

# **OREGON LIQUOR & CANNABIS COMMISSION**

## **LEGISLATIVELY ADOPTED BUDGET**

**2023 - 2025**

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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# CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

OREGON LIQUOR & CANNABIS COMMISSION

AGENCY NAME

9079 SE McLoughlin Blvd., Milwaukie, Oregon

AGENCY ADDRESS

  
SIGNATURE

Marvin Revoal - Commission Chairman

TITLE

**Notice:** Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

Governor's Budget

Legislatively Adopted

# BUDGET NARRATIVE

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**SB 5519 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Sen. Meek

**Joint Committee On Ways and Means**

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**Action Date:** 05/12/23

**Action:** Do pass with amendments. (Printed A-Eng.)

**Senate Vote**

**Yeas:** 6 - Anderson, Dembrow, Frederick, Gelser Blouin, Hansell, Steiner

**Nays:** 2 - Girod, Sollman

**Exc:** 3 - Campos, Findley, Knopp

**House Vote**

**Yeas:** 8 - Evans, Gomberg, Holvey, McLain, Pham K, Sanchez, Smith G, Valderrama

**Nays:** 4 - Breese-Iverson, Cate, Lewis, Reschke

**Prepared By:** Tamara Brickman, Department of Administrative Services

**Reviewed By:** Michelle Deister, Legislative Fiscal Office

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**Oregon Liquor and Cannabis Commission  
2023-25**

This summary has not been adopted or officially endorsed by action of the committee.

SB 5519 A

**Budget Summary\***

	2021-23 Legislatively Approved Budget <sup>(1)</sup>	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
Other Funds Capital Improvement	\$ 447,745	\$ 247,753	\$ 247,753	\$ (199,992)	(44.7%)
Other Funds Limited	\$ 344,128,659	\$ 318,004,886	\$ 343,950,147	\$ (178,512)	(0.1%)
Other Funds Debt Service Limited	\$ 4,429,567	\$ 23,413,754	\$ 23,413,754	\$ 18,984,187	428.6%
<b>Total</b>	<b>\$ 349,005,971</b>	<b>\$ 341,666,393</b>	<b>\$ 367,611,654</b>	<b>\$ 18,605,683</b>	<b>5.3%</b>

**Position Summary**

Authorized Positions	386	384	376	(10)
Full-time Equivalent (FTE) positions	382.16	382.00	373.02	(9.14)

<sup>(1)</sup> Includes adjustments through January 2023

\* Excludes Capital Construction expenditures

**Summary of Revenue Changes**

All revenue received by the Oregon Liquor & Cannabis Commission (OLCC) is classified as Other Funds. OLCC receives revenues from distilled spirits sales, licenses, fees and fines, server education fees, and taxes on malt beverages and wines (Privilege Tax). OLCC utilizes the revenues to administer the Distilled Spirits program and a portion for the Public Safety and Administrative programs. After administrative costs, costs for the procurement of distilled spirits for OLCC licensed store agents and rate payments to licensed store and distillery agents, the remaining net amount is distributed 56 percent to the General Fund, 20 percent to cities, 10 percent to counties, and 14 percent to cities based on a revenue sharing formula. Fifty percent of the tax on beer and wine (Privilege Tax) is distributed to the Oregon Health Authority for mental health programs. All revenue derived from the \$0.50 per bottle surcharge on distilled spirits is designated exclusively to the General Fund.

OLCC also derives revenue for its marijuana programs through marijuana license fees, marijuana tax revenues, worker permit fees, and miscellaneous income. Funding for the Marijuana Program comes exclusively from marijuana related license and permit fees. Funding for Oregon Medical Marijuana Program (OMMP) Medical Marijuana tracking comes exclusively from recreational marijuana taxes.

The March 2023 revenue forecast assumed the following distributions based on 2023-25 projected liquor sales: General Fund in the amount of \$400.7 million; \$217.6 million to cities; and \$64.0 million to counties. The recommended budget will reduce distributable revenue by a net total of \$4.5 million; the revenue impact to the General Fund is estimated to be a reduction of \$2.5 million.



## **Summary of Transportation and Economic Development Subcommittee Action**

The OLCC mission is to support businesses, public safety, and community livability through education and the enforcement of liquor and marijuana laws. OLCC is responsible for regulating the sale and service of alcoholic beverages in Oregon. OLCC administers the state's Liquor Control Act and regulates the production, processing, and sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The agency also regulates the production, processing, and sale of medical products sold to Oregon Medical Marijuana Program (OMMP) cardholders in OLCC licensed marijuana retail shops. Oregon is one of 17 control states where the state maintains the exclusive right to sell packaged distilled spirits. The business of OLCC takes place in communities throughout the state.

The agency has five major operational programs; the Distilled Spirits Program, the Public Safety Program, the Administrative and Support Division, the Recreational Marijuana Program, and the Medical Marijuana Program. OLCC also enforces the Bottle Bill. Under this law, most beverages sold in Oregon have a 10-cent refund value and stores and redemption centers must redeem empty containers.

The subcommittee approved a budget of \$367,611,654 Other Funds and 376 positions (373.02 FTE). This represents an increase of 5.3 percent from the 2021-23 Legislatively Approved Budget (LAB). The agency position count is decreased by 10 positions (9.14 FTE) from the 2021-23 LAB.

### **Distilled Spirits Program**

The Distilled Spirits Program (DSP) makes distilled spirits available for sale by the bottle through liquor stores run by independent, contracted businesspeople (liquor agents), appointed by the commission members in a competitive process balancing customer service, access, and revenue generation. The program centrally purchases, warehouses, and distributes distilled spirits to Oregon's liquor stores and oversees the liquor agents. Through oversight of retail operations, the program ensures responsible sales in the liquor stores. In addition, distilled liquor is available for sale in distillery tasting room outlets. Distillery licensees distribute their products through the warehouse or make direct sales from their Distillery Retail Outlets. The commission does not own the inventory located in Distillery Retail Outlets.

In 2023-25, this program will also oversee the development and implementation of plans for constructing a new warehouse and replacing legacy Information Technology systems.

The subcommittee recommended a budget of \$68,884,432 Other Funds expenditure limitation and 76 positions (76.00 FTE) which includes the following recommended packages:

Package 082: September Eboard. This package provides additional expenditure limitation for bank card fees to account for sales in excess of agency forecasts, as authorized by the Emergency Board in September 2022.

Package 102: Warehouse and Nonbonded IT Costs. This package provides \$7.5 million Other Funds expenditure limitation to accommodate anticipated costs related to OLCC's plans for moving to a new warehouse facility. Construction is not anticipated to be complete until late in the 2023-25 biennium, at best. Completion is more likely to occur in early 2025-27. However, OLCC must acquire certain equipment and begin the process of getting its current facilities ready for sale, which will help to finance the move in 2025-27. The current facilities consist of the Milport Warehouse, the McLoughlin warehouse, and office spaces currently housing administration, licensing, financial services, distilled spirits, and hearings. The total footprint of the warehouse and office space is 282,000 square feet. The value of OLCC facilities is appraised at \$28 million.

### **Public Safety Services Program**

The Public Safety Services (PSS) Program regulates the manufacture, distribution, and sale of alcoholic beverages, and licenses the personnel who oversee the production, processing, and sale of recreational marijuana. This program focuses on ensuring the legal sale of alcohol and marijuana, emphasizing responsible service of alcohol to adults and minimizing alcohol and marijuana-related public safety risks. This program implements responsibilities and strategies related to licensing, education, and enforcement. A primary mission for this work is to prevent the sale of alcohol and marijuana to minors. As of June 1, 2022, OLCC is responsible for the oversight of more than 13,600 in-state alcohol licensees, including nearly 11,200 restaurants, bars, grocery and convenience stores, plus 282 liquor stores, 149 distiller licenses, 98 tasting rooms, and nearly 150,000 alcohol service permittees throughout the state. In addition, the program provides oversight for 2,784 marijuana licenses including producers, processors, wholesalers, retailers, laboratories, and 63,878 marijuana worker permittees. To ensure statewide reach, the program has five regional offices (including its headquarters in Milwaukie) and eight satellite offices.

The subcommittee recommended a budget of \$29,837,153 Other Funds expenditure limitation and 108 positions (106.00 FTE). The subcommittee recommended the following package:

Package 802: Vacant Position Reductions. The elimination of vacant positions to achieve spending reductions to mitigate agency liquor-related expenditures having an impact on the General Fund. In total, seven positions (7.00 FTE) are recommended for elimination from the PSS program, as follows:

- Two Office Specialist 2 positions;
- Two Regulatory Specialists;
- An Operations and Policy Analyst 3 position; and
- Two Compliance Specialist 3 positions.

### **Administration and Support**

The Administration and Support program provides the infrastructure to achieve the Commission's policy direction, and for OLCC programs to provide services to its customers and stakeholders. The division includes the administration division (agency leadership); human resources

division; policy, analysis, communication, and education (PACE) division; administrative services division (fleet management, property management, etc.); financial services division; and the information technology (IT) division.

The subcommittee recommended a budget of \$36,371,720 Other Funds expenditure limitation and 89 positions (88.38 FTE). The subcommittee recommended the following packages:

Package 305: Vehicle Replacement. This package provides resources to replace 12 vehicles in the agency's fleet used by OLCC inspectors working with marijuana licensees. The vehicles are at least eight years old and past their useful life.

Package 312: Records Request & Communications. OLCC is experiencing an increase in public records requests, often related to new and issued licenses, business mergers and acquisition, and litigation. Requests can come in the form of subpoenas related to tax issues or financial reporting. Information must be reviewed and redacted as appropriate. In 2021, the Oregon Department of Justice issued three orders threatening sanctions against OLCC for not being timely in complying with requests. To meet the demand for records in a timelier manner, one permanent, full-time Administrative Specialist 1 position (0.88 FTE) is recommended, supported with marijuana licensing and fee revenue.

Package 801: LFO Analyst Adjustments. OLCC's executive team management structure is relatively flat, with no Deputy Director position. This package provides resources to create a Deputy Director to provide operational supervision to the various divisions and report directly to the Director. Specifically, the package reclassifies a Business Operations Administrator 1 to a new Deputy/Chief 6 position. Additionally, the package makes the following reclassifications:

- A Fiscal Analyst 2 to a Fiscal Analyst 3 position;
- An Administrative Specialist 2 to a Procurement and Contract Specialist 3 position;
- The lateral reclassification of three positions, which does not change the salary range, but changes the position description and duties:
  - A Budget and Fiscal Manager 2 to an Accounting Manager 2;
  - A Budget and Fiscal Manager 1 to an Accounting Manager 1; and
  - An Accounting Manger 1 to a Procurement Manager 1.

The package also adds one permanent part-time Office Specialist 2 position (0.50 FTE) to the Administrative and Support program.

The Subcommittee approved the following Budget Note:

**Budget Note: OLCC Workload, Staffing and Management Analysis**

By December 2024, the Oregon Liquor and Cannabis Commission shall provide to the Legislative Fiscal Office an analysis of workload and staffing in the areas of licensing, public safety, financial administration, contested cases/disciplinary proceedings, policy development, and communications. The analysis shall be for purposes of determining the extent to which positions devote time to matters related to liquor vs. cannabis, allocating staff to appropriate funding streams, and developing a cost allocation model for shared administrative and program functions to inform future investment decisions.

The OLCC shall also perform a review of its organizational management structure, specifically evaluating the classifications, functions, division of responsibilities, and oversight authority of Division directors and Executive Team members. The agency will report on the results of this review to the Legislative Fiscal Office.

**Package 802: Vacant Position Reductions.** The subcommittee recommended the elimination of vacant positions to achieve spending reductions to mitigate agency liquor-related expenditures having an impact on the General Fund. In total, five positions (5.00 FTE) are recommended for elimination from the Administration and Support program, as follows:

- One Supply Specialist 2 position;
- One Operations and Policy Analyst 3 position;
- One Research Analyst 4 position;
- One Accounting Technician position; and
- One Payroll Analyst position.

**Recreational Marijuana Program**

The Recreational Marijuana Program enforces regulations relating to producers, wholesalers, processors, retailers, laboratories, marijuana worker permits, and research certificates. The program also manages compliance and enforcement of a product tracking system, which must be used by licensees to track all marijuana and marijuana products from plant viability to final sale to the consumer. Additionally, the program is responsible for implementation of a marijuana worker's permitting program for all recreational marijuana businesses and conducts investigations, inspections, and seizures. The program emphasizes education and voluntary compliance before sanctions in an effort to deter violations related to OLCC-licensed marijuana facilities. The program maintains a focus on preventing the sale of cannabis products to minors and the intentional diversion from the OLCC licensed marijuana facilities to the black market through regulation of all marijuana products sold in OLCC retail stores, labeling, and packaging compliance for both recreational and medical marijuana.

The program assists in the development of testing requirements and standards for product testing and works with the Oregon Department of Revenue (DOR) to reconcile product movement with taxes paid. As of June 1, 2022, the agency regulates 2,784 marijuana licenses and 63,878 marijuana worker permittees. In 2023-25, the program's focus will be on enhanced compliance activities and continued agency integration, interagency coordination, rulemaking, licensee education, licensing, renewals, and use of data from the Cannabis Tracking System to aid in licensee compliance and the auditing of tax collections in conjunction with DOR.

The subcommittee recommended a budget of \$27,379,522 Other Funds expenditure limitation and 82 positions (81.64 FTE). The subcommittee recommended the following packages:

Package 410: Cannabis Communication Outreach. This package provides resources to contract with an external affairs focused communications entity to develop strategy and tactics, messaging, and collateral creation of four initiatives within OLCC (some of which are responsibilities added by the Legislature in 2021 and 2022). The initiatives are:

- “What’s Legal?” and licensee compliance materials and communications;
- Regulated hemp derived (THC) products in the general marketplace;
- Human trafficking; and
- Outreach and information to assist qualified applicants in overcoming potential barriers to licensing.

Package 413: Marijuana Lab Integrity. The subcommittee recommended the addition of three permanent full-time positions (2.64 FTE) to support the integration of labs as licensees of OLCC if they conduct testing on behalf of marijuana producers and processors. House Bill 2931 ensures consistency in definitions and status of testing labs of OLCC licensees. The positions and \$965,674 of associated Other Funds expenditure limitation recommended in this package will allow OLCC to conduct random sampling of licensee products and investigate complaints and compliance concerns regarding cannabis testing to better ensure consistent results improving information and safety for consumers.

Package 418: ODA Lab Funding LC. House Bill 2931 establishes a testing lab within the Department of Agriculture's (ODA) new lab facility in Wilsonville that will provide independent confirmation of private lab results for potency, pesticides, and purity of cannabis and related products. This package consists of a revenue transfer in the amount of \$2,281,689 to the ODA for the one-time purchase of equipment for the lab (\$1,750,000) and provides funding for staffing costs (\$531,689) to support three chemists to devise protocols, conduct tests and report results. Estimated expenditures in 2025-27 are \$607,648, to support ongoing staffing needs. The ODA has a corresponding policy package in its budget, which provides that agency with expenditure limitation and position authority.

**Budget Note: Cannabis Reference Lab Agreement**

The Oregon Liquor and Cannabis Commission (OLCC) and the Oregon Department of Agriculture (ODA) shall enter into an inter-agency agreement that specifies OLCC contributions and ODA services provided by a reference laboratory. The reference laboratory shall provide a means of reviewing private lab test results for compliance with health and safety regulations related to accuracy, purity, potency and compliance of cannabis, hemp, and derived products. The agreement shall incorporate a statement of work that specifies expectations and commitments that include but are not limited to the following issues:

- Financial information, including funds available and authorized, basis for method of contribution, frequency of payment, and periodic evaluation of costs and payments;
- Responsibilities regarding receiving, tracking, quality assurance, protocols, archiving, and reporting results of samples and associated testing;
- Development of standardized testing content and timeliness and availability of results;
- Use of facilities and supplies, and how time and costs will be shared between users;
- Assistance with contested case and legal proceedings, including documentation, testimony, and other expertise; and
- Respective relationships with private laboratories, including interactions, oversight, and communications.

ODA shall track and report lab utilization, staff time, and costs attributable to the OLCC compared with other users for purposes of developing a fee schedule and biennial budget estimate for future biennia.

By March 2025, the OLCC and ODA shall report to the Joint Committee on Ways and Means on the status of reference laboratory information, including actual expenditures, staffing, utilization of lab services by entity, tests performed and anticipated, and other information as may be requested for inclusion by the Legislative Fiscal Office.

Package 801: LFO Analyst Adjustments. The subcommittee recommended the elimination of an Accounting Technician position (1.00 FTE) to offset the costs associated with the reclassifications and the addition of one permanent full-time position (0.50 FTE) recommended in the Administration and Support program. These actions enable OLCC to make the highest and best use of its existing position authority to enable the agency to accomplish its mission more efficiently and effectively.

**Agents Compensation Program**

The Agents Compensation Program contains the funds OLCC distributes to liquor agents to operate the stores and a commission for sales in distillery tasting room outlets. OLCC contracts with private businesspeople to operate exclusive and nonexclusive liquor stores and distillery tasting rooms around the state to make distilled spirits available in a managed and socially responsible manner. These independent contractors (liquor agents) receive funds from which they pay all store expenses, including rent, utilities, store fixtures, remodeling, moving, and staffing

costs. From the net, they fund their own salary and any benefits or retirement savings. Store compensation formulas for liquor stores and distillery agents were put into statute under ORS 471.473 and ORS 471.230 in 2021 and are a variable cost of liquor sales. For the 2023-25 biennium, compensation for liquor stores is estimated at 10.11 percent of total sales and compensation for Distillery Agents is estimated at 36.00 percent of total sales. The Agent Compensation Program is funded solely from liquor revenues received by OLCC.

The subcommittee recommended a budget of \$198,560,000 Other Funds expenditure limitation. This program does not have any positions. The subcommittee recommended the following package:

Package 082: September Eboard. This package provides the 2023-25 expenditure limitation for liquor agent compensation to account for sales in excess of agency forecasts, as authorized by the Emergency Board in September 2022.

### **Medical Marijuana Program**

The Medical Marijuana Program resulted from the passage of Senate Bill 1057 (2017), which requires Oregon Medical Marijuana Program (OMMP) medical marijuana grow sites with more than two patients, and OMMP processors and retailers to be tracked by OLCC's cannabis tracking system. OLCC was given the responsibility to administer the tracking and to perform inspections to assure OMMP marijuana is properly accounted for. Currently, there are 349 OMMP grow sites with three or more OMMP patients being tracked and inspected by the program. The Medical Marijuana Program is funded solely from marijuana tax dollars and fees paying for OMMP tracking program expenses.

The subcommittee recommended a budget of \$6,331,074 Other Funds expenditure limitation and 21 positions (21.00 FTE).

### **Capital Improvements**

The Capital Improvements program provides for stewardship of OLCC's building and grounds. OLCC owns its main office and distribution center complex on McLaughlin Blvd. in Milwaukie. OLCC's distribution center encompasses the warehouse connected to the main office building and a second warehouse on Millport Road, which was acquired in 2007. The entire campus houses approximately 219 employees; 109 other employees are in 13 different leased field offices. Funding for Capital Improvements is derived through revenues from the sale of distilled spirits, license fees from alcohol and marijuana, and penalties, privilege tax paid on the sales of beer and wine, and other miscellaneous sources.

The subcommittee recommended a budget of \$247,753 Other Funds expenditure limitation. There are no positions in this program.

### **Summary of Performance Measure Action**

See attached Legislatively Adopted 2023-25 Key Performance Measures form.

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

**Oregon Liquor and Cannabis Commission**  
**Tamara Brickman -- (971) 719-3492**

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2021-23 Legislatively Approved Budget at Jan 2023 *	\$ -	\$ -	\$ 349,005,971	\$ -	\$ -	\$ -	\$ 349,005,971	386	382.16
2023-25 Current Service Level (CSL)*	\$ -	\$ -	\$ 341,666,393	\$ -	\$ -	\$ -	\$ 341,666,393	384	382.00
<b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>									
<b>SCR 84500-001 - Distilled Spirits</b>									
Package 082: September Eboard									
Services and Supplies	\$ -	\$ -	\$ 2,670,369	\$ -	\$ -	\$ -	\$ 2,670,369		
Package 102: Warehouse and Nonbonded IT Costs									
Services and Supplies	\$ -	\$ -	\$ 4,314,386	\$ -	\$ -	\$ -	\$ 4,314,386		
Capital Outlay	\$ -	\$ -	\$ 3,185,614	\$ -	\$ -	\$ -	\$ 3,185,614		
<b>SCR 84500-002 - Public Safety Services</b>									
Package 802: Vacant Position Reductions									
Personal Services	\$ -	\$ -	\$ (1,504,126)	\$ -	\$ -	\$ -	\$ (1,504,126)	(7)	(7.00)
Services and Supplies	\$ -	\$ -	\$ (162,680)	\$ -	\$ -	\$ -	\$ (162,680)		
<b>SCR 84500-003 - Administration and Support</b>									
Package 305: Vehicle Replacement									
Capital Outlay	\$ -	\$ -	\$ 385,000	\$ -	\$ -	\$ -	\$ 385,000		
Package 312: Records Requests & Communications									
Personal Services	\$ -	\$ -	\$ 148,111	\$ -	\$ -	\$ -	\$ 148,111	1	0.88
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 136,984	\$ -	\$ -	\$ -	\$ 136,984	1	0.50
Services and Supplies	\$ -	\$ -	\$ (125,364)	\$ -	\$ -	\$ -	\$ (125,364)		
Package 802: Vacant Position Reductions									
Personal Services	\$ -	\$ -	\$ (1,182,109)	\$ -	\$ -	\$ -	\$ (1,182,109)	(5)	(5.00)
Services and Supplies	\$ -	\$ -	\$ (116,200)	\$ -	\$ -	\$ -	\$ (116,200)		
<b>SCR 84500-004 - Recreational Marijuana Program</b>									
Package 410: Cannabis Communication Outreach									
Services and Supplies	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000		
Package 413: Marijuana Lab Integrity									
Personal Services	\$ -	\$ -	\$ 570,344	\$ -	\$ -	\$ -	\$ 570,344	3	2.64
Services and Supplies	\$ -	\$ -	\$ 344,030	\$ -	\$ -	\$ -	\$ 344,030		
Capital Outlay	\$ -	\$ -	\$ 51,300	\$ -	\$ -	\$ -	\$ 51,300		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (185,242)	\$ -	\$ -	\$ -	\$ (185,242)	(1)	(1.00)
Services and Supplies	\$ -	\$ -	\$ (23,240)	\$ -	\$ -	\$ -	\$ (23,240)		
Capital Outlay									



DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<b>SCR 84500-005 - Agents Compensation Program</b>									
Package 082: September Eboard									
Services and Supplies	\$ -	\$ -	\$ 16,988,084	\$ -	\$ -	\$ -	\$ 16,988,084		
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ 25,945,261	\$ -	\$ -	\$ -	\$ 25,945,261	(8)	(8.98)
SUBCOMMITTEE RECOMMENDATION *	\$ -	\$ -	\$ 367,611,654	\$ -	\$ -	\$ -	\$ 367,611,654	376	373.02
% Change from 2021-23 Leg Approved Budget	0.0%	0.0%	5.3%	0.0%	0.0%	0.0%	5.3%	(2.6%)	(2.4%)
% Change from 2023-25 Current Service Level	0.0%	0.0%	7.6%	0.0%	0.0%	0.0%	7.6%	(2.1%)	(2.4%)

\*Excludes Capital Construction Expenditures

# Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/10/2023 1:53:10 PM

**Agency:** Oregon Liquor and Cannabis Commission

**Mission Statement:**

Support businesses, public safety and community livability through education and the enforcement of liquor and marijuana laws.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Sales to Minors - Percentage of licensees who refuse to sell to minor decoys.		Approved	70%	90%	90%
2. RATE OF SECOND VIOLATION - Percentage of licensees detected to have violated a liquor law in a second, separate, incident occurring within 2 years after the year of the first violation.		Approved	4%	12%	12%
3. Licensing Time - Average days from application receipt to license issuance.		Approved	98	75	75
4. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved	78%	85%	85%
	Helpfulness		78%	85%	85%
	Availability of Information		62%	85%	85%
	Overall		71%	85%	85%
	Timeliness		64%	85%	85%
	Accuracy		72%	85%	85%
5. OLCC Rate of Return - Net OLCC distribution divided by actual expenses.		Approved	\$2.30	\$2.25	\$2.25
6. Best Practices - Percent of total best practices met by the Board.		Approved	99%	100%	100%
7. Sales to Minors- Recreational Marijuana - This measure is the rate at which licensees refuse to sell marijuana products to minor decoys.		Approved	0%	90%	90%
8. Time to license- marijuana - Average days to license completed marijuana applications.		Approved	83	85	85

**LFO Recommendation:**

The Legislative Fiscal Office recommends key performance measures as presented. The LFO recommendation includes adjusting the target for KPM 5 - OLCC Rate of Return - to \$2.25 for every dollar spent on liquor-related expenses, from the previous target of \$2.50. The OLCC has capital expenditures and debt service that will be incurred related to its move to a new warehouse and headquarters facility, associated debt service payments, and automatic escalation that was included in changes to the compensation formula for liquor and distiller agents. Given these factors, the previous target of \$2.50 is unlikely to be attainable for the foreseeable future.

The OLCC conducted no minor decoy operations for recreational marijuana sales to minors in the 2021 and 2022 fiscal years. The last reported result of a 90% compliance rate for KPM #7 was for fiscal year 2020.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation on Key Performance Measures.

**SB 5506 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Sen. Steiner

**Joint Committee On Ways and Means**

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**Action Date:** 06/20/23

**Action:** Do pass with amendments. (Printed A-Eng.)

**Senate Vote**

**Yeas:** 8 - Anderson, Campos, Dembrow, Frederick, Gelser Blouin, Knopp, Sollman, Steiner

**Nays:** 3 - Findley, Girod, Hansell

**House Vote**

**Yeas:** 8 - Evans, Gomberg, Holvey, McLain, Pham K, Sanchez, Smith G, Valderrama

**Nays:** 3 - Breese-Iverson, Cate, Lewis

**Exc:** 1 - Reschke

**Prepared By:** Tom MacDonald, Legislative Fiscal Office

**Reviewed By:** Amanda Beitel, Legislative Fiscal Office

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**Emergency Board**

**2023-25**

**Various Agencies**

**2023-25**

**Department of Human Services**

**2021-23**

This summary has not been adopted or officially endorsed by action of the committee.

SB 5506 A

**2023-25 Adjustments**

**Budget Summary**

**2023-25 Committee  
Recommendation**

**Emergency Board**

General Fund - General Purpose	50,000,000
General Fund - Special Purpose Appropriations	
State Agencies for state employee compensation	330,000,000
State Agencies for recruitment and retention	120,000,000
State Agencies for non-state employee compensation	75,000,000
Oregon CHIPS Fund	50,000,000
OHA and DHS Caseloads	50,000,000
Long Term Rental Assistance	39,000,000
Natural Disasters	35,000,000
Special Education Stipend	8,900,000
Employment Related Day Care Program Caseload	8,000,000
Firearm background checks	7,593,100
Public Defense Services Contingency	6,170,768
Unrepresented Defendant/Persons Crisis	5,000,000
Transfer PDSC to the Executive Branch	5,000,000
District Attorneys Victim Assistance	1,000,000
Nonunanimous Jury Convictions	1,000,000

**ADMINISTRATION PROGRAM AREA**

**Department of Administrative Services**

General Fund	86,103,100
General Fund Debt Service	(205,700)
Lottery Funds Debt Service	1,765,778
Other Funds	69,196,563
Other Funds Debt Service	(1,467,140)
Federal Funds	156,795,418

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**Budget Summary**

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**2023-25 Committee  
Recommendation****Department of Revenue**

General Fund	(6,440)
General Fund Debt Service	1,876,979
Other Funds	13,948,009

**Employment Relations Board**

General Fund	(47,287)
Other Funds	(31,546)

**Office of the Governor**

General Fund	287,101
Lottery Funds	(30,723)
Other Funds	(18,931)

**Oregon Advocacy Commissions Office**

General Fund	(88)
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**Oregon Government Ethics Commission**

Other Funds	(34,122)
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**Oregon Liquor and Cannabis Commission**

Other Funds	17,684,389
Other Funds Debt Service	(1,832,150)

**Public Employees Retirement System**

Lottery Funds	7,310,000
Other Funds	(1,423,881)

**Public Records Advocate**

Other Funds	8,958
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**Secretary of State**

General Fund	327,083
Other Funds	480,620
Federal Funds	(7,212)

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**Budget Summary**

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**2023-25 Committee  
Recommendation****State Library**

General Fund	(2,470)
Other Funds	(3,707)

**State Treasurer**

Other Funds	(209,206)
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**CONSUMER AND BUSINESS SERVICES PROGRAM AREA****Bureau of Labor and Industries**

General Fund	246,108
Other Funds	553,330
Federal Funds	8,023

**Department of Consumer and Business Services**

General Fund	6,300,000
Other Funds	(1,913,255)
Federal Funds	(191)

**State Board of Accountancy**

Other Funds	(70,954)
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**State Board of Chiropractic Examiners**

Other Funds	(34,247)
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**Construction Contractors Board**

Other Funds	(119,495)
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**Oregon Board of Dentistry**

Other Funds	(26,936)
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**Health Related Licensing Boards**

Other Funds	(67,906)
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**Oregon Medical Board**

Other Funds	(64,529)
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**Budget Summary****2023-25 Committee  
Recommendation**

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**Oregon State Board of Nursing**

Other Funds (108,458)

**Board of Licensed Social Workers**

Other Funds (24,782)

**Mental Health Regulatory Agency**

Other Funds (71,666)

**Board of Pharmacy**

Other Funds (74,238)

**Public Utility Commission**

Other Funds (413,334)

**Real Estate Agency**

Other Funds (106,793)

**State Board of Tax Practitioners**

Other Funds (20,850)

**ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA****Oregon Business Development Department**

General Fund 6,598,025

General Fund Debt Service 10,880,614

Lottery Funds 13,680,852

Lottery Funds Debt Service 4,012,383

Other Funds 309,042,338

Other Funds Debt Service 1,100,715

Other Funds Nonlimited 30,000,000

Federal Funds (2,706)

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**Budget Summary**

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**2023-25 Committee  
Recommendation****Employment Department**

Other Funds	(1,775,561)
Federal Funds	(188,267)

**Housing and Community Services Department**

General Fund	31,699,267
General Fund Debt Service	(15,398,550)
Lottery Funds Debt Service	2,126,263
Other Funds	54,317,963
Federal Funds	(94,360)

**Department of Veterans' Affairs**

General Fund	(1,964)
Lottery Funds	220,000
Other Funds	(410,335)

**EDUCATION PROGRAM AREA****Department of Early Learning and Care**

General Fund	22,148,826
Other Funds	(46,644)
Federal Funds	1,487,116

**Department of Education**

General Fund	43,603,977
General Fund Debt Service	(10,861,500)
Lottery Funds	(42,412,064)
Lottery Funds Debt Service	(254,270)
Other Funds	288,020,388
Other Funds Debt Service	7,968,610
Federal Funds	1,444,281



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**Budget Summary**

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**2023-25 Committee  
Recommendation****Higher Education Coordinating Commission**

General Fund	12,713,813
General Fund Debt Service	2,993,387
Lottery Funds	(348,584)
Other Funds	24,458,032
Other Funds Debt Service	3,860,789
Federal Funds	(77,996)

**Teacher Standards and Practices Commission**

Other Funds	135,100
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**HUMAN SERVICES PROGRAM AREA****Commission for the Blind**

General Fund	947,932
Other Funds	(1,466)
Federal Funds	40,370

**Oregon Health Authority**

General Fund	(135,970,016)
General Fund Debt Service	1,813,084
Lottery Funds	(118)
Lottery Funds Debt Service	2,209,833
Other Funds	362,797,225
Other Funds Debt Service	27,000
Federal Funds	343,928,807

**Department of Human Services**

General Fund	26,483,946
General Fund Debt Service	(2,855,780)
Other Funds	(152,759)
Other Funds Debt Service	264,000
Federal Funds	(1,677,718)

**Long Term Care Ombudsman**

General Fund	(44,033)
Other Funds	299,569

**Psychiatric Security Review Board**

General Fund	(144,327)
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**Budget Summary****2023-25 Committee  
Recommendation**

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**JUDICIAL BRANCH****Commission on Judicial Fitness and Disability**

General Fund 469

**Judicial Department**

General Fund 17,100,239

General Fund Debt Service 11,735,830

Other Funds 127,969,443

Other Funds Debt Service 260,000

**Public Defense Services Commission**

General Fund 1,485,644

Other Funds 1,000,000

**LEGISLATIVE BRANCH****Legislative Administration Committee**

General Fund (138,597)

General Fund Debt Service 18,792,107

Other Funds 1,920,000

**Legislative Assembly**

General Fund (35,197)

**Legislative Counsel**

General Fund (11,341)

**Legislative Fiscal Office**

General Fund (1,644)

**Commission on Indian Services**

General Fund (27,755)

**Legislative Policy and Research Office**

General Fund (31,806)

**Legislative Revenue Office**

General Fund (123)

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**Budget Summary**

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**2023-25 Committee  
Recommendation****NATURAL RESOURCES PROGRAM AREA****State Department of Agriculture**

General Fund	986,516
Lottery Funds	(25,662)
Other Funds	(243,361)
Federal Funds	(23,916)

**Columbia River Gorge Commission**

General Fund	(2,316)
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**State Department of Energy**

General Fund	30,951,606
Other Funds	30,326,322
Federal Funds	5,060,596

**Department of Environmental Quality**

General Fund	(189,842)
General Fund Debt Service	1,771,995
Lottery Funds	(15,876)
Other Funds	4,125,153
Federal Funds	(37,786)

**State Department of Fish and Wildlife**

General Fund	1,368,858
General Fund Debt Service	(143,729)
Lottery Funds	(107)
Other Funds	14,155,074
Other Funds Debt Service	397,000
Federal Funds	(2,429)

**Department of Forestry**

General Fund	(1,879,270)
General Fund Debt Service	1,021,701
Other Funds	14,902,279
Other Funds Debt Service	114,170
Other Funds Capital Improvements	4,820,771
Federal Funds	(33,649)

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**Budget Summary**

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**2023-25 Committee  
Recommendation****Department of Geology and Mineral Industries**

General Fund	228,693
Other Funds	28,423

**Department of Land Conservation and Development**

General Fund	2,916,303
Other Funds	6,495,117
Federal Funds	(27,346)

**Land Use Board of Appeals**

General Fund	3,166
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**State Marine Board**

Other Funds	(51,334)
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**Department of Parks and Recreation**

General Fund Debt Service	(479,980)
Lottery Funds	(200,698)
Lottery Funds Debt Service	(176,730)
Other Funds	9,954,700

**Department of State Lands**

Other Funds	17,729,011
Federal Funds	500,000

**Water Resources Department**

General Fund	10,900,703
Lottery Funds Debt Service	783,717
Other Funds	65,651,911

**Watershed Enhancement Board**

Lottery Funds	(37,082)
Other Funds	4,052,728
Federal Funds	(2,010)

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**Budget Summary**

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**2023-25 Committee  
Recommendation****PUBLIC SAFETY PROGRAM AREA****Department of Corrections**

General Fund	(1,272,438)
General Fund Debt Service	2,679,982
Other Funds	5,693,016
Other Funds Debt Service	1,184,175

**Department of the State Fire Marshal**

General Fund	12,000,000
Other Funds	258,721
Federal Funds	(106)

**Oregon Criminal Justice Commission**

General Fund	15,695,461
Other Funds	14,973,052
Federal Funds	(7,593)

**District Attorneys**

General Fund	116,385
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**Oregon Department of Emergency Management**

General Fund	1,405,311
General Fund Debt Service	(299,560)
Other Funds	279,381
Other Funds Debt Service	190,000
Federal Funds	(153)

**Department of Justice**

General Fund	28,211,050
Other Funds	36,951,328
Other Funds Debt Service	2,508,271
Federal Funds	(523,185)

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**Budget Summary****2023-25 Committee  
Recommendation**

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**Oregon Military Department**

General Fund	(46,721)
General Fund Debt Service	102,520
Other Funds	104,703
Other Funds Debt Service	721,000
Federal Funds	(139,220)

**Oregon Board of Parole and Post Prison Supervision**

General Fund	198,613
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**Department of State Police**

General Fund	1,174,812
General Fund Debt Service	4,520,744
Lottery Funds	(2,176,250)
Other Funds	567,861
Federal Funds	6,553

**Department of Public Safety Standards and Training**

Other Funds	(303,075)
Federal Funds	(1,347)

**Oregon Youth Authority**

General Fund	14,509,403
General Fund Debt Service	1,187,948
Other Funds	8,642,040
Other Funds Debt Service	56,000
Federal Funds	8,263,945

**TRANSPORTATION PROGRAM AREA****Department of Aviation**

Other Funds	(9,938)
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**Department of Transportation**

General Fund	14,500,000
Lottery Funds Debt Service	(76,660)
Other Funds	294,128,334
Federal Funds	(90,474)

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**Budget Summary****2023-25 Committee  
Recommendation**

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**2023-25 Budget Summary**

<b>General Fund Total</b>	1,043,022,603
<b>General Fund Debt Service Total</b>	29,132,092
<b>Lottery Funds Total</b>	(24,036,312)
<b>Lottery Funds Debt Service Total</b>	10,390,314
<b>Other Funds Total</b>	1,793,017,772
<b>Other Funds Capital Improvements</b>	4,820,771
<b>Other Funds Debt Service Total</b>	15,352,440
<b>Other Funds Nonlimited</b>	30,000,000
<b>Federal Funds Total</b>	514,597,445

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**2021-23 Adjustments**

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**Budget Summary****2021-23 Committee  
Recommendation**

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**Department of Human Services**

General Fund	(2,500,000)
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**Position Summary****2023-25 Committee  
Recommendation**

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**ADMINISTRATION PROGRAM AREA****Department of Administrative Services**Authorized Positions 4  
Full-time Equivalent (FTE) positions 3.75**Department of Revenue**Authorized Positions 8  
Full-time Equivalent (FTE) positions 5.66**Oregon Liquor and Cannabis Commission**Authorized Positions 2  
Full-time Equivalent (FTE) positions 1.76**Secretary of State**Authorized Positions 3  
Full-time Equivalent (FTE) positions 3.00**CONSUMER AND BUSINESS SERVICES PROGRAM AREA****Bureau of Labor and Industries**Authorized Positions 5  
Full-time Equivalent (FTE) positions 4.64**ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA****Oregon Business Development Department**Authorized Positions 3  
Full-time Equivalent (FTE) positions 2.13**Housing and Community Services Department**Authorized Positions 1  
Full-time Equivalent (FTE) positions 0.88



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**Position Summary****2023-25 Committee  
Recommendation**

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**EDUCATION PROGRAM AREA****Department of Early Learning and Care**Authorized Positions 9  
Full-time Equivalent (FTE) positions 8.59**Department of Education**Authorized Positions 20  
Full-time Equivalent (FTE) positions 19.60**HUMAN SERVICES PROGRAM AREA****Oregon Health Authority**Authorized Positions 27  
Full-time Equivalent (FTE) positions 18.42**Department of Human Services**Authorized Positions 5  
Full-time Equivalent (FTE) positions 1.90**NATURAL RESOURCES PROGRAM AREA****State Department of Energy**Authorized Positions 4  
Full-time Equivalent (FTE) positions 8.62**Department of Fish and Wildlife**Authorized Positions 3  
Full-time Equivalent (FTE) positions 3.00**Department of Geology and Mineral Industries**Authorized Positions 2  
Full-time Equivalent (FTE) positions 1.50

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**Position Summary**

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**2023-25 Committee  
Recommendation****Department of Land Conservation and Development**

Authorized Positions	1
Full-time Equivalent (FTE) positions	1.00

**PUBLIC SAFETY PROGRAM AREA****Department of the State Fire Marshal**

Authorized Positions	3
Full-time Equivalent (FTE) positions	3.00

**Department of Justice**

Authorized Positions	44
Full-time Equivalent (FTE) positions	41.26

**TRANSPORTATION PROGRAM AREA****Department of Aviation**

Authorized Positions	-
Full-time Equivalent (FTE) positions	(0.26)

### **Summary of Revenue Changes**

The General Fund appropriations and Lottery Funds adjustments included in SB 5506 are within the level of resources projected in the May 2023 state economic and revenue forecast published by the Department of Administrative Services, Office of Economic Development. Other Funds expenditure limitations are adjusted to support capital projects funded with bond proceeds; satisfy debt service obligations; make payments from statutory accounts capitalized with General Fund or other revenue sources; expend American Rescue Plan Act (ARPA) State Fiscal Recovery Funds carried over from the 2021-23 biennium; rebalance the level of revenues dedicated for the Oregon Health Plan; and make other expenditures for agencies that rely on Other Funds revenue, within forecasted amounts. The measure increases Federal Funds expenditure limitations to account for federal Medicaid match; transfer ARPA Capital Projects Funds from the Department of Administrative Services to the Oregon Business Development Department; and recognize legislatively approved federal grants.

### **Summary of Capital Construction Subcommittee Action**

SB 5506 is an omnibus budget bill that appropriates General Fund to the Emergency Board for general and targeted purposes and makes other adjustments to agency budgets and position authority in the 2023-25 biennium. The measure also includes one adjustment to the 2021-23 budget for the Department of Human Services.

For the 2023-25 biennium, the measure increases General Fund appropriations by \$1,072.2 million, decreases Lottery Funds expenditure limitation by \$13.6 million, increases Other Funds expenditure limitation by \$1,813.2 million, increases Federal Funds expenditure limitation by \$514.6 million, and establishes 144 positions (128.45 FTE). Major adjustments in the measure include:

- \$791.7 million General Fund appropriated to the Emergency Board for general purposes (\$50 million) and special purposes (\$741.7 million)
- \$108.7 million General Fund and \$15.1 million Lottery Funds for capital projects
- \$99.7 million General Fund, not including appropriations to the Emergency Board, for investments that address climate initiatives (\$33.9 million), wildfire (\$22 million), housing (\$21 million), behavioral health (\$17.9 million), and drought-related issues (\$4.9 million)
- \$84.1 million General Fund and \$13.1 million Lottery Funds for debt service related to the issuance of new bonds
- \$20.9 million General Fund in temporary extended support provided through the Department of Human Services for individuals pursuing a case by U.S. Citizenship and Immigration Services
- \$20 million General Fund for public health modernization, which is in addition to an increase of \$30 million General Fund included in the budget bill for the Oregon Health Authority
- \$15 million General Fund in the Department of Early Learning and Care for a cost per case increase for the Employment Related Day Care program
- \$1,147.3 million Other Funds to expend proceeds from the issuance of bonds

The Subcommittee also approved nine budget notes in the Department of Administrative Services, Higher Education Coordinating Commission, Department of Veterans' Affairs, Department of Human Services (two), Department of Fish and Wildlife, Criminal Justice Commission, Department of Justice, and Public Defense Services Commission. The amendment recommended by the Subcommittee includes the legal citations necessary to effectuate the omnibus budget adjustments, which are described in the narrative below.

### **Emergency Board**

The Emergency Board allocates General Fund from the Emergency Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated expenditures when the Legislature is not in session. The Subcommittee recommends a \$50 million General Fund appropriation to the Emergency Board for general purposes.

SB 5506 also establishes 15 special purposes appropriations to the Emergency Board totaling \$741.7 million. Agencies must submit requests to the Emergency Board for the funds to be allocated for the authorized purposes. The General Fund special purposes appropriations include:

- \$330 million for state employee compensation plan changes
- \$120 million for state employee recruitment and retention
- \$75 million for allocation to state agencies for compensation changes driven by collective bargaining for workers who are not state employees
- \$50 million for allocation to the Oregon Business Development Department for the Oregon CHIPS Fund
- \$50 million for changes in Department of Human Services and Oregon Health Authority caseload levels
- \$39 million for long-term rental assistance
- \$35 million for natural disaster prevention, preparedness, response, and recovery
- \$8.9 million for allocation to the Department of Education for providing stipends to licensed educators and classified school employees working in special education during the 2024-25 school year
- \$8 million for allocation to the Department of Early Learning and Care for expanding access to the Employment Related Day Care program
- \$7.6 million for allocation to the Department of State Police for issues related to firearm background checks
- \$6.2 million for expenses related to public defense
- \$5 million for transferring the Public Defense Services Commission to the executive branch
- \$5 million for the unrepresented defendant/persons crisis
- \$1 million for allocation to the Department of Justice for expenses of district attorneys for victim assistance, investigation, temporary staffing, and other one-time, non-routine prosecution expenses related to nonunanimous jury convictions
- \$1 million for nonunanimous jury convictions

### **Adjustments to 2023-25 Agency Budgets**

#### **STATEWIDE ADJUSTMENTS**

Statewide adjustments impact agency budgets based on changes to the cost of debt service on existing outstanding bonds, Department of Administrative Services rates and service charges, Attorney General rates, and costs for supporting the Government Ethics Commission and Public Records Advocate. Overall, statewide adjustments result in decreases of \$46.3 million General Fund, \$5.3 million Lottery Funds, \$31.7 million Other Funds, and \$8.9 million Federal Funds. Section 318 of the measure identifies these changes for each agency and the amounts are included in the summary table at the beginning of this report.

**ADMINISTRATION**

**Department of Administrative Services - American Rescue Plan Act**

As part of HB Bill 5006 (2021), \$240 million in federal American Rescue Plan Act (ARPA) funds were approved for the Department of Administrative Services (DAS) to distribute in each Senate and House district in the amounts of \$4 million per Senate district and \$2 million per House district, for member-identified projects. After session, a subset of the projects required adjustments to the project or descriptions. The Subcommittee approved the following revisions to the 2021 session member ARPA projects:

District	Member	OLD Recipient	OLD Project Description	OLD Amount
		NEW Recipient	NEW Project Description	NEW Amount
S-26	Bonham	Port of Hood River	E. Anchor Way/N. 1st St. Industrial Streets and Transit Center	500,000
		Port of Hood River	<b>Traffic Improvements to support light industrial property on the Hood River waterfront</b>	500,000
H-44	Nelson	Neighborhood Housse	Co-Located Early Childhood Classroom Space at N. Marland Affordable Housing Development	500,000
		Neighborhood Housse	<b>SW Barbur Free Food Market and Senior Center</b>	500,000
H-46	Pham	ROSE Community Development Corporation	East Portland Community Placemaking Projects	75,000
		<b>ROSE Community Development Corporation &amp; Portland Bureau of Transportation</b>	East Portland Community Placemaking Projects	75,000
H-49	Hudson	Oregon Food Bank	Troutdale Terrace Food Assistance	6,000
		Oregon Food Bank	Troutdale Terrace Food Assistance	<b>0</b>
H-49	Hudson	East County Food Pantry	East County Food Pantry	10,000
		East County Food Pantry	East County Food Pantry	<b>16,000</b>
H-53	Levy	REACH & Redmond Early Learning Center	REACH & Redmond Early Learning Center	200,000
		<b>NeighborImpact</b>	<b>Expand Childcare and Preschool in Deschutes County</b>	200,000

### **Department of Administrative Services**

The Subcommittee approved modifying the scope of the \$5 million General Fund grant to the Grande Ronde Hospital Foundation authorized in HB 5202 (2022) from the purchase of hospital equipment to capacity building health initiatives that will further develop and expand care in the community and region. In addition, the Subcommittee approved modifying the eligible uses of the \$7.9 million General Fund grant for the United We Heal Training Trust's Rebuild Child Care Plan approved in HB 5202 (2022) to include child care provider capital grants of up to \$14,000 for in-home providers and up to \$70,000 for child care centers; equipment grants of up to \$3,000 per provider; an accounting shared services pilot program; training, coaching, and mentorship for new providers; sub-awards for developing new black, indigenous, people of color (BIPOC)-focused child care centers; and administrative and operating costs.

As part of the behavioral health package, the Subcommittee approved \$2.9 million General Fund, on a one-time basis, for DAS to reimburse local governments, community mental health programs established under ORS 430.620, and providers for payment of awards, settlements and expenses that are: 1) incurred in civil actions arising out of the provision of services pursuant to ORS 161.365 and 161.370; 2) become payable on or after the effective date of this 2023 Act; and 3) exceed insurance coverage available to the local government, community mental health program, or provider.

An additional part of the behavioral health package is a one-time General Fund appropriation of \$100,000 to DAS to collaborate with county governments and community mental health programs established under ORS 430.620 to study barriers that prevent local governments, community mental health programs and providers from obtaining insurance coverage for liability arising out of the provision of services pursuant to ORS 161.365 and 161.370.

### **BUDGET NOTE**

By February 1, 2024, the Department of Administrative Services shall submit a report to the Joint Committee on Ways and Means and an appropriate committee or interim committee of the Legislative Assembly with recommended solutions and a timeline for how to insure against liability arising out of the provision of services pursuant to ORS 161.365 and 161.370 for the purposes of community restoration or to restore fitness to proceed, or other behavioral health services required under a court order. The recommended solutions may include establishing an insurance pool for counties, community mental health programs and providers.

The budget includes a General Fund appropriation of \$832,000 to DAS for the payment of legal services incurred as a result of SB 1584 (2022) and billed by the Department of Justice utilizing the 2023-25 Attorney General rate. An appropriation of \$4 million General Fund is for payment of court-awarded compensation, reimbursement of reasonable attorney fees, and other costs associated with wrongful conviction claims. SB 1584 (2022) created a procedure for filing a petition for compensation for wrongful conviction and establishes criteria to file a claim against the State of Oregon to receive compensation at a statutorily set rate for every year spent in prison for wrongful conviction.

The Subcommittee approved a one-time General Fund appropriation of \$2.4 million for deposit into the Universal Representation Fund, and a corresponding one-time increase of \$2.4 million Other Funds expenditure limitation for disbursement from the Fund to Oregon Worker Relief, for legal services through the Universal Representation Program. The Subcommittee approved a separate one-time General Fund appropriation of \$4.3 million for deposit into the Universal Representation Fund, and a corresponding one-time increase of \$4.3 million Other Funds for disbursement from the Fund to Oregon Worker Relief, for services through the Universal Representation Program.

The measure includes an increase of \$167,008 General Fund to support a permanent full-time Operations and Policy Analyst 2 position (0.75 FTE) in the DAS Chief Financial Office for grant administration due to the cumulative impact of legislation appropriating funds to the Department to distribute as grants to other entities. The Subcommittee also approved a one-time General Fund appropriation of \$300,000 to DAS Enterprise Asset Management to contract for an independent audit of land purchases by the Oregon Liquor and Cannabis Commission from fiscal years 2019 through 2023.

Also included is a \$537,447 increase in Other Funds expenditure limitation and authorization for three Payroll Analyst positions (3.00 FTE) for DAS Enterprise Goods and Services to provide Shared Financial Services with staffing resources to address increasing workload from new client agencies.

To provide temporary financial assistance to agricultural workers who lose work or wages because of extreme heat or smoke, a one-time \$1 million General Fund appropriation is included for the Oregon Worker Relief Climate Change Fund. Oregon Worker Relief is required to report quarterly to DAS on the expenditure of funds.

In addition, a \$250,000 General Fund appropriation is approved on a one-time basis for Home Share Oregon to provide grants to individuals participating in the home-sharing program to expand access to affordable housing.

The measure includes a one-time \$1 million General Fund appropriation for DAS to distribute to the Willamette Career Academy to fund regional career and technical education programs provided by the Academy. The Subcommittee also approved an increase in Federal Funds expenditure limitation of \$156.8 million for the purpose of transferring available American Rescue Plan Act (ARPA) Capital Projects Funds to the Oregon Business Development Department for broadband infrastructure programs.

An increase of \$508,034 Other Funds is included for debt service costs associated with the repayment of General Obligation bond proceeds approved in HB 5005 (2023) that will be issued before the end of the biennium to support DAS projects; an additional increase of \$50,000 Other Funds is included for the cost of issuance of the bonds. The Subcommittee also approved \$1.4 million in additional Lottery Funds debt service for repayment of lottery bonds that will be issued before the end of the biennium.

SB 5506 also includes various one-time increases to DAS's budget for capital projects and other specific purposes. The information below summarizes each funding increase:

Water and drought package - the Subcommittee approved the following one-time General Fund appropriations to DAS as part of a statewide series of investments related to water and drought:

- \$1.2 million for the Mid-Columbia Water Commission to implement the Morrow and Umatilla Drought Relief Aquifer Recharge and Aquifer Storage and Recovery Project.
- \$2 million for the Oregon Farmers Market Association to support local food system resilience through increased producer and community access, and mitigation of impacts such as closures due to drought.
- \$500,000 for the Oregon Farmers Market Association to increase grants to non-profit farmers markets to cover costs associated with acceptance of Supplemental Nutrition Assistance Program benefits.
- \$2.65 million for the Oregon Community Food System Network for grants for small-scale farms and ranches.

- \$1.6 million for the Oregon Association of Water Utilities (OAWU) to build the Water System Training Center.
- \$1.5 million for the Oregon Community Food System Network to develop food hubs and regional food system infrastructure.
- \$1.5 million for the High Desert Partnership for infrastructures to deliver and spread water in Harney County.

Rural package - the Subcommittee approved the following one-time General Fund appropriations to DAS as part of statewide investments in rural infrastructure:

- \$2.25 million for Baker County for infrastructure improvement projects (water, sewer, road, broadband).
- \$1.9 million for the City of Philomath for the Philomath Frolic Rodeo (Skirvin Park) stands replacement and lighting upgrade.
- \$2 million for Polk County for the Polk County Mental Health Treatment/Crisis Center.
- \$1.5 million for the City of La Pine for the La Pine Incubator/Spec Building Project.
- \$1.5 million for the City of Depoe Bay for the Depoe Bay docks and pilings restoration project.

Capital projects - the Subcommittee approved additional one-time General Fund appropriations for the following capital projects:

- \$1.85 million for the City of Salem for the renovations of ARCHES and Wallace Early Learning Center sheltering service.
- \$2.2 million for La Clinica for La Clinica Acute Care Clinic Expansion.
- \$1 million for the Vietnam War Memorial Fund for the Vietnam War Memorial on the Oregon State Capitol Grounds.
- \$2 million for the Oregon Center for Creative Learning for expansion of the Center.
- \$2 million for City of Springfield for the reconstruction of Mill Street.
- \$2 million for Klamath County for construction of the Klamath Crimson Rose facility
- \$1.5 million for the Gresham-Barlow School District for School Based Health Center.
- \$1 million for the Children’s Cancer Therapy Development Institute for research expansion and equipment.
- \$1.15 million for the Native American Youth and Family Center (NAYA) for campus improvements and building remodel.
- \$143,000 for the Row River Fire Response for emergency communication equipment.
- \$850,000 for the Boring, Oregon Foundation to purchase property for the community center to the Boring area of Clackamas County.
- \$800,000 for the Wildflower Preschool & Child Care LLC for a new child care facility in Myrtle Creek, serving South Douglas County.
- \$450,000 for the East Salem Community Center for the El Campo Community Soccer Field.
- \$375,000 for the City of Milwaukie for the Johnson Creek Solar Project.
- \$225,000 for the City of Sheridan for homeless community shelters.
- \$100,000 for the Boys & Girls Club of Western Treasure Valley for revitalizing and enhancing the safety of the clubhouse.
- \$1.2 million for the Kellogg Rural Fire District for the construction of the Main Fire Station.
- \$800,000 for the North Douglas County Fire & EMS to purchase property and to build student and volunteer housing for fire station.
- \$175,000 for the East Salem Community Center for HVAC replacement.
- \$50,000 for The Dalles Civic Auditorium for sound and lighting for theatre.
- \$250,000 for Every Child Linn Benton (ECLB) to support ECLB programs to mobilize community to uplift children and families impacted by foster care.
- \$1.25 million for the Community Action Program of East Central Oregon (CAPECO) to build a food bank center.



- \$1.15 million for FOOD for Lane County to purchase land for Food Farm.
- \$1 million for the Marion Polk Food Share for mobile pantries.
- \$3 million for the Oregon Food Bank for warehouse expansion and renovation at multiple locations.
- \$800,000 for ACCESS, Inc. of Medford for food bank warehouse expansion.
- \$500,000 for Community Connection of Northeast Oregon for food bank equipment.
- \$570,000 for Clatsop Community Action for food bank warehouse renovations and equipment upgrade.
- \$520,000 for the Columbia Pacific Food Bank for equipment upgrade.
- \$980,000 for Feed'em Freedom Foundation for campus expansion.
- \$630,000 for Feeding Umpqua for warehouse renovation and truck purchase.
- \$580,000 for Klamath Lake County Food Bank for warehouse renovation and paving.
- \$780,000 for Linn-Benton Food Share for delivery vehicles and equipment upgrade.
- \$790,000 for NeighborImpact for food bank equipment and operations funding.
- \$600,000 for the Oregon Coast Community Action for a second warehouse to serve Curry County.
- \$580,000 for the Yamhill Community Action Partnership for warehouse renovations and delivery vehicle.
- \$530,000 for Food Share Lincoln County to purchase land and building of new warehouse for pantry.
- \$690,000 for the Ella Curran Community Food Bank for community food bank expansion.
- \$5,000 for the South Douglas Food Bank for HVAC Upgrade.
- \$2 million for the City of Happy Valley for the Happy Valley Library Expansion.
- \$5 million for Oregon Metro Transit-Oriented Development Program for the 82nd Avenue Property Acquisition Fund to secure land to build affordable housing and commercial spaces in preparation for future development.
- \$137,000 for distribution to King City for the King City Park path repair and resurfacing project.

Lottery revenue bond projects - the Subcommittee approved an Other Funds expenditure limitation increase of \$64.8 million to facilitate the pass-through of lottery fund proceeds, including the cost of issuance, for the following purposes:

- \$7.4 million for the Willamette Falls Locks Authority for the Willamette Falls Locks and Canal Restoration.
- \$3 million for the City of Redmond for the Redmond Public Safety Center.
- \$2.8 million for the Serendipity Center, Inc. Therapeutic School for Portland campus expansion.
- \$5.1 million for the Lane County for the Behavioral Health Stabilization Center.
- \$5 million for the Homes For Good Housing Agency for the Naval Reserve Affordable Housing and Early Learning Center project in Eugene, Oregon.
- \$4.1 million for the City of Oregon City for the Main Street Connective Corridor Project Phase II: 10th Street to 15th Street.
- \$4.1 million for Jefferson County for the Central Oregon Community College Early Childhood Education and Health Careers Center.
- \$4.1 million for the Latino Network for the La Plaza Esperanza - Service Hub for Portland and Gresham residents.
- \$4.1 million for the Family Justice Center of Washington County for the Family Peace Center of Washington County.
- \$5.1 million for the Washington County for the Center for Addictions Triage and Treatment (CATT).
- \$5.1 million for the Port of Portland for seismic strengthening of the soil under Marine Terminal 2 to accommodate construction of the Building Innovation Hub.

- \$5.1 million for Benton County for the Benton County Emergency Operations Center.
- \$5.1 million for the City of Redmond for infrastructure improvements to support construction of the Northpoint affordable housing project in Redmond.
- \$5.1 million for the Eugene Civic Alliance for the Civic Park project.

The measure includes a one-time \$3.75 million General Fund appropriation for DAS to make grants to the Portland Opportunities Industrialization Center (POIC) for the following two purposes:

- \$750,000 General Fund to increase the capacity of the Healing Hurt People program to reduce community violence.
- \$3 million General Fund for POIC to make grants to other nonprofit organizations for community violence prevention and intervention efforts. POIC may not provide these services itself but instead must conduct an open process for other nonprofits to apply for grants. The funding is also approved with the understanding POIC will report annually to DAS on the use of the grant funds and the impact of the service provided.

The Subcommittee also approved one-time General Fund appropriations to DAS to distribute according to the following purposes:

- \$250,000 for Cherriots (Salem Area Mass Transit District) to collaborate with the Department of Transportation, Department of Environmental Quality, and community members, economists, and business leaders in Salem to study the feasibility of developing a rail streetcar system in the City of Salem.
- \$2 million for Pueblo Unido PDX to facilitate the creation of language proficiency evaluations for interpreters of Indigenous languages spoken in present-day Mexico and Central and South America.
- \$500,000 for Oregon Worker Relief for payments to individuals who provide interpretation services of languages that are the national languages of small countries from which local populations have emigrated, languages spoken by small ethnic minority groups or languages spoken by Indigenous groups.

### **Public Employees Retirement System**

The Subcommittee approved a Lottery Funds expenditure limitation increase of \$7.3 million for the allocation of net sports betting revenue dedicated to the Employer Incentive Fund (EIF) to reconcile to the May 2023 Department of Administrative Services - Office of Economic Analysis revenue forecast. With this adjustment, the Public Employees Retirement System's Lottery Funds total is \$28.5 million, which is sufficient for another EIF application period during the 2023-25 biennium.

### **Department of Revenue**

The Subcommittee approved a one-time increase of \$14 million Other Funds for the Department of Revenue (DOR) to spend Article XI-Q bond proceeds for Phase 2 of the Electronic Valuation Information System (ELVIS) project. The ELVIS project replaces a 20-plus year-old system for the Property Tax Division's assessment and valuation programs. Phase 1, completed in 2021-23, addressed DOR's central assessment work for communications, transportation, and utility company properties. Phase 2 is directed at the appraisal of large industrial properties with over \$1 million of machinery and equipment which DOR is required to appraise. Related to the ELVIS project, the Subcommittee also approved increases of \$265,000 Other Funds for the cost of issuance for the Article XI-Q bonds, approximately \$2.4 million General Fund for 2023-25 debt service on those bonds, and \$100,000 General Fund for system training.

An increase of \$1.2 million General Fund, \$81,129 Other Funds, and eight permanent positions (5.66 FTE) are also included for implementing HB 3235 (2023), which establishes a new refundable \$1,000 tax credit for personal income tax returns for filers with a dependent under the age of six years old. The positions approved are one Operations and Policy Analyst 2 for outreach and education, four Public Service Representative 3 positions to respond to taxpayer questions and inquiries, one Revenue Supervisor 2 to maintain supervisor to staff ratios, and two Administrative Specialists to validate credit compliance on tax returns. Funding is also available for changes to the agency's information systems to implement the tax credit.

### **Secretary of State**

The Subcommittee approved a \$538,735 Other Funds expenditure limitation increase and the establishment of two permanent full-time positions (2.00 FTE) to support the operations of the Corporation Division. An Operations and Policy Analyst 4 position is established to ensure the Division's forms are available online. Currently, over 20 forms are frequently used by customers that are not available online. An Operations and Policy Analyst 3 position is established to use data from critical functions, such as business registrations and Uniform Commercial Code filings, to make recommendations designed to enhance the Division's activity forecasting, use of resources, and better manage risk.

Increases totaling \$73,319 General Fund and \$174,962 Other Funds expenditure limitation are included to accommodate changes to the compensation plans for management positions. While most of the Executive Branch had adopted these comprehensive changes to the classifications of management positions earlier in the biennium, the Secretary of State did not adopt these changes until late 2022 and therefore the cost of these compensation plan changes was not included in the agency's requested budget. The changes affect nine positions in the Administrative Services, Elections, and Archives Divisions.

The budget also includes an increase of \$325,474 General Fund to continue a full-time limited duration Program Analyst 3 position (1.00 FTE) responsible for staffing the Translation Advisory Council created in HB 3021 (2021). The position will continue and expand upon this work in the 2023-25 biennium.

## **CONSUMER AND BUSINESS SERVICES**

### **Bureau of Labor and Industries**

The measure includes several changes to the Bureau of Labor and Industries budget for position increases and technical adjustments. An increase of \$553,535 Other Funds supports the hiring of a permanent full-time Administrative Specialist 2 (0.88 FTE) and two permanent full-time Compliance Specialist 3 positions (1.76 FTE) to expand wage claim investigation capacity in the Wage and Hour Division.

An ongoing General Fund appropriation of \$215,670 was approved to make permanent the Eastern Oregon apprenticeship support position (1.00 FTE) in the Apprenticeship and Training Division. The measure also includes \$37,407 General Fund for services and supplies in the Commissioner's Office and reestablishes an Administrative Specialist 1 position (1.00 FTE) for the Department of Transportation's Heavy Highway Project. Additionally, the Subcommittee approved the transfer of approximately \$5.1 million Other Funds from the Wage Security Fund to the agency's primary budget structure for Other Funds expenditure limitation to account for where the funds will be expended.

### **Department of Consumer and Business Services**

A one-time General Fund appropriation of \$6.3 million was approved to reauthorize unspent funding for the Department of Consumer and Business Services Fire Hardening Grant Program formed as part of the Wildfire Recovery Initiative adopted in the 2021 session. The Fire Hardening Grant Program incentivizes residential and commercial fire hardening for rebuilding and repairing dwellings and other structures that were destroyed or damaged in the 2020 wildfires. The reauthorized grant funds will be made available to 2021 wildfire survivors in addition to the 2020 survivors. Of the \$6.3 million, \$300,000 is available to counties for program administration.

## **ECONOMIC AND COMMUNITY DEVELOPMENT**

### **Department of Veterans' Affairs**

The Subcommittee approved one-time Lottery Funds expenditure limitation of \$220,000, available from the Veterans' Services Fund, for the Department of Veterans' Affairs to study and make recommendations for policy proposals on the tax treatment of military pensions.

#### **BUDGET NOTE**

The Oregon Department of Veterans' Affairs shall provide a report detailing its study of the tax treatment of military pensions and recommendations for related policy proposals. The report shall be submitted to the Emergency Board and interim committees of the Legislature related to veterans by September 2024.

### **Housing and Community Services Department**

General Fund in the amount of \$5 million is included to pair with Low Income Fast Track (LIFT) bond proceeds to incentivize homeownership development in rural areas and foster greater density in urban areas. The historical average subsidy for LIFT homes for purchase has been \$70,000 per home. This investment will be able to subsidize approximately 71 new affordable homes that are financed with LIFT Article XI-Q bond proceeds.

Other Funds expenditure limitation is increased by \$50 million related to lottery bonds authorized for issuance to preserve an estimated 1,075 units of existing affordable housing. This can include publicly supported affordable housing, properties with federal project-based rental assistance contracts, rent subsidies, manufactured dwelling parks, and properties undergoing recapitalization. Other Funds expenditure limitation was increased by \$525,793 for cost of issuance associated with these bonds, and Lottery Funds debt service limitation was increased by \$2.5 million as a result of this investment.

The agency's General Fund appropriation for debt service was increased by \$26.5 million to reflect the issuance of \$600 million in general obligation bonds authorized for issuance to finance the creation of affordable housing, and by \$4.3 million for cost of issuance. Of the \$600 million in bonds, \$440 million is associated with the LIFT Housing Program, issued pursuant to Article XI-Q of the Constitution, with \$350 million intended for an estimated 2,953 affordable rental housing units, and \$90 million is set aside for projects to finance home ownership, estimated to fund 383 homes. General Obligation bonds of \$160 million will also finance the construction of an estimated 1,067 units of permanent supportive housing (PSH). Once occupied, each PSH unit requires an ongoing operating subsidy of \$20,000 for wrap around services to households, and \$20,000 for rental assistance, per biennium. Other Funds expenditure limitation was further increased by \$29,000 attributable to debt service adjustments on outstanding bonds.

General Fund in the amount of \$216,349 is appropriated to support a permanent Policy Analyst 3 position (0.88 FTE) to accommodate workload implications relating to HB 2071, which has the effect of expanding the Oregon Affordable Housing Tax Credit to lenders of limited equity homeownership cooperatives.

In addition to the adjustments to HCSD's budget, a \$39 million General Fund special purpose appropriation is made to the Emergency Board for allocation to the HCSD to pay longer-term rental assistance for people rehoused after homelessness. This amount would expand rehousing efforts from the 600 households included in HB 5019 and SB 5511, to an additional estimated 700 households statewide, with 25% of the funds set aside for distribution by culturally responsive organizations. HCSD must report to the Emergency Board on details of a framework for longer term rental assistance associated with these initiatives, which includes the following information in each continuum of care: the estimated number of households served; the average amount of rental assistance assumed and the length of time such assistance will be provided; eligibility criteria and subsequent income verification measures undertaken by the service providers administering rental assistance; and associated services and plans to leverage other federal or state benefits with the goal of reducing the amount of or need for longer-term rental assistance services. The department will also provide information on accountability measures for its service delivery partners. Long term rental assistance is not assumed to be part of the calculation for ongoing service needs for the 2025-27 biennium.

### **Oregon Business Development Department**

Increased expenditure limitation of \$50 million Other Funds was approved for OBDD for the expenditure of net lottery revenue bond proceeds deposited in the Child Care Infrastructure Fund established in HB 3005 (2023). The monies in the fund are to be used by the Department to provide loans and grants for allowable costs expended for early child care infrastructure activities. For the administration of the Child care Infrastructure Fund, an increase in Lottery Funds expenditure limitation of \$534,259 and the establishment of three positions (2.13 FTE) was approved. The total funding includes position costs of \$430,159 and program related services and supplies expenditures of \$104,100, including \$25,000 for attorney general costs for contract reviews.

Adjustments to the agency's nonlimited Other Funds expenditures were approved for net lottery revenue bond proceeds of \$30 million to be deposited in the Special Public Works Fund from authorized bond issuance in the upcoming 2023-25 biennium. The Special Public Works Fund provides loan and grant funding to eligible municipalities for planning, design, and construction of essential public infrastructure including utilities and facilities essential to industrial growth, commercial enterprise, and job creation.

The Subcommittee approved an increase of \$10 million Other Funds for the Infrastructure Division to allow the department to provide grants for levee projects from the net proceeds of lottery revenue bonds authorized to be issued and deposited in the fund during the upcoming biennium.

Approved increases in Other Funds expenditure limitation totaling \$43.3 million were made for the distribution of grants funded by the issuance of lottery revenue bonds for economic development capital projects as follows:

- \$5 million - Umatilla Electrical Cooperative Association Industrial Site Utility Expansion
- \$4.5 million - City of Phoenix Industrial Improvements, South Valley Employment Center
- \$5 million - City of Aumsville Wastewater System Improvements
- \$5 million - City of Molalla New Wastewater Treatment Plant
- \$3.8 million - City of Newport Wastewater Treatment & Conveyance System Improvements

- \$20 million - Port of Coos Bay channel modification

Lottery Funds expenditure limitation is increased by \$4 million for the payment of debt service related to lottery bonds anticipated to be issued in the 2023-25 biennium for capitalization of the Special Public Works Fund and the Child Care Infrastructure Fund. An Other Funds expenditure limitation of \$1.1 million was established for OBDD for the payment of debt service costs from the proceeds of bond reserves, interest earnings, and bond refinancing activities on bonds issued in prior biennia. An increase in Other Funds expenditure limitation of \$1.6 million was also approved for the payment of costs associated with the issuance of lottery revenue bonds associated with specific infrastructure projects, Child Care Infrastructure Fund capitalization, Special Public Works Fund capitalization, and grant funding from the Cultural Resources Economic Fund.

Increased Other Funds expenditure limitation of \$3 million was approved from the Cultural Resources Economic Fund for OBDD to distribute a grant to the Native Arts and Cultural Foundation for renovations to the Center for Native Arts and Cultures.

The Subcommittee approved multiple General Fund appropriations to OBDD for the distribution of grants to cultural venues in specified amounts. The grant funding is provided on a one-time basis to offset financial losses suffered by these cultural venues due to the negative impact of the COVID-19 pandemic.

Individual grant funding and recipient venues are:

- \$269,623 - Aladdin Theater
- \$107,925 - Alberta Rose Theater
- \$49,892 - Alberta Street Pub
- \$28,690 - Artichoke Music
- \$136,133 - Ashland Armory
- \$44,811 - Atlantis Lounge
- \$14,051 - Barnstormers Theatre
- \$20,431 - The Belfry
- \$24,934 - BodyVox
- \$65,317 - Bossanova Ballroom
- \$67,151 - Britt Festival Pavilion
- \$33,418 - Cascades Theatre Company
- \$14,051 - Coaster Theatre Playhouse
- \$13,348 - CoHo Productions
- \$23,981 - Cottage Theatre
- \$112,128 - Craterian Performances Company
- \$285,580 - Crystal Ballroom
- \$107,511 - Cuthbert Amphitheater
- \$103,672 - Dante's
- \$20,127 - Domino Room
- \$145,877 - Doug Fir Lounge

- \$28,102 - Egyptian Theatre
- \$30,507 - The Elgin Opera House
- \$109,368 - Elsinore Theatre (Historic)
- \$128,301 - 45 East, LLC
- \$17,089 - Gallery Theater
- \$57,730 - The Goodfoot
- \$171,267 - Hawthorne Theatre
- \$13,386 - Headwaters Theatre/Water in the Desert
- \$30,380 - Historic Rogue Theatre
- \$111,267 - Holocene
- \$4,310 - HQ LaGrande
- \$203,166 - Hult Center for the Performing Arts
- \$39,748 - Imago Theatre
- \$34,785 - Jack London Revue
- \$11,393 - Jazz Station/Willamette Jazz Society
- \$7,595 - KALA
- \$19,747 - Kelly's Olympian
- \$33,057 - Kickstand Comedy (formerly Brody Theater)
- \$45,570 - Lakewood Center for the Arts
- \$30,836 - Laurelthirst Public House
- \$33,627 - Liberty Theater
- \$17,089 - Lincoln City Cultural Center
- \$45,665 - Little Theatre on the Bay/ Liberty Theatre (North Bend)
- \$51,266 - Majestic Theatre
- \$115,463 - McDonald Theatre
- \$31,899 - Midtown Ballroom
- \$13,948 - Milagro Theatre
- \$159,522 - Mississippi Studios
- \$13,606 - New Expressive Works
- \$60,001 - Newport Performing Arts Center (2 stages)
- \$43,671 - Northwest Children's Theater
- \$9,494 - OK Theater
- \$47,469 - Old Church Concert Hall
- \$28,102 - Oregon Contemporary Theatre
- \$14,290 - Pentacle Theatre
- \$101,845 - Portland Institute for Contemporary Art

- \$230,634 - Pickathon
- \$99,654 - Polaris Hall
- \$46,265 - Portland Playhouse
- \$235,604 - Revolution Hall
- \$263,706 - Roseland
- \$130,873 - Ross Ragland Theater
- \$3,798 - Sawdust Theatre
- \$34,204 - Shaking the Tree Theatre
- \$200,094 - Shedd Institute for the Arts
- \$22,405 - The Siren Theater
- \$97,516 - Stage 722
- \$81,646 - Star Theater
- \$14,051 - Theatre in the Grove
- \$186,694 - Tower Theatre (Bend)
- \$33,862 - Vault Theater (Bag and Baggage)
- \$27,397 - Volcanic Theatre
- \$63,175 - White Eagle
- \$20,127 - Whiteside Theatre
- \$32,564 - Wildish Community Theater
- \$147,309 - Wonder Ballroom
- \$41,393 - WOW Hall/Community Center for the Performing Arts

A one-time General Fund appropriation of \$1 million to OBDD is included for a grant to Literary Arts, Inc. to fund a portion of a \$12 million renovation of the organization's newly purchased 14,000 square foot headquarters at 716 S.E. Grand in Portland.

A total of \$15.1 million Lottery Funds was provided to OBDD on a one-time basis for local governments as grants for various infrastructure projects supporting economic development. The individual projects and funding include: City of Estacada New Wastewater Facility project, \$2.4 million; Port of Morrow, South Morrow County Water and Transportation Infrastructure Development, \$2.5 million; Harney County Industrial Improvements: B Street Extension, \$2.25 million; City of Waldport Industrial Park Sewer expansion, \$2.2 million; Wheeler County Industrial Development, \$2.4 million; City of Lowell Water Treatment Plant Upgrades, \$306,420; Illinois Valley Fire District Extension of Water & Sewer Lines, \$984,500; City of Port Orford Water Recycling project, \$750,000; and Tillamook County Shilo Levee Rehabilitation, \$1.3 million.

In anticipation of the issuance of general obligation bonds for the seismic rehabilitation program at OBDD, expenditure limitation of \$150 million Other Funds was included for program grants: \$100 million for public school buildings and \$50 million for emergency services facilities. An increase in expenditure limitation of \$1.5 million was approved for the payment of costs associated with the issuance of the bonds. In addition, the Subcommittee approved an



increase in the General Fund appropriation to OBDD in the amount of \$12.6 million for the payment of debt service obligations related to the issuance of bonds for the seismic rehabilitation program.

The measure also includes several technical adjustments to OBDD's budget. First, expenditure limitation of \$287,800 Other Funds which was established in error for the transfer of American Rescue Plan Act State Fiscal Recovery Funds is reduced. This is offset by an increase in the agency's general Other Funds appropriation in the same amount.

Other Funds expenditure limitation of \$166,476 and authority for three positions (0.88 FTE) are transferred from the Business, Innovation, and Trade Division to the Operations Division where the positions were intended to be budgeted. The offsetting adjustments net to zero agencywide.

A technical adjustment is included to resolve statutory expenditure limitation conflicts between Other Funds expenditure limitation from the University Innovation Research Fund that arose between SB 4 (2023) and SB 5524 (2023), the agency's budget bill, with no net change in overall expenditure limitation from the fund. The expenditure limitation from the fund provided in SB 4 is reduced by \$10 million and the expenditure limitation associated with the fund in SB 5524 is increased by \$10 million.

The measure includes another technical adjustment to resolve conflicts between Lottery Funds expenditure limitation supporting Small Business Development Centers that arose between HB 3410 (2023) and SB 5524 (2023) with no net change in overall expenditure limitation or program support. The expenditure limitation from the fund provided in HB 3410 is reduced by \$3 million and the expenditure limitation supporting Small Business Development Centers in SB 5524 is increased by \$3 million.

An adjustment is made to correct an error in OBDD's primary budget bill, SB 5524. This change reduces expenditure limitations from the Broadband Fund as provided in section 7 of the agency's budget bill related to American Rescue Plan Act (ARPA) Capital Projects Funds and includes language that appropriately provides expenditure limitation for only the portions in the Broadband Fund that are from ARPA Capital Projects revenue, as multiple sources of revenue are comingled in the fund. The revised language also updates the amount of expenditure limitation to reflect the total amount of ARPA Capital Projects Funds anticipated to be transferred by the Department of Administrative Services in the upcoming biennium, as the funding that was anticipated to be transferred in the prior biennium was not transferred due to the statutorily defined uses of funds deposited in the Broadband Fund being in conflict with federal guidance on the expenditure of the ARPA Capital Projects monies. These conflicts are anticipated to be resolved with the adoption of HB 3201 (2023) which contains provisions aligning the stated uses of the fund with federal guidance.

