every three years and must complete a master grant agreement application every two years. With the implementation of the Organizational Standards and the Board Management Module in the Community Software Group (CSG) system, agencies now undergo an annual review of organizational operations and practices, including the tracking of board positions. As part of these reviews, agencies must submit their board of directors' roster and bylaws. The bylaws are evaluated to ensure compliance with tripartite board requirements, including adequate representation and democratic board selection processes. If a representation related complaint is filed with a community action agency and cannot be resolved locally, OHCS

may review the complaint, the agency's policies, and the steps taken toward resolution. OHCS will work with the agency to ensure the matter is resolved appropriately and in alignment with the agency's established policies.

Eligible Entity Community Action Plans and Community Needs Assessments

Provide "an assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs."

No response as the state describes this assurance under the Community Action Plans and Needs Assessments section of this document.

State and Eligible Entity Performance Measurement: ROMA or Alternate System

Provide "an assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization."

No response as the state describes this assurance under the Results Oriented Management and Accountability (ROMA) System section of this document.

Validation for CSBG Eligible Entity Programmatic Narrative Sections

Provide "information describing how the State will carry out the assurances described in this section."

No response to this item.

By checking this box, the state CSBG authorized official is certifying the assurances set out above. Box checked

Federal Certifications

Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

By checking this box, the state CSBG authorized official is providing the certification set out above. – Box checked.

Drug-Free Workplace Requirements

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645 (a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1) By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2) The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3) For grantees other than individuals, Alternate I applies.
4) For grantees who are individuals, Alternate II applies.

5) Workplaces under grants, for grantees other than individuals, need to be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7) If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

   Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

   Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

   Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

   Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii)

Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
b) Establishing an ongoing drug-free awareness program to inform employees about - -
    (1) The dangers of drug abuse in the workplace;
    (2) The grantee's policy of maintaining a drug-free workplace;
    (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
    (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will - -
    (1) Abide by the terms of the statement; and
    (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
e) Notifying the agency in writing, within 10 calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other

designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted - -
    (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here. Alternate II. (Grantees Who Are Individuals) - Checked

a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

By checking this box, the state CSBG authorized official is providing the certification set out above. - Checked

Debarment

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters — Primary Covered Transactions

Instructions for Certification

1) By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2) The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3) The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4) The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6) The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7) The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusive-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10) Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters — Primary Covered Transactions

1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
   a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
   b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
   d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions

Instructions for Certification

1) By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5) The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6) The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9) Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Lower Tier Covered Transactions

1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

By checking this box, the state CSBG authorized official is providing the certification set out above. - Checked

Environmental Tobacco Smoke
Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

By checking this box, the state CSBG authorized official is providing the certification set out above. – Checked

Language Access and Accommodations

OHCS wants to ensure that everyone has access to its information and services. If you need this information in a different language or format because of a disability, please call 800-453-5511 or email Language.Access@hcs.oregon.gov to learn how we can help.