

## RFP #7397

### Questions & Answers

*The answers provided are to questions that were submitted during the live Webinar held on February 9<sup>th</sup>, 2023 at 1:00 pm and/or submitted to the SPC via email at [OHCS.Contracts@hcs.oregon.gov](mailto:OHCS.Contracts@hcs.oregon.gov) by the deadline for questions, February 15<sup>th</sup> at 5:00 pm.*

**Q1: Will resumes (or other attachments) be part of the page count?**

- a. No

**Q2: Does OHCS want an executive summary cover page, and will it count against page limits if provided?**

- a. No, we don't want an executive summary page.

**Q3: Is the price proposal part of 20-page limit? Do both price proposals count against the page limits if they're in separate documents?**

- a. No, they do not.

**Q4: Is OHCS going to provide a template for the price proposal?**

- a. No, primarily we want to see program and administrative costs, how you do this us up to you.

**Q5: Is there room to request more than the \$1m allocated for admin costs?**

- a. Our anticipation was 10% of funds would go towards admin, however this is not a cap it was simply our anticipation.

**Q6: Is this cap limited to the \$10 million funding plan/ budget; may we increase it for the \$100 million proposed funding plan/ budget?**

- a. Yes, the 1 million anticipated admin costs are for the \$10 million dollar budget only and this was just an anticipated amount, it is not a restriction.

**Q7: Does program staffing apply toward the \$1m admin costs or is it considered a part of program costs?**

- a. Program costs should be limited to actual grants and loans, all other costs should be tied to administration. Again the 1 million was our anticipated high point but you are not limited to that, if you need to go over just provide an explanation.

**Q8: More specifically, is the administration allocation meant to cover only indirect costs of the project partners?**

- a. We want you to tell us how you would utilize the program costs vs. administrative costs.

**Q9: May we propose uses of the non-administrative funding for all program-related expenses including lending, grantmaking, technical assistance, and capacity building?**

- a. There is no cap, OHCS is expecting to see all costs associated with operating the program as administration costs and program costs to be limited to the actual loans, grants, etc.

**Q10: Are housing-related project costs associated with the co-location of ECE with affordable housing eligible for funding under the proposed award?**

- a. Yes, but OHCS would expect some limits set on this and would like the proposer to tell us what parameters they would put in place.

**Q11: Is the additional \$100 million in potential funding referential to the Governor's proposed budget for additional ECE facilities funding?**

- a. Yes, the 100 million was used based on the possibility of these funds running through this contract. If it does, what those parameters would be are still unknown. Primarily using that as a possibility, we want to gauge how additional resources will affect administration after program set up has occurred.

**Q12: Does OHCS know if the additional proposed \$100 million is for co-location of ECE with affordable housing or only ECE facilities funding?**

- a. Right now it is not specific to Co-Location, only for ECE facilities, but through this RFP we are utilizing the possibility of these extra funds to determine how administrative costs would be altered by another investment after initial program set-up.

**Q13: What do the leveraged dollars look like?**

- a. Other public, philanthropic or even private investments.

**Q14: Can they include a combination of project-level/ 3<sup>rd</sup> party investment leveraged and additional funding leveraged to the proposed fund?**

- a. Yes

**Q15: Does it need to be committed up front or can we propose anticipated leverage to be achieved over the contract period?**

- a. Anticipated is expected and we would require annual reporting on leverage status.

**Q16: Can we allocate project related expenses not covered by the requested funds from collaborative members or in-kind services of other partners toward leveraged dollars?**

- a. To count towards the leverage ratio, we are only looking for dollars specific to the program parameters. However, OHCS would be very interested in hearing about any other proposed collaborative and in-kind project related support.