### **Oregon Liquor and Cannabis Commission**

Two positions (1.76 FTE) and \$496,133 Other Funds expenditure limitation are added to the Oregon Liquor and Cannabis Commission (OLCC) budget to improve information technology security and data privacy. An Information Specialist 8 will monitor and remediate threats to OLCC systems, networks and devices, and a Principle Executive Manager D position will develop systems, policies and procedures to improve security, as well as coordinate with state and licensee stakeholders who want access to data.

Other Funds expenditure limitation in the amount of \$16.5 million is included for bonds reauthorized for the OLCC's information technology systems for the warehouse management system, and licensing and enforcement systems. The total approved project cost is \$27 million, and bonds for this purpose were

approved in the 2021-23 biennium but the entire approved amount was not issued. The \$16.5 million represents the balance of project costs remaining. Cost of issuance on this amount, as well as bonds reauthorized for the liquor warehouse and conveyer system, is \$977,217, and associated debt service for the biennium is \$9.5 million. These bonds are supported by revenue from liquor sales.

## EDUCATION

### Department of Early Learning and Care

To establish the Imagination Library of Oregon program for providing a free book each month to eligible Oregon children from birth to age five, the Subcommittee approved a General Fund appropriation of \$1.7 million to the Department of Early Learning and Care (DELIC). The Department will contract with an Oregon-based non-profit organization to manage the program.

For DELIC to provide technical assistance to child care providers seeking to access the Child Care Infrastructure Fund (CCIF), the Subcommittee approved \$186,943 General Fund, \$216,168 Federal Funds expenditure limitation, and two positions (1.75 FTE) to design, coordinate and implement the CCIF technical assistance program, focused on ensuring that child care providers – particularly those who historically have not had access to funding – can access and navigate the CCIF administered by the Oregon Business Development Department. For grants to nonprofit entities that have experience in providing technical assistance to child care providers, the Subcommittee approved an appropriation of \$5 million General Fund to the Department. The grant program is intended to support child care business owners as they navigate local county/city zoning requirements related to child care, and to provide resources specifically to ensure that the nine federally recognized Tribes within Oregon’s borders can navigate the system with their sovereignty in mind.

The Employment Related Day Care program provides consistent, quality child care to eligible low-income families while they are working or attending school. To improve the cost per case rate paid to child care providers in this program, the Subcommittee approved \$15 million General Fund.

The Subcommittee approved \$401,243 General Fund and \$1.6 million Federal Funds expenditure limitation to create two new Investigations Specialist positions (1.84 FTE) to improve agency response to complaints; convert three limited duration Compliance Specialist 2 positions (3.00 FTE) to permanent positions; convert one limited duration Program Analyst 4 position (1.00 FTE) to permanent in the Baby Promise program; and convert one limited-duration Program Analyst 4 position (1.00 FTE) to permanent in the Spark quality recognition and improvement program.

### Department of Education

The Subcommittee approved \$559,094 Other Funds expenditure limitation and the establishment of one Business Analyst (ISS7) position (0.96 FTE) and one Project Manager 3 position (0.96 FTE) to develop the business case and artifacts required by the Stage Gate process to start a project to replace the State School Fund Information Technology System.

In 2022, the Educator Advancement Council began development of a comprehensive adult professional learning system for educators. To bring the system to scale statewide and support its continued development for and use by educators, the Subcommittee approved \$4.8 million Other Funds expenditure limitation and the establishment of 10 permanent positions (10.00 FTE). This amount includes \$2 million for procurement of an online learning platform.

Funding for the purchase of the online learning platform is provided on a one-time basis in the 2023-25 biennium; any future costs related to licensing and maintenance of this system are assumed to be ongoing.

The Subcommittee approved an increase in Other Funds expenditure limitation for the High School Graduation and College and Career Readiness Fund of \$14.7 million. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success.

The Department of Education administers a statewide education plan for African American/Black students who are in early childhood through post-secondary education programs. To increase the grants that may be awarded through this plan, the Subcommittee approved an increase in Other Funds expenditure limitation of \$5 million on an ongoing basis. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success.

Oregon schools teach approximately 17,000 migrant students, and nearly 100,000 students who are English language learners. To support school districts in teaching migrant students and English Language Learners and improving their educational success in Oregon schools, the Subcommittee approved \$748,833 Other Funds expenditure limitation, \$1.5 million Federal Funds expenditure limitation, and the establishment of eight permanent positions (7.68 FTE) for the Department of Education to create a new migrant and multilingual education team. The source of Other Funds is the Statewide Education Initiatives Account of the Fund for Student Success; the source of Federal Funds is federal COVID-19 relief funding from the Elementary and Secondary School Emergency Relief program, available on a one-time basis in the 2023-25 biennium.

The Subcommittee approved \$100 million Other Funds expenditure limitation for the Oregon School Capital Improvement Matching program. The proceeds of the sale of Article XI-P general obligation bonds authorized in HB 5005 (2023) will be used for grants to school districts that can match the grant with proceeds of locally issued bonds for the construction and improvement of school district buildings and property.

The Subcommittee approved \$15 million Other Funds expenditure limitation for lottery bond proceeds authorized in HB 5030 (2023) for deposit into the Connecting Oregon School Fund (COSF) for expanding internet connectivity in schools and maximizing the use of available federal resources. The agency will use COSF to provide state grants to school districts, education service districts, and public charter schools that are successful in applying for federal E-rate funding from the Universal Service Administrative Company (USAC) for special construction projects. These projects will provide new or improved existing internet connectivity for schools in which the federal E-Rate funding would typically provide between 60-80% of project costs. ODE will provide state grants for up to 10% of project costs which will leverage an additional matching federal contribution, which may enable sufficient funding to pay for the entire cost of the project. State funding will be allocated through a formula that prioritizes schools based on income levels; rural and remote areas of the state; and the current type of internet connectivity and download speeds.

A total of \$1.1 million Other Funds expenditure limitation was approved for the cost of issuance of general obligation bonds (HB 5005) and lottery bonds (HB 5030). These include the costs for bonds issued for the Oregon School Capital Improvement Matching program (Article XI-P bonds), projects for the Oregon School for the Deaf (Article XI-Q bonds) and Broadband Connecting Oregon Schools grants (lottery bonds). An Other Funds expenditure limitation of approximately \$8 million was established for debt service on bonds sold in prior periods.

The Subcommittee approved an increase of \$42.4 million General Fund and a reduction of \$42.4 million Lottery Funds in the State School Fund. This change reflects the final balance of available Lottery Funds usage across the state budget and maintains the total State School Fund budget of \$10.2 billion for the 2023-25 biennium.

The East Multnomah Outreach, Prevention, and Intervention program, operated by the City of Gresham, provides culturally responsive outreach, prevention, and intervention programs to prevent youth violence and to empower youth to be successful members of the community. To continue state support for this program, the Subcommittee approved \$2 million General Fund on a one-time basis for the 2023-25 biennium.

The Subcommittee approved an increase of \$146.3 million Other Funds expenditure limitation for the Student Investment Account in the Fund for Student Success. This increase brings expenditure limitation in this account to 50% of the estimated revenues available for distribution in the Fund for Student Success for 2023-25.

### **Higher Education Coordinating Commission**

The Subcommittee approved a one-time \$100,000 General Fund appropriation for the Higher Education Coordinating Commission (HECC) to distribute to the Oregon State University Institute of Natural Resources to convene a statewide water conference to facilitate learning and relationship-building between sectors, identify research needs, and develop a statewide research and learning agenda. An additional one-time General Fund appropriation of \$500,000 is included for the University of Oregon Just Future Institute for the following purposes related to equitable water access:

- Conduct research to understand and address water needs of environmental justice communities.
- Provide grants to community-based organizations, tribes, and other entities to build capacity to engage in water related work and projects that help to understand and address water needs of environmental justice communities, including resources for outreach, education, planning, research, and projects.

### **BUDGET NOTE**

The Higher Education Coordinating Commission, in collaboration with the University of Oregon, shall submit a report on the use of funds related to equitable water access to the Joint Committee on Ways and Means and any committee of the Legislature working on water-related issues during the 2025 legislative session.

The Subcommittee approved a one-time General Fund appropriation of \$195,000 for Portland State University to support two years of the development of a Project Rebound Resource Center to support formerly incarcerated students complete their degree post-release. In addition, the Subcommittee approved, on a one-time basis, a \$306,000 General Fund appropriation for HECC to distribute to Portland State University, Portland Community College, Chemeketa Community College, Treasure Valley Community College, and Central Oregon Community College to provide bridge funding for delivery of college-in-prison-courses for the 2023-24 academic year.

As part of the wildfire prevention and management package, a \$10 million General Fund is approved for deposit into the Oregon Conservation Corps Fund to fund grant supported projects related to the Oregon Conservation Corps Program. The program was established in SB 762 (2021) to reduce the risk of wildfires, assist in the creation of fire-adapted communities, and engage youth and young adults in workforce training. In addition, the Subcommittee approved a corresponding Other Funds expenditure limitation increase of \$10 million for expenditures from the Oregon Conservation Corps Fund.

The Subcommittee approved a one-time General Fund appropriation of \$135,000 for Oregon State University's Southern Oregon Research Extension Center to partner with growers in affected areas to increase capacity to monitor, trap, and suppress vine mealybug found in Oregon vineyards.

As part of the climate package, the Subcommittee approved a General Fund appropriation of \$250,000 for the Oregon Climate Service at Oregon State University to support the State Climatologist position.

HB 2049 (2023) established the Oregon Cybersecurity Center of Excellence. The measure established three Funds to provide resources to the Center: (1) the Oregon Cybersecurity Center of Excellence Operating Fund; (2) the Oregon Cybersecurity Workforce Development Fund; and (3) the Oregon Cybersecurity Grant Program Fund. The measure provided \$2.5 million General Fund to be deposited into the Operating Fund for startup costs for the Center; \$2.15 million General Fund to be deposited into the Workforce Development Fund to support specified education and training programs; and \$250,000 General Fund for the Grant Program Fund to provide assessment, monitoring, incident response, and competitive grants to government bodies for cybersecurity-related goods and services. After review of HB 2049 (2023), it was determined that Other Funds expenditure limitations are required to spend out of these three Funds. The Subcommittee approved three Other Funds expenditure limitations totaling \$4.9 million for the Higher Education Coordinating Commission to for distribution of monies from these three Funds to the Oregon Cybersecurity Center of Excellence.

The Subcommittee approved increasing Other Funds expenditure limitation by \$4.7 million for the costs of issuing bonds authorized in HB 5005 (2023) for public universities, community colleges, and HECC. In addition, the Subcommittee approved \$2.1 million General Fund for debt service on the Oregon Institute of Technology Geothermal System emergency renovation project, which has approval for the October 2023 bond sale requiring debt service for the 2023-25 biennium. Capital construction limitation for new public university and community colleges capital projects is provided in HB 5006 (2023) and project descriptions are included in HB 5005 (2023).

Other Funds expenditure limitation of \$5 million was approved for the second phase of the Financial Management Information System (FAMIS) project. The second phase will include the replacement of two additional legacy information systems: ETPL (Eligible Training Provider List System), and PCSVets (Private Career Schools and Office of Degree Authorization). The project replaces multiple out-of-date existing systems with one IT platform that consolidates HECC's data to provide students and job seekers with better access to assistance, while improving security and reporting functions. This information systems modernization project is financed with the proceeds from the sale of Article XI-Q Bonds. The project has approval for the May 2024 bond sale requiring debt service for 2023-25; the Subcommittee approved \$856,842 General Fund to pay that expense.

The Subcommittee approved a General Fund appropriation of \$500,000 for the Oregon Health and Science University School of Public Health to perform a public health study on the effects of current laws and policies on people in the sex trade in the state of Oregon.

The Subcommittee approved the following one-time General Fund appropriations to HECC for distribution to entities supporting youth workforce development and college access:

- \$586,500 to grant to REAP, Inc. for REAP's Young Entrepreneurs Program (YEP) to create opportunities for young entrepreneurs in outer east Portland.

- \$1.2 million to grant to Self Enhancement, Inc. for establishing an Underserved and Underrepresented Youth Cohort that will build a pipeline of diverse students who are ready to gain employment in the newly expanded semiconductor industry following the students' graduation from high school or a post-secondary institution of education.
- \$2 million to grant to Building Blocks 2 Success for the purpose of increasing workforce development in the semiconductor industry, with a focus on enhancing: (1) a Science, Technology, Engineering, and Math (STEM) pipeline program for summer programming; (2) college preparation for individuals who will major in STEM fields at historically Black colleges and universities; (3) participation at STEM-based camps at Oregon State University; (4) wraparound supports for STEM interns; and (5) improving indicators of student success in semiconductor-related academic majors.

## **HUMAN SERVICES**

### **Commission for the Blind**

Oregon Commission for the Blind's information technology (IT) infrastructure update and alignment project was originally approved in the 2019-21 biennium. The goals of the project are to establish a case management system and transfer IT support from a contractor to Department of Administrative Services (DAS) IT services. The measure increases General Fund by \$952,421 to implement the second phase of the project, which includes ongoing maintenance and system support and cloud hosting, and to support the cost of DAS IT helpdesk services and state data center costs. The agency will provide a project status update to the Legislative Fiscal Office, including the projected project completion date, prior to the 2025 legislative session.

The budget increases Federal Funds expenditure limitations for the Commission for the Blind by \$234,260 to fund the upward reclassification 36 rehabilitation instructor and counselor positions to vocational rehabilitation specialist positions. The Department of Administrative Services Chief Human Resources Office conducted a position analysis of the commission's rehabilitation instructors and vocational rehabilitation counselors and determined the work conducted by these positions was consistent with the vocational rehabilitation specialist classification.

### **Department of Human Services**

The Subcommittee approved a General Fund appropriation of \$20.9 million to the Department of Human Services (DHS) to phase out the temporary food and shelter services being provided to 300 individuals pursuing a case by U.S. Citizenship and Immigration Services. The funding includes \$10.8 million to cover food and shelter costs for nine months, during which time DHS will work with Multnomah County and community-based organizations to fully transition these individuals out of short-term shelter and into long-term community-based housing and wrap around services. The appropriation includes \$9.8 million General Fund for Multnomah County to coordinate services and contract with community-based organizations. Also included is \$377,564 for five limited-duration positions (1.90 FTE) in DHS Self-Sufficiency for program administration, including four Public Service Representative 4 positions and one Program Analyst 2 position. The Subcommittee adopted the following related budget note:

#### **BUDGET NOTE**

The Department of Human Services is directed to present to the Human Services Subcommittee of the Joint Committee on Ways and Means during the 2024 regular legislative session on (1) the status of efforts to transition the current caseload of 300 individuals (as of June 5, 2023) into

community-based housing and wrap-around services, (2) the number of similarly-situated individuals who have arrived in Oregon in need of like services, and (3) efforts to connect those individuals with community-based organizations and resources.

The budget includes \$6.8 million General Fund and Federal Funds expenditure limitation of \$3.4 million for the Department of Human Services to make permanent a 5% occupancy rate enhancement first approved in 2021-23 due to the COVID-19 pandemic, and to reflect a new methodology for calculating the rates paid to behavior rehabilitation service providers. This new methodology will connect provider payment rates to data from the U.S. Bureau of Labor Statistics and the Consumer Price Index to account for inflation. The funding provided is in addition to the \$2.9 million General Fund included in the Department of Human Services budget bill (HB 5026). A corresponding rate adjustment is supported for behavior rehabilitation services funded in the Oregon Youth Authority's budget.

#### **BUDGET NOTE**

The Department of Human Services is directed to conduct a comprehensive rate and wage study across home and community-based service delivery systems, with a focus on providers of in-home and residential care to individuals receiving services through the Office of Developmental Disabilities Services and the Office of Aging and People with Disabilities and provide a written report on the findings and recommendations to the Joint Committee on Ways and Means or Emergency Board no later than September 2024. The report shall provide an analysis of (1) the findings of the wage and rate study; (2) the different required qualifications to provide services in a particular setting; the different service delivery models and service requirements for the service delivery model; and the levels of acuity among recipients of the services provided; and (3) the costs and benefits of recommendations designed to standardize the compensation of direct care workers across programs and service delivery models.

The Subcommittee also approved a one-time General Fund appropriation of \$2.5 million to DHS for assistance to Afghan refugees. SB 5561 (2021 second special session) appropriated \$18.2 million General Fund to DHS on a one-time basis for a 12-month package of support for up to 1,200 Afghan individuals and families paroled into the United States through the U.S. State Department's Afghan Placement Assistance Program, including funds for short-term food and shelter, case management services, rental assistance, culturally specific food assistance and interpretation classes. The \$2.5 million appropriated by the Subcommittee for 2023-25 represents the anticipated unspent amount from the 2021-23 biennium, which the measure disappropriates.

An increase of \$350,000 General Fund is included for the Intellectual and Developmental Disabilities program to support legal reviews of guardianship pleadings through Disability Rights Oregon. The Subcommittee also approved Other Funds expenditure limitation of \$264,000 for DHS debt service payments.

The measure also includes a General Fund appropriation of \$3.6 million for implementation of SB 104 (2023) related to agency with choice services for individuals served by the DHS Office of Developmental Disabilities Services. This increase serves as a necessary correction to the fiscal amendment adopted for SB 104 and does not represent additional program funding.

#### **Long Term Care Ombudsman**

The Subcommittee approved \$300,000 in Other Funds expenditure limitation for the Long Term Care Ombudsman to administer a grant from Asante Hospital Systems to increase access to public guardian services.

### **Oregon Health Authority**

The Subcommittee approved a \$20 million General Fund increase in the Oregon Health Authority (OHA) for local community investment in public health modernization. Included are 10 permanent full-time positions (6.66 FTE) to assist in administering the funds. This increase adds to a \$30 million General Fund increase in OHA's budget bill (SB 5525) for public health modernization.

The budget includes a General Fund decrease of \$98.3 million to recognize savings to the Oregon Health Plan based on greater than anticipated revenue forecasted from the intergovernmental transfer agreement with Oregon Health and Science University. Also included are increases of \$241 million Other Funds and \$344.4 million Federal Funds to utilize the federal match associated with the additional revenue.

Insurer's tax revenue collected by the Department of Consumer and Business Services exceeded prior forecasts, requiring an Other Funds expenditure limitation increase for OHA of \$34.9 million as the funds are transferred to support the Oregon Health Plan, while allowing for a \$34.9 million decrease to reflect the savings to the General Fund.

OHA's primary budget bill (SB 5525) includes a General Fund investment for expansion of the 9-8-8 system and mobile crisis response. Upon the passage of HB 2757 (2023), a new tax on telephone lines of \$0.40/line will generate revenue for the program. The new revenue reflects an increase of \$32.9 million Other Funds. The original \$39.6 million General Fund investment included in SB 5525 is decreased in SB 5506 by \$26.4 million to reflect the savings resulting from the new tax, while leaving some of the original investment in place to accommodate program start-up and account for the timing of new tax revenue that will not be available until April 2024.

The budget includes a \$2 million General Fund investment to supplement health care interpreter services in the Central Services Division.

The Subcommittee approved a \$1.5 million General Fund investment for the Prescription Drug Monitoring Program (PDMP) integration with provider electronic health records systems for the 2023-25 biennium. The PDMP integrates information collected by the Public Health Division and makes it available at the point of care by physicians to ensure that patients are not receiving unnecessary prescriptions for opioids and other narcotics, helping to prevent drug addiction and overdoses.

To recognize, support, and promote initiatives that contribute to the advancement of equity and inclusion at the Oregon State Hospital, the budget includes \$1.9 million General Fund. This funding will support the establishment of 10 positions (7.50 FTE) for training; cultural linguistic, and identity-affirming needs and supports; and other activities to support an inclusive and welcoming culture. Also included are increases of \$426,651 General Fund and \$103,882 Other Funds, a reduction of \$97,153 Federal Funds, the abolishment of six positions (6.00 FTE) across multiple divisions, and the creation of six positions (5.01 FTE) to realign diversity, equity, and inclusion efforts agencywide.

The budget includes a one-time increase of \$4.9 million General Fund, \$8,631 Other Funds, \$1.6 million Federal Funds, and seven positions (5.25 FTE) to improve mental health programs by strategically investing in jail diversion and civil commitment programs.

The budget includes \$1.8 million General Fund for debt service on general obligation bonds for capital projects approved for the Oregon State Hospital (OSH). The approved projects include \$5 million to remodel a single unit at the Junction City facility to accommodate a complex patient and \$3 million to



replace the programmable logic controller (PLC) information technology system. To pay for the cost of issuance of the bonds, an increase of \$140,000 Other Funds is included. The Subcommittee also approved \$50 million in Other Funds expenditure limitation for lottery bond proceeds to build new community acute psychiatric facility capacity, and \$525,793 Other Funds for cost of issuance. An increase of \$2.5 million Lottery Funds is also included for the debt service on lottery bond sales, as well as an increase of \$27,000 in Other Funds expenditure limitation for debt service payments on existing bonds.

An increase in Other Funds expenditure limitation of \$4.4 million is included for the Public Health Division to utilize proceeds from the JUUL settlement for inhalant cessation assistance. The agreement includes a \$1.8 million payment for 2021-23 and a \$3.6 million payment for 2023-25, and the amount available to OHA is net of \$1 million in legal cost recovery for the Department of Justice.

**JUDICIAL BRANCH**

**Judicial Department**

The Subcommittee approved the following Other Funds expenditure limitations for the Oregon Courthouse Capital Construction and Improvement Fund (OCCCIF) for both state and local matching funds. Article XI-Q general obligation bond proceeds support state matching funds.

<b>Circuit Courthouse</b>	<b>State Match Other Funds</b>	<b>Local Match Other Funds</b>	<b>Total Other Funds</b>
Clackamas County	\$30,000,000	\$30,000,000	\$60,000,000
Morrow County	\$12,575,000	\$12,575,000	\$25,150,000
Curry County	\$10,600,000	\$10,600,000	\$21,200,000
Benton County	\$8,831,894	\$8,831,894	\$17,663,788
<b>Total</b>	<b>\$62,006,894</b>	<b>\$62,006,894</b>	<b>\$124,013,788</b>

The Subcommittee approved, on a one-time basis, a separate increase to Other Funds expenditure limitation of \$813,106 associated with bond costs of issuance. The measure also includes a one-time Other Funds expenditure limitation of \$260,000 for debt service payments on previously authorized bond issuances.

The following one-time General Fund appropriations are included for the following courthouse projects:

<b>Courthouse Project</b>	<b>Purpose</b>	<b>Total General Fund</b>
Deschutes County Courthouse	Renovation	\$15,000,000
Columbia County Courthouse	Renovation	\$2,000,000
<b>Total</b>		<b>\$17,000,000</b>

The Subcommittee approved, on a one-time basis, Other Funds expenditure limitation for the courthouse projects summarized in the table below. The revenue source is the American Rescue Plan Act State Fiscal Recovery funds received by the Department of Administrative Services as Federal Funds and transferred to the Judicial Department as Other Funds.

<b>Courthouse Project</b>	<b>Purpose</b>	<b>Total Other Funds</b>
Harney County Courthouse Annex	Renovation	\$3,000,000
Umatilla County Courthouse	Replacement planning	\$100,000
Hood River County Courthouse	Replacement planning	\$42,549
<b>Total</b>		<b>\$3,142,549</b>

An additional one-time General Fund appropriation of \$818,333 is also included in the measure for distribution to the Oregon State Bar for immigration legal services.

**Public Defense Services Commission**

The Subcommittee approved, on a one-time basis, a General Fund appropriation of \$1.5 million to the Public Defense Services Commission to contract with Disability Rights Oregon (DRO) for civil court-appointed counsel at state expense for qualified individuals when the estate of the protected person is insufficient to pay the expense of a private counsel (SB 578, 2021). The appropriation provides funding to support for three provider attorneys (\$1.2 million), one provider investigator (\$156,817), and an administrative charge of five percent (\$74,639). Of note is that the Commission has yet to adopt any policies or procedures related this program, including those needed to determine the financial eligibility requirements for participation.

The measure includes a one-time increase of \$1 million Other Funds for the potential receipt from the Criminal Justice Commission of a subgrant from the Edward R. Byrne Memorial Justice Assistance Grant.

The Subcommittee adopted the following budget note related to the Case Financial Management System information technology project:

**BUDGET NOTE**

The Public Defense Services Commission is directed to report to the Joint Legislative Committee on Information Management and Technology and the Joint Committee on Ways and Means prior to the 2024 legislative session on the status of the Financial/Case Management System (F/CMS) information technology project. The Commission’s reports to the Legislature shall include: (a) updates on project scope, schedule, budget, and total cost of ownership; (b) current project risks, likely impacts, and mitigation strategies; (c) independent quality assurance reporting; (d) stakeholder/provider involvement in the planning and governance of the project; and (e) other information that helps inform the Legislature on the status of the project or issues that have arisen as the result of the project. The Commission is to follow the Joint Stage Gate or a similar disciplined process related to information technology projects, including development of key artifacts and independent quality assurance oversight.

**LEGISLATIVE BRANCH**

### **Legislative Administration Committee**

To support the third phase of the Capitol, Accessibility, Maintenance, and Safety (CAMS) project, the budget includes an increase of \$19.1 million General Fund for debt service and \$1.9 million Other Funds for the cost of issuance on \$215 million in general obligation bonds authorized in HB 5005 (2023). CAMS III will continue seismic upgrades and other improvements to the 1938 Capitol rotunda. Added to the project are the replacement of the Capitol's nine elevators, the fire alarm systems in the House and Senate wings and their integration with the new system in the rotunda, and the chamber sound systems, including outdated wiring to member desks on the House floor.

## **NATURAL RESOURCES**

### **Department of Agriculture**

The Subcommittee approved a one-time General Fund appropriation of \$312,100 in the Oregon Department of Agriculture (ODA) to support survey and treatment of the vine mealybug. This pest presents a substantial threat to wine grapes in many production regions worldwide, and it was first identified in Oregon in 2021. Vine mealybug directly impacts vines and fruit and is also a key vector of leafroll virus in grapevines. Both the vine mealybug and leafroll virus cause economic damage in vineyards once established. A monitoring study conducted by ODA in 2022 found that Oregon's vine mealybug population is confined to commercial vineyards within a small area of Jackson County. In a budget note for HB 5002 (2023), ODA has been directed to report to the Legislature during the 2024 legislative session on the status of the agency's surveillance and treatment against the Japanese beetle and other emerging pests, such as the vine mealybug.

The budget also includes a one-time General Fund appropriation of \$1 million to increase funding for the Wolf Depredation Compensation and Financial Assistance Grant Program. This program administers grants to counties that have created and implemented a county wolf depredation compensation program.

### **Department of Energy**

The Subcommittee approved several investments and adjustments for the Oregon Department of Energy (ODOE) related to recommendations from a legislative workgroup on climate and energy issues. Unless otherwise noted, these investments are approved on a one-time basis and include the following:

- \$20 million General Fund for deposit into the Community Renewable Investment Fund, established in HB 2021 (2021), to provide grants for planning and developing projects that advance community renewable energy and energy resilience. Additionally, \$20 million Other Funds expenditure limitation was provided for expenditures from the Fund.
- \$10 million General Fund for deposit into the Rooftop Solar Incentive Fund, established in HB 2618 (2019) for issuance of rebates and administration of the Solar and Storage System Rebate program which incentivizes the purchase, construction or installation of solar electric systems and paired solar and storage systems. Additionally, \$10 million Other Funds expenditure limitation was provided for expenditures from the Fund. The related program sunset has been extended to January 2, 2029, in HB 3049 (2023).
- \$200,000 General Fund for Oregon's share of upfront monies for a proposal to establish a regional hub intended to move towards producing green hydrogen fuels.

- Due to the extension of the Solar and Storage System Rebate program, as well as the Heat Pump Deployment program, the months for seven related limited duration positions have been increased by 4.48 FTE so they may continue to support the programs throughout the 2023-25 biennium. These positions are established in the Department's policy packages 205 and 206. The positions are funded by the programs, and expenditure limitation is already included in the agency's budget. Only a technical adjustment shifting \$900,292 Other Funds expenditure limitation from special payments to personal services is needed.
- \$451,606 General Fund is provided for establishment of a permanent, full-time Business Operations Manager 3 (0.88 FTE) and related services and supplies. This position will provide management, oversight, and support for the various new programs established in ODOE's Energy Development Services division.

Additionally, the budget includes \$513,354 Other Funds expenditure limitation for establishment of a limited duration Procurement and Contracting Specialist 3 (0.88 FTE), a limited duration Human Resources Analyst 2 (0.88 FTE), position related services and supplies, and 12 additional months for an existing Operations and Policy Analyst 2, bringing it to 1.00 FTE. All three positions are in the Administrative Services division. The additional staff capacity is intended to address workload from the cumulative effect of policy bills passed during this legislative session, inclusive of climate initiatives, which approved over \$45 million in various programs and established 19 positions for the Department.

SB 1536 (2022) directs ODOE to complete a cooling study and submit a report to the Legislature no later than September 15th, 2023. The bill provided \$500,000 as a one-time General Fund appropriation for the study. The Subcommittee approves reappropriation of the remaining \$300,000 General Fund that will revert at the end of the 2021-23 biennium. The reappropriation of these funds is necessary to complete the report, which has been contracted through a third party.

Lastly, \$5.1 million Federal Funds expenditure limitation and establishment of one permanent, full-time Economist 4 position (1.00 FTE) is provided in support of the State Energy Program grant, awarded to the Department by the U.S. Department of Energy, and made possible through the Infrastructure Investment and Jobs Act. The position establishment makes permanent an existing limited duration position for delivery of the grant over the performance period, which will be at least five years. The position provides additional support for energy planning, policy, and program development, coupled with education, outreach and technical assistance for Oregonians. ODOE received approval to apply for the grant during the December 2022 meeting of the Emergency Board.

### **Department of Environmental Quality**

The measure includes Other Funds expenditure limitation of \$5 million to expend a portion of the proceeds from \$10 million in general obligation bonds approved through HB 5005 (2023). The bond proceeds will replenish the Orphan Site Account which is used to fund investigations and cleanup at sites where parties who are responsible for the pollution are unknown, unable, or unwilling to perform cleanup at the site. The Orphan Site Account is also used to meet Oregon's obligations at federally funded Superfund sites. Oregon must contribute at least 10% of the Environmental Protection Agency's cleanup costs and pay 100% of long-term maintenance costs at Superfund sites. The Department typically spends the proceeds over two consecutive biennia before making another request for additional Orphan Site bonds. Other Funds expenditure limitation is also increased by \$333,333 for the cost of issuing \$10 million in general obligation bonds in May 2024, and \$1.8 million General Fund is provided for debt service payments.

Interest earnings on general obligation bond proceeds produced \$54,000, which is available to offset General Fund debt service payments. The Subcommittee approved establishment of an Other Funds expenditure limitation of \$54,000 to apply these interest earnings towards debt repayment.

### **Department of Fish and Wildlife**

The Subcommittee approved a one-time General Fund appropriation of \$1 million for the Department of Fish and Wildlife to pay for a third-party assessment of state-owned fish hatcheries. In its 2023-25 request budget, the Department discussed many agency initiatives to prepare for the impacts of climate change and ocean acidification, including initiation of a climate vulnerability assessment of Oregon's fish hatcheries. This investment provides funding to procure an assessment providing fish hatchery information including, but not limited to climate vulnerability. The Subcommittee provided the following instruction to the Department regarding the assessment:

#### **BUDGET NOTE**

The Department of Fish and Wildlife is directed to procure a third-party assessment of the operations, sustainability, and climate vulnerability of state-owned fish hatcheries. The department shall present a detailed and thorough report which must, at a minimum, include the following:

- Funding models and financial sustainability of state-owned hatchery operations, including consideration of facility maintenance costs.
- An economic cost-benefit analysis that includes:
  - The total agency costs associated with producing hatchery fish at each facility.
  - The estimated economic benefits associated with production of hatchery fish.
- A summary of how the ecological impacts and benefits of hatchery programs on wild fish are incorporated into federal and state planning and policy making.
- Climate vulnerability for a sample set of state-owned hatcheries. This assessment should include:
  - The projected impact of climate change on the ability of each hatchery to rear and release fish.
  - The likely impact of climate change on the viability of, and need (augmentation and conservation) for hatchery programs.
  - Recommendations to mitigate these impacts through hatchery program changes, such as the species of fish released, and other measures.

During the 2024 legislative session, the Department is directed to provide an update on the status of this report to the Joint Committee on Ways and Means. The Department shall present a completed report during the 2025 session.

The Subcommittee also approved a one-time General Fund appropriation of \$100,000 to pay for anticipated Department of Justice costs related to contested water rights cases and protest resolution. This likely increase in legal expense is related to an agency effort to reduce the backlog of protests concerning water rights and transfers. Additionally, a shift of \$957,216 General Fund from the Fish Division to the Habitat Division rebalances statewide drought package investments approved and funded in the Department's budget bill (SB 5509).

The measure includes a one-time General Fund increase of \$238,271 for the payment of debt service associated with bonds authorized to finance \$2.5 million of capital renewal and improvement projects on non-hatchery related facilities. The Subcommittee also approved \$40,000 Other Funds expenditure limitation for the cost of issuance related to the bonds. The \$2.5 million Other Funds expenditure limitation is provided in the Capital Construction bill (HB 5006).

Other Funds expenditure limitation of \$13.8 million is included to expend lottery bond proceeds authorized to be issued for infrastructure projects improving fish and wildlife passage. Proceeds in the amount of \$8.8 million will be deposited into the Fish Passage Fund (ORS 497.139) for fish passage projects, and proceeds in the amount of \$5 million will be deposited into the Oregon Conservation and Recreation Fund (ORS 496.252) for wildlife passage projects. This investment is included in the statewide drought package. An additional \$181,834 Other Funds expenditure limitation is included for the cost of bond issuance, and due to the sale scheduled in March 2025, debt service costs will not occur during the 2023-25 biennium.

The Subcommittee approved position authority to continue three limited duration positions (3.00 FTE) first approved in 2021-23. Positions include a Facilities Engineer 3 (1.00 FTE), a Construction Project Manager 1 (1.00 FTE), and an Engineering Technician 2 (1.00 FTE). The positions support a capital improvement and renewal project which was approved and financed with \$5 million in Article XI-Q bonds in 2021. Funding for the position comes from the bond proceeds, which have six-year limitation.

### **Department of Forestry**

The Subcommittee established a \$12 million Other Funds expenditure limitation for the Oregon Department of Forestry (ODF) for the purchase of a new multi-mission capable aircraft from the net proceeds of General Obligation bonds anticipated to be issued in the upcoming biennium. The new aircraft is intended to replace the agency's current aircraft that has been in service for 36 years and has been increasingly in need of repairs and is subject to unexpected down time. The aircraft will perform missions that include fire start detection, air attack, large fire direct and logistical support, firefighter transportation, search and rescue, and disaster relief. Agency defined requirements for the new aircraft include twin turbine engines, high fixed wing, type certified at purchase, infrared and night vision equipped (or compatible platform), short take-off and landing performance, minimum 10-passenger capacity, 8,000 foot single-engine service ceiling, cargo rail system, and opening in flight rear cargo door.

Other Funds expenditure limitation increases totaling \$5.1 million for ODF were approved for the expenditure of general obligation bond proceeds for capital improvement projects and bond cost of issuance related to bonds approved for issuance in the upcoming biennium. The agency's General Fund appropriation for debt service is increased by \$1.5 million and debt service expenditure limitation is increased by \$1.1 million Other Funds for the payment of anticipated debt service on bonds approved to be issued in the upcoming biennium for capital improvement projects, the second construction phase of the agency's Toledo facility, and purchase of the new multi-mission aircraft and hanger renovation/replacement.

Additionally, the General Fund appropriation made to ODF for the Fire Protection division is reduced by \$1.9 million to adjust the ongoing budget of the agency due to the decision to not continue the catastrophic fire insurance coverage through Lloyds of London.

### **Department of Geology and Mineral Industries**

In the Department of Geology and Mineral Industries, \$381,097 General Fund and \$37,097 Other Funds supports the establishment of two positions (1.50 FTE) and associated services and supplies to expand the Oregon Mapping Program. This investment was included in the statewide drought package and seeks to create an integrated Oregon Mapping Program through inclusion of a sampling program for water and mineral resources. The two positions include a permanent, full-time Natural Resource Specialist 4 (0.75 FTE) and a permanent, full-time Natural Resource Specialist 2 (0.75 FTE) established in the Geologic Survey and Services division.

### **Department of Land Conservation and Development**

The measure makes a technical adjustment to allow funds appropriated to the Department of Land Conservation and Development (DLCD) in HB 3409 (2023) for the Community Green Infrastructure Grant Program to be deposited in the Community Green Infrastructure Fund established in the same bill. The technical adjustment also includes \$6.5 million in Other Funds expenditure limitation to allow DLCD to expend moneys from the Community Green Infrastructure Fund.

The measure appropriates \$3 million General Fund to DLCD for continued work on climate friendly and equitable communities. Of this funding, a one-time appropriation of \$2.7 million will be used to provide financial assistance to local governments to adopt climate-friendly areas, work on parking reform and management, engage in equitable community engagement, and perform other work related to this program. The remaining \$309,078 General Fund would be used to hire one permanent, full-time Planner 4 position to work on this program.

#### **Department of State Lands**

Increased Other Funds expenditure limitation of \$18.8 million was approved for the Department of State Lands for expenditure of monies allocated from the Polychlorinated Biphenyls Remediation and Restitution Account and deposited in the Abandoned and Derelict Vessel Fund established by HB 2914 (2023). This fund was created to address the growing number of vessels that are left without authorization on public or private land, or in state or other waters, often sinking, actively polluting or obstructing a waterway, and possibly endangering life or property.

The Department of State Lands was provided with an increase in expenditure limitation of \$500,000 Federal Funds to expend earmarked grant funding from the U.S. Department of Housing and Urban Development for the planning and initial project costs for redevelopment of Shutters Landing (aka Shutter Creek site) in association with the creation of the Elliott State Research Forest and its related research infrastructure. The total funding earmarked was \$4 million; however, the requested expenditure limitation increase is limited to anticipated expenditures in the upcoming biennium, with expenditure limitation for the remaining amount to be requested in future biennia.

#### **Oregon Watershed Enhancement Board**

Increased expenditure limitation of \$4.1 million Other Funds was approved for the Oregon Watershed Enhancement Board for the expenditure of net lottery revenue bond proceeds deposited in the Community Drinking Water Enhancement and Protection Fund, and bond issuance costs. The fund and associated program provide grants to water suppliers and serve rural communities, communities experiencing lower incomes, or in low population areas to protect, restore, or enhance sources of drinking water as established by HB 2010 (2023) as a part of the water and drought package.

#### **Parks and Recreation Department**

Increased expenditure limitation of \$10.2 million Other Funds was approved for the Parks and Recreation Department, Community Support and Grants program, for the expenditure of \$10 million in net proceeds from issuance of lottery revenue bonds for the Oregon Main Street program and \$155,705 for costs associated with the issuance of the bonds.

#### **Water Resources Department**

A one-time General Fund appropriation of \$100,000 to the Water Resources Department (WRD) was approved for the pass through of funding to Portland State University, Oregon Consensus, to continue current facilitation of the Tribal Water Task Force. This supports engagement between Oregon's nine

federally recognized Tribes and the Water Resources Department on issues related to water supply, watershed management, and water distribution, including matters related to water rights held or claimed by Tribes.

The Subcommittee approved an increase of \$10 million Other Funds expenditure limitation for making grants and loans from lottery bond proceeds deposited into the Water Supply Development Fund established under section 3, chapter 784, Oregon Laws 2013. Water Supply Development grants and loans are made to evaluate, plan, and develop in-stream and out-of-stream water development projects that repair or replace infrastructure to increase the efficiency of water use; provide new or expanded water storage; improve or alter operations of existing water storage facilities in connection with newly developed water; create new, expanded, improved, or altered water distribution, conveyance, or delivery systems in connection with newly developed water; allocate federally stored water; promote water reuse or conservation; provide streamflow protection or restoration; provide for water management or measurement in connection with newly developed water; and, determine seasonally varying flows in connection with newly developed water.

Increased expenditure limitation of \$50 million Other Funds was approved for the purpose of making grants and loans for irrigation modernization projects from lottery bond proceeds deposited into the Water Supply Development Fund. The funding is intended to leverage federal funding associated with Natural Resource Conservation Service authorized watershed plans, U.S. Bureau of Reclamation WaterSmart grant recipients, or U.S. Environmental Protection Agency grant recipients that are eligible to be on the Oregon Department of Environmental Quality's Intended Use Plan; and to provide public benefits in each category of benefits described in ORS 541.673. For projects involving surface water rights where the project conserves water, the intent is for priority to be given to projects that legally protect a portion of the conserved water instream commensurate with the amount required under the approach described in ORS 537.470.

The Water Resources Department expenditure limitation is increased by \$5 million Other Funds to allow the agency to distribute a grant to the City of West Linn for replacement of a water line crossing the Interstate 205 bridge (Abernathy Bridge). The grant funding is from the net proceeds of lottery revenue bonds authorized to be issued for the project.

An increase of \$700,425 Other Funds expenditure limitation supports the payment of bond issuance costs related to lottery revenue bonds authorized to be issued in the upcoming biennium for Water Supply Development, Irrigation Modernization, and the West Linn Abernathy Bridge waterline replacement projects. Lottery Funds debt service expenditure limitation is increased by \$2.6 million for the payment of debt service obligations related to Lottery revenue bonds authorized to be issued in the upcoming biennium.

One-time General Fund appropriations totaling \$11.2 million were provided to the Water Resources Department for the purpose of funding grants to entities for water supply projects. The individual recipients, projects, and amount of funding provided are: City of Beaverton, South Cooper Mountain Non-Potable (Purple Pipe) Project, \$2.5 million; North Unit Irrigation District, Infrastructure Modernization Project, \$2 million; Deschutes River Conservancy, Conserving Water Through Piping and Improved Monitoring and Measurement, \$1.5 million; Rogue River Irrigation District, Fourmile Creek Project, \$1.53 million; City of Monroe Water, Pre-filter and Automated Controls Infrastructure, \$1.5 million; City of St. Paul, Water Reservoir Improvement Project, \$636,000; City of Bay City, Earthquake Isolation Valves for Water Reservoirs, \$225,000; City of Halsey, New Well, \$300,000; City of Sodaville, Jackson Well Conversion to Municipal Use, \$370,000; and City of Falls City, Water Main Line Replacement Project, \$591,750.



## **PUBLIC SAFETY**

### **Board of Parole and Post Supervision**

To pay for legal representation for juvenile commutations and adults in custody, the budget increases the Board of Parole and Post Supervision's General Fund appropriation by \$322,600.

### **Criminal Justice Commission**

SB 973 (2019) created the Improving Peoples' Access to Community-based Treatment, Supports and Services (IMPACTS) Account for making grants to counties and federally recognized Indian tribes for community supports and services for individuals with mental health or substance use disorders leading to their involvement with the criminal justice system. The Subcommittee approved \$10 million General Fund on a one-time basis to recapitalize the account and provided the Criminal Justice Commission with \$10 million of Other Funds expenditure limitation for making grant awards.

A one-time increase of \$650,000 General Fund supports the Family Preservation Project operating at the Coffee Creek Correctional Facility. The Criminal Justice Commission will administer payments for this program, which is provided by the YWCA of Greater Portland.

A one-time General Fund appropriation of \$5 million is included for deposit into the Illegal Marijuana Market Enforcement Grant Program Fund established in SB 1544 (2018). Monies in this fund are for providing grants to local governments to assist with the costs incurred by local law enforcement agencies in addressing unlawful marijuana cultivation or distribution operations. A corresponding \$5 million Other Funds expenditure limitation is provided for the Commission to distribute the grants out of the fund.

An additional one-time General Fund appropriation of \$100,000 is approved for the Criminal Justice Commission to conduct a study on the advantages and disadvantages of decriminalizing prostitution. The Subcommittee approved the following related instruction:

#### **BUDGET NOTE**

The Criminal Justice Commission is directed to study the advantages and disadvantages of decriminalizing the crime of prostitution and provide a report on the study to the Emergency Board and relevant interim committees related to judiciary, no later than September 2024.

### **Department of Corrections**

The measure includes a budget-neutral reduction of approximately \$6.1 million General Fund and an increase in Other Funds expenditure limitation in the same amount to utilize remaining American Rescue Plan Act State Fiscal Recovery Funds received by the Department of Administrative Services and transferred to the Department of Corrections for maintaining public safety services.

The Subcommittee approved an increase in Other Funds expenditure limitation of \$855,000 for the cost of issuance on \$71.4 million in Article XI-Q bonds for the Department of Corrections' deferred maintenance program, and camera and radio system upgrades. Bonds will be issued in October 2023 and in March 2025. New debt service totaling approximately \$4.1 million General Fund and \$1.2 million Other Funds expenditure limitation was approved for the Department's planned 2023-25 bond issues.

### **Department of Emergency Management**

An Other Funds debt service expenditure limitation was established for \$190,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding General Obligation bonds.

### **Department of Justice**

The measure includes a one-time General Fund appropriation of \$10 million and increase of \$10 million Other Funds for the Crime Victims and Survivor Services Division to assist victims of domestic violence and sexual assault with emergency shelter and safety planning.

A one-time increase of \$6 million General Fund is included for the Crime Victims and Survivor Services Division to assist victims of domestic violence and sexual assault with housing assistance. The funding, to be distributed to tribal governments and community-based programs, is for homelessness prevention, housing search assistance, tenant education and funding for rent, utilities, moving costs, deposits, application fees or safe emergency housing.

The Subcommittee approved, on a one-time basis, a General Fund appropriation of \$10 million, for the Crime Victims and Survivor Services Division, for community-based violence prevention grants. This amount is in addition to \$15 million Other Funds expenditure limitation supported with American Rescue Plan Act State Fiscal Recovery funds received by the Department of Administrative Services as Federal Funds and transferred to the Department of Justice Other Funds (SB 5514) in the prior biennium.

The measure includes a supplemental increase to Other Funds expenditure limitation of \$6.6 million and authorizes the establishment of 18 permanent full-time positions (15.75 FTE) for organizational changes to the Child Advocacy Division. The request includes \$1.2 million in services and supplies. The revenue source will be hourly legal billings to the Oregon Department of Human Services.

The Subcommittee approved a General Fund appropriation of \$821,346 and authorized the establishment of three permanent full-time positions (2.63 FTE) for organized retail theft investigations. The Department will hire one Research Analyst 3 and two Criminal Investigators who will work with local law enforcement investigators, prosecutors, and private sector loss prevention personal on organized retail theft cases. The request includes \$204,395 in services and supplies.

The Subcommittee approved a General Fund appropriation of \$457,758 and the establishment of one permanent full-time Senior Assistant Attorney General position (0.88 FTE) for an Animal Cruelty Resource Prosecutor. The adjustment includes \$82,510 in services and supplies.

A one-time General Fund appropriation of \$3.9 million, Other Funds expenditure limitation increase of \$21.2 million, and the establishment of 22 limited duration positions (22.00 FTE) are approved for the Legal Tools Replacement Project 3.0. The revenue source of the Other Funds is Article XI-Q general obligation bonds. This increase is approved with the understanding the Department of Administrative Services will unschedule \$7.2 million Other Funds for Article XI-Q general obligation bond proceeds that will not be expended until the 2025-27 biennium (March 2025 bond sale).

The Subcommittee also approved, on a one-time basis, an Other Funds expenditure limitation of \$2.5 million for debt service payments for the Legal Tools Replacement Project 3.0. Debt service will be paid as a part of hourly legal billings to state agencies. In addition, the measure includes a one-time Other Funds expenditure limitation of \$320,000 for the cost of the bond issuance for the Legal Tools Replacement Project 3.0 and which is to be budgeted under Debt Service and Related Costs program. The Subcommittee adopted the following budget note related to the Legal Tools Replacement Project 3.0 technology project:

**BUDGET NOTE**

The Department of Justice is directed to report to the Joint Legislative Committee on Information Management and Technology and the Joint Committee on Ways and Means prior to the 2024 legislative session on the status of the Legal Tools Replacement Project 3.0. The agency’s reports to the Legislature shall include: (a) updates on project scope, schedule, budget, and total cost of ownership; (b) current project risks, likely impacts, and mitigation strategies; (c) independent quality assurance reporting; (d) Department of Administrative Services project reporting and direction; (e) client agency involvement in the planning and governance of the project; and (d) other information that helps inform the Legislature on the status of the project or issues that have arisen as the result of the project.

The Department of Justice generates the majority the agency’s Other Funds revenue from charges to state agencies for legal services. The legal services rate (also known as the Attorney General rate) is established as part of the legislative budget process. The Attorney General rate for the 2023-25 biennium legislative adopted budget is estimated to generate \$322.9 million and includes \$26.6 million, or two months, of operating capital reserve for the Legal Services Fund. The legislatively approved rates are detailed in the following table:

<b>2023-25 Biennium</b>	<b>Hourly Rate</b>
Senior Attorney General	\$275
Assistant Attorney General	\$275
Investigator	\$144
Paralegal	\$121
Law Clerk	\$65
Legal Secretary/Clerical	\$56

**Department of the State Fire Marshal**

The Subcommittee approved a one-time General Fund appropriation of \$12 million and one-time Other Funds expenditure limitation of \$2 million for four investments in wildfire mitigation and response activities throughout the state. These include:

- \$2 million General Fund for deposit into the State Fire Marshal Mobilization Fund for firefighting costs associated with mobilizing local fire service personnel and equipment to respond to governor-declared conflagrations.
- \$2 million Other Funds expenditure limitation to spend funds deposited into the State Fire Marshal Mobilization Fund.
- \$6 million General Fund to continue the Wildfire Season Staffing grants.
- \$2 million General Fund for wildfire readiness and response, including pre-position resources ahead of anticipated wildfire conditions, such as high winds, lightning, or hot weather; and immediate response to an active incident, which is not yet a conflagration, for short-term capacity.

- \$2 million General Fund for fire apparatus maintenance, firefighting equipment refurbishment, and operations and maintenance of engines for statewide wildfire response.

Additionally, the measure increases Other Funds expenditure limitation by \$545,174 to convert three existing full-time limited duration positions to permanent positions for ongoing operational support as the Department transitions to an independent agency. Positions include a Principal Executive Manager D (1.00 FTE), Accounting Technician (1.00 FTE), and Operations and Policy Analyst 2 (1.00 FTE). These positions are all supported with revenue from the Fire Insurance Premium Tax.

### **Department of State Police**

Based on the May 2023 state economic and revenue forecast, the measure includes a one-time General Fund appropriation of approximately \$2.2 million to backfill an expected Measure 76 Lottery Funds revenue shortfall for the Department of State Police Fish and Wildlife Division.

The Subcommittee also approved Other Funds expenditure limitation of \$676,814 for the cost of issuance on \$55.1 million in Article XI-Q bonds for three major Oregon State Police construction projects: expansion of the Central Point Office, construction of a new forensic laboratory and medical examiner's office, and a patrol area command office in Springfield. Bonds will be issued in October 2023. New debt service totaling \$5.7 million General Fund was approved for the Department's planned 2023-25 bond issues.

### **Oregon Military Department**

The Subcommittee approved an increase in Other Funds expenditure limitation of \$140,030 for the cost of issuance on \$8.4 million in Article XI-Q bonds for the Oregon Military Department. Two projects at the Owen Summers building in Salem will utilize these bond proceeds. The amount of \$2.9 million will fund the armory service life extension project, and \$5.5 million is to address seismic-related issues. Bonds will be issued in May 2024. New debt service totaling \$982,730 General Fund was approved for the Department's planned 2023-25 bond issues. An Other Funds debt service expenditure limitation was established for \$721,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding general obligation bonds.

### **Oregon Youth Authority**

The Subcommittee approved \$12.6 million General Fund, \$201,478 Other Funds expenditure limitation, and \$8.3 million Federal Funds expenditure limitation to make permanent a 5% occupancy rate enhancement, first approved in 2021-23 due to the COVID-19 pandemic, and to reflect a new methodology for calculating the rates paid to behavior rehabilitation service (BRS) providers. This new methodology will connect provider payment rates to data from the U.S. Bureau of Labor Statistics and the Consumer Price Index to account for inflation. The funding provided is in addition to the \$4.5 million of General Fund included in the Authority's budget bill (SB 5541) and is based on an estimated capacity of 249 behavior rehabilitation service beds in the community. A corresponding rate adjustment is supported for behavior rehabilitation services funded in the Department of Human Services' budget.

An increase in Other Funds expenditure limitation of \$694,516 supports the cost of issuance on \$46.1 million in Article XI-Q bonds for the Oregon Youth Authority. Bond proceeds will support continued renovation of living spaces and other facilities at MaClaren, Rogue Valley, Tillamook, Camp Riverbend, and other capital improvements, and will fund the Juvenile Justice Information System modernization project. Bonds will be issued in October 2023, May 2024, and March 2025. New debt service totaling \$4.3 million General Fund was approved for the Department's planned 2023-25 bond issues.

To support the Juvenile Justice Information System (JJIS) modernization project, the Subcommittee approved \$7.7 million Other Funds expenditure limitation. The Other Funds revenue for this expenditure is from the proceeds of Article XI-Q bonds issued for the project. Also approved for JJIS is a one-time General Fund appropriation of \$3.4 million for the non-bondable costs of the project. Finally, an Other Funds debt service expenditure limitation was established for \$56,000 to use Other Funds savings to offset the need for General Fund to pay for debt service on outstanding General Obligation bonds.

## **TRANSPORTATION**

### **Department of Aviation**

The budget reclassifies a Construction Project Manager 3 to a Policy Planning and Development Manager 3 in the Department of Aviation to properly reflect the position's responsibilities within the agency's System Action Program. To fund the cost of this reclassification, a Grounds Maintenance Worker 1 position is reduced from 14.23 months to 7.98 months.

### **Department of Transportation**

The measure increases the Oregon Department of Transportation (ODOT) budget by \$1 million General Fund on a one-time basis to augment the Great Streets program, which is primarily funded with \$50 million of transportation funds received through the federal Infrastructure Investment and Jobs Act. The program funds different types of projects, including intersection improvements, bicycle facilities, sidewalks, corridor refinement and planning, street trees and furnishings, lighting, lane reductions and reconfigurations, and traffic calming and speed reduction features.

Additional General Fund is appropriated one-time to ODOT in the following amounts:

- \$2 million to the City of Independence for the Chestnut Street Bridge in the City of Independence
- \$2 million to the City of Independence for Western Interlock off-site transportation improvements in the City of Independence
- \$1.5 million to the Klamath County Economic Development Association for the Klamath Northern Railroad
- \$3 million for pedestrian access improvements along SW Hall Boulevard
- \$5 million to the Malheur County Development Corporation for the Treasure Valley Intermodal Facility project, also known as the Treasure Valley Reload Center

The Subcommittee also approved increases to Other Funds expenditure limitation to support projects funded by lottery revenue bonds. These increases include:

- \$20 million for the Port of Hood River for the Hood River - White Salmon Interstate Bridge
- \$20 million for Multnomah County for the Earthquake Ready Burnside Bridge project
- \$5 million for the City of Bend for the Hawthorne Avenue Pedestrian and Bicycle Overcrossing

Cost of issuance associated with these bonds collectively totals \$514,349 Other Funds, and no debt service for these projects is anticipated in the 2023-25 biennium.

The Legislature authorized a total of \$1 billion in general obligations bonds to support a portion of Oregon's costs related to the Interstate 5 Bridge Replacement project, a shared venture with the State of Washington. Other Funds expenditure limitation totaling \$250 million is associated with the first issuance of bonds in the 2023-25 biennium, with \$250 million in each of the successive three biennia, which matches the State of Washington's \$1 billion commitment and will help leverage federal funding for a portion of construction and design costs. Other Funds expenditure limitation for cost of issuance of the 2023-25 bonds totals \$1.8 million.

**HB 5045 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Rep. Sanchez

**Joint Committee On Ways and Means**

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**Action Date:** 03/10/23

**Action:** Do pass with amendments. (Printed A-Eng.)

**House Vote**

**Yeas:** 11 - Breese-Iverson, Cate, Evans, Gomberg, Holvey, Lewis, McLain, Pham K, Sanchez, Smith G, Valderrama

**Nays:** 1 - Reschke

**Senate Vote**

**Yeas:** 11 - Anderson, Campos, Dembrow, Findley, Gelser Blouin, Girod, Hansell, Knopp, President Wagner, Sollman, Steiner

**Exc:** 1 - Frederick

**Prepared By:** Tom MacDonald, Legislative Fiscal Office

**Reviewed By:** Amanda Beitel, Legislative Fiscal Office

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**Various Agencies**

**2021-23**

This summary has not been adopted or officially endorsed by action of the committee.

HB 5045 A

## Budget Summary\*

	2021-23 Legislatively	2023 Committee	Committee Change from	
	Approved Budget	Recommendation	2021-23 Leg. Approved	
			\$ Change	% Change
<b><u>Emergency Board</u></b>				
General Fund	\$ 77,137,124	\$ -	\$ (77,137,124)	-100.0%
<b><u>ADMINISTRATION PROGRAM AREA</u></b>				
<b><u>Department of Administrative Services</u></b>				
General Fund Debt Service	\$ 7,828,488	\$ 8,231,138	\$ 402,650	5.1%
Lottery Funds Debt Service	\$ 22,975,355	\$ 22,775,175	\$ (200,180)	-0.9%
Other Funds	\$ 857,727,532	\$ 873,420,960	\$ 15,693,428	1.8%
Other Funds Debt Service	\$ 487,974,787	\$ 485,975,277	\$ (1,999,510)	-0.4%
<b><u>Department of Revenue</u></b>				
General Fund Debt Service	\$ 6,507,679	\$ 6,224,829	\$ (282,850)	-4.3%
<b><u>Secretary of State</u></b>				
General Fund	\$ 18,915,145	\$ 19,768,356	\$ 853,211	4.5%
Other Funds	\$ 79,761,879	\$ 79,861,879	\$ 100,000	0.1%
<b><u>Oregon Liquor and Cannabis Commission</u></b>				
Other Funds Debt Service	\$ 4,429,567	\$ 4,299,847	\$ (129,720)	-2.9%
<b><u>CONSUMER AND BUSINESS SERVICES PROGRAM AREA</u></b>				
<b><u>Board of Tax Practitioners</u></b>				
Other Funds	\$ 1,166,969	\$ 1,196,969	\$ 30,000	2.6%
<b><u>ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA</u></b>				
<b><u>Oregon Business Development Department</u></b>				
General Fund Debt Service	\$ 74,053,211	\$ 73,090,081	\$ (963,130)	-1.3%
Lottery Funds Debt Service	\$ 42,985,875	\$ 42,813,235	\$ (172,640)	-0.4%
Other Funds	\$ 1,268,010,206	\$ 1,272,722,406	\$ 4,712,200	0.4%



## Budget Summary\*

	2021-23 Legislatively Approved Budget	2023 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
			\$ Change	% Change
<b><u>Employment Department</u></b>				
Other Funds	\$ 285,661,087	\$ 310,661,087	\$ 25,000,000	8.8%
Federal Funds	\$ 310,599,469	\$ 285,599,469	\$ (25,000,000)	-8.0%
<b><u>Housing and Community Services Department</u></b>				
General Fund Debt Service	\$ 69,307,754	\$ 66,822,154	\$ (2,485,600)	-3.6%
Lottery Funds Debt Service	\$ 25,224,730	\$ 25,217,810	\$ (6,920)	0.0%
Other Funds	\$ 697,740,895	\$ 697,740,895	\$ -	0.0%
Federal Funds	\$ 780,210,822	\$ 782,245,770	\$ 2,034,948	0.3%
<b><u>Department of Veterans' Affairs</u></b>				
Lottery Funds Debt Service	\$ 499,184	\$ 250,254	\$ (248,930)	-49.9%
<b><u>EDUCATION PROGRAM AREA</u></b>				
<b><u>Department of Education</u></b>				
General Fund Debt Service	\$ 46,715,272	\$ 46,685,982	\$ (29,290)	-0.1%
<b><u>Higher Education Coordinating Commission</u></b>				
General Fund Debt Service	\$ 263,774,106	\$ 263,537,606	\$ (236,500)	-0.1%
<b><u>HUMAN SERVICES PROGRAM AREA</u></b>				
<b><u>Commission for the Blind</u></b>				
General Fund	\$ 5,788,243	\$ 5,988,243	\$ 200,000	3.5%
Federal Funds	\$ 17,994,237	\$ 19,612,485	\$ 1,618,248	9.0%
<b><u>Oregon Health Authority</u></b>				
General Fund	\$ 3,843,917,488	\$ 3,553,471,439	\$ (290,446,049)	-7.6%
General Fund Debt Service	\$ 60,402,266	\$ 60,278,426	\$ (123,840)	-0.2%
Other Funds	\$ 10,754,252,057	\$ 11,122,825,589	\$ 368,573,532	3.4%
Federal Funds	\$ 17,914,701,472	\$ 19,362,418,424	\$ 1,447,716,952	8.1%
<b><u>Department of Human Services</u></b>				
General Fund	\$ 4,819,848,172	\$ 4,540,250,621	\$ (279,597,551)	-5.8%
Other Funds	\$ 960,448,187	\$ 1,003,351,504	\$ 42,903,317	4.5%
Federal Funds	\$ 7,692,771,219	\$ 8,076,264,437	\$ 383,493,218	5.0%

## Budget Summary\*

	2021-23 Legislatively Approved Budget	2023 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
			\$ Change	% Change
<b><u>JUDICIAL BRANCH</u></b>				
<b><u>Judicial Department</u></b>				
Federal Funds	\$ 1,782,035	\$ 2,732,035	\$ 950,000	53.3%
<b><u>Public Defense Services Commission</u></b>				
General Fund	\$ 448,160,372	\$ 449,250,967	\$ 1,090,595	0.2%
<b><u>LEGISLATIVE BRANCH</u></b>				
<b><u>Legislative Administration Committee</u></b>				
General Fund Debt Service	\$ 26,887,744	\$ 26,848,904	\$ (38,840)	-0.1%
<b><u>NATURAL RESOURCES PROGRAM AREA</u></b>				
<b><u>Department of Agriculture</u></b>				
Federal Funds	\$ 18,626,329	\$ 19,626,329	\$ 1,000,000	5.4%
<b><u>Department of Environmental Quality</u></b>				
Other Funds	\$ 302,195,302	\$ 303,195,302	\$ 1,000,000	0.3%
<b><u>Department of Fish and Wildlife</u></b>				
General Fund Debt Service	\$ 2,085,829	\$ 2,061,879	\$ (23,950)	-1.1%
Federal Funds	\$ 160,372,898	\$ 160,872,898	\$ 500,000	0.3%
<b><u>Department of Forestry</u></b>				
General Fund Debt Service	\$ 16,142,720	\$ 15,777,070	\$ (365,650)	-2.3%
Other Funds Debt Service	\$ 637,324	\$ 235,274	\$ (402,050)	-63.1%
<b><u>Department of Geology and Mineral Industries</u></b>				
Other Funds	\$ 6,753,317	\$ 7,493,317	\$ 740,000	11.0%
<b><u>Department of State Lands</u></b>				
Other Funds	\$ 56,128,184	\$ 59,435,032	\$ 3,306,848	5.9%
<b><u>Parks and Recreation Department</u></b>				
General Fund Debt Service	\$ 2,232,560	\$ 2,138,060	\$ (94,500)	-4.2%
Lottery Funds Debt Service	\$ 3,326,852	\$ 3,120,512	\$ (206,340)	-6.2%
<b><u>Water Resources Department</u></b>				
General Fund	\$ 74,089,805	\$ 72,589,805	\$ (1,500,000)	-2.0%
Lottery Funds Debt Service	\$ 9,499,510	\$ 7,968,940	\$ (1,530,570)	-16.1%

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## Budget Summary\*

	2021-23 Legislatively Approved Budget	2023 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
			\$ Change	% Change
<b><u>PUBLIC SAFETY PROGRAM AREA</u></b>				
<b><u>Department of Corrections</u></b>				
General Fund	\$ 1,000,259,596	\$ 970,099,405	\$ (30,160,191)	-3.0%
General Fund Debt Service	\$ 105,180,474	\$ 96,052,544	\$ (9,127,930)	-8.7%
Federal Funds	\$ 4,734,976	\$ 6,000,000	\$ 1,265,024	26.7%
<b><u>District Attorneys</u></b>				
General Fund	\$ 15,155,109	\$ 15,385,109	\$ 230,000	1.5%
<b><u>Department of Emergency Management</u></b>				
General Fund	\$ 32,911,344	\$ 39,302,158	\$ 6,390,814	19.4%
General Fund Debt Service	\$ 1,576,705	\$ 1,566,775	\$ (9,930)	-0.6%
Other Funds	\$ 98,495,733	\$ 104,791,705	\$ 6,295,972	6.4%
Federal Funds	\$ 702,235,505	\$ 879,846,121	\$ 177,610,616	25.3%
<b><u>Department of Justice</u></b>				
General Fund	\$ 177,751,210	\$ 174,551,210	\$ (3,200,000)	-1.8%
<b><u>Oregon Military Department</u></b>				
General Fund	\$ 34,394,421	\$ 30,302,458	\$ (4,091,963)	-11.9%
General Fund Debt Service	\$ 13,493,465	\$ 12,147,095	\$ (1,346,370)	-10.0%
Other Funds	\$ 93,942,602	\$ 87,646,630	\$ (6,295,972)	-6.7%
Federal Funds	\$ 434,910,308	\$ 257,299,692	\$ (177,610,616)	-40.8%
<b><u>Department of State Police</u></b>				
General Fund Debt Service	\$ 2,674,818	\$ 2,491,188	\$ (183,630)	-6.9%
Other Funds	\$ 196,656,970	\$ 196,782,010	\$ 125,040	0.1%
<b><u>Oregon Youth Authority</u></b>				
General Fund Debt Service	\$ 14,880,399	\$ 13,374,089	\$ (1,506,310)	-10.1%
<b><u>TRANSPORTATION PROGRAM AREA</u></b>				
<b><u>Department of Transportation</u></b>				
Lottery Funds Debt Service	\$ 121,144,419	\$ 120,982,579	\$ (161,840)	-0.1%
Other Funds	\$ 4,857,235,948	\$ 5,127,235,948	\$ 270,000,000	5.6%

## Budget Summary\*

	2021-23 Legislatively Approved Budget	2023 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
			\$ Change	% Change
<b>2021-23 Budget Summary</b>				
General Fund Total	\$ 10,548,328,029	\$ 9,870,959,771	\$ (677,368,258)	-6.4%
General Fund Debt Service Total	\$ 713,743,490	\$ 697,327,820	\$ (16,415,670)	-2.3%
Lottery Funds Debt Service Total	\$ 225,655,925	\$ 223,128,505	\$ (2,527,420)	-1.1%
Other Funds Total	\$ 20,516,176,868	\$ 21,248,361,233	\$ 732,184,365	3.6%
Other Funds Debt Service Total	\$ 493,041,678	\$ 490,510,398	\$ (2,531,280)	-0.5%
Federal Funds Total	\$ 28,038,939,270	\$ 29,852,517,660	\$ 1,813,578,390	6.5%

\* Includes only the appropriated fund types modified by the measure.

## Position Summary

	2021-23 Legislatively Approved Budget	2023 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
			Change	% Change
<b>HUMAN SERVICES PROGRAM AREA</b>				
<b><u>Oregon Health Authority</u></b>				
Authorized Positions	5,325	5,334	9	0.2%
Full-time Equivalent (FTE) positions	5,093.99	5,096.16	2.17	0.0%
<b><u>Department of Human Services</u></b>				
Authorized Positions	10,456	10,457	1	0.0%
Full-time Equivalent (FTE) positions	10,275.10	10,275.52	0.42	0.0%

## **Summary of Revenue Changes**

HB 5045 rebalances and makes other changes to state agency budgets within forecasted recourses. Other Funds expenditure limitations are increased by a net \$729.7 million, with the major adjustments involving forecasted changes in tobacco tax, marijuana tax, and health care provider assessment revenues; Federal Emergency Management Agency reimbursement and Federal Highway Administration funds expended as Other Funds, Supplemental Employment Department Administrative Funds; and debt service. The measure increases Federal Funds expenditure limitations by a net \$1,813.6 million, which is largely driven by federal matching revenue received to pay for Medicaid caseload costs; the extension of the enhanced federal Medicaid match available under the federal public health emergency for COVID-19; and federal awards for legislatively approved grants. The measure also reduces Lottery Funds expenditure limitation by \$2.5 million for debt service adjustments.

## **Summary of Capital Construction Subcommittee Action**

HB 5045 is an omnibus budget rebalance bill that modifies General Fund appropriations, adjusts expenditure limitations and position authority, and makes technical adjustments in certain state agency budgets for the 2021-23 biennium. Overall, the measure decreases General Fund appropriations by approximately \$693.8 million, which results from cost increases totaling \$54.7 million and decreases totaling \$748.5 million. The measure decreases Lottery Funds expenditure limitation by \$2.5 million, increases Other Funds expenditure limitation by \$729.7 million, and increases Federal Funds expenditure limitation by \$1,813.6 million. Ten positions (2.59 FTE) are also established. The Subcommittee did not recommend any budget notes. The amendment recommended by the Subcommittee includes the legal citations necessary to effectuate the omnibus budget adjustments, which are described in the narrative below.

## **Statewide Adjustments**

Statewide adjustments reflect budget changes in multiple agencies based on reductions to debt service realized through savings from general obligation and lottery revenue bond sales in October 2021 and May 2022. Debt service savings total \$16.4 million General Fund, \$2.5 million Lottery Funds, and \$2.5 million Other Funds. The debt service adjustments are not described in each agency's narrative section below but are included in the table at the beginning of the budget report. Sections 120 and 121 of the measure reflect these changes for each agency.

## **Emergency Board**

HB 5045 disappropriates \$77,137,124 General Fund from the Emergency Board. This amount represents the remaining balance in the Emergency Fund for the 2021-23 biennium.

## **Adjustments to 2021-23 Agency Budgets by Program Area**

### **ADMINISTRATION**

**Department of Administrative Services - American Rescue Plan Act (ARPA)**

As part of HB 5006 (2021), \$240 million in federal American Rescue Plan Act funds were approved for the Department of Administrative Services (DAS) to distribute in each Senate and House district in the amounts of \$4 million per Senate district and \$2 million per House district, for member-identified projects. After session, a subset of the projects required adjustments to the project or description. The Subcommittee approved the following revisions to the 2021 session member ARPA projects:

District	Member	OLD Recipient	OLD Project Description	OLD Amount
		NEW Recipient	NEW Project Description	NEW Amount
S-9	Girod	Drakes Crossing Rural Fire Protection District	Expansion of Rural Broadband Services	1,000,000
		<b>Marion County</b>	<b>Marion County Radio Communications Project</b>	<b>950,000</b>
S-9	Girod	Idanha-Detroit Rural Fire Protection District	Idanha-Detroit Fire Station	2,400,000
		Idanha-Detroit Rural Fire Protection District	Idanha-Detroit Fire Station	<b>2,450,000</b>
H-31	Stout	Linnton Neighborhood Association	River Access Near NW 107th Ave/Community Center Earthquake Retrofit	815,000
		<b>Linnton Community Center</b>	River Access Near NW 107th Ave/Community Center Earthquake Retrofit	815,000

**Department of Administrative Services**

The Subcommittee approved the following four adjustments to the Department of Administrative Services budget:

- \$5.9 million Other Funds expenditure limitation increase for the Enterprise Goods and Services Division for administrative expenses associated with the Risk Management program (\$4.4 million) and for increased work for the Publishing and Distribution program (\$1.5 million).
- \$6 million Other Funds expenditure limitation transfer from the Enterprise Information Services (EIS) Data Center Services Division to the EIS Administration Division to support Microsoft 365 licensing for all executive branch agencies.
- \$3.65 million Other Funds expenditure limitation increase for transaction costs for the sale of parcels at Mill Creek Corporate Center.

- \$6.1 million Other Funds expenditure limitation increase to accept funds from the Federal Emergency Management Agency for reimbursement of expenditures related to COVID-19 emergency response activities and personal protective equipment purchases.

The Subcommittee also approved modifying the scope of the Grande Ronde Hospital Foundation General Fund grant authorized in HB 5202 (2022) from the expansion of the Surgical Center and facilities to hospital equipment. Grant funds will be used to purchase and install equipment for the building after construction is complete.

### **Secretary of State**

The Subcommittee increased General Fund support for the Secretary of State Elections Division by \$635,000 to close out payments related to producing voters' pamphlets for both primary and general elections. Final costs to produce the voters' pamphlets are not known until the elections end, therefore the 2021 Legislature had established a \$650,000 reservation in the Emergency Fund for this purpose. The Subcommittee also approved a \$218,211 General Fund increase to accelerate the replacement of critical information technology infrastructure equipment that has started to fail. This funding was included in a 2023-25 agency budget request, but the equipment has started to fail sooner than anticipated and needs to be replaced before the end of the biennium. A \$100,000 increase in Other Funds expenditure limitation was also approved for the Archives Division to accommodate expenditures necessary to restore records damaged by flooding at the agency's leased storage facility. These costs will be paid from the proceeds of insurance claims, but the Secretary of State needs additional expenditure authority for these unanticipated costs.

## **CONSUMER AND BUSINESS SERVICES**

### **Board of Tax Practitioners**

The Board of Tax Practitioners' Other Funds expenditure limitation is increased by \$30,000 for higher-than-expected contested case hearing costs based on billings from the Department of Justice and Office of Administrative Hearings. The increase in expenditure limitation is also partially due to a one-time payout the Board made to the previous executive director for unused, accrued vacation leave upon retirement. The Board's operating reserves are available for these additional costs.

## **ECONOMIC AND COMMUNITY DEVELOPMENT**

### **Housing and Community Services Department**

A total of \$74.1 million General Fund appropriated to the Housing and Community Services Department in the 2021-23 biennium is approved for transfer into Other Funds accounts to enable funds to be expended during the 2023-25 biennium, as follows:

- \$20 million for single family homeownership development appropriated to HCSD in section 1 of HB 5011 (2021) and approved in Policy Option Package 114 of the agency's 2021-23 budget is deposited into the Housing and Community Services Revolving Account for

homeownership development of homes with alternative ownership models and affordable single family housing. Funds are expected to be committed by the end of the biennium, but construction projects take up to three years to complete, so expenditure of funds is not expected until the 2023-25 biennium.

- \$20 million as appropriated by section 354 of HB 5202 (2022) is deposited into the Housing and Community Services Revolving Account for affordable homes for purchase. These funds will be paired with Local Innovation Fast Track (LIFT) bond proceeds, authorized by Article XI-Q of the Constitution. Funds are expected to be committed by the end of the biennium, but construction projects take up to three years to complete, so expenditure of funds is not expected until the 2023-25 biennium.
- \$4.5 million of a \$10 million investment related to down payment assistance intended to be sub-granted to community culturally responsive organizations - as referenced by Policy Option Package 107 in the agency's 2021-23 budget - is transferred to the Housing and Community Services Revolving Account for use in the 2023-25 biennium. The transfer will allow additional organizations who would not have been able to expend funds by the close of the 2021-23 biennium to seek and serve underrepresented home buyers.
- \$27.1 million of a \$100.4 million General Fund appropriation made to HCSD by section 278 of HB 5006 (2021) for wildfire recovery efforts is transferred into the Housing and Community Services Revolving Account to accommodate completion of purchase, construction and contract timelines that will occur in the next biennium.
- \$2.5 million of an \$80 million appropriation made to HCSD by section 357 of HB 5202 (2022) for homelessness response and prevention services will be deposited into the Emergency Housing Account to support operations of shelters selected by the Oregon Community Foundation as part of the Project Turnkey program. The Foundation's selection timelines do not align with the state's biennial budget, and as a result, these shelters will not be expending funds until after June 30, 2023.

Federal Funds expenditure limitation is increased by approximately \$2 million for the Housing and Community Services Department for emergency rental assistance payments to households with a loss of income from the COVID-19 pandemic. This funding is from federally reallocated funds from other states that were unable to disburse all of their awards from the Consolidated Appropriations Act and the American Rescue Plan Act.

### **Employment Department**

The Oregon Employment Department's (OED) Federal Funds expenditure limitation is decreased by \$25 million and Other Funds expenditure limitation is increased by a corresponding amount to reflect the use of operational reserves to fund unemployment insurance administration. During the COVID-19 pandemic, the U.S. Department of Labor funded significantly less of the agency's administrative expenses than it had in previous recessions, or only about 70% of actual costs. OED had been utilizing penalty and interest payments and Supplemental Employment Department Administrative Funds to fill gap between actual costs and federal reimbursement rates.

### **Oregon Business Development Department**

An adjustment was made to the General Fund appropriation provided to the Oregon Business Development Department to allow the agency to deposit the General Fund monies originally appropriated in HB 2518 (2021) into the Oregon Brownfields Revitalization Fund established in the



same bill. In conjunction with this change, a corresponding Other Funds expenditure limitation of \$5 million was established to allow the agency to expend the monies deposited in the fund.

In addition, Other Funds expenditure limitation of \$287,800 from the American Rescue Plan Act that was erroneously established for the Oregon Business Development Department during the 2022 Legislative Session was reduced to zero. The correct Other Funds expenditure limitation from Coronavirus Relief Funds in the same amount was established by the June 2022 meeting of the Emergency Board.

## **EDUCATION**

### **Department of Education**

In order for the Department of Education to complete the administrative requirements of the 2022 summer learning program, the appropriation made for summer learning program staff in HB 5202 (2022) was extended from January 1, 2023 to June 30, 2023.

## **HUMAN SERVICES**

### **Commission for the Blind**

The Subcommittee increased one-time General Fund support for the Oregon Commission for the Blind (OCB) by \$200,000 to fund the 2023 Salem Summer Work Experience Program (SWEP), a five-to-six-week program providing work experience for young adults aged 16-20. Traditionally, SWEP is supported by the Blind Visually Impaired Student Fund managed by the Department of Education, but OCB's recent application for funding was denied, as the fund had too many demands for available resources. The Subcommittee also increased Federal Funds expenditure limitation by \$1,618,248. Of this amount, \$1,243,756 will complete purchases of vending machines for the OCB's Business Enterprise Program; purchasing of the machines began during 2019-21 but was delayed due to COVID-19 and consequent building closures. A total of \$349,368 is for maintenance and support of Aware, the Commission's automated case management system. Aware was originally approved by the Legislature in the 2017-19 biennium but its budget was reduced in 2020 as part of statewide budget rebalancing actions. Lastly, \$25,124 is for continuity of operations, disaster recovery and data security while the agency transitions to the State Data Center.

