|  |  |
| --- | --- |
| Date: |  |
| Legal Name of Entity: |  |
| Address: |  | City, State, Zip: |  |
| Contact Name: |  | Telephone: |  | Email: |  |
| Oregon Business Registry Number (if applicable): |  |
| COBID Certification Number (if applicable): |  |
| Opportunity Number (if available): |  |

**“Culturally Responsive Organization”** means an entity that, as determined by OHCS:

1. Comprehensively addresses power relationships throughout the organization by methods that include addressing conflicts and dynamics of inclusion and exclusion;
2. Has relationships with and is responsive to communities that the organization serves, including communities of color;
3. Hires, promotes, trains and supports staff who are culturally and linguistically diverse in ways that reflect the communities that the organization serves, including communities of color;
4. Provides culturally responsive service; and
5. With respect to paragraphs (a) to (d) of this subsection, has adopted governance structures, policies, and cultural norms to hold its leadership and staff accountable and to continue improvements.

**By signing this Culturally Responsive Organization form, I certify that I am an authorized representative of the entity mentioned above and to my knowledge this entity is a Culturally Responsive Organization under the definition provided by OHCS. In addition, I have provided the required supporting documents on page 2.**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Authorized Signature |  | Date |
|  |  |  |
| Print Name and Title |  |  |

**Required Documentation**

Please provide the required supporting documents and information for each characteristic listed below from the Culturally Responsive Organization definition (page 1). Verification of ALL characteristics listed below from this definition is required to meet this organization type.

 **[ ]** (b) Has relationships with and is responsive to communities that the organization serves, including communities of color

**Provide memorandum of understanding (MOU) or similar supporting documentation supporting the above (b) with at least two (2) organizations, and at least one being Culturally Specific, including the relationships, and how you are working in partnership with these organizations to serve your community(ies) with this Application and your programs. MOU or similar documentation dated at least six (6) months prior to application submission.**

 **[ ]** (c) Hires, promotes, trains and supports staff who are culturally and linguistically diverse in ways that reflect the communities that the organization serves, including communities of color

**Provide copy of organizational policy(ies) or similar supporting documentation** **that shows organizations hiring and training process/policy to ensure staff hired and training are diverse and aligns with the community (ies) intended to serve, including staff demographics that support the above (c) with the Application.**

 **[ ]**  (d) Provides culturally responsive service

**Provide a brief description supporting the above (d), how your Organization’s programs are reflective of the diverse community (ies) you serve, with the Application.**

**Comments**: