

TO: Gatekeepers
FROM: OHCS Homeless Services
DATE: 4/16/2020

Please distribute to: Executive Directors, Homeless Services and Rental Assistance Program Staff

Category: Program Information

Update for: EHA clarification re: eviction notice documentation

OHCS has recently received several inquiries regarding whether an eviction notice is required documentation for a household to receive rental assistance through EHA. Homeless Prevention and Rapid Re-Housing are an allowed use of rental assistance. **OHCS does not require an eviction notice for EHA rental assistance.** Your agency or Continuum may require eviction notices as part of your Coordinated Entry. If so, it's up to your agency or Continuum to decide to make any changes to your Coordinated Entry processes.

The State Operations Manual, under Eligible Components, indicates that applicants who have lost their employment may be eligible for assistance under **Applicant Eligibility, (4) Housing Status - Category 5.** Eligibility of funds is allowed when the person is at risk of losing their home.

Applicant Eligibility

(4) Housing Status - Category 5: Unstably Housed

- An individual or family who has lost all sources of income and or employment and is at risk of losing their housing, and does not otherwise qualify as homeless.

Individuals and or families who can verify a loss of employment can apply for assistance if able to provide required documentation and financial need as established by their Continuum.

The household will need to verify their income for the past thirty days to determine if they meet the MFI low income limit and to calculate the level of assistance. If approved, changes to income is required monthly, at a minimum.

Additional use of EHA funds can be reviewed under the Program Update.



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