### **Oregon Health Authority**

HB 5045 disappropriates \$290.4 million General Fund, adjusts expenditure limitations, and establishes nine positions (2.17 FTE) to rebalance the Oregon Health Authority's (OHA) 2021-23 budget and make additional investments in hospital capacity. The budget rebalance adjustments included in the measure are based on the report submitted by OHA to the Emergency Board in December 2022 and updated for more recent information and recommendations from the Legislative Fiscal Office. The rebalance items are primarily related to the Oregon Health Plan (OHP) caseload forecast, changes in federal matching revenue, drug purchasing rebates, and adjusted revenue forecasts. Also included are General Fund reductions based on anticipated program surpluses. The following table provides a high-level summary of the changes:

Oregon Health Authority	General Fund	Other Funds	Federal Funds	Total Funds	Positions	FTE
OHA Fall 2022 Rebalance						
Medicaid: Caseload	242,072,372		1,123,727,407	1,365,799,779		
Medicaid: FMAP Savings through Q3 FY 2023	(255,000,000)		255,000,000	-		
Medicaid: FMAP Savings Q4 FY 2023	(72,000,000)		72,000,000	-		
Medicaid: Other Items	(122,275,897)	14,324,445	(267,330,390)	(375,281,842)		
CHIP One-Time Savings	(107,000,000)		107,000,000	-		
OHSU Qualified Direct Payment Adjustment	56,893,000	(5,653,000)	105,100,000	156,340,000		
Tax Forecast Changes	2,650,422	(32,919,616)	26,734,579	22,357,545		
Drug Rebate Adjustment	(38,440,000)	38,440,000		-		
Family Care Settlement	1,000,000			1,000,000		
Cash Flow Loan and Interest	1,500,000	350,000,000		351,500,000		
Programmatic Savings	(19,845,946)	(7,137)	(34,757,979)	(54,611,062)		
Other Position Adjustments		(611,160)	1,850,259	1,239,099	9	2.17
Other Adjustments	(5,000,000)	5,000,000	58,393,076	58,393,076		
Rebalance Total	(315,446,049)	368,573,532	1,447,716,952	1,500,844,435	9	2.17
Hospital Capacity	25,000,000			25,000,000		
<b>OHA Total* - HB 5045</b>	<b>(290,446,049)</b>	<b>368,573,532</b>	<b>1,447,716,952</b>	<b>1,525,844,435</b>	<b>9</b>	<b>2.17</b>

\*Excluding debt service.

**FMAP:** The final extension of the federal public health emergency (PHE) for COVID-19 is a pivotal factor in both the current caseload forecast and increase in the Federal Medical Assistance Percentage (FMAP). In exchange for a 6.2 percentage point FMAP increase, states had to meet certain maintenance of effort requirements, including pausing the disenrollment of members from Medicaid even when they lose eligibility. The updated caseload forecast, which was developed in August 2022, assumed the PHE would expire in January 2023. It was also assumed that when the PHE expired, the enhanced 6.2% FMAP would expire.

In late December 2022, the federal government adopted legislation decoupling the continuous enrollment requirement and enhanced FMAP from the PHE. Under this legislation, redeterminations are now set to begin on April 1, 2023 and the enhanced FMAP will gradually phase-down through December 2023. Oregon will need to redetermine all 1.4 million members on OHP, with OHP membership forecasted to start declining in August 2023. At the same time, a structured phase-down approach for the FMAP will be used that lowers the rate to 5% for the

fourth quarter (Q4) of state fiscal year (SFY) 2023, 2.5% for Q1 SFY 2024, and 1.5% for Q2 SFY 2024. The enhanced rate will be completely eliminated in Q3 of SFY 2024 (the end of calendar year 2023).

Included in the budget rebalance is FMAP savings from the PHE being extended from Q2 to Q3 of FY 2023. The 6.2% enhanced match saved Oregon \$255 million General Fund, which was identified in the agency's December 2022 budget rebalance report. The savings from Q4 SFY 2023 provides an additional \$72 million in General Fund savings as the state benefits from the 5% FMAP enhancement as the first phase in stepping down the match rates.

Caseload Forecast: The rebalance identifies net costs of \$242 million General Fund and \$1.3 billion Federal Funds to properly fund OHP and other medical assistance caseloads. This adjustment is based on changes from the fall 2021 caseload forecast, which was used to calculate the first 2021-23 rebalance report in December 2022. Overall, the updated forecast is higher by over 81,000 members, although the net change incorporates a variety of caseload components that increased or decreased. When the spring 2023 caseload forecast is produced in early March 2023, those that stayed on OHP for an additional quarter will be included, likely reflecting an increased cost into 2023 until the redetermination process begins to have an impact.

Other Medicaid Items: Prior to the federal PHE, Medicaid caseloads experienced a natural turnover of member participation (also called "churn") as personal medical or financial circumstances changed and members exited or reentered the caseload. Due to the maintenance of effort requirements discussed above, the PHE resulted in OHP clients not being disenrolled. While this means the caseload numbers for OHP increased, these clients are not utilizing the coverage to the degree anticipated. As a result, this cost per member per month then decreased. In addition, the pandemic has seen a rise in telehealth options, changing the way Oregonians get health care, also decreasing costs for office visits and other services, including transportation. Combined with a decrease in Medicare Part D rates due to FMAP increases and a lower utilization by CCOs for pregnant clients who are still on the Medicaid caseload and no longer pregnant, a net savings of \$122.3 million General Fund (\$375.3 million total funds) results across CCO and fee for service caseloads.

Children's Health Insurance Program: OHA was notified by the Centers for Medicare and Medicaid Services that a federal contingency fund available to backstop the Children's Health Insurance Program from federal fiscal year 2019 had additional funds for Oregon that may be used for any purpose, except as matching funds for federal programs. The rebalance includes \$107 million in General Fund savings from the draw-down of these funds.

OHSU Qualified Directed Payment: HB 2391 (2017) established a net reimbursement rate for the Oregon Health and Science University (OHSU) of 87% of the hospital's costs of providing services that are paid for, in whole or in part, with Medicaid funds. Due to the increased cost of care and inflationary environment since the COVID-19 pandemic began, this qualified direct payment necessitates an increase of \$56.9 million General Fund and \$104.1 million in Federal Funds expenditure limitation to comply with the reimbursement requirement. Also included is a \$5.6 million Other Funds reduction to reflect a smaller intergovernmental transfer from OHSU.

Tobacco/Marijuana Tax Forecasts: The rebalance recognizes \$19 million in tobacco tax revenue increases dedicated to OHP (\$18.6 million) and mental health programs (\$0.4 million) based on changes reflected in the September 2022 Office of Economic Analysis revenue projection. The additional Other Funds revenue is available to offset General Fund in these programs and will be updated in a subsequent 2023 legislative session budget reconciliation bill based on any changes in the next quarterly forecast. The forecasted increase in tobacco tax revenue is largely driven by revenue collections from the new vaping and \$2.00 per pack tax increase on cigarettes being collected above initial projections. This upward adjustment is not expected to be part of a trend. The long-term tobacco tax forecast continues to show decreasing revenue as consumption and instate tobacco purchases decline.

The March 2023 Department of Administrative Services Office of Economic Analysis (OEA) revenue forecast lowered anticipated marijuana revenues, resulting in a reduction of the Drug Treatment and Recovery Services Fund allocation by \$40.5 million Other Funds when compared to the March 2022 OEA forecast. OEA's forecast indicates this substantial downward projection results from the continued oversupply of production, market saturation, and profitability challenges experienced by marijuana businesses, which has increased tax delinquencies.

Insurer Taxes: Insurer tax revenue is lower than initially projected for OHA's budget by \$48 million based on the Department of Consumer and Business Services revenue projections, whereas the CCO assessment is higher by \$37 million due to the increasing OHP caseload. Based on these changes, which have offsetting adjustments for how the OHP caseload is funded, the Subcommittee approved an increase of \$21.6 million General Fund, a reduction of \$11.4 million Other Funds, and an increase of \$26.7 million Federal Funds to reflect the new estimates.

Drug Rebate Adjustment: The Medicaid Drug Rebate program requires drug manufacturers to enter into a national rebate agreement to receive federal funding for outpatient drugs dispensed to Medicaid patients. Pharmaceutical companies participating in this program have signed agreements with the Centers for Medicare and Medicaid Services to provide rebates on all of their drug products. The amount of this rebate exceeded Other Funds limitation by \$38.4 million, creating an equal General Fund savings to the program.

Family Care Settlement: Per the fully executed settlement between the state and Family Care, OHA's portion of the settlement payment is \$7.5 million. HB 5045 includes \$1 million General Fund for the amount owed in the 2021-23 biennium.

Treasury Loan: During the last six months of each biennium, OHA typically borrows from the State Treasury to mitigate OHP cash imbalances that occur due to the timing of Other Funds revenue collections such as hospital assessments. The amounts borrowed are then repaid once the Other Funds revenues are collected. The agreement with Treasury will confine of the use of the funds borrowed to legislatively approved expenses. For 2021-23, OHA's rebalance recognizes a \$350 million Other Funds limitation in the Health Systems Division based on the anticipated loan amount and \$1.5 million General Fund requested in Central Services for short-term interest costs.

**Programmatic Savings:** Multiple agency divisions identified savings of \$19.8 million General Fund and \$54.6 million total funds resulting from one-time vacancy savings, information technology project savings and other fund shifts. These savings amounts are higher than reported by the agency in its December 2022 rebalance report based on updated projections.

**Position Adjustments:** The rebalance includes an increase of nine positions (2.17 FTE). Two positions (0.42 FTE) are supported with Federal Funds, which include one position (0.25 FTE) for a 988 Call Center Grant and one position (0.17 FTE) as a part of the expansion of a comprehensive suicide prevention grant. Seven positions (1.75 FTE) are included to realign the Other Funds spending plan related to the drug treatment and recovery services required under Ballot Measure 110 (2020) within the program's required 4% administrative cost cap.

**Other Rebalance Adjustments:** HB 5045 also includes \$51 million in Federal Funds expenditure limitation to accommodate the federal match for reinvesting \$14 million from the Designated State Health Programs (DSHP) and \$5 million in Federal Funds expenditure limitation to take advantage of federal match from the FMAP extension in Central Services and State Assessments and Enterprise-wide Costs that also equally offsets General Fund. An additional \$5 million in Other Funds expenditure limitation is also included for the Healthy Homes program. This program received a \$5 million General Fund increase in section 367 of HB 5202 (2022); however, the appropriation language did not deposit the revenue to the Healthy Homes Repair Fund, as intended. The \$5 million in Other Funds expenditure limitation and legal reference corrections are included in HB 5045 to fix this issue. OHA's budget rebalance also includes various technical adjustments to expenditure limitations and position counts, as well as net-zero transfers across agency programs.

**Hospital Capacity:** In addition to the budget rebalance adjustments discussed above, the Subcommittee approved a one-time General Fund appropriation of \$25 million to further address hospital capacity constraints. During the September 2022 meeting of the Emergency Board, OHA requested \$6.9 million to fund nurse staffing contracts to support an increase in hospital capacity. On December 7, 2022, former Governor Brown issued Executive Order 22-24 to expand the declaration of emergency in response to the surge in hospitalization rate for severe respiratory illness, influenza, and COVID-19. Through early February 2023, OHA funded 370 clinicians in total across the state to alleviate hospitals experiencing the highest levels of stress to their overall operations.

### **Department of Human Services**

For the Department of Human Services' (DHS) second financial rebalance of the 2021-23 biennium, the Subcommittee approved adjustments resulting in net General Fund savings of \$299.8 million, an Other Funds expenditure limitation increase of \$50.7 million, and a Federal Funds expenditure limitation increase of \$383.5 million. Preliminary rebalance adjustments were identified in a report presented to the Emergency Board at its December 2022 meeting and subsequently updated based on more current information and recommendations from the Legislative Fiscal Office. The adjustments encompass several issues affecting the DHS budget, including savings and funding gaps due to changes in caseloads, costs per case, and the federal medical assistance percentage (FMAP); costs associated with emergency response activities; and other program changes arising since the 2022 legislative session. The following summarizes the budget rebalance adjustments:

- Caseload: The rebalance reflects \$21.4 million net General Fund savings based on the fall 2022 caseload forecast. Compared to the fall 2021 forecast, caseloads are lower in the Child Welfare, Intellectual/Developmental Disabilities, and Aging and People with Disabilities (APD) programs. Savings in these programs are partially offset by caseload costs in the Temporary Assistance for Needy Families (TANF) and Healthier Oregon programs. The General Fund costs for the TANF caseload is partially reduced by a one-time shift of \$17.7 million to TANF federal funds. The rebalance includes an \$8.9 million General Fund increase for the Healthier Oregon program.
- Cost Per Case: The rebalance adjustments include a \$36.4 million General Fund increase for higher than budgeted costs per case in the Child Welfare (CW), Self Sufficiency (SSP), and Intellectual/Developmental Disabilities (I/DD) programs. In CW, the net increase reflects higher utilization and costs related to residential treatment, adoption assistance, and guardianship assistance. In SSP, the increase is mostly driven by higher costs per case in the Temporary Assistance for Needy Families program. The SSP cost per case adjustment included in HB 5045 is \$12.2 million lower than the amount included in the agency's December 2022 rebalance report to correct a calculation. In I/DD, two trends are driving the increase in costs per case: a higher than usual number of exception rates approved for adult 24-hour residential services, and a continuing increase in the use of in-home agency services. Children service hours also did not see a decrease during the school months as was typical prior to the COVID-19 pandemic.
- Provider Rates: The rebalance includes a General Fund increase of \$40.3 million for provider rate increases. This includes \$27.8 million General Fund for provider rate increases in the APD program, and \$6.2 million General Fund for the I/DD program. In APD, the nursing facility average daily rate increased 12% compared to the daily rate assumed in the 2021-23 legislatively adopted budget. The increase captures the impact of the statutorily required annual rate adjustment for nursing facilities, as well as a legislatively approved 4% wage add-on for nursing facility employees and extension of a 5% COVID-19 enhancement through the end of the biennium.

Beginning January 1, 2021, DHS funded a 5% rate increase to support I/DD provider agencies with costs related to the workforce shortage and other expenditures related to the pandemic. The increase was scheduled to expire on June 30, 2022 but was extended by DHS through December 2022. In December, the Emergency Board approved a separate request (Item #10) to continue the increase through June 30, 2023, with the understanding the General Fund costs of \$6.3 million would be funded from rebalance savings. The services impacted by this rate adjustment include I/DD group homes, host homes, day support activities, employment services, foster care services, and behavioral support services.

- Hospital Capacity/Decompression Efforts: The rebalance includes a General Fund increase of \$17.3 million for costs related to DHS efforts to free up hospital beds during the pandemic. DHS offered adult foster care providers \$10,000 for each patient admitted directly from a hospital between January 20, 2022 and March 31, 2022 at a cost of \$2.5 million General Fund; and, for the period of April 2022 to September 2022, the agency incurred costs of \$14.8 million for Nurse Crisis Teams to ease acute workforce challenges. In September 2022, the Emergency Board approved an agency request for \$14.8 million General Fund to operate the teams for an additional six

months.

- Eligibility Workload/Personal Services Shortfall: To manage growth in eligibility workload caused by pandemic-related federal policy changes, the agency has hired significantly beyond its current position authority. In January 2023, for example, the agency reported exceeding its budgeted human services specialist positions by more than 600 positions. The rebalance includes a budget adjustment of \$9.8 million General Fund to cover a portion of the cost of these unbudgeted positions.
- Child Welfare Savings: The rebalance includes one-time General fund savings of \$74.1 million in the CW program, including personal service savings of \$33.3 million due to vacant positions, program savings of \$40.8 million due to lower than anticipated utilization of behavior rehabilitation services beds and other support services, and delayed implementation of the new Respite Foster Care benefit.
- Enhanced FMAP Savings: The Families First Coronavirus Response Act increased states' FMAP by 6.2 percentage points during the period of the national COVID-19 public health emergency. The 2021-23 legislatively adopted budget for DHS assumed enhanced FMAP savings through March 31, 2022, and in its fall 2022 rebalance report, the agency reported savings of \$245.7 million General Fund for the period April 1, 2022 to March 31, 2023. The Subcommittee approved additional one-time General Fund savings of \$295.8 million for the period April 1, 2022 to June 30, 2023.
- Expenditure Limitation/Technical Adjustments: The \$383.5 million increase in Federal Funds expenditure limitation is largely driven by federal funds from the 6.2% enhanced FMAP (\$236.2 million), as well as federal matching funds associated with the increases in costs per case (\$73.9 million), and provider rates in APD and IDD discussed above (\$55.6 million). Federal Funds expenditure limitation was also increased by \$17.7 million to reflect the use of TANF federal funds to offset General Fund costs related to growth in TANF caseloads. The \$50.7 million increase in Other funds expenditure limitation includes \$35.6 million to allow the agency to use Federal Emergency Management Agency (FEMA) reimbursements transferred to DHS from the Oregon Department of Emergency Management for hospital decompression and COVID testing-related costs, \$13.5 million for refinancing in the CW program, and \$1.7 million for a transfer from the Department of Early Learning and Care for the costs of an interagency agreement related to the Employment-Related Day Care program. Also approved were one limited duration Administrative Specialist 2 position (0.42 FTE) in Self Sufficiency and various technical adjustments with a net zero budget impact for transfers of positions and funding between programs.

In addition to the budget rebalance changes, the Subcommittee approved several other changes to DHS's budget. A one-time increase of \$7.5 million General Fund was approved to fund the Oregon Food Bank's emergency food supply stabilization efforts, which follows increases approved during the 2022 session and September 2022 meeting of the Emergency Board. An additional one-time increase of \$3.3 million General fund was approved to ensure access to essential long-term care services and supports in underserved communities by supporting community-based care providers experiencing financial distress. DHS received funding in the 2022 session and from the Emergency Board in September 2022 for this purpose, but the number of eligible distressed providers outweighed available funding.

The Subcommittee also approved a one-time increase of \$9.4 million General Fund to cover higher than projected costs for wildfire shelter and feeding, and other emergency housing activities. A \$7.7 million reduction in Other Funds expenditure limitation was also approved to correct expenditure limitation established in error in HB 5202 (2022) for American Rescue Plan Act. This correction reduces the Other Funds expenditure limitation for Aging and People with Disabilities by \$4.4 million and Intellectual and Developmental Disabilities by \$3.3 million.

## **JUDICIAL BRANCH**

### **Oregon Judicial Department**

The Subcommittee approved, on a one-time basis, an increase of \$950,000 Federal Funds expenditure limitation for three grants previously approved for submission to the federal government. The grants include the Family Treatment Court (\$550,297); Adult Treatment courts (\$184,163); and Juvenile Justice Delinquency Prevention (\$215,540).

### **Public Defense Services Commission**

HB 5045 includes, on a one-time basis, an increase of \$1.1 million General Fund for the Public Defense Services Commission's (PDSC) response to the *Watkins v. Ackley* court decision (December 30, 2022) on nonunanimous jury convictions. *Watkins v. Ackley* applies the U.S. Supreme Court ruling in *Ramos v. Louisiana* retroactively to nonunanimous jury convictions, which allows for post-conviction relief of cases challenging their nonunanimous jury conviction. Persons with nonunanimous jury felony conviction have up to two years from the date of the *Watkins v. Ackley* court decision to challenge their conviction. At present, PDSC estimated that there are 225 to 250 existing post-conviction relief cases, with approximately 83 possibly returning for new trial in the next 60 days. The total number of post-conviction cases, and their timing, is currently unknown, but could total up to 2,000 cases. The 2021-23 legislatively approved budget for PDSC already included \$1.9 million General Fund for the U.S. Supreme Court ruling in *Ramos v. Louisiana* for only those persons currently in custody.

Included in the \$1.1 million increase is \$757,765 General Fund for hourly public defense providers to provide legal services to defendants whose cases are remanded for new trials in light of the *Watkins v. Ackley* court decision (based on average estimated hourly case data). The remaining amount represents \$181,864 General Fund provided for associated nonroutine case expenses and \$150,966 General Fund for two contract attorneys to perform post-conviction relief work for the remainder of the biennium. Cases undertaken in this biennium may continue to incur costs during the 2023-25 biennium at an estimated total cost of \$2.8 million General Fund.

The Subcommittee approved a rebalance action related to a \$10 million General Fund Emergency Board allocation for the unrepresented defendant/persons crisis (December 2022, Item #3). The rebalance aligns the agency's revised supplemental crisis plan, which was recently reported to the Legislature, by moving \$3.6 million General Fund from the Trial Criminal Division to Nonroutine Expenses (\$715,885) and Court Mandated Expenses for hourly-paid attorneys (\$2.9 million).



Also supported in the measure, on a one-time basis, is an agency-wide rebalance plan for the agency to complete the current 2021-23 biennium. Rebalance actions include transferring estimated budget savings from the Executive (\$50,000), Compliance, Audit and Performance (600,000), Appellate (\$500,000), Trial Criminal (\$3.7 million), Administrative Services (\$475,000), and the Special Programs, Contracts, and Distributions Divisions (\$150,000) to Nonroutine Expenses (\$865,026), Court Mandated Expenses (\$3.3 million), and the Juvenile Divisions (\$1.4 million). The agency's rebalance proposal was for two reasons: 1) to align the agency's administratively approved unrepresented defendant/persons crisis plan with the associated budget authority; and 2) to fund a \$1.4 million deficit in Juvenile Division (Parent Child Representation Program) expenditures due to a one quarter revenue shortfall in Federal Funds expended as Other Funds from Title IV-E for reimbursement for state expenses from the Department of Human Services. This is the agency's third major rebalance of the biennium.

## **LEGISLATIVE BRANCH**

### **Legislative Assembly**

The Subcommittee approved a net-zero fund shift to rebalance the Legislative Assembly budget. This adjustment includes decreasing the General Fund appropriated for the 81st Legislative Assembly by \$750,000 and increasing the appropriation for the 82nd Legislative Assembly by the same amount.

## **NATURAL RESOURCES**

### **Department of Agriculture**

During the November 2021 meeting of the Interim Joint Committee on Ways and Means, the Department of Agriculture was given approval to apply for a U.S. Department of Agriculture (USDA) grant benefitting seafood processors impacted by the pandemic, as well as a USDA grant intended to mitigate foreign and high-consequence animal diseases. The Department was subsequently awarded over \$1.8 million for both grants. To support grant delivery during the 2021-23 biennium, the Subcommittee approved a \$1 million increase in Federal Funds expenditure limitation for the Market Access program.

In addition, the Subcommittee approved a net-zero fund shift in Federal Funds expenditure limitation between two programs within the Department. The fund shift totals \$600,000, moving excess expenditure limitation from the Natural Resources program to the Food Safety program, where it will be used to support the new Meat Inspection program created by HB 4206 during the 2020 first special session.

### **Department of Environmental Quality**

The Agency Management Division in the Department of Environmental Quality (DEQ) has experienced higher than anticipated expenditures in the 2021-23 biennium, largely driven by professional contracts and temporary staff. This is related to the implementation of Workday Payroll as well as DEQ initiatives supporting strategic planning and improved information technology infrastructure. The division is predominantly

supported by Other Funds, collected through an indirect rate assessment to the other agency programs. The Subcommittee approved a \$1 million increase in Other Funds expenditure limitation to allow for the additional expenditures, using existing agency resources.

### **Department of Fish and Wildlife**

During the September 2022 meeting of the Emergency Board, the Department of Fish and Wildlife received approval to apply for an America the Beautiful Challenge grant, administered by the National Fish and Wildlife Foundation. The subsequent award totaled \$2.8 million, funding the Upper Rogue Oak Initiative project focused on oak habitat restoration. The Subcommittee approved a \$500,000 increase in Federal Funds expenditure limitation for current biennium grant expenditures.

### **Department of Geology and Mineral Industries**

The Department of Geology and Mineral Industries has entered into an interagency agreement with the Department of Forestry to provide Light Detection and Ranging (lidar) services under the Oregon Lidar Consortium. The project totals \$2.2 million for the collection of 4,629 square miles of new lidar data as part of the Private Forest Accord. The Subcommittee approved a \$740,000 increase in Other Funds expenditure limitation to support project expenditures anticipated in the 2021-23 biennium.

### **Department of State Lands**

HB 5045 increases the Other Funds expenditure limitation for the Department of State Lands by \$3.3 million to accommodate the anticipated expenditure of monies from the Common School Fund for removal and cleanup activities related to certain abandoned and derelict vessels on submerged lands owned by the state.

### **Water Resources Department**

The General Fund appropriation made to the Water Resources Department, Field Services Division, is reduced by \$1.5 million. The funding had originally been provided to the agency as one-time investments in two Racial Justice Council recommendations: \$1 million General Fund for equitable water access and \$500,000 General Fund for Indigenous energy resiliency. These items came from recommendations by the Racial Justice Council. Investments focus on exploring the water needs of Black, Indigenous, Tribal, rural and communities of color, addressing Indigenous treaty water rights, water scarcity, hydropower, and ecosystem services. The proposed investments were unlikely to be fully effectuated by the agency in the current biennium. This action allows the Legislature to explore alternative avenues to address the implementation of these recommendations.

## **PUBLIC SAFETY**

### **Department of Corrections**

For the Department of Corrections (DOC), the Subcommittee approved \$1.3 million in Federal Funds expenditure limitation to expend the remaining balance of State Criminal Alien Assistance Program (SCAAP) federal grant. While the Department is no longer eligible to receive

SCAAP funding going forward due to passage of HB 3265 (2021), some funding remains available that DOC had previously received from the federal government as part of the fiscal year 2020 grant award.

Additionally, two budget-neutral fund shifts were approved. The first is a fund shift of \$15.9 million of American Rescue Plan Act (ARPA) funding that had been provided to DOC for deferred maintenance, being shifted to Operations to address a budget shortfall in that area. The budget shortfall is a result of the inflationary costs of food; fuels and utilities; personal items for adults in custody, such as clothes, bedding, paper products, and personal supplies; the unbudgeted cost of collective bargaining agreements; and the cost of ongoing habeas corpus cases. While the Department's deferred maintenance needs remain, logistically the anticipated projects could not be undertaken in the current biennium, allowing for the utilization of available ARPA funding for the operational needs of the Department in lieu of a General Fund request.

The second budget-neutral fund shift includes technical adjustments that shift costs between programs within DOC to rebalance the Department's budget. These include: \$5.5 million from health services, \$3.8 million from correctional services, and \$600,000 from community corrections shifted to central administration, totaling \$9.9 million. The available funding comes from delayed rollout of the Hepatitis C vaccine due to the COVID-19 pandemic and vacancy savings in correctional services and community corrections that will be utilized to fund a budget shortfall in central administration for human resource positions to address recruitment issues and information technology-related costs.

The Subcommittee also approved a reduction of \$30.2 million General Fund to reconcile actions taken by the Emergency Board in September 2022, which had provided \$30.2 million of remaining Coronavirus Relief Fund (CRF) monies to the Department for payroll expenses, which are an eligible use of CRF. This action was intended to act as a fund shift from General Fund to Other Funds; however, because the Emergency Board cannot reduce an agency's budget authority, the General Fund was unscheduled but remained within the Department's budget until it could be reconciled by the Legislature.

Finally, a legal reference correction was approved related to \$363,582 of ARPA funding provided in HB 5202 (2022) that had been incorrectly referred to as Coronavirus Aid, Relief, and Economic Security Act funding.

### **Department of Justice**

HB 5045 disappropriates \$3.2 million General Fund for the Defense of Criminal Convictions (DCC) due to an agency forecasting error in projecting the cost of capital cases. DCC is a budgetary unit used to track the cost of defending the state in cases in which sentenced offenders challenge their convictions or sentences.

The Subcommittee approved, as a one-time rebalance action, the transfer of \$1 million Other Funds expenditure limitation from the General Counsel Division to the Appellate Division to fund a deficit in the Appellate Division, which is reporting higher projected personal service and services and supplies costs than budgeted. Vacancy savings in the General Counsel Division is the source of the transferred funds.

### **District Attorneys**

The Subcommittee approved, on a one-time basis, an increase of \$230,000 General Fund for the final reconciliation of personal service costs for the biennium. This reconciliation accounts for the unfunded portion of Other Payroll Expenses (Social Security taxes; Workers Compensation assessment; Mass Transit taxes; Public Employees Retirement System; Pension Obligation Bonds; and a district attorney's health benefit plan choices). Such a technical adjustment occurs each odd numbered year as part of the early session omnibus measure. A portion of the total request is offset by vacancy savings and savings in the cost of grand jury recordation (\$220,000).

### **Oregon Military Department**

For the Oregon Military Department (OMD), the Subcommittee approved the necessary net-zero funding adjustments to reconcile the establishment of the Department of Emergency Management as an independent agency. The initial funding and all position authority were transferred in HB 5202 (2022) and this reconciliation transfers the remaining current biennium operational budget for the new department. This includes transfers of \$2.8 million General Fund, \$6.3 million Other Funds, and \$177.6 million Federal Funds.

The Subcommittee also approved the reversion of \$1.3 million General Fund provided to OMD at the December 2020 meeting of the Emergency Board as state matching funds for the Federal Emergency Management Agency's Other Needs Assistance program. While this program is typically reimbursed at 75% federal and 25% state, a presidential declaration adjusted the reimbursement amount to 90% federal and 10% state, allowing for the funds to be repurposed.

### **Department of Emergency Management**

The Subcommittee approved the necessary funding adjustments to reconcile the establishment of the Department of Emergency Management as an independent agency. The initial funding and all position authority were provided in HB 5202 (2022) and this reconciliation transfers the remaining current biennium operational budget for the Department. The amounts include \$2.8 million General Fund and \$6.3 million Other Funds to the Administration program, \$11.8 million Federal Funds for the Preparedness and Response program, and \$165.6 million Federal Funds for the Mitigation and Recovery program.

Additional funding provided to the Department includes approximately \$3.6 million General Fund, on a one-time basis, for the construction of the Emergency Communications Center, located on the first floor of the Department's headquarters building. Of the funding provided, \$1.3 million comes from federal reimbursement of funding that was first provided to the Oregon Military Department by the December 2020 Emergency Board as state matching funds for the Federal Emergency Management Agency's Other Needs Assistance program. While this program is typically reimbursed at 75% federal and 25% state, a presidential declaration adjusted the reimbursement amount to 90% federal and 10% state, allowing for these funds to be repurposed.

### **Department of State Police**

The Subcommittee approved an increase of \$125,040 Other Funds expenditure limitation for the Office of the State Fire Marshal, within the Department of State Police, for the reclassification of five existing positions to align the types of positions with the operational workload needs of the Office, as it becomes an independent agency on July 1, 2023. The position reclassifications include two Training and Development positions reclassified to a Program Analyst 2 and increasing two Program Analyst 2 positions and a Fire Protection Manager 2 upward to the equivalent level 3 for each classification.

## **TRANSPORTATION**

### **Department of Transportation**

Other Funds expenditure limitation for the Department of Transportation's maintenance and emergency relief programs is increased by \$70 million to accommodate a higher than anticipated volume of expenditures resulting from weather events that have damaged or disrupted state highways. The Department anticipates that the Federal Highway Administration will reimburse between 90-100% of all emergency relief costs. An additional \$200 million in Other Funds expenditure limitation included in HB 5045 is attributable to the modernization program for the U.S. 20 and U.S. 97 Bend North Corridor and I-205 Abernathy Bridge improvement projects currently underway, due to contractors hitting projected milestones sooner than anticipated.

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**HB 5005 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Rep. Holvey

**Joint Committee On Ways and Means**

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**Action Date:** 06/20/23

**Action:** Do pass with amendments. (Printed A-Eng.)

**House Vote**

**Yeas:** 9 - Breese-Iverson, Evans, Gomberg, Holvey, Lewis, McLain, Sanchez, Smith G, Valderrama

**Nays:** 2 - Cate, Pham K

**Exc:** 1 - Reschke

**Senate Vote**

**Yeas:** 9 - Anderson, Campos, Dembrow, Frederick, Gelser Blouin, Hansell, Knopp, Sollman, Steiner

**Nays:** 2 - Findley, Girod

**Prepared By:** Rhonda Nelson, Department of Administrative Services

**Reviewed By:** Walt Campbell, Legislative Fiscal Office

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**Various  
2023-25**

This summary has not been adopted or officially endorsed by action of the committee.

HB 5005 A

## **Budget Summary**

None.

## **Summary of Capital Construction Subcommittee Action**

House Bill 5005 limits the maximum amount of bonds and third party financing agreements state agencies may issue and the amount of revenue state agencies may raise from such issuance. The proceeds from the issuance of bonds are included as revenues in agency budgets. This bill also allocates the federal tax-exempt private activity bond volume cap allowed under the Internal Revenue Code of 1986, as amended, to certain state agencies and the Private Activity Bond Committee established in ORS 286A.615.

The Subcommittee reviewed amendments to House Bill 5005 for the following purposes:

### **General Fund Obligations**

1. The Subcommittee approved Article XI-G general obligation bond authority of \$159,615,000 to fund grants to Public Universities and Community Colleges to finance three capital projects for Public Universities, five new capital projects for Community Colleges, and six reauthorized capital projects approved during previous legislative sessions for Community Colleges. The proceeds of the bonds will be used to provide grants through grant programs administered by the Higher Education Coordinating Commission (HECC). Projects are described later in this report.
2. The Subcommittee approved Article XI-H general obligation bond authority of \$10,333,333, which includes \$10,000,000 in net proceeds and \$333,000 for costs of issuing the bonds, for the Department of Environmental Quality (DEQ) to finance pollution control facilities or related activities. Net proceeds will replenish DEQ's Orphan Site Account, which is used to investigate and cleanup highly contaminated sites.
3. The Subcommittee approved Article XI-M general obligation bond authority of \$100,885,000, which includes net proceeds of \$100,000,000 and \$885,000 for costs of issuing bonds and approved Article XI-N general obligation bond authority of \$50,570,000, which includes net proceeds of \$50,000,000 and \$570,000 for costs of issuing bonds. The proceeds of the Article XI-M bonds will be used to provide grants for Seismic Rehabilitation of Public Education Buildings, and the proceeds of the Article XI-N bonds will be used to provide grants for Seismic Rehabilitation of Emergency Services Buildings through grant programs administered by the Oregon Business Development Department.



4. The Subcommittee approved Article XI-P general obligation bond authority of \$100,885,000, which includes \$100,000,000 in net proceeds and \$885,000 for costs of issuing bonds, to fund matching grants to school districts for capital costs including construction, improvement, or remodel of facilities and acquisition of equipment through the Oregon School Capital Improvement Match grant program administered by the Oregon Department of Education.
5. The Subcommittee approved Article XI, Section 7 general obligation bond authority of \$251,825,000, which includes \$250,000,000 in net proceeds and \$1,825,000 for costs of issuing bonds, to fund the Interstate 5 Bridge Replacement project in the 2023-25 biennium. The project will be administered by the Oregon Department of Transportation. In addition to the authorization in 2023-25, the Subcommittee approved an additional authorization of \$250,000,000 in net proceeds in each of the next three biennia (2025-27, 2027-29, 2029-31), producing a combined total of \$1 billion in net proceeds for the Interstate 5 Bridge Replacement project. Replacement of the Interstate 5 Bridge is a joint project with the State of Washington that is estimated to total \$6.3 billion. The \$1 billion in general obligation bond authority matches a \$1 billion funding commitment by the State of Washington and is intended to leverage and maximize federal funding for the project.
6. The Subcommittee approved General Fund supported Article XI-Q general obligation bond authority of \$1,351,324,192 to finance the capital costs of projects for real or personal property owned or operated by the state. The projects and agencies are listed below, with the exception of HECC; projects funded by grants from the HECC to Public Universities and Community Colleges are described later in this report.
  - Oregon Military Department, Salem Owen Summers Building Service Life Extension: approved \$2,955,000 Article XI-Q bonds to finance \$2,909,970 of project costs and \$45,030 for costs of issuing the bonds. The project is for design and construction of additions and alterations to the Owen Summers Building. The improvements will bring the facility into conformance with current building code and will include roof replacement and elevator modernization, as well as improvements to paved areas and replacement of site lighting and landscaping.
  - Oregon Military Department, Salem Owen Summers Building Seismic Strengthening and Life Safety Improvements: approved \$5,595,000 Article XI-Q bonds to finance \$5,500,000 of project costs and \$95,000 for costs of issuing the bonds. The project is for seismic and life safety improvements on the Owen Summers Building. The improvements will address structural shortcomings by adding new shear walls and steel frames at strategic locations throughout the building. The non-structural life safety work will involve natural gas piping, boilers, fire sprinklers, partitions, light fixtures, cladding and glazing, masonry veneer ties, mechanical and electrical equipment as well as other miscellaneous items.
  - Oregon State Police, Central Point Office Expansion: approved \$26,845,000 Article XI-Q bonds to finance \$26,500,000 of project costs and \$345,000 for costs of issuing the bonds. The project is to increase the size of the Central Point Office facility to add

space for the forensic lab, evidence, medical examiner and patrol functions. In addition, the project includes modernizing the existing space and adding two auxiliary buildings. Geotechnical evaluation on the site revealed the need for extensive soil preparation and deep foundations for the new structure as well as foundation retrofits on existing buildings due to poor soil quality.

- Oregon State Police, Springfield Forensic Lab and Medical Examiner's Office: approved \$21,545,000 Article XI-Q bonds to finance \$21,320,000 of project costs and \$225,000 for costs of issuing the bonds. The project is for the design and construction of a new forensic lab and medical examiner facility in Springfield.
- Oregon State Police, Springfield Patrol Area Command Office: approved \$7,385,000 Article XI-Q bonds to finance \$7,278,186 of project costs and \$106,814 for costs of issuing the bonds. The project is for the design and construction of a new command office facility in Springfield, including a warehouse for storage.
- Department of Corrections, Camera System: approved \$8,615,000 Article XI-Q bonds to finance \$8,500,000 of project costs and \$115,000 for costs of issuing the bonds. The project is to acquire and install updated camera systems at 12 correctional facilities and place additional cameras in strategic locations to improve monitoring of activity.
- Department of Corrections, Capital Improvement and Renewal: approved \$50,570,000 Article XI-Q bonds to finance \$50,000,000 of project costs and \$570,000 for costs of issuing the bonds. The project is to address capital improvements at multiple facilities, including replacement or improvement of roofs, HVAC, hardscaping, plumbing, electrical systems, communication and security systems, and other building elements.
- Department of Corrections, Wireless Communication System: approved \$13,070,000 Article XI-Q bonds to finance \$12,900,000 of project costs and \$170,000 for costs of issuing the bonds. The project is to acquire and install wireless communications systems at five correctional facilities for mobile radio communications.
- Oregon Youth Authority, Camp Riverbend Dorm Renovation: reauthorized \$5,455,000 Article XI-Q bonds to finance \$5,367,101 of project costs and \$87,899 for costs of issuing the bonds. The project involves capital improvements to renovate and expand two living units and supporting spaces at the Camp Riverbend Youth Correctional Facility, including the Riverbend building and the Hilgard building.
- Oregon Youth Authority, Capital Improvements - All Facilities: approved \$11,795,000 Article XI-Q bonds to finance \$8,894,558 of reauthorized project costs plus \$2,750,000 of new project costs and \$150,442 for costs of issuing the bonds. The project involves

capital improvements to permanent structures and fixtures at multiple facilities to address needs identified by the Facility Condition Assessment completed on OYA facilities.

- Oregon Youth Authority, Control Room Renovations: reauthorized \$330,000 Article XI-Q bonds to finance \$300,000 of project costs and \$30,000 for costs of issuing the bonds. The project involves capital improvements to renovate the control rooms at the Rogue Valley, Eastern Oregon and Oak Creek Youth Correctional Facilities.
- Oregon Youth Authority, JJIS IT System Modernization: approved \$7,850,000 Article XI-Q bonds to finance \$7,746,046 of project costs and \$103,954 for costs of issuing the bonds. The project is to modernize the Juvenile Justice Information System (JJIS) to replace the current legacy system with a web-based case management information technology solution.
- Oregon Youth Authority, MacLaren West Cottages Renovations: reauthorized \$11,425,000 Article XI-Q bonds to finance \$11,278,547 of project costs and \$146,453 for costs of issuing the bonds. The project involves capital improvements to renovate and remodel multiple living units on the west side of the campus at MacLaren Youth Correctional Facility.
- Oregon Youth Authority, Rogue Valley Facility Improvements: reauthorized \$1,509,910 Article XI-Q bonds to finance \$1,474,243 of project costs and \$35,667 for costs of issuing the bonds. The project involves capital improvements to renovate and remodel four living units at the Rogue Valley Youth Correctional Facility.
- Oregon Youth Authority, Tillamook Dorm Renovation: reauthorized \$8,420,000 Article XI-Q bonds to finance \$8,279,899 of project costs and \$140,101 for costs of issuing the bonds. The project involves capital improvements to renovate and remodel two living units and supporting spaces at the Tillamook Youth Correctional Facility.
- Oregon Department of Education, Oregon School for the Deaf Capital Improvements: approved \$3,550,000 Article XI-Q bonds to finance \$3,500,000 of project costs and \$50,000 for costs of issuing the bonds. The project involves capital improvements at the Oregon School for the Deaf, including replacing the outdoor running track; installing an HVAC system to provide air conditioning in the high school building; installing solar panels and refurbishing kitchens used to serve residential students.
- Oregon Department of Forestry, Capital Improvements: reauthorized \$2,461,687 Article XI-Q bonds to finance \$2,431,809 of project costs and \$29,878 for costs of issuing the bonds. The project involves making capital improvements to address deferred maintenance at various facilities.
- Oregon Department of Forestry, Toledo Facility Replacement, Phase II: reauthorized \$1,134,135 Article XI-Q bonds to finance \$1,115,640 of project costs and \$18,495 for costs of issuing the bonds. The project is to replace the Unit Office Facilities

Compound located in Toledo and relocate it to a more centrally located area that will be outside of the mapped tsunami inundation zone.

- Oregon Department of Forestry, Multi-Mission Aircraft: approved \$7,444,980 Article XI-Q bonds to finance \$7,344,000 of project costs and \$100,980 for costs of issuing the bonds. The project is to replace ODF's existing light fixed wing aircraft that was purchased over thirty-five years ago. The new aircraft will continue the mission of fire detection as well as offering additional logistics and transportation capabilities.
- Oregon Department of Forestry, Salem Airport Hangar: approved \$1,248,480 Article XI-Q bonds to finance \$1,224,000 of project costs and \$24,480 for costs of issuing the bonds. The project is to renovate or replace the agency's existing aircraft hangar at Salem Municipal Airport (McNary Field). The new aircraft the agency is planning to purchase will be larger than the existing aircraft and require a larger hangar.
- Oregon Department of Fish and Wildlife, Capital Improvement and Renewal: approved \$2,540,000 Article XI-Q bonds to finance \$2,500,000 of project costs and \$40,000 for costs of issuing the bonds. The project involves making capital improvements to replace buildings and address deferred maintenance at various facilities.
- Oregon Housing and Community Services, Local Innovation and Fast Track (LIFT) Housing and Permanent Supportive Housing: approved \$604,280,000 Article XI-Q bonds to finance \$600,000,000 of project costs and \$4,280,000 for costs of issuing the bonds. The bond proceeds will be used to acquire, construct, remodel, repair, equip or furnish real property in which the department will take an operational or ownership interest to provide affordable housing for Oregonians with low income and citizens in historically underserved communities and communities of color, as well as affordable housing that will be combined with tenancy supports and other services for low income citizens with high needs, including persons with disabilities and persons coming out of chronic homelessness.
- Higher Education Coordinating Commission, FAMIS System Replacement, Phase II: approved \$5,095,000 Article XI-Q bonds to finance \$5,000,000 of project costs and \$95,000 for costs of issuing the bonds. The Financial Management Information System (FAMIS) project replaces multiple out-of-date existing systems with one IT platform that consolidates HECC's data to provide students and job seekers with better access to assistance, while improving security and reporting function. The second phase of the project includes integrating two additional legacy information systems into the new FAMIS system.
- Oregon Health Authority, Junction City Single Unit Remodel: approved \$5,095,000 Article XI-Q bonds to finance \$5,000,000 of project costs and \$95,000 for costs of issuing the bonds. The project is to remodel a portion of the Junction City campus into a single person unit for patients that need to be isolated from the general hospital population.

- Oregon Health Authority, PLC System Replacement: approved \$3,045,000 Article XI-Q bonds to finance \$3,000,000 of project costs and \$45,000 for costs of issuing the bonds. The project is to replace the Programmable Logic Controller (PLC) system with a software that will integrate with access controls, security cameras, video recording, emergency door release, entry door, sally port and hospital duress systems.
- Oregon Department of Revenue, Electronic Valuation Information System (ELVIS): approved \$14,265,000 Article XI-Q bonds to finance \$14,000,000 of project costs and \$265,000 for costs of issuing the bonds. The project is to continue the implementation of a new property tax appraisal information system to modernize and replace current disparate systems and tool that are used to manage the property valuation processes. Phase I implemented the Central Assessment program in December 2022. Phase II will implement the Industrial Appraisal program.
- Legislative Administration Committee, Capitol Accessibility, Maintenance and Safety, Phase III (CAMS III): approved \$216,920,000 Article XI-Q bonds to finance \$215,000,000 of project costs and \$1,920,000 for costs of issuing the bonds. The project is for capital improvements to the State Capitol Building, including upgrades to the 1938 building for improved functionality, fire protection systems, seismic retrofits, roof repairs, security upgrades, IT and media modernization, and upgrades to remaining mechanical, electrical, and plumbing equipment not addressed in Phases I and II.
- Oregon Judicial Department, Benton County Courthouse: approved \$8,950,000 Article XI-Q bonds to finance \$8,831,894 of project costs and \$118,106 for costs of issuing the bonds. The project is to construct a new facility to replace the Benton County Courthouse.
- Oregon Judicial Department, Clackamas County Courthouse: approved \$30,365,000 Article XI-Q bonds to finance \$30,000,000 of project costs and \$365,000 for costs of issuing the bonds. The project is to construct a new facility to replace the Clackamas County Courthouse.
- Oregon Judicial Department, Morrow County Courthouse: approved \$12,745,000 Article XI-Q bonds to finance \$12,575,000 of project costs and \$170,000 for costs of issuing the bonds. The project is to construct a new facility to replace the Morrow County Courthouse.
- Oregon Judicial Department, Curry County Courthouse: approved \$10,760,000 Article XI-Q bonds to finance \$10,600,000 of project costs and \$160,000 for costs of issuing the bonds. The project is to construct a new facility to replace the Curry County Courthouse.

## Dedicated Fund Obligations

7. The Subcommittee approved a \$109,023,670 authorization to the Department of Veterans' Affairs for issuance of Article XI-A general obligation bonds to finance farm and home loans to veterans.
8. The Subcommittee approved Article XI-F(1) general obligation bond authority of \$24,505,000 to fund loans to Public Universities through the Higher Education Coordinating Commission to finance two capital projects. The projects are described later in this report.
9. The Subcommittee approved a \$20,000,000 authorization to the Department of Environmental Quality for issuance of Article XI-H general obligation bonds to finance pollution control facilities or related activities. Bond proceeds are used as matching funds for federal Clean Water State Revolving Fund (CWSRF) capitalization grants and provide low-cost loans for the planning, design or construction of projects that prevent or mitigate water pollution.
10. The Subcommittee approved a \$50,000,000 authorization to the Housing and Community Services Department for issuance of Article XI-I(2) general obligation bonds to provide financing for multi-family housing for elderly persons with low-income and for disabled persons.
11. The Subcommittee approved Article XI-Q general obligation bond authority of \$122,470,718 to finance all or a portion of the following projects:
  - Department of Administrative Services, Yellow Parking Lot Paving: reauthorized \$4,050,000 Article XI-Q bonds to finance \$4,000,000 of project costs and \$50,000 for costs of issuing the bonds. The project involves paving the existing gravel Yellow Parking Lot in the Capitol Mall area and making necessary site improvements related to storm water, landscaping and other site improvements. The project also includes a public electric vehicle charging component. Debt service on the bonds will be paid using agency resources (Other Funds).
  - Oregon Department of Forestry, Capital Improvements: reauthorized \$2,418,313 Article XI-Q bonds to finance \$2,388,962 of project costs and \$29,351 for costs of issuing the bonds. The project involves making capital improvements to address deferred maintenance at various facilities. Debt service on the bonds will be paid using agency resources (Other Funds).
  - Oregon Department of Forestry, Toledo Facility Replacement, Phase II: reauthorized \$1,575,865 Article XI-Q bonds to finance \$1,550,167 of project costs and \$25,698 for costs of issuing the bonds. The project is to replace the Unit Office Facilities Compound located in Toledo and relocate it to a more centrally located area that will be outside of the mapped tsunami inundation zone. Debt service on the bonds will be paid using agency resources (Other Funds).

- Oregon Department of Forestry, Multi-Mission Aircraft: approved \$4,720,020 Article XI-Q bonds to finance \$4,656,000 of project costs and \$64,020 for costs of issuing the bonds. The project is to replace ODF's existing light fixed wing aircraft that was purchased over thirty-five years ago. The new aircraft will continue the mission of fire detection as well as offering additional logistics and transportation capabilities. Debt service on the bonds will be paid using agency resources (Other Funds).
- Oregon Department of Forestry, Salem Airport Hangar: approved \$791,520 Article XI-Q bonds to finance \$776,000 of project costs and \$15,520 for costs of issuing the bonds. The project is to renovate or replace the agency's existing aircraft hangar at Salem Municipal Airport. The new aircraft the agency is planning to purchase will be larger than the existing aircraft and require a larger hangar. Debt service on the bonds will be paid using agency resources (Other Funds).
- Department of Justice, Legal Tools Replacement System 3.0: approved \$21,520,000 Article XI-Q bonds to finance \$21,200,000 of project costs and \$320,000 for costs of issuing the bonds. The project is to replace DOJ's legacy IT systems with one Legal Tools Program that will handle the entire case management lifecycle. Debt service on the bonds will be paid using agency resources (Other Funds).
- Oregon Liquor Control Commission, Liquor Warehouse Conveyor System: reauthorized \$15,185,000 Article XI-Q bonds to finance \$15,000,000 of project costs and \$185,000 for costs of issuing the bonds. The project is to acquire and install a new conveyor and order fulfillment system for use in the agency's new warehouse. Debt service on the bonds will be paid using agency resources (Other Funds).
- Oregon Liquor Control Commission, Liquor Warehouse Land and Building: reauthorized \$55,515,000 Article XI-Q bonds to finance \$54,917,783 of project costs and \$597,217 for costs of issuing the bonds. The project includes the purchase of land and the design and construction of a new warehouse and headquarters for agency operations. Debt service on the bonds will be paid using agency resources (Other Funds).
- Oregon Liquor Control Commission, Liquor Warehouse Management IT System: reauthorized \$16,695,000 Article XI-Q bonds to finance \$16,500,000 of project costs and \$195,000 for costs of issuing the bonds. The project is to acquire and implement an information technology system to replace legacy systems for warehouse management, licensing and enforcement. Debt service on the bonds will be paid using agency resources (Other Funds).

12. The Subcommittee approved Other Financing Agreements authority of \$100,000,000 for other financing agreements, including capital leases and real estate lease-purchase or similar agreements for the purchase, construction, or improvement of real property, for the Department of Administrative Services. The payments related to financing agreements will be paid using agency resources (Other Funds).

## Revenue Bonds

2. The Subcommittee approved the Housing and Community Services Department direct revenue bond authority of \$500,000,000 and pass-through revenue bond authority of \$1,300,000,000.
3. The Subcommittee approved the Department of Transportation direct revenue bond authority of \$360,000,000 for the issuance of Highway User Tax revenue bonds.
4. The Subcommittee approved the Department of Transportation direct revenue bond authority of \$300,000,000 for the issuance of Federal Grant Anticipation Revenue Vehicle (GARVEE) bonds.
5. The Subcommittee approved the Oregon Business Development Department direct revenue bond authority of \$30,000,000 for the Oregon Infrastructure Finance Authority Bond Bank Program. Pass-through revenue bond authority of \$600,000,000 for Industrial Development bonds and \$2,000,000 for the Beginning and Expanding Farmer Loan Program was also approved.
6. The Subcommittee approved Department of Administrative Services, Lottery Revenue Bond limit of \$501,100,000. This amount provides funding for 37 projects authorized in House Bill 5030. A list of Lottery Revenue Bond projects can be found in HB 5030.
7. The Subcommittee approved pass-through revenue bond authority of \$1,000,000,000 for the Oregon Facilities Authority.

Detail of projects authorized for the Higher Education Coordinating Commission through bond financing is included below.

## **Higher Education Coordinating Commission**

### **HECC – Public Universities**

The Subcommittee approved six new capital projects for public universities to finance total project costs of \$343,713,551. The projects are included in the budget for the Higher Education Coordinating Commission (HECC). The proceeds of Article XI-G and Article XI-Q general obligation bonds will be used to provide grants from HECC to the applicable public university, and the debt service on these bonds will be paid with General Fund. The proceeds of Article XI-F(1) bonds will be used to provide loans from HECC to the applicable public university, and the debt service on the Article XI-F(1) bonds will be paid by HECC with Other Funds using loan repayments received from the applicable university made with university resources. The approved projects are listed below.

### **All Public Universities**

The Subcommittee approved the following project for the seven public universities, to be allocated to each individual university by HECC:



- Capital Improvement and Renewal: approved \$100,885,000 Article XI-Q bonds to finance \$100,000,000 of project costs and \$885,000 for costs of issuing the bonds. The capital improvement projects will address deferred maintenance, code compliance, safety issues, and Americans with Disabilities Act (ADA) accessibility improvements for campus facilities. The projects will not involve: acquisition of buildings, structures, or land; classroom or lab modernization; or improvements to auxiliary facilities, which are typically self-supporting.

### Oregon Institute of Technology

- Geothermal System Emergency Renovation: approved \$18,160,000 Article XI-Q general obligation bonds to finance \$17,956,151 of project costs and \$203,849 for costs of issuing the bonds. The project is to completely renovate the geothermal heating system at the Klamath Falls campus which is at imminent risk of catastrophic failure. The renovation includes a combination of rehabilitation, replacement, and modernization of the following: wells (production and injection wells), geothermal mechanical building and main geothermal storage and pumping system, geothermal distribution system (distribution piping), campus main electrical gear and distribution system (building heat exchange system) and campus electrical equipment. The project also includes addressing code compliance, imminent life safety risks, improvements to surrounding areas, landscaping and ADA accessibility.

### Oregon State University

- Collaborative Innovation Complex: approved \$72,680,000 Article XI-G general obligation bonds to finance \$71,975,000 of project costs and \$705,000 for costs of issuing the bonds. The project is to construct a new Collaborative Innovation Complex (CIC), which will be approximately 150,000 square feet and used for OSU's advancement of team-based interdisciplinary research and education. The facility will house a supercomputer and will feature research infrastructure such as clean rooms, characterization labs, wet labs, and motion capture labs. The CIC will feature academic engagement and student space with an emphasis on welcoming underserved students. The project also includes the demolition of Weniger Hall, renewal of surface and underground infrastructure, creation of a shared energy district and improvements to parking, solar arrays, and other related infrastructure.

### Portland State University

- Vernier Science Center and Gateway Art and Design Project Completions: approved \$53,175,000 Article XI-Q general obligation bonds to finance \$52,588,750 of project costs and \$586,250 for costs of issuing the bonds, \$4,330,000 Article XI-G general obligation bonds to finance \$4,275,000 of project costs and \$55,000 for costs of issuing the bonds and reauthorization of \$16,190,000 Article XI-F(1) general obligation bonds to finance \$16,000,000 of project costs and \$190,000 for costs of issuing the bonds. The project will complete two capital projects already started, the Vernier Science Center and the Gateway Art and Design. Both projects were funded in previous legislative sessions and due to cost escalations, are in need of additional funding to be completed. The Vernier Science Center will be composed of approximately

30,000 square feet in a four-story structure that includes space for the Geography Department, lab space, offices and student support space. The building will also include space for Speech and Hearing Sciences which is comprised of clinic space, faculty offices, support spaces and student spaces. This project will also complete the Gateway Art and Design facility, which is projected to be approximately 100,000 square feet in four stories with studios, classrooms, galleries, student study and support space and faculty offices. The project will also renovate approximately 40,000 square feet for the Student Health and Counseling Department and other departments.

- Smith Memorial Union: approved \$8,315,000 Article XI-F(1) general obligation bonds to finance \$8,200,000 of project costs and \$115,000 for costs of issuing the bonds. The project is to make significant upgrades to the Smith Memorial Student Union, including replacement of the major supply fans, and upgrading the roof and elevators.

#### University of Oregon

- Friendly Hall Renovation: approved \$65,840,000 Article XI-Q general obligation bonds to finance \$65,175,650 of project costs and \$664,350 for costs of issuing the bonds and \$7,650,000 Article XI-G general obligation bonds to finance \$7,543,000 of project costs and \$107,000 for costs of issuing the bonds. The project is to renovate and seismically upgrade Friendly Hall. This includes safety, security, and accessibility upgrades, upgrades to more than 100 offices and workstations, and constructing more utilizable classrooms.

#### HECC - Community Colleges

The Subcommittee approved five new capital projects and reauthorized six capital projects approved in prior biennia for community colleges to finance total project costs of \$73,900,000. The projects are included in the budget for the Higher Education Coordinating Commission (HECC). The proceeds of Article XI-G bonds will be used to provide grants from HECC to the applicable community college, and the debt service on the bonds will be paid with General Fund. Each community college must provide the constitutionally required match for the Article XI-G bonds before the bonds can be issued. Match funds may come from a variety of sources including grants, donations, partnership contributions, local bond levies, or some combination of sources. The reauthorized projects are listed below.

- Central Oregon Community College –Renovation and Expansion of CTE Facilities (Redmond Campus): reauthorized \$4,050,000 in Article XI-G bonds to finance \$4,000,000 of project costs and \$50,000 for costs of issuing the bonds. The project scope has been modified from construction of a new classroom building to the renovation and expansion of existing facilities, with an emphasis on improving facilities for manufacturing and skilled-trades apprenticeship. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Chemeketa Community College – Building 7 Remodel: reauthorized \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project is to remodel the Physical Education facility (Building 7), including the redesign and

remodel of learning spaces, upgrades of interior and exterior building components, and possibly targeted seismic reinforcements. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.

- Clatsop Community College – Maritime Science Building: reauthorized \$8,010,000 in Article XI-G bonds to finance \$7,900,000 of project costs and \$110,000 for costs of issuing the bonds. The project will remodel the existing maritime building to equip it with labs and simulators for educational training as part of the Maritime Science Degree Program. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Columbia Gorge Community College – Campus Renovations for Student Safety and Success: approved \$5,595,000 in Article XI-G bonds to finance \$5,500,000 of project costs and \$95,000 for costs of issuing the bonds. The project will make renovations and other enhancements across campus to foster student access, success, and safety. The project will include seismic resiliency, improve physical access to buildings, conduct essential facility upgrades to comply with ADA standards, enhance technology for hybrid learning, and install campus safety measures. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Klamath Community College – Childcare Resource Learning Center: reauthorized \$1,535,000 Article XI-G bonds to finance \$1,500,000 of project costs and \$35,000 for costs of issuing the bonds. The project is to construct a new Childcare Resource Learning Center for education program students to complete course lab practicums and gain workforce experience through internships. The facility will include space for meetings, offices, and classrooms as well as common areas for student access to campus resources. The community college will provide the constitutionally required match for the Article XI-G bonds through grants and/or donations.
- Lane Community College – Science, Mathematics and Engineering Building Renovation: approved \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project will renovate the science instructional lab and lab support areas with modern lab equipment, and provide minimal remodeling to the engineering classrooms, labs and educational support areas to address code deficiencies, life safety and building security. The project also includes upgrades to the building systems, like HVAC, plumbing and electrical, as well as upgrading windows, elevators, plumbing and seismic improvements. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Oregon Coast Community College – Center for Trades Education: reauthorized \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project, previously called the Workforce Education and Resiliency Center, is to construct a new building to provide space for workforce development academic programs, student study areas, as well as administrative and faculty offices. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.

- Portland Community College – Rock Creek Campus Building Complex, Phase I: approved \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project will replace the current Building 2 with a newly constructed building. The new Building 2 will include flexible classrooms and laboratories, staff workspace, meeting rooms, program compatible CTE teaching areas, student study and collaboration areas, student support areas, and all-user restrooms. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Rouge Community College – Transportation Technology Center: reauthorized \$7,105,000 Article XI-G bonds to finance \$7,000,000 of project costs and \$105,000 for costs of issuing the bonds. The project is to construct a new facility on the Redwood Campus for instruction and training in the field of transportation technology. The facility will include inventory management, project storage, vehicle and equipment bays, lab preparation areas, faculty offices, student study areas, support staff offices and work areas. The project will also include purchase of instructional technology and technology infrastructure to enable connectivity to the existing technology network and expand the current capability for technology-based instruction. The community college will provide the constitutionally required match for the Article XI-G bonds through a combination of funding from a capital campaign and a bond levy.
- Southwestern Oregon Community College – Student Uplift and Collaboration Create Expanded Support and Success (SUCCESS): approved \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project will remodel Tioga, Stensland and Dellwood Hall to combine student support services into one building, to improve collaboration and communication between departments, to relocate the library for equitable access and safety for students and establish a student union for student activities. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.
- Umpqua Community College – Welcome Center and Medical Careers Training Hub: approved \$8,110,000 in Article XI-G bonds to finance \$8,000,000 of project costs and \$110,000 for costs of issuing the bonds. The project will construct a new approximately 26,000 square foot two-story building to replace the existing Administrative building. It will provide consolidated offices of admissions, advising, new student registration, financial services, and student records on the first floor, and instructional spaces dedicated to medical careers programs on the second floor. The community college will provide the constitutionally required match for the Article XI-G bonds through college capital funds.

House Bill 5005, SECTIONS 1 - 3.

Program Designation	2021-23 Legislatively Approved	2023-25 Governor's Budget	2023-25 Committee Recommendations	Changes from Governor's Budget
<b>GENERAL OBLIGATION BONDS</b>				
<b>General Fund Obligations</b>				
Higher Education Coordinating Comm. - PU (Art. XI-G)	\$ 42,840,000	\$ -	\$ 84,660,000	\$ 84,660,000
Higher Education Coordinating Comm. - CC (Art. XI-G)	\$ 77,160,000	\$ 16,750,000	\$ 74,955,000	\$ 58,205,000
Dept of Environmental Quality (Art. XI-H)	\$ 10,300,000	\$ -	\$ 10,333,333	\$ 10,333,333
Oregon Business Development Dept. (Art. XI-M)	\$ 111,300,000	\$ 100,885,000	\$ 100,885,000	\$ -
Oregon Business Development Dept. (Art. XI-N)	\$ 50,750,000	\$ 50,570,000	\$ 50,570,000	\$ -
Oregon Department of Education (Art. XI-P)	\$ 126,090,000	\$ 161,260,000	\$ 100,885,000	\$ (60,375,000)
Oregon Department of Transportation (Art. XI(7))	\$ -	\$ -	\$ 251,825,000	\$ 251,825,000
Department of Administrative Services (Art. XI-Q)	\$ 1,308,770,436	\$ 1,353,755,732	\$ 1,351,324,192	\$ (2,431,540)
<b>Dedicated Fund Obligations</b>				
Department of Veterans' Affairs (Art. XI-A)	\$ 180,000,000	\$ 109,023,670	\$ 109,023,670	\$ -
Higher Education Coordinating Comm. (Art. XI-F(1))	\$ 94,295,000	\$ 8,315,000	\$ 24,505,000	\$ 16,190,000
Dept of Environmental Quality (Art. XI-H)	\$ 10,000,000	\$ 20,000,000	\$ 20,000,000	\$ -
Housing and Community Services Dept (Art. XI-I(2))	\$ 50,000,000	\$ 50,000,000	\$ 50,000,000	\$ -
Department of Administrative Services (Art. XI-Q)	\$ 326,644,564	\$ 116,959,178	\$ 122,470,718	\$ 5,511,540
<b>Total General Obligation Bonds</b>	<b>\$ 2,388,150,000</b>	<b>\$ 1,987,518,580</b>	<b>\$ 2,351,436,913</b>	<b>\$ 363,918,333</b>
<b>REVENUE BONDS</b>				
<b>Direct Revenue Bonds</b>				
Housing and Community Services Department	\$ 500,000,000	\$ 500,000,000	\$ 500,000,000	\$ -
Department of Transportation				
Highway User Tax	\$ 880,000,000	\$ 360,000,000	\$ 360,000,000	\$ -
Tollway Tax		\$ 700,000,000	\$ -	\$ (700,000,000)
Federal Grant Anticipation Revenue Vehicle		\$ 300,000,000	\$ 300,000,000	\$ -
Oregon Business Development Department	\$ 30,000,000	\$ 30,000,000	\$ 30,000,000	\$ -
Department of Administrative Services				
Lottery Revenue Bonds	\$ 515,510,000	\$ 521,390,003	\$ 501,100,000	\$ (20,290,003)
<b>Total Direct Revenue Bonds</b>	<b>\$ 1,925,510,000</b>	<b>\$ 2,411,390,003</b>	<b>\$ 1,691,100,000</b>	<b>\$ (720,290,003)</b>

Program Designation	2021-23 Legislatively Approved	2023-25 Governor's Budget	2023-25 Committee Recommendations	Changes from Governor's Budget
<b>Pass Through Revenue Bonds</b>				
Oregon Business Development Department				
Industrial Development Bonds	\$ 600,000,000	\$ 600,000,000	\$ 600,000,000	\$ -
Beginning and Expanding Farmer Loan Program	\$ 2,500,000	\$ 2,000,000	\$ 2,000,000	\$ -
Oregon Facilities Authority	\$ 1,000,000,000	\$ 1,000,000,000	\$ 1,000,000,000	\$ -
Housing and Community Services Department	\$ 1,300,000,000	\$ 1,300,000,000	\$ 1,300,000,000	\$ -
<b>Total Pass Through Revenue Bonds</b>	<b>\$ 2,902,500,000</b>	<b>\$ 2,902,000,000</b>	<b>\$ 2,902,000,000</b>	<b>\$ -</b>
<b>Total Revenue Bonds</b>	<b>\$ 4,828,010,000</b>	<b>\$ 5,313,390,003</b>	<b>\$ 4,593,100,000</b>	<b>\$ (720,290,003)</b>

**CERTIFICATES OF PARTICIPATION AND OTHER  
FINANCING AGREEMENTS**

Department of Administrative Services	\$ 100,000,000	\$ 100,000,000	\$ 100,000,000	\$ -
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**House Bill 5005, SECTION 4**

**Private Activity Bond Allocation for Calendar Years 2024 and 2025**

Allocation For:	2021-23 Legislatively Approved Budget		2023-25 Committee Recommendations	
	2022 Calendar Year	2023 Calendar Year	2024 Calendar Year	2025 Calendar Year
Oregon Business Development Department, Industrial Development Bonds	\$ 40,000,000	\$ 40,000,000	\$ -	\$ -
Oregon Business Development Department, Beginning and Expanding Farmer Loan Program	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Oregon Housing & Community Services Department	\$250,000,000	\$250,000,000	\$450,000,000	\$450,000,000
Private Activity Bond Committee	\$176,077,050	\$176,077,050	\$ 58,538,600	\$ 58,538,600
<b>Totals</b>	<b>\$467,077,050</b>	<b>\$467,077,050</b>	<b>\$509,538,600</b>	<b>\$509,538,600</b>

**HB 3308 B BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Rep. Mannix

**Joint Committee On Ways and Means**

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**Action Date:** 06/07/23

**Action:** Do pass with amendments to the A-Eng bill. (Printed B-Eng.)

**House Vote**

**Yeas:** 10 - Breese-Iverson, Cate, Evans, Gomberg, Holvey, Lewis, McLain, Pham K, Sanchez, Valderrama

**Exc:** 2 - Reschke, Smith G

**Senate Vote**

**Yeas:** 8 - Anderson, Campos, Dembrow, Frederick, Gelser Blouin, Hansell, Knopp, Steiner

**Nays:** 2 - Findley, Sollman

**Exc:** 1 - Girod

**Prepared By:** Tamara Brickman and Michelle Lisper, Department of Administrative Services

**Reviewed By:** Tim Walker and Michelle Diester, Legislative Fiscal Office

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**Oregon Liquor and Cannabis Commission**

**2023-25**

This summary has not been adopted or officially endorsed by action of the committee.

HB 3308 B

**Budget Summary\***

	2021-23 Legislatively Approved Budget <sup>(1)</sup>	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ -	\$ -	\$ 966,385	\$ 966,385	100.0%
Total	\$ -	\$ -	\$ 966,385	\$ 966,385	100.0%

**Position Summary**

Authorized Positions	0	0	6	6
Full-time Equivalent (FTE) positions	0.00	0.00	4.50	4.50

**Summary of Revenue Changes**

House Bill 3308 increases Other Funds expenditure limitation for the Oregon Liquor and Cannabis Commission (OLCC) by \$966,385 to provide OLCC with resources to regulate the home delivery of alcoholic beverages in Oregon.

**Summary of Transportation and Economic Development Subcommittee Action**

House Bill 3308 authorizes OLCC to regulate the home delivery of alcoholic beverages by eligible businesses, delivery persons, and third-party delivery facilitators, and to issue permits to third-party delivery facilitators to deliver alcoholic beverages on behalf of a business that holds a license or permit or is an agent with authority to deliver to the final customer at the delivery address. The eligible business or third-party delivery facilitator is required to develop an alcohol delivery training program, to be approved by OLCC, addressing the forms of acceptable identification, recognizing signs of intoxication, and rules relating to the delivery of alcoholic beverages to the final customer at the delivery address. Finally, the bill creates a violation structure for the failure to comply with the law beginning with a Class A violation up to a Class A misdemeanor for subsequent violations.

The Subcommittee recommended increasing Other Funds expenditure limitation by \$966,385 and the establishment of six permanent full-time positions (4.50 FTE).

The positions are as follows:

- Five Liquor Regulatory Specialists (3.75 FTE) to create, manage, and staff decoy operations in each of OLCC’s five regions.
- One Compliance Specialist 3 (0.75 FTE) for the Administrative Hearings Division to evaluate and manage alleged violations of unlawful deliveries to minors or any other issues discovered during compliance activities.



**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

Oregon Liquor and Cannabis Commission  
 Tamara Brickman -- 971-719-3492

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<u>SUBCOMMITTEE ADJUSTMENTS (from CSL)</u>									
<b>SCR 84500-002 - Public Safety Services</b>									
Personal Services	\$ -	\$ -	\$ 947,065	\$ -	\$ -	\$ -	\$ 947,065	6	4.50
Services and Supplies	\$ -	\$ -	\$ 19,320	\$ -	\$ -	\$ -	\$ 19,320		
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ 966,385	\$ -	\$ -	\$ -	\$ 966,385	6	4.50
SUBCOMMITTEE RECOMMENDATION *	\$ -	\$ -	\$ 966,385	\$ -	\$ -	\$ -	\$ 966,385	6	4.50

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**HB 2013 B BUDGET REPORT and MEASURE SUMMARY**

**Carrier:** Rep. Gomberg

**Joint Committee On Ways and Means**

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**Action Date:** 05/12/23

**Action:** Do pass with amendments to the A-Eng bill. (Printed B-Eng.)

**House Vote**

**Yeas:** 11 - Cate, Evans, Gomberg, Holvey, Lewis, McLain, Pham K, Reschke, Sanchez, Smith G, Valderrama

**Nays:** 1 - Breese-Iverson

**Senate Vote**

**Yeas:** 8 - Anderson, Dembrow, Frederick, Gelser Blouin, Girod, Hansell, Sollman, Steiner

**Exc:** 3 - Campos, Findley, Knopp

**Prepared By:** Tamara Brickman, Department of Administrative Services

**Reviewed By:** Michelle Deister, Legislative Fiscal Office

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**Oregon Liquor and Cannabis Commission**

**2023-25**

This summary has not been adopted or officially endorsed by action of the committee.

HB 2013 B

**Budget Summary\***

	2021-23 Legislatively Approved Budget <sup>(1)</sup>	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ -	\$ -	\$ 175,000	\$ 175,000	100.0%
Total	\$ -	\$ -	\$ 175,000	\$ 175,000	100.0%

**Position Summary**

Authorized Positions	0	0	0	0
Full-time Equivalent (FTE) positions	0.00	0.00	0.00	0.00

<sup>(1)</sup> Includes adjustments through January 2023

\* Excludes Capital Construction expenditures

**Summary of Revenue Changes**

House Bill 2013 provides \$175,000 Other Funds expenditure limitation to the Oregon Liquor and Cannabis Commission (OLCC) to modify its Information Technology (IT) system for compliance with the requirements of the bill.

**Summary of Transportation and Economic Development Subcommittee Action**

House Bill 2013 allows OLCC to issue a direct to retailer permit to an eligible out-of-state manufacturer of malt beverages, wines, or ciders so the manufacturer may sell at wholesale and transport those malt beverages, wines, or ciders to certain OLCC licensees in Oregon. The direct to retailer permit is subject to an application process, the requirement to post bond, an annual renewal requirement, and the payment of fees for the license. House Bill 2013 also amends the law to allow a holder of a direct shipper permit from a territory of the United States (in addition to another state) to sell and ship a certain amount of malt beverages, wines, or ciders to individuals who are at least 21 years of age for the individual’s personal use only; and only an individual who is at least 21 years of age may receive those malt beverages, wines, or ciders. The bill also authorizes OLCC to refuse, cancel, suspend, or restrict certificates or permits under certain conditions. House Bill 2013 requires, by the 20th of each month, the Oregon licensee to file a report with OLCC on the amount of malt beverage, wine, or cider received from a direct to retail permit holder. The bill also requires a direct shipper permit holder to file a report with OLCC on the quantity of malt beverage, wine, or cider delivered directly to an Oregon resident during the preceding three calendar months.

The subcommittee recommended an Other Funds expenditure limitation increase of \$175,000 to allow OLCC to modify the appropriate IT systems necessary to accommodate the requirements of this bill.

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

**Oregon Liquor and Cannabis Commission**  
**Tamara Brickman -- (971) 719-3492**

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<u>SUBCOMMITTEE ADJUSTMENTS</u>									
<b>SCR 84500-003 - Administration and Support</b>									
Services and Supplies	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000		
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	0	0.00
SUBCOMMITTEE RECOMMENDATION	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000		

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**FISCAL IMPACT OF PROPOSED LEGISLATION****Measure: HB 2931 A**

82nd Oregon Legislative Assembly – 2023 Regular Session Legislative Fiscal Office

*Only Impacts on Original or Engrossed Versions are Considered Official*

Prepared by: Tim Walker

Reviewed by: Steve Robbins, Michelle Deister, April McDonald Date: 03/27/2023

**Measure Description:**

Requires Oregon Liquor and Cannabis Commission to study cannabis.

**Government Unit(s) Affected:**

Department of Agriculture, Oregon Health Authority, Oregon Liquor and Cannabis Commission

**Summary of Fiscal Impact:**

Costs related to the measure may require budgetary action - See analysis.

**Summary of Expenditure Impact:**

	2023-25 Biennium	2025-27 Biennium
<b>Oregon Department of Agriculture</b>		
<b>Other Funds</b>		
Personal Services	\$531,689	\$607,648
Capital Outlay	\$1,750,000	
<b>Total Other Funds</b>	<b>\$2,281,689</b>	<b>\$607,648</b>
<b>Total Fiscal Impact</b>	<b>\$2,281,689</b>	<b>\$607,648</b>
<i>Total Positions</i>	3	3
<i>Total FTE</i>	2.64	3.00

**Summary of Revenue Impact:**

	2023-25 Biennium	2025-27 Biennium
<b>Oregon Liquor and Cannabis Commission</b>		
Other Funds	-\$2,281,689	\$607,648
<b>Total Funds</b>	<b>-\$2,281,689</b>	<b>\$607,648</b>

**Analysis:** The measure directs the Department of Agriculture (ODA), in cooperation with Oregon Liquor and Cannabis Commission (OLCC) and the Oregon Health Authority (OHA), to establish a reference lab for testing marijuana for microbiological contaminants, pesticides, solvents, and cannabinoid and cannabidiol concentrations. The lab will provide control samples to licensed labs and verify licensed lab results, and the measure allows ODA to charge a fee to

OHA, OLCC, or a law enforcement agency for testing. ODA will seek administrative approval and subsequent legislative ratification once the fee schedule is developed.

ODA will need one permanent Chemist 1 (0.875 FTE), one permanent Chemist 2 (0.875 FTE), and one permanent Chemist 3 (0.875 FTE) to efficiently add chemical methods to ISO/IEC 17025 Laboratory Accreditation scope (current methods are primarily microbiological) and maintain a robust quality management system (QMS) to continue supplying its customers with high-quality scientifically defensible analytical results. In addition, ODA will need various analytical lab equipment to conduct the requisite chemical analysis. The additional equipment is estimated to cost \$1.75 million Other Funds. ODA does not have an estimate on the maintenance costs on the lab equipment in 2025-27 and will have a better idea as part of the 2025-27 budget development. OLCC will transfer funds from the Marijuana Fund to ODA for the purposes of the lab.

OLCC will transfer \$2.3 million Other Funds to ODA in 2023-25 and \$607,648 Other Funds in 2025-27.

This measure is related to ODA's Policy Package 230 - Cannabis Lab Capacity, and OLCC's Policy Package 418 - ODA Lab Funding LC; which were both included in the 2023-25 Governor's budget proposal. The Policy Packages would provide the expenditure limitation and position authority for ODA, and include the revenue transfer from OLCC to ODA in support of the reference lab establishment.

OHA anticipates an indeterminate fiscal impact for the Oregon Medical Marijuana Program depending on the fees ODA is allowed to charge for cannabis testing.

