

**Oregon Multi-CoC Homeless Management Information System (HMIS)
Governance Committee**

Meeting Minutes – March 11, 2024, 10:00am

Attendance:

	Name	CoC		Name	CoC
X	Debbie Boyd	502 voting	X	Rochelle Hamilton (Chairperson)	505 voting
	George Jarvis	502 alt	X	David Mulig	505 alt
	Daphne Bramlett	502	X	Cory Hackstedt	505
	Melissa Markos	502	X	Dina Eldridge	505
X	Ben Scott	503 voting		Ken Thompson	505
X	Mary Kay Boldajipour			Caitlin Rodgers	OHCS
X	Annie De La Rosa	503	X	Amy Hatfield	OHCS
	Autumn Rackley	503	X	Desiree Perry (Secretary)	OHCS
	Cristoph Klews	503		Chris Berg	OHCS
	Shenika Cumberbatch	503	X	Lise Stuart	OHCS
X	Tim Weese	504 voting			OHCS
	Jan Calvin	504			
X	Rachel McKee	504		Mark McComas	ICF
	Elaine Lozier	504			

Minutes:

1. **Minutes from previous meeting (2-12-24) were approved and seconded.**
2. Follow-up from **Notes/Action Items** from previous meeting:
 - a. Need a Vice-Chair as we are out of compliance with our by-laws.
 - i. Ben Scott was approved as the new Vice-Chair
 - b. Pick-list for languages was updated. Please let Amy or Desiree know if there is another language you'd like to see.
3. **OMC Quad Squad and Public Meeting Law**
 - a. Desiree asked DoJ (Department of Justice) to review the OMC HMIS Policy and Procedures to determine if the Quad Squad meets the public law requirements. DoJ informed her that it does, and she will be meeting with public affairs to ensure we are meeting all the requirements. It is possible that we will need to move this meeting from Teams to Zoom, and everyone will be updated if that change is made. Also, we will be posting our meetings and agendas publicly (at this time we are determining the best way to do it).
4. **Discussion:** Reason for Exit Picklists
 - a. OLC (Oregon Law Center) requested that they have additional reasons for exit due to their work:



- b. It was suggested that “Leaving the Service Area” be added with “Housing Unknown” as people tend to move around
5. **Open floor discussion:**
- a. Chris let everyone know that he is leaving OHCS to work at Oregon Metro. Everyone is sad to see you go Chris, but we’re excited for your new future! Lise will be assisting with reporting until Chris’s position is filled.
 - b. Tim brought up adding pronouns to the entry/exit. It was decided that OHCS will reach out to Lane and Multnomah counties and see if they are already collecting this data and if they are, ask to map to ours. If they aren’t, we’ll add it in. Mark stated that this discussion is being had at the HUD level. There is the possibility that it will be added to the HUD Data Standards 2026 but is unsure if that will happen at that time. If it gets added to the 2026 data standards, OHCS will work with our vendor to update so no one will have to go in and update.
6. **Announcements**
- a. **Spring NHSDC Conference:** April 10th – 12th (Kansas City, MO)
 - b. **ROCC Training Conference:** [Registration](#) for ROCC agencies is now open. Registration for non-ROCC agencies opens on March 18th (Lebanon, OR). *There are live and virtual attendance options.* Topics covered have been attached to the email with the agenda.
 - c. **OHCS positions have now been posted – closing date 03/17/24:**
 - i. [HMIS Administrator \(OPA3\)](#)
 - ii. [Performance & Evaluation Research Analyst \(RA2\)](#)

Notes/Action Items

- OMC HMIS Reports Training Sessions – dates TBD. *Please keep an eye out for a NewsFlash.*

Next Meeting:

Monday, April 8, 2024, at 10:00am

Microsoft Teams meeting
Join on your computer, mobile app or room device
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 Meeting ID: 228 818 819 616
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