

**EVALUATION COMMITTEE MEMBER OR RESOURCE  
CERTIFICATION DENYING CONFLICT OF INTEREST/NON-DISCLOSURE**

**Opportunity No.:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Solicitation Type (RFP, RFA, RFQ, or RFI):** \_\_\_\_\_

I, \_\_\_\_\_ hereby certify I have read the policy statement defining conflict of interest as quoted below; that I understand the statement; that no conflict of interest exists as therein defined, which precludes an impartial evaluation of Proposals (Applications, Quotes, or Responses, collectively referred to as "Proposals") to be considered by me, and that if such a conflict should arise, I will immediately disqualify myself from this evaluation/selection process.

"A conflict of interest exists whenever there is a situation in which an evaluation committee member, advisor or consultant may have financial or other interest or prejudice through current or past association or relationship with any responding vendor."

ORS 244.020 Definitions

As used in this chapter, unless the context requires otherwise:

- (1) "Actual conflict of interest" means any action or any decision or recommendation by a person acting in a capacity as a public official, the effect of which would be to the private pecuniary benefit or detriment of the person or the person's relative or any business with which the person or a relative of the person is associated unless the pecuniary benefit or detriment arises out of circumstances described in subsection (7) of this section...
- (7) "Potential conflict of interest" means any action or any decision or recommendation by a person acting in a capacity as a public official, the effect of which could be to the private pecuniary benefit or detriment of the person or the person's relative, or a business with which the person or the person's relative is associated, unless the pecuniary benefit or detriment arises out of the following:
  - (a) An interest or membership in a particular business, industry, occupation or other class required by law as a prerequisite to the holding by the person of the office or position.
  - (b) Any action in the person's official capacity which would affect to the same degree a class consisting of all inhabitants of the state, or a smaller class consisting of an industry, occupation or other group including one of which or in which the person, or person's relative or business with which the person or the person's relative is associated, is a member or is engaged. The commission may by rule limit the minimum size of or otherwise establish criteria for or identify the smaller classes that qualify under this exception.
  - (c) Membership in or membership on the board of directors of a nonprofit corporation that is tax-exempt under section 501(c) of the Internal Revenue Code. ...
- (15) "Public Official" means any person who, when an alleged violation of this chapter occurs, is serving the State of Oregon or any of its political subdivisions or any other public body of the state as an officer, employee, agent or otherwise, and irrespective of whether the person is compensated for such services.

By signing this document, I agree not to disclose any matters identified as Protected Information, see Page 2.

Protected Information

The scope of this agreement covers all of the following documents, materials, information, and communications, both verbal and written (collectively, "Protected Information"): (1) All documents, materials, information, and communications designated as confidential by the Agency; (2) Proposer Submittals; (3) all documents, materials, information, and communications submitted by Proposers in response to Agency requests that pertain to or supplement Proposer Submittals; (4) communications made and information presented by Proposers at oral presentations as part of the evaluation process; (5) all communications between the Agency and Proposers relating to Proposer Submittals, their evaluation, or the evaluation process; (6) the Evaluation and Selection Procedures; (7) all communications among evaluators and between evaluators and Agency representatives pertaining to Proposer Submittals, their evaluation, or the evaluation process; (8) the evaluations and preliminary work sheets, calculations, notes, and other materials prepared by evaluators during the evaluation process; (9) all other information and communications that in any way relate to the evaluation process, Proposer Submittals, or evaluator deliberations; and (10) all other documents, materials, information and communications relating to the Project, Proposers, Proposer Submittals, evaluations, or Evaluation and Selection Procedures, that might be considered sensitive, or that could adversely impact either the integrity of the evaluation and selection process or the public's perception of the fairness of that process.

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Member Name and Title

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Signature

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Date

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Agency/Organization