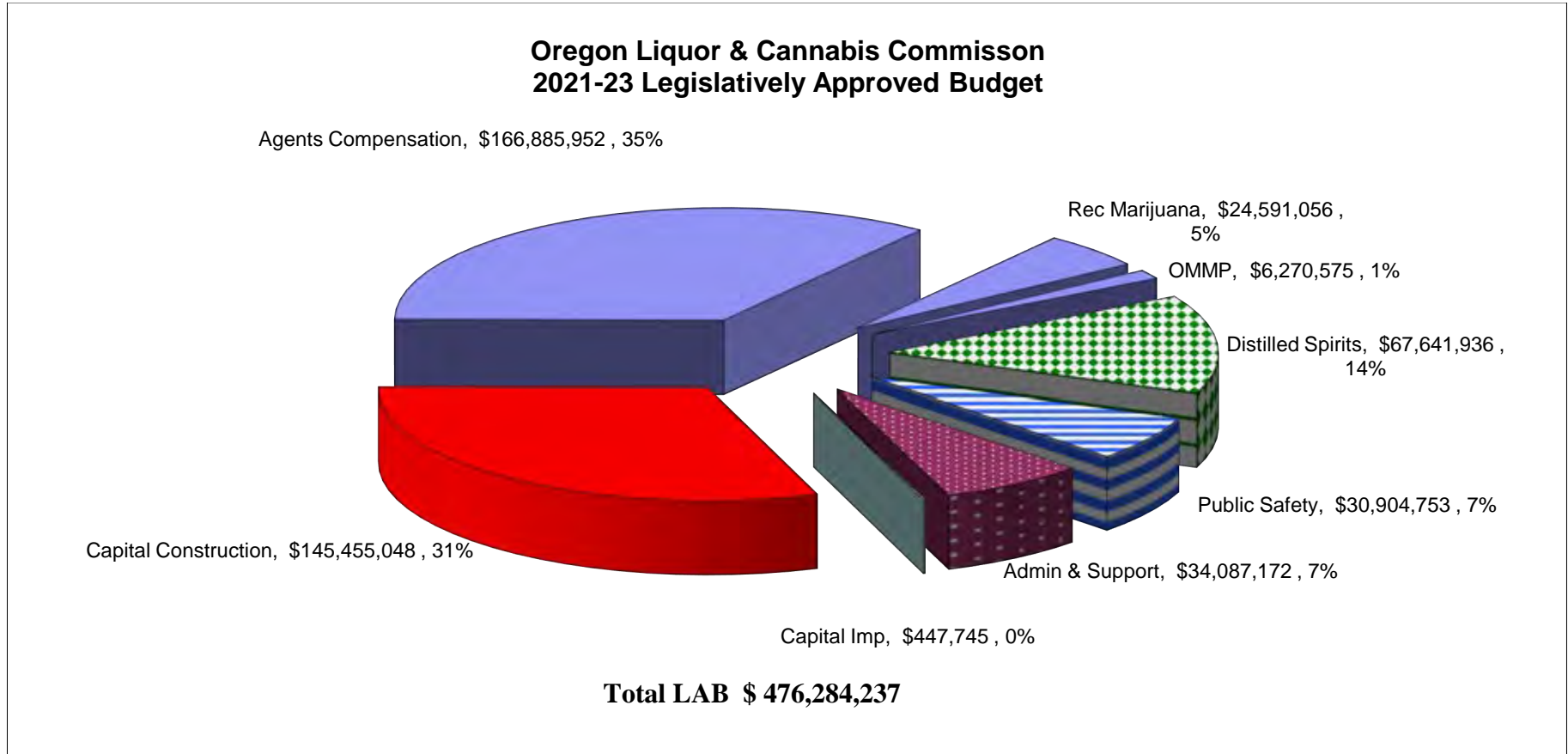
This measure warrants a subsequent referral to the Joint Committee on Ways and Means for consideration of its budgetary impact on ODA's and OLCC's respective budgets.



# BUDGET NARRATIVE

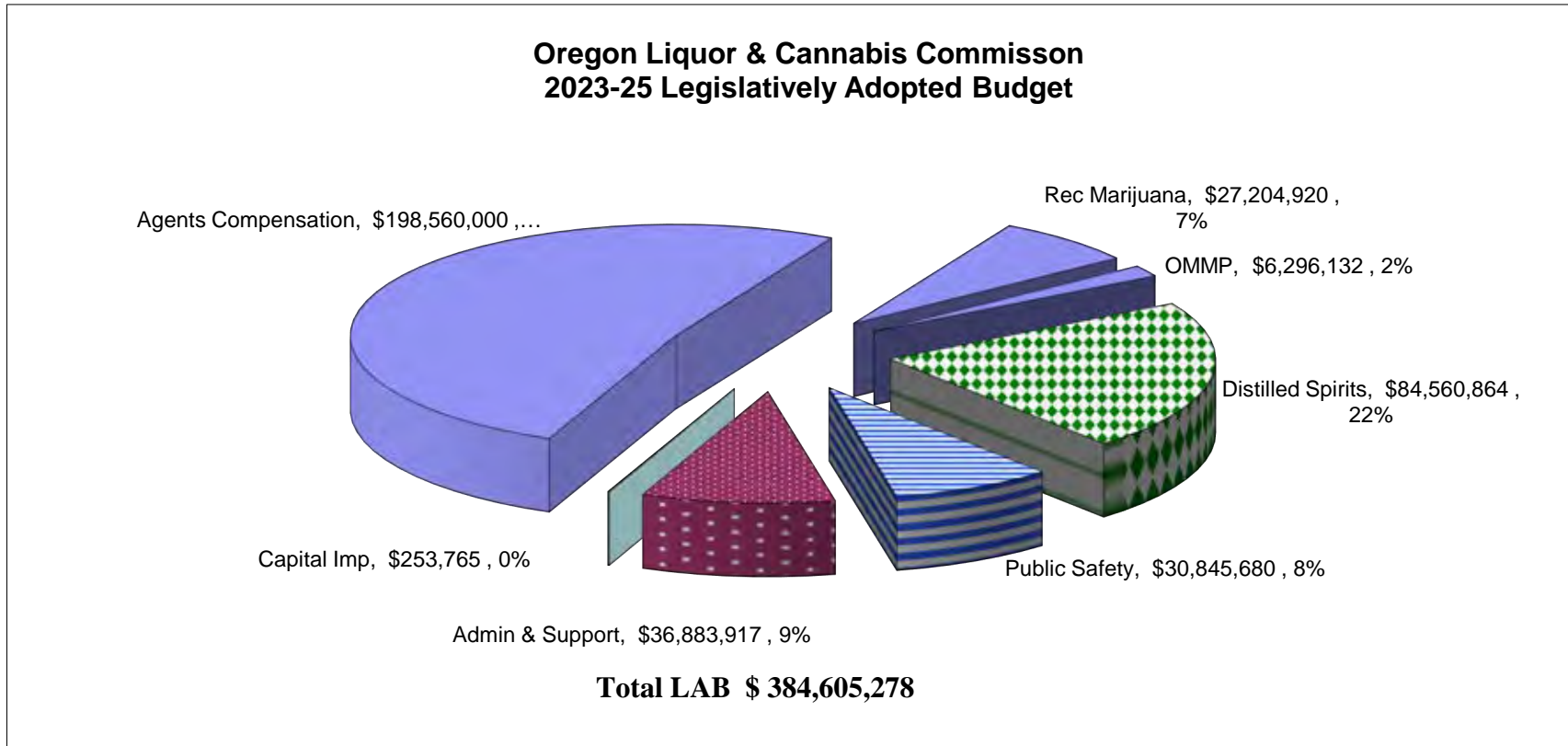
## OREGON LIQUOR & CANNABIS COMMISSION AGENCY SUMMARY

### A. BUDGET SUMMARY GRAPHICS



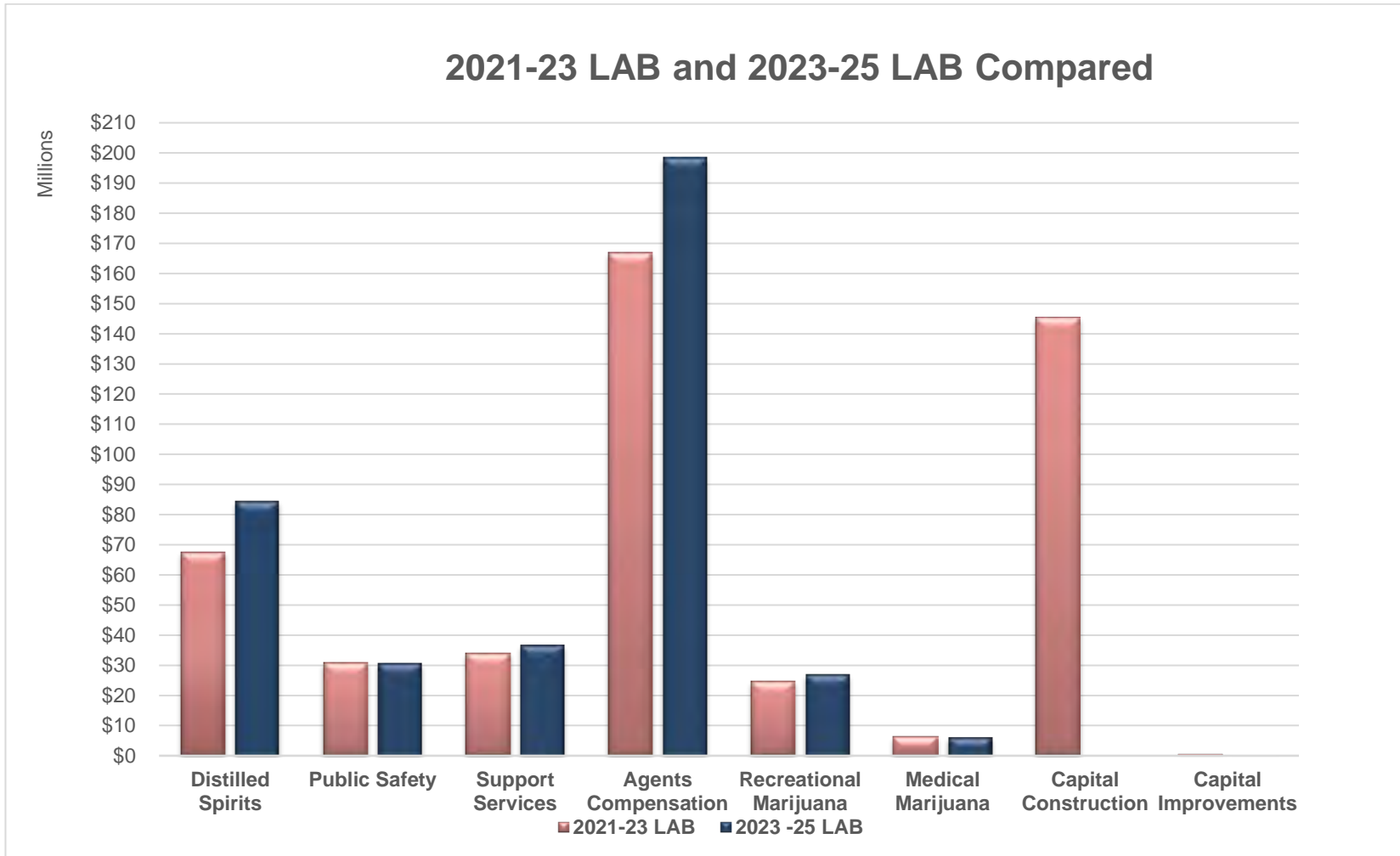
# BUDGET NARRATIVE

## BUDGET SUMMARY GRAPHICS Continued:



# BUDGET NARRATIVE

## BUDGET SUMMARY GRAPHICS Continued:



# BUDGET NARRATIVE

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## **B. MISSION STATEMENT AND STATUTORY AUTHORITY**

The mission of the Oregon Liquor & Cannabis Commission (OLCC) is to support businesses, public safety, and community livability through education and the enforcement of liquor and marijuana laws. This mission and its values take on sustained importance as the agency works to support communities and licensees struggling in a COVID-19 environment. Ever since the agency was charged with regulating marijuana, the OLCC has developed a reputation for innovation in serving our stakeholders and citizens through adaptation to changing circumstances and growth.

Under this mission, the Commission continually seeks new ways of doing business, and this requires new rules and significant education for employees and stakeholders. Key issues range from providing public safety, health, and consumer protection for alcohol and marijuana to stabilize revenue generation into the future for Oregon state government. In applying this mission, the Commission is ever mindful of its responsibility to manage the alcoholic beverage and marijuana control systems and Bottle Bill responsibilities intelligently: Ensuring that any growth or changes are socially responsible, mindful of diversity and equity values, responsive to citizens' needs, and encouraging the success of Oregon licensee businesses while meeting the agency's own business development goals for the citizens of Oregon in the generation of revenue to support public services. Fundamentally important, this mission fully embraces the Commission's critical public safety obligations to control the sale and service of alcohol and marijuana—to ensure Oregon's youth under age 21 are not being sold products OLCC regulates—and to prevent the diversion of marijuana by licensees of the state.

The OLCC administers Oregon's Liquor Control Act and Cannabis Regulation. The agency's alcohol and marijuana authority is derived from Oregon Revised Statutes Chapters 471, Alcoholic Liquor Generally; 473, Wine, Cider and Malt Beverage Privilege Tax; 474, Trade Practices Related to Malt Beverages; 459A.700 to 740, Beverages Containers, the Bottle Bill; 475C Cannabis Regulation, and Administrative Rules Chapter 845.

# BUDGET NARRATIVE

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## C. AGENCY STRATEGIC BUSINESS PLANS

The agency's long-term strategies focus on the state's long-term vision and outcomes, specifically: A Thriving Oregon Economy; Excellence in State Government; and Safer, Healthier Communities. The agency utilizes the governing principles of supporting economic development, public safety, accountability, transparency, customer service, diversity and stewardship of state resources to guide agency operations and services that will enhance its long-term strategic directions for the public services it provides. The following discussion outlines strategic considerations utilized by the agency in its continuing efforts to evolve its core business capacity for the distribution of distilled spirits, its alcohol and marijuana licensing and enforcement programs and for its responsibilities for the Bottle Bill container redemption and facility siting.

### *Core functions*

- Generates revenue through its Distilled Spirits business through the purchasing, warehousing, and distribution of bottled distilled spirits to OLCC-appointed retail agents
- Collects and oversees the state Privilege Tax on malt, wine and cider alcoholic beverages
- Licenses and regulates alcohol and marijuana businesses and temporary events
- Issues alcohol server permits and marijuana worker permits
- Assesses sanctions and fines for violations of marijuana and alcohol laws and rules
- Administers Bottle Bill redemption requirements and approves redemption centers
- Tracks medical marijuana production and transfers to patients and inspects OHA medical growers who grow for more than two cardholders and OHA medical processors and dispensaries
- Manages the transfer of hemp into the OLCC system and tracks hemp products processed and sold through OLCC licensees
- Licenses and enforces standards for a private network of marijuana testing laboratories

### *Key initiatives*

- Plan and construct warehouse and headquarters to address capacity limitations on spirits distribution and capture \$1.5 billion in revenue over 10 years
- Plan and implement agency IT modernization projects
- Support on-premises bars, restaurants and beer, wine and cider manufacturer's post Covid-19 recovery
- Increase public safety compliance oversight through education and data driven field enforcement
- Streamline marijuana and alcohol licensing processes
- Provide support for the Oregon Bottle Bill and facilitate industry partner work to expanded redemption opportunities through bottle drop and bottle drop express locations

# BUDGET NARRATIVE

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- Create a seamless, streamlined organization that has a high-level of acumen in policy development, data analysis, communication, and education as a basis for effective management.
- Evolve the success of licensees, consumer protection and the generation of state revenue by streamlining and investing in effective administrative oversight, providing for timely license processes that ensure long term access to business opportunity, and by meeting the challenge of regulators and industry to support cannabinoid commerce with accountability to the values of Oregonians for choice, access and safety to adult and medicinal cannabis products.
- Prepare for the future by shifting a system of manual approvals and limitations into one of systemic oversight of commerce for the alcohol beverage industry through education, training and digital reporting of alcohol transactions; support accountable investigation and verification of compliance with alcohol law and rules.

## **Strategic Approach to Challenges**

### ***Apply equity framework in Covid-19 continued response and recovery***

At every level of OLCC leadership, the agency is committed to applying the State of Oregon’s Equity Framework. The agency is developing specific strategies and concrete actions to address racial and economic disparities. Through these equity strategies, the OLCC will move the metrics to improve equity outcomes and advance racial justice for all employees and customers for years to come. A key learning from the impact of COVID-19 pandemic was the vivid exposure of disparate impacts on racial and impoverished communities across a variety of health, economic and social dimensions. By using an equity lens in the policy development process, the OLCC will reduce unintended consequences to vulnerable or historically disadvantaged Oregon residents and communities, and center equity in decision making as we move into the future.

### ***Create a culture of continuous improvement***

The leadership of the OLCC continues to work on updating the agency’s strategies for the future. The commissioners, executive director and division directors are in key positions to introduce fresh approaches to the work of the agency. There is excitement as a dedicated, knowledgeable and seasoned staff work to enable new ideas and new ways of working. The OLCC puts a high value on being adaptable to serve and deliver on concrete outcomes to better serve customers, citizens and industry. This approach has served the agency well as it continues to pivot rules and processes to support economically distressed licensees and to maximize productivity while working remotely.

# BUDGET NARRATIVE

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The OLCC has a culture that prides itself on its service, expertise, transparency, and integrity. It is both the producer of public services and a provider of public safety and that integrated responsibility is reflected across the breadth of the organization. Integration of these dual responsibilities remains one of the most vital touchstone elements of OLCC's work toward a successful future.

## *Support distressed businesses*

The OLCC makes a positive contribution to Oregon's economic development and community livability by realigning rules and regulations to support business growth and to protect public safety. The OLCC's diverse licensee base provides significant economic contributions to vibrant communities throughout Oregon. The OLCC's liquor agents and licensees sell and produce revenue from within the community; likewise, Oregon's manufacturing industry and servers throughout the state earn their livings and income when local businesses thrive. The OLCC fully recognizes the pivotal role healthy licensee business have on the economic vibrancy of Oregon communities. When OLCC licensees needed to pivot business operations during COVID the restaurant and hospitality sector along with wine, beer, cider and distilled spirits manufactures and the marijuana industry worked seamlessly with OLCC to adapt rules and processes to keep commerce moving in as safe a way as possible for consumers and the workforce. Warehouse workers and distribution managers at OLCC showed up and kept the warehouse operating throughout COVID, and when called upon by the Governor and the hospitality industry, OLCC public safety personnel stepped up and enforced mask and social distancing requirements as an essential need and service to allow restaurants to remain open -- regardless of social and political headlines generated by very few defiant licensees -- the vast majority of industry and restaurants made all the efforts and investments to remain open. OLCC rules and outdoor seating exceptions certainly were welcome. Though dark and difficult times, both industry and the OLCC take pride in the accomplishments that were achieved through cooperation during crisis.

Today, the OLCC and the citizen commission's highest focus is to ensure economic recovery of our licensees; the work is not done. The OLCC will continue to make permanent changes to rules, forgive certain delinquent fees, and work as a partner with industry to support these businesses' recovery -- and recovery of the larger Oregon economy. A healthy, strong and vibrant hospitality economy is central to strong and vital community economies, through the support of community family wage job and growth. This income and activity benefits other businesses and attracts tourism which imports dollars into local economic growth. The Commission understands the very large economic impact that the businesses it regulates has on the economy and the lives of citizens. It is the Commission's job to enable these private initiatives and to ensure business is conducted on an equal and well-regulated playing field that supports public safety and community livability. It is the OLCC's role to support a cycle of strong economic activity and community reinvestment from state and local government budgets into the success of downtown community businesses and services to citizens.

# BUDGET NARRATIVE

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## *Create new means to advance public health and safety*

The OLCC is preparing for the future by shifting a system of manual approvals and limitations into one of systemic oversight of commerce for the alcohol beverage industry and cannabis licensees through education, training and digital reporting of alcohol and cannabis transactions including the verification of identification. Industry partnership and investment is critical to the development of industry and agency agreed upon cost effective alcohol, cannabis and bottle redemption compliance tracking. Oregon and the nation are looking to create a systematic approach to compliance rather than episodic physical inspections that can only be carried out in relation to specific complaints or as time limited operations. While such a shift in capability and roles will take time, the future is moving forward today.

The OLCC has duties to oversee the safe operations of its licensed alcohol and marijuana facilities and Bottle Bill redemption centers to ensure compliance. As the agency continues to grapple with the challenges from the pandemic, OLCC licensees are required to adapt to changing laws, and regulations. Safe operations will be particularly important as new laws and regulations are adopted. For example, OLCC has identified an increase in demand for home delivery of alcohol. Options for home delivery may become permanent as it becomes a consumer preferred method of shopping.

Fundamental to the work of the agency is to prevent sales to minors. The Commission is not satisfied by the rate of non-sales to minors. In the past decade, the ratio of alcohol inspectors to licensees has increased, subsequently, the likelihood of an inspection or a minor decoy operation is reduced as the program becomes mostly complaint driven. To close the gap and eliminate sales to minors, the OLCC intends to pursue four primary strategies: 1) Increase the number of decoy operations; 2) Expand upon the agencies general prevention communication strategy by providing increased community level communications when non-sales to minors are faltering or not improving so community and licensee based awareness is heightened; 3) Increase licensee education; and 4) Monitor the implementation of heightened fines for violations. Another central focus of the OLCC is to reduce the incidents in alcohol and marijuana sales to visibly intoxicated persons. This fundamental interest of the OLCC is primarily pursued through the general structure of rules, training and enforcement. The agency utilizes a primary strategy of training licensees, alcohol server permittees and marijuana worker permit holders, to reduce the incidents of sales and service to visibly intoxicated people.

## *Sustain virtual and in-person communications with stakeholders*

The OLCC sees improved communication strategies as a fundamental need to support its duties to keep the public safe, licensees in compliance, and the business of the OLCC productive. The sustaining operations changed by the pandemic has shifted the agency's



# BUDGET NARRATIVE

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focus to technology-based solutions. Virtual board meetings, virtual RACS and rule hearings, You Tube videos, electronic bulletins, agency intranet, Microsoft 365 Teams meetings, Go To Meetings, electronic surveys, virtual inspections, and a redesigned web has allowed OLCC staff to communicate internally, interact and receive input from stakeholders and process its work in new ways. The OLCC sees a future in which it will affirmatively support Oregon’s development through active policies and communication with the greater alcoholic beverage and marijuana industry and its stakeholders across the state.

This begins with establishing the means to communicate with licensees, permittees and agents on a regular basis. OLCC responsibilities cover the entire state, and combined operations of the agency cover 19 to 20 hours on most days. This broad community responsibility should be matched by strong community level communications. The OLCC’s strategies for the future include bolstering responsiveness and capability to electronically engage local licensees, communities and employees at the policy, process and operational levels.

## *Agency process improvement efforts*

Process improvements have been a high priority for OLCC for several biennia, including streamlining and the development of plans for technological and automation improvements for the Public Safety Services Program and Distilled Spirits Programs. In response to the pandemic, the agency has focused on consolidating and eliminating processes and procedures that duplicated efforts and created “log jams” in the renewal and licensing process, particularly for marijuana. Many of the temporary rules put in place to support struggling licensees in the early days of the pandemic have been made permanent through legislative and commission action. With the same urgency, the agency will implement licensee support in alignment with the Governor’s equity framework so a diverse set of licensees can prosper and succeed. OLCC activity and public safety partnerships will continue to focus on services provide to a broad, multi-cultural customer base.

The focus on system improvement has been particularly prevalent as the agency worked to integrate the Marijuana Program responsibilities throughout the organization. Rather than creating a separate standalone program with redundant services, the agency integrated central office support for marijuana throughout the organization. A proportional share of management services and staff are allocated to marijuana and paid through marijuana funds, and with the addition of OMMP tracking responsibilities, a proportional share will be paid through marijuana tax funds. Integrating these services creates efficiencies, as systems such as finance and purchasing are already in place. Additionally, the new business processes are being translated into technical requirements for an integrated case management system for both the marijuana and liquor programs. This is projected to go live in the 2023-2025 biennium and the agency is working to secure changes in policy and law to increase productivity of the commission, our regulatory and agency partners, and for the business we serve. The new integrated case management system will amplify recent gains in policy

# BUDGET NARRATIVE

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coordination, interdepartmental project teams and agency improvement efforts that have served the agency well through the pandemic. Staff are energized and ready to use our tested outreach to citizens and business partners for policy development and implementation in ways that continue a strong focus on productivity improvement. The OLCC clearly sees and relies upon a high degree of problem solving to meet the challenge of improving processes for licensees and communities throughout Oregon.

## *Agency Two Year Plan*

### **Build agency infrastructure and administrative capacity**

#### *Information technology systems*

- Invest in technology to protect core agency functions of distilled spirits distribution, finance, licensing, compliance and cannabis tracking
  - Implement modern Enterprise Resource Management (ERP), Warehouse Management (WMS), Point of Sale (POS), and Licensing/Compliance systems
  - Secure appropriate levels of staffing to ensure continuation of agency operations
  - Provide near and long-term redundancy for disaster recovery
  - Replace unsupported legacy software
  - Replace unsupported hardware
  - Select and manage technology solutions for new agency mandates
  - Set aside limitation for investment in IT projects and hardware and release by E-board as project stage gate approvals are received
- Redesign work processes to eliminate manual processes, reliance on excel spreadsheets, and duplicate data entry
  - Connect data from disparate systems
  - Add administrative functionality to software
  - Utilize data to inform business intelligence and decision making
- Improving licensee and vendor selection, evaluation, and oversight processes
  - License inventory and management
  - Vendor contract selection, assessments and realignment
  - Manage Stage Gate and contracting processes
  - Support the efficiency gains through sustained telework and improved field services

# BUDGET NARRATIVE

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## *Capital construction and space planning*

- Identify options to accommodate distribution, licensing, and enforcement growth, including space utilization and build/lease options
- Implement a capital investment plan to maximize operations and investments over the next decade
- Sustain telework status to support speed and flexibility and minimize disruption of employee productivity and job satisfaction associated with office and warehouse relocation decisions

## *Administration*

- Sustain continued growth of agency responsibilities by obtaining additional business support positions, implement training and development, and promote career development among all staff
- Utilize hybrid in person and telecommuting as the ongoing pandemic recovery strategy to reduce space needs for personnel in the headquarters and regional offices
- Adapt agency policies, procedures, contracts and hiring processes to reflect the commission's commitment to an ongoing hybrid work environment
- Centralizing responsibilities for agency-wide policy development, implementation, and communication coordination through specialized subject matter experts in conjunction with agency manager and executive leadership

## *Internal communications*

- Obtain technical public records fulfillment positions to handle high volume of public records requests, primarily from mergers, acquisitions and private sector lawsuits
- Obtain alcohol spokesperson position to respond timely to media requests, develop, edit, and publish alcohol factsheets, co-develop and publish inter-agency communication and projects such as alcohol prevention campaigns with the Oregon Health Authority and Alcohol and Drug Policy Commission
- Utilize technology to continue to enhance productivity of remote work
- Provide staff development and training to ensure consistency between divisions in charge of licensing, public safety and the OLCC sanction processes to provide for consistent practices and high levels of accurate technical support regardless of which field or regional office provides the service
- Refine data and measures of progress on desired outcomes
- Build agency intranet to improve employee productivity

# BUDGET NARRATIVE

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## *External communications*

- Increase outreach to licensees on comprehensive alcohol rule revision project planned for 2023-2025 biennium
- Improve statewide consumer access to products through retailer and licensee home delivery and pioneer new ways for facilitation of internet sales and systemic policies for increased reliability of compliant delivery practices
- Prepare licensees, permittees, and retail agents for the challenges of successful compliance through the establishment of opportunities for engagement and trainings
- Ensure the safety of licensees and agents that are experiencing a surge of robberies and armed robberies through effective education and enforcement actions and by working directly with law enforcement personnel
- Prioritize public access and transparency to information about OLCC licensing and enforcement activities and ensure robust information is available through the agency’s web and social media presence

## **Preserve and build state revenue**

### *Design/build warehouse distribution center to accommodate growth and increase revenue*

- Accommodate growth in sales volume for the next twenty years and beyond by building a new warehouse to consolidate efficient operations
- Expand retail liquor store locations in tandem with population growth (1 store per 15,000 residents)
- Preserve the state’s ability to distribute and sell unique products, including those produced by Oregon distillers
- Support near-term jobs in the planning and construction phase of the warehouse and headquarters project to support economic recovery
- Mitigate near-term impact on revenue distributed to state and local governments by financing the construction of warehouse projects (including IT, conveyor, and construction) through the issuance of fixed-rate bonds
- Sell existing warehouses to offset about 17% of the warehouse/IT modernization project cost while supporting a long-term partnership that assists in ensuring fluid and continuing public safety service delivery by Clackamas County on land owned by the OLCC

## *Financial Services*

- Create efficiencies in tax collection, business support services, and payment:
  - Implement an online privilege tax system consistent with the vision of the Legislature and the industry that utilizes the system
  - Increase data analysis and scheduled reports for making business decisions
  - Match financial accountability policy with technology to increase audit and inventory efficiency

# BUDGET NARRATIVE

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- Support businesses and jobs throughout the economic recovery and manage residual issues related to COVID-19 business support action responses:
  - Forgiveness of late payment fees
  - Temporary suspension of liquor liability insurance
  - Extended due dates for license renewal
  - Privilege tax rebates on stale products
  - Earned advances of agent commissions
  - Allow return of distilled liquor purchased for canceled events

## ***Retail Services***

- Increase data analysis to improve liquor profitability and increase revenue disbursements
- Maintain a focus on quality sales over volume and evaluate impact of minimum pricing policies
- Replace current legacy ordering systems to protect revenue
- Enhance customer shopping experience in new and established locations
- Ensure customer satisfaction by continuing to maintain world class access and availability to a broad diversity of products
- Plan for online ordering and home delivery to maintain alcohol beverage market share
- Continue expansion of retail footprint to match pace of population growth

## ***Distilled Spirits Program***

- Implement critical product, space, and logistics strategies to match near-term consumer demand beyond the warehouse's current capacity
- Prioritize actions to stay on a critical path for warehouse project execution while maintaining investments in current operations to overcome lack of warehouse capacity
- Develop plans and execute a proven CMGC model procurement to design and build a new warehouse and link IT operations and data systems (occupancy of a new warehouse, Summer 2025)
- Replace legacy warehouse IT systems
- Ensure access to a world class diversity of products through maintenance of strong relationships with manufactures

## **Enhance livable communities through regulation, licensing, and enforcement/compliance**

### ***Regulation***

- Adapt policies and rules to assist struggling licensees in the development of new economic markets
- Adapt OLCC's role to implement OLCC responsibilities related to COVID-19

# BUDGET NARRATIVE

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- Collaborate with other state agencies and industry stakeholders to redefine rules to meet emerging business models
- Adapt and innovate regulations to embrace digital commerce.
- Work with industry partners to ensure systemic compliance actions and responsibilities are assumed by industry in the course of business operations
- Ensure the OLCC system places a continuing priority on access to medical marijuana products for OMMP cardholders
- Partner with Oregon Department of Agriculture to seamlessly regulate cannabis production (hemp and marijuana) and support ODA growth in ability to test cannabis to protect consumers and to hold private laboratory system accountable
- Advance consumer protection and public health expertise to engage complex social and technical policy develop and regulation standards for both alcohol and marijuana as necessary

## *Licensing*

- Increase licensee outreach and education to increase rule understanding and compliance
- Automate licensing systems and eliminate duplicate data entry
- Refine the Cannabis Tracking System for all recreational marijuana licensees, OMMP and hemp tracking programs
- Minimize alcohol and marijuana licensing application, permittee, and renewal backlog
- Invest in timely execution of alcohol licenses to support new and recovering hospitality industry investment as this vital economic sector is emerging from the devastating impacts of COVID 19

## *Enforcement/Compliance*

- Secure appropriate staffing for the alcohol enforcement program to emphasize minor sales decoy programs and first call education while working with industry to support business investments in systemic compliance technology
- Analyze outcomes of prior investigations and penalties to implement a process of fair, quick and just sanctions including use of a “fix-it ticket” model for minor marijuana program violations (not for diversion or sales to minors)
- Ensure public health and safety via education and administrative enforcement actions
- Cooperate with law enforcement agencies with the prosecution of illicit commercial marijuana offenses in Oregon
- Operate a law enforcement only call center to answer questions, direct resources and provide real time investigation assistance
- Refine OHA medical marijuana tracking through CTS and provide onsite and virtual inspections
- Increase inspectors and proactive inspections of marijuana licenses including more data driven specific inspections targeting diversion
- Develop dedicated resources to support long term investigations of complex cases of suspected diversion
- Execute responsibilities for education of licenses about mandatory human trafficking reporting and coordinate with public safety and health safety agencies on strategic plans to confront sex and human trafficking issues throughout the state

# BUDGET NARRATIVE

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## *Performance*

- Annual Performance Progress Report (APPR) documents appear in the “Special Reports” section [https://www.oregonlegislature.gov/lfo/APPR/APPR\\_OLCC\\_2021-10-04.pdf](https://www.oregonlegislature.gov/lfo/APPR/APPR_OLCC_2021-10-04.pdf)
- 2023-25 estimates \$705 million in liquor revenue distributed to general fund, cities, counties and health programs
- 2023-25 estimates \$296 million in marijuana tax revenue distributed to schools, cities, counties and health programs (Office of Economic Analysis)

## **D. CRITERIA FOR 2023-25 BUDGET DEVELOPMENT**

OLCC administers the Liquor Control Act and Cannabis Regulation to ensure social responsibility in liquor and marijuana regulation. In doing so, its functions of providing for the retail sales of alcohol, licensing and efficient collection of taxes, and licensing and sales of marijuana (taxes are collected and distributed by the Oregon Department of Revenue) supports the Oregon economy, business investment, employment and vital public services. It is within this legal framework that the OLCC is responsive to citizens’ needs, for public health and safety and engagement on matters of civic and consumer concern. Through this framework the OLCC finds its processes and means to meet the challenges of the changing marketplace of the 21<sup>st</sup> century.

The OLCC’s long-term plan is to manage growth within its values and mission. The OLCC actively is planning how to be responsive to the changing demographics and marketplace, while promoting responsible alcohol and marijuana sales and encouraging the development of all Oregon industry and consumer sensitive retail markets.

The OLCC is engaging responsible growth by prioritizing public safety, embracing economic opportunity, and safeguarding its ability to produce revenue to support public programs vital to Oregonians:

- By continuing to create and strengthen partnerships with local law enforcement, moderation groups and others, the OLCC can make well informed policy decisions and resource allocations to protect the public
- By reinforcing its commitment to establishing a positive business environment within its overall regulatory structure, the OLCC sets the tone for a sustainable and productive business climate
- By prioritizing investments which enhance overall productivity, the OLCC can deliver on expectations that its business operation generate revenue for state, county, and city public services.

The OLCC recognizes that as the environment changes, OLCC and its stakeholders will benefit from the OLCC’s responsiveness to changes. The OLCC seeks to use the most modern technology it can afford to improve services and help entrepreneurs get into

# BUDGET NARRATIVE

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business and employ others. It seeks to transition to modern web-based services which provide greater flexibility, use state technology resources, and create more ease for the user.

The future of Oregon depends on its ability to strategically invest in human capital and infrastructure to facilitate the growth of business and jobs, and to contribute to a positive business climate. The OLCC licenses, permits and approves people to manufacture, sell and serve alcohol when they meet certain criteria. In addition, the OLCC licenses growers, processors, wholesalers, retailers, laboratories and researchers and issues marijuana worker permits. Licensees in both programs must consistently comply with the law to keep those privileges so Oregon's communities can be safe. The OLCC needs a certain level of resources to manage growth and regulate the industry responsibly. In order to keep barriers at a minimum and provide good service levels, the agency also focuses on streamlining and automating processes as much as possible. This is also consistent with the priority to reduce barriers for business, including regulatory barriers.

The OLCC budget proposal focuses on its charge to safeguard state assets and provide responsible stewardship for the continued sale and service of alcohol along with its responsibility for regulating the sales of recreational marijuana. The proposals are primarily focused on adding capability and capacity, particularly bonding for warehouse expansion and IT modernization, and adequate staff to support minor control goals and growth in both licensing and compliance.

## *Major criteria for 2023-25 budget development*

All budget proposals align with the long-term strategies the OLCC is working toward:

1. Creating a culture of change
2. Supporting distressed businesses
3. Creating new means to advance public health and safety
4. Opening new lines of communications with stakeholders
5. Ensuring market access to diverse licensee and agent ownerships

The focus for the establishment of priorities across the agency includes criteria that supports measured progress toward achieving the strategic plans of the OLCC:

- Replace OLCC's aging core technology and invest in the capacity to meet customer demand for distilled spirits and secure forecasted revenue necessary to support public services



# BUDGET NARRATIVE

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- Streamline and automate processes for applicants, license and permit holders and administrative staff
- Invest in the workforce and their professional growth and development to improve agency productivity
- Collaborate with law enforcement to enhance public safety and community livability
- Enhance economic development through licensee education to achieve greater compliance and secure safety through prevention
- Increase partnership and communication with business, community, public safety and other stakeholders

*The OLCC used the following criteria to develop its policy option packages for 2023-25 and their priority ranking:*

1. Does it increase revenue for state services?
2. Does it create efficiency savings within the agency and improve customer service?
3. Does it provide resources to adequately educate and visit licensees in order to increase compliance, reduce sales to minors and enhance community livability?
4. Does it adequately reflect the growing workload and responsibilities within the agency?

## **E. STATE OWNED BUILDINGS AND INFRASTRUCTURE**

OLCC currently owns two facilities in Milwaukie, Oregon that serve to receive, store and ship liquor and an adjoining office facility to service administrative staff. Total area of the facilities is 283,714 square feet with a current occupancy of 285 positions. The current replacement value is \$62,779,191. There is currently \$2.1 million of deferred maintenance for both facilities with an anticipated \$2.2 million of deferred maintenance in the 23-25 biennium. Both OLCC facilities are expected to be sold after the 2023-25 biennium as the agency is currently undertaking plans to build a new warehouse facility in Canby scheduled for completion in calendar year 2025. The agency has updated the HQ facility plan to leverage vacant state office space in Salem.

## **F. AGENCY IT STRATEGIC PLAN**

OLCC currently operates on many outdated and unsupported IT systems along with a variety of paper only processes in conjunction with hundreds of excel spreadsheets. OLCC is in need of a highly customizable and scalable software solution to address marijuana and liquor licensing, case management, and enforcement, as well as distilled spirits supply chain and retail store management. To achieve these goals OLCC has implemented an Enterprise Modernization Program (EMP) to modernize the OLCC's technology to make it easier for our stakeholders, our staff, and to improve the data quality as well as security for all systems. Another goal is to create easily digestible data sets to be used for business intelligence that can be used for licensees, liquor agents, distributors and other stakeholders.

# BUDGET NARRATIVE

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Specific Objectives in the next 3 to 5 years include;

- Replacement of failing Distilled Spirits Supply Chain system to secure revenue and accommodate growth in Distilled Spirits by implementing a modern Enterprise Resource Management (ERP), Warehouse Management (WMS), and Point of Sale (POS) this will include liquor store order tracking, distillery retail sales tracking, and a modern customer engagement shopping portal.
- Creation of a unified alcohol and marijuana licensing and compliance system,
- Providing modern technology tools for supporting retail liquor agents, vendors and the general public.
- Ensuring continuity of business operations for both marijuana and liquor licensing as well as compliance and hearings.

## **G. IT PRIORITIZATION MATRIX**

OLCC's IT Prioritization Matrix can be found in the Special Reports Section. Priority IT projects for 2023-25 include development of the Marijuana and Liquor Licensing Compliance System and modernization of the Distilled Spirits Supply Chain. Both are critical to the continuing business operations of the agency and in maintaining the revenue generated from liquor sales. Both projects are fully aligned with the Governors Strategic Plan to provide user friendly and secure platform for stakeholders. The systems will provide economic viability to permittees, licensees, liquor stores, etc. through the permit, license, or contract needed to work or do business in Oregon. The new systems will decrease the time it takes to apply, getting business up and running faster and employees able to work quicker. Another aspect of the Enterprise Modernization Program, is that we will have better auditing of public safety investigations and violations. The new system will also require alcohol and marijuana-related education, which in turn provides for more successful businesses.

The OLCC supports a wide variety of users across the industries that we serve including a mix of education levels, socio-economic backgrounds, and representing the diversity Oregon has to offer. The intent of modernizing in our systems is to increase remote access to eliminate the need for customers to drive to an OLCC office for service. The Enterprise Modernization Program system(s) will also decrease service times as we are removing time spent by customers travelling or sending documents via mail. The majority of our customer base uses smart phones, computers or tablets to access web-based applications. However, there are some stakeholders who do not own a smart phone, computer or tablet. Mitigation strategies being considered are allowing customers to fill out applications in an OLCC office or providing the ability to provide a paper form. Efficiencies created by the Enterprise Modernization Program, will allow for increased revenue from distilled spirits sales as well as safeguard revenue from liquor and marijuana license fees. With Enterprise Modernization, applicants will not need to find a pre-printed application form or require the equipment to print an application. They will be able to log on from any device to complete the application process.

# BUDGET NARRATIVE

The OLCC currently collects voluntary demographic data for marijuana licensing, marijuana worker permits, and alcohol service permits. We do not collect demographic data for liquor licensing, special event licensing, or retail liquor store contractors, however the new systems will enable this capability. Analysis completed indicates that OLCC’s customer base for Service Permits primarily need Spanish and Chinese translations. The current Service Permits system has a custom translation to ensure accuracy. The OLCC has worked closely with the Chinese American Citizens Alliance/Portland Chinese Times as well as Spanish-speaking class providers to ensure the translations are correct and serve the needs of the community. Current marijuana translation options include more languages, but are automatic translations provided by a software program. Requirements for the new marijuana and liquor licensing and compliance system will include the ability for applicants to choose multiple languages, at minimum including Spanish and Chinese.

## LEGISLATIVELY ADOPTED BUDGET

<b>OLCC Programs</b>	<b>Other Funds Limitation</b>	<b>Positions</b>	<b>FTEs</b>
<b>Distilled Spirits</b>	\$84,560,864	76	76.00
<b>Public Safety Services</b>	\$30,845,680	114	110.50
<b>Administration &amp; Support</b>	\$36,883,917	91	90.14
<b>Recreational Marijuana</b>	\$27,204,920	82	81.64
<b>Medical Marijuana - OMMP Tracking</b>	\$6,296,132	21	21.00
<b>Agents Compensation</b>	\$198,560,000	0	0.00
<b>Capital Improvements</b>	\$253,765	0	0.00
<b>Capital Construction</b>	\$0	0	0.00
<b>TOTALS</b>	<b>\$384,605,278</b>	<b>384</b>	<b>379.28</b>

# BUDGET NARRATIVE

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**Summary of 2023-25 Biennium Budget**

Oregon Liquor & Cannabis Comm  
 Oregon Liquor & Cannabis Comm  
 2023-25 Biennium

Leg. Adopted Budget  
 Cross Reference Number: 84500-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	384	381.25	391,328,393	-	-	391,328,393	-	-	-
2021-23 Emergency Boards	2	0.91	84,955,844	-	-	84,955,844	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>386</b>	<b>382.16</b>	<b>476,284,237</b>	-	-	<b>476,284,237</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(0.16)	4,885,143	-	-	4,885,143	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			19,014,187	-	-	19,014,187	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			(145,455,048)	-	-	(145,455,048)	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>384</b>	<b>382.00</b>	<b>354,728,519</b>	-	-	<b>354,728,519</b>	-	-	-
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(735,954)	-	-	(735,954)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	288,613	-	-	288,613	-	-	-
<b>Subtotal</b>	-	-	<b>(447,341)</b>	-	-	<b>(447,341)</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(30,319,232)	-	-	(30,319,232)	-	-	-
<b>Subtotal</b>	-	-	<b>(30,319,232)</b>	-	-	<b>(30,319,232)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	16,603,078	-	-	16,603,078	-	-	-
State Gov't & Services Charges Increase/(Decrease)			1,101,369	-	-	1,101,369	-	-	-

**Summary of 2023-25 Biennium Budget**

Oregon Liquor & Cannabis Comm  
 Oregon Liquor & Cannabis Comm  
 2023-25 Biennium

Leg. Adopted Budget  
 Cross Reference Number: 84500-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	17,704,447	-	-	17,704,447	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>384</b>	<b>382.00</b>	<b>341,666,393</b>	-	-	<b>341,666,393</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

Oregon Liquor & Cannabis Comm  
 Oregon Liquor & Cannabis Comm  
 2023-25 Biennium

Leg. Adopted Budget  
 Cross Reference Number: 84500-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>384</b>	<b>382.00</b>	<b>341,666,393</b>	-	-	<b>341,666,393</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>384</b>	<b>382.00</b>	<b>341,666,393</b>	-	-	<b>341,666,393</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	19,658,453	-	-	19,658,453	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>19,658,453</b>	-	-	<b>19,658,453</b>	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	(0.50)	(196,862)	-	-	(196,862)	-	-	-
802 - Vacant Position Reductions	(12)	(12.00)	(2,965,115)	-	-	(2,965,115)	-	-	-
810 - Statewide Adjustments	-	-	(11,631,500)	-	-	(11,631,500)	-	-	-
811 - Budget Reconciliation	2	1.76	27,483,739	-	-	27,483,739	-	-	-
813 - Policy Bills	6	4.50	1,141,385	-	-	1,141,385	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	7,500,000	-	-	7,500,000	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm**  
**Oregon Liquor & Cannabis Comm**  
**2023-25 Biennium**

**Leg. Adopted Budget**  
**Cross Reference Number: 84500-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	385,000	-	-	385,000	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	1	0.88	148,111	-	-	148,111	-	-	-
410 - Cannabis Communication Outreach	-	-	450,000	-	-	450,000	-	-	-
413 - Marijuana Lab Integrity	3	2.64	965,674	-	-	965,674	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	<b>(2.72)</b>	<b>23,280,432</b>	-	-	<b>23,280,432</b>	-	-	-

<b>Total 2023-25 Leg. Adopted Budget</b>	<b>384</b>	<b>379.28</b>	<b>384,605,278</b>	-	-	<b>384,605,278</b>	-	-	-
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Percentage Change From 2021-23 Leg Approved Budget	-0.52%	-0.75%	-19.25%	-	-	-19.25%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-0.71%	12.57%	-	-	12.57%	-	-	-



**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Distilled Spirits Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	77	77.00	69,497,386	-	-	69,497,386	-	-	-
2021-23 Emergency Boards	-	-	(1,855,450)	-	-	(1,855,450)	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>77</b>	<b>77.00</b>	<b>67,641,936</b>	-	-	<b>67,641,936</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(1)	(1.00)	629,752	-	-	629,752	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			19,014,187	-	-	19,014,187	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>76</b>	<b>76.00</b>	<b>87,285,875</b>	-	-	<b>87,285,875</b>	-	-	-
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(133,070)	-	-	(133,070)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	53,898	-	-	53,898	-	-	-
<b>Subtotal</b>	-	-	<b>(79,172)</b>	-	-	<b>(79,172)</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(29,289,952)	-	-	(29,289,952)	-	-	-
<b>Subtotal</b>	-	-	<b>(29,289,952)</b>	-	-	<b>(29,289,952)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	797,631	-	-	797,631	-	-	-
State Gov't & Services Charges Increase/(Decrease)			(319)	-	-	(319)	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Distilled Spirits Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	<b>797,312</b>	-	-	<b>797,312</b>	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>76</b>	<b>76.00</b>	<b>58,714,063</b>	-	-	<b>58,714,063</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Distilled Spirits Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>76</b>	<b>76.00</b>	<b>58,714,063</b>	-	-	<b>58,714,063</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>76</b>	<b>76.00</b>	<b>58,714,063</b>	-	-	<b>58,714,063</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	2,670,369	-	-	2,670,369	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>2,670,369</b>	<b>-</b>	<b>-</b>	<b>2,670,369</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(11,311,174)	-	-	(11,311,174)	-	-	-
811 - Budget Reconciliation	-	-	26,987,606	-	-	26,987,606	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	7,500,000	-	-	7,500,000	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Distilled Spirits Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	<b>23,176,432</b>	-	-	<b>23,176,432</b>	-	-	-

<b>Total 2023-25 Leg. Adopted Budget</b>	<b>76</b>	<b>76.00</b>	<b>84,560,864</b>	-	-	<b>84,560,864</b>	-	-	-
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Percentage Change From 2021-23 Leg Approved Budget	-1.30%	-1.30%	25.01%	-	-	25.01%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	44.02%	-	-	44.02%	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Public Safety Services Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	116	114.00	29,671,976	-	-	29,671,976	-	-	-
2021-23 Emergency Boards	1	0.58	1,232,777	-	-	1,232,777	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>117</b>	<b>114.58</b>	<b>30,904,753</b>	-	-	<b>30,904,753</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(1.58)	647,270	-	-	647,270	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>115</b>	<b>113.00</b>	<b>31,552,023</b>	-	-	<b>31,552,023</b>	-	-	-
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(200,647)	-	-	(200,647)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	53,307	-	-	53,307	-	-	-
<b>Subtotal</b>	-	-	<b>(147,340)</b>	-	-	<b>(147,340)</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(64,800)	-	-	(64,800)	-	-	-
<b>Subtotal</b>	-	-	<b>(64,800)</b>	-	-	<b>(64,800)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	164,576	-	-	164,576	-	-	-
State Gov't & Services Charges Increase/(Decrease)			(500)	-	-	(500)	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Public Safety Services Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	<b>164,076</b>	-	-	<b>164,076</b>	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>115</b>	<b>113.00</b>	<b>31,503,959</b>	-	-	<b>31,503,959</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Public Safety Services Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>115</b>	<b>113.00</b>	<b>31,503,959</b>	-	-	<b>31,503,959</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>115</b>	<b>113.00</b>	<b>31,503,959</b>	-	-	<b>31,503,959</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	(7)	(7.00)	(1,666,806)	-	-	(1,666,806)	-	-	-
810 - Statewide Adjustments	-	-	42,142	-	-	42,142	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	6	4.50	966,385	-	-	966,385	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Public Safety Services Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	<b>(1)</b>	<b>(2.50)</b>	<b>(658,279)</b>	-	-	<b>(658,279)</b>	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	<b>114</b>	<b>110.50</b>	<b>30,845,680</b>	-	-	<b>30,845,680</b>	-	-	-
Percentage Change From 2021-23 Leg Approved Budget	-2.56%	-3.56%	-0.19%	-	-	-0.19%	-	-	-
Percentage Change From 2023-25 Current Service Level	-0.87%	-2.21%	-2.09%	-	-	-2.09%	-	-	-



**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Administration and Support  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	90	90.00	32,579,366	-	-	32,579,366	-	-	-
2021-23 Emergency Boards	1	0.33	1,507,806	-	-	1,507,806	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>91</b>	<b>90.33</b>	<b>34,087,172</b>	-	-	<b>34,087,172</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	1	1.67	2,206,439	-	-	2,206,439	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>92</b>	<b>92.00</b>	<b>36,293,611</b>	-	-	<b>36,293,611</b>	-	-	-
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(198,639)	-	-	(198,639)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	108,708	-	-	108,708	-	-	-
<b>Subtotal</b>	-	-	<b>(89,931)</b>	-	-	<b>(89,931)</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(579,600)	-	-	(579,600)	-	-	-
<b>Subtotal</b>	-	-	<b>(579,600)</b>	-	-	<b>(579,600)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	398,139	-	-	398,139	-	-	-
State Gov't & Services Charges Increase/(Decrease)			1,103,079	-	-	1,103,079	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Administration and Support  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	1,501,218	-	-	1,501,218	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>92</b>	<b>92.00</b>	<b>37,125,298</b>	-	-	<b>37,125,298</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Administration and Support  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>92</b>	<b>92.00</b>	<b>37,125,298</b>	-	-	<b>37,125,298</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>92</b>	<b>92.00</b>	<b>37,125,298</b>	-	-	<b>37,125,298</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	1	0.50	11,620	-	-	11,620	-	-	-
802 - Vacant Position Reductions	(5)	(5.00)	(1,298,309)	-	-	(1,298,309)	-	-	-
810 - Statewide Adjustments	-	-	(158,936)	-	-	(158,936)	-	-	-
811 - Budget Reconciliation	2	1.76	496,133	-	-	496,133	-	-	-
813 - Policy Bills	-	-	175,000	-	-	175,000	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Administration and Support  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	385,000	-	-	385,000	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	1	0.88	148,111	-	-	148,111	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	<b>(1)</b>	<b>(1.86)</b>	<b>(241,381)</b>	-	-	<b>(241,381)</b>	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	<b>91</b>	<b>90.14</b>	<b>36,883,917</b>	-	-	<b>36,883,917</b>	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	-	-0.21%	8.20%	-	-	8.20%	-	-	-
Percentage Change From 2023-25 Current Service Level	-1.09%	-2.02%	-0.65%	-	-	-0.65%	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Recreational Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	80	79.25	23,836,494	-	-	23,836,494	-	-	-
2021-23 Emergency Boards	-	-	754,562	-	-	754,562	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>80</b>	<b>79.25</b>	<b>24,591,056</b>	-	-	<b>24,591,056</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	0.75	1,368,779	-	-	1,368,779	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>80</b>	<b>80.00</b>	<b>25,959,835</b>	-	-	<b>25,959,835</b>	-	-	-
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(169,070)	-	-	(169,070)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	72,269	-	-	72,269	-	-	-
<b>Subtotal</b>	-	-	<b>(96,801)</b>	-	-	<b>(96,801)</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(174,880)	-	-	(174,880)	-	-	-
<b>Subtotal</b>	-	-	<b>(174,880)</b>	-	-	<b>(174,880)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	484,602	-	-	484,602	-	-	-
State Gov't & Services Charges Increase/(Decrease)			(426)	-	-	(426)	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Recreational Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	484,176	-	-	484,176	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>80</b>	<b>80.00</b>	<b>26,172,330</b>	-	-	<b>26,172,330</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Recreational Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>80</b>	<b>80.00</b>	<b>26,172,330</b>	-	-	<b>26,172,330</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>80</b>	<b>80.00</b>	<b>26,172,330</b>	-	-	<b>26,172,330</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	(1)	(1.00)	(208,482)	-	-	(208,482)	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(174,602)	-	-	(174,602)	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Recreational Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	450,000	-	-	450,000	-	-	-
413 - Marijuana Lab Integrity	3	2.64	965,674	-	-	965,674	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	<b>2</b>	<b>1.64</b>	<b>1,032,590</b>	-	-	<b>1,032,590</b>	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	<b>82</b>	<b>81.64</b>	<b>27,204,920</b>	-	-	<b>27,204,920</b>	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	2.50%	3.02%	10.63%	-	-	10.63%	-	-	-
Percentage Change From 2023-25 Current Service Level	2.50%	2.05%	3.95%	-	-	3.95%	-	-	-



**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Agents Compensation Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-005-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	-	-	166,885,952	-	-	166,885,952	-	-	-
2021-23 Emergency Boards	-	-	-	-	-	-	-	-	-
<b>2021-23 Leg Approved Budget</b>	-	-	<b>166,885,952</b>	-	-	<b>166,885,952</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	-	-	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	-	-	<b>166,885,952</b>	-	-	<b>166,885,952</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	14,685,964	-	-	14,685,964	-	-	-
<b>Subtotal</b>	-	-	<b>14,685,964</b>	-	-	<b>14,685,964</b>	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									

**Summary of 2023-25 Biennium Budget**

Oregon Liquor & Cannabis Comm  
 Agents Compensation Program  
 2023-25 Biennium

Leg. Adopted Budget  
 Cross Reference Number: 84500-005-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	<b>181,571,916</b>	-	-	<b>181,571,916</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Agents Compensation Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-005-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	<b>181,571,916</b>	-	-	<b>181,571,916</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	-	-	<b>181,571,916</b>	-	-	<b>181,571,916</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	16,988,084	-	-	16,988,084	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	<b>16,988,084</b>	-	-	<b>16,988,084</b>	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	-	-	-	-	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Agents Compensation Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-005-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	-	-	-	-	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	-	-	<b>198,560,000</b>	-	-	<b>198,560,000</b>	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	-	-	18.98%	-	-	18.98%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	9.36%	-	-	9.36%	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Medical Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-006-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	21	21.00	6,082,209	-	-	6,082,209	-	-	-
2021-23 Emergency Boards	-	-	188,366	-	-	188,366	-	-	-
<b>2021-23 Leg Approved Budget</b>	<b>21</b>	<b>21.00</b>	<b>6,270,575</b>	<b>-</b>	<b>-</b>	<b>6,270,575</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	32,903	-	-	32,903	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	<b>21</b>	<b>21.00</b>	<b>6,303,478</b>	<b>-</b>	<b>-</b>	<b>6,303,478</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(34,528)	-	-	(34,528)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	431	-	-	431	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(34,097)</b>	<b>-</b>	<b>-</b>	<b>(34,097)</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	62,158	-	-	62,158	-	-	-
State Gov't & Services Charges Increase/(Decrease)			(465)	-	-	(465)	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Medical Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-006-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal</b>	-	-	<b>61,693</b>	-	-	<b>61,693</b>	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	<b>21</b>	<b>21.00</b>	<b>6,331,074</b>	-	-	<b>6,331,074</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Medical Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-006-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	<b>21</b>	<b>21.00</b>	<b>6,331,074</b>	-	-	<b>6,331,074</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	<b>21</b>	<b>21.00</b>	<b>6,331,074</b>	-	-	<b>6,331,074</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(34,942)	-	-	(34,942)	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Medical Marijuana Program  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-006-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	<b>(34,942)</b>	-	-	<b>(34,942)</b>	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	<b>21</b>	<b>21.00</b>	<b>6,296,132</b>	-	-	<b>6,296,132</b>	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	-	-	0.41%	-	-	0.41%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	-0.55%	-	-	-0.55%	-	-	-



**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Improvements  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-088-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	-	-	237,745	-	-	237,745	-	-	-
2021-23 Emergency Boards	-	-	210,000	-	-	210,000	-	-	-
<b>2021-23 Leg Approved Budget</b>	-	-	<b>447,745</b>	-	-	<b>447,745</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	-	-	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	-	-	<b>447,745</b>	-	-	<b>447,745</b>	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(210,000)	-	-	(210,000)	-	-	-
<b>Subtotal</b>	-	-	<b>(210,000)</b>	-	-	<b>(210,000)</b>	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	10,008	-	-	10,008	-	-	-
<b>Subtotal</b>	-	-	<b>10,008</b>	-	-	<b>10,008</b>	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									

**Summary of 2023-25 Biennium Budget**

Oregon Liquor & Cannabis Comm  
 Capital Improvements  
 2023-25 Biennium

Leg. Adopted Budget  
 Cross Reference Number: 84500-088-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	<b>247,753</b>	-	-	<b>247,753</b>	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Improvements  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-088-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	<b>247,753</b>	-	-	<b>247,753</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	-	-	<b>247,753</b>	-	-	<b>247,753</b>	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	6,012	-	-	6,012	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Improvements  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-088-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	<b>6,012</b>	-	-	<b>6,012</b>	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	-	-	<b>253,765</b>	-	-	<b>253,765</b>	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	-	-	-43.32%	-	-	-43.32%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	2.43%	-	-	2.43%	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Construction  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-089-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	-	-	62,537,265	-	-	62,537,265	-	-	-
2021-23 Emergency Boards	-	-	82,917,783	-	-	82,917,783	-	-	-
<b>2021-23 Leg Approved Budget</b>	-	-	<b>145,455,048</b>	-	-	<b>145,455,048</b>	-	-	-
<b>2023-25 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	-	-	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	(145,455,048)	-	-	(145,455,048)	-	-	-
<b>Subtotal 2023-25 Base Budget</b>	-	-	-	-	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	-	-	-	-	-	-	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Construction  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-089-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
<b>Subtotal: 2023-25 Current Service Level</b>	-	-	-	-	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2023-25 Current Service Level</b>	-	-	-	-	-	-	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	-	-	-	-	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
101 - IT Modernization Bonded Costs	-	-	-	-	-	-	-	-	-
102 - Warehouse and Nonbonded IT Costs	-	-	-	-	-	-	-	-	-
104 - Distribution Center Equipment Replacement	-	-	-	-	-	-	-	-	-
109 - Alcohol Communication Outreach	-	-	-	-	-	-	-	-	-

**Summary of 2023-25 Biennium Budget**

**Oregon Liquor & Cannabis Comm  
Capital Construction  
2023-25 Biennium**

**Leg. Adopted Budget  
Cross Reference Number: 84500-089-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
116 - Distilled Spirits Board LC	-	-	-	-	-	-	-	-	-
208 - Alcohol Licensing Staffing	-	-	-	-	-	-	-	-	-
211 - Public Safety Call Center Staffing	-	-	-	-	-	-	-	-	-
215 - Alcohol Delivery Regulation LC	-	-	-	-	-	-	-	-	-
303 - IT Risk Mitigation	-	-	-	-	-	-	-	-	-
305 - Vehicle Replacement	-	-	-	-	-	-	-	-	-
306 - Human Resources Staffing	-	-	-	-	-	-	-	-	-
307 - Financial Services Staffing	-	-	-	-	-	-	-	-	-
312 - Records Requests & Communications	-	-	-	-	-	-	-	-	-
410 - Cannabis Communication Outreach	-	-	-	-	-	-	-	-	-
413 - Marijuana Lab Integrity	-	-	-	-	-	-	-	-	-
414 - Marijuana Licensing and Compliance	-	-	-	-	-	-	-	-	-
417 - Marijuana License Reassignment Grants LC	-	-	-	-	-	-	-	-	-
418 - ODA Lab Funding LC	-	-	-	-	-	-	-	-	-
419 - Cannabis Consumer Protection Act-LC	-	-	-	-	-	-	-	-	-
<b>Subtotal Policy Packages</b>	-	-	-	-	-	-	-	-	-
<b>Total 2023-25 Leg. Adopted Budget</b>	-	-	-	-	-	-	-	-	-

Percentage Change From 2021-23 Leg Approved Budget	-	-	-100.00%	-	-	-100.00%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	-	-	-	-	-	-	-

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																					
Agency Name: Oregon Liquor & Cannabis Commission										Agency Number: 84500											
2023-25 Biennium																					
SPIRITS SCR 001										Fund 001											
Program/Division Priorities for 2023-25 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div	OLCC	Distilled Spirits Program - The Distilled Spirits Program oversees the distribution and sale of distilled spirits in the state. The Distilled Spirits division centrally purchases, warehouses and distributes distilled spirits to Oregon's independently operated liquor stores.	845-4, 845-5	6															The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
1	1		001-30 Distribution Center					27,846,385				\$ 27,846,385	65	65.00	N	Y	C			POP 102 & POP 104	
2	2		001-31 Bondable Systems					23,200,000				\$ 23,200,000	0	0.00	Y	N	C			POP 101	
3	3		001-37 Debt Service					27,093,826				\$ 27,093,826	0	0.00	Y	N	C				
15	4		001-24 Bank Card Fees					18,690,631				\$ 18,690,631	0	0.00	N	Y	C				
20	5		001-40 Retail Services					4,226,487				\$ 4,226,487	9	9.00	N	N	C			POP 109 & POP 116	
14	6		001-20 Purchasing					662,301				\$ 662,301	2	2.00	N	N	C				
24	7		001-42 Liquor Sales Support					40,278				\$ 40,278	0	0.00	N	N	C				
								101,759,908				\$ 101,759,908	76	76.00							
<b>7. Primary Purpose Program/Activity Exists</b>																					
						<ul style="list-style-type: none"> <li>1 Civil Justice</li> <li>2 Community Development</li> <li>3 Consumer Protection</li> <li>4 Administrative Function</li> <li>5 Criminal Justice</li> <li>6 Economic Development</li> <li>7 Education &amp; Skill Development</li> <li>8 Emergency Services</li> <li>9 Environmental Protection</li> <li>10 Public Health</li> <li>11 Recreation, Heritage, or Cultural</li> <li>12 Social Support</li> </ul>															
						<ul style="list-style-type: none"> <li>19. Legal Requirement Code</li> <li>C: Constitutional</li> <li>D: Debt Service</li> <li>FM: Federal - Mandatory</li> <li>FO: Federal - Optional (once you choose to participate, certain requirements exist)</li> <li>S: Statutory</li> </ul>															
Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS																					
<b>Document criteria used to prioritize activities:</b>																					
<p>All Oregonians and tourists to Oregon who purchase distilled spirits buy them from OLCC-licensed outlets (restaurants, bars, etc.) or from the OLCC-contracted liquor stores that supply those licensed outlets. More than Two hundred eighty small-business people and their employees earn their livelihood through operating liquor stores. Distilleries and their suppliers, across the country, benefit from the Oregon distilled spirits market. All Oregonians benefit from the sales profits distributed to Oregon cities, counties and the state General Fund. The Distilled Spirits Program operates as an integrated unit to move product through the supply chain to the end consumer. The divisions within the program constitute an integrated program that serves to efficiently and effectively meet the customer demand for distilled products by consumers and industry participants. In addition to the Distilled Spirits Program, the Agents Compensation Program provides the operating capital and the profits for each of the independent, contracted liquor agents, and is an integral part of the wholesale/retail supply chain. The Distilled Spirits Program is guided by the principle of supporting and increasing the economic development of the state as a way to invest in the future of Oregon. Oregon's method of retailing distilled spirits through liquor agents appointed by and overseen by the OLCC also supports the principle of public safety. The OLCC manages the location and density of outlets, and their effects on the community. As a result, included in the Agency Request Budget for the OLCC Distilled Spirits Program are policy option packages to increase funding so that the OLCC will be able to continue to meet consumer demand, thus increasing the amount of revenue returned to the state after paying all operating expenses.</p>																					

# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																					
Agency Name: Oregon Liquor & Cannabis Commission												Agency Number: 84500									
2023-25 Biennium																					
Safety SCR 002												Fund 001									
Program/Division Priorities for 2023-25 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program-Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div	OLCC	Public Safety Program - OLCC's Public Safety Program licenses and regulates businesses in the alcohol industry such as manufacturers, wholesalers, bars, restaurants, grocery and convenience stores	845-1, 845-2, 845-3, 845-4	3															The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
4	1		002-45 Licenses Services					10,742,741				\$10,742,741	46	45.16	N	N	C			POP 208	
9	2		002-47 Public Safety					20,261,788				\$20,261,788	72	68.06	N	Y	C			POP 211 & POP 215	
18	3		002-55 Administrative Hearings					4,056,833				\$ 4,056,833	14	14.00	N	N	C				
												\$ -									
												\$ -									
												\$ -									
												\$35,061,362	132	127.22							
						7. Primary Purpose Program/Activity Exists						19. Legal Requirement Code									
						1 Civil Justice						C Constitutional									
						2 Community Development						D Debt Service									
						3 Consumer Protection						FM Federal - Mandatory									
						4 Administrative Function						FO Federal - Optional (once you choose to participate, certain requirements exist)									
						5 Criminal Justice						S Statutory									
						6 Economic Development															
						7 Education & Skill Development															
						8 Emergency Services															
						9 Environmental Protection															
						10 Public Health															
						11 Recreation, Heritage, or Cultural															
						12 Social Support															
Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS																					
Document criteria used to prioritize activities:																					
<p>All Oregonians and tourists to Oregon who purchase distilled spirits by the drink, beer or wine are impacted by the number, location and liquor law compliance of licensed establishments. Communities and neighbors are affected by whether or not only qualified business people receive and keep liquor licenses, and their responsible sale and service. Cities and counties' law enforcement workloads are affected by OLCC's staffing and effectiveness. The alcoholic beverage industry is protected by assuring licenses are issued only to qualified individuals. All Oregonians' safety is protected by OLCC's Public Safety Division assuring licensees comply with liquor laws. Keeping alcohol from underage drinkers and keeping visibly intoxicated persons from being served preserves public safety by reducing drunk-driving, alcohol-related accidents and other associated problems, such as our youths health and safety. The OLCC Public Safety Program works to fulfill the Governor's principle of public safety.</p>																					

# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																					
Agency Name: Oregon Liquor & Cannabis Commission										Agency Number: 84500											
2023-25 Biennium										Support SCR 003 Fund 001											
Program/Division Priorities for 2023-25 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program-Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agency	Prgm/Div	OLCC	Support Services Program - The Support Services Program is responsible for the coordination, management, reporting and physical infrastructure used to support both the merchandising and regulatory functions of the Commission.	845-4, 845-6	4															The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
10	1		Information Technology					11,555,776				\$11,555,776	23	22.76	N	Y	C			POP 303	
11	2		Financial Services					11,826,400				\$11,826,400	36	35.64	N	N	C			POP 307	
13	3		Administrative Services					3,108,243				\$ 3,108,243	7	7.00	N	N	C				
21	6		Policy Analytics Comm & Education					6,508,397				\$ 6,508,397	23	22.40	N	Y	C			POP 312	
19	5		Human Resources					3,770,774				\$ 3,770,774	12	11.76	N	N	C			POP 306	
12	4		Administration					2,693,729				\$ 2,693,729	3	3.00	N	N	C				
23	7		Commissioners					36,371				\$ 36,371	0	0.00	N	N	C				
22	8		Motor Pool					1,433,630				\$ 1,433,630	0	0.00	N	N	C			POP 305	
25	9		Supply Center					66,368				\$ 66,368	0	0.00	N	N	C				
								40,999,688				\$40,999,688	104	102.56							
						7. Primary Purpose Program/Activity Exists						19. Legal Requirement Code									
						1 Civil Justice						C Constitutional									
						2 Community Development						D Debt Service									
						3 Consumer Protection						FM Federal - Mandatory									
						4 Administrative Function						FO Federal - Optional (once you choose to participate, certain requirements exist)									
						5 Criminal Justice						S Statutory									
						6 Economic Development															
						7 Education & Skill Development															
						8 Emergency Services															
						9 Environmental Protection															
						10 Public Health															
						11 Recreation, Heritage, or Cultural															
						12 Social Support															
Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS.																					
Document criteria used to prioritize activities:																					
The Support Services Program operates in conjunction with the Distilled Spirits, Public Safety, and Marijuana Programs to assure the functionality and the accountability of those programs to the people of Oregon. The Support Services program provides human resources, labor relations, non-liquor purchasing, maintenance, motor pool, mail, supply, accounting and information services to the OLCC. These activities are key to providing responsible stewardship by managing risk for the agency and assuring fiscal accountability. The program provides all of the administrative support to the OLCC's mission of "promoting the public interest through the responsible sale and service of alcoholic beverages." The Support Services Program ensures that the operating programs of the OLCC meet both principles of public safety and economic development.																					

# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																					
Agency Name: Oregon Liquor & Cannabis Commission										Agency Number: 84500											
2023-25 Biennium										Fund 002											
Agents SCR 005										Program/Division Priorities for 2023-25 Biennium											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request	
Agcy	Prgm/ Div	OLCC	<b>AGENTS COMPENSATION PROGRAM</b> - This program funds the operating expenses and the income of contracted liquor agents who sell the products at retail on behalf of the OLCC.	845-5	6															The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
16	1		005-72 Store Agents Compensation					173,121,420				\$ 173,121,420	0	0.00	N	Y	C				
17	2		005-73 Distillery/Agents Compensation					8,450,496				\$ 8,450,496	0	0.00	N	Y	C				
								181,571,916				\$ 181,571,916	0	0.00							
												<b>7. Primary Purpose Program/Activity Exists</b> 1 Civil Justice 2 Community Development 3 Consumer Protection 4 Administrative Function 5 Criminal Justice 6 Economic Development 7 Education & Skill Development 8 Emergency Services 9 Environmental Protection 10 Public Health 11 Recreation, Heritage, or Cultural 12 Social Support									
												<b>19. Legal Requirement Code</b> C Constitutional D Debt Service FM Federal - Mandatory FO Federal - Optional (once you choose to participate, certain requirements exist) S Statutory									
Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS																					
Document criteria used to prioritize activities:																					
The Agents Compensation Program manifests the Governor's principles by supporting economic development within the state of Oregon. This program provides the operating income for more than 245 independent businesses (liquor stores) that makes distilled spirits available by the bottle to citizens, businesses and tourists. This program provides the resources for those businesses to pay for the rent, utilities, wages for employees, as well as the net income to the liquor store owner. These funds enable the livelihood of liquor agents, their employees. Under the direction of the OLCC Retail Services Division, agents sell over two thousand different products to individuals and licensed businesses. Agents generate in excess of \$1.47 billion dollars of sales in the 19-21 biennium, which encourages economic activity in the private businesses in the hospitality and the alcoholic beverage industry industries. Additionally, the revenue remaining after paying the operating costs of the agents, the cost of goods sold and the operating expenses of the commission are distributed to state and local governments to support programs in the public sector.																					
Oregon's method of retailing distilled spirits through liquor agents appointed by and overseen by the OLCC also supports the principle of public safety. The OLCC manages the location and density of outlets, and their effects on neighborhood livability.																					

# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																						
<b>Agency Name:</b> Oregon Liquor & Cannabis Commission										<b>Agency Number:</b> 84500												
<b>2023-25 Biennium</b>																						
<b>Capital SCR 088</b>										<b>Fund 003</b>												
Program/Division Priorities for 2023-25 Biennium																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program - Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request		
Agcy	Prgm/ Div	OLCC	<b>CAPITAL IMPROVEMENTS PROGRAM</b> - Provides the preventive maintenance and repairs to the OLCC's buildings and grounds.	845-5	4																The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
26	1	088-01	Capital Improvements									\$ 247,753	0	0.00	N	Y	C					
												\$ 247,753	0	0.00								
					<p style="text-align: center;"><b>7. Primary Purpose Program/Activity Exists</b></p> <ul style="list-style-type: none"> <li>1 Civil Justice</li> <li>2 Community Development</li> <li>3 Consumer Protection</li> <li>4 Administrative Function</li> <li>5 Criminal Justice</li> <li>6 Economic Development</li> <li>7 Education &amp; Skill Development</li> <li>8 Emergency Services</li> <li>9 Environmental Protection</li> <li>10 Public Health</li> <li>11 Recreation, Heritage, or Cultural</li> <li>12 Social Support</li> </ul>																	
					<p style="text-align: center;"><b>19. Legal Requirement Code</b></p> <ul style="list-style-type: none"> <li>C Constitutional</li> <li>D Debt Service</li> <li>FM Federal - Mandatory</li> <li>FO Federal - Optional (once you choose to participate, certain requirements exist)</li> <li>S Statutory</li> </ul>																	
<p>Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS</p>																						
<p><b>Document criteria used to prioritize activities:</b></p>																						
<p>Through the OLCC's Capital Improvements Program, the commission contributes to responsible stewardship of the state's resources. It provides maintenance and repairs for the OLCC-owned building and grounds. The OLCC prepares a ten-year capital maintenance plan and uses the resources in this program to ensure the continued viability of the physical infrastructure. The OLCC has made significant investment in the buildings and grounds which is protected by a responsible and consistent maintenance program. Appropriate maintenance ensures that the two operational programs of the OLCC are able to meet the principles of protecting the public's safety and enhancing economic development.</p>																						

# BUDGET NARRATIVE

PROGRAM PRIORITIZATION FOR 2023-25																					
<b>Agency Name:</b> Oregon Liquor & Cannabis Commission										<b>Agency Number:</b> 84500											
<b>2023-25 Biennium</b>										<b>Capital SCR 089</b> Fund 008											
Program/Division Priorities for 2023-25 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div	OLCC	<b>CAPITAL CONSTRUCTION PROGRAM</b> - Provides a funding mechanism for purchasing: a new warehouse, conveyor system, and warehouse management (IT) system.	845-5	4																
27	1	089-01	Capital Construction						0			\$ -	0	0.00	N	N	C			The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
												\$ -	0	0.00							
						<b>7. Primary Purpose Program/Activity Exists</b> 1 Civil Justice 2 Community Development 3 Consumer Protection 4 Administrative Function 5 Criminal Justice 6 Economic Development 7 Education & Skill Development 8 Emergency Services 9 Environmental Protection 10 Public Health 11 Recreation, Heritage, or Cultural 12 Social Support						<b>19. Legal Requirement Code</b> C Constitutional D Debt Service FM Federal - Mandatory FO Federal - Optional (once you choose to participate, certain requirements exist) S Statutory									
Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS																					
<b>Document criteria used to prioritize activities:</b>  Through the OLCC's Capital Improvements Program, the commission contributes to responsible stewardship of the state's resources. It provides maintenance and repairs for the OLCC-owned building and grounds. The OLCC prepares a ten-year capital maintenance plan and uses the resources in this program to ensure the continued viability of the physical infrastructure. The OLCC has made significant investment in the buildings and grounds which is protected by a responsible and consistent maintenance program. Appropriate maintenance ensures that the two operational programs of the OLCC are able to meet the principles of protecting the public's safety and enhancing economic development.																					

# BUDGET NARRATIVE

## PROGRAM PRIORITIZATION FOR 2023-25

<b>Agency Name:</b> Oregon Liquor & Cannabis Commission																						
<b>2023-25 Biennium</b>		<b>Agency Number:</b> 84500																				
Rec MJ SCR 004		Fund 009																				
<b>Program/Division Priorities for 2023-25 Biennium</b>																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL- OF	FF	NL- FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request		
Agcy	Prgm/ Div	OLCC	The Recreational Marijuana Program is exclusively authorized to make recreational marijuana available to consumers and licensed businesses through retail marijuana stores. The program also tracks the growing, transporting, processing and selling of recreational marijuana products. The Public Safety Program is responsible for licensing and regulating the operation of the recreational marijuana industry in Oregon	845-7, 845-8	3																The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
5	1		004-85 Recreational Marijuana Licensing					11,066,961				\$ 11,066,961	31	30.04	N	Y	S				POP 414	
6	2		004-87 Recreational Marijuana Regulation					11,842,336				\$ 11,842,336	43	42.64	N	Y	S				POP 413	
7	3		004-80 Recreational Marijuana Administration					6,688,492				\$ 6,688,492	18	17.50	N	Y	S				POPS 410, 417, 418, 419	
								29,597,789				\$ 29,597,789	92	90.18								

**7. Primary Purpose Program/Activity Exists**

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

**19. Legal Requirement Code**

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS

Document criteria used to prioritize activities:

All Oregonians who purchase marijuana will be impacted by the number, location and marijuana law compliance of licensed entities. Communities and neighbors are affected by whether or not only qualified people receive and keep marijuana licenses, and the responsible sale and service. Cities and counties' law enforcement workloads will be affected by OLCC's staffing and effectiveness. The marijuana industry will be protected by assuring licenses are issued only to qualified individuals. All Oregonians' safety will be protected by OLCC's Marijuana Program assuring licensees comply with all laws and rules. The OLCC Marijuana Enforcement Program will work to fulfill the Governor's principle of public safety.



