



Tenant Verification Request Form

Housing Choice | Landlord Guarantee Program

This form is for a landlord to verify if a tenant is responsible for a judgment claim payment.

Please provide the tenant(s) full name(s) and the judgment number(s) associated with their credit reports below. This information will be reviewed by Oregon Housing and Community Services, and a reply will be sent to you within two (2) business days. Our response will provide information on if we have paid a claim, and if so, what is their payment status. Submit the completed form and email it as an attachment to Landlord.Guarantee@oregon.gov.

Tenant Information:

Tenant Name: _____

Last Known Address: _____

City/State/Zip: _____

Court Judgment Information:

Judgment entered date: _____

Judgment Case Number: _____

Landlord Requesting Tenant Verification:

Name: _____

Mailing or Contact Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

For OHCS Office Use Only

OHCS Receipting Dates

Received: _____

Replied: _____

OHCS Response

Tenant not in tenant database

Tenant in compliance

Tenant not in compliance