# BUDGET NARRATIVE

## PROGRAM PRIORITIZATION FOR 2023-25

<b>Agency Name:</b> Oregon Liquor & Cannabis Commission																					
<b>2023-25 Biennium</b>																					
<i>OMMP Track SCR 006 Fund 010</i>																					
<b>Program/Division Priorities for 2023-25 Biennium</b>																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL- OF	FF	NL- FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div	OLCC	OLCC's Medical Marijuana Tracking Program results from the passage of SB 1057 and modifies the medical marijuana programs administered by the OLCC and the Oregon Health authority, including requiring the OLCC to establish a medical designation under the OLCC licensure system, and to track medical marijuana growers, processors, wholesalers and retailers that opt into the OLCC system. The OLCC has also taken over responsibility from the OHA for regulating the labeling and packaging of medical marijuana products.	845-8	3																
8	1	006-91	OMMP Tracking Administration					6,331,074				\$ 6,331,074	21	21.00	N	Y	S			The Oregon Liquor & Cannabis Commission (OLCC) is the agency responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the sale of recreational marijuana in Oregon through the Control, Regulation, and Taxation of Marijuana and Industrial Hemp Act. The OLCC also enforces the Bottle Bill. Under this law, any malt or carbonated beverage container sold in Oregon must have a refund value of at least five cents.	
								6,331,074				\$ 6,331,074	21	21.00							

**7. Primary Purpose Program/Activity Exists**

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

**19. Legal Requirement Code**

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
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- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS

Document criteria used to prioritize activities:

All Oregonians who purchase marijuana will be impacted by the number, location and marijuana law compliance of licensed entities. Communities and neighbors are affected by whether or not only qualified people receive and keep marijuana licenses, and the responsible sale and service. Cities and counties' law enforcement workloads will be affected by OLCC's staffing and effectiveness. The marijuana industry will be protected by assuring licenses are issued only to qualified individuals. All Oregonians' safety will be protected by OLCC's Marijuana Program assuring licensees comply with all laws and rules. The OLCC Marijuana Enforcement Program will work to fulfill the Governor's principle of public safety.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

## OREGON LIQUOR & CANNABIS COMMISSION 2023-2025 BUDGET

Budget Area	2023-25 CSL	10% Reductions
Bank Cards	\$ 18,690,631	\$ 1,869,063
Remainder of Distilled Spirits	\$ 43,703,504	\$ 4,370,350
<b>Total Distilled Spirits</b>	<b>\$ 62,394,135</b>	<b>\$ 6,239,414</b>
<b>Public Safety</b>	<b>\$ 31,503,959</b>	<b>\$ 3,150,396</b>
<b>Admin &amp; Support Services</b>	<b>\$ 37,125,298</b>	<b>\$ 3,712,530</b>
<b>Store Operating Expenses</b>	<b>\$ 181,571,916</b>	<b>\$ 18,157,192</b>
<b>Capital Improvements</b>	<b>\$ 247,753</b>	<b>\$ 24,775</b>
<b>Recreational Marijuana</b>	<b>\$ 26,172,330</b>	<b>\$ 2,617,233</b>
<b>Medical Marijuana</b>	<b>\$ 6,331,074</b>	<b>\$ 633,107</b>
<b>Totals</b>	<b>\$ 345,346,465</b>	<b>\$ 34,534,647</b>

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

## OREGON LIQUOR & CANNABIS COMMISSION 2023-2025 BUDGET

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT & FUND TYPE	RANK & JUSTIFICATION
Distilled Spirits Program- Bank Card Fee Reduction	Reduce Bank Card Fees by 10% for the purchase of liquor. Do not accept credit cards in liquor stores for 3 months during the biennium	\$1,869,063 (OF)	OLCC does not have the ability to control the use of bank cards by consumers wishing to purchase distilled spirits. A reduction in this limitation would require OLCC to restrict or eliminate use of credit cards in 55 stores around the state.
Distilled Spirit Program –Distribution Center	Eliminate 12 FTE from the warehouse swing shift; 3 Equipment Operators, 1 PEM B, 1 Gen Mechanic, 7 Liquor Distribution Worker 1s. Combine remaining FTE into day shift.	\$4,370,350 (OF)	Elimination of the swing shift will significantly reduce the capability to ship and store liquor. Liquor sales will be significantly reduced and the variety of spirits shipped will be reduced including Oregon Craft Spirits.
Public Safety-Regulatory and Licensing	Eliminate 15 positions including the Salem Regional Office and Combine with Portland. Eliminate field offices including Corvallis, Roseburg, Newport, Coos Bay, K Falls, and Pendleton; 1 PEM D, 1 Office Specialist 2, 1 Admin Specialist 1, and 12 Liquor Regulatory Specialists	\$3,150,396 (OF)	The reduction will significantly impact the ability to license liquor businesses and enforce liquor laws. The reduction would provide minimal coverage to the Salem area and other rural areas of the state. Liquor license applications will have to be sent to other offices to be able to. Process slowing down the time to license.
Support Services	Eliminate 12 positions Policy and Analytics, and Information Technology; 2 ISS6's, 1 Admin Specialist 2, 1 Internal Auditor, 2 Compliance Specialist 3s, 2 Research Analyst 4s, 2 OPA3s, 1 Public Affairs Specialist 3, 1 Public Affairs Specialist 1.	\$3,712,530 (OF)	This reduction eliminates 80 percent of the policy, business analysis resource and information technology resource of the agency. Alcohol server education, rulemaking, bottle bill regulation, analytics, and public affairs will be significantly reduced posing significant risk to agency processes and reputation.
Store Operating Expense	Reduce the average compensation rate for Oregon Liquor Stores and Distillery Agents from 10% to 8%.	\$18,157,192 (OF)	Reduction in liquor store funding will reduce service levels to Oregonians and will cause some stores to cease operations. Reduced service levels could create reputational risk for the Oregon liquor system. State revenues from liquor sales would be at risk for significant reduction.
Capital Improvement	Reduce facility repair and enhancements	\$24,775 (OF)	Risk to current infrastructure
Recreational Marijuana	Eliminate 11 positions; 9 regulatory specialist, 1 Admins Specialist 1 & 1 Compliance Specialists 1	\$2,617,233 (OF)	Eliminate currently vacant positions in program. Impact will be to delay and prolong processing of new licenses and extend the backlog of license applications.
Medical Marijuana	Eliminate 4 Positions; 1 Admin Spec 1, 1 OPA3, and 2 Regulatory Specialists	\$633,107 (OF)	Eliminate currently vacant positions.

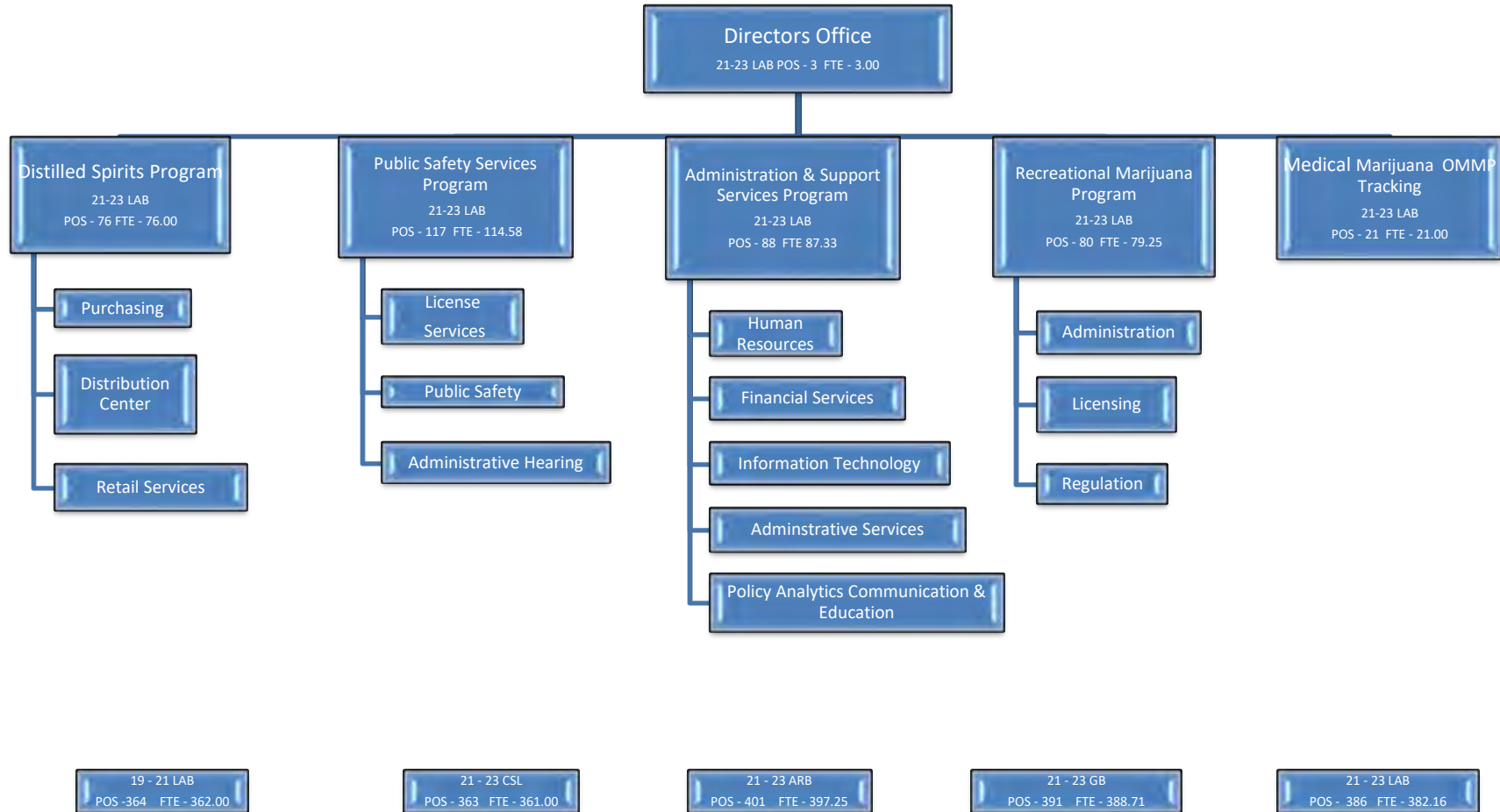
# BUDGET NARRATIVE

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# BUDGET NARRATIVE

## OLCC AGENCY ORGANIZATION CHART 2021 – 2023 LEGISLATIVELY APPROVED BUDGET

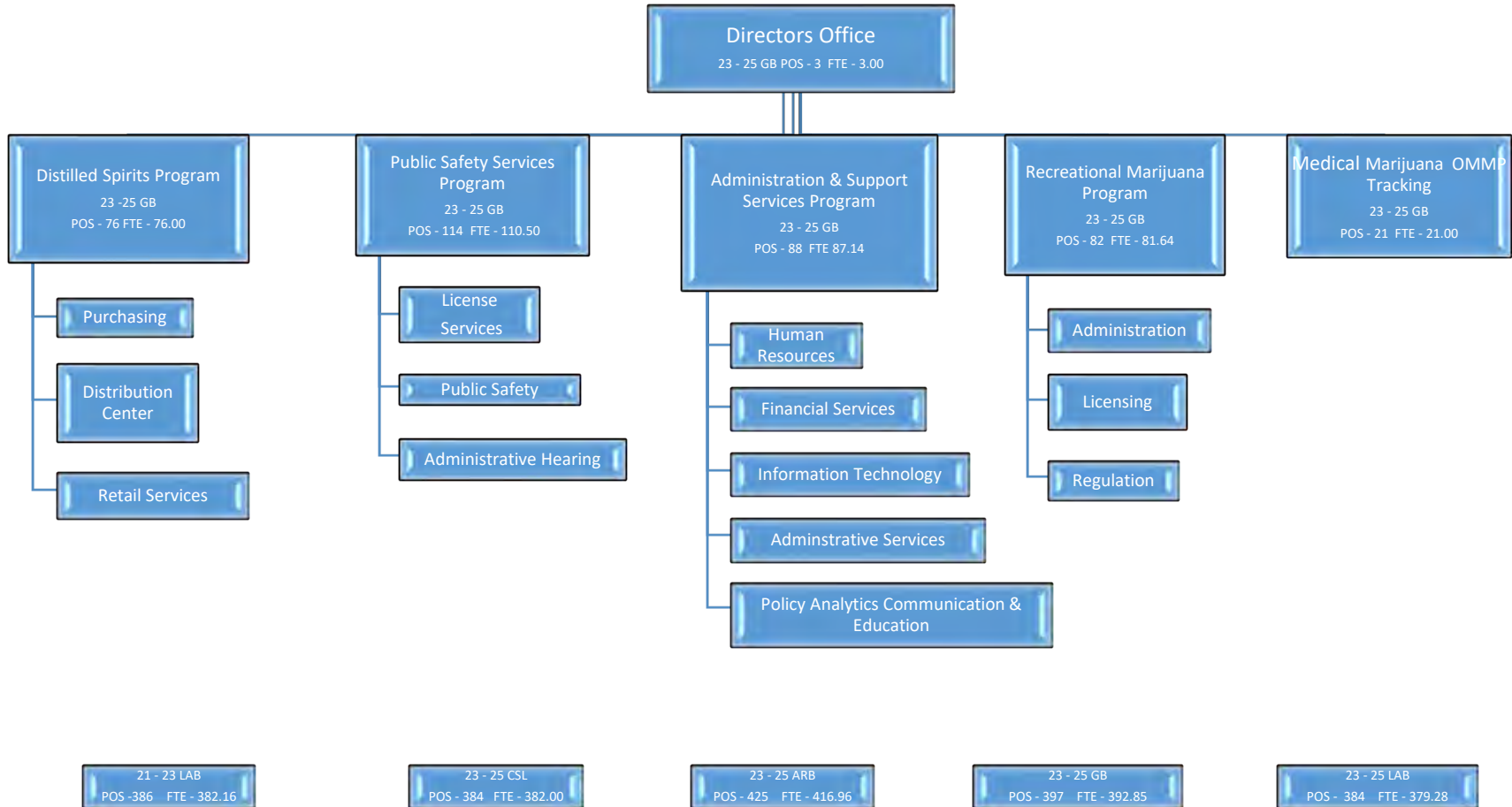






# BUDGET NARRATIVE

## OLCC AGENCY ORGANIZATION CHART 2023 – 2025 LEGISLATIVELY ADOPTED BUDGET





Agencywide Program Unit Summary  
2023-25 Biennium

Version: Z - 01 - Leg. Adopted Budget

Summary Cross Reference Number	Cross Reference Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
001-00-00-00000	<b>Distilled Spirits Program</b>						
	Other Funds	33,670,707	69,497,386	67,641,936	101,759,908	93,264,662	84,560,864
002-00-00-00000	<b>Public Safety Services Program</b>						
	Other Funds	24,704,433	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
003-00-00-00000	<b>Administration and Support</b>						
	Other Funds	29,890,312	32,579,366	34,087,172	40,999,688	38,397,638	36,883,917
004-00-00-00000	<b>Recreational Marijuana Program</b>						
	Other Funds	17,969,245	23,836,494	24,591,056	29,597,789	27,560,821	27,204,920
005-00-00-00000	<b>Agents Compensation Program</b>						
	Other Funds	139,581,774	166,885,952	166,885,952	181,571,916	198,560,000	198,560,000
006-00-00-00000	<b>Medical Marijuana Program</b>						
	Other Funds	4,081,350	6,082,209	6,270,575	6,331,074	6,330,833	6,296,132
088-00-00-00000	<b>Capital Improvements</b>						
	Other Funds	267,669	237,745	447,745	247,753	247,753	253,765
089-00-00-00000	<b>Capital Construction</b>						
	Other Funds	-	62,537,265	145,455,048	-	-	-
<b>TOTAL AGENCY</b>							
	Other Funds	250,165,490	391,328,393	476,284,237	395,569,490	396,490,632	384,605,278

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## OREGON LIQUOR & CANNABIS COMMISSION REVENUES 2023-25 BUDGET

### OTHER FUNDS

All revenue received by the Oregon Liquor & Cannabis Commission (OLCC) is classified as “Other Funds.”

### SOURCES

The Oregon Liquor & Cannabis Commission receives revenues from distilled spirits sales, license fees from alcohol and fines, server education fees, taxes on malt beverages and wines (Privilege Tax), marijuana license fees, marijuana tax money, worker permit fees and miscellaneous income.

### MATCHING RATES

The Oregon Liquor & Cannabis Commission receives no revenue subject to matching rates.

### GENERAL LIMITATIONS ON USE

The Oregon Liquor & Cannabis Commission focuses on producing growing and stable revenue for the support of public programs. Its stewardship of sales of distilled spirits and collection of malt and wine privilege taxes are optimized to protect the long-term stability of this significant revenue stream for the state General Fund, cities and counties. The Oregon Liquor & Cannabis Commission’s management of distilled spirits sales and beer and wine privilege taxes produces the third largest source of revenue for the State of Oregon with a 2021-23 biennia value of over \$1.7 billion as a business enterprise. Funding for the Marijuana Program comes exclusively from marijuana related license fees. Funding for OMMP Medical Marijuana tracking comes exclusively from recreational marijuana taxes.

# BUDGET NARRATIVE

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ORS 471.805 directs the Oregon Liquor & Cannabis Commission to do the following:

"Except as otherwise provided in ORS 471.810(2), all money collected by the Oregon Liquor & Cannabis Commission under this chapter, and ORS chapter 473 and Privilege Taxes shall be remitted to the State Treasurer who shall credit it to a suspense account of the commission. After withholding refundable license fees and such sum, not to exceed \$250,000, as it considers necessary as a revolving fund for a working cash balance for the purpose of paying travel expenses, advances, and other miscellaneous bills and extraordinary items which are payable in cash immediately upon presentation, the commission shall direct the State Treasurer to transfer the money remaining in the suspense account to the Oregon Liquor & Cannabis Commission Account in the General Fund.

"All necessary expenditures of the commission incurred in carrying out the purpose and provisions required of the commission by law, including the salaries of its employees, purchases made by the commission and such sums necessary to reimburse the \$250,000 revolving fund, shall be audited and paid from the Oregon Liquor & Cannabis Commission account in the General Fund.

"Money produced by the operation of this chapter and ORS chapter 473 necessary to pay such expenditures is appropriated from the Oregon Liquor & Cannabis Commission Account in the General Fund for such purposes."

ORS 471.810(1) directs the OLCC to do the following:

"At the end of each month, the Oregon Liquor & Cannabis Commission shall certify the amount of moneys available for distribution in the Oregon Liquor & Cannabis Commission Account, and after withholding such moneys as it may deem necessary to pay its outstanding obligations shall within 35 days of the month for which a distribution is made direct to the State Treasurer to pay the amounts due, upon warrants drawn by the Oregon Department of Administrative Services, as follows..."

In the 2023-25 biennium, the OLCC is projected to distribute \$705.7 million to the state general fund, cities, counties and mental health for vital services. The distribution formula as defined by statute dedicates 56% of the revenue to the General Fund, 20% to Cities, 10% to Counties, 14% to City Revenue Sharing, and 50% of privilege tax revenue to Mental Health. Revenues generated by the bottle surcharge are designated exclusively for the General Fund.

# BUDGET NARRATIVE

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ORS 471.810(5) directs the OLCC to do the following:

Notwithstanding subsection (1) of this section, amounts to be distributed from the Oregon Liquor & Cannabis Commission Account that are attributable to a per bottle surcharge imposed by the Oregon Liquor & Cannabis Commission, shall be credited to the General Fund.

In January 2023 the Commission voted to continue the current \$0.50 surcharge for the 2023-25 biennium. The 2021-23 surcharge generated approximately \$38.8 million of revenue for distribution to the state General Fund. The continuation of the \$0.50 surcharge is expected to generate approximately \$42.4 million for the General Fund in 2023-25.

And, regarding Marijuana, section 3, chapter 20, Oregon Laws 2015 provides:

(1) Notwithstanding ORS 221.770, 471.805 and 471.810, for the biennium beginning July 1, 2013, and the biennium beginning July 1, 2015, the Oregon Liquor & Cannabis Commission may expend moneys in the Oregon Liquor & Cannabis Commission Account to pay any expenses incurred by the commission in implementing and carrying out sections 3 to 70, chapter 1, Oregon Laws 2015 [ORS 475B.010 to 475B.395]. Any expenditure made under this subsection is considered a loan and must be repaid from the Oregon Marijuana Account established by section 44, chapter 1, Oregon Laws 2015. Expenditures made under this subsection shall be made from moneys in the Oregon Liquor & Cannabis Commission Account before the distributions required by ORS 471.810 are made.

(2) Notwithstanding section 44, chapter 1, Oregon Laws 2015, not later than June 30, 2017, the Department of Revenue shall transfer from the Oregon Marijuana Account to the commission for deposit in the Oregon Liquor & Cannabis Commission Account an amount equal to the total amount expended by the commission under subsection (1) of this section plus two percent of the total amount expended. The department shall make the transfer required by this subsection before making any other withholding, distribution or expenditure from the Oregon Marijuana Account for purposes described in section 44, Chapter 1, Oregon Laws 2015.

ORS 475C.297 provides the following:

The Marijuana Control and Regulation Fund is established in the State Treasury, separate and distinct from the General Fund. Interest earned by the Marijuana Control and Regulation Fund shall be credited to the fund. Moneys in the fund are continuously appropriated to the Oregon Liquor & Cannabis Commission to administer and enforce ORS 475C.005 to 475C.525.

# BUDGET NARRATIVE

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## BASIS FOR THE 2023 - 25 FORECASTS

### **Liquor (distilled spirits) sales ORBITS 0710**

The OLCC forecasts distilled spirits sales based on an econometric model. This model uses projections of population growth from the Oregon Office of Economic Analysis to predict consumption per capita. This is combined with estimates of inflation in the wholesale cost of distilled spirits based on historical data. The OLCC then evaluates the range of possible revenue outcomes given the current operating environment.

The national and Oregon distilled spirits sales trends that have emerged in recent years continue to grow. Population growth and distilled spirits market share are the main drivers, rather than per capita alcohol consumption increases. Manufacturers' distilled spirits prices continue to increase modestly. Distilled spirits customers' preferences for premium brands are expected to continue to show improvement since a recession-driven shift to less expensive items. For 2023-25 the Legislatively Adopted Budget is forecasting average annual sales dollars growth of 5.2%.

Based on the expected trends in the retail marketplace, the OLCC Legislatively Adopted Budget forecasts 2023-25 distilled spirits sales gross revenue at \$1.964 billion. This forecast includes an estimated \$42.4 million that would be generated by the current bottle surcharge.

The Legislatively Adopted Budget will provide the necessary resources for the OLCC to meet expected demand for distilled spirits in the next biennium.

### **Privilege Taxes ORBITS 0185**

Revenue from taxes on malt beverages, table wines and dessert wines are forecasts to be \$42.1 million for the 2023-25 biennium compared to an estimate of \$40.9 million for the 2021-23 biennium.

Privilege tax rates on malt beverages and wine:

- Malt beverage: \$2.60 per 31-gallon barrel;
- Table wine: 67 cents per gallon;
- Dessert wine: 77 cents per gallon.



# BUDGET NARRATIVE

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The forecasted change in revenues results from the continued maturing of the wine industry in Oregon coupled with an expected increase in population. The continued growth in privilege taxes has been mitigated by the shift in consumer preferences from malt beverages to distilled spirits. Per capita consumption of malt beverage products has demonstrated a shift to distilled spirits and wine.

## **Business License and Fees   ORBITS 0205**

The OLCC continues to see an increased demand for distilled spirits licenses as the hospitality industry continues to grow and the economy recovers. The OLCC Legislatively Adopted Budget forecasts distilled spirits revenues to be \$18.0 million from license fees and permits in the 2023-25 biennium.

OLCC's Marijuana Program is expected to oversee almost 3,000 marijuana licenses during the 2023-25 biennium. The OLCC Legislatively Adopted Budget forecasts marijuana license revenues to be \$32.3 million in the 2023-25 biennium.

## **Bond Sales   ORBITS 0560**

General obligation bonds for the new warehouse, conveyor, and management IT systems that were not issued in the prior biennium were reauthorized with corresponding Other Funds limitation increases of \$16.5 million for expenditure of the warehouse management, licensing, and enforcement IT systems project costs.

## **Sales Income   ORBITS 0705,**

The OLCC forecast is \$1,000,000 in 2023-25 from handling fees of government sales and miscellaneous fees.

## **Transfer-In Revenues from DOR   ORBITS 1150**

Revenues also include transfers of \$7.0 million from the Marijuana Administrative Fund (tax revenues) to the Marijuana Regulatory Account to fund the OMMP Medical Marijuana Tracking Program now administered by OLCC.

## **Transfer-In Revenues from OHA   ORBITS 1443**

Revenues also include transfers of \$528,000 from the Oregon Health Authority to the Marijuana Regulatory Account to fund the OMMP Medical Marijuana Tracking Program now administered by OLCC.

# BUDGET NARRATIVE

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## Transfer-Out Revenues to ODA    ORBITS 2603

Revenue transfer of \$2.3 million Other Funds to the Oregon Department of Agriculture to support the establishment of state reference laboratory that will provide independent confirmation of private lab results for potency, pesticides, and purity of cannabis and related products.

OLCC will continue to support the funding of Cannabis Policy Coordinator position \$317,992 Other Funds to the Oregon Department of Agriculture.

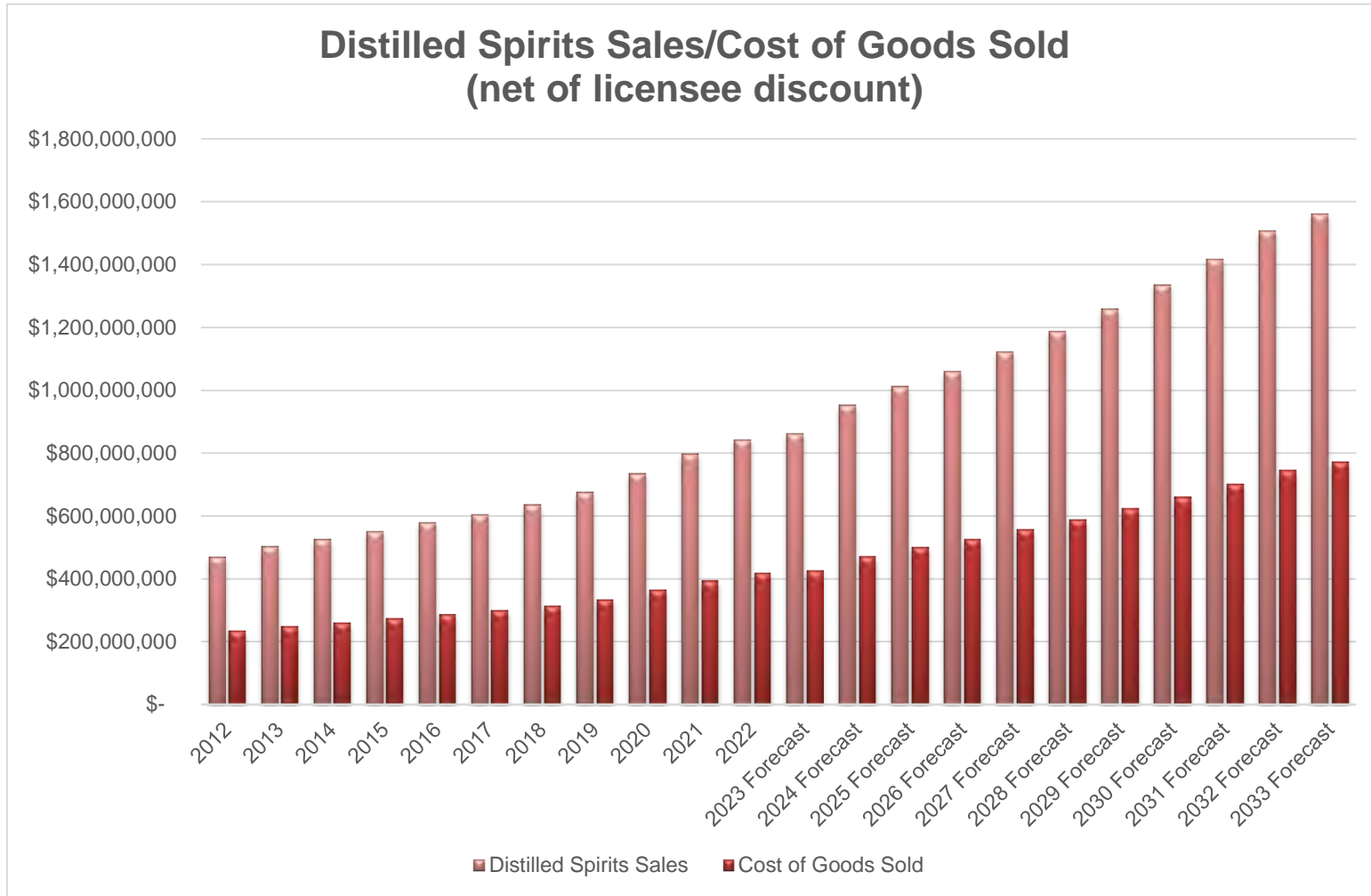
## Fee Schedules

The effective mark-up on distilled spirits is 107 percent, and distilled spirits prices are set by the OLCC (ORS 471.745). The tax rates on malt beverages and wines are set by statute (ORS 473.030). The tax rate is \$2.60 per 31-gallon barrel of malt beverages; 67 cents per gallon of wine 16 percent alcohol by volume and under (table wine), and 77 cents per gallon of wine over 16 percent alcohol by volume (dessert wine). License fees are set by statute (ORS 471.290, ORS 472.117, and ORS 472.150). The fees vary by the type of license and range from \$10 to \$1,000 for alcohol for periods of one to five years depending on the type of license.

OLCC's Marijuana Program expects to be fully funded by license and application fees during the 2023-25 biennium. Fees for Recreational Marijuana licensees are established by rule under OAR 845-025-1060 as authorized under ORS 475C. New fees will be established through rulemaking that cover the Legislatively Adopted Budget cost for administering the program.

# BUDGET NARRATIVE

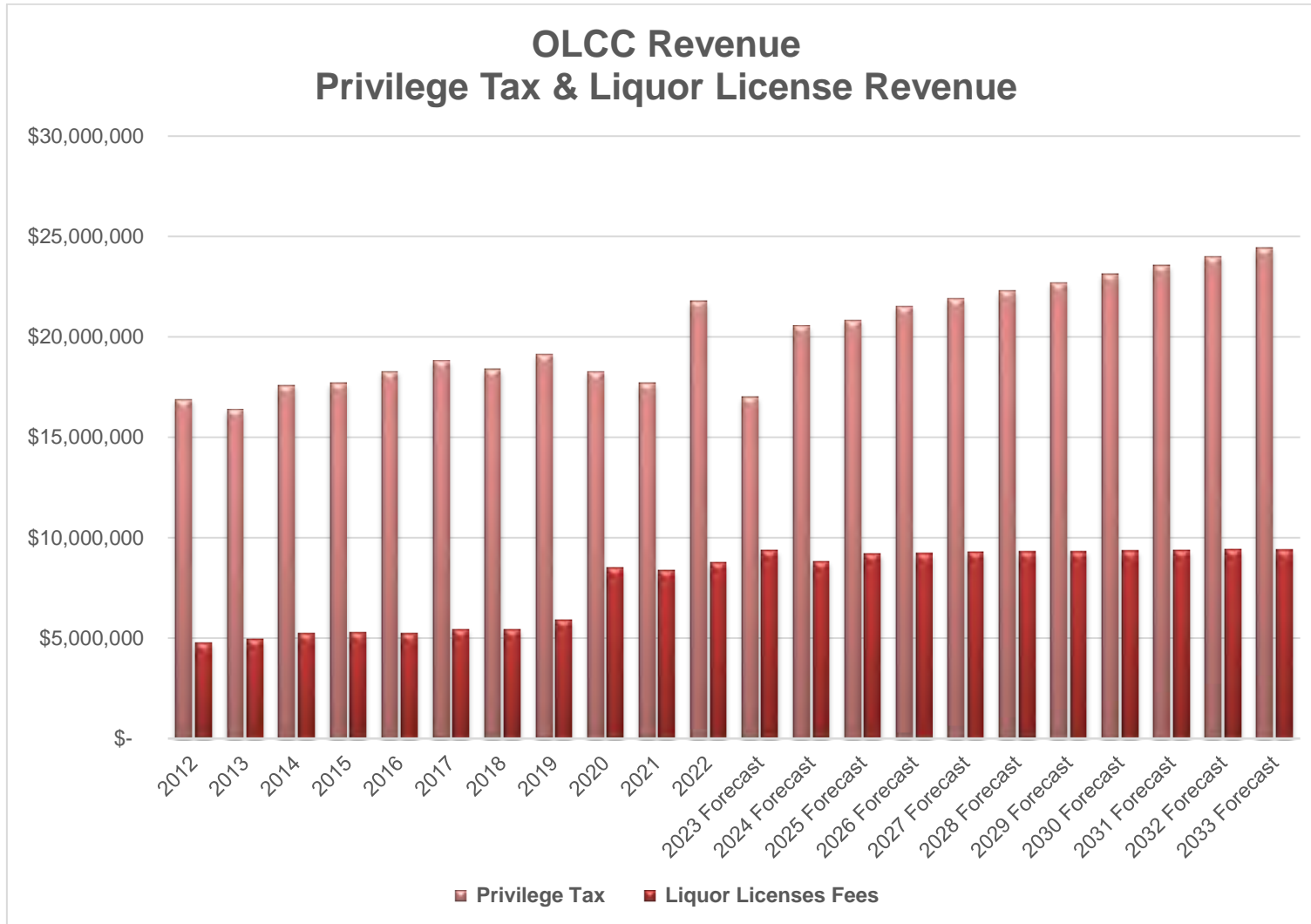
**GRAPH A**



Historically the cost of goods sold remains at approximately 49% of total revenue from distilled spirits sales.

# BUDGET NARRATIVE

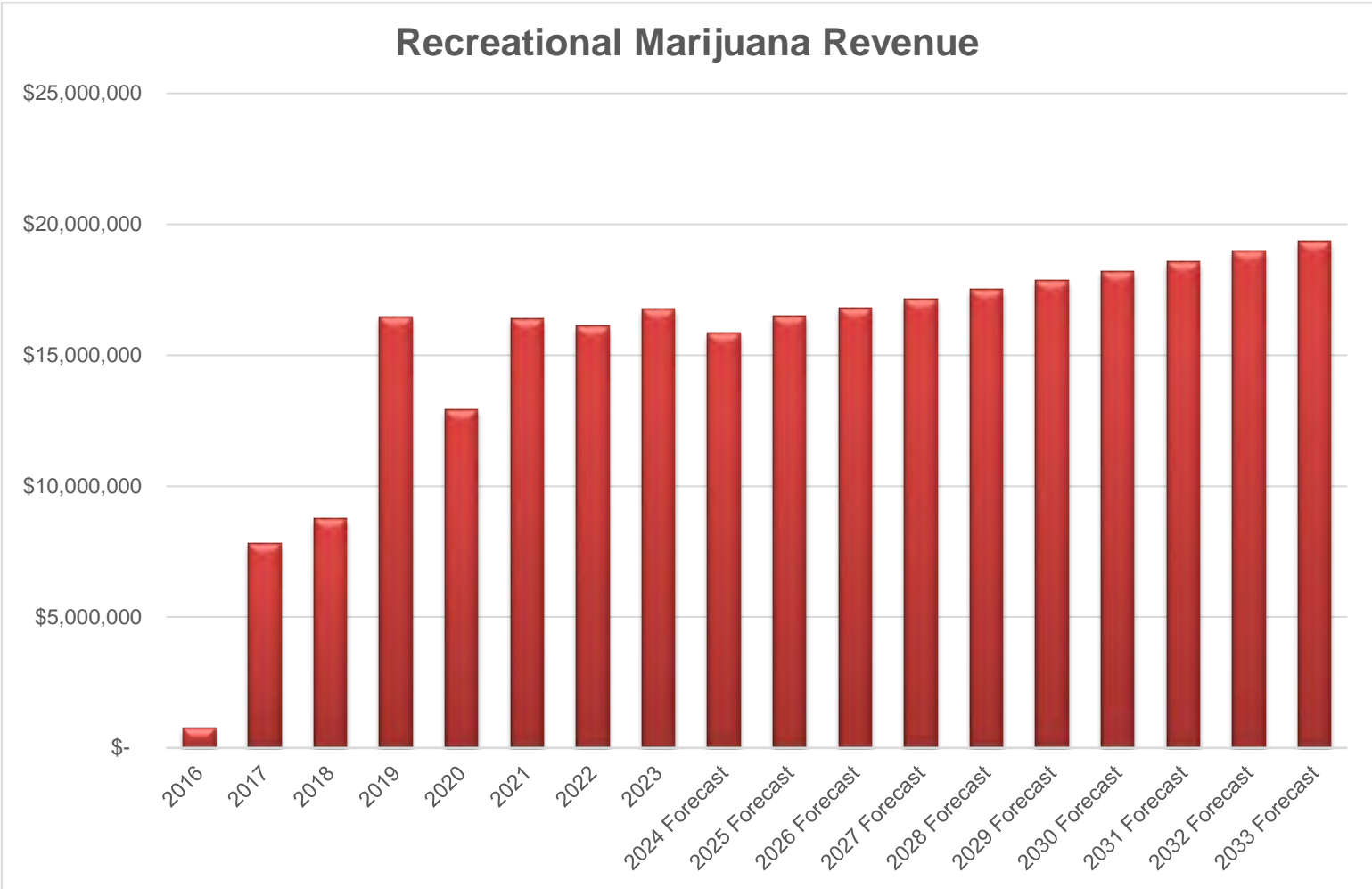
**GRAPH B**



In 2022, 97% of the revenue came from distilled spirits sales, 2% from privilege tax, and 1% from licensing fees.

# BUDGET NARRATIVE

**GRAPH C**



# BUDGET NARRATIVE

## SCHEDULE 1

**Distilled Spirits Case Sales  
For the 10 Years Ended June 30, 2023  
And Forecasted Through June 30, 2033**

Fiscal Year Ended 30-Jun	Cases Sold	Quantity Increase	Increase
2012	2,791,591	115,485	4.32%
2013	2,911,100	119,509	4.28%
2014	2,955,352	44,252	1.52%
2015	3,021,942	66,590	2.25%
2016	3,127,664	105,722	3.50%
2017	3,244,815	117,151	3.75%
2018	3,363,994	119,179	3.67%
2019	3,522,982	158,988	4.73%
2020	3,766,538	243,556	6.91%
2021	3,921,755	155,217	4.12%
2022	3,929,614	7,859	0.20%
2023	3,928,863	-751	-0.02%

**2023-25 Agency Budget and Forward**

2024 Forecast	4,062,097	133,234	3.40%
2025 Forecast	4,205,906	143,810	3.42%
2026 Forecast	4,307,417	101,511	2.36%
2027 Forecast	4,459,188	151,770	3.40%
2028 Forecast	4,618,092	158,904	3.44%
2029 Forecast	4,788,810	170,718	3.56%
2030 Forecast	4,968,750	179,940	3.62%
2031 Forecast	5,156,573	187,823	3.64%
2032 Forecast	5,354,777	198,204	3.70%
2033 Forecast	5,552,981	198,204	3.57%

# BUDGET NARRATIVE

## SCHEDULE 2

**Classification of Gross Distilled Spirits Sales By Type of Purchaser  
For the 10 Fiscal Years Ended June 30, 2023  
And Forecasted Through 2033**

Fiscal Year Ended 30-Jun	Liquor Sales to Licensees Amount	% of Total	Liquor Sales to Individuals Amount	% of Total	Total
2012	\$ 115,676,934	24.61%	\$ 354,382,933	75.39%	\$ 470,059,868
2013	\$ 120,162,627	23.91%	\$ 382,434,130	76.10%	\$ 502,545,579
2014	\$ 124,328,306	23.73%	\$ 400,195,336	76.39%	\$ 523,907,277
2015	\$ 130,377,178	23.69%	\$ 419,991,443	76.31%	\$ 550,368,638
2016	\$ 139,616,189	24.16%	\$ 438,350,207	75.85%	\$ 577,936,396
2017	\$ 144,368,233	23.87%	\$ 460,530,886	76.13%	\$ 604,896,823
2018	\$ 149,185,025	23.51%	\$ 485,425,823	76.50%	\$ 634,543,529
2019	\$ 156,905,246	23.25%	\$ 517,884,300	76.75%	\$ 674,789,546
2020	\$ 121,869,972	16.60%	\$ 612,505,211	83.40%	\$ 734,375,183
2021	\$ 92,412,319	11.59%	\$ 705,184,094	88.41%	\$ 797,596,413
2022	\$ 159,139,421	18.88%	\$ 683,570,174	81.12%	\$ 842,709,594
2023	\$ 173,741,897	20.14%	\$ 688,857,145	79.86%	\$ 862,599,042

**2023-25 Agency Budget Forward**

2024 Forecast	\$ 190,426,507	20.00%	\$ 761,706,029	80.00%	\$ 952,132,536
2025 Forecast	\$ 202,448,414	20.00%	\$ 809,793,655	80.00%	\$ 1,012,242,069
2026 Forecast	\$ 248,830,922	23.47%	\$ 811,377,522	76.53%	\$ 1,060,208,443
2027 Forecast	\$ 263,192,817	23.47%	\$ 858,208,194	76.53%	\$ 1,121,401,011
2028 Forecast	\$ 278,618,524	23.47%	\$ 908,507,697	76.53%	\$ 1,187,126,221
2029 Forecast	\$ 295,288,096	23.47%	\$ 962,863,143	76.53%	\$ 1,258,151,239
2030 Forecast	\$ 313,622,188	23.47%	\$ 1,022,646,190	76.53%	\$ 1,336,268,378
2031 Forecast	\$ 332,967,186	23.47%	\$ 1,085,725,554	76.53%	\$ 1,418,692,740
2032 Forecast	\$ 353,721,829	23.47%	\$ 1,153,401,432	76.53%	\$ 1,507,123,261
2033 Forecast	\$ 366,543,536	23.47%	\$ 1,195,209,919	76.53%	\$ 1,561,753,454

# BUDGET NARRATIVE

## SCHEDULE 3

### Distilled Spirits Sales Forecast 2023-25 By Month and Year

Fiscal Year 2024	Liquor Sales	Cost of Sales	Cases
July	\$ 80,177,937.79	\$ 39,688,079	347,607
August	\$ 79,864,523.29	\$ 39,532,939	342,955
September	\$ 73,828,713.09	\$ 36,545,213	319,656
October	\$ 78,337,483.02	\$ 38,777,054	333,539
November	\$ 79,916,518.38	\$ 39,558,677	342,689
December	\$ 104,120,337.16	\$ 51,539,567	431,730
January	\$ 66,952,011.31	\$ 33,141,246	292,770
February	\$ 69,323,513.03	\$ 34,315,139	291,932
March	\$ 80,470,778.44	\$ 39,833,035	341,261
April	\$ 76,284,529.68	\$ 37,760,842	321,879
May	\$ 81,635,748.93	\$ 40,409,696	345,918
June	\$ 81,220,442.00	\$ 40,204,119	350,161
<b>Totals</b>	<b>\$ 952,132,536</b>	<b>\$ 471,305,605</b>	<b>4,062,097</b>

Fiscal Year 2025			
July	\$ 85,239,689.36	\$ 42,193,646	359,913
August	\$ 84,906,488.54	\$ 42,028,712	355,097
September	\$ 78,489,628.73	\$ 38,852,366	330,972
October	\$ 83,283,043.97	\$ 41,225,107	345,347
November	\$ 84,961,766.15	\$ 42,056,074	354,821
December	\$ 110,693,607.74	\$ 54,793,336	447,015
January	\$ 71,178,790.61	\$ 35,233,501	303,135
February	\$ 73,700,008.75	\$ 36,481,504	302,267
March	\$ 85,551,017.47	\$ 42,347,754	353,343
April	\$ 81,100,484.65	\$ 40,144,740	333,274
May	\$ 86,789,534.27	\$ 42,960,819	358,164
June	\$ 86,348,008.41	\$ 42,742,264	362,558
<b>Totals</b>	<b>\$ 1,012,242,069</b>	<b>\$ 500,131,941</b>	<b>4,205,906</b>

**Biennium Totals    \$ 1,964,374,605    \$ 971,437,547    \$ 8,268,003**



# BUDGET NARRATIVE

## SCHEDULE 4

### GROSS REVENUES

Fiscal Year	Distilled Spirits Revenue*	Privilege Tax	Alcohol License Fees	Recreational Marijuana License	Total Revenue
2010	\$ 424,555,782	\$ 16,754,392	\$ 4,725,715		\$ 446,035,889
2011	\$ 442,785,514	\$ 16,203,500	\$ 4,574,925		\$ 463,563,938
2012	\$ 470,059,868	\$ 16,892,654	\$ 4,791,065		\$ 491,743,587
2013	\$ 502,545,579	\$ 16,387,708	\$ 4,933,215		\$ 523,866,502
2014	\$ 523,907,277	\$ 17,583,833	\$ 5,222,685		\$ 546,713,795
2015	\$ 550,368,638	\$ 17,685,881	\$ 5,291,583		\$ 573,346,102
2016	\$ 577,936,396	\$ 18,285,984	\$ 5,259,570	\$ 763,905	\$ 602,245,855
2017	\$ 604,896,823	\$ 18,819,333	\$ 5,436,050	\$ 7,817,400	\$ 636,969,606
2018	\$ 634,543,529	\$ 18,379,137	\$ 5,437,244	\$ 8,764,206	\$ 667,124,116
2019	\$ 674,789,546	\$ 19,155,764	\$ 5,879,699	\$16,473,140	\$ 716,298,149
2020	\$ 734,375,183	\$ 18,260,304	\$ 8,490,718	\$12,910,762	\$ 774,036,967
2021	\$ 797,596,413	\$ 17,694,044	\$ 8,354,663	\$16,381,196	\$ 840,026,316
2022	\$ 834,335,953	\$ 21,780,535	\$ 8,766,741	\$16,117,620	\$ 881,000,849
2023	\$ 853,464,472	\$ 16,993,474	\$ 9,353,082	\$16,778,485	\$ 896,589,514
2024 Forecast	\$ 942,611,211	\$ 20,557,166	\$ 8,824,480	\$15,847,191	\$ 987,840,048
2025 Forecast	\$1,002,119,648	\$ 20,843,045	\$ 9,184,663	\$16,494,015	\$1,048,641,371
2026 Forecast	\$1,049,606,359	\$ 21,538,737	\$ 9,224,539	\$16,823,895	\$1,097,193,529
2027 Forecast	\$1,110,187,001	\$ 21,894,355	\$ 9,268,546	\$17,160,373	\$1,158,510,274
2028 Forecast	\$1,175,254,958	\$ 22,295,917	\$ 9,314,801	\$17,503,581	\$1,224,369,257
2029 Forecast	\$1,245,569,726	\$ 22,711,263	\$ 9,347,105	\$17,853,652	\$1,295,481,747
2030 Forecast	\$1,322,905,694	\$ 23,133,316	\$ 9,365,207	\$18,210,725	\$1,373,614,942
2031 Forecast	\$1,404,505,813	\$ 23,551,395	\$ 9,380,229	\$18,574,940	\$1,456,012,377
2032 Forecast	\$1,492,052,029	\$ 24,014,164	\$ 9,405,432	\$18,975,168	\$1,544,446,792
2033 Forecast	\$1,546,135,920	\$ 24,447,418	\$ 9,426,871	\$19,345,529	\$1,599,355,737

\*Gross Spirits Sales Combined DRO & Agent minus Licensee Discount

# BUDGET NARRATIVE

## SCHEDULE 5

### Per Capita Sales of Distilled Spirits Oregon Liquor & Cannabis Commission

Fiscal Year	Distilled Spirits Revenue*	Population	Per Capita Sales
2006	\$ 348,544,133	3,685,200	\$ 94.58
2007	\$ 379,477,230	3,739,400	\$ 101.48
2008	\$ 405,688,218	3,784,200	\$ 107.21
2009	\$ 418,266,004	3,815,800	\$ 109.61
2010	\$ 424,555,782	3,837,300	\$ 110.64
2011	\$ 442,785,514	3,854,947	\$ 114.86
2012	\$ 470,059,868	3,878,877	\$ 121.18
2013	\$ 502,545,579	3,911,943	\$ 128.46
2014	\$ 523,907,277	3,953,356	\$ 132.52
2015	\$ 550,368,638	4,002,145	\$ 137.52
2016	\$ 577,936,396	4,062,203	\$ 142.27
2017	\$ 604,896,823	4,124,435	\$ 146.66
2018	\$ 634,543,529	4,176,095	\$ 151.95
2019	\$ 674,789,546	4,214,673	\$ 160.10
2020	\$ 734,375,183	4,243,959	\$ 173.04
2021	\$ 797,596,413	4,263,581	\$ 187.07
2022	\$ 842,709,594	4,281,851	\$ 196.81
2023	\$ 862,599,042	4,296,800	\$ 200.75
2024 Forecast	\$ 952,132,536	4,316,700	\$ 220.57
2025 Forecast	\$ 1,012,242,069	4,342,800	\$ 233.09
2026 Forecast	\$ 1,060,208,443	4,371,800	\$ 242.51
2027 Forecast	\$ 1,121,401,011	4,402,700	\$ 254.71
2028 Forecast	\$ 1,187,126,221	4,434,800	\$ 267.68
2029 Forecast	\$ 1,258,151,239	4,468,800	\$ 281.54
2030 Forecast	\$ 1,336,268,378	4,503,900	\$ 296.69
2031 Forecast	\$ 1,418,692,740	4,539,200	\$ 312.54
2032 Forecast	\$ 1,507,123,261	4,574,600	\$ 329.45
2033 Forecast	\$ 1,561,753,454	4,610,000	\$ 338.78

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Oregon Liquor & Cannabis Comm**  
**2023-25 Biennium**

**Agency Number: 84500**

**Cross Reference Number: 84500-000-00-00-00000**

<b>Source</b>	<b>2019-21 Actuals</b>	<b>2021-23 Leg Adopted Budget</b>	<b>2021-23 Leg Approved Budget</b>	<b>2023-25 Agency Request Budget</b>	<b>2023-25 Governor's Budget</b>	<b>2023-25 Leg. Adopted Budget</b>
<b>Other Funds</b>						
Privilege Taxes	35,960,695	41,338,962	41,338,962	42,177,219	41,388,219	42,177,219
Business Lic and Fees	52,702,778	47,771,975	47,771,975	50,350,350	50,350,350	50,350,350
Charges for Services	-	6,000	6,000	-	-	-
Fines and Forfeitures	757,450	812,731	812,731	-	-	-
Dedicated Fund Oblig Bonds	-	90,735,000	173,652,783	-	17,477,217	16,500,000
Sales Income	-	784,000	784,000	1,000,000	1,000,000	1,000,000
Liquor Sales	1,560,676,747	1,639,500,798	1,639,500,798	1,980,735,526	2,118,159,043	1,964,374,605
Liquor Cost of Goods Sold	(781,842,335)	(811,843,609)	(811,843,609)	(1,034,029,616)	(1,034,029,616)	(972,951,464)
Cost of Goods Sold	(10,715,865)	(19,674,010)	(19,674,010)	(23,180,040)	(23,180,040)	(19,643,746)
Other Revenues	29,495	7,572,093	4,424,567	-	-	-
Transfer In - Intrafund	221,639,195	255,610,203	260,795,790	352,123,233	360,957,036	327,239,501
Transfer In - Indirect Cost	6,472,200	7,517,394	7,517,394	7,517,394	7,364,725	7,364,725
Tsfr From Revenue, Dept of	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
Tsfr From Oregon Health Authority	-	528,000	528,000	528,000	528,000	528,000
Transfer Out - Intrafund	(221,639,195)	(255,610,203)	(260,795,790)	(352,123,233)	(360,957,036)	(327,239,501)
Transfer Out - Indirect Cost	(6,472,200)	(7,517,394)	(7,517,394)	(7,517,394)	(7,364,725)	(7,364,725)
Transfer to Other	(649,335)	(745,142)	(745,142)	(779,000)	(779,000)	(777,009)
Transfer to General Fund	(342,868,287)	(346,466,692)	(346,466,692)	(344,497,000)	(466,484,299)	(401,822,146)
Transfer to Cities	(108,771,230)	(109,041,031)	(109,041,031)	(120,832,000)	(123,830,188)	(128,375,908)
Transfer to Counties	(54,385,615)	(54,520,515)	(54,520,515)	(60,412,000)	(61,915,095)	(64,187,954)
Tsfr To Administrative Svcs	(76,139,861)	(76,328,722)	(76,328,722)	(84,580,000)	(86,681,132)	(89,863,135)
Tsfr To Oregon Health Authority	(17,655,680)	(20,296,910)	(20,296,910)	(21,489,000)	(20,700,000)	(20,700,105)
Tsfr To Agriculture, Dept of	(292,593)	(793,072)	(793,072)	(2,599,681)	(2,599,681)	(2,599,681)
<b>Total Other Funds</b>	<b>\$263,806,364</b>	<b>\$396,339,856</b>	<b>\$476,110,113</b>	<b>\$389,392,758</b>	<b>\$415,703,778</b>	<b>\$381,009,026</b>

Agency Request  
2023-25 Biennium

Governor's Budget  
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Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-000-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Federal Funds</b>						
Tsfr From Administrative Svcs	1,181,080	-	-	-	-	-
<b>Total Federal Funds</b>	<b>\$1,181,080</b>	-	-	-	-	-

# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER Federal	Various	\$263,806,364 \$1,181,080	\$396,339,856	\$476,110,113	\$389,392,758	\$415,703,778	\$381,009,026

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

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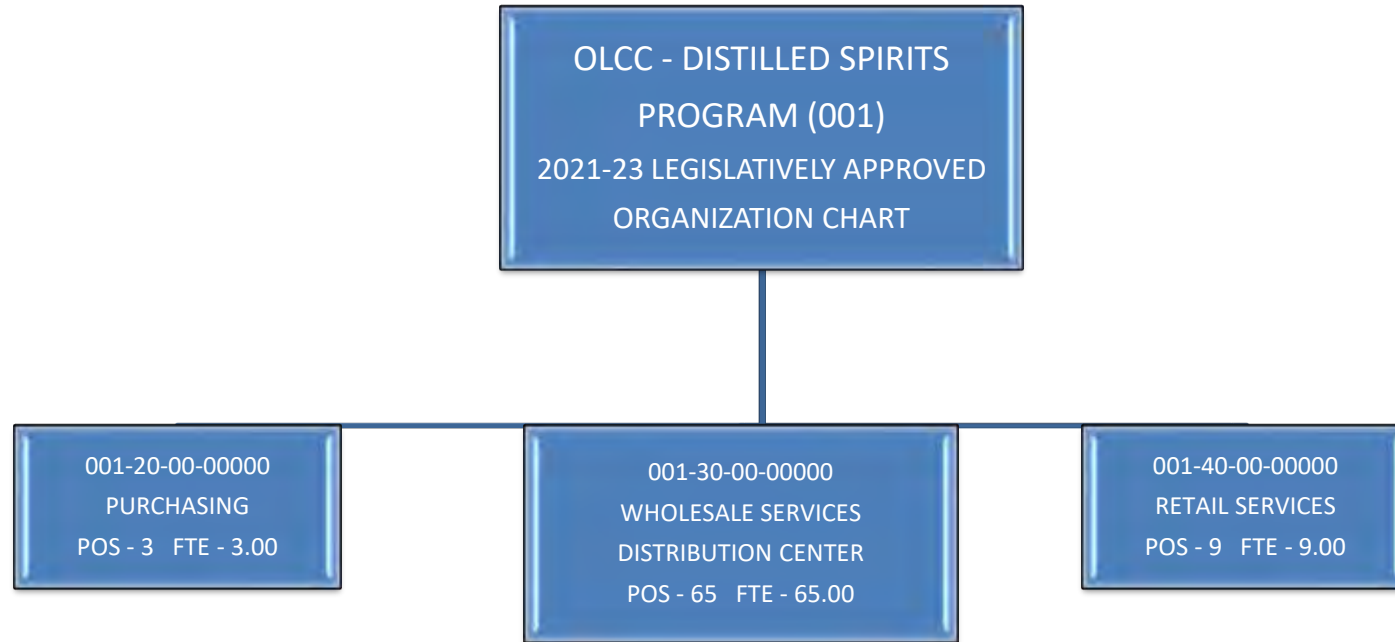
# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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19-21 LAB  
POS - 79 FTE - 79.00

21-23 CSL  
POS - 77 FTE - 77.00

21-23 ARB  
POS - 77 FTE - 77.00

21-23 GB  
POS - 77 FTE - 77.00

21-23 LAB  
POS - 77 FTE - 77.00

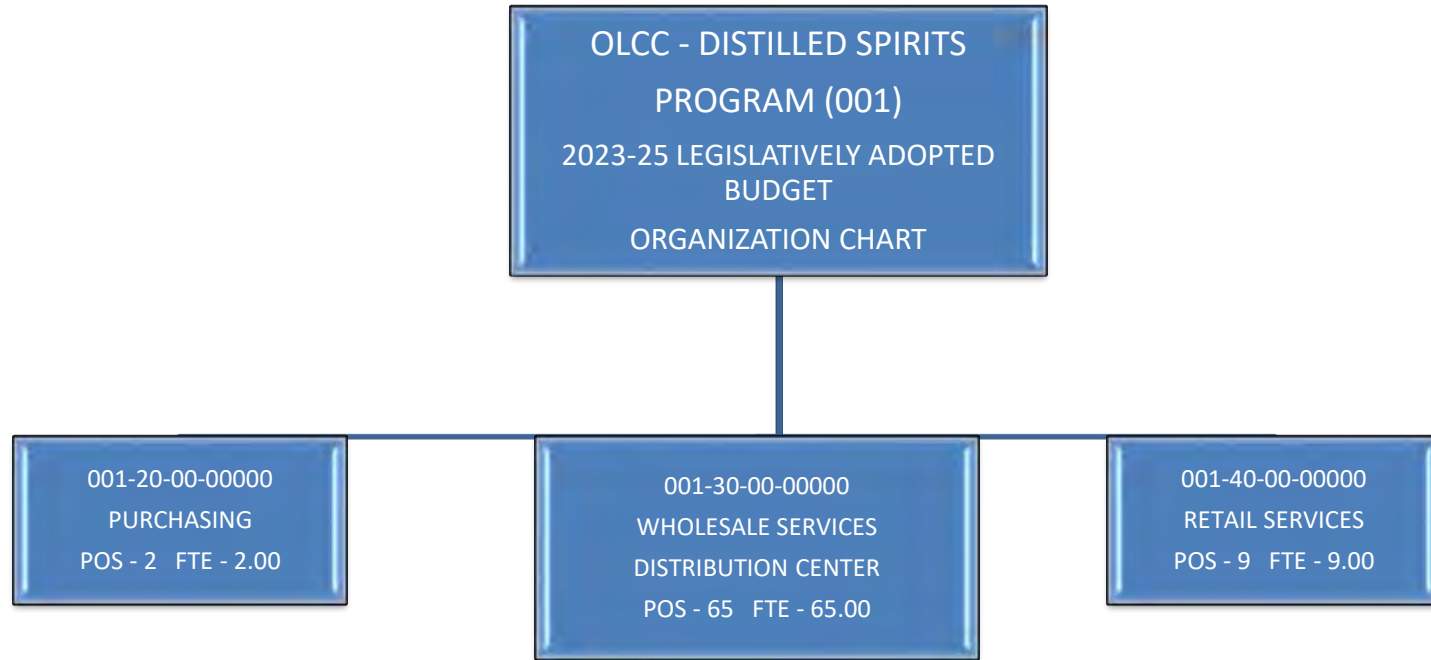
# BUDGET NARRATIVE

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# BUDGET NARRATIVE



21-23 LAB  
POS - 77 FTE - 77.00

23-25 CSL  
POS - 76 FTE - 76.00

23-25 ARB  
POS - 76 FTE - 76.00

23-25 GB  
POS - 76 FTE - 76.00

23-25 LAB  
POS - 76 FTE - 76.00

# BUDGET NARRATIVE

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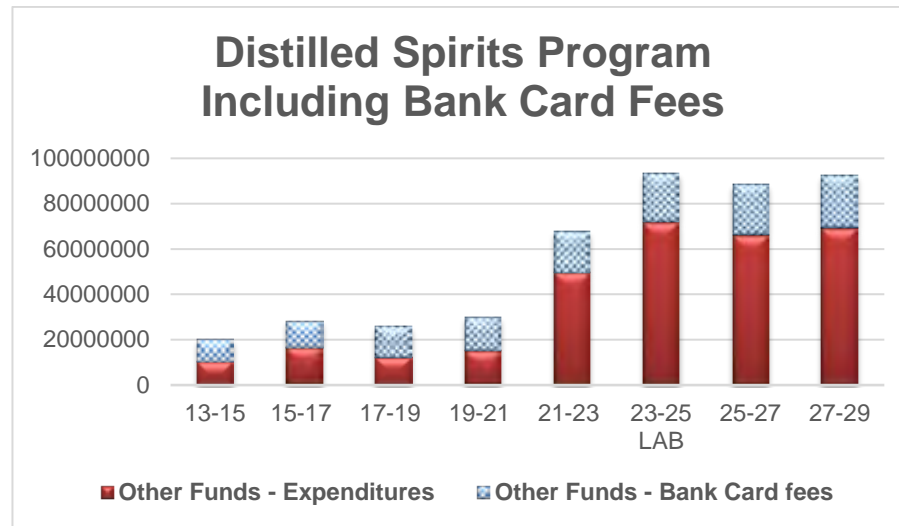
# BUDGET NARRATIVE

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## OLCC - DISTILLED SPIRITS PROGRAM - 001 2023-25 BUDGET

### PROGRAM UNIT EXECUTIVE SUMMARY

- A. **PRIMARY OUTCOME AREA**                      Economy and Jobs
  
- B. **PROGRAM CONTACT**                         Steve Robbins, Distilled Spirits Program Director, (971) 442-3135
  
- C. **FUNDS BUDGET AND PERFORMANCE**



The bars show OLCC Distilled Spirits (DS) Program's expenditures, separated into bank cards and non-bank card portions. All are funded by Other Funds (OLCC-generated liquor revenues).





# BUDGET NARRATIVE

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Oregon has created an exceptional liquor distribution and sales system; in terms of choice and selection for the Oregon customer and in its efficient generation of revenue to support public services. The program efficiently makes available more than 5,882 different distilled spirits products every day, plus special orders, using an economy of scale and minimal distribution layers. It operates a Milwaukie Distribution Center that safeguards \$124.6 million worth of vendor-owned distilled spirits inventory, plus up to \$4.7 million in state-owned stock in the warehouse. The program is projected to generate \$705.7 million in distributions to state and local governments in the 2023-25 biennium, making alcohol revenue the state's third largest source of revenue. This work and its associated benefits are accomplished on a program budget that is 36% of sales, representing an impressive return on investment for this state-owned business. During the 2023-2025 budget period the OLCC will be executing the legislatively approved construction of a new warehouse and office complex that will relieve management of two older warehouses that are operated above designed capacity; this mission critical investment will ensure the state continues to grow revenue as Oregon's population grows at one store per 15,000 in population.

***The structural components of the program are:***

***Purchasing*** (subprogram 20) staff works closely with the Distribution & Retail Services division's staff to provide distilled liquor to customers. Purchasing staff coordinate the acquisition of bottled spirits produced throughout the world and make sure the emerging Oregon craft distillery industry is represented in the state inventory lineup. Staff continuously assists and facilitates the inventory management program for all liquor stored, distributed, and sold in the statewide retail liquor stores, including support with gathering statistical analysis of sales data, ordering parameters, special handling of discount merchandise, re-pricing of slow moving items to achieve a reasonable balance between product turnover and return on investment ratios. The program constantly communicates product information to suppliers, carriers, liquor sales agents, agency staff, and the buying public. Staff also works closely with industry representatives to stay informed about new products and trends.

This division is the liaison between liquor manufacturers, suppliers, liquor agents, and the Commission. Staff communicates price, sales, purchasing policies, and procedures to the liquor industry. They participate in projects that enhance the Commission's ability to communicate more efficiently and effectively with suppliers, retail liquor agents, and the public.

***The Wholesale Services Division*** (subprogram 30) is responsible for receiving distilled spirits from the distilleries and importers for timely delivery to the OLCC distribution center and making the shipments of distilled spirits to retail liquor stores across the state. The distribution center is comprised of two warehouses in Milwaukie, creating inefficiencies for OLCC's centralized distribution and warehousing services. These inefficiencies will be mitigated by housing all distribution activities into one warehouse which is slated to be completed in the spring of 2025.

# BUDGET NARRATIVE

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The center manages the liquor shipments procured by Purchasing; its crews receive and store the products, fill merchandise orders, and ship products coordinating with common carriers to receive and ship millions of cases of liquor a year. The staff keeps the inventory secure in the bailment warehouses. The bailment warehouse has a storage arrangement in which the supplier retains title to the managed stock shipped to the OLCC distribution center and holds all products in bailment until it is withdrawn and sent to the liquor stores for sale statewide. The distribution center staff monitors and settles claims for any damaged and defective goods returned by stores. Coordinating of freight shipment bills impacts our outbound transportation process. This division is responsible for the outcomes of receiving, storing, and shipping distilled spirits, maintaining shipping lines, verifying and keeping inventory records and control, and providing for the security of manufacturer-owned and state-owned inventory.

***The Retail Services Division*** (subprogram 40) oversees the operation of the liquor stores and distillery outlets statewide. Retail Services staff work closely with liquor store agents and distillery retail outlet agents to know how to apply liquor regulations and retail operating procedures to their store operations. The staff assists them in managing the state-owned liquor inventory in the stores to make a variety of products—including Oregon products—readily available to customers. The liquor agents receive monthly compensation payments to fund the stores’ operating expenses. Distillery retail outlet agents track sales and remit to the state markup on each bottle sold. The OLCC provides specific supplies to the liquor stores; these OLCC expenses, associated with supporting liquor stores, appear in Liquor Sales Support, subprogram 42.

This division is responsible for overseeing the selection, contracts, and operations of the 284 operating liquor stores located throughout Oregon and the onboarding of new liquor and distillery agents. The number of liquor agent locations may increase in future bienna. In the 2023-25 biennium, the expansion will occur at a slower pace and will use qualitative and quantitative metrics to maintain growth at about one store per 15,000 residents. This data will determine the quality of the applicants, community needs, and potential impact on existing liquor stores. The system will only expand on a specifically targeted basis for future expansion of store locations across Oregon.

In the 2023-25 biennium, the program will focus on the following strategic initiatives:

***Design/build warehouse distribution center to accommodate growth and preserve revenue***

- Develop and implement plans for constructing a new warehouse and replacing legacy IT systems
  - Tackling pressing capacity limitations on spirits distribution to capture \$1.5 billion in revenue over ten years
  - Modernize agency and program IT to improve the efficiency of warehouse ordering and distribution
  - Replace current legacy ordering systems to protect revenue
- Develop plans and execute a proven CMGC model procurement to design and build a new warehouse and link IT operations and data systems (occupancy of a new warehouse, spring 2025)





# BUDGET NARRATIVE

## H. PROGRAM PERFORMANCE

Biennium	Cases of Spirits Handled, millions	Program Cost per Case (excludes bank card fees)	OLCC KPM, Rate of Return (Distribution per Expenditure)	Distilled Spirits Gross Sales (Millions)
2003-05	4.12	\$1.67	\$2.70	\$598
2005-07	4.73	\$1.96	\$2.44	\$728
2007-09	5.12	\$1.67	\$2.72	\$824
2009-11	5.25	\$1.75	\$2.73	\$867
2011-13	5.70	\$1.70	\$2.89	\$973
2013-15	5.98	\$1.73	\$2.90	\$1,074
2015-17	6.37	\$2.62	\$2.67	\$1,183
2017-19	6.89	\$1.87	\$2.77	\$1,309
2019-21	7.69	\$2.10	\$2.65	\$1,582
2021-23 LAB	8.86	\$2.58	\$2.70	\$1,717
2023-25 ARB	9.74	\$2.50	\$2.70	\$1,981
2025-27 est	10.52	\$2.50	\$2.70	\$2,183

The chart above shows the number of cases handled by the program’s Distribution Center in millions; the cost per case handled; the critical performance measure of distribution to the state General Fund and local governments per expenditure dollar, and the distilled spirits gross sales dollars (the ultimate output). Actuals are through the fiscal year 2021. Projections include the surcharge estimated to be approved by the Commission. In 2023-25 and future biennia, the OLCC’s rate of return is expected to dip due to bond payments for the construction of a new warehouse and headquarters, approved by the legislature in 2021

The OLCC has used the following measures to evaluate how well the Distilled Spirits Program provides retail and wholesale functions:

- *Cases handled* – the number of liquor cases handled daily per distribution center staff
- *Stock availability* – the rate of product in-stock availability in the distribution center when a liquor agent places an order
- *Inventory turnover* – number of turns of product inventory
- *Agent’s evaluation* – percent of liquor agent annual performance evaluations that receive an “outstanding” score.
- *Net profit margin* – the net profit margin of OLCC Distilled Spirits Program

The Legislatively Adopted Budget forecasts \$1.9 billion in total gross liquor sales for 2023-25 and a total of 8.3 million cases shipped.



# BUDGET NARRATIVE

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Significant program changes include:

**IT Modernization Bonded Costs - Package No. 101, 0 FTE, \$16,500,000**

The agency’s Enterprise Modernization program consists of two projects that will address insufficient, inefficient, and disjointed legacy technology systems: Distilled Spirits supply chain and Marijuana/Alcohol licensing and compliance program. The Enterprise Modernization Program is planned to be financed by a combination of general obligation bond funds and the OLCC operating budget over several years, extending into 2025 for implementation. To complete this project OLCC is requesting that unused bond funding from the General Obligation Bond be carried over into the 2023-25 biennium.

**Warehouse and IT Non-bonded Costs - Package No. 102, 0 FTE, \$7,500,000**

The bond funding for both warehouse and headquarters construction and the agency IT modernization projects will cover capitalized expenses associated with implementation but will not cover costs ineligible for bonding such as hosting costs for the licensing and warehouse IT systems, moving costs, and bank card fees associated with the online payment of the licensing system. OLCC proposes that funding for these non-bondable expenses come from the sale of the existing facilities.







# BUDGET NARRATIVE

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## OLCC - BANK CARDS - SUBPROGRAM 24

2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

Since the 1995-97 biennium, the Legislature has approved funds in the OLCC budget for liquor stores to accept bank cards; liquor store customers may choose to use their bank cards (credit and debit cards) when they shop in liquor stores. OLCC pays the bank transaction fees and the rental charges for bank card processing equipment in the liquor stores. This funding supports an easy convenience for over-the-counter liquor store customers. These funds are limited; however, conversion to non-limited would recognize that bank card fees and expenses are variable costs correlated with sales and independent purchase decisions by customers; those costs are an expense of doing business and outside of OLCC's control. If bank fees were non-limited, then the OLCC would have funding immediately available for bank card expenses, even as they vary during the biennium.

The OLCC's bank card related expenditures will grow as they continue to add new retail liquor outlets statewide, sales of distilled products continue to grow, and stores and customers rely on cards rather than cash for purchases. Bank fee expenses vary depending on how many customers use bank cards and the nature and volume of their purchases. Customers' bank card use continues to increase as a percentage of overall liquor sales. In the fiscal year 2000, bank card sales were 28 percent of total consumer sales. By 2007, they had grown to 57 percent, and in the 2023-25 biennium, bank cards are expected to be used in 90% of consumer sales. Consumers continue to shift towards bank cards and away from cash/checks due to the convenience of cards and an increasingly electronic society. Customers using cards also tend to buy higher priced liquor products than customers using cash or checks, bolstering liquor revenues. OLCC expects these trends to continue. The OLCC's bank card expenses are a function of customers' choices when buying distilled spirits and vary accordingly.

### B. BACKGROUND

Before the mid-1990s, liquor stores did not accept any bank cards. A 1993 legislative budget note directed the OLCC to study bank cards during 1993-95. The OLCC did a pilot study, developed a plan, and projected revenue and expenditure effects. Based on that information, the legislature approved \$425,000 to phase in implementation during 1995-97. The OLCC projected that additional revenue would offset both onetime implementation and ongoing operating costs because customers tend to buy higher priced products when using bank cards. The legislature approved the funding if the liquor commissioners would support an administrative rule change to allow stores to accept the cards. The liquor commissioners approved the rule change on April 25, 1995. By the end of the fiscal year 1996, all stores choosing to be in the program received equipment and training and started accepting bank cards. From the beginning,

# BUDGET NARRATIVE

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bank cards were popular with customers, and today, most customers pay with debit or credit cards. In 1999, bank card expenses were non-limited, and in 2005, they were limited. Consumer trends in the use of debit and credit cards have continued to grow. Consequently, since 1998, the OLCC has needed to request additional limitation authority from the Emergency Board to pay the transaction fees. The Emergency Board has used increases in liquor sales revenue to pay for the bank card transactions that helped fuel that revenue increase.

## C. EXPECTED RESULTS

For 2023-25, the OLCC will continue to allow customers to use alternative payment methods by enabling liquor stores to accept Visa, MasterCard, Discover, and debit cards as demanded by the retail customer.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, penalties, privilege tax paid on the sales of beer and wine, and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471 and 473.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.



# BUDGET NARRATIVE

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## OLCC - WHOLESALE SERVICES - SUBPROGRAM 30 (DISTRIBUTION CENTER) 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The OLCC operates a distribution center for centralized distilled spirits distribution and warehousing services for the state liquor operation. This centralized distribution function enables economies of scale for the OLCC's wholesale services, which support the retail store functions. Responsibilities of the division are to manage and execute effectively and efficiently these functions:

- Receive and store incoming shipments of distilled spirits to the State of Oregon
- Verify and maintain accurate records of product receipts and shipments
- Control and ensure security for inventory
- Schedule order-picking sequence and pick orders
- Ship distilled spirits via common carrier to all retail liquor stores statewide
- Monitor and coordinate freight shipment bills
- Process and settle claims for any damaged and defective goods returned by stores.

The distribution center has been handling more cases, more diverse product lines of distilled spirits from around the world that suppliers are offering, and an increasingly large number of stocked liquor items. Customers desire more innovative products, specialty holiday items, and Oregon produced products. The program encourages the development of the Oregon economy by carrying products from Oregon distillers. Even though the total number of bottles may be small, the center carries a wide variety of products from the growing number of Oregon craft distilleries. The Wholesale Division supports this growing industry by splitting and repacking cases to send individual bottles to liquor stores throughout Oregon. This service is more expensive than shipping cases, but it is an important service for the distribution of specialty and craft products, assisting smaller agents in managing their inventory, and reducing state-owned inventory. Maintaining adequate product selection and quantities is important to fill liquor store orders, meet consumers' needs, and encourage the development of small, growing Oregon distilleries.

Success in growing case sales volume continues to put increased pressure on the Distribution Center infrastructure. A significant issue facing the OLCC's Distilled Spirits Program is managing resources and gaining efficiencies to keep pace with the changing, growing, and flexible marketplace while working within the comparatively static state budget framework. The more responsive the OLCC can be to meet marketplace demands and changes, the more efficiently the system meets liquor agents', customers', and industry needs. If the







# BUDGET NARRATIVE

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- **Safely store and manage manufacturer-owned and state-owned inventory:** The program will participate in inventory control and make sure that inventory is protected from damage
- **Implement enterprise resource planning:** Enterprise systems allows for full distribution center control; since all data is stored within the enterprise system, it can generate detailed reports utilized to monitor and improve distribution activities, including financial information and specific inventory reporting

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees and penalties, privilege tax paid on the sales of beer and wine, and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471 and 473.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - RETAIL SERVICES DIVISION - SUBPROGRAM 40 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The Retail Services Division oversees the operation of the statewide retail distilled spirits business. Currently, Retail Services oversees 284 operating stores (up from 248 in 2016). The total number of new store locations is difficult to target. Still, the OLCC believes there is a demand for over 315 throughout the state, considering the population growth over the last decade. The final number approved will depend upon the quality of applications, community needs, and potential impact on existing liquor stores. Independent businesspeople or businesses contract with OLCC to operate the stores as liquor agents (retail contractors). The Retail Services Division manages the retail function for the state and oversees these contracted liquor agents.

State statutes, administrative rules, liquor agents' contracts, and the OLCC retail operations manual provide the guidelines and requirements for store operations. Retail Services staff works closely with liquor store agents to help them understand and follow liquor regulations and store operating procedures. Staff assists agents in managing the state's investment in inventory. They make sure enough merchandise is available to meet customer demands while optimizing investment dollars and encouraging the development of the Oregon economy. Agency staff works with liquor store agents to enhance sales, cash control, customer service, upgrading store appearances, layout, signing, displays, and compliance with liquor laws in Oregon. The staff works to understand liquor agents' changing needs and respond to their concerns. The staff explores updating procedures, technology, and policies. They advise agency administration and commissioners on their policy decisions affecting liquor store agent contracts and compensation administration. The division continues to focus on developing and implementing a retail business plan to modernize the system while enhancing the customer experience by offering annual education to the retail liquor store and distillery retail outlet agents and staff.

This division is responsible for the outcomes of oversight of selection, contracts, and operations of statewide liquor agents, the development and education of agent store operating requirements and procedures, assisting in managing the state's investment in inventory, and oversight of agent cash control, customer service and relationship with the agency. Growth in retail services fuels the need for additional personnel to manage the logistics of adding new liquor stores and distilleries.

To accomplish its mission, the program purchases, warehouses, and distributes bottled distilled spirits centrally to the 284 operating locations. Also, distilled spirits manufactured by Oregon Distillery Licensees are available in 98 tasting room outlets. In April 2016, as a first step to increase store density to meet population growth and customer convenience needs, the Commission approved new retail liquor locations to sell distilled spirits in the Portland tri-county area as part of an open recruitment effort. In each biennium thereafter,







# BUDGET NARRATIVE

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thereafter. These changes more accurately reflect sales growth and compensates for increasing lease and employment costs while allowing the OLCC to meet its long-term mission of producing stable and predictable revenue to support public services.

Oregon's unique and world class control system for distribution and sale of distilled spirits to the Oregon public is not well understood. The public doesn't understand that Oregon's agent stores are not operated by the State of Oregon but are independent businesses contracted to sell spirits. Nor do they understand the importance of OLCC's distribution system to local distilleries and the vital role it has in the support and development of Oregon's craft industries, or that distilled liquor is sold in grocery stores. In addition, there is little understanding of the benefits of OLCC's regulatory structure to community livability or the impact of its generated revenue on local city, and state programs. OLCC is proposing to harness the power of diverse communication platforms to increase public understanding of its mission.

Currently, distilled spirits and small business distillers do not have the benefit of a Board that would operate for the sole benefit of supporting Oregon craft distilleries and craft distillers. Oregon Distillers are a key part of the State's Food and Beverage (F&B) focus, which is one of Oregon's fastest growing manufacturing sectors with almost 91% employment growth over a 10-year period. Establishing and funding an Oregon Distillery Board would create the necessary partnerships between the public and private sectors to ensure sustainable business practices.

## C. EXPECTED RESULTS

The efforts of the Retail Services Division, including the policy option packages, will enable the division to meet the liquor (spirits revenue) forecast of \$1.9 billion in total gross sales and ship 8.3 million cases of spirits in 2023-25. The goals of the division include:

- **Preserve a growing revenue stream:** The program will preserve revenue to the state general fund, counties, and cities by utilizing technology and efficient warehouse processes to cost-effectively meet current and expected consumer demand over the next ten years.
- **Provide a statewide selection of distilled spirits:** The program will assure that a wide variety of distilled products, including Oregon products and special orders, are available statewide on time at a consistent price.
- **Support Oregon's economic growth:** The program supports the development and success of multiple small businesses, including manufacturers of Oregon craft beverage products.
- **Provide superior, high-quality customer service:** The program will continuously respond to the evolving needs of stakeholders – consumers, agents, licensees, suppliers, and government.

# BUDGET NARRATIVE

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- **Protect the public and consumers from harm:** The program will continue to train and provide oversight on Liquor Law compliance in the 284 agent-operated liquor stores and new stores as they are appointed and become operational.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees for alcohol and penalties, privilege tax paid on the sales of beer and wine, and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471 and 473.

## E. PROPOSED LEGISLATIVE CHANGES

### **Agency Concept 84500- 008 - Distilled Spirits Board LC**

Oregon Distillers are a key part of the State’s Food and Beverage (F&B) focus, which is one of Oregon’s fastest growing manufacturing sectors with almost 91% employment growth over a 10-year period. Establishes and funds an Oregon Distillery Board would create the necessary partnerships between the public and private sectors to ensure sustainable business practices.





# BUDGET NARRATIVE

**THIS PACKAGE WAS APPROVED AS MODIFIED IN THE LEGISLATIVELY ADOPTED BUDGET**

## IT Modernization Bonded Costs

**Policy Option Package No. 101, Agency Priority No. 1, modified in Package 811 (SB 5506)**

### A. Package Purpose

The Enterprise Modernization Program consists of two projects that will address insufficient, inefficient, and disjointed legacy Distilled Spirits supply chain and Marijuana/Alcohol licensing and compliance program technology systems. The Enterprise Modernization Program is planned to be financed by a combination of general obligation bond funds and OLCC operating budget over several years, extending into 2025-27 for full implementation. OLCC had \$27 million approved in HB 5006 (2021) through General Obligation Bonds for the Enterprise Modernization Program through Policy Option Package (POP) 101, SB 5006, from the 2021 legislative session. These bonds will be repaid with OLCC revenue, not the general fund. As the agency moves through the DAS stage gate process, the OLCC has procured the solution vendor for the Cannabis and Alcohol Management Program (CAMP), formerly referred to as the Marijuana and Liquor Licensing and Compliance (MLLC) system. The agency is also currently working with DAS Procurement Services to release a Request for Proposal (RFP) for the Distilled Spirits Supply Chain (DSSC) solution. This investment into OLCC’s Information Technology (IT) modernization will increase the agency’s efficiency and effectiveness by improving productivity, increasing processing time and service levels, decreasing paper usage, and improving stakeholder relations. The bond funding will cover capitalized expenses associated with implementation of the systems. The purpose of this request is to request that unused Other Funds bond limitation from the General Obligation Bond be carried over into the 2023-25 biennium.

Below in Table 1 is the expected expenditures and when they are expected to be incurred for the bonded part of the project.

Table1. Bonded Enterprise Modernization Projected Expenditures by Biennium

	Funding Source	2021-23 Actuals	2023-25 Biennium	2025-27 Biennium	Total
DSSC Vendor	Bond		\$16,500,000.00	\$0.00	\$16,500,000.00
Computronix - MLLC	Bond	\$4,118,744.00	\$3,466,083.77	\$53,100.00	\$7,637,927.77
Resource Data	Bond	\$234,984.00	\$538,881.39	\$0.00	\$773,865.39
Gartner	Bond	\$507,400.00	\$612,655.87	\$191,000.00	\$1,311,055.87
Berry Dunn- OCM	Bond	\$68,040.00	\$455,806.92	\$59,576.00	\$583,422.92
		\$4,929,168.00	\$21,573,427.95	\$303,676.00	\$26,806,271.95

# BUDGET NARRATIVE

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## B. How Achieved

OLCC has professional services contracts with Resource Data, Inc. for project management and integration consulting as well as Gartner for quality management services. Each of these contracts includes deliverables associated with system implementation that is capitalized and bondable expenses.

For Marijuana and Liquor Licensing and Compliance (MLLC), the agency has executed a contract in May 2022 with solution vendor, Computronix for a cloud-hosted solution, accessible through a web browser that will accept online license applications and payments. While some bondable expenses will be incurred during the 21-23 biennium, a significant portion of the implementation budget will be expended during the 23-25 biennium. The solution will be implemented in four phases: Marijuana Licensing (October 2023), Alcohol Licensing and special events (March 2024), Marijuana Worker Permits and Alcohol Service Permits (December 2024), and Enforcement and Hearings (July 2025).

As mentioned above, the agency is in the process of drafting the RFP for the Distilled Spirits Supply Chain (DSSC) solution vendor(s). The DSSC will include Warehouse Management System, Enterprise Resource Planning, and Point of Sale solutions. Depending on the outcome of the RFP, these may be one or multiple systems with one or multiple vendors. Due to procurement delays, the anticipated contract execution has been moved from the end of the 21-23 biennium to the first half of the 2023-25 biennium. The majority of the costs for this project will be bondable expenses incurred during the '23-25 biennium. The agency is planning operational implementation of the DSSC to be complete by the summer of 2025, to coincide as closely as possible with the opening of OLCC's new warehouse facility. Distilled spirits supply chain functionality includes Warehouse Management, Liquor Store Order and Fulfillment, Liquor Sales Tracking, Point of Sale at liquor stores, Financial Reconciliation, and Financial Payments to vendors, suppliers, and liquor agents. **The Legislatively Adopted Budget Approved \$16,500,000 in bond funding limitation.** This will ensure there is enough limitation to continue the project for the majority of the 2023-25 biennium. The OLCC also plans to work with the Department of Administrative Services-Chief Financial Office (DAS-CFO) and the Legislative Fiscal Office (LFO) during the 2024 legislative session to submit a request for the amount of remaining project limitation that was inadvertently not carried over from 2021-23.

# BUDGET NARRATIVE

**Distilled Spirits - IT Modernization Bonded Project**  
**OLCC 2023-25 Policy Option Package No. 101, as modified in Package 811 (SB 5506)**

Division	Package Description	FTE	One-time	Ongoing	Total
Distilled Spirits - Systems Bondable	Management Information Systems Bonded Costs		\$16,500,000	\$0	\$16,500,000
		0.00	\$16,500,000	\$0	\$16,500,000
<b>TOTALS - IT Modernization Bonded Costs - Package # 101</b>		<b>0.00</b>	<b>\$16,500,000</b>	<b>\$0</b>	<b>\$16,500,000</b>

**a. Benefits to Stakeholders**

The project will upgrade key information technology systems at OLCC, allowing liquor stores, vendors, and licensees to access and utilize information to better serve customers and manage their businesses. Vendors and liquor stores will be paid in a timelier manner.

The spirits industry has publicly supported a new distilled spirits supply chain system. The alcohol licensees have been clamoring for an online system for decades. Marijuana licensees have also publicly supported OLCC using a new system. OLCC's administration is committed to its stakeholders and including them in the development, testing, and training of new processes. OLCC's stakeholders will benefit through improved efficiency, speed, and the ability to pay online as well as conduct their business on a convenient, streamlined portal rather than through a mirage of disparate methods.

The OLCC supports a wide variety of users across the industries that it serves including a mix of education levels, socio-economic backgrounds, and representing the diversity Oregon has to offer. OLCC constituents include bartenders, budtenders, wait staff, trimmers, corner markets, boutique bottle shops, craft brewers, award-winning vintners, rural mom and pop shops big box grocery

# BUDGET NARRATIVE

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stores, family farms, industrial processors, small distillers and national distributors. OLCC is responsible for ensuring that they all have access to OLCC services. As the wholesaler of distilled spirits, OLCC is also the steward of access to distilled spirits, ensuring that they are available and accessible in any part of the state. Improving the tracking of distilled spirits sales in real time will help public customers, our licensee customers, liquor stores, manufacturers and suppliers, as well as OLCC to be able to make better informed decisions based on actual inventory.

## **b. Benefits to OLCC**

Electronic systems will improve the experience for OLCC staff and increase efficiency. OLCC users are included in creating requirements for the systems. Current manual systems will be replaced, resulting in labor efficiencies. This investment will better serve the public, permittee, and licensee customers and improve the OLCC workflow through the elimination of manual paper processes and collating data in one place. Less paper will be generated, which will significantly reduce the current manual processes of filing and archiving. Improving the tracking of distilled spirits sales in real time will help public customers, licensee customers, liquor stores, manufacturers and suppliers, as well as OLCC to make informed decisions based on actual inventory.

## **C. Staffing Impact**

The bonded Information Technology projects will add no staff to OLCC.

## **D. Quantifying Results**

Gross liquor sales are forecast to be \$1.9 billion in the upcoming biennium and are critically reliant on information technology to receive, store and sell spirits. The OLCC has the revenue through the General Obligation Bonds to design, develop and implement the systems.

## **E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”



# BUDGET NARRATIVE

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**THIS PACKAGE WAS APPROVED AS MODIFIED IN THE LEGISLATIVELY ADOPTED BUDGET**

## Warehouse and IT Non-bonded Costs Policy Option Package No. 102, Agency Priority No. 2, **modified**

### **A. Package Purpose**

The bond funding for both the warehouse construction and the IT modernization software projects will cover capitalized expenses associated with the implementation of the projects but will not cover costs ineligible for bonding or considered in the current development contracts. These anticipated costs include moving costs for the office, preparing the current OLCC property for sale, furniture and fixtures, forklifts, and other equipment for the new warehouse, licensing and warehouse IT software solution hosting costs, support, licensing, training, and bank card fees associated with the online payment of the licensing system. The purpose of this request is to request funding for the items that will not be covered by the General Obligation Bonds for OLCC's capital projects in 2023-25. While the agency is not expecting to move our warehouse and headquarter (HQ) locations until early 2025-27, there are expenses that will be incurred during the 2023-25 biennium related to those projects. For example, the agency will need to purchase approximately 80% of the new warehouse equipment (e.g. forklifts, pickers, etc.) prior to the end of the 2023-25 biennium, so that equipment is available when needed for the new warehouse. In addition, OLCC anticipates non-bondable training and Information Technology (IT) system maintenance expenses related to the Cannabis Alcohol Management Program (CAMP), formerly known as the Marijuana Liquor Licensing Compliance (MLLC) program along with the Distilled Spirits Supply Chain (DSSC) program in 2023-25.

### **B. How Achieved**

The anticipated costs, as modified, associated with the relocation of the new warehouse and headquarters office as well as the enterprise modernization program software systems are outlined below. Most of the costs for the warehouse and headquarters office will be one-time and not ongoing. Costs for hosting, license subscription fees, credit card fees, ACH fees, and support associated with the software solutions will require ongoing limitations. The following are detailed breakdown of costs associated with the current construction and IT implementation in the 2023-225 biennium:

# BUDGET NARRATIVE

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## **Office Moving Costs – deferred until 2025-27**

OLCC will be moving its headquarters to new facilities in Salem. The agency also plans to leverage the state’s remote working policy, 50.050.01, to reduce the facility costs related to headquarters, reduce the impact of moving from Milwaukie to Salem on our staff, and take advantage of vacant state enterprise office space in Salem. A portion of the staff currently housed in the headquarters will be moved to the leased McLoughlin Plaza facility, which currently hosts Public Safety personnel for the Portland Region. There is room in the current leased facility in the McLoughlin Plaza to host other divisions of Public Safety, such as Licensing and the Hearings Division, so that they remain centrally located in the Portland Metro area. Filling out the space at McLoughlin will enable the agency to have a field office location in Milwaukie/Portland while maximizing the agency’s investment in the new Canby warehouse. The Salem headquarters office will house the Agency Director’s Office, Financial Services, Human Resources, Information Technology, Policy/Analytics/Communication/Education (PACE), and the Administrative Services Divisions. The estimated cost to move equipment, files, supplies, and furniture to both facilities is \$200,000 per move (one to McLoughlin Plaza and one to Salem). However, these cost estimates will need to be updated during the agency’s 2025-27 Agency Request Budget process.

## **Prepare Current OLCC Property for Sale - deferred until 2025-27 or later**

OLCC anticipates selling the current facilities after the 2023-25 biennium. However, the actual time period for the sale of the property along with what will be done with the proceeds of the sale are still to be determined. The existing facilities consist of the Milport Warehouse, the McLoughlin warehouse, and the office facility currently housing administration, licensing, financial services, distilled spirits, and hearings. The total footprint of warehouse and office space is approximately 282,000 square feet. The original facility at McLoughlin was constructed in 1954. Given the age of the current infrastructure and the length of time it has been occupied, there has been an accumulation of files, equipment, furniture, and supplies and deferred maintenance that will need to be disposed of in order to sell the facility. The current facility will also need to be cleaned. Substantial amounts of equipment, furniture, and electronics will need to be surplus or disposed of. OLCC had estimated an Other Funds limitation need of \$420,000 to cover these costs. However, these cost estimates will need to be updated during the agency’s 2025-27 Agency Request Budget process.

## **Furniture/Fixtures and Electronics for New Office - deferred until 2025-27**

Construction of the new office is expected to be completed in spring 2025. The new office is expected to be about 10,000 square feet and will potentially host a large hearings room for public meetings and monthly commission meetings. Many of these rooms will require electronics for streaming commission meetings, hosting public hearings, and teams meeting to accommodate a hybrid workforce. The electronics in the current facility are almost ten years old and will incur a high cost to move and reinstall. In addition, office space in the

# BUDGET NARRATIVE

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new facility will require new systems furniture (cubicles) to fit the new facility and match the current requirements for space planning required by DAS. Areas for file storage and other equipment will also need to be equipped. Although the precise estimates for how much outfitting the new office will require are not totally known at the time of this drafting, OLCC had originally estimated an Other Fund limitation need of \$1,200,000 to purchase furniture, electronics, and other equipment for the new office facility. As the planning for the new facility progresses later in the current biennium, OLCC will refine this estimate to reflect the actual design of the facility more accurately. These cost estimates will need to be updated during the agency's 2025-27 Agency Request Budget process.

## **Forklifts, Order Pickers, and Other Equipment for the New Warehouse**

The new warehouse area is now being designed to be approximately 350,000-400,000 square feet. The current warehouse at Milport is approximately 124,000 square feet, and the warehouse at McLoughlin is approximately 107,000 square feet. The new warehouse is also being designed to be 10 feet higher than the current warehouses. This will require different forklifts to be able to reach the new racking levels. The new warehouse will be bigger, requiring forklifts, pallet jacks, and carts that will be able to not only reach higher heights but also travel farther distances in a day and be able to navigate the new layout rapidly. Most of the equipment in the current warehouse is ten years old or older. Some of the pallet jacks date back to the 1990s. Replacement and equipping the new warehouse with new equipment will make the operation as efficient as possible.

Surplussing of the old equipment will provide revenue to help offset some of the new costs. However, the timing of those revenues will not occur at the same time that the majority the new equipment purchases will be incurred. This is due in part to the need the agency will have to keep the old warehouse functioning until the new warehouse is fully operational and any related start-up issues have been resolved. OLCC had approximately 80% of the \$4,788,000 in anticipated equipment needs approved for the 2023-25 biennium to equip the new warehouse, or \$3,822,838. The remaining Other Funds limitation needed for the last 20% of the equipment will be requested in 2025-27.

The expected breakdown of costs to equip the new warehouse is in Table 1.

# BUDGET NARRATIVE

**Table 1. Equipment for New Warehouse**

Description	QTY	Each Cost	Estimated Cost
4 Stage Forklift with Lithium Battery	30	\$80,000.00	\$2,400,000.00
2 Stage Forklift with Lithium Battery with Bottlers Tilt	4	\$80,000.00	\$320,000.00
Order Picker Mast with Lithium Battery	10	\$55,000.00	\$550,000.00
Taylor Dunn Cart	12	\$15,000.00	\$180,000.00
Plastic Balers	2	\$15,000.00	\$30,000.00
Cardboard Baler	1	\$30,000.00	\$30,000.00
Electric Pallet Jack	8	\$6,000.00	\$48,000.00
Walkie Rider Pallet Jack	4	\$20,000.00	\$80,000.00
Scissor Lift	2	\$60,000.00	\$120,000.00
Shrink Wrap Machine	1	\$25,000.00	\$25,000.00
Auto Labeler	1	\$35,000.00	\$35,000.00
Zebra Printer	15	\$4,000.00	\$60,000.00
U-Boat Cart	30	\$500.00	\$15,000.00
Hand Truck	30	\$233.33	\$7,000.00
Compressors	1	\$40,000.00	\$40,000.00
Industrial Electric Warehouse Floor Sweeper	1	\$30,000.00	\$30,000.00
Pallet Wrapper Machine	2	\$10,000.00	\$20,000.00
20% Contingency for Inflation			\$798,000
<b>Total</b>			<b>\$4,788,000</b>

## **IT Solution for Licensing & Compliance: Ongoing Services, Training, and Close-out Costs**

For the Cannabis Alcohol Management Program (CAMP), formerly known as the Marijuana and Liquor Licensing and Compliance (MLLC) solution, the agency executed a contract with solution vendor, Computronix in May 2022 for a cloud-hosted solution accessible through a web browser that will accept online license applications and payments. Training, close-out, and ongoing services such as hosting, licensing, and support are included in the contract, although they are not bondable expenses. The solution will provide better management of OLCC relationships with customers throughout the life cycle of products, licenses, and permits. The solution will be implemented in four phases: Marijuana Licensing (October 2023), Alcohol

# BUDGET NARRATIVE

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Licensing and special events (March 2024), Marijuana Worker Permits and Alcohol Service Permits (December 2024), and Enforcement and Hearings (July 2025). Based on current CAMP contractual estimates, **OLCC was approved for \$678,857 in budget limitation for hosting, close-out, and help desk costs for the new licensing system in the 2023-25 biennium.** The expected ongoing costs in the 2025-27 biennium are expected to be approximately \$1.4 million (\$700,000 per year) for ongoing hosting and help desk costs.

## **IT Solution for Licensing & Compliance: Credit Card and ACH Fees**

Development of the Marijuana and Liquor Licensing Compliance system (MLCC) will allow licensees to renew and pay their license fees online. This capability will require the OLCC to pay bank card and ACH transaction fees to Treasury as the agency does with liquor purchases. Much of the system will be up and taking payments by Fiscal Year 2025. Based on the current forecast of license fee revenue in FY 2025 (\$25 million), this is expected to incur about \$443,000 in transaction fees. **OLCC was approved for \$886,200 in budget limitation to cover these fees in the 2023-25 biennium.** The fees will be ongoing and likely to increase as the number of licenses grows. The ongoing costs in the 2025-27 biennium are forecast to be about \$886,000 total; however, this will be dependent on the number of licenses in the system over time.

## **IT Solution for Distilled Spirits Supply Chain**

The agency is in the process of drafting the RFP for the Distilled Spirits Supply Chain (DSSC) solution vendor(s). The DSSC will include Warehouse Management System, Enterprise Resource Planning, and Point of Sale solutions. The distilled spirits supply chain functionality includes Warehouse Management, Liquor Store Order and Fulfillment, Liquor Sales Tracking, Point of Sale at liquor stores, Financial Reconciliation, and Financial Payments to distilled spirits suppliers, freight carriers, and liquor agents. Depending on the outcome of the RFP, these may be one or multiple systems with one or multiple vendors. Training, close-out, and ongoing services such as hosting, licensing, and support will be included in the contract(s) but are not bondable expenses. The agency is planning operational implementation of the DSSC to be complete by spring 2025 to coincide as closely as possible with the opening of OLCC's new warehouse facility. **OLCC was approved for \$2,112,105 to increase Other Funds limitation for the 2023-35 biennium to cover non-bondable subscriptions and close out costs.** Ongoing subscription and hosting costs are expected to be \$5,000,000 per biennium in 2025-2027 and beyond.

# BUDGET NARRATIVE

## Non-bondable Warehouse Relocation and Enterprise Modernization Costs. OLCC 2025-27 Budget Policy Option Package No. 102, modified

Division	Package Description	FTE	One-time	Ongoing	Total
Distilled Spirits - Distribution Center	Warehouse Equipment		\$3,822,838	\$0	\$3,822,838
Distilled Spirits - Distribution Center	DSSC fees and Annual services		\$0	\$2,112,105	\$2,112,105
Distilled Spirits - Distribution Center	CAMP (MLLC) SaaS, training, help, annual licensing & hosting		\$0	\$678,857	\$678,857
Distilled Spirits - Distribution Center	CAMP (MLLC) credit card or ACH fees		\$0	\$886,200	\$886,200
		0.00	\$3,822,838	\$3,677,162	\$7,500,000
<b>TOTALS - Warehouse and IT Nonbonded Costs - Package # 102</b>		<b>0.00</b>	<b>\$3,822,838</b>	<b>\$3,677,162</b>	<b>\$7,500,000</b>

### C. Staffing Impact

The package will not add or reduce positions for OLCC.

### D. Quantifying Results

Gross liquor sales are forecast to be \$1.9 billion in the upcoming biennium and are critically reliant on information technology to receive, store and sell spirits. The OLCC has the revenue through the General Obligation Bonds to design, develop and implement the systems but requires the additional funding to maintain the systems on an ongoing basis.

### E. Revenue Source

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## **Distribution Center Equipment Replacement** **Policy Option Package No. 104, Agency Priority No. 4**

### **A. Package Purpose**

The Retail expansion of Oregon’s liquor stores has substantially impacted the increased quantity of cases shipped. OLCC anticipates this trend will continue as the number of stores increases along with the volume sold in each store. Currently, the OLCC Milwaukie warehouse ships distilled spirits to 282 stores. Through retail expansion, the staff is expecting an increase to more than 300 retail outlets - which is 10% higher than the current number of weekly shipments. The impact of the conveyor system requires distilled spirits products to ship out at a much higher rate of 1,800 cases per hour compared to 1,000 cases per hour on the old conveyor system – an 80% increase. Distribution personnel relies on equipment for the movement of products throughout the warehouse. The distribution center has equipment in the warehouse which has become obsolete or worn out and needs replacing. Costly repairs and breakdowns hamper OLCC’s ability to continue sustainable distribution center operations.

### **B. How Achieved**

OLCC distribution center is requesting funding for one Forklift, one Order Picker, and six batteries to replace equipment that has become obsolete or worn out.

## **Distribution Center Equipment Replacement** **OLCC 23-25 Budget, Policy Option Package No. 104**

Division	Package Description	FTE	One-time	Ongoing	Total
Distilled Spirits - Distribution Center	1 Forklift		\$60,000	\$0	\$60,000
Distilled Spirits - Distribution Center	4 Forklift Batteries		\$36,000	\$0	\$36,000
Distilled Spirits - Distribution Center	1 Order Picker		\$50,000	\$0	\$50,000
Distilled Spirits - Distribution Center	2 Order Picker Batteries		\$16,000	\$0	\$16,000
		0.00	\$162,000	\$0	\$162,000
<b>TOTALS - Distribution Center Equipment Replacement - Package # 104</b>		<b>0.00</b>	<b>\$162,000</b>	<b>\$0</b>	<b>\$162,000</b>

# BUDGET NARRATIVE

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## C. Staffing Impact

This package adds no positions in 2023-25 or 2025-27.

## D. Quantifying Results

The OLCC Warehouse Operation is responsible for shipping and receiving over 15.8 million cases of distilled spirits each biennium, over 7.9 million each year. The one Forklift, one Order Picker, and six batteries will support the warehouse to manage the increased volume related to receiving, replenishment, and shipping of over 15.8 million-plus cases of distilled spirits.

## E. Revenue Source

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine, and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.



# BUDGET NARRATIVE

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**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## **Alcohol Communications Outreach** **Policy Option Package No. 109, Agency Priority No. 9**

### **A. Package Purpose**

Oregon’s unique and world-class control system for the distribution and sale of distilled spirits to the Oregon public is not well understood. The public doesn’t understand that Oregon’s agent stores are not operated by the State of Oregon but are independent businesses contracted to sell spirits. Nor do they understand the importance of OLCC’s distribution system to local distilleries and the vital role it has in the support and development of Oregon’s craft industries, or that distilled liquor is sold in grocery stores. In addition, there is little understanding of the benefits of OLCC’s regulatory structure to community livability or the impact of its generated revenue on local city, and state programs.

Often overlooked is the role the Commission plays as the nexus for the alcohol beverage sector of Oregon’s economy. This includes deep connections to the restaurant and hospitality sector and its positive impact in building thriving communities and sustaining economic growth. The story of the control system and the partnerships that make it work is foundational; it explains the resiliency of the state’s long-term intention to continue its work to help this sector thrive while continuing to meet its public safety responsibilities.

Building and maintaining strong and focused communication channels will benefit the Commission’s goals. This approach contributes to revenue growth and provides statewide communication channels that can be used to promote and aid in public health, public safety, and community livability messaging. Examples would include responsible consumption information, local safety information, and licensee education to enhance regulatory compliance.

The Commission needs to utilize the power of diverse communication platforms to strengthen the understanding of its mission. This approach would ensure the agency’s ability to balance the needs of public health as well as the economic activity produced through independent store sales and the significant revenue that activity generates for the state. This is an investment in strong retail store services and in our state’s alcohol beverage manufacturer economy.

# BUDGET NARRATIVE

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## B. How Achieved

OLCC requests an allocation of \$600,000 in budget limitation from Distilled Spirits to support a contract with an external public affairs-focused communications agency to develop a professional communication strategy tactics, messaging, and collateral creation for this effort. An open procurement will allow the agency to evaluate the best strategies and proposals to support increased public awareness and understanding of the State of Oregon’s system for alcohol beverage regulation and the distribution and sales of distilled spirits. This money will not be spent on advertising spirits or promoting individual brands or bottle sales.

### Alcohol Communications Outreach OLCC 2023-25 Policy Option Package No. 109

Division	Package Description	FTE	One-time	Ongoing	Total
Distilled Spirits - Retail Services	Communication Outreach - Distilled Spirits	0.00	\$600,000	\$0	\$600,000
		0.00	\$600,000	\$0	\$600,000
<b>TOTALS - Alcohol Communications Outreach - Package # 109</b>		<b>0.00</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$600,000</b>

## C. Staffing Impact

This package adds no staff to OLCC

# BUDGET NARRATIVE

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**D. Quantifying Results**

OLCC tracks stakeholder engagement and participation in the alcohol control system and will seek to evaluate whether the funding changed the perceptions of citizens and consumers about the system.

**E. Revenue Source**

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine, and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## Oregon Distilled Spirits Board LC Policy Option Package No. 116, Agency Priority No. 16

### **A. Package Purpose**

Currently, distilled spirits and small business distillers do not have the benefit of Board that would operate for the sole purpose of supporting Oregon’s Distilleries and craft distillers. Oregon Distillers are a key part of state’s Food and Beverage (F&B) focus, which is one of Oregon’s fastest growing manufacturing sectors with almost 91% employment growth over 10-year period. Business Oregon recognizes Oregon Beverages as “core piece” of the state’s image. Distiller tasting rooms focus on the customers’ experience where distillers market their new products. Travel Oregon acknowledged that distilled spirits in Oregon are “the product of thinking small, with distillers pouring their hearts and souls into each concoction.” In 2021 the total share of sales through OLCC stores for Oregon Craft Distillers was \$782 million (\$716 million nationally; \$67 million Oregon).

In 2007, craft distilleries came together to form the Oregon Distillers Guild, offering spirit lovers from around the country a taste of Oregon’s handcrafted spirits. Establishing the Oregon Distillery Board (ODB) would continue this tradition by creating a coordinated response the necessary partnership between the public and private sectors to ensure sustainable business practices. The creation of a semi-independent distillery board would also work toward promoting the best of Oregon’s distilled spirits industries by educating the public on the related impacts to working Oregonians, local agricultural industries, and Oregon’s rural economies. For example, local distillers support Oregon’s grain from Wasco, Jefferson, Sherman, Gilliam, Morrow and Umatilla Counties; fruit & nuts from Hood River, Yamhill, Marion and Linn counties; cranberries from Coos County and; apricots from Grant County. As such, the proposed action advances the OLCC’s long term goals and mission to support businesses, public safety, and community livability. Additionally, it aligns with what would be in the best interest of the state to encourage the growth and development of the distilled spirits industry in Oregon.

# BUDGET NARRATIVE

## B. How Achieved

Agency Concept 84500-008 creates an Oregon Distillery Board/ Oregon Distilled Spirits Board with the following strategic goals:

1. Establish the board as a semi-independent state agency with members appointed by the Governor
2. Enhance and promote the reputation of Oregon distilled spirits
3. Provide leadership and build partnerships; harness statewide strength to unite and empower the Oregon distilled spirits industry.
4. Advance collective intelligence in support of making and selling quality distilled spirits.

**OLCC requests a limitation of \$1,000,000** to fund startup of this board including hiring of an administrator and staff to carry out duties of the board. This would be one time startup funding until a source of sustainable funding can be established.

### Oregon Distilled Spirits Board LC OLCC 23-25 Budget Policy Option Package No.116

Division	Package Description	FTE	One-time	Ongoing	Total
Distilled Spirits - Retail Services	Distilled Spirits Board	0.00	\$1,000,000	\$0	\$1,000,000
		0.00	\$1,000,000	\$0	\$1,000,000
<b>TOTALS - Distilled Spirits Board LC - Package # 116</b>		<b>0.00</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>

# BUDGET NARRATIVE

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## C. Staffing Impact

This package adds no staff to OLCC.

## D. Quantifying Results

The Board would operate for the purpose of supporting economic research to develop sustainable business practices for Oregon's distilleries and supporting the promotion of Oregon's craft distillers growing industries. Similar to the wine board, the ODB would create and maintain a long-term strategic plan and use that plan to guide the granting and funding decisions of the board. The executive director and staff would create events that encourage coordinated marketing, legislative discussions, cost-effective projects and other related events that are integrated to implement the board's strategic statewide objectives for the development of emerging micro distilleries.

## E. Revenue Source

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.

# BUDGET NARRATIVE

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services**

**Cross Reference Name: Distilled Spirits Program**  
**Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Temporary Appointments	-	-	14,286	-	-	-	14,286
Overtime Payments	-	-	8,993	-	-	-	8,993
Shift Differential	-	-	104	-	-	-	104
All Other Differential	-	-	374	-	-	-	374
Public Employees' Retire Cont	-	-	1,818	-	-	-	1,818
Pension Obligation Bond	-	-	24,452	-	-	-	24,452
Social Security Taxes	-	-	1,817	-	-	-	1,817
Unemployment Assessments	-	-	278	-	-	-	278
Paid Family Medical Leave Insurance	-	-	38	-	-	-	38
Mass Transit Tax	-	-	1,738	-	-	-	1,738
Vacancy Savings	-	-	(133,070)	-	-	-	(133,070)
<b>Total Personal Services</b>	-	-	<b>(\$79,172)</b>	-	-	-	<b>(\$79,172)</b>
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Debt Service</b>							
Principal - Bonds	-	-	-	-	-	-	-
<b>Total Debt Service</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	(79,172)	-	-	-	(79,172)
<b>Total Expenditures</b>	-	-	<b>(\$79,172)</b>	-	-	-	<b>(\$79,172)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	79,172	-	-	-	79,172
<b>Total Ending Balance</b>	-	-	<b>\$79,172</b>	-	-	-	<b>\$79,172</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Other Services and Supplies	-	-	(2,019,952)	-	-	-	(2,019,952)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$2,019,952)</b>	-	-	-	<b>(\$2,019,952)</b>
<b>Capital Outlay</b>							
Industrial and Heavy Equipment	-	-	(270,000)	-	-	-	(270,000)
Data Processing Software	-	-	(27,000,000)	-	-	-	(27,000,000)
<b>Total Capital Outlay</b>	-	-	<b>(\$27,270,000)</b>	-	-	-	<b>(\$27,270,000)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(29,289,952)	-	-	-	(29,289,952)
<b>Total Expenditures</b>	-	-	<b>(\$29,289,952)</b>	-	-	-	<b>(\$29,289,952)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	29,289,952	-	-	-	29,289,952
<b>Total Ending Balance</b>	-	-	<b>\$29,289,952</b>	-	-	-	<b>\$29,289,952</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 031 - Standard Inflation**

**Cross Reference Name: Distilled Spirits Program**  
**Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	2,477	-	-	-	2,477
Out of State Travel	-	-	228	-	-	-	228
Employee Training	-	-	220	-	-	-	220
Office Expenses	-	-	760,922	-	-	-	760,922
Telecommunications	-	-	2,735	-	-	-	2,735
State Gov. Service Charges	-	-	(319)	-	-	-	(319)
Data Processing	-	-	3,606	-	-	-	3,606
Publicity and Publications	-	-	768	-	-	-	768
Professional Services	-	-	1,356	-	-	-	1,356
IT Professional Services	-	-	464	-	-	-	464
Employee Recruitment and Develop	-	-	401	-	-	-	401
Dues and Subscriptions	-	-	100	-	-	-	100
Facilities Rental and Taxes	-	-	3,538	-	-	-	3,538
Fuels and Utilities	-	-	9,923	-	-	-	9,923
Facilities Maintenance	-	-	1,296	-	-	-	1,296
Agency Program Related S and S	-	-	5,715	-	-	-	5,715
Other Services and Supplies	-	-	593	-	-	-	593
IT Expendable Property	-	-	1,580	-	-	-	1,580
<b>Total Services &amp; Supplies</b>	-	-	<b>\$795,603</b>	-	-	-	<b>\$795,603</b>

**Capital Outlay**

Industrial and Heavy Equipment	-	-	1,021	-	-	-	1,021
Data Processing Software	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Data Processing Hardware	-	-	688	-	-	-	688
<b>Total Capital Outlay</b>	-	-	<b>\$1,709</b>	-	-	-	<b>\$1,709</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	797,312	-	-	-	797,312
<b>Total Expenditures</b>	-	-	<b>\$797,312</b>	-	-	-	<b>\$797,312</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(797,312)	-	-	-	(797,312)
<b>Total Ending Balance</b>	-	-	<b>(\$797,312)</b>	-	-	-	<b>(\$797,312)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 082 - September Eboard

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	-	-	-	-	-
S and S - BAM Analyst Adjustment	-	-	2,670,369	-	-	-	2,670,369
<b>Total Services &amp; Supplies</b>	-	-	<b>\$2,670,369</b>	-	-	-	<b>\$2,670,369</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	2,670,369	-	-	-	2,670,369
<b>Total Expenditures</b>	-	-	<b>\$2,670,369</b>	-	-	-	<b>\$2,670,369</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(2,670,369)	-	-	-	(2,670,369)
<b>Total Ending Balance</b>	-	-	<b>(\$2,670,369)</b>	-	-	-	<b>(\$2,670,369)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 090 - Analyst Adjustments

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
Dedicated Fund Oblig Bonds	-	-	-	-	-	-	-
Transfer In - Intrafund	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Other Services and Supplies	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 091 - Additional Analyst Adjustments

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Other Services and Supplies	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 101 - IT Modernization Bonded Costs

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Revenues</b>							
Dedicated Fund Oblig Bonds	-	-	-	-	-	-	-
Transfer In - Intrafund	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Data Processing Software	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 102 - Warehouse and Nonbonded IT Costs

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
Other Services and Supplies	-	-	4,314,386	-	-	-	4,314,386
<b>Total Services &amp; Supplies</b>	-	-	<b>\$4,314,386</b>	-	-	-	<b>\$4,314,386</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
Industrial and Heavy Equipment	-	-	3,185,614	-	-	-	3,185,614
<b>Total Capital Outlay</b>	-	-	<b>\$3,185,614</b>	-	-	-	<b>\$3,185,614</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	7,500,000	-	-	-	7,500,000
<b>Total Expenditures</b>	-	-	<b>\$7,500,000</b>	-	-	-	<b>\$7,500,000</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(7,500,000)	-	-	-	(7,500,000)
<b>Total Ending Balance</b>	-	-	<b>(\$7,500,000)</b>	-	-	-	<b>(\$7,500,000)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 104 - Distribution Center Equipment Replacement**

**Cross Reference Name: Distilled Spirits Program**  
**Cross Reference Number: 84500-001-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Industrial and Heavy Equipment	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 109 - Alcohol Communication Outreach

Cross Reference Name: Distilled Spirits Program  
 Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Publicity and Publications	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 116 - Distilled Spirits Board LC

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Professional Services	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	31,365	-	-	-	31,365
<b>Total Services &amp; Supplies</b>	-	-	<b>\$31,365</b>	-	-	-	<b>\$31,365</b>
<b>Debt Service</b>							
Principal - Bonds	-	-	(4,726,000)	-	-	-	(4,726,000)
Interest - Bonds	-	-	(6,616,539)	-	-	-	(6,616,539)
<b>Total Debt Service</b>	-	-	<b>(\$11,342,539)</b>	-	-	-	<b>(\$11,342,539)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(11,311,174)	-	-	-	(11,311,174)
<b>Total Expenditures</b>	-	-	<b>(\$11,311,174)</b>	-	-	-	<b>(\$11,311,174)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	11,311,174	-	-	-	11,311,174
<b>Total Ending Balance</b>	-	-	<b>\$11,311,174</b>	-	-	-	<b>\$11,311,174</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Other Services and Supplies	-	-	977,217	-	-	-	977,217
<b>Total Services &amp; Supplies</b>	-	-	<b>\$977,217</b>	-	-	-	<b>\$977,217</b>
<b>Capital Outlay</b>							
Data Processing Software	-	-	16,500,000	-	-	-	16,500,000
<b>Total Capital Outlay</b>	-	-	<b>\$16,500,000</b>	-	-	-	<b>\$16,500,000</b>
<b>Debt Service</b>							
Principal - Bonds	-	-	3,325,000	-	-	-	3,325,000
Interest - Bonds	-	-	6,185,389	-	-	-	6,185,389
<b>Total Debt Service</b>	-	-	<b>\$9,510,389</b>	-	-	-	<b>\$9,510,389</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	26,987,606	-	-	-	26,987,606
<b>Total Expenditures</b>	-	-	<b>\$26,987,606</b>	-	-	-	<b>\$26,987,606</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(26,987,606)	-	-	-	(26,987,606)
<b>Total Ending Balance</b>	-	-	<b>(\$26,987,606)</b>	-	-	-	<b>(\$26,987,606)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 813 - Policy Bills

Cross Reference Name: Distilled Spirits Program  
Cross Reference Number: 84500-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Other Services and Supplies	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Industrial and Heavy Equipment	-	-	-	-	-	-	-
Data Processing Software	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Debt Service</b>							
Principal - Bonds	-	-	-	-	-	-	-
Interest - Bonds	-	-	-	-	-	-	-
<b>Total Debt Service</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

# BUDGET NARRATIVE

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500  
Cross Reference Number: 84500-001-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Dedicated Fund Oblig Bonds	-	28,197,735	28,197,735	-	17,477,217	16,500,000
Other Revenues	-	7,547,093	4,399,567	-	-	-
Transfer In - Intrafund	33,670,707	33,752,558	35,044,634	101,759,908	98,987,445	68,060,864
<b>Total Other Funds</b>	<b>\$33,670,707</b>	<b>\$69,497,386</b>	<b>\$67,641,936</b>	<b>\$101,759,908</b>	<b>\$116,464,662</b>	<b>\$84,560,864</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$33,670,707	\$69,497,386	\$67,641,936	\$101,759,908	\$116,464,662	\$84,560,864

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

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Agency Request

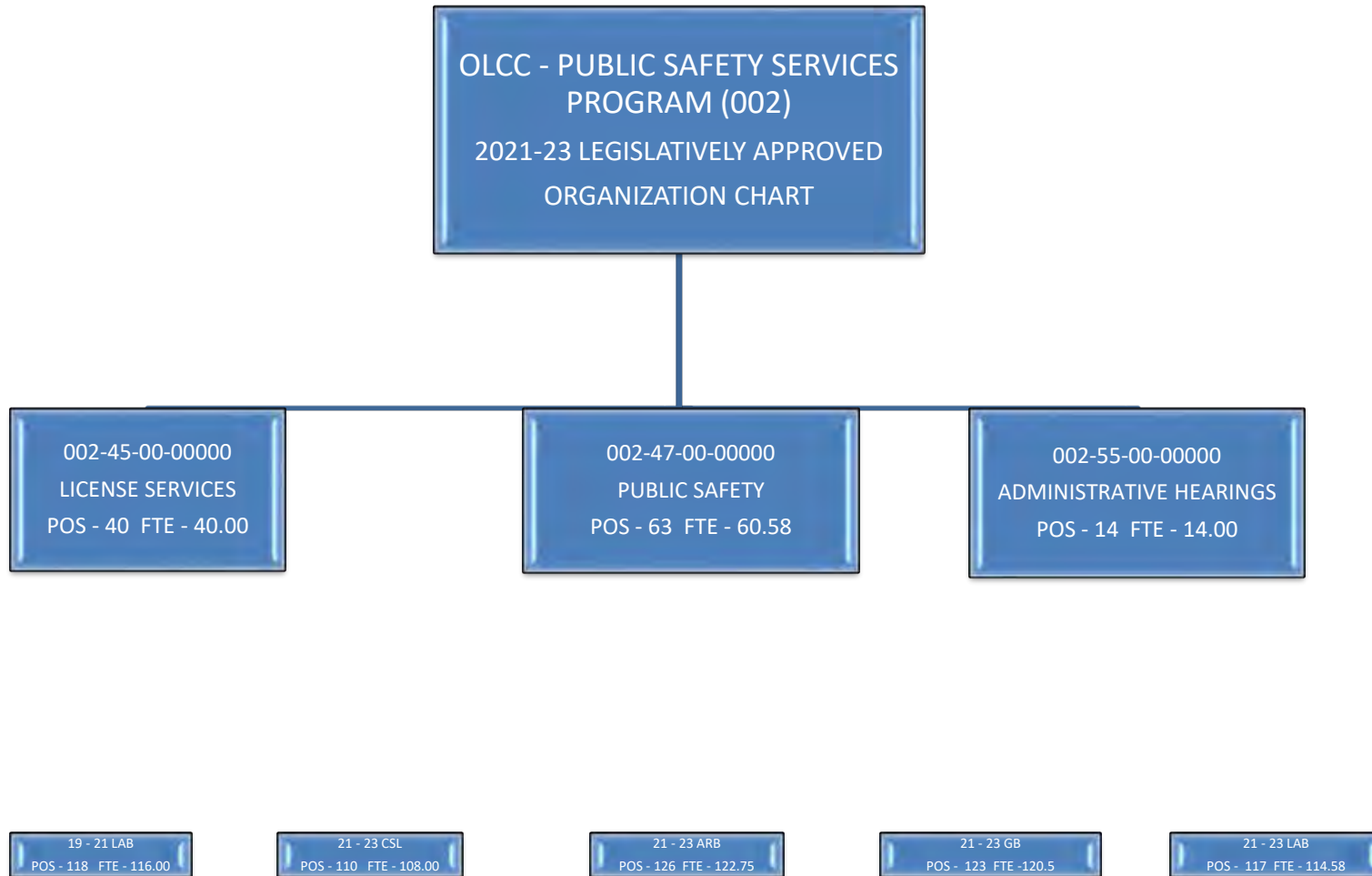
Governor's Budget

Legislatively Adopted

Budget Page 74



# BUDGET NARRATIVE

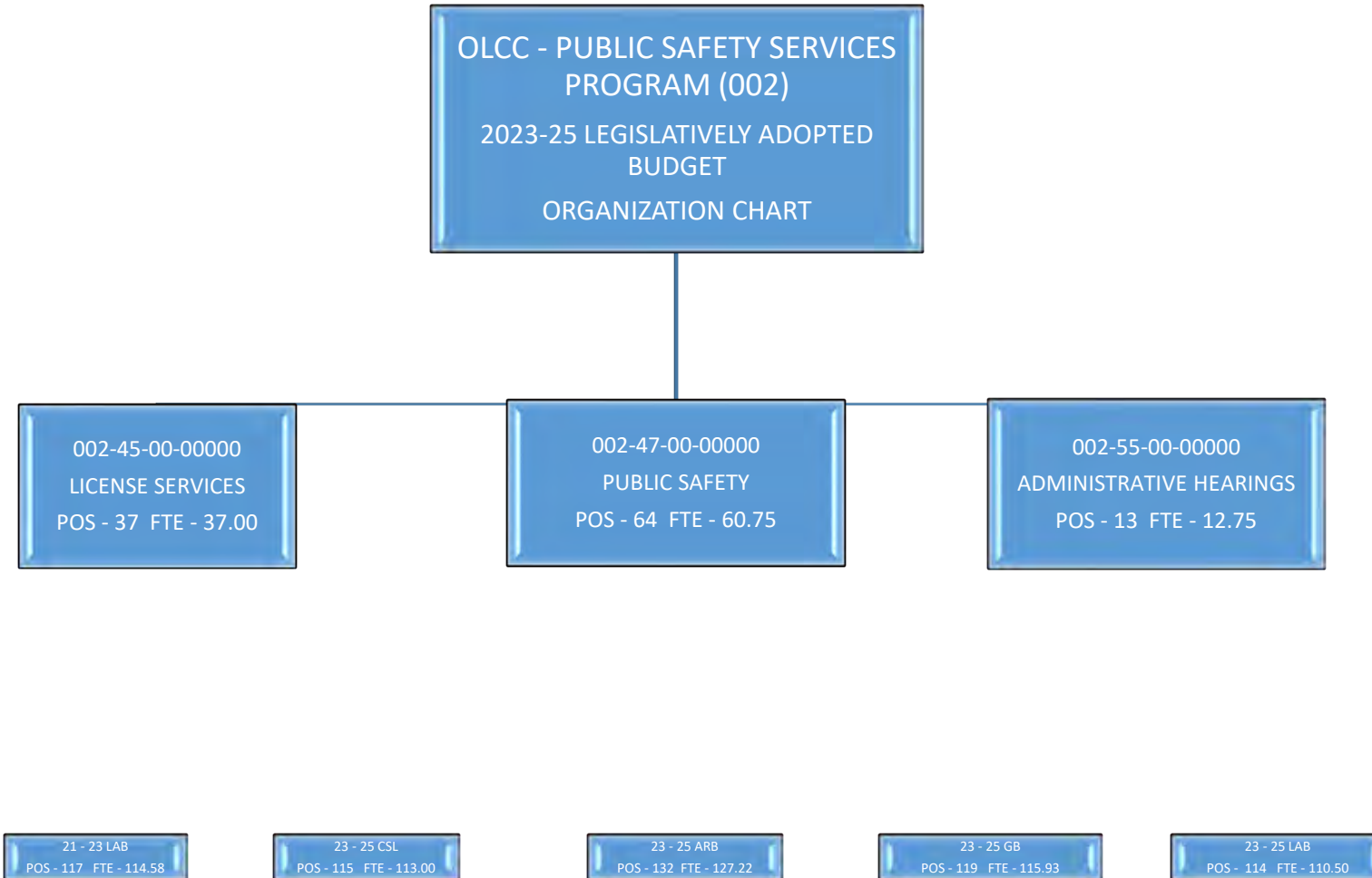


# BUDGET NARRATIVE

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# BUDGET NARRATIVE



# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

The OLCC Public Safety Services (PSS) Program regulates the manufacture, distribution and sale of alcohol beverages and provides management of personnel of the Recreational and Medical Marijuana programs who oversee the production, processing, and sale of recreational marijuana while encouraging the development of Oregon’s economy. This program is focused on ensuring the legal sale of alcohol and marijuana, service of alcohol to responsible adults and minimizing alcohol and marijuana-related public safety risks. This program implements all fundamental agency responsibilities and strategies related to licensing, education and enforcement; this effort has statewide reach and contributes to the quality of community life throughout Oregon

## E. PROGRAM FUNDING REQUEST

The Legislatively Adopted Budget is \$30,845,680 Other Funds limitation for the 2023-25 biennium, including 110 positions and 110.50 FTE.

## F. PROGRAM DESCRIPTION

The Public Safety Services Program is vital to meeting the agency’s mission to support businesses, public safety and community livability through education and the enforcement of liquor and marijuana laws. The three divisions within this Program are focused on OLCC’s primary objective of preventing alcohol and marijuana from getting into the hands of minors and preventing the over-service of alcohol.

- **License Services Division** – responsible for investigating and processing license applications and renewals for alcohol and marijuana licensees, issuing alcohol service permits and marijuana worker permits and maintaining records for all permits and licenses.
- **Public Safety (Compliance) Division** – responsible for educating licensees, investigating complaints and enforcing liquor and marijuana laws through a voluntary compliance model including sanctions if education is not effective.
- **Administrative Hearings Division** – reviews the final OLCC internal investigative reports for technical sufficiency. The Division provides due process to the OLCC’s licensees, permittees, applicants and liquor agents by developing the agency record at contested case hearings and ensuring consistent application of administrative rules and statutes.

# BUDGET NARRATIVE

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The Public Safety Program is responsible for providing statewide services to every Oregon community. As of June 1, 2022, OLCC is responsible for the oversight of more than 13,600 in-state alcohol licensees, including 11,200 restaurants, bars, grocery and convenience stores, plus 284 liquor stores, 149 distiller licenses and 98 tasting rooms, and nearly 150,000 alcohol service permittees throughout the state. In addition, the Program provides oversight for 2,861 marijuana licenses including producers, processors, wholesalers, retailers, laboratories and nearly 63,900 marijuana worker permittees. To ensure statewide reach, the Program continues to build upon the need for community services through five regional offices (including its headquarters in Milwaukie) and eight satellite offices. All three divisions of the Program work with businesses, citizens, local government and law enforcement to license, educate, and enforce if required through charges and sanctions.

Management of the public safety program continues to develop and evolve as the OLCC continues to grow. To create efficiencies in operations the OLCC separated the management of the licensing and compliance divisions. The licensing and compliance divisions are further divided with focuses on either alcohol or marijuana. This approach has allowed the agency to keep workflow within one defined chain of command leading to more consistent decisions and outcomes. Compliance and Licensing will always be intertwined at a functional level at the regional offices.

Regulation of alcohol and marijuana use is essential to minimizing these products' risk to society, while making it available for responsible consumption. Irresponsible use is widely recognized as a cause of social and health problems including increased criminal activity such as crimes of violence and domestic abuse, driving under the influence and addiction: all significant factors for society's desire to regulate the availability and consumption of alcohol and marijuana. Regulation is a focus of government—not only because of concern for the health, safety and welfare of all individuals—but also because substance abuse burdens society with high-costs related to preserving health and the livability of communities. Controlling the misuse of alcohol and marijuana and setting standards for the responsible sale and service of alcohol and marijuana, is a means to preventing both problems and limiting costs to the state.

At the same time, the responsible use of alcohol is intertwined with Oregonians love of food, sport, entertainment and social and cultural relationships and celebrations. The sale and service of alcohol is an important part of the Oregon economy including not just those business and jobs related to the manufacturing, shipping, marketing, warehousing, distribution and sales to the public, but it is a major component of our hospitality, tourism and special events business base. These activities represent a significant portion of the Oregon economy that was negatively impacted by the pandemic. In 2023-25 a focus of this Program is to help these businesses reopen while ensuring licensees and

# BUDGET NARRATIVE

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permittees comply with liquor laws: to protect public safety and safeguard Oregon’s economic development and viability.

A main strategy for protecting the public and community welfare is to prevent underage consumption of alcohol and marijuana. Alcohol is a major contributor in the four leading causes of teen deaths: highway crashes, homicides, suicides and drowning. Minor alcohol consumption is also linked to other crimes such as sexual assault, vandalism, excessive noise, littering and public urination – which deeply affect communities’ livability. Similarly, consumption of marijuana by minors is linked to increased risk of mental health issues including depression, suicide, self-harming, impaired driving, and a potential for addiction.

In providing for access to alcohol and marijuana, Oregon has five high priority issues for control: 1) keeping alcohol and marijuana out of the hands of minors; 2) preventing the over service of individuals, 3) preventing illegal diversion of marijuana in or out of the legal market, 4) educating and communicating information vital to compliance and consumer protection and safety, and 5) supporting law enforcement in their efforts to thwart illegal activity.

## G. PROGRAM JUSTIFICATION AND LINK TO LONG TERM OUTCOMES

The Public Safety Program has long worked to balance the concerns of its wide range of stakeholders. Licensees and license applicants expect fair, speedy and responsive service from the OLCC. The public expects to be able to buy alcoholic beverages from a variety of convenient outlets such as grocery stores, restaurants, and taverns and marijuana products from OLCC licensed retail stores. The public expects business operators to comply with liquor and recreational marijuana laws, especially laws related to avoiding alcohol and marijuana sales to minors and intoxicated persons. Neighbors of liquor outlets and recreational marijuana retailers do not want businesses to have adverse impacts on their communities. Public Safety Services Program staff work to balance all these concerns in partnership with diverse groups, such as local government, law enforcement and neighborhood associations, to provide quality service to all Oregonians while promoting the responsible sale of alcohol and marijuana.

### *Licensing policies*

As the marketplace innovates, OLCC can support the economy by proactively helping to keep the Legislature aware of entrepreneurs’ modern business models, and revise statutes as appropriate. OLCC can also reinterpret existing laws and rules, or amend its rules, to reflect modern industry standards and needs. Most recently the agency adopted a



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variety of measures to aid struggling businesses during the pandemic including for alcohol, providing automatic approvals of license requests such as an Off-premises temporary authority and expansion of premises which previously first required approval as well as allowing expanded hours for sale of alcohol and aligning hours of sale for same-day and next-day delivery. For marijuana, this included adopting temporary rules allowing a marijuana license to be issued without first requiring the passing of a pre-license on-site inspection. Two key issues going forward will be the examination of regulation of e-commerce for alcohol and the implementation of rules and regulations to support evolving business practices and customer preferences.

## *Community-based regulatory plans*

The Public Safety Division will continue to work proactively with local communities to tailor regulatory compliance plans to their needs and develop community-based solutions. Businesses who sell alcohol do generate considerable local attention, but the OLCC has narrow means on which to reject a license. The OLCC will continue to educate local government about these standards and will engage in discussion in how cities can impact licensees through proactive zoning and local regulation.

## *Education first*

The agency's compliance philosophy in both the alcohol and recreational marijuana programs is education first. The OLCC continues to review its processes to ensure it uses its enforcement and punitive strategies – including penalties such as license suspensions, fines and ultimately business closures – in extreme circumstances or as last resorts – to protect the public from safety threats posed by licensees or permittees not able to comply with laws even after education efforts. Education for licensees and server and marijuana worker permit holders is only a first step; investigators and inspectors can provide ongoing education and corrective feedback to help ensure liquor and recreational marijuana law compliance, especially for new licensees and start-up businesses.

## *Licensee visits*

The Public Safety Division's First Call Program helps give new retail licensees the resources to successfully comply with liquor laws. Division staff visit newly licensed businesses, businesses whose ownership is changing, and businesses with restrictions placed on their newly issued licenses. Program staff visit within 90 days of the license issuance to provide education and information on all liquor laws, review any restrictions to ensure the licensee understands them and help solve any compliance issues without penalty for non-priority violations during this 90-day start-up period. In the recreational marijuana program, applicants are visited on a rotating basis.

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## *Workload design*

In order to continue to be an effective agency, the program continues to seek ways for the OLCC to issue liquor and recreational marijuana licenses in a timely manner in the face of growing numbers of people wanting OLCC services. The program remains committed to streamlining the license process to reduce regulatory barriers to getting people into business.

## *Technology development*

The OLCC is heavily reliant on technology in all aspects of its work from accepting orders and shipping alcohol from the warehouse to accepting and issuing worker permits electronically. As with all service providers, OLCC's customers have come to expect electronic formats for serving their needs. OLCC is in the process of modernizing its digital commerce and regulatory business lines to serve its licensees and permit holders and meet the expectations of the Governor and Legislature.

## *Economic development and community livability*

OLCC's ability to efficiently and quickly issue appropriate statute-required licenses and permits to qualified individuals and entities in both the alcohol beverage and recreational marijuana programs generate economic benefits throughout rural and urban Oregon. The state's regulated market requires adherence to laws and rules that are focused on creating both a market for the sale and service of alcohol and marijuana and comprehensive controls to minimize public safety risks and to support local businesses and community livability. Businesses such as producers, processors, wholesalers and retailers are generating considerable jobs and commerce in local communities and record point of sale tax proceeds to fund city, county and state services. If abused, alcohol and marijuana can contribute to increased crime and health problems that exact high societal costs. Revenues generated by the agency are dedicated to programs that support health and public services including education and public safety.

The Program links to supporting and building Oregon's economy and the creation of jobs in the following ways:

- **Protecting the public and consumers from harm.** The Program works with licensees and communities to respond to community level problems associated with the consumption and service of alcohol and marijuana with an emphasis on education and prevention strategies as a key part of a regulatory system that ranges from corrective compliance to loss of licensing and service privileges.

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- **Proactively encouraging economic recovery within Oregon communities.** The Program contributes to the growing and stable revenue for the support of public programs by focusing on supporting the success of licensees and their employees while preserving public safety and community livability

## H. PROGRAM PERFORMANCE

OLCC regulates and licenses all businesses that produce, distribute, sell and serve alcohol in Oregon. The number of alcohol licenses has grown 1.7% per year over the last 10 years. Until Covid, OLCC has seen a steady increase in the number of licenses and alcohol service permits issued (Table 1). The forecasts indicate of increasing number of licenses and service permits that will need to issued, regulated as the industry recovers.

Table 1. Historic Liquor Licenses and Alcohol Service Permits

Fiscal Year	Total Liquor Licenses Active in Fiscal Year	New and Renewed Alcohol Service Permits Processed
2012	14,973	33,286
2013	15,273	34,421
2014	15,729	38,218
2015	16,041	38,902
2016	16,466	40,633
2017	16,794	41,111
2018	17,217	44,333
2019	17,539	51,236
2020	17,471	40,249
2021	17,168	30,515
2022 Forecast	17,741	38,479
2023 Forecast	18,339	43,337
2024 Forecast	18,471	45,117
2025 Forecast	18,577	46,072

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Key Performance Measures for Public Safety include the Minor Decoy Pass Rate and the Time to License. Minor decoy operations were discontinued during the pandemic due to closure of restaurants, the Governor’s work from home order and concern for the health and safety of minors. The agency is in the process of hiring and training minor decoys and plans to resume decoy activities for alcohol and marijuana in the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2022. The agency will take additional steps in 2023-25 to assure overall compliance rates. The Time to License and alcohol establishment went up from 85 days in 2020 to 105 days in 2021. Resources are being requested to address this increase in time and to help Oregon business recover from the pandemic.

**I. ENABLING LEGISLATION/PROGRAM AUTHORIZATION**

The OLCC administers Oregon’s Liquor Control Act. The OLCC’s authority is derived from Oregon Revised Statutes Chapters 471, Alcoholic Liquor Generally; Chapter 473, Wine Cider and Malt Beverage Privilege Tax; Chapter 474, Trade Practices Related to Malt Beverages; Chapters 459A.700 to 74, Beverages Containers; the Bottle Bill; Chapter 475C, Cannabis Regulation, and Administrative Rules Chapter 845.

**J. FUNDING STREAMS**

All OLCC programs are funded by OLCC-generated revenue. All revenue received by the OLCC is classified as “Other Funds.” Revenues come from liquor sales, alcohol and marijuana license fees and fines, server permit and marijuana worker permit fees, taxes on malt beverages and wines (Privilege Tax) and miscellaneous income. ORS 471.805 directs the OLCC to distribute available moneys to the state General Fund, cities, counties, and mental health. The surcharge goes directly to the General Fund. The Marijuana program is funded solely through recreational marijuana program application, licensing and permit fees. Marijuana tax revenue is collected and distributed by the Oregon Department of Revenue to state and local governments for statewide education, state and local policing and health programs. The OMMP Tracking Program is paid for by Marijuana Tax deposited to the Marijuana Administrative Fund of the Oregon, Department of Revenue, and proceeds of OHA fees to support costs related to the Cannabis Tracking System.

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## K. SIGNIFICANT PROPOSED PROGRAM CHANGES FROM 2021-23

Significant program changes for 2023-25 include:

### **Alcohol Delivery - Package No. 215, 4.50 FTE, \$966,385**

During the Covid-19 emergency, the OLCC allowed third party platforms to facilitate the ordering and delivery of alcohol from licensees and distillery tasting rooms. Under existing law, wine, cider and malt beverages may also be delivered to consumers as well as cocktails and single servings of wine-to-go. The number of for-hire-carriers which includes e-commerce platforms and common carriers doubled from February 2020 to February 2021. The commission's enforcement framework related to alcohol deliveries is complaint driven and the commission has limited options to ensure that those sales are occurring in a manner consistent with Oregon law. The commission proposes the development of a comprehensive minor decoy program to evaluate the rate of compliance with age verification requirements at the door. Collecting data on the rate of compliance will better position the Commission in its efforts to develop an education and accountability framework for alcohol delivery (see LC 84500-007).



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compliance with liquor and recreational marijuana laws, and to promote awareness of general public policy issues, as well as those issues arising from specific licensing matters

Management of the state-wide program is supervised by staff in the Portland office to ensure consistency in the quality and standards of review. This approach allows for utilization of statewide electronic workload assignments between regions, streamlining of licensing through one supervisory chain, and agency-wide consistency and efficiency. This process includes the opportunity to advance issues in marijuana and alcohol licensing to a Licensing Policy Committee (LPC) made up of staff and management with different areas of expertise. This committee considers interpretations and the application of its rules to specific licensing issues and considers requests for waivers. OLCC's regulatory inspectors assist the licensing process by completing on premise license inspections for licensure and renewals.

Key initiatives for the agency's licensing staff in the 2023-25 biennium are the development and implementation of an online licensing system, aligning the alcohol and marijuana licensing processes, and a focus on diversity. At the same time the demand for alcohol licensing continues to grow, outpacing the capacity of licensing staff that has seen little growth in recent biennia. New licenses are in demand, replacing the many bars and restaurants that were sold or went out of business during the pandemic. At the same time applications for permits and special events continue to grow.

The OLCC expects increases in new licensing activity to serve Oregon's hospitality demands over the course of the 2023-2025 budget. Since 2016 the program has not met its KPM of 75 days for issuance of licenses and caseloads jumped from about 650 to nearly to 831 today. In 2019 that moved up to 900 (down about 50 in 2020). Licensing times have grown to an average of 95 days during COVID -- that is an unacceptable number as businesses are looking to OLCC to help them with recovery and make necessary business changes in licensing. Alcohol Service Permits have been serviced by four FTE since 2018. They processed approximately 40,000 permits in 2021 that allow people to serve alcohol. One of these positions is limited duration and needs to be made permanent. Special Events Licensees remain in high demand, and these are really the lifeblood of community vibrancy, celebration and increasingly important in supporting regional and local commerce and tourism -- think wine festivals, sporting and entertainment events, with some as simple as a family wedding. In 2019 the agency issued 11,512 permits. This is accomplished with two administrative specialists, of which one is limited duration and the agency requests that the limited duration position be made permanent. All of these special license permits represent jobs. **(See POP 208 Alcohol Licensing Staff)**

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Similarly, a significant number of marijuana licensees are changing their organizational structures, operational plans, and physical structures to adapt to changing market conditions. Change requests are growing due to the current stressed economic climate and the current moratorium on accepting new marijuana applications. The Commission expects high demand for changes of ownership applications which is a very similar process to original license application reviews.

A requirement for alcohol licensing is to maintain a bond for privilege taxes, even though failure to pay is rare. Confirming whether these applicants have a bond holds up the licensing process and does not align well with the implementation of online licensing which is currently underway. The agency proposes to eliminate the bond requirement (see LC 84500-005 “Eliminate Privilege Tax Bond Requirement”).

While overall licensing and compliance activities are similar between alcohol and marijuana, the specific practices differ. OLCC is in process of comprehensively examining both alcohol and marijuana licensing and streamlining policies and protocols in preparation for the development of its online licensing system (see LC 84500-004 “Establish symmetry in alcohol and marijuana licensing processes”).

The Public Safety Division processes marijuana worker permits in addition to alcohol server permits. It lacks the authority to issue temporary marijuana worker permits which creates redundant processes and unnecessary delays for applicants and employers (see LC 84500-006 “Marijuana Worker Permit”).

## B. BACKGROUND

*The division is organized into two sections:*

**The Metro Licensing Unit** is stationed in Portland; whereas liquor licenses are processed within a local regional office, the vast majority of all recreational marijuana licenses are processed by the Metro Licensing Unit. Technical and administrative staff are responsible for distributing license applications and providing guidance and information on liquor and marijuana licensing regulations to applicants, local governments and the public. The staff investigates applications for annual and temporary liquor licenses. The unit generally serves licensees in Multnomah, Clackamas, Washington, Clatsop, Hood River, Wasco and Columbia counties, but frequently assists other field office investigations around the state. They are responsible for presenting policy matters to decision makers. They also develop and maintain the license manual.



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**The License Process Unit** oversees liquor and recreational marijuana licenses and service permit and marijuana worker permit application workflow and maintains records. The unit is the conduit between the license investigators, compliance inspectors and licensing data systems. It processes initial applications and issues licenses and service permit renewals statewide; maintains the OLCC's official license and service permit files; responds to public records requests and provides clerical support to the License Services Division staff. Unlike in field offices outside of the Portland-Metro area, this unit's staff processes licenses for alcohol businesses owned out-of-state that now require Oregon licenses: licenses such as direct shippers, certificates of approval (CERAs) and wine self- distributors.

The complexity of licensing work has also increased during the last decade, as businesses pursue new operational models not contemplated when the agency's regulatory and licensing framework was first conceived. The sale of beer and wine growlers or take-home containers of alcohol are a great example of new industry innovation. Many of these complexities focus on creating new capability and innovation desired by Oregon's own craft producers that are interested in maximizing their ability to grow business income in Oregon and internationally. replaced by new license applications and change of ownership applications.

Except for the shutdown during the pandemic, the Licenses Services Division has seen a substantial increase in the requests for special liquor licensing. In addition to special licenses, OLCC has also had an increase in requests for alcohol service permits and marijuana worker permits, all representing persons ready and willing to work. Even with implementing technology to assist in the application process, calls for questions and assistance are at an all-time high.

## C. EXPECTED RESULTS

In the 2023-25 biennium, the division expects the following results:

- **Increased licensing efficiency**  
Enable Oregon businesses to begin and operate safely and responsibly as soon as possible. Issue alcohol licenses more quickly than an average of 75 days statewide, a key performance measurement (KPM) target set by the 2013 legislative session. With data and experience a KPM will be developed for marijuana licensing. Normalize timeframes for marijuana licenses and propose KPM's for issuance of marijuana licenses. Eliminate the backlogs for licensing, permits, and renewals.

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- **Improved license processing times**  
Migrate the existing manual process system to a contemporary, web-based software platform and eliminate duplicate data entry through process reengineering.
- **Refinement of the Cannabis Tracking System**  
Increase ease of use of the agency’s recreational marijuana licensees, OMMP and hemp tracking programs.
- **Increased licensee outreach and education**  
Outreach and education lead to increased licensee knowledge of rules and ability to comply.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473, and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

### **Agency Concept 84500-004 – Establish symmetry in alcohol and marijuana licensing processes.**

Unsynchronized alcohol and marijuana license renewal processes will result in significant additional online system building and maintenance costs as well as creates additional risks for implementation.

### **Agency Concept 84500-005 - Eliminate Privilege Tax Bond Requirement**

The number of licensees who fail to pay owed taxes is minimal. As such, licensees are subjected to the expense of maintaining a bond when the requirement for a bond is in most cases unnecessary. Confirming these applicants have met the bond requirement holds up the licensing process, both for initial and renewing licensing. Implementing a bond requirement does not align well with the implementation of the online licensing system which is currently under development.



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## OLCC - PUBLIC SAFETY DIVISION - SUBPROGRAM 47 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

To promote public safety, the Public Safety Division ensures liquor and recreational marijuana licensed businesses statewide comply with all applicable laws. The Division does this by providing education and training on liquor and recreational marijuana laws to licensees, conducting in-depth investigations, enforcing special events (temporary sales permits), and enforcing liquor and marijuana laws through administrative sanctions. Division staff in the field offices also assist in the licensing process by doing on-site licensing inspections prior to licensure and when necessary, at renewal. The Division builds partnerships with local governing bodies, citizen groups, neighborhood associations, local law enforcement, federal law enforcement, schools and universities and moderation groups. The Division's proactive relationship with the alcohol beverage and marijuana industries helps to ensure Industry's understanding and compliance with liquor and marijuana laws. The Division collaborates with communities statewide to maintain neighborhood livability and safeguard the marketplace and economy.

The Public Safety Division's field operational staff implements regulatory operations, processes and procedures and OLCC policies. The Division's compliance inspectors investigate complaints of law violations; referrals by police agencies, reports or complaints from the public; industry members and other agencies; and violations encountered during OLCC staff's observations. Inspectors' help licensees identify compliance problems and offer education. If these efforts fail and violations continue, staff may initiate administrative sanctions and/or issue criminal citations. If public safety is at risk, the agency can order an immediate license suspension.

The Division has five regional work units reporting to the Public Safety Division director. These units include the metro enforcement unit headquartered in the Milwaukie office and four other units located throughout the state. As OLCC grows, the agency has segregated the regional managers in its larger offices into program areas. OLCC currently has one regional manager in the metro enforcement unit that is dedicated to alcohol and one that is dedicated to recreational marijuana. The OMMP medical marijuana tracking and inspection is a state-wide program and is managed by a manager out of the Portland Field Office. Regulatory Specialists are assigned to the five regional units as well as the metro enforcement unit in three program areas, alcohol, recreational marijuana and the medical marijuana program.

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## The five regional units are:

- Metro Enforcement Unit, headquartered in Milwaukie moved to a new building in November 2019, and includes a field office in Hood River.
- Salem Region, headquartered in Salem with a field office in Astoria.
- Eugene Region headquartered in Eugene with field offices in Newport, Roseburg & Corvallis.
- Medford Region, headquartered in Medford with field offices in Klamath Falls and Coos Bay.
- Bend Region, headquartered in Bend with a field office in Pendleton.

Regulatory staff activities include making on-site observations; educating licensees; issuing citations; doing compliance work with licensees in their districts; responding to alcohol parties involving minors; working with local governments, neighborhoods, and law enforcement; and conducting license investigations. In addition to these activities, field operations staffs are using the following proactive programs for educating new licensees and dealing with minors and impaired drivers ongoing:

First Call Program To provide new retail licensees with the resources to be successful by complying with liquor laws, division staff visits newly licensed premises. They also visit licensees who have restrictions placed on their newly issued licenses, and when a business's ownership changes. Staff visit within 90 days to provide education and information on all liquor laws, review any restrictions to ensure the licensee understands them, and helps solve any compliance issues without penalty the licensee for non-priority violations during this 90-day start-up period. In the Marijuana Program, recreational marijuana applicants are visited on a rotating basis.

Minor Intervention Program The division focuses enforcement resources on the prevention of underage drinking. Staff uses a variety of techniques, which are constantly under review and further development. The Division balances enforcement efforts between those that target alcohol and marijuana retailers, such as the minor decoy program; those that are undertaken in cooperation with the industry, such as high-priority identification checking; and those that focus on the minors, such as working with communities and citing minors who purchase and/or consume alcohol and marijuana. Minor intervention programs include minor decoy, high-priority identification checking, false ID and providing education to licensees and their staff on checking ID.

Data Driven Enforcement is a common practice used by police departments to identify trends and incidents based upon relevant data that can be used to lower crime rates. OLCC uses the same philosophy, using data to identify points of diversion or non-compliance through data analysis of the Cannabis Tracking System. OLCC has gained experience



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During the Covid-19 emergency, the OLCC allowed third party platforms to facilitate the ordering and delivery of alcohol from licensees and distillery tasting rooms. Under existing law wine, cider and malt beverages may also be delivered to consumers as well as cocktails and single servings of wine-to-go. The number of for-hire-carriers which includes e-commerce platforms and common carriers doubled from February 2020 to February 2021. The commission's enforcement framework related to alcohol deliveries is complaint driven and the commission has limited options to ensure that those sales are occurring in a manner consistent with Oregon law. The commission proposes the development of a comprehensive minor decoy program to evaluate the rate of compliance with age verification requirements at the door. Collecting data on the rate of compliance will better position the Commission in its efforts to develop an education and accountability framework for alcohol delivery (see LC 84500-007 and POP 215 "Alcohol Delivery LC").

## **B. BACKGROUND**

The Public Safety (Compliance) Division operates thirteen offices statewide whose staff conduct local license investigations, respond to complaints, and investigate liquor and recreational marijuana law violations. The top priorities are: educating licensees and the staff of licensed establishments on liquor and recreational marijuana laws and strategies to run a safe business; preventing sales to minors and visibly intoxicated persons; preventing disorderly establishments; and minimizing community and other substance-related problems caused by alcohol and marijuana businesses and their patrons, such as impaired driving. If preventative efforts through education are insufficient, the Division can use its administrative authority to gain compliance. This can involve warnings, fines, license restrictions, suspensions and ultimately license or permit cancellations. These latter strategies are a last resort because they have negative impacts on the livelihoods of the people working in the businesses and on the economic viability of the communities at large.

The Division works proactively with local communities to tailor regulatory compliances plans to their needs and develop community-based solutions. Field office staff also work in partnership with local governments and community groups to resolve or prevent problems created by liquor and marijuana businesses or their patrons. In addition to regulating the alcohol industry, the division also enforces laws related to unlicensed sales, adults furnishing alcohol to minors and minor keg parties. The scope of OLCC's authority to regulate the recreational marijuana market is limited to the licensed premises framework by law. The agency works closely with local, state and federal law enforcement to enforce laws outside of the recreational framework. The agency relies on the agency's Cannabis Tracking System as a vital tool to help identify potential violations, particularly diversion. Daily activity on movement of product and sales

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are logged by recreational licensees and OHA registrants subject to tracking. OLCC assists the Oregon Health Authority by carrying out compliance inspections of OHA medical grows who grow for more than two medical cardholders.

The Public Safety Services Division collaborates with a variety of entities to provide services, create solutions, and increase communication. Program staff have been active on the Governor’s Advisory Committee on DUII and in working with the Governor’s Alcohol and Drug Policy Commission, the Oregon Association of Chiefs of Police, Oregon State Sheriffs’ Association, Office of Mental Health and Addiction Services Department, Oregon Lottery, local law enforcement agencies, State Police and city and county government agencies. OLCC continues to work with stakeholders on livability and public health issues. The OLCC is currently evaluating how it communicates internally and with its partners to facilitate opening channels of communication and engagement; its work in that regard will ensure effective long-term partnerships for the agency and provide it with a greater ability to structure important compliance and community prevention messages.

## C. EXPECTED RESULTS

- **Decrease the availability of alcohol to minors through licensed premises**  
Attain a 90 % compliance rate for minor decoy operations per year, a key performance measure (KPM) target established by the 2019 legislative session.
- **Improve liquor law compliance as shown by a limited number of repeat violators**  
Limit to 12 % the number of licensed businesses who deserve receiving a second violation within two years of the first, a key performance measurement (KPM) target established by the 2013 legislative session.
- **Increase contact with licensees and service permittees**  
Visit at least 25 % of all licensed premises during the biennium; check for service permits and inform licensees about other compliance requirements.
- **Balance enforcement**  
Maintain existing minor intervention programs: minor decoy, college/contacts, high-priority ID checking and false ID investigations. Direct compliance staff resources to priority violations to ensure that licensed establishments do not threaten neighborhood livability and can be good employers and contributors to the community’s economic foundation.



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- **Cooperate with law enforcement agencies**

Provide training to local law enforcement agencies on liquor and recreational marijuana laws. Develop strong partnerships with local law enforcement to enforce liquor laws. Assist in investigations leading to prosecutions of illicit commercial marijuana offenses in Oregon.

- **Develop and operate an agency call center**

Answer questions, direct resources and provide real time investigation assistance.

- **Serve as liaisons**

Be responsive to industry groups, neighborhood organizations, local governments, and citizens to promote open communication, mutual understanding, and participation in OLCC processes.

- **Provide staff training**

Ensure OLCC staff are trained and proficient in liquor and recreational marijuana laws, medical marijuana laws, policies, procedures, ethics, and cultural sensitivity. Ensure staff maintains consistent work practices to maintain fair and impartial compliance efforts throughout the State of Oregon.

## **D. REVENUE SOURCE**

The Oregon Liquor & Cannabis Commission is 100 % Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## **E. PROPOSED LEGISLATIVE CHANGES**

### **Agency Concept 84500-007 – Regulatory Framework for Alcohol Delivery**

Enable the Commission to use the authority granted through this proposal to develop a systemic approach to oversight of the delivery of alcohol to the door by services, individuals and licensees that are providing home delivery. Technology, training, permitting, and provider registrations, are fundamental tools for making home delivery at the door as accountable and verifiable as in store sales. In conjunction with placing more responsibility on those making deliveries of alcohol to consumer's doorstep, regulatory oversight will also depend upon the comprehensive minor decoy operations as a vital tool for compliance. The purpose of this program to evaluate the rate of compliance with age verification requirements at the door by anyone delivering alcohol from the seller's premises. By partnering with industry on the development of a program that reflects a strong mutual interest in compliant home delivery, both the industry and the Commission will be able to verify the fidelity of home delivery of alcohol through collected data, investigation and limited implementation of spot-checking minor decoy operations to monitor the success of compliance by industry.

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## OLCC - ADMINISTRATIVE HEARINGS DIVISION - SUBPROGRAM 55 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The Administrative Hearings Division reviews and evaluates investigative reports with recommended enforcement actions or with actions involving contractual violations. Its staff reviews the cases for technical sufficiency, and after evaluating reports, may issue a violation notice initiating the contested case hearing process. Staff ultimately resolves these cases via administrative hearing, settlement, and withdrawal or default final order.

The division makes recommendations to the OLCC executive director for cases where the executive director or the OLCC commissioners must make the final decisions. If the final licensing decision is negative, the Hearings Division issues a notice initiating the contested case hearing process.

The division presents the OLCC's administrative violations, licensing and certain contractual violation cases at contested case hearings; an OLCC employee representative prepares and presents the contested case before the Office of Administrative Hearings. OLCC's assigned assistant Attorney General sometimes consults on the case, and in rare cases presents the case with the OLCC employee representative assisting. Case preparation involves reviewing the case for legal sufficiency, identifying witnesses and documentary evidence, responding to discovery requests, subpoenaing witnesses, participating in pre-hearing conferences, filing and responding to motions, and planning and executing the presentation of the case at hearing. The OLCC employee representative reviews the administrative law judge's proposed order, files comments as appropriate and orally presents the comments to the liquor commissioners at their regularly scheduled meetings.

The Hearings Division director reviews the hearing record and assists the OLCC commissioners in drafting and issuing final orders. If a final order is appealed, staff prepares and files the official hearing record with the Court of Appeals and tracks the progress of the appeal. The Director receives requests for legal assistance from throughout the OLCC and, in coordination with the Attorney General's (AG) Office, answers the requests where appropriate, or routes to the AG's Office and is part of a team responsible for the OLCC's legislative initiatives, including drafting legislative concepts, providing testimony, and assisting legislators.

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Fines levied on licensees are fully transferred to the Criminal Fines and Assessment Account which is fungible with General Funds and represents revenue to the state. In 2023-2025 the transfer is expected to be nearly \$273,000.

## **B. BACKGROUND**

The division performs the following functions: reviewing and evaluating final reports generated by the Public Safety Division (subprogram 47); issuing charging documents and otherwise resolving contested cases for the OLCC Public Safety Services (including hearing preparations, post-hearing exceptions and oral argument to the liquor commissioners); providing technical assistance to the Public Safety Division; coordinating with the state Office of Administrative Hearings; providing technical and policy support to the liquor commissioners, including assistance with drafting final orders in contested cases; compiling the contested case record on appeal, and compiling a Digest of Cases chronicling final orders in contested cases.

The Administrative Hearings Division reviews the final OLCC internal investigative reports for technical sufficiency in issuing charges of violations. It provides due process to the OLCC's licensees and case presenters represent the agency in administrative hearing before an administrative law judge (ALJ). The unit makes recommendations to the commission on cases returning to the OLCC commission and provides for the commission adoption of final orders cases for licensees, holders of servers permits and those involving worker permits. The staff assist the Commission and Executive Director in the consistent application of policies, with maintaining understanding of the relation of current cases to prior Commission decisions and informing them of applicable laws. The unit consults frequently with the Oregon Department of Justice for legal advice. In addition, the unit is responsible for a growing amount of official and required notifications of violations, hearings, and final orders.

This division is responsible for the outcomes of: providing guidance on policy and rulemaking, ensuring effective agency representation in contested case matters; and, providing for the fair and equitable application and resolution of violations, penalties and settlements. Importantly, while the division director is managed and supervised within Public Safety, on case and policy matters the OLCC Executive Director is a direct report.

Fines and penalties for violations of rules that are settled or adjudicated are transferred to the Criminal Fines and Assessment Account. The Legislature appropriates this fund for public safety and other public services in adoption of the state budget. This separation ensures that the Commission does not have a financial interest in penalties and reflects a proper practice of government fiduciary responsibility.







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**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## **Alcohol Licensing Staffing** **Policy Option Package No. 208, Agency Priority No. 8**

### **A. Package Purpose**

OLCC license and permit requests for both the alcohol and marijuana program continues to grow. For alcohol, over the last two biennia, the agency has averaged a net growth of 340 active alcohol licenses each year. This has increased demands on staff responding to increasing information requests from the public and industry as well as carry higher caseloads in order to maintain the KPM of 75 days to licensure. Additionally, since 2016 due to agency growth to accommodate the marijuana program, dual role inspector/investigator positions were discontinued which resulted in a loss of staffing resources approximate to five investigators. Since this change, the alcohol program has been unable to achieve the 75 days to licensure KPM. The demand and responsibility for expeditious processing of alcohol licenses and permits as well as the maintenance of licenses and permits and those records associated to them remains a top priority for OLCC. To meet this expectation, OLCC must better align the number of staff and classification of current staff to the growth and change of both industries.

### **B. How Achieved**

**OLCC requests addition of two liquor licensing specialists for alcohol licensing.** The current licensee to liquor licensing specialist ratio is unsustainable and has created significant workload issues. The marijuana program has brought additional work requirements for liquor licensing specialists. This includes using separate systems to verify marijuana compliance history for liquor license applicants and completing investigations to substantiate if the marijuana compliance history would impose restrictions or denial of the application. Additionally, licensing has received increased requests for direction from applicants and the public regarding policies that involve both marijuana and alcohol. Liquor licensing specialists assist the public with questions regarding liquor related rules and laws and answer about 500 – 700 questions a month from walk-in customers, phone calls and emails.

# BUDGET NARRATIVE

## Alcohol Licensing Staff OLCC 2023-25 Budget, Policy Option Package No. 208

Division	Package Description	FTE	One-time	Ongoing	Total
Public Safety - License Services	2 Licensing Specialists for Alcohol License Investigations	1.76		\$337,424	\$337,424
	Work station furniture & chair		\$0		\$0
		1.76	\$0	\$337,424	\$337,424
<b>TOTALS - Alcohol Licensing Staffing - Package # 208</b>		<b>1.76</b>	<b>\$0</b>	<b>\$337,424</b>	<b>\$337,424</b>

\*Personal Services calculated at Step 3 for all new positions

a. **Benefits to stakeholders**

OLCC’s licensing system processes over 19,000 alcohol and marijuana licenses annually. In addition, there is processing and renewals annually for approximately 35,000 alcohol service permits and 20,500 marijuana worker permits. Timely processing of licenses and permits enables businesses and employees to begin contributing economically to the state. Oregon’s liquor regulatory system oversees over 18,000 alcohol licensees including brewpubs, bars, restaurants, convenience stores, entertainment venues, special events and wineries. Oregon’s recreational marijuana program oversees over 650 retail licensees. Businesses need to be regulated effectively so they do not become a public safety risk. Prevention of alcohol and recreational marijuana sales to minors is a top priority for OLCC. Having minors to consistently conduct decoy operations checks will effectively and consistently confirm the enhancement of Public Safety’s proactive measures ensuring alcohol and marijuana doesn’t get into the hands of minors. OLCC is currently responsible for three separate program areas including alcohol, recreational and medical marijuana. Additional supervisory oversight will assist OLCC in meeting legislative benchmarks and assist in meeting the needs of stakeholders through adequate management oversight.



# BUDGET NARRATIVE

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## b. Benefits to OLCC

Resource constraints within the agency have led to significant overtime and stress related to increased workloads. Non-compliance of some licensees can lead to high profile cases where perception of the agency is diminished. More resources allow OLCC to more effectively serve the public as well as capture revenue more efficiently. Additional Public Safety resources will allow OLCC to more effectively serve the public. Compensating minor decoys within the Student/Technical Professional Worker classification (AU 0150) will allow OLCC to meet their minor decoy compliance goals. Having appropriate employee to supervisor ratios allows for appropriate oversight to provide quality customer service and to make sure the needs of our employees are being met as they carry out the mission of the Commission.

## C. Staffing Impact

The package adds 2 positions (1.76 FTE) to OLCC.

## D. Quantifying Results

This request links directly to two agency Key Performance Measures; Time to License for Alcohol and Sales to Minors.

## E. Revenue Source

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## **Public Safety Call Center Staffing** **Policy Option Package No. 211, Agency Priority No. 11**

### **A. Package Purpose**

OLCC has seen a significant increase in calls to its complaint hotlines for both alcohol and marijuana. Calls are currently logged and given staff resources when available; however, this has been difficult due to increasing workloads. For example, alcohol compliance inspector caseloads have grown from one inspector per 320 licensees in 2014 to one inspector per 401 licensees. Receiving and responding to calls for alcohol and marijuana information and assistance has negatively impacted the departments' ability to concentrate on licensing and compliance. Certainly, COVID-related changes that have moved into permanent rules have added to the workload and responsibilities of inspectors. Also, the proliferation of home delivery of alcohol will drive expanded inspector activity without systemic policies in place to help the Commission verify compliance at the door. OLCC is often the central clearing house for public inquiries and complaints, regardless of the regulating agency. Those calls range from public inquiries to complaints of illegal marijuana activity. It includes inquiries about the regulatory jurisdiction of marijuana grows and questions about the active transportation of cannabis products from law enforcement. Tips, complaints, and inquiries include reports of illegal use of water and human trafficking, particularly in Southern Oregon. The agency needs staffing and a clear system of receiving, archiving and responding to calls and emails. The agency is proposing to develop an agency call center to assist public safety in its efforts to respond to citizens, licensees, local governments, and law enforcement on a timely basis. The call center will speed the dissemination of complaints outside of OLCC's jurisdiction to state agencies with the appropriate authority.

### **B. How Achieved**

**OLCC request addition of one Licensing and Permitting Supervisor 2** (formally Principle Executive Manager C) to coordinate Call Center activities and coordination with managers and regulatory specialist for follow up to registered complaints and investigations. The position would provide for coordination between both the alcohol, recreational marijuana and medical marijuana programs. The position would coordinate request from state and local law enforcement for OLCC assistance for active investigations at licensed premises that may have involved criminal activity.

# BUDGET NARRATIVE

**OLCC request addition of two Administrative Specialist 2s** for support to the alcohol/marijuana call center. These positions would take the calls and pull messages off the OLCC complaint hotline and answer them or pass these to the call center manager who would coordinate responses with the appropriate department or regional manager. Responsibilities will include acknowledgement of receipt of the inquiries and tracking to make sure the requests are fulfilled. They would also be responsible for maintaining records and archiving the messages appropriately. Reports would be created to track call center activity by regions throughout the state to identify frequently asked questions and potential geographical or industry areas needing additional education.

## Alcohol Compliance Call Center Staffing OLCC 2023-25 Budget, Policy Option Package No. 211

Division	Package Description	FTE	One-time	Ongoing	Total
Public Safety - Public Safety Services	PEM-C for Public Safety Customer Service Manager	0.88		\$194,658	\$194,658
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$217,898	\$227,018
Public Safety - Public Safety Services	Two AS2s for Public Safety support	1.76		\$281,204	\$281,204
	Services & Supplies, including office space @ \$17,000 per employee		\$6,440	\$46,480	\$52,920
	Work station furniture & chair		\$11,800		\$11,800
		1.76	\$18,240	\$327,684	\$345,924
<b>TOTALS - Public Safety Call Center Staffing - Package # 211</b>		<b>2.64</b>	<b>\$27,360</b>	<b>\$545,582</b>	<b>\$572,942</b>

\*Personal Services calculated at Step 3 for all new positions

# BUDGET NARRATIVE

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**a. Benefits to stakeholders**

Oregon’s liquor regulatory system oversees over 18,000 alcohol licensees including brewpubs, bars, restaurants, convenience stores, entertainment venues, special events and wineries. Oregon’s recreational marijuana program oversees over 650 retail licensees. Businesses need to be regulated effectively so they do not become a public safety risk.

OLCC is currently responsible for three separate program areas including alcohol, recreational and medical marijuana. Additional supervisory oversight will assist OLCC in meeting legislative benchmarks and assist in meeting the needs of stakeholders through adequate management oversight.

**b. Benefits to OLCC**

Resource constraints within the agency have led to significant overtime and stress related to increased workloads. Non-compliance of some licensees can lead to high profile cases where perception of the agency is diminished. More resources allow OLCC to more effectively serve the public as well as capture revenue more efficiently. Additional Public Safety resources will allow OLCC to more effectively serve the public.

**C. Staffing Impact**

The package adds 3 positions (2.64 FTE) to OLCC’s Public Safety Program

**D. Quantifying Results**

This requests links directly to two agency Key Performance Measures; Time to License for Alcohol and Sales to Minors.

**E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## Alcohol Delivery Regulation LC

**Policy Option Package No. 215, Agency Priority No. 15, modified in Package 813 (HB 3308)**

### **A. Package Purpose**

During the COVID-19 emergency, the OLCC allowed third-party ecommerce platforms to facilitate the ordering and delivery of alcohol from licensees and distillery agents (those operating tasting rooms) to customers. Both the licensees and the ecommerce operators are required to follow an interim policy for offering/using order facilitation services on third-party platforms. Under existing Oregon law and the OLCC's regulatory framework, wine, cider and malt beverages may be delivered to consumers by parties with retail off-premises sales privileges either directly or using approved for-hire carriers. In addition, distillery agents may deliver the distilled liquor that they manufacture to Oregon consumers. In 2021, Senate Bill 317 permanently allows Full-On-Premises Sales licensees to sell cocktails and single servings of wine to-go.

The number of for-hire-carriers (which includes e-commerce platforms providing delivery services and common carriers, among others) doubled from February 2020 to February 2021. There are currently 118 for-hire carriers approved to deliver alcohol to consumers in Oregon. In addition to the traditional carrier/shipment model operated by businesses like Federal Express and a variety of smaller local delivery services currently approved as carriers, there is an emerging field of personal convenience businesses such as, UberEats, Drizly, Grubhub, DoorDash, Delivery.com and others interested in providing same-day, rapid turn-around delivery of food and/or alcohol between businesses and consumers via an ecommerce platform marketplace. For-hire carriers of all types deploy delivery people to carry out the pick-up, transfer and delivery of alcohol between eligible businesses and consumers. The dramatic growth in the use of these services since the onset of the COVID-19 emergency and, the interest on the part of consumers to access these resources for delivery of alcohol, will continue to grow.

The commission's enforcement framework related to alcohol deliveries is complaint-driven and the commission has limited options for evaluating the methods employed by the third-party delivery services related to age verification or the technology used to facilitate transactions for alcohol to ensure that those sales are occurring in a manner that is consistent with Oregon law. The agency's legislative concept LC 84500-007 and this policy option package will enable the Commission to build and carry out a comprehensive minor decoy operations program to evaluate the rate of compliance with age verification requirements at the door by anyone delivering alcohol from the seller's premises. In addition, by collecting data through implementation of the

# BUDGET NARRATIVE

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minor decoy operations program for alcohol deliveries, the Commission will be better positioned to develop an education and accountability framework for the future.

## **B. How Achieved**

LC84500-007 amends ORS 471.410 to treat delivery persons similarly to off-premises sales licensee clerks. The concept would: require any person delivering alcohol to Oregon consumers to complete alcohol delivery training; establish a civil penalty for failing to complete training and failure to provide proof of training upon request by OLCC; require use of electronic ID scanning technology that collects and stores details related to person who provided ID upon delivery; expand the minor decoy operations program to “home” deliveries of alcoholic beverages and include any person who delivers alcohol in the group of entities covered by statute governing the execution of alcohol minor decoy operations; provide uniform standards developed by the commission for investigating deliveries; and extend the reduced penalty schedule for providing alcohol to a minor to store clerks and anyone who delivers alcohol to a home or business.

OLCC requests the following to operationally enable this statute change:

**Five Liquor Regulatory Specialists** to build, manage and staff minor decoy operations in each of the commission’s five regulatory regions. The positions would be added with 18 months in the biennium remaining.

**One Compliance Specialist 3** for the Administrative Hearings Division of the agency to evaluate and manage violations related to unlawful deliveries of alcohol to minors and any other violations discovered in the course of compliance activities related to alcohol deliveries. The position would be added with 18 months of the biennium remaining.



# BUDGET NARRATIVE

## Alcohol Delivery Regulation LC OLCC 23-25 Budget Policy Option Package No. 215, as modified in Package 813 (HB 3308)

Division	Package Description	FTE	One-time	Ongoing	Total
Public Safety - Public Safety	Add 5 Regulatory Specialists	3.75		\$778,820	\$778,820
	Services & Supplies, including office space @ \$17,000 per employee		\$16,100	\$0	\$16,100
		3.75	\$16,100	\$778,820	\$794,920
Public Safety - Administrative Hearings	Add 1 Compliance Specialist 3	0.75		\$168,245	\$168,245
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$0	\$3,220
		0.75	\$3,220	\$168,245	\$171,465
<b>TOTALS - Alcohol Delivery Regulation LC - Package # 215</b>		<b>4.50</b>	<b>\$19,320</b>	<b>\$947,065</b>	<b>\$966,385</b>

\*Personal Services calculated at Step 3 for all new positions

**C. Staffing Impact**

The package adds 6 positions (4.50 FTE) to Public Safety Program

**D. Quantifying Results**

The package relates to and is measured by the OLCC Key Performance Measure #1 Sales to Minors for alcohol.

**E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Temporary Appointments	-	-	5,379	-	-	-	5,379
Overtime Payments	-	-	4,506	-	-	-	4,506
Shift Differential	-	-	2,619	-	-	-	2,619
All Other Differential	-	-	1,761	-	-	-	1,761
Public Employees' Retire Cont	-	-	1,705	-	-	-	1,705
Pension Obligation Bond	-	-	30,181	-	-	-	30,181
Social Security Taxes	-	-	1,091	-	-	-	1,091
Unemployment Assessments	-	-	420	-	-	-	420
Paid Family Medical Leave Insurance	-	-	36	-	-	-	36
Mass Transit Tax	-	-	5,609	-	-	-	5,609
Vacancy Savings	-	-	(200,647)	-	-	-	(200,647)
<b>Total Personal Services</b>	-	-	<b>(\$147,340)</b>	-	-	-	<b>(\$147,340)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(147,340)	-	-	-	(147,340)
<b>Total Expenditures</b>	-	-	<b>(\$147,340)</b>	-	-	-	<b>(\$147,340)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	147,340	-	-	-	147,340
<b>Total Ending Balance</b>	-	-	<b>\$147,340</b>	-	-	-	<b>\$147,340</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 022 - Phase-out Pgm & One-time Costs**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	(3,000)	-	-	-	(3,000)
Professional Services	-	-	-	-	-	-	-
IT Expendable Property	-	-	(15,600)	-	-	-	(15,600)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$18,600)</b>	-	-	-	<b>(\$18,600)</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	(46,200)	-	-	-	(46,200)
<b>Total Capital Outlay</b>	-	-	<b>(\$46,200)</b>	-	-	-	<b>(\$46,200)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(64,800)	-	-	-	(64,800)
<b>Total Expenditures</b>	-	-	<b>(\$64,800)</b>	-	-	-	<b>(\$64,800)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	64,800	-	-	-	64,800
<b>Total Ending Balance</b>	-	-	<b>\$64,800</b>	-	-	-	<b>\$64,800</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 031 - Standard Inflation**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	9,947	-	-	-	9,947
Out of State Travel	-	-	570	-	-	-	570
Employee Training	-	-	10,706	-	-	-	10,706
Office Expenses	-	-	14,567	-	-	-	14,567
Telecommunications	-	-	44,517	-	-	-	44,517
State Gov. Service Charges	-	-	(500)	-	-	-	(500)
Data Processing	-	-	2,375	-	-	-	2,375
Publicity and Publications	-	-	2,752	-	-	-	2,752
Professional Services	-	-	31,245	-	-	-	31,245
IT Professional Services	-	-	5,098	-	-	-	5,098
Employee Recruitment and Develop	-	-	392	-	-	-	392
Dues and Subscriptions	-	-	417	-	-	-	417
Facilities Rental and Taxes	-	-	33,639	-	-	-	33,639
Fuels and Utilities	-	-	1,016	-	-	-	1,016
Facilities Maintenance	-	-	814	-	-	-	814
Agency Program Related S and S	-	-	1,872	-	-	-	1,872
Other Services and Supplies	-	-	1,201	-	-	-	1,201
IT Expendable Property	-	-	1,507	-	-	-	1,507
<b>Total Services &amp; Supplies</b>	-	-	<b>\$162,135</b>	-	-	-	<b>\$162,135</b>

**Capital Outlay**

Office Furniture and Fixtures	-	-	324	-	-	-	324
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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Public Safety Services Program  
Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Technical Equipment	-	-	1,617	-	-	-	1,617
<b>Total Capital Outlay</b>	-	-	<b>\$1,941</b>	-	-	-	<b>\$1,941</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	164,076	-	-	-	164,076
<b>Total Expenditures</b>	-	-	<b>\$164,076</b>	-	-	-	<b>\$164,076</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(164,076)	-	-	-	(164,076)
<b>Total Ending Balance</b>	-	-	<b>(\$164,076)</b>	-	-	-	<b>(\$164,076)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 090 - Analyst Adjustments**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 090 - Analyst Adjustments**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Public Safety Services Program  
Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Public Safety Services Program  
 Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 208 - Alcohol Licensing Staffing**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 208 - Alcohol Licensing Staffing

Cross Reference Name: Public Safety Services Program  
 Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 211 - Public Safety Call Center Staffing**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 211 - Public Safety Call Center Staffing

Cross Reference Name: Public Safety Services Program  
 Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 215 - Alcohol Delivery Regulation LC**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 215 - Alcohol Delivery Regulation LC

Cross Reference Name: Public Safety Services Program  
 Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Automotive and Aircraft	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 802 - Vacant Position Reductions**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	(963,720)	-	-	-	(963,720)
Empl. Rel. Bd. Assessments	-	-	(371)	-	-	-	(371)
Public Employees' Retire Cont	-	-	(184,937)	-	-	-	(184,937)
Social Security Taxes	-	-	(73,723)	-	-	-	(73,723)
Paid Family Medical Leave Insurance	-	-	(3,853)	-	-	-	(3,853)
Worker's Comp. Assess. (WCD)	-	-	(322)	-	-	-	(322)
Flexible Benefits	-	-	(277,200)	-	-	-	(277,200)
<b>Total Personal Services</b>	-	-	<b>(\$1,504,126)</b>	-	-	-	<b>(\$1,504,126)</b>
<b>Services &amp; Supplies</b>							
Employee Training	-	-	(162,680)	-	-	-	(162,680)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$162,680)</b>	-	-	-	<b>(\$162,680)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(1,666,806)	-	-	-	(1,666,806)
<b>Total Expenditures</b>	-	-	<b>(\$1,666,806)</b>	-	-	-	<b>(\$1,666,806)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	1,666,806	-	-	-	1,666,806
<b>Total Ending Balance</b>	-	-	<b>\$1,666,806</b>	-	-	-	<b>\$1,666,806</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 802 - Vacant Position Reductions**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(7)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(7)</b>
<b>Total FTE</b>							
Total FTE							(7.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(7.00)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Public Safety Services Program  
Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	42,142	-	-	-	42,142
<b>Total Services &amp; Supplies</b>	-	-	<b>\$42,142</b>	-	-	-	<b>\$42,142</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	42,142	-	-	-	42,142
<b>Total Expenditures</b>	-	-	<b>\$42,142</b>	-	-	-	<b>\$42,142</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(42,142)	-	-	-	(42,142)
<b>Total Ending Balance</b>	-	-	<b>(\$42,142)</b>	-	-	-	<b>(\$42,142)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 813 - Policy Bills**

**Cross Reference Name: Public Safety Services Program**  
**Cross Reference Number: 84500-002-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	603,918	-	-	-	603,918
Empl. Rel. Bd. Assessments	-	-	234	-	-	-	234
Public Employees' Retire Cont	-	-	115,894	-	-	-	115,894
Social Security Taxes	-	-	46,200	-	-	-	46,200
Paid Family Medical Leave Insurance	-	-	2,415	-	-	-	2,415
Worker's Comp. Assess. (WCD)	-	-	204	-	-	-	204
Flexible Benefits	-	-	178,200	-	-	-	178,200
<b>Total Personal Services</b>	-	-	<b>\$947,065</b>	-	-	-	<b>\$947,065</b>
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	15,650	-	-	-	15,650
Employee Training	-	-	1,040	-	-	-	1,040
Office Expenses	-	-	1,490	-	-	-	1,490
Telecommunications	-	-	1,140	-	-	-	1,140
<b>Total Services &amp; Supplies</b>	-	-	<b>\$19,320</b>	-	-	-	<b>\$19,320</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	966,385	-	-	-	966,385
<b>Total Expenditures</b>	-	-	<b>\$966,385</b>	-	-	-	<b>\$966,385</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(966,385)	-	-	-	(966,385)
<b>Total Ending Balance</b>	-	-	<b>(\$966,385)</b>	-	-	-	<b>(\$966,385)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 813 - Policy Bills

Cross Reference Name: Public Safety Services Program  
Cross Reference Number: 84500-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							6
<b>Total Positions</b>	-	-	-	-	-	-	<b>6</b>
<b>Total FTE</b>							
Total FTE							4.50
<b>Total FTE</b>	-	-	-	-	-	-	<b>4.50</b>

# BUDGET NARRATIVE

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-002-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Transfer In - Intrafund	23,020,713	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
Transfer In - Indirect Cost	1,683,720	-	-	-	-	-
<b>Total Other Funds</b>	<b>\$24,704,433</b>	<b>\$29,671,976</b>	<b>\$30,904,753</b>	<b>\$35,061,362</b>	<b>\$32,128,925</b>	<b>\$30,845,680</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$24,704,433	\$29,671,976	\$30,904,753	\$35,061,362	\$32,128,925	\$30,845,680

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

Budget Page  65

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Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 66

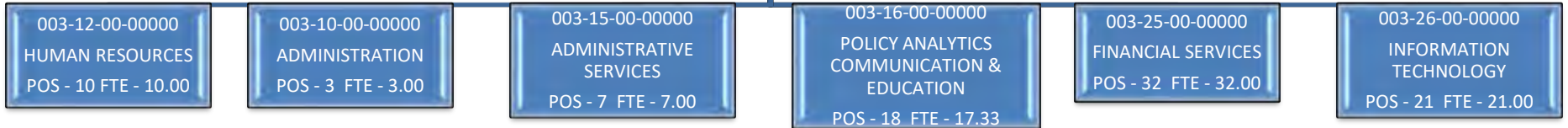
2023-25

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# BUDGET NARRATIVE

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**OLCC - ADMINISTRATION &  
 SUPPORT SERVICES PROGRAM  
 (003)**  
 2021-23 LEGISLATIVELY APPROVED  
 ORGANIZATION CHART



19-21 LAB  
POS - 76 FTE - 76.00

21-23 CSL  
POS - 85 FTE - 85.00

21-23 ARB  
POS - 92 FTE - 92.00

21-23 GB  
POS - 87 FTE - 87.00

21-23 LAB  
POS - 91 FTE - 90.33

# BUDGET NARRATIVE

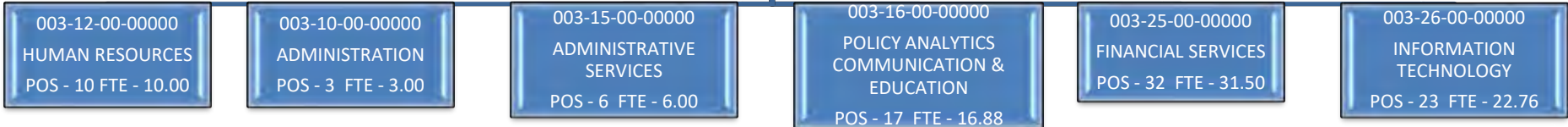
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# BUDGET NARRATIVE

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**OLCC - ADMINISTRATION &  
 SUPPORT SERVICES PROGRAM  
 (003)**  
 2023-25 LEGISLATIVELY ADOPTED  
 BUDGET  
 ORGANIZATION CHART



21-23 LAB  
POS - 91 FTE - 90.33

23-25 CSL  
POS - 92 FTE - 92.00

23-25 ARB  
POS - 104 FTE - 102.56

23-25 GB  
POS - 98 FTE - 97.28

23-25 LAB  
POS - 91 FTE - 90.14

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

The Administration and Support Services Program provides the infrastructure for the Oregon Liquor and Cannabis Commission (OLCC) to fulfill commissioners' policy direction and for OLCC programs to provide services to customers and stakeholders. Oregon's hospitality and distilled spirits industries, marijuana licensees and their customers depend on OLCC's Distilled Spirits, Marijuana Program, OMMP Medical Marijuana Tracking and Public Safety Services programs' services for access to the marketplace and for clarity about regulatory controls. The program creates a framework to manage agency assets, update retail operations and plan for internal and external technology upgrades to support the effectiveness and timeliness of staff support and the delivery of services to customers.

The OLCC prioritizes and streamlines services and program delivery in order to facilitate commerce in a well-regulated marketplace. It provides a means to communicate and collaborate with external stakeholders; the internal structure to ensure accountability and stewardship; and provides the tools and supplies for an efficient and safe workplace. Functions include setting and implementing policy; providing public information; communicating with internal and external stakeholders; building relationships with partners; providing fiscal accountability and recordkeeping; administering privilege tax collection; providing information technology; training staff; providing labor relations; purchasing commodities; controlling personal property; leasing buildings and equipment; managing its motor pool; maintaining the physical plant and buildings; and providing mailroom services, central supplies and printing coordination. Since 2015, the agency has focused on reorganizing its structural units to ensure centralization, efficiency and effective coordination. This has been particularly important as staff and programs have been added, particularly for the regulation of marijuana, the tracking of OMMP medical marijuana, tracking of hemp, and changes in the Bottle Bill. A key focus in 2023-25 will be securing appropriate staffing levels to support the ever-expanding work of the agency.

## E. PROGRAM FUNDING

The Legislatively Adopted Budget is \$36,883,917 Other Funds limitation for the 2023-25 biennium for this program, with 91 positions and 90.14 FTEs.

Revenue transfers have been established from the Recreational Marijuana and OMMP Tracking programs to fund a portion of Support Services program costs. The transfers are calculated based on FTEs. The 2023-25 transfers are estimated at \$5.7 million from the Recreational Marijuana program, and \$1.6 from the OMMP Tracking program for total Support Services funding of \$7.3 million.



# BUDGET NARRATIVE

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## F. PROGRAM DESCRIPTION

In 2021-23, the Administrative and Support Services Program focused on creating policies and processes to support the work of a rapidly changing and growing organization. The addition of marijuana licensing and compliance to the agency's portfolio in 2015 and subsequent legislative changes continues to require new policies and rules, new procedures, hiring of additional support staff and adjustments in duties. The growth in alcohol licenses and changes in business models has challenged the agency to continually adapt to a new regulatory environment. The increasing demand for distilled liquor has pressed the agency's existing warehouse capacity. Rapid policy development, implementation and communication has been key as the agency worked with the Governor and industry leaders to respond to COVID-19 and educate internal staff and licensees on the subsequent restrictions on licensees. In the current biennium the workload of every department increased – from increased distribution of distilled liquor to managing the Bottle Bill, from deployment of IT equipment to support telework to redesigning license processes, from implementing virtual inspections to creating new sections for the web and a brand new website – all this added to the agency's already heavy lift to develop rules, procure computers, recruit and interview staff, analyze data and utilize for decision-making, organize informational meetings and materials for new licensees, track budgets, and implement planning new information systems. The Administrative and Support Services Program's emphasis on internal and external communication is key to the success of every department in the agency.

### *Purpose*

The Administration and Support Services Program provides the infrastructure for the agency to fulfill commissioners' policy direction and for OLCC programs to provide services to a diverse set of customers and stakeholders. It provides a means to communicate and collaborate with external stakeholders, the internal structure to ensure accountability and stewardship, and provide the tools and supplies for an efficient and safe workplace. Functions include setting and implementing policy; providing public information; responding to public records requests; communicating with internal and external stakeholders; building relationships with partners; providing fiscal accountability and recordkeeping; administering privilege tax collection; providing information technology; administering beverage container redemption and collections, hiring and training staff; providing labor relations; purchasing commodities; controlling personal property; leasing buildings and equipment; managing its motor pool; maintaining the physical plant and buildings; and providing mailroom services, central supplies and printing coordination.

# BUDGET NARRATIVE

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## *Activities*

As the third largest state revenue producer after income tax and lottery, the program provides leadership and infrastructure to support economic development in the state while providing for the responsible sale and service of alcoholic beverages and the licensing and regulation of recreational marijuana businesses. ORS 471.030 directs the Liquor Control Act to be implemented in the context of encouraging the development of all Oregon industry. This includes modernizing the retail alcoholic beverage system; developing a comprehensive system of licensing recreational marijuana; streamlining and prioritizing public safety functions and workloads; and using affordable modern technology to optimize the OLCC's ability to regulate, distribute, and generate stable revenue for all Oregonians. With an annual alcohol sales growth OLCC is on track to transfer record levels of revenue to cities, counties and the state General Fund. The tax revenue produced by recreational marijuana licensees is collected and distributed by the Oregon Department of Revenue. The OLCC funds the recreational marijuana program solely through license fees and fines.

## *Issues*

A major issue during the 2021-23 biennium was growing agency services to meet the expanded mission for the agency; OLCC leadership and staff continues to adapt in order to develop systems, processes, and rules to implement the recreational marijuana statutes along with multiple legislative changes for alcohol and marijuana. At the same time the agency remains focused on improving and expanding distribution processes and retail opportunities to sell alcoholic beverages throughout Oregon. The Commission and the agency management team is committed to maintaining an efficient and responsive organization, supporting Oregonians through the active development of new policy approaches, prioritizing improved communication across all areas of activity, and taking action to implement identified business investments to improve service and efficiency. This work is accomplished while maintaining a strong focus on the overriding priority of the OLCC to keep customers and the community safe. The OLCC is looking to strengthen the tools and communication it can apply at the local level to work with communities to ensure citizen safety and prevent alcohol and marijuana related problems while maintaining an unwavering focus on preventing alcohol and marijuana sales to minors. The OLCC's work with container redemption and approval of bottle redemption centers continues to grow as sanitation, social issues, and continuing redemption center coverage expands statewide.

Over the last two decades, Oregon's population and its hospitality and tourism industries has resulted in a growing distilled spirits market, more liquor licenses, and greater demands on OLCC programs. With the addition of the marijuana program

# BUDGET NARRATIVE

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and the OMMP and hemp tracking programs, the focus on retail expansion, and an aging IT infrastructure, OLCC's administrative duties have expanded exponentially. Since the passage of Measure 91 legalizing marijuana, OLCC staff has grown from 230 employees to 384 and is likely to grow more. New license types, new license privileges for alcohol and marijuana, new software and new processes and procedures has necessitated the need for policy development, IT oversight, continual hiring and training and producing materials for external stakeholders and employees. These needs will continue throughout the 2023-25 biennium. As of June 1, 2022, the agency regulates 2,861 marijuana licenses, 63,878 marijuana worker permittees, more than 13,600 in-state alcohol licenses, 11,000 special event licenses, more than 4,000 out of state certificate holders and nearly 150,000 alcohol service permittees. New rules and procedures continue to be developed, vetted, revised and implemented, and adapting IT systems to meet the agency's current needs have added significant responsibilities to existing and new staff. The development of the Support Services Program continues to streamline processes in order to meet increasing workloads while bearing its share of state reduction in staff and dollars. The agency budget calls for paced investments to meet demand for future services.

This division is responsible for the outcomes of: facilitating and making decisions that support all other divisions' work to produce growing, stable revenue, and activities that provide for customer convenience and citizen safety through the OLCC regulatory processes of licensing and compliance.

For 2023-25, the program proposes policy option packages to support warehouse and headquarters construction, to develop and implement core IT systems, and to address staffing issues related to alcohol and marijuana licensing and compliance. These policy option packages accomplish what the CSL budget cannot – to meet the stakeholders' expectations for efficient and effective services including online services and updated infrastructure – both physical and information technology – that is modern and functional. The following policy option packages in each of the structural components of the program are designed to meet the challenges and new work associated with growth in alcohol licensees and the expanded mission for the agency.

***The structural components of the program are:***

***Administration Division*** (subprogram 10) provides leadership in coordinating the development and articulation of the mission, vision and strategic goals for the agency, and implementing policy as set by the liquor commissioners. The Administration Division's key strategy to fulfilling the agency's role in economic development and public safety is to support current personnel's productivity through investment in technology infrastructure and training. The OLCC's seven

# BUDGET NARRATIVE

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part-time citizen liquor commissioners are the ultimate decision makers and serve as the OLCC's policy setters for budget, regulation, appointment of liquor agents, oversight of the marijuana program and contested cases. This division ensures that the overall policy direction set by the Board of Commissioners, the Legislature and the Governor is carried out. The Executive Director sets the tone and the climate to achieve the OLCC's goals and objectives and leads the executive team. The division also spearheads creating and strengthening partnerships with a diverse set of stakeholders – explaining agency needs, policies and processes within state government, and to stakeholders, and the public. Primary Administration Division functions are: strategic planning; policy and organizational development; guidance; assistance and support to the OLCC's program units – Distilled Spirits, Public Safety Services, Marijuana Program, Support Services, and the Medical Marijuana Program - OMMP Tracking. This division is responsible for the outcomes of: meeting the OLCC's overall mission of supporting businesses, public safety, and community livability with accountability to the citizens of Oregon through management of an effective and productive workforce.

***Human Resources Division (subprogram 12)*** partners with the OLCC division units to maximize the potential of its greatest asset, its employees. HR supports the recruitment, development and retention of a diverse agency's workforce and provides equal employment opportunity from recruitment to on-boarding. HR is focused on excellent customer service and committed to attracting, developing, rewarding and retaining top talent regardless of race, religion, national origin, age, sex, sexual orientation, marital status, physical abilities or mental challenges. HR's goal is to foster a healthy, safe and productive work environment for its employees as well as to model the Commission's foundational commitment on Affirmative Action, Diversity & Inclusion and Equal Employment Opportunity. HR strives to make the OLCC and the State of Oregon an employer of choice by following through on this commitment and actively participating in labor relations, policy establishment, policy implementation, safety oversight, manager training, strategic business workforce operations and solutions, strategic recruitment and workforce management.

***Policy, Analysis, Communication and Education Division (PACE) (subprogram 16)*** between 2014 and 2019, the OLCC underwent a fundamental shift in regulatory responsibility requiring significant changes to day-to-day operations. Early on, the OLCC integrated marijuana regulation with liquor regulation, threading marijuana responsibilities throughout the agency to achieve efficiencies and economies of scale among staff. As a result, agency management absorbed oversight of the marijuana program within its existing structure. Staff was largely added at the operational rather than management level. As the marijuana and alcohol issues became more complex, the existing management has become increasingly overwhelmed by the sheer number of operational and policy needs of the organization.

# BUDGET NARRATIVE

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In March 2020, the OLCC adapted its organizational structure to streamline policy development, analysis, communication and education and organized staff previously located in individual departments into one program (PACE). This Division has streamlined policy input and decision making in the ever-changing and multi-layered response to COVID-19. The program maintains regular communication with a multitude of stakeholders and centralizes analytical support for the entire agency. The division assisted the agency in developing and implementing a five-year strategic plan for the agency. Going forward the program will continue to be critical as the agency grapples with issues ranging from alcohol and marijuana licensing and enforcement, home delivery of distilled spirits, warehouse expansion, the bottle bill, and Oregon state government's adaptation of new accountability standards and agency-wide performance management.

***Administrative Services Division (subprogram 15)*** provides internal services including property control, motor pool (*subprogram 75*), physical plant maintenance, grounds/building maintenance, mail/supply services (*subprogram 60*), and administers the separate limitation fund for the Capital Improvements Program (*program 88*). Warehouse and headquarters construction is a key focus in the 2023-25 biennium. This division is responsible for the outcomes of: providing citizens with cost effective services and providing stewardship for state owned assets.

***Financial Services Division (subprogram 25)*** provides fiscal accountability and stewardship of assets for the OLCC. In accordance with generally accepted accounting principles (GAAP), the division provides financial services, ensures OLCC-wide accountability and maintains financial records in support of the OLCC's mission. Financial Services ensures appropriate oversight and review of the fiduciary role of the independent liquor agents' activities by providing an external audit function over liquor receipts. The division also is responsible for the collection and recording of privilege taxes due from licensees of the OLCC. Financial Services implements internal control policies to accurately record and report financial transactions. The workload of this division continues to increase due to distillery agent expansion, retail expansion, marijuana implementation, commodity purchasing and contracting. A key focus in the 2023-25 biennium will be oversight of bond sales and expenditures for the agency's warehouse and headquarters construction, conveyor purchase, and IT acquisitions. This division is responsible for assuring the integrity of all OLCC financial transactions, preparing fiscal analysis for the prioritization of programs, and maintaining and producing an agency budget.

***Information Technology (IT) Division (subprogram 26)*** provides the means for the OLCC staff and stakeholders to perform their functions efficiently and effectively using information technology. OLCC also relies on the data from the Office of Information Services (OIS) to provide for responsible stewardship of resources, such as its Milwaukie liquor distribution center and the statewide retail liquor store operations as well as marijuana and liquor licensing data.

# BUDGET NARRATIVE

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The OIS staff serve a varied internal and external customer base with various platforms, applications and desktop configurations. Historically the OIS division has significantly lacked staff and infrastructure resources in order to maintain even the basic business operations and expanding legislative mandates. As a result, the agency has embarked on an Enterprise Modernization Program which will address insufficient, inefficient, and disjointed legacy Marijuana and Alcohol licensing and compliance and Distilled Spirits supply chain program technology system(s). This multi-year and multi-pronged effort combined with strategic bond funding to increase warehouse capacity was approved by legislators during the 2021 session. When completed this IT investment will reduce reliance on manual systems, mitigate shipping and receiving risks, and result in enhanced revenue for the state, cities, counties, and mental health and addiction treatment services.

This division is responsible for the outcomes of: innovating and implementing information technology services and solutions that support an efficient workforce and information management oversight; and providing citizens, licensees, and business customers convenient and accessible electronic services information, data and transactions. The Office of Information Services' customers include: OLCC Licensing and Public Safety divisions, OLCC Distilled Spirits Program, OLCC Marijuana Program, OMMP Tracking Program, liquor and marijuana licensees, permittees, liquor suppliers, liquor agents, other agencies, local governments and the general public.

## **G. PROGRAM JUSTIFICATION AND LINK TO 10-YEAR OUTCOME**

The Administration and Support Services Program enables the agency's Distilled Spirits, Marijuana, Public Safety Services, and OMMP Tracking programs, and its Store Improvement and Capital Improvement funds to meet projected 10-year revenue outcomes, growing from revenue of \$1.24 billion in 2015-17 to projected revenue of \$2.1 billion in 2023-25 (gross revenue including marijuana fees) and to implement licensing and compliance programs for the recreational marijuana program, including the hemp and the OMMP programs.

This program is focused on the organization-wide outcome of meeting the OLCC's overall mission of supporting businesses, public safety, and community livability through education and the enforcement of liquor and marijuana laws. The Administration and Support Services Program plans to achieve the primary goals as outlined in the subsequent subprogram narratives. In doing so, the division is focused on specific results, including:

- **Protect the public and consumers from harm:** The program works with communities to respond to community level problems associated with the consumption and service of alcohol and the licensing of marijuana businesses with an emphasis on education and prevention strategies as a key part of a regulatory system that ranges from corrective compliance to loss of licensing and service privileges.

# BUDGET NARRATIVE

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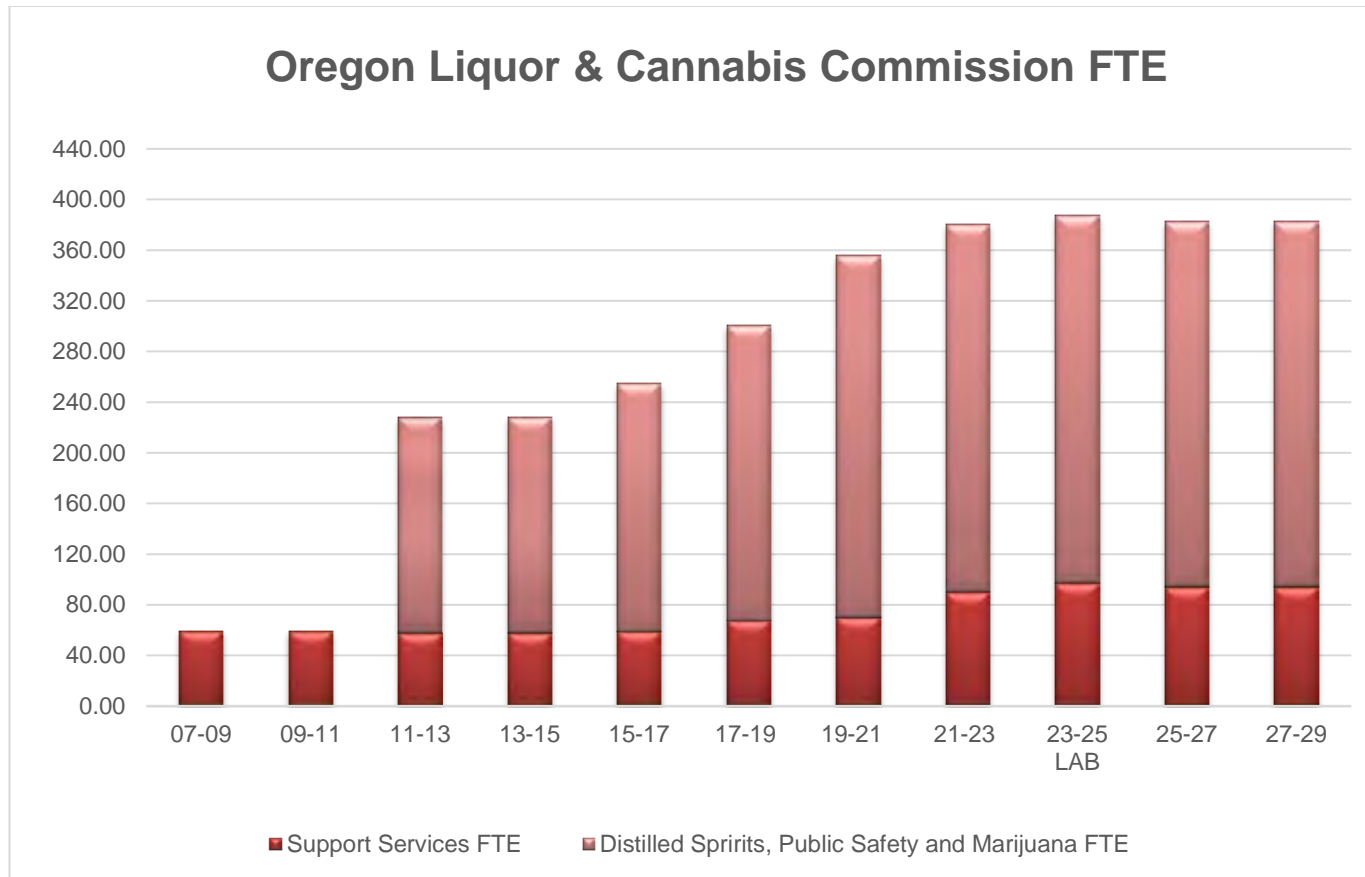
- **Lead the agency in affirmatively and proactively encouraging Oregon’s economy and communities (per ORS 471.030):** The program produces growing and stable revenue for the support of public programs by focusing on the success of licensed and contracted businesses and creating jobs and income for a diverse and growing workforce throughout Oregon.
- **Develop and solidify communication, partnership and trust with stakeholders:** Stakeholders include the alcohol beverage and marijuana industries, hospitality industry, liquor agents, law enforcement, moderation groups and local and state government.
- **Enable agency-wide streamlining:** Automation or removal of unnecessary barriers for stakeholders assists in their successful entry into business and promotes sustained growth.
- **Provide responsible stewardship:** The program provides oversight of the operation, maintenance, and modernization of OLCC-owned facilities, infrastructure and contracted retail outlets to meet customers’ needs, safeguard commission and vendor-owned assets, and optimize the long-term stability of this vital revenue stream.
- **Value diversity and inclusion:** The program incorporates diversity and inclusion system-wide and within the workplace.
- **Ensure dependable and predictable revenue** through the distilled spirits business and facilitating point of sale tax generation through effective regulation of recreational marijuana.

These programs and funds contribute to the following state-wide strategies (see other program unit executive summaries for more details):

- Preserve and build revenue for Oregon state and local governments
- Provide leadership and infrastructure to support diverse economic development throughout Oregon
- Enhance livable and safe communities through regulation, licensing and enforcement/compliance

# BUDGET NARRATIVE

## H. PROGRAM PERFORMANCE



The bars on the graph show historical and projected FTE for the support services program and the distilled spirits, public safety and marijuana programs.



# BUDGET NARRATIVE

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## **I. ENABLING LEGISLATION/PROGRAM AUTHORIZATION**

The OLCC administers Oregon’s Liquor Control Act and regulates recreational licensing and compliance for cannabis. The OLCC’s authority is derived from Oregon Revised Statutes Chapters 471, Alcoholic Liquor Generally; 473, Wine Cider and Malt Beverage Privilege Tax; 474, Trade Practices Related to Malt Beverages; 459A.700 to 74, Beverages Containers; the Bottle Bill; 475C, Cannabis Regulation; and Administrative Rules Chapter 845.

## **J. FUNDING STREAMS**

All OLCC alcoholic beverage programs are funded by OLCC-generated revenue. All revenue received by the OLCC is classified as “Other Funds.” Revenues come from liquor sales, license fees and fines, server education fees, taxes on malt beverages and wines (Privilege Tax) and miscellaneous income. ORS 471.805 directs the OLCC to distribute available moneys to the state General Fund, cities, counties, and public health state programming. OLCC’s marijuana program is funded by marijuana license fees and fines. Marijuana taxes are collected and distributed through the Department of Revenue. OLCC’s OMMP Program is funded with marijuana tax proceeds.

## **K. SIGNIFICANT PROPOSED PROGRAM CHANGES FROM 2021-23**

Significant program changes for 2023-25 include:

### **IT Risk Mitigation - Package No. 303, 1.76 FTE, \$496,133**

As a public safety agency, OLCC has access to a variety of level three information including Criminal Justice Information System (CJIS) data. Additionally, as the third largest revenue-generating agency, it is critical to secure OLCC’s financial assets as well. In partnership with DAS Cyber Securities services, the agency is requesting staffing to be OLCC’s on-site point persons to ensure regulatory compliance, implementation of legislative mandates, adherence to enterprise security standards and assist with risk mitigation as it applies to information technology.

### **Vehicle Replacement - Package No. 305, 0 FTE, \$385,000**

State Government’s maximum vehicle replacement criteria/schedule recommends replacing fleet vehicles with 115,000 miles or eight years old. The criteria are designed to replace vehicles in a manner that maximizes safety, efficiency and cost effectiveness. The OLCC fleet has 12 vehicles in need of replacement that are eight years old (with nine of those vehicles being more than 15 years old). OLCC is recommending that half the vehicles needing replacement be purchased in 2023-25 with the second half purchased in 2025-27.

# BUDGET NARRATIVE

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## **Records Request and Communications - Package No. 312, 0.88 FTE, \$148,111**

Public Records requests and demands for external communications services from OLCC have increased dramatically over the last five years and have become increasingly complex in nature. The Commission's expanded mandates and growth over the past five years have compounded the agency's Public Records fulfillment challenges. With the addition of the Recreational and Medical Marijuana Programs, requests have increased to now include companies in potential litigation with each other, policy researchers seeking data, attorneys doing due diligence on prospective clients or working on transactional activities, firms in litigation against local and state governments, as well as subpoenas from the Oregon Department of Revenue and the IRS. Many of the requesters seeking records also request correspondence, which is time-consuming to locate, review and redact. The agency is subject to Oregon Public Records Law for acknowledging requests and releasing records, but due to the large workload, existing staff are overwhelmed and unable to meet deadlines which raises the potential of litigation against the agency. OLCC is currently under an order from DOJ to spend a minimum of eight hours a week on one request. Additional staffing is needed to fulfill the agency's public records obligations.

# BUDGET NARRATIVE

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## OLCC - ADMINISTRATION DIVISION - SUBPROGRAM 10 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The Administration Division provides leadership in implementing policy as set by the board of liquor commissioners. The division is the agency's central link with the seven part-time, citizen commissioners who serve as the OLCC's policy setters and ultimate decision makers, to oversee implementation of Oregon's Revised Statutes 471, 473, 474, and 475C. The board leads the OLCC in the development and articulation of the mission, vision and strategic goals for the agency. Requirements for complex policy work has significantly expanded with the addition of responsibilities for regulating adult use of marijuana, hemp, OMMP registrants, and continual demands to modernize alcohol regulation and bottle redemption. The Administration Division – consisting of the Executive Directors – provides the overall framework and structure in which the OLCC's managers and staff work to achieve the agency's goals and objectives. Planning, setting priorities, developing policy, providing guidance, and securing and allocating appropriate resources for the OLCC's programs – Distilled Spirits, Public Safety Services, Marijuana, OMMP Tracking, and Support Services Programs – are the Administration Division's primary management functions.

Subprogram 10 includes the agency Executive Director, Deputy Director and Commission support staff and is aided by the Administration Division's subprograms to implement organizational and structural expression of the agency's vision and values. The division also guides legislative activities, policy development, public outreach and internal communication, working with the PACE Division (Policy, Analytics, Communication, and Education, subprogram 14), Human Resources (subprogram 12), Financial Services (subprogram 25), and Information Technology (subprogram 26) to do so.

In 2023-25, the agency will continue to focus on accountability and outcomes, preserving stable revenue, enhancing the economy, removing regulatory barriers, streamlining and improving internal and public processes, public safety, and building a diverse workforce. In 2023-25, administration aims to more affirmatively and proactively support the Oregon economy through policy, communications and streamlined, efficient, modern services. The OLCC administration continues to focus on extending its outreach efforts to enhance diversity and equity within its licensee population. The OLCC interacts regularly with a diverse set of stakeholders to understand their issues, gather information, and adjust rules as necessary to create a regulatory structure that fosters economic development and public safety.

# BUDGET NARRATIVE

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## B. BACKGROUND

Historically, the OLCC Communications Division was part of the Administration Division's subprogram 10 budget. Since 2005-07, the Communications Division budget has appeared as its own subprogram (subprogram 11). In the 2020 agency reorganization, Communications became part of subprogram 16, which assumed the responsibilities of the previously named Management Consulting Division and was renamed the PACE Division (Policy, Analytics, Communication, and Education).

## C. EXPECTED RESULTS

In 2023-25, the Administration Division will advance implementation of specific strategies to improve business efficiency and customer service by focusing on:

- **Facilitate Accountability and Outcomes:** Administration will provide fiscal accountability and stewardship of assets and provide improved oversight of all agency functions and independent liquor agents by increasing data and analysis to support management decision making, results measurement, and financial and management audits.
- **Prioritize Economic Development and Job Creation in Oregon:** Administration will affirmatively and proactively support Oregon's economy and communities by initiating specific actions to modernize, streamline or remove regulatory barriers for stakeholders in order to free capital investments in communities, create business income and commerce, and to provide for private sector job growth.
- **Advance Public Outreach and Partnership Building:** Administration will increase its outreach to stakeholders in 2023-25 to promote understanding and partnership in supporting Oregon communities' economies, safety, and vitality by focusing on issues and challenges collaboratively.
- **Focus on Policy Development, Planning and Analysis:** In 2023-25, administration will work to integrate new policies into its operations based on new short and long-term strategic planning that will provide for public safety, improve distribution and retail operations, and identify specific actions to enable a focus on economic development and jobs.
- **Implement Operational Improvements:** Administration will improve the systems it manages and its operations by replacing legacy technology and manual systems, implementing a long-term plan to build a modern IT infrastructure utilizing technology and analysis of best practices to support licensing and compliance for alcohol and marijuana and the preservation and enhancement of revenue through the distribution of distilled spirits, analysis, and system design.

# BUDGET NARRATIVE

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- **Evolve Human Resources Management:** Human Resources will take a greater role in facilitating staff and manager success in an increasingly diverse work environment by providing consultative support for managers and staff in order to ensure best practices, problem solving and training, and to ensure that the OLCC has a productive and creative work environment, that meets the needs of a diverse workforce throughout the agency.
- **Secure Warehouse Capacity to Meet Distilled Spirits Demand and Avoid Loss of Revenue:** Administration and agency leadership will be fully engaged in the planning and execution of the construction of a new distilled spirits warehouse and headquarters to secure predictable and stable revenue growth and accommodate staff growth.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - ADMINISTRATION DIVISION - SUBPROGRAM 12

### *Human Resources*

2023-25 Budget

#### A. PURPOSE, ACTIVITIES & ISSUES

Human Resources, subprogram 12, is responsible for the recruitment and support of a diverse workforce, aiding the OLCC in the implementation of its mission, vision and strategic goals. The program is dedicated to partnering with OLCC division units to maximize the potential of its greatest asset, its employees. The pressure on this small department continues to grow due to the agency's unprecedented growth since 2015. In 2015 the agency had 230 employees; today there are 384. Recruiting and onboarding has been a key function of this program as is the natural ebb and flow of filling vacancies due to internal promotions, employees leaving for personal reasons or new jobs and retirements. This program partners with OLCC division units to maximize the potential of its employees.

HR supports the development and retention of a represented workforce as well as provide true equal employment opportunity from recruitment to on-boarding. HR is focused on excellent customer service and committed to attracting, developing, rewarding and retaining top talent regardless of race, religion, national origin, age, sex, sexual orientation, marital status, physical abilities or mental challenges. HR's goal is to foster a healthy, safe and productive work environment for its employees as well as to model the Commission's foundational commitment on Affirmative Action, Diversity & Inclusion and Equal Employment Opportunity. HR strives to make the OLCC and State an employer of choice by following through on this commitment and actively participating in labor relations, policy establishment, policy implementation, safety oversight, manager training, strategic business workforce operations and solutions, strategic recruitment and workforce management.

Employee growth and conversion to Workday has presented unique challenges to the department. Additions and changes have tripled the workload to attract, develop, manage, train and retain a workforce that never previously existed. Despite growth in the department the HR team is not staffed well enough to keep pace with recently added headcount, staff changes and events. With Workday's implementation and added headcount, the HR staff have been overwhelmed with unprecedented workloads to balance day-to-day operations, recruit, hire, on-board, educate, counsel, investigate and mitigate employee and labor issues, and maintain personnel records. The continued growth of the agency demands an additional staffing to stay ahead of changes with clear, concise and creative Human Resource solutions for strategic long-term talent planning and management.

# BUDGET NARRATIVE

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## B. BACKGROUND

Historically Human resources was part of subprogram 10; however, in 2019 it was separated into subprogram 12

## C. EXPECTED RESULTS

In 2023-25, the Human Resources program will advance implementation of specific strategic outcomes to improve business efficiency and customer service by focusing on:

- **Recruit a Diverse Work Force:** Human Resource will focus its outreach to diverse stakeholder groups to share information and recruit candidates for upcoming employment opportunities.
- **Evolve Human Resources Management:** Human Resources will take a greater role in facilitating staff and manager success in an increasingly diverse work environment by providing consultative support for managers and staff in order to ensure best practices, problem solving and training.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - POLICY, ANALYSIS, COMMUNICATION AND EDUCATION (PACE) - SUBPROGRAM 16 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The agency's Policy, Analysis, Communication and Education Program (PACE) supports the core work of OLCC through the development and implementation of Commission-wide public policy and rulemaking, internal auditing, strategic planning, public records management, business analytics and performance management systems and prevention and education services. In addition to directly addressing the challenges that come with growth, centralization increases cooperation among staff who share similar responsibilities in different content areas and aligns agency business, policy and technology processes. PACE supports government relations initiatives, public records requests, and leads Commission-wide communication. Members of the team are key advisors to the agency executive director, senior staff and board of commissioners in identifying, designing and implementing legislative responses and solutions to alcohol and marijuana control system policy issues; analyzing proposed and adopted policy, procedural, administrative rule, legislative impacts and application; and establishing productive relationships with internal and external stakeholders locally and nationally. The division participates in various external and internal meetings and makes presentations to develop and communicate agency goals, policies and objectives.

The five components of the division include:

**Policy Development and Implementation:** PACE is responsible for the development and implementation of public policy across the Commission. It does so by analyzing available research on specific issues and topics identified by Commission leadership as important to the development of sound decision making and policy development, and then develops policy working internally with Commission leadership and staff. This department assists with the Commission's rule making process and legislative concept development process, utilizing input from agency leadership and staff. The Government Relations Director interfaces with the Policy Development Team regularly and manages interaction with the Oregon Legislature. This team provides policy support for the Director of Public Records Request and Rulemaking.

**Analytics:** PACE is responsible for developing the Commission's performance management system using business analytics and research informed program evaluation. The team also supports the Commission's licensing and enforcement operations



# BUDGET NARRATIVE

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by providing insight, analysis and tools to increase compliance among OLCC licensees. This group ensures the OLCC's sound stewardship of the State's resources and enables the OLCC's Distilled Spirits Program, Marijuana Program, Public Safety Services and the rest of the Support Services programs to perform their functions effectively and optimally. The staff provides quality control and enables the OLCC to meet highest standards in performance. Its internal consulting services include performance measurement, statistical analysis, RFP development, research, and economic, sales and revenue forecasting services. Responsibilities include providing accountability for program operations, facilitating data-based performance standards and decision making, and calculating predictive forecasts for revenue sources that allow the agency to meet its obligations for providing steady and growing revenue. By providing supplemental quantitative and qualitative expertise, analytics promotes more effective and consistent decision-making, streamlines or enhance processes, and allow for more efficient use of limited resources. This optimizes the OLCC's path toward its strategic goals and mission. Examples of consulting services include: revenue and sales forecasting, cost benefit analyses, distilled spirits market research, the Performance Measurement Program and management of contract researchers.

The team's internal audit function is an independent, objective assurance –and consulting activity with a goal of adding value and improving the operations of the OLCC. The internal audit function focuses on operational accountability and performance, and provides management with appraisals, analyses and recommendations concerning the activities reviewed. Per OAR 125-700-0010 and with the passage of HB 3139, required internal audit activities include an annual risk assessment, an annual audit plan and individual audits. The team is also responsible for overseeing business continuity planning and ensuring the OLCC's ability to conduct business soon after a disaster for those who depend on its services and revenues from liquor agents, licensed restaurants and other licensed establishments, to state and local governments that depend on OLCC revenue and for OLCC's Information Security Program and policies required by the state Enterprise Security Office. Information security is the protection of information assets from a wide range of threats in order to ensure business continuity, ensure privacy of information, minimize business risk, and maximize return on investments and business opportunities. Activities include: conducting business security risk and technical vulnerability assessments, establishing an incident response team, conducting security awareness training, and monitoring for compliance.

***Communications and Government Affairs:*** PACE provides Oregonians with timely information about the activities, products, services, and public meetings of the OLCC with transparency and clarity. This centralized communication links external stakeholders, OLCC employees, legislators and the general public. The team puts a high priority on excellent customer service through communications with the public, the media and lawmakers, as well as developing all agency internet content, publications and educational media used throughout the state. Effective and coordinated messages play a

# BUDGET NARRATIVE

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key role in providing consistent and accurate information to the public and creating a more transparent agency. Externally, the team manages the brand and marketing strategy development and implementation as well as providing media relations support for Executive Management. Internally, the team manages the downward and upward flow of information so that all staff have the right amount of knowledge at the right time to do their jobs effectively.

Partners and constituents include neighborhood and community groups, the Governor, legislators, industry groups, licensees, liquor agents, marijuana licensees, moderation advocacy groups, local governments and police agencies as well as the departments of Revenue, Human Services, Transportation, Environmental Quality, Agriculture and the Oregon Health Authority. Additional partners include the League of Oregon Cities, the Association of Oregon Counties, the Governor's Advisory Committee on DUII, the Governor's Alcohol and Drug Policy Commission and the Oregon Transportation Safety Commission. The team manages a digital subscription service, GovDelivery, which allows citizens to subscribe to topics of interest and receive automated email or wireless notification when those topics are updated, which also enhances external communications. The agency website is a primary communication link between the OLCC and the general public. As constituents' online needs grow, the need for the OLCC's communications strategy to focus on new and developing online technology is crucial. Assisting community partners, licensees and members of the public who contact the agency with questions is a vital part of providing excellent agency communications and service to stakeholders. Knowing how the different divisions of the OLCC work together and knowing how best to communicate with each area helps the division meet the needs of constituents in a timely and effective manner.

***Public Records and Rulemaking:*** PACE coordinates complex public record requests, provides technical advice on responding to such requests and reviews the response to such requests to ensure compliance with public records law. This group drafts agency rules and conducts the agency's rulemaking function in accordance with the Administrative Procedures Act. This includes collaborating with various internal and external subject matter experts to develop rule concepts, facilitating stakeholder advisory groups, developing fiscal impact statements, conducting rulemaking hearings and gaining approval by both agency leadership and Commissioners. The agency faces a rapidly changing regulatory environment. Given the ever-evolving alcohol and recreational marijuana regulatory landscape, the number and complexity of rulemaking actions will continue to increase. Actions necessitating rulemaking include legislative amendments to the agency's authorizing statutes for alcohol, marijuana, hemp and the bottle bill and internal policy changes. The agency typically completes an average of about 20 separate rulemaking actions annually (with each rulemaking action possibly containing multiple rules to amend), including emergency rule making actions. This activity has increased significantly with the addition of marijuana regulation and alcohol and marijuana response to COVID-19. Consistent and timely outreach on

# BUDGET NARRATIVE

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rules and regulations to licensees, alcohol service permittees and marijuana worker permittees is a key strategy to assist public safety's education goals.

Public Records and demands for external communications services to OLCC have increased dramatically over the last five years and have become increasingly complex in nature. The Commission's expanded mandates and growth over the past five years have compounded the agency's Public Records fulfillment challenges. With the addition of the Recreational and Medical Marijuana Programs, requests have increased to now include companies in potential litigation with each other, policy researchers seeking data, attorneys doing due diligence on prospective clients or working on transactional activities, firms in litigation against local and state governments, as well as subpoenas from the Oregon Department of Revenue and the IRS. Many of the requesters seeking records also request correspondence, which is time-consuming to locate, review and redact. The agency is subject to Oregon Public Records Law for acknowledging requests and releasing records, but due to the large workload, existing staff are overwhelmed and unable to meet deadlines which raises the potential of litigation against the agency. OLCC is currently under an order from DOJ to spend a minimum of 8 hours a week on one request. Additional staffing is needed to fulfill the agency's public records obligations (**see POP 312 "Records Request and Communications"**).

**Alcohol and Marijuana Education:** PACE regulates the providers and instructors who teach the alcohol education course mandated by statute (ORS 471.542) for all licensees and servers of on-premises liquor licenses. The division also monitors the clerk training course (ORS 471.341), which is mandatory for clerks who have sold alcohol to a minor. It also oversees the Responsible Vendor Program (ORS 471.344), which provides incentives to licensees who adopt best practices and require ongoing training for employees, and the Marijuana Worker Permit Program (ORS 475C.269). The staff also works with the OLCC license investigators and inspectors and their support staff to maintain and update their training and policy and procedures manuals as necessary.

The Alcohol and Marijuana Education goal is to maintain an excellent level of service. Staff ensures quality and consistency in both development and delivery of the educational program for both the alcohol and marijuana programs. Staff expects to evaluate 100% of the 10 alcohol server education instructors each year and provide meaningful feedback to them and the 20 certified course providers. Staff expects to continue approving more online alcohol courses and continue to monitor already approved courses. Staff enforces existing rules and standards and takes compliance action when necessary. Staff will continue to explore ways to encourage more participation by retail alcohol licensees in the free and voluntary Responsible Vendor Program. Staff provides guidance and assistance to licensees and the general public on responsible alcohol and marijuana sales and consumption, and this technical and educational component will continue for the 2023 - 25 biennium.

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## **B. BACKGROUND**

In March 2020 the OLCC adapted its organizational structure to streamline policy development, analysis, communication and education and organized staff previously located in individual departments into one program (PACE). Support Services subprogram 16 “Management Consulting” was replaced by PACE. Support Services subprogram 11 “Communications” and Public Safety subprogram 46 “Training and Education” were folded into PACE.

## **C. EXPECTED RESULTS**

PACE supports the operation of the entire organization, including Distilled Spirits, Administration, Public Safety, Marijuana and OMMP Tracking. Centralizing policy and rulemaking, analysis, public records management, communication and education staff into one division improves communication, coordination and alignment with the agency’s top goals.

### *2023-25 goals include:*

- Develop and implement an agency-wide “shared service” program to make strategic, agency-wide and program-specific improvements using public analysis development and implementation, data-informed decision making through management and performance analytics, and internal and external communication, education, and government relations strategy.
- Conduct organizational development to organize and standardized quality work through cross-boundary collaboration, effective communication, team building and employee development that supports transparency, inclusion, diversity and responsiveness.
- Clarify and share understanding of core routine work of the OLCC.
- Manage organizational change and execute strategies to improve and advance the core routine work. Related: develop and implement effective governance structures to ensure the continued implementation, maturity and sustainability of the OLCC’s core work.
- Audit and develop and implement structures and processes to reinforce activities of a data-informed management system.
- Develop and implement internal improvement goals and targets to create standardized quality services to achieve OLCC goals, including developing and implementing processes to prioritize, resource and execute problem-solving and other improvement efforts.
- Support Distilled Spirits, Public Safety, and Administration programs in articulating the mission, vision, values, goals, core work and performance measures for OLCC and each program area therein.
- Develop public and stakeholder information materials and respond to all public inquiries.
- Ensure strong partnerships with state, county, and local governmental agencies.

# BUDGET NARRATIVE

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- Aid and assist other departments with their stakeholders through education, development of forms, signs, informational materials, presentations, the web, social media and the agency intranet.
- Promote public safety and the responsible use of alcoholic beverages and marijuana.
- Coordinates all aspects of rulemaking for all aspects of the law, administers procurement and development of tracking systems, develops interagency agreements with Oregon Department of Revenue, Oregon Health Authority and Oregon Department of Agriculture.
- Develops worker permit and education programs for persons that sell marijuana at retail locations and develops packaging and labeling standards for marijuana products.
- Coordinate government-to-government policy issues (local, state, federal, nation-to-nation).
- Publish marijuana fees and costs as percentage of sales annually (retail only), and
- Publish market prices for marijuana product types annually.
- Increase engagement of staff supporting the agency mission.
- Education and programs (server education, marijuana worker permit education, etc.) remain relevant to the industry.
- Increase awareness to licensees about sale of marijuana to minors.
- Show of partnership with the moderation groups and OLCC with licensees.
- Show of partnership with outside agencies.
- Reduce public health and high risk behaviors with over service, DUII, minors, drinking on duty, intoxicated on duty.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC ADMINISTRATIVE SERVICES DIVISION Administrative Services– Subprogram 15 Supply Center – Subprogram 60 Motor Pool – Subprogram 75 2021-23 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The agency's Administrative Services' functions provide the internal means that OLCC programs need to realize their goals and missions. The division and their unit subprograms ensure OLCC's sound stewardship of the state's resources, and enable OLCC's Distilled Spirits, Public Safety Services, and the rest of the Support Services programs to perform their functions effectively and efficiently. Facilities maintenance and procurement related support are essential services as well.

**Administrative Services Division** (*subprogram 15*) The Administrative Services Division staff provide internal services including property control, motor pool (see narrative for Motor Pool, subprogram 75, below), property leasing, building security and access control, telephone services, physical plant maintenance, grounds/building maintenance, mail/supply services (see Supply Center, subprogram 60, below) and administering the capital improvements program (see narrative in the Capital Improvements Program Fund in the section for that limitation). The Division continues to work with energy monitoring, collection and reduction as required: ORS 276.900 through 276.915 and governed by OAR 330-130-0010 through 330-130-0100 (330-130-0080).

The division continues to focus on and take pride in providing quality services and supplies necessary for a productive workplace and maintaining safe and efficient building facilities. The department faces multiple challenges in the 2023-25 biennium including oversight of the construction of warehouse and headquarters facilities, maintenance of the existing aging facility, and reorganization of workstations to adapt to the needs of a post-Covid workforce.

**Supply Center** (*subprogram 60*) The Supply Center, managed by the Administrative Services Division, is a cost center used to accumulate expenditures for office supplies such as paper, notebooks, pens, pencils, technology supplies, file folders, photocopier toner/developer, copier/computer paper, postage, labels, envelopes, batteries and other items used by all OLCC work units. The Supply Center is a cost-effective, centralized service that provides office and warehouse supplies in a timely



# BUDGET NARRATIVE

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## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.



# BUDGET NARRATIVE

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## OLCC - FINANCIAL SERVICES DIVISION - SUBPROGRAM 25 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The Financial Services Division provides fiscal accountability by administering the laws, rules and policies of the state and the Oregon Liquor & Cannabis Commission. In accordance with generally accepted accounting principles, the division's goals are to provide fiscal services, ensure protection of the state's assets in conjunction with the activities of the Distilled Spirits Program and the Marijuana Program to ensure OLCC-wide accountability and maintain financial records in support of the OLCC's mission. Recently added to the division's portfolio is responsibility for procurement and contract management as well as oversight of bond sales and expenditures for the agency's warehouse and headquarters construction, conveyer purchase, and IT acquisitions.

Financial Services is an integral component of the systems approach to distilled spirits and marijuana industries adopted by the OLCC and serves a critical function in the safeguarding of the state's assets. Financial Services ensures appropriate oversight and review of the fiduciary role of the independent liquor agents' activities by providing an external audit function over liquor receipts. Financial Services also plays a role in the collection and recording of privilege taxes due from licensees of the OLCC. Financial Services implements internal control policies to accurately record and report financial transactions. It ensures that the net cash flow generated each month from its activities is distributed timely to the state General Fund, Oregon cities and counties, the mental health, drug and alcohol treatment account, and the Oregon Wine Board to allow the continued delivery of services to the citizens of Oregon. The division accounts for marijuana fee revenue and analyzes data from the Cannabis Tracking System to aid in compliance activities for the OLCC, the Oregon Department of Revenue, and the requirements from HB 4094 (2016 session) to provide licensee cannabis tracking system data to banks.

The division's staff includes auditors, accountants, accounting technicians and managers. The staff develop, implement and monitor systems to ensure proper reporting, banking and recording of liquor, privilege tax and license revenue for both alcohol and marijuana programs of more than \$2.1 billion per biennium; ensure that liquor inventories, fixed assets, and supplies are properly accounted for; audit and approve expenditures; manage budget development and budget implementation; maintain budgetary control of OLCC's activities; maintain central records of revenue and expenditures; prepare financial statements and reports; and perform audits of all retail liquor stores and assist the Department of Revenue in performing tax audits of marijuana licensees. Manufacturers and distributors of malt beverages and wine pay privilege tax

# BUDGET NARRATIVE

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monthly to the OLCC, amounting to a forecast of approximately \$42.2 million in the 2023-25 biennium total. Up until recently the entire process has been manual, resulting in 28,000 paper forms filed per year that are hand-entered into spreadsheets. In addition, Oregon breweries, brewpubs and wineries must report and be reconciled in a similar manner. In the 2021-23 biennium the department has worked with stakeholders to develop and implement an online Privilege Tax reporting and payment system. The last phase of the system is expected to be completed in Spring 2025. OLCC Financial Services staff audit monthly tax returns and maintain appropriate accounting records to ensure full payment of the tax and compliance with records maintenance and reporting procedures. Staff also administers and processes tax returns, maintains accounting records, and collects amounts due for the payment of the tonnage tax on behalf of the Oregon Wine Board.

OLCC's expansion into Recreational Marijuana regulation, distilled spirits outlet, liquor sales growth and potential relocation of its current facilities has created tremendous stress and workload to the Financial Service Division. The division is having difficulties meeting deadline to process liquor sales, pay liquor agents and distribute revenue which occurs monthly. Processes to reconcile liquor and marijuana accounting systems have become more complex and the Secretary of State has recommended that OLCC perform annual reconciliations of the OLCC financial system with the state financial system to ensure that revenue distributions are appropriate. In addition, projects to construct a new warehouse, conveyor system and information technology systems using approved bonded funds has created another layer of accounting work which the agency cannot absorb with existing resources. The agency is requesting additional staffing to meet these needs (see POP 307 "Financial Services Staffing").

## **B. BACKGROUND**

The Oregon Liquor & Cannabis Commission functions in accordance with the Oregon Revised Statutes chapters 471, 472, and 473. ORS 471.780, 471.790, 471.805, 471.810, and 475C specifically deal with preservation of records, deposit of funds, disposition of monies and distribution of available funds. The Privilege Tax Section primarily administers ORS 473, which imposes a privilege tax on manufacturers and importing distributors of malt beverages and wine. Malt beverages are taxed at the rate of \$2.60 per 31-gallon barrel. Wine with not more than 16 percent alcohol by volume is taxed at the rate of \$.65 per gallon. Wine with more than 16 percent but not more than 21 percent alcohol by volume is taxed at the rate of \$.75 per gallon. The section also collects tonnage taxes for the Oregon Wine Board with a tax rate of \$25 per ton. These areas are under the jurisdiction of the OLCC's Financial Services Division. Recreational marijuana taxes are collected and distributed by the Oregon Department of Revenue.

# BUDGET NARRATIVE

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The 2015-17 Legislatively Adopted Budget added four positions to the Financial Services staff as a result of the addition of the Marijuana Program. Initially, these positions are responsible for developing, implementing and training related to the new processes, rules and requirements, and new areas of business that have arisen as a result of the new Marijuana Program. Collectively, these positions collect and account for the marijuana fee revenue, analyze and reconcile data from the Cannabis Tracking System, assist the Department of Revenue with tax audits of marijuana licensees, provide data to aid in OLCC compliance activities and provide Cannabis Tracking System data to banks as required by law.

## C. EXPECTED RESULTS

The goals of the division include:

- Prepare accurate financial statements within thirty days of each month's end so that correct and timely distribution of funds are made to the state, cities, and counties.
- Ensure that all revenue is reported timely and appropriately banked, recorded, and transferred to appropriate accounts with the state treasurer's office.
- Ensure that all bills are paid correctly and on time.
- Ensure that all agency programs comply with fiscal procedures prescribed by various state agencies.
- Prepare, implement and monitor the agency's budget in accordance with executive and legislative intent.
- Monitor and approve bond sales and expenditures.

Additional objectives are to have monthly privilege tax reports reviewed, posted and recorded within one month of assessment, and discrepancies resolved immediately through correspondence and/or telephone; have all privilege tax revenue appropriately and timely banked and recorded; have an adequate bond or other acceptable collateral for each alcohol licensee; have manufacturers and importing distributors of malt beverages and wine audited in each three-year period; provide comprehensive information about the tax laws, tax reporting, and tax statistics to the malt beverage and wine industries and other interested parties; and to support the agency mission by providing cost/benefit and other financial management analyses of agency functions.

# BUDGET NARRATIVE

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In the 2023-25 biennium, the Financial Services Division will support the agency mission by providing financial management analyses of agency functions. Key initiatives include:

- Oversight of bond sales and expenditures related to warehouse and headquarters construction, the purchase of conveyors and implementation of IT modernization efforts
- Working with business partners in the implementation and refinement of an online privilege tax software application for the efficient collection, analysis and customer support of privilege taxes for wine and beer
- Providing subject matter expert support in the development of technological solutions in the agency's IT modernization program.

## **D. REVENUE SOURCE**

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees and penalties from alcohol and marijuana, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## **E. PROPOSED LEGISLATIVE CHANGES**

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - INFORMATION TECHNOLOGY DIVISION - SUBPROGRAM 26 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The OLCC Office of Information Services (OIS) provides the means for the OLCC staff and stakeholders to perform their functions efficiently and effectively using information technology. OLCC also relies on the data from OIS to provide for responsible stewardship of resources, such as its Milwaukie liquor distribution center and the statewide retail liquor store operations as well as marijuana and liquor licensing data.

This division is responsible for the outcomes of: innovating and implementing information technology services and solutions that support an efficient workforce and information management oversight; and, providing citizens, licensees, and business customers convenient and accessible electronic services information, data and transactions. The Office of Information Services' customers include: OLCC Licensing and Public Safety divisions, OLCC Distilled Spirits Program, OLCC Marijuana Program, OMMP Tracking Program, liquor and marijuana licensees, permittees, liquor suppliers, liquor agents, other agencies, local governments and the general public.

#### *Activities*

OIS continually evaluates program areas and existing technologies for opportunities to increase effectiveness through the enhancement or application of information technology. In the 2023-25 biennium, OIS will continue to pursue modernization efforts along four strategic tracks: information technology network and infrastructure, distilled spirits operations, marijuana operations, and public safety operations. The agency has embarked on an Enterprise Modernization Program which will address the agency's insufficient, inefficient, and disjointed legacy Distilled Spirits Supply chain systems and its Marijuana and Alcohol licensing and compliance systems. This multi-year and multi-pronged effort combined with strategic bond funding to increase warehouse capacity was approved by legislators during the 2021 session. In the 2023-25 biennium the department's work will focus on replacing the agency's manual systems and mitigating warehouse shipping and receiving risks through the development and implementation of the online Marijuana and Alcohol Licensing Program and the Distilled Spirits Supply Chain project. These projects will replace multiple disjointed and unsupported IT programs and manual systems supporting our licensees, warehouse distribution, distributors, agents, and financial services. When completed these projects will result in higher agency productivity and enhanced revenue for the state, cities, counties, and mental health and addiction treatment services.

# BUDGET NARRATIVE

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## *Issues*

OIS continues to experience significant workload due to agency wide IT modernization, growing IT requirements, and providing support for the agency's growth in personnel. The pandemic added an additional layer of work requiring equipment and security that allowed agency personnel to serve customers from home and to collaborate electronically. Heavy workloads will continue in the 2023-25 biennium as the department moves through the Stage Gate process, while at the same time maintaining the many outdated and unsupported IT systems which are subject to breakdown yet critical to revenue production.

As a public safety agency, OLCC has access to a variety of level three information including Criminal Justice Information System (CJIS) data. Additionally, as the third largest revenue-generating agency, it is critical to secure OLCC's financial assets as well. In partnership with DAS Cyber Securities services, the agency is requesting staffing to be OLCC's on-site point persons to ensure regulatory compliance, implementation of legislative mandates, adherence to enterprise security standards and assists with risk mitigation as it applies to information technology (**see POP 303 "IT Risk Mitigation"**).

## **B. BACKGROUND**

Modernization of OLCC software and infrastructure has been slow-moving. In 2009-11 the agency made some investments in its server, storage and network information system hardware infrastructure. A long-term plan developed in 2012 was heavily based on using virtualization and web-based applications. While the OLCC has made some progress, there was significant work to be done to bring processes and systems current for modern-day commerce and increased business demands on the network. The agency's outdated systems made it impossible to efficiently and effectively catalog, index and search agency documents or data. Processes that are documented by paper and excel spreadsheets make it difficult to find data in an expeditious manner. The IT modernization project approved by legislators in 2021 and currently underway will eliminate many of these manual processes.

# BUDGET NARRATIVE

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## C. EXPECTED RESULTS

In the 2023-25 budget period the OLCC expects to expand the OIS workforce so that the division can adequately support the current and future demands of the Distilled Spirits program, Marijuana and Alcohol Licensing and Compliance programs and make significant progress on IT modernization.

### *2023-25 Focus:*

- Project management and control to implement modern Enterprise Resource Management (ERP), Warehouse Management (WMS), Point of Sale (POS), and Licensing/Compliance systems.
- Manage State Gate and contracting processes for IT Modernization Program
- Provide near and long-term redundancy for disaster recovery.
- Support the efficiency gains through sustained telework and improved field services
- Add administrative functionality to software to inform business intelligence and decision making.

## D. REVENUE SOURCE

The Oregon Liquor & Cannabis Commission is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana and penalties, privilege tax paid on the sales of beer and wine and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471, 473 and 475C.

## E. PROPOSED LEGISLATIVE CHANGES

There are no proposed legislative changes.

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## IT Risk Mitigation

**Policy Option Package 303, Agency Priority No. 3, modified in Package 811 (SB 5506)**

### **A. Package Purpose**

As a public safety agency, OLCC has access to a variety of level three information including the Criminal Justice Information System (CJIS). Additionally, as the third largest revenue-generating agency, it is critical to secure OLCC's financial assets as well. In partnership with DAS Cyber Securities services, the System Administrator and Risk Mitigation positions will be OLCC's on-site point persons to ensure regulatory compliance, legislative mandates, adherence to enterprise security standards and assist with risk mitigation, as it applies to information technology. These positions will also be responsible for documenting information security related processes and procedures at OLCC ensuring the compliance with the CIS controls. The positions will consult with software architects and developers, project managers, vendor management, and non-technical teams as needed. OLCC has worked closely with DAS/OSCIO to develop this request.

### **B. How Achieved**

**OLCC requests addition of one Information Specialist 8 System Administrator, Risk Mitigation.** The position will be a dedicated resource to ensure the security, confidentiality, integrity and availability of agency information assets. This position will work closely with The State of Oregon's Cyber Security Services (CSS), which is responsible for defining enterprise security architecture and policy and for coordinating security incident response. Duties performed would include but not limited to:

- Regularly remediate vulnerabilities
- Create/maintain/review/update processes and procedures documentation
- Own Tenable Nessus reports and remediation
- Extend centralized logging and analytics
- Reviews OLCC's Security information and event management (SIEM) logs on Splunk
- Coordinate with CSS on security event monitoring

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- Develop and implement policies and procedures for effectively monitoring software of service vendors to ensure they are meeting security and hosting requirements defined in contracts and service level agreements.
- Establish processes for granting and reviewing access to the Marijuana Licensing System and the Cannabis Tracking System.
- Update and test OLCC's information security plan to ensure the plan reflects the agency's current business and IT environment.
- Establish a process to maintain an up-to-date inventory of authorized hardware and software allowed on OLCC's network.
- Develop and implement a process to scan for vulnerabilities on devices on the network.
- Develop and implement a process to remediate weaknesses identified in risk assessments and audits, and routinely evaluate and assess the agency's security posture.

**OLCC requests addition of one Principle Executive Manager D Information Compliance officer** (I series) as an information risk, privacy, and compliance officer to identify information security and privacy risks and provide advice and leadership in managing them. This position will report to the OLCC Chief Information Officer (CIO) and collaborates closely with the State Chief Information Security Officer (SCISO) and the Cyber Security Services (CSS) in planning, advising, and directing information security and privacy activities for OLCC and the clients whom they serve. This position initiates, develops, and implements information security and privacy programs, policies, and procedures. As a member of the OIS leadership staff, the Information Risk, Privacy, and Compliance Officer will be the primary contact for information security and privacy functions. Duties performed will include but not be limited to:

- Directing, leading and administration of the information security privacy effort within OLCC's information services division,
- Provide direction and supervision to information security and privacy staff,
- Assist the CIO to develop and implement OLCC Information Services (OIS) mission, goals and operational policies for strategic planning of the OIS
- Direct the preparation, presentation an execution of the agency's OIS division biennial and interim budget requests.

# BUDGET NARRATIVE

## IT Risk Mitigation

### OLCC 2023-25 Budget Policy Option Package No 303, as modified in Package 811 (SB 5506)

Division	Package Description	FTE	One-time	Ongoing	Total
Support Services - Information Technology	ISS8 for IT Systems Administration	0.88		\$235,433	\$235,433
	Work station furniture & chair		\$5,900		\$5,900
		<u>0.88</u>	<u>\$5,900</u>	<u>\$235,433</u>	<u>\$241,333</u>
Support Services - Information Technology	PEM-D for IT Management	0.88		\$248,900	\$248,900
	Work station furniture & chair		\$5,900		\$5,900
		<u>0.88</u>	<u>\$5,900</u>	<u>\$248,900</u>	<u>\$254,800</u>
<b>TOTALS - Support Services - IT Risk Mitigation - Package # 303</b>		<u><b>1.76</b></u>	<u><b>\$11,800</b></u>	<u><b>\$484,333</b></u>	<u><b>\$496,133</b></u>

\*Personal Services calculated at Step 3 for all new positions

a. **Benefits to Stakeholders**

OLCC collects a variety of sensitive, personally identifying and restricted information from our external stakeholders. This information can range from social security and driver license numbers to criminal history (CJIS) and banking information. Additionally, OLCC also collects sensitive information from our internal stakeholders. Reducing and mitigating the risks for a breach is in the best interest for both external and internal stakeholders.

b. **Benefits to OLCC**

OLCC’s OIS Division provides information technology support to all OLCC offices and staff across the state. The addition of the security specialist position provides the capacity to provide better and faster response to internal customers as well providing better documentation of processes and procedures and technology tools for the agency. OLCC has a need for hands-on, agency-specific

activities to support regulatory compliance, legislative mandates, adherence to enterprise security standards, and risk mitigation, as it applies to information technology. OLCC has several staff that have “pitched in” with pieces of knowledge for various

# BUDGET NARRATIVE

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projects/initiatives related to regulatory compliance, legislative mandates, adherence to enterprise security standards, and risk mitigation, as it applies to information technology. However, these are tasks that are in addition to their other daily tasks and not the primary focus. This gap is a serious risk for current practices as well as OLCC’s ongoing efforts to modernize information technology. As the OLCC team continues to modernize with new software, the need for time and expertise regarding OIS compliance and risk mitigation also increases.

## C. Staffing Impact

The package adds 2 Positions (1.76 FTE) to OLCC Support Services.

## D. Quantifying Results

OLCC’s Information Service’s Division is taking on large projects that will have a huge impact on external stakeholders along with undergoing a variety of recurring external information security audits. The addition of this position will ensure successful implementation of those projects as well as continued focus on regulatory compliance, legislative mandates, adherence to enterprise security standards, and risk mitigation, as it applies to information security. Additionally, these positions will serve as a member of the agency’s security incident response team, working to mitigate or reduce risk in the event of a breach, safeguarding OLCC’s information assets.

These positions are critical to ensuring OLCC’s compliance with State and Federal information security mandates. Additionally, they are necessary to ensure OLCC’s staff are properly trained, processes and procedures are properly documented, and participation in security incident training and drills. As technology is ever changing, it is important to have a dedicated team member who can monitor changes and make sure the agency is up to date.

## E. Revenue Source

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

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## **Vehicle Replacement** **Policy Option Package No. 305, Agency Priority No. 5, modified**

### **A. Package Purpose**

Through the Department of Administrative Services (DAS) Delegated Authority, the Oregon Liquor and Cannabis Commission (OLCC) owns and maintains a fleet of 92 vehicles. Vehicle types range from 4-door passenger vehicles to light duty off road pick-ups, vans and 2 service trucks for the warehouse operations. Of the 92 vehicles, all are standard gas vehicles or diesel vehicles (service trucks) with the exception of some hybrid vehicles (Low Emission Vehicles - LEV). State Government's maximum vehicle replacement criteria/schedule recommends replacing fleet vehicles with 115,000 miles or 8 years old. The criteria is designed to replace vehicles in a manner that maximizes safety, efficiency and cost effectiveness. The OLCC fleet has 12 vehicles in need of replacement that are 8 years or older (with 9 of those vehicles being more than 15 years old).

The OLCC Public Safety Program supports public safety by enforcing liquor and marijuana laws through in-person observations, meetings with the community and licensees, proactive inspections and by conducting minor decoy operations. Access to safe and reliable vehicles is necessary to carry out this work. To maximize efficiency, statewide coverage, response time and to meet the Public Safety Program mission it is extremely important for the agency to receive approval for the Other Funds limitation increase needed to purchase the 12 vehicles identified above.

Per Oregon state law, by 2025, 100 percent of new light-duty state fleet purchases and leases for applicable uses, to the extent available, will be Zero Emission Vehicles (ZEV), which includes full electric or plug in hybrid vehicles. Unless a state agency finds that it is not feasible for a ZEV, as defined in ORS 283.398, to meet the specific use for which a vehicle will be purchased or leased, the agency shall purchase or lease ZEVs for all new state light-duty vehicle purchases and leases. If not available then Low Emission Vehicles (LEV), then alternate-fuel vehicles, then standard gas vehicles. The OLCC is following this guidance when determining what type of vehicles should be purchased for the agency.

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## B. How Achieved

This critical vehicle replacement need will be achieved over two biennia.

**Phase I:** OLCC proposes to purchase a total of 12 vehicles in the 2023-2025 biennium. The revenue source identified for this vehicle purchase marijuana funds.

**Phase II:** In the 2025-2027 biennium, OLCC plans to surplus and replace an additional 12 vehicles that exceed 8 or more years of age. This would allow OLCC to achieve, to the greatest extent possible, a vehicle fleet with less than the maximum vehicle replacement criteria of 115,000 miles and/or 8 years of age.

### Vehicle Replacement OLCC 2023-25 Budget Policy Option Package 305, modified

Division	Package Description	FTE	One-time	Ongoing	Total
Support Services - Motor Pool	Fleet - 12 New Vehicles	0.00	\$385,000	\$0	\$385,000
		0.00	\$385,000	\$0	\$385,000
<b>TOTALS - Vehicle Replacement - Package # 305</b>		<b>0.00</b>	<b>\$385,000</b>	<b>\$0</b>	<b>\$385,000</b>

## C. Staffing Impact

The package adds no new staff to OLCC.

# BUDGET NARRATIVE

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## D. Quantifying Results

OLCC will be able to quantify results by documenting overall fleet age and mileage that are below the maximum vehicle replacement criteria of 115,000 miles and/or vehicle age of 8 years or more. Additionally, OLCC will be able to quantify the number of ZEV or hybrid vehicles purchased meeting state fleet purchase requirements, greater fuel economy and reducing environmental impacts.

OLCC will also be able to quantify maintenance cost benefits of having vehicles less than the maximum vehicle replacement criteria. OLCC's existing aged fleet is averaging over \$4000 per vehicle per biennium in maintenance costs. Our newer vehicles are averaging \$300 per biennium in maintenance costs. By replacing the aged vehicles the anticipated biennial maintenance savings will be roughly \$43,000 and our newer vehicles will achieve greater fuel economy and environmental savings.

## E. Revenue Source

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.

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# BUDGET NARRATIVE

## B. How Achieved

**OLCC requests addition of one Principle Executive Manager D** to perform the duties of an assistant Human Resource Director. The position will provide expertise in problem-solving, direction, provide performance management, and day-to-day direction to the HR staff that align with the direction and implementation of agency initiatives, objectives, priorities and goals.

**OLCC requests addition of one Human Resource Analyst 3** as a Senior Labor Relations Analyst to interpret the collective bargaining agreement and serve as first point of contact for labor and employee relations. This position will conduct personnel investigations, respond to grievances, write discipline documents, and participate in collective bargaining negotiations.

### Human Resources Staffing OLCC 2023–25 Budget Policy Option Package No. 306

Division	Package Description	FTE	One-time	Ongoing	Total
Support Services - Human Resources	PEM-D Assistant Director for Human Resources management	0.88		\$219,908	\$219,908
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		<u>0.88</u>	<u>\$9,120</u>	<u>\$243,148</u>	<u>\$252,268</u>
Support Services - Human Resources	Human Resource Analyst 3 - Employee & Labor Relations Lead	0.88		\$211,117	\$211,117
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair, Vehicle		\$5,900		\$5,900
		<u>0.88</u>	<u>\$9,120</u>	<u>\$234,357</u>	<u>\$243,477</u>
<b>TOTALS - Human Resources Staffing - Package # 306</b>		<u><b>1.76</b></u>	<u><b>\$18,240</b></u>	<u><b>\$477,505</b></u>	<u><b>\$495,745</b></u>

\*Personal Services calculated at Step 3 for all new positions



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# BUDGET NARRATIVE

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## **Financial Services Staffing** **Policy Option Package 307, Agency Priority No. 7**

### **A. Package Purpose**

OLCC's expansion into Recreational Marijuana regulation, distilled spirits outlet, liquor sales growth and potential relocation of its current facilities has created tremendous stress and workload to the Financial Service Division. The division is having difficulties meeting deadlines to process liquor sales, pay liquor agents and distribute revenue which has to occur monthly. Processes to reconcile liquor and marijuana accounting systems have become more complex and the Secretary of State has recommended that OLCC perform annual reconciliations of the OLCC financial system with the state financial system to ensure that revenue distributions are appropriate. In addition, projects to construct a new warehouse, conveyor system and information technology systems using approved bonded funds have created another layer of accounting work which the agency cannot absorb with existing resources. OLCC is requesting one position in its Financial Service Division to accommodate the increased work and ensure that the agency budgets and revenues are administered in accordance with statutory requirements.

### **B. How Achieved**

OLCC requests the addition of **one Budget and Fiscal Manager 2 (formally Principal Executive Manager E), Budget Director**, to manage the current the agency budget process and ensure that agency resources are used appropriately. As OLCC has grown the budget process has become a full-time endeavor to manage existing financial resources. The legislative short sessions and interim meetings of the legislature have made the budget process a year-round process for the agency and requires another layer of management which has previously been performed by the Director of Financial Services.

# BUDGET NARRATIVE

## Financial Services Staffing OLCC 23-25 Budget Policy Option Package # 307

Division	Package Description	FTE	One-time	Ongoing	Total
Support Services - Financial Services	PEM-E Budget Director	0.88		\$238,613	\$238,613
	Work station furniture & chair		\$0		\$0
		0.88	\$0	\$238,613	\$238,613
<b>TOTALS - Financial Services Staffing - Package # 307</b>		<b>0.88</b>	<b>\$0</b>	<b>\$238,613</b>	<b>\$238,613</b>

\*Personal Services calculated at Step 3 for all new positions

**a. Benefits to stakeholders**

Liquor revenue and funds can continue to be properly accounted for. Accurate revenues are distributed monthly to the General Fund, Cities and Counties.

**b. Benefits to OLCC**

Agency resources are accounted for in a sustainable manner. Satisfies the Secretary of State accounting standards.

**C. Staffing Impact**

The package adds 1 Position (0.88 FTE) to the Financial Services Division of OLCC.

**D. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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## **Records Request and Communications** **Policy Option Package No. 312, Agency Priority No. 12, modified**

### **A. Package Purpose**

Public records requests and demand for external communication services to OLCC have increased dramatically in the last five years and have become increasingly complex in nature. The Commission's expanded mandates and growth over the past five years have compounded the agency's Public Records Fulfillment challenges. In 2016, there were no public record requests related to recreational or medical marijuana, and most records requests were for liquor licensing and compliance files.

OLCC has historically received public records requests for liquor license applications from private companies and local governments seeking general information on new businesses, as well as the compliance history of existing businesses. The OLCC also receives public records requests related to compliance activity associated with the oversight of the Bottle Bill. However, with the onset of the Recreational and Medical marijuana programs, requests have increased to now include companies in potential litigation with each other, policy researchers seeking data, attorneys doing due diligence on prospective clients or working on transactional activities, firms in litigation against local and state governments, as well as subpoenas from the Oregon Department of Revenue and the IRS. Many of the requesters seeking records related to marijuana licensees and applicants also request correspondence, which is time-consuming to locate, review, and redact.

OLCC possesses CJIS information and most records that are requested require some level of redaction due to statutory exemptions from disclosure. There are specific exemptions for marijuana-related information, including physical addresses for producer, processor, and wholesaler licenses, information related to security and operation plans, and records the OLCC considers to be proprietary, which includes licensee-specific data from the cannabis tracking system. OLCC also redacts information in accordance with the Oregon Identity Theft Protection Act. This nature of this information requires that each complex request be managed like a project, with a clear beginning, middle, and end date so that records can be fulfilled in a timely manner.

# BUDGET NARRATIVE

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The cannabis industry is immature, yet sophisticated. Statutes and rules regulating the industry continue to evolve, and are far from being codified like those that apply to the alcohol and bottle bill industries. The cannabis industry is entrepreneurial and moves more quickly than regulators. The slow response to records requests impedes the industry’s progressive development.

For the past few years, the OLCC has received on average about 700 public records requests per year. About 60% of these requests are marijuana-related requests, and 40% are liquor-related requests. The agency is subject to deadlines set by the Oregon Public Records Law for acknowledging requests and releasing responsive records, but due to this large workload, existing staff are currently overwhelmed and unable to meet these deadlines. Limited staffing and system limitations also affect the agency’s ability to respond punctually to requests. Not meeting these deadlines for requests has raised the potential of litigation against the agency.

The increase in requests, as well as staffing changes, has resulted in a significant logjam. Despite allocating 50% of six FTE to process requests for a few months, OLCC still has a significant backlog. In late 2021, Oregon DOJ issued to OLCC three public records orders demanding, under threat of sanctions, a specific request completion and/or refund of public records fees to the requestor. Separately since mid-2021, OLCC has been working under a DOJ directive to allocate a minimum of eight (8) hours on a specific request that has yet to be completely fulfilled. Because of the public records buildup some legal firms commonly resort to sending the OLCC “demand letters” to speed up the response if their public records requests haven’t been fulfilled within the time prescribed in statute; staff must then divert from public records fulfillment work to respond to these demands.

The emergence of the legal cannabis industry, and recently the re-immersion of illegal marijuana production, has triggered substantial interest from news media and the general public. Journalists usually request specific information, but often their requests are probative and then become iterative; a revelation disclosed in a public records often morphs into a much larger request more in the form of a voluminous public records investigation. Media requests are deemed as “benefitting the general public” and thus are expedited over other public records requests, and often completed without any fees being charged.

OLCC anticipates that requests for agency records, especially marijuana-related records, will continue to increase. This is largely driven by the recreational cannabis industry’s need for licensing documents to complete mergers, acquisitions, and pending litigation. Requesters often ask for a licensee’s entire compliance file.

As time goes on and the fulfillment of a request is further delayed, files only get larger, thus increasing the amount of time it takes to process requests. Further, the complexity of marijuana files requires a greater deal of scrutiny regarding confidential and exempt information compared to the production of records for alcohol or bottle bill programs. The net impact is that many of the



# BUDGET NARRATIVE

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requests for cannabis (industry) licensing information are not pro forma in nature, and must go through several stages of review before release. Rather the agency needs to manage the requests as individual projects because of multiple layers of nested documents including interlocking ownership structures that require scrutiny. Additionally records request from the beer and wine industry have also increased with recent litigation over provenance and labeling standards.

OLCC has also experienced an increase in subpoenas and requests for documents from other regulatory agencies. These requests have also been complex, especially from cannabis regulatory agencies in other states, as well as state and federal revenue agencies. The latter requests must be handled with an extra degree of time-consuming discretion because they often are related to alleged tax irregularities, improper financial reporting or other criminal matters.

## **B. How Achieved**

**OLCC requests two Administrative Specialist 1 positions** to significantly redact, and fulfill public records requests related to marijuana and liquor licensing and compliance. Duties will include safeguarding personal identifying information; monitoring system performance, tracking requests for statistical and audit purposes, and redacting information that is exempt from disclosure.

**OLCC request one Operations and Policy Analyst 3 position** to be the agencies expert on malt beverage and wine. This position will assist in rulemaking and policy development for the beer and wine industries and respond to records requests for the beer and wine industry. The position would be the primary liaison with federal regulatory agencies on provenance and labeling issues and lead policy development for future initiatives.

# BUDGET NARRATIVE

## Records Request and Communications OLCC 23-25 Budget, Policy Option Package No. 312, modified

Division	Package Description	FTE	One-time	Ongoing	Total
Support Services - PACE	One Administrative Specialist 1 for Public Records Processing	0.88	\$20,335	\$127,776	\$148,111
<b>TOTALS - Records Requests and Communications - Package # 312</b>		<b>0.88</b>	<b>\$20,335</b>	<b>\$127,776</b>	<b>\$148,111</b>
*Personal Services calculated at Step 3 for all new positions					

### C. Staffing Impact

This package adds 3 Positions (2.64 FTE) to OLCC in the 2023-2025.

### D. Quantifying Results

OLCC tracks records requests, and the time it takes to fulfill requests. With additional staff, OLCC will be able to show via tracking whether request fulfillment times and delays have decreased. OLCC will also track complaints and estimate that with these minimally adequate resources, the agency will find that complains decrease during the biennium.

### E. Revenue Source

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Temporary Appointments	-	-	309	-	-	-	309
Overtime Payments	-	-	2,064	-	-	-	2,064
Shift Differential	-	-	128	-	-	-	128
All Other Differential	-	-	519	-	-	-	519
Public Employees' Retire Cont	-	-	520	-	-	-	520
Pension Obligation Bond	-	-	75,784	-	-	-	75,784
Social Security Taxes	-	-	230	-	-	-	230
Unemployment Assessments	-	-	594	-	-	-	594
Paid Family Medical Leave Insurance	-	-	10	-	-	-	10
Mass Transit Tax	-	-	28,550	-	-	-	28,550
Vacancy Savings	-	-	(198,639)	-	-	-	(198,639)
<b>Total Personal Services</b>	-	-	<b>(\$89,931)</b>	-	-	-	<b>(\$89,931)</b>
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	(89,931)	-	-	-	(89,931)
<b>Total Expenditures</b>	-	-	<b>(\$89,931)</b>	-	-	-	<b>(\$89,931)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Ending Balance</b>							
Ending Balance	-	-	89,931	-	-	-	89,931
<b>Total Ending Balance</b>	-	-	<b>\$89,931</b>	-	-	-	<b>\$89,931</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 021 - Phase-in

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 022 - Phase-out Pgm & One-time Costs**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	(3,500)	-	-	-	(3,500)
IT Professional Services	-	-	(504,000)	-	-	-	(504,000)
IT Expendable Property	-	-	(18,200)	-	-	-	(18,200)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$525,700)</b>	-	-	-	<b>(\$525,700)</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	(53,900)	-	-	-	(53,900)
<b>Total Capital Outlay</b>	-	-	<b>(\$53,900)</b>	-	-	-	<b>(\$53,900)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(579,600)	-	-	-	(579,600)
<b>Total Expenditures</b>	-	-	<b>(\$579,600)</b>	-	-	-	<b>(\$579,600)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	579,600	-	-	-	579,600
<b>Total Ending Balance</b>	-	-	<b>\$579,600</b>	-	-	-	<b>\$579,600</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 031 - Standard Inflation**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	4,577	-	-	-	4,577
Out of State Travel	-	-	1,221	-	-	-	1,221
Employee Training	-	-	3,188	-	-	-	3,188
Office Expenses	-	-	11,786	-	-	-	11,786
Telecommunications	-	-	5,627	-	-	-	5,627
State Gov. Service Charges	-	-	1,103,079	-	-	-	1,103,079
Data Processing	-	-	47,085	-	-	-	47,085
Publicity and Publications	-	-	490	-	-	-	490
Professional Services	-	-	13,193	-	-	-	13,193
IT Professional Services	-	-	141,329	-	-	-	141,329
Attorney General	-	-	97,783	-	-	-	97,783
Employee Recruitment and Develop	-	-	348	-	-	-	348
Dues and Subscriptions	-	-	578	-	-	-	578
Facilities Rental and Taxes	-	-	10,465	-	-	-	10,465
Fuels and Utilities	-	-	15,685	-	-	-	15,685
Facilities Maintenance	-	-	9,641	-	-	-	9,641
Agency Program Related S and S	-	-	592	-	-	-	592
Other Services and Supplies	-	-	8,708	-	-	-	8,708
IT Expendable Property	-	-	18,363	-	-	-	18,363
<b>Total Services &amp; Supplies</b>	-	-	<b>\$1,493,738</b>	-	-	-	<b>\$1,493,738</b>

**Capital Outlay**

Office Furniture and Fixtures	-	-	1,617	-	-	-	1,617
Technical Equipment	-	-	763	-	-	-	763

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Automotive and Aircraft	-	-	5,100	-	-	-	5,100
<b>Total Capital Outlay</b>	-	-	<b>\$7,480</b>	-	-	-	<b>\$7,480</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	1,501,218	-	-	-	1,501,218
<b>Total Expenditures</b>	-	-	<b>\$1,501,218</b>	-	-	-	<b>\$1,501,218</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(1,501,218)	-	-	-	(1,501,218)
<b>Total Ending Balance</b>	-	-	<b>(\$1,501,218)</b>	-	-	-	<b>(\$1,501,218)</b>



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
Attorney General	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 093 - Statewide Adjustment DAS Chgs**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 303 - IT Risk Mitigation**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 303 - IT Risk Mitigation

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 305 - Vehicle Replacement

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Automotive and Aircraft	-	-	385,000	-	-	-	385,000
<b>Total Capital Outlay</b>	-	-	<b>\$385,000</b>	-	-	-	<b>\$385,000</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	385,000	-	-	-	385,000
<b>Total Expenditures</b>	-	-	<b>\$385,000</b>	-	-	-	<b>\$385,000</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(385,000)	-	-	-	(385,000)
<b>Total Ending Balance</b>	-	-	<b>(\$385,000)</b>	-	-	-	<b>(\$385,000)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 306 - Human Resources Staffing**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 306 - Human Resources Staffing

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 307 - Financial Services Staffing**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 307 - Financial Services Staffing

Cross Reference Name: Administration and Support  
 Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

**Oregon Liquor & Cannabis Comm**  
**Pkg: 312 - Records Requests & Communications**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	73,122	-	-	-	73,122
Empl. Rel. Bd. Assessments	-	-	46	-	-	-	46
Public Employees' Retire Cont	-	-	14,032	-	-	-	14,032
Social Security Taxes	-	-	5,594	-	-	-	5,594
Paid Family Medical Leave Insurance	-	-	292	-	-	-	292
Worker's Comp. Assess. (WCD)	-	-	40	-	-	-	40
Flexible Benefits	-	-	34,650	-	-	-	34,650
Reconciliation Adjustment	-	-	20,335	-	-	-	20,335
<b>Total Personal Services</b>	-	-	<b>\$148,111</b>	-	-	-	<b>\$148,111</b>
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 312 - Records Requests & Communications

Cross Reference Name: Administration and Support  
 Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	148,111	-	-	-	148,111
<b>Total Expenditures</b>	-	-	<b>\$148,111</b>	-	-	-	<b>\$148,111</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(148,111)	-	-	-	(148,111)
<b>Total Ending Balance</b>	-	-	<b>(\$148,111)</b>	-	-	-	<b>(\$148,111)</b>
<b>Total Positions</b>							
Total Positions							1
<b>Total Positions</b>	-	-	-	-	-	-	<b>1</b>
<b>Total FTE</b>							
Total FTE							0.88
<b>Total FTE</b>	-	-	-	-	-	-	<b>0.88</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 801 - LFO Analyst Adjustments**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	86,100	-	-	-	86,100
Empl. Rel. Bd. Assessments	-	-	26	-	-	-	26
Public Employees' Retire Cont	-	-	16,522	-	-	-	16,522
Social Security Taxes	-	-	5,977	-	-	-	5,977
Paid Family Medical Leave Insurance	-	-	305	-	-	-	305
Worker's Comp. Assess. (WCD)	-	-	23	-	-	-	23
Flexible Benefits	-	-	19,800	-	-	-	19,800
Reconciliation Adjustment	-	-	8,231	-	-	-	8,231
<b>Total Personal Services</b>	-	-	<b>\$136,984</b>	-	-	-	<b>\$136,984</b>
<b>Services &amp; Supplies</b>							
Data Processing	-	-	(125,364)	-	-	-	(125,364)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$125,364)</b>	-	-	-	<b>(\$125,364)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	11,620	-	-	-	11,620
<b>Total Expenditures</b>	-	-	<b>\$11,620</b>	-	-	-	<b>\$11,620</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(11,620)	-	-	-	(11,620)
<b>Total Ending Balance</b>	-	-	<b>(\$11,620)</b>	-	-	-	<b>(\$11,620)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Administration and Support  
 Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							1
<b>Total Positions</b>	-	-	-	-	-	-	<b>1</b>
<b>Total FTE</b>							
Total FTE							0.50
<b>Total FTE</b>	-	-	-	-	-	-	<b>0.50</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 802 - Vacant Position Reductions**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	(773,040)	-	-	-	(773,040)
Empl. Rel. Bd. Assessments	-	-	(265)	-	-	-	(265)
Public Employees' Retire Cont	-	-	(148,345)	-	-	-	(148,345)
Social Security Taxes	-	-	(59,138)	-	-	-	(59,138)
Paid Family Medical Leave Insurance	-	-	(3,091)	-	-	-	(3,091)
Worker's Comp. Assess. (WCD)	-	-	(230)	-	-	-	(230)
Flexible Benefits	-	-	(198,000)	-	-	-	(198,000)
<b>Total Personal Services</b>	-	-	<b>(\$1,182,109)</b>	-	-	-	<b>(\$1,182,109)</b>
<b>Services &amp; Supplies</b>							
Data Processing	-	-	(116,200)	-	-	-	(116,200)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$116,200)</b>	-	-	-	<b>(\$116,200)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(1,298,309)	-	-	-	(1,298,309)
<b>Total Expenditures</b>	-	-	<b>(\$1,298,309)</b>	-	-	-	<b>(\$1,298,309)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	1,298,309	-	-	-	1,298,309
<b>Total Ending Balance</b>	-	-	<b>\$1,298,309</b>	-	-	-	<b>\$1,298,309</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 802 - Vacant Position Reductions

Cross Reference Name: Administration and Support  
 Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(5)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(5)</b>
<b>Total FTE</b>							
Total FTE							(5.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(5.00)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 810 - Statewide Adjustments**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	190,560	-	-	-	190,560
State Gov. Service Charges	-	-	(291,508)	-	-	-	(291,508)
Data Processing	-	-	(38,698)	-	-	-	(38,698)
Facilities Rental and Taxes	-	-	(13,186)	-	-	-	(13,186)
Other Services and Supplies	-	-	(6,104)	-	-	-	(6,104)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$158,936)</b>	-	-	-	<b>(\$158,936)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(158,936)	-	-	-	(158,936)
<b>Total Expenditures</b>	-	-	<b>(\$158,936)</b>	-	-	-	<b>(\$158,936)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	158,936	-	-	-	158,936
<b>Total Ending Balance</b>	-	-	<b>\$158,936</b>	-	-	-	<b>\$158,936</b>



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 811 - Budget Reconciliation**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	326,046	-	-	-	326,046
Empl. Rel. Bd. Assessments	-	-	92	-	-	-	92
Public Employees' Retire Cont	-	-	62,569	-	-	-	62,569
Social Security Taxes	-	-	24,942	-	-	-	24,942
Paid Family Medical Leave Insurance	-	-	1,304	-	-	-	1,304
Worker's Comp. Assess. (WCD)	-	-	80	-	-	-	80
Flexible Benefits	-	-	69,300	-	-	-	69,300
<b>Total Personal Services</b>	-	-	<b>\$484,333</b>	-	-	-	<b>\$484,333</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	11,800	-	-	-	11,800
<b>Total Capital Outlay</b>	-	-	<b>\$11,800</b>	-	-	-	<b>\$11,800</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	496,133	-	-	-	496,133
<b>Total Expenditures</b>	-	-	<b>\$496,133</b>	-	-	-	<b>\$496,133</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(496,133)	-	-	-	(496,133)
<b>Total Ending Balance</b>	-	-	<b>(\$496,133)</b>	-	-	-	<b>(\$496,133)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 811 - Budget Reconciliation

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							2
<b>Total Positions</b>	-	-	-	-	-	-	<b>2</b>
<b>Total FTE</b>							
Total FTE							1.76
<b>Total FTE</b>	-	-	-	-	-	-	<b>1.76</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 813 - Policy Bills**

**Cross Reference Name: Administration and Support**  
**Cross Reference Number: 84500-003-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
IT Professional Services	-	-	175,000	-	-	-	175,000
<b>Total Services &amp; Supplies</b>	-	-	<b>\$175,000</b>	-	-	-	<b>\$175,000</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	175,000	-	-	-	175,000
<b>Total Expenditures</b>	-	-	<b>\$175,000</b>	-	-	-	<b>\$175,000</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 813 - Policy Bills

Cross Reference Name: Administration and Support  
Cross Reference Number: 84500-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Ending Balance</b>							
Ending Balance	-	-	(175,000)	-	-	-	(175,000)
<b>Total Ending Balance</b>	-	-	<b>(\$175,000)</b>	-	-	-	<b>(\$175,000)</b>
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-003-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Other Revenues	3,500	-	-	-	-	-
Transfer In - Intrafund	25,098,332	25,061,972	26,569,778	33,482,294	31,032,913	29,519,192
Transfer In - Indirect Cost	4,788,480	7,517,394	7,517,394	7,517,394	7,364,725	7,364,725
<b>Total Other Funds</b>	<b>\$29,890,312</b>	<b>\$32,579,366</b>	<b>\$34,087,172</b>	<b>\$40,999,688</b>	<b>\$38,397,638</b>	<b>\$36,883,917</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$29,890,312	\$32,579,366	\$34,087,172	\$40,999,688	\$38,397,638	\$36,883,917

Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 85

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Agency Request

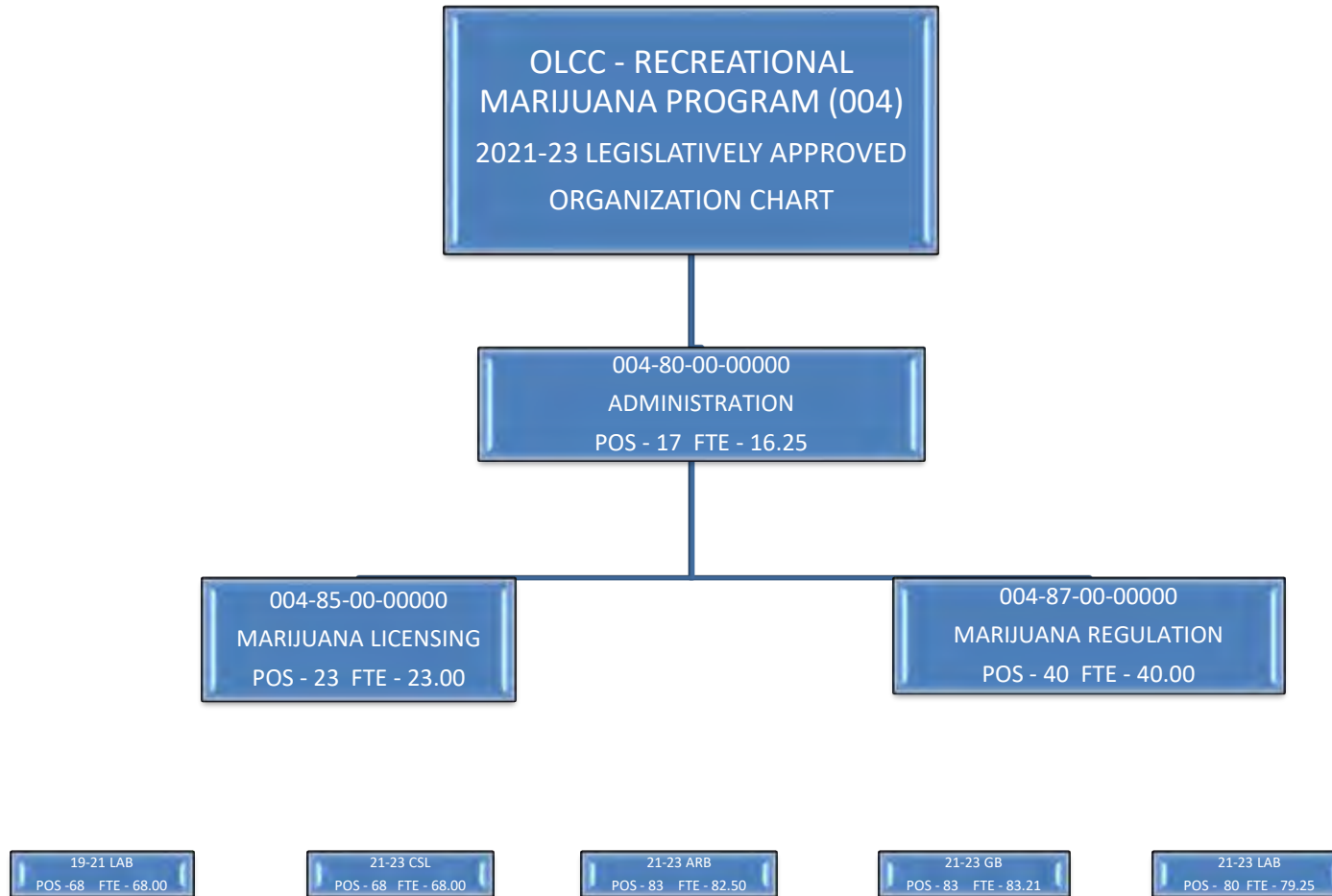
Governor's Budget

Legislatively Adopted

Budget Page 86



# BUDGET NARRATIVE

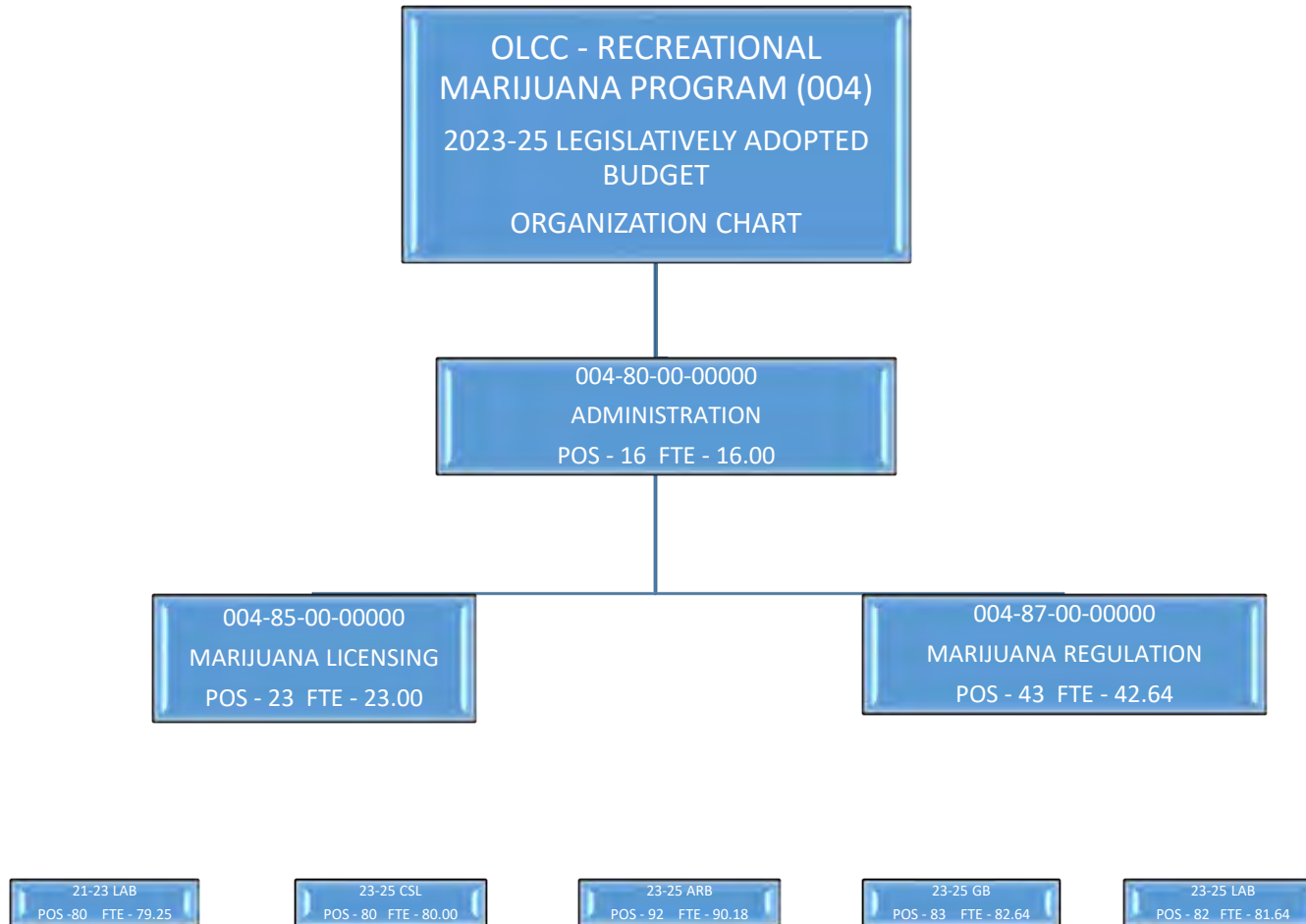


# BUDGET NARRATIVE

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# BUDGET NARRATIVE



# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

OLCC's Marijuana Program regulates the production, manufacture, distribution and sale of recreational and medical grade marijuana products to ensure public safety and consumer protection while encouraging economic development. This Program funds agency responsibilities and strategies related to licensing, compliance and education.

## E. PROGRAM FUNDING REQUEST

The 2023-25 Legislatively Adopted Budget is \$27,204,920 Other Funds limitation for the 2023-25 biennium for this program, with 82 positions and 81.64 FTEs. In 2023-25 the implementation of the Marijuana Program is expected to generate \$295.7 million net tax revenue collected by the Oregon Department of Revenue.

## F. PROGRAM DESCRIPTION

In November 2014, Oregon voters approved Ballot Measure 91, which legalized the sale and use of recreational marijuana in Oregon. The measure tasked OLCC with regulating the new industry, including adoption of rules, licensing and compliance. Each following year has provided subsequent legislation which has further defined, expanded and changed the scope of regulation.

Prolific and consistent changes in state policy development have continually compressed the timeframe for the agency's rulemaking processes and necessitated rapid administrative action to implement an entirely new sector of legal commerce in Oregon. The OLCC has been one of the state's fastest growing agency and the scope of its work is still expanding as it manages the creation of a regulatory framework for recreational marijuana from conception to a major sector of Oregon's economy. With policy leadership from the Governor and Legislature, the OLCC and the marijuana industry have established a successful business framework bringing hundreds of millions of dollars in commerce and tens of thousands of jobs into legal and innovative enterprises across the state.

In 2023-25 the Program's focus will be on enhanced compliance activities and continued agency integration, interagency coordination, rulemaking, licensee education, licensing, renewals, and utilization of data from the Cannabis Tracking System to aid in licensee compliance and the auditing of tax collections in conjunction with the Department of Revenue. The Program will focus on renewal and compliance activities described in and managed by the Public Safety Services Program -002.

# BUDGET NARRATIVE

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Key initiatives will be re-crafting the online application system and processes to provide better functionality and to reduce manual processes for licensees and administrative staff and the development of a new legislatively directed program to reissue expired, relinquished or suspended licenses. Processes and procedures will be refined as statutes and rules change and as the program gains experience. Adaptability, transparency and stakeholder engagement will be key to the continued development of this emerging industry, public safety and community livability. A key factor in the maturation of the program is consumer protection; the OLCC will be investing fee revenue from licensees into oversight and quality control of labs to ensure final products presented to the consumer meet standards for product testing, the commission will work to establish active and systemic oversight of licensed testing laboratories.

The industry, OLCC staff and stakeholders continue to work on the refining of rules, regulations, and statutes that began with changes to penalties and license cancellations in Senate Bill 408. The industry continues to mature and accordingly, the OLCC must make changes in how the rules are written, interpreted, and enforced to evolve alongside of the growing recreational marijuana industry.

OLCC's duties for recreational marijuana regulation program include the following:

- Prevent the sale of cannabis products to minors
- Support industry and law enforcement efforts to minimize illegal cannabis grows and impacts on the legal system
- Establish standards for intoxicating and artificially derived cannabis items
- Licensing and enforcement of regulations relating to producers, wholesalers, processors, retailers, laboratories, marijuana worker permits and research certificates with an emphasis on education and voluntary compliance
- Management, compliance and enforcement of a product tracking system which is required to be used by licensees to track all marijuana and marijuana products from plant viability to final sale to the consumer
- Conduct investigations, inspections, seizures, and detect and deter violations related to OLCC licensed marijuana facilities
- Maintain a focus on intentional diversion from OLCC licensed marijuana facilities to the illegal market
- Regulation of marijuana products sold in OLCC retail stores
- Label and package compliance for both recreational and medical marijuana
- Work with the Oregon Health Authority to allow the medical marijuana program to utilize tracking technology
- Assist in the development of testing requirements and standards for product testing
- Work with the Department of Revenue to reconcile product movement with taxes paid

# BUDGET NARRATIVE

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The OLCC works closely with its partner agencies to administer this program:

- Oregon Health Authority (Oregon Medical Marijuana Program regulation, testing standards and ORELAP certification)
- Oregon Department of Revenue (taxation, audit)
- Oregon Department of Agriculture (certification of kitchen and weight scales, pesticide use and industrial hemp)
- Oregon Department of Water Resources (regulatory authority of water use in Oregon)
- Local, State and Federal law enforcement

## **G. PROGRAM JUSTIFICATION AND LINK TO LONG TERM OUTCOMES**

The budget environment related to the regulation of recreational marijuana continues to adapt as the industry matures. Resources budgeted are predicated on an estimated number of licensees, the *actual* number of which may vary widely from estimates. OLCC is currently in a legislatively passed recreational licensing moratorium which ends in March of 2024. Even though the moratorium exists, licensing activities outpace the agency’s staff ability to complete renewals, change of ownerships, alterations to premises, inspections, and issuing worker permits.

The Program’s efforts have statewide reach, and impacts community livability and public safety throughout Oregon. Two primary missions of the Program’s work are to prevent the sale of marijuana products to minors and to help ensure that marijuana is not being diverted outside of the regulated market. Together, this structure of licensing, tracking and commerce creates the platform for a well-regulated system that supports the legal sale and taxation of marijuana. Revenue from this program has grown significantly as the system has matured and this revenue is distributed to important public services at the state and local level.

## **H. PROGRAM PERFORMANCE**

Oregon’s licensed marijuana business have grown by 114% since the inception of the program in 2017. Marijuana worker permits have appeared to level off at about 64,000 (Table 1). Growth in the Oregon industry and the potential for national legalization have continued to drive the increases. These increases are still driving licensing and enforcement needs for the agency



# BUDGET NARRATIVE

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**Table 1. Historic Marijuana Licenses and Worker Permits**

License counts as of June 30th of fiscal year	Active Marijuana Licenses	Active Marijuana Permits
2017	1,303	14,045
2018	1,933	30,530
2019	2,194	45,486
2020	2,259	57,352
2021	2,625	67,737
2022	2,797	63,604
2023	2,861	63,878

OLCC has two Key Performance Measures related to Recreational Marijuana. The first KPM is compliance-based, measures the rate of retail business that refuse to sell to minors during inspector directed minor decoy operations. Keeping marijuana out of the possession of minors is a major responsibility of OLCC oversight for its licensed retailers. This measure is calculated from the compiled results of minor decoy operations conducted during the fiscal year out of the five OLCC regional offices; Bend, Eugene, Salem, Medford and Portland Metro. The measure is calculated by dividing the total number of instances when a licensee refused to sell to a minor by the total number of attempted minor decoy purchases. In 2020 the compliance rate for sales to minors was 90%. Minor Decoy operations were suspended in 2021 due to COVID restrictions and concerns.

The second KPM is to measure the total amount of time it takes to issue a marijuana license. The data supporting this measure is compiled by the OLCC marijuana unit and reported from NIC-USA online licensing system documentation, as well as data compiled by license investigators statewide; processing time for individual applications varies widely based on how complete applications are, how ready for inspection an applicant is, and how quickly and thoroughly applicants respond to requests for additional information. The average time to license a marijuana business was 195 days in 2020 but has dropped to 88 days in 2021.

**I. ENABLING LEGISLATION/PROGRAM AUTHORIZATION**

The OLCC’s authority to regulate marijuana is derived from ORS Chapter 475C.

# BUDGET NARRATIVE

## J. FUNDING STREAMS

OLCC’s Marijuana Program will be fully funded by license and application fees during the 2023-25 biennium as mandated in HB 3400 from the 2015 session. The Marijuana Program pays for their portion of Support Services program costs through a position-based allocation. New fees may be established through rulemaking that cover the agency request budget cost for administering the Program as well as its proportional share of agency-wide shared management, support staff and expenses. The fees will be based on the total number of licenses and permits issued that are expected to renew during the 2023-25 biennium, plus forecasted revenue from reassigned licenses. Fees and reserves are anticipated to remain stable and sufficient to cover planned consumer protection investments in laboratory oversight and targeted efforts to ensure quality control of final products presented to consumers.

### Recreational Marijuana License Fees

Fee Type	Amount	Comment
Application Fee for Initial License or Certificate	\$ 250	Non-Refundable fee due with the application for a marijuana license
Annual Marijuana Producers (growers) License Tier 1	\$ 3,750	Annual License fee for smaller producers of marijuana; Less than 5,000 sq. ft. indoor/ 20,000 sq. ft. outdoor
Annual Marijuana Producers (growers) License Tier 2	\$ 5,750	Annual License fee for larger producers of marijuana; 5001 to 20,000 sq. ft. indoor/ 20,001 to 40,000 sq. ft. outdoor
Annual Marijuana Producer (growers) Micro Tier 1	\$ 1,000	Annual License Fee for Producers of marijuana up to 625 sq. ft.
Annual Marijuana Producer (growers) Micro Tier 2	\$ 2,000	Annual License Fee for Producers of marijuana up to 626 sq. ft. to 1,250 sq. ft.
Annual Marijuana Processor License	\$ 4,750	Annual license fee for processors ; process marijuana flower into extracts and edibles
Annual Marijuana Wholesaler License	\$ 4,750	Annual license fee for wholesalers of marijuana products including transportation entities
Annual Marijuana Micro Wholesaler License	\$ 1,000	Marijuana wholesaler that only receives product from a Micro tier 1 or Micro Tier 2 producer
Annual Marijuana Retailer License	\$ 4,750	Annual license fee for retailers of marijuana products
Annual Marijuana Laboratory License	\$ 4,750	Annual license fee for laboratories that test marijuana products
Annual Marijuana Sampling Laboratory License	\$ 2,250	Annual license fee for laboratories that only sample marijuana for delivery to a licensed laboratory
Research Certificate (three year term)	\$ 4,750	Certificate to conduct research on marijuana but material and product must be tracked similar to other licenses
Annual Hemp Certificate	\$ 1,000	Annual license that allows industrial hemp producers to transfer hemp to licensed marijuana processor, wholesaler or retailer
Marijuana Worker Permit (five year term)	\$ 100	Five year fee to educate, perform background checks and license individuals who sell marijuana product at retail
Additional Criminal Background Check	\$ 50	Fee for additional background checks if not part of an initial or new license application
Change of Ownership Review	\$ 1,000	Fee to evaluate any change to a ownership structure of a existing licensee (e.g. change of owners)
Change of Business Structure Review	\$ 1,000	Fee to evaluate any change to a business structure of a existing licensee (e.g. change from C Corporation to LLC)
Transfer of Location of Premises Review	\$ 1,000	Fee to evaluate any change to a business location of a existing licensee (e.g. moving location of business)
Packaging Preapproval fee	\$ 100	One time fee to approve a type of packing for sale of marijuana products
Labeling Preapproval Fee	\$ 100	One time fee to approve a type and content of label for sale of marijuana products
Change to Previously Approved Package or Label	\$ 25	One time fee to approve a change to the type and content of label for sale of marijuana products
Transfer of Packing or Labeling Application to Another Entity	\$ 25	One time fee to approve a transfer of packaging or labeling to another licensed entity
Late Renewal Fee for license if received less than 20 days before expiration date	\$ 150	License renewals are due by the 10th of the month
Late Renewal Fee for license if received after expiration date	\$ 300	Licenses expire at the end of the month. If no renewal received within 30 days of expiration date, license is cancelled.
Late Renewal Fee for worker permit if received less than 20 days before expiration	\$ 50	Permit renewals are due by the 10th of the month
Late Renewal Fee for worker permit received after expiration date	\$ 100	Permits expire at the end of the month. If no renewal is received within 30 days of expiration date, permit is cancelled.

# BUDGET NARRATIVE

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## K. SIGNIFICANT PROPOSED PROGRAM CHANGES FROM 2021-23

The Recreational Marijuana Regulation Program is continuing to grow to regulate the production and sale of marijuana in Oregon. In addition to a variety of efficiency measures in established programs, the OLCC plans to expand into areas fundamental to the development of a comprehensive program. To date the agency has generated great expertise and is advancing performance in base areas of responsibility. However, the agency has not established protections and program depth necessary to systemically provide quality control and oversight of standards. Moreover, this new creative industry is generating the need for the agency to add capacity to regulate new products like artificially derived and intoxicating cannabinoids. The OLCC, out of concern for consumers, was provided greater legal authority to manage intoxicating and non-intoxicating cannabinoids beyond delta-9 THC (the historical measured intoxicating compound of cannabis). The utilization of multiple cannabinoids from the cannabis plant presents a wide and new range of responsibility for establishing, measuring and developing standards for consumer protection and labeling transparency. The archaic single measure of delta-9 THC is no longer sufficient nor reflective of a rapidly evolving use of the plant in product development by industry. Additionally, federal controls for the products made from high CBD, low THC cannabis are currently manipulated into artificially derived THC products readily available to minors. This explosive and nearly unlimited market created by the Farm Bill of 2018 will require greater scientific investigation into the chemical composition of “cannabis” products to impose necessary safety controls for consumer protection.

As the legislature directed, the OLCC is actively in rulemaking to determine changes that may be made in the use of RFID plant tags as part of the Cannabis Tracking System. This review of the utilization of tags and rulemaking may require alignment with the budget; however, the rule and the costing process of changes will not be completed in time for budget submittal. The OLCC will work with the Governor and Legislature to ensure consideration of system changes and any related cost shifts.

This budget reflects both investment in oversight of final products that move into the market, the labs that conduct the test results presented on labeling for the consumer, and the additional personnel necessary to develop and implement effective controls and standards for a growing list of aspiring cannabis products.

Significant program changes for 2023-25 include:

### **Cannabis Communication Outreach - Package No. 410, 0 FTE, \$450,000**

In 2015, at the onset of legal cannabis consumption by adults, the OLCC undertook an advertising campaign “What’s legal?” to inform consumers and the general public about the rules for private use of recreational marijuana and what behavior was “out-of-bounds.” This

# BUDGET NARRATIVE

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campaign was not directly related to the agency’s licensing of cannabis businesses nor has there been funding for a concerted communication effort regarding a retailer’s shifting responsibility as new laws have been passed. A new area of responsibility for the agency is regulation of products containing non-cannabis but intoxicating derivatives, including the chemical conversion of CBD into Delta-8-THC. Currently children can purchase these products from their neighborhood convenience store. The legislature has directed the OLCC to regulate these semi-synthetic derivatives containing products in the general marketplace which has never been regulated starting on July 1, 2022. In addition, the agency is formulating a marijuana license reassignment program which needs significant communication outreach to reach a pool of qualified applicants. The OLCC is working with non-governmental organizations involved in human trafficking intervention. The OLCC will need to communicate about available resources to its licensees and the multiethnic and multilingual populations impacted. The agency is requesting communication funds for four initiatives: licensee education, regulation of hemp derived THC in the general marketplace, social equity licensing, and human trafficking.

## **Marijuana Lab Integrity - Package No. 413, 2.64 FTE, \$965,674**

OLCC seeks will resources to provide greater oversight to laboratory compliance issues. Anecdotal evidence from licensees shows that some labs are more “lenient” than others as it relates to sampling and testing products, which results in “lab shopping”. OLCC is in process of developing standard lab testing protocols for compliance which requires funding for comparative samples testing for final products and personnel. Rather than react to specific complaints, OLCC will work to provide active oversight of laboratories into its work. This is not an extension of responsibility but the next step in developing a full regulatory program for cannabis oversight that protects consumers. With requested resources OLCC can execute on this expectation for the program.

## **ODA Lab Funding LC - Package No. 418, 0 FTE, \$2,281,689 (revenue transfer)**

There remains a large scientific and oversight gap in the state’s overall ability to hold marijuana testing laboratories accountable for their credentialing, methodology and accuracy of their results. To better protect consumers and human health and safety, greater resources are necessary to utilize ODA’s expertise in laboratory testing. Establishing a market-based testing regimen to test a variety of marijuana products that are being sold in the active market as a means of determining if marijuana products are being labeled correctly and to evaluate the testing practices by marijuana testing laboratories licensed by OLCC but largely regulated by OHA. This activity and a revenue funds transfer from OLCC to ODA was anticipated activity and the subject of a budget note attached to the 2021-2023 LAB (see LC 84500-001).

# BUDGET NARRATIVE

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## OLCC - MARIJUANA ADMINISTRATION - SUBPROGRAM 80 2023 - 25 BUDGET

### A. PURPOSE, ACTIVITIES & ISSUES

The Marijuana Administration Division is the primary entity for implementing the compliance and enforcement responsibilities related to recreational marijuana as outlined in ORS 475C (Cannabis Regulation) and Oregon Administrative Rules Chapter 845. This Division works with the Public Safety and PACE divisions to establish standards and procedures for licensing and regulation and to assist the Department of Revenue in collection and audit of marijuana taxes.

Much of the work in implementing the recreational marijuana program has focused on agency integration. Marijuana law in Oregon touches many agencies other than the OLCC. The OLCC works closely with the Oregon Health Authority, Department of Agriculture, Department of Revenue, Oregon Water Resources Department and local, state and federal law enforcement. Each agency has its own areas of expertise, and the challenge is to coordinate information and efforts to solve multi-agency, state-wide issues.

In 2015, at the onset of legal cannabis consumption by adults, the OLCC undertook an advertising campaign “What’s legal?” to inform consumers and the general public about the rules for private use of recreational marijuana and what behavior was “out-of-bounds.” This campaign was not directly related to the agency’s licensing of cannabis businesses nor has there been funding for a concerted communication effort regarding a retailer’s shifting responsibility as new laws have been passed. A new area of responsibility for the agency is regulation of products containing non-cannabis but intoxicating derivatives, including the chemical conversion of CBD into Delta-8-THC. Currently children can purchase these products from their neighborhood convenience store. The legislature has directed the OLCC to regulate these semi-synthetic derivatives containing products in the general marketplace which has never been regulated starting on July 1, 2022. In addition, the agency is formulating a marijuana license reassignment program which needs significant communication outreach to reach a pool of qualified applicants. The OLCC is working with non-governmental organizations involved in human trafficking intervention. The OLCC will need to communicate about available resources to its licensees and the multiethnic and multilingual populations impacted. The agency is requesting communication funds for three initiatives: regulation of hemp derived THC in the general marketplace, social equity licensing, and human trafficking (see **POP 410 “Cannabis Communication Outreach”**).

# BUDGET NARRATIVE

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## **B. BACKGROUND**

Measure 91 was passed in November of 2014. The Measure legalized recreational marijuana in Oregon and gave authority to the Oregon Liquor & Cannabis Commission for administration of the law and regulation of the market. Several pieces of legislation were passed during the 2015 Legislative Session that refined and clarified OLCC's mission, duties and responsibilities and actions. In subsequent legislative sessions, additional authorities were given including expansion of license types targeting small producers, expansion of the worker permit system to include all workers in the industry, the ability to move medical marijuana products from the medical system to the recreational system and tracking for hemp products entering the OLCC recreational marijuana market. Prolific and consistent changes in state policy development including responding to pandemic requirements has continually compressed the timeframe for the agency's rulemaking processes and necessitated rapid administrative action.

## **C. EXPECTED RESULTS**

The Division is looking to accomplish the following goals:

- Assist Public Safety and Support Services in the development of the agency's online Marijuana Licensing and Compliance system and the development of rules to reissue expired, relinquished or suspended marijuana licenses
- Remain informed about current trends/topics in marijuana research and incorporate knowledge into existing programs
- Train prospective licensees, current licensees, and the general public on marijuana rules and the licensing process
- Establish data-sharing agreements with non-governmental organizations (e.g. research universities, banks)
- Protect consumers through final product quality control oversight of consumables (laboratory compliance, market testing of final products, and evaluation of new cannabinoid products)

## **D. REVENUE SOURCE**

The Recreational Marijuana Program is funded from license fees and fines out of the Marijuana Control and Regulation Account created in HB 3400. The Oregon Liquor & Cannabis Commission is 100% Other Funded, and generates revenues from the sale of distilled spirits, alcohol and marijuana license fees, privilege tax paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapters 471, 473 and 475C. Funding for the Marijuana Program comes exclusively from marijuana-related license and permit fees.

## **E. PROPOSED LEGISLATIVE CHANGES**

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - MARIJUANA LICENSING – SUBPROGRAM 85 2023 - 25 BUDGET

### A. PURPOSE, ACTIVITIES & ISSUES

The Marijuana Licensing Division is responsible for the licensing of all recreational marijuana businesses in Oregon. As of June 2023 active licenses include 1,409 producers, 326 processors, 831 retailers, 273 wholesalers, 21 Laboratories, 1 research certificate and 63,878 marijuana handler permittees.

As this industry develops, social equity and support for aspiring applicants that have historically lacked access to capital is an issue of importance to the Commission and the State of Oregon. This is an area the OLCC is working to address through the Marijuana License Reassignment Program created by the Legislature in 2022. The rules of eligibility to seek and be allocated a reassignment license opportunity are currently being developed. However, the number one issue for disadvantaged communities seeking the opportunity to engage in business is access to capital. While this is a problem in the general economy, cannabis businesses have difficulty attaining banking services. In the development of this program, the OLCC is very aware of the high fiscal stress of licensees.

The OLCC is working with communities of color, disadvantaged communities, and the general marijuana sector to create a limited grant program that helps establish durable new licensees as participants in the cannabis industry.

Compliance within the industrial hemp program is critical because industrial hemp and marijuana products are generally indistinguishable except for levels of THC, the active psychological compound found in both hemp and cannabis. In 2018, legislators required tracking, testing, packaging, and labeling for hemp products sold in the recreational marijuana program. Not having similar requirements for manufacturers making hemp products for human consumption sold outside of the recreational marijuana program creates a public health risk (see **LC 84500-003**).

Licensing work for the marijuana program is highly complex and needs dedicated leadership, policy and staff to respond quickly to ever changing legislative mandates, the development of new products, and the expectation for a diverse licensee population. As of June 2023, the agency had 2,861 active marijuana licenses. While much progress has been made to eliminate the licensing backlog, over 400 applications require processing. Much work will be required for the agency to fulfill the agency directives to create a new program to increase diversity through the reassignment of expired licenses and to oversee emerging products such quasi-medical devices such as inhalers and nasal sprays or those labeled with alcohol branding. The OLCC is requesting additional staffing as the licensing and

# BUDGET NARRATIVE

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compliance work required to regulate the ever-changing marijuana industry has outstripped staff's ability to keep up with the needs of the industry.

## **B. BACKGROUND**

Measure 91 was passed in November 2014. The Measure legalized recreational marijuana and gave authority to the Oregon Liquor Control Commission for administration of the law and regulation of the market. From 2015-2022 multiple pieces of legislation were passed that granted OLCC additional authorities including expansion of license types, certificate programs, and expansion of those required to obtain marijuana worker permits.

In the 2022 session (HB 4016) legislators placed a moratorium on new marijuana producer, processor, wholesaler and retailer licenses for applications received after January 1, 2022, until March 31, 2024; however, it allows OLCC to reissue expired, relinquished or suspended marijuana licenses. As of June 1, 2023, OLCC has 2,861 active marijuana licensees and additional applications under review.

## **C. EXPECTED RESULTS**

The Marijuana Licensing Division expects the following results during 2023-25 biennium:

- Assist in the development and implementation of the agency's online marijuana licensing system
- Implement a temporary marijuana worker permit program
- Work with Public Safety and Support Services to develop and implement the Marijuana License Reassignment Program
- Establish authority for OLCC to license manufactures of all cannabinoid products intended for human consumption
- Promote compliance through the education of applicants, licensees, and public on the agency rules, policies and licensing procedures
- Participate in ongoing stakeholder outreach with continued focus on diversity and evolving industry needs

## **D. REVENUE SOURCE**

The Recreational Marijuana Program is funded from license fees and fines out of the Marijuana Control and Regulation Account created in HB 3400. The Oregon Liquor & Cannabis Commission is 100% other funded, and generates revenues from the sale of distilled spirits, alcohol and marijuana license fees, privilege tax paid on sales of beer and wine and other miscellaneous revenue sources. The



# BUDGET NARRATIVE

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OLCC collects this in accordance with ORS Chapters 471, 473 and 475C. Funding for the Marijuana Program comes exclusively from marijuana-related license and permit fees.

## **E. PROPOSED LEGISLATIVE CHANGES**

### **Agency Concept 84500-003 – Cannabis Consumer Protection Act**

Requires manufacturers making items containing cannabinoids for human consumption to obtain a license from the OLCC. Authorizes the department to collect specified fees, which would be used, upon appropriation to implement the program.

### **Agency Concept 84500-010 – Marijuana License Reassignment Grants**

Establishes a funding and grant program to complement the objectives of the OLCC Marijuana License Reassignment Program by aligning access to licenses with access to capital necessary to compete in Oregon’s competitive Adult Use Recreational marketplace. Access to capital is a primary issue for disadvantaged communities that will have a limited opportunity to participate in the Marijuana License Reassignment Program the Commission is working to establish. This is even more of an issue in the cannabis market as access to banking is not available. This effort is intended to ensure that Oregon’s marketplace has a diversity of successful businesses.

# BUDGET NARRATIVE

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## OLCC - MARIJUANA REGULATION - SUBPROGRAM 87 2023 - 25 BUDGET

### A. PURPOSE, ACTIVITIES & ISSUES

The Marijuana Regulation Division is responsible for enforcing the laws related to recreational marijuana license holders. The Program investigates license applications, inspects licensed premises for compliance, responds to complaints related to licensees and administers violations of Oregon’s marijuana law and regulations. The Division is managed by the Public Safety Program of the OLCC and shares similar activities and expected outcomes with the alcohol program. Primary activities include inspections of retailers, producers, wholesalers, processors, researchers and labs, conducting complaint driven investigations, minor decoy operations and in-field inspections during the outdoor harvest season. As of June 2023, OLCC has 2,861 active marijuana licensees with additional applications under review.

Along with ongoing enforcement activities, the Division also expects the following activities:

- Utilize information provided by the Cannabis Tracking System to direct enforcement priorities
- Establish a team of investigators to conduct data driven investigations that leads to known diversion throughout the state
- Consistently share information with outside compliance agencies such as Oregon Health Authority, Department of Agriculture, Department of Revenue, Water Resources Department, State Police, as well as local government programs and law enforcement. Create partnerships with moderation groups and participate in community events such as job fairs, school activities or industry presentations

Oregon is the only state that has separated material extracted from marijuana into two mutually exclusive categories. Industry has considerable difficulty in understanding these categories, resulting in many miscategorized and mislabeled products (see **LC 84500-002 “Extract/Concentrate Definition Consolidation”**).

There remains a large scientific and oversight gap in the state’s overall ability to hold marijuana testing laboratories accountable for their credentialing, methodology and accuracy of their results. To better protect consumers and human health and safety, greater resources are necessary to utilize ODA’s expertise in laboratory testing. Establishing a market-based testing regimen to test a variety of marijuana products that are being sold in the active market as a means of determining if marijuana products are being labeled correctly and to evaluate the testing practices by marijuana testing laboratories licensed by OLCC but largely regulated by OHA. This activity

# BUDGET NARRATIVE

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and a revenue funds transfer from OLCC to ODA was anticipated activity and the subject of a budget note attached to the 2021-2023 LAB (see LC 84500-001 and POP 418 “ODA Lab Funding LC”)

Through this budget, OLCC will utilize resources to provide greater oversight to laboratory compliance issues. Anecdotal evidence from licensees relate that some labs are more “lenient” than others as it relates to sampling and testing products, which results in “lab shopping”. OLCC is in process of developing standard lab testing protocols for compliance which requires funding for comparative samples testing for final products and personnel. Rather than react to specific complaints, OLCC will work to provide active oversight of laboratories into its work. This is not an extension of responsibility but the next step in developing a full regulatory program for cannabis oversight that protects consumers. With requested resources OLCC can execute on this expectation for the program. (see POP 413 “Marijuana Lab Integrity”)

## **B. BACKGROUND**

Measure 91 with amendments from legislation in 2015-2022 have necessitated the continual adoption of new processes and procedures. As the industry has matured, so has the agency in its measured approach to compliance and communication. Early on the agency adopted an education first philosophy for compliance. Over time the sanction schedule was modified to more closely align the severity of the violation as it relates to public safety with appropriate sanctions. The need for stakeholder outreach and education on compliance is a recurring issue due to the ongoing churn of licensees characterized by closures, openings, ownership changes, and changes in law.

## **C. EXPECTED RESULTS**

In the 2023-25 biennium, the Division expects the following results:

- Agency rules, policies and processes result in the reduction of incidents which negatively impact public safety as measured by local and state agency feedback and number of violations.
- Strong partnerships with law enforcement and other state and local agencies result in measurable statewide decreases in the number of public safety incidents related to marijuana.
- Reduction in statewide sales to minors by percentage as measured by minor decoy checks compared with previous years.
- OLCC sworn staff have the appropriate training necessary to obtain and maintain DPSST certification, which is also in line with the agency’s voluntary compliance philosophy and enforcement authority.

# BUDGET NARRATIVE

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## D. REVENUE SOURCE

The Recreational Marijuana Program is funded from license fees and fines out of the Marijuana Control and Regulation Account created in HB 3400. The Oregon Liquor & Cannabis Commission is 100% Other Funded, and generates revenues from the sale of distilled spirits, alcohol and marijuana license fees, privilege tax paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapters 471, 473, and 475C. Funding for the Marijuana Program comes exclusively from marijuana-related license and permit fees. .

## E. PROPOSED LEGISLATIVE CHANGES

### **Agency Concept 84500-001 – Marijuana Lab Integrity**

Allocates funding to ODA for a marijuana reference lab. To create consistency, laboratories are included under the definition of licensed premises. The provisions affecting the licensee’s privileges will mirror the privileges of other marijuana licensees.

### **Agency Concept 84500-002 – Extract/Concentrate Consolidation**

Adjusts the statutes to consolidate the definition of extracts and concentrates into one product type in order to eliminate licensee and marketplace confusion.

# BUDGET NARRATIVE

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## Cannabis Communications Outreach Policy Option Package No. 410, Agency Priority No. 10

### A. Package Purpose

OLCC needs to help stakeholders better understand enterprise level initiatives in development that will build on existing support provided for existing and new licensees. In addition, stakeholders and the public need to understand the directives from the legislature to bring OLCC non-licensees into compliance with new statutory obligations, and better ensure compliance by existing licensees. The public is more familiar with longstanding and even recent stereotyping of the agency, and less or not familiar with the agency's *actual* work that protects public health and safety which contributes to healthy communities.

A well-informed licensee stakeholder base is of paramount importance; it is the “last mile” needed to ensure success when new licensee focused initiatives are launched and to help businesses unfamiliar with the OLCC’s regulatory authority to understand their *new* responsibilities and the implications for noncompliance. Moreover, it is fundamental to the agency’s core obligation to educate and ensure enforcement – compliance is a base mission. In 2015, at the onset of legal cannabis consumption by adults, the OLCC undertook an advertising campaign “What’s Legal?” to inform consumers and the general public about the rules for private use of recreational marijuana and what behavior was “out-of-bounds.” This campaign created a base of understanding for consumers before OLCC licensed cannabis retailers first opened in October 2016. That campaign served as an enticement to draw cannabis users from the illegal to the legal market. The agency now must reinforce consumer confidence and product safety in the regulated market in order to deter consumers’ defection into the illegal market.

The “What’s Legal?” campaign was not directly related to the agency’s licensing of cannabis businesses nor has there been funding for a concerted communication effort regarding a retailer’s shifting responsibility as new laws have been passed. Although informing the public remains a core objective, the agency’s responsibilities continue to grow as the legislature assigns OLCC more authority to regulate the cannabis plant, not just marijuana, but hemp as well. Ever since the OLCC issued its first recreational marijuana licenses in April 2016 the agency has absorbed additional oversight over cannabis production. In July 2018 OLCC began tracking larger Oregon Medical Marijuana Program growers in the state’s Cannabis Tracking System. Hemp producers registered with the Oregon Department of Agriculture that want to sell into the OLCC regulated THC market must also be tracked. The regulatory confluence of the two cannabis plants now strains allied state agencies tasked with oversight. Untamed illegal cannabis production now rivals the volume of pre-regulated, but is done in the open on private property, not hidden away on public lands.

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In 2021, during Operation Table Rock, OLCC coordinated with law enforcement, Oregon Department of Agriculture, Oregon Department of Water Resources, and other state and local agencies to crack down on illegal THC\* production by legitimate and unlicensed growers. Much of the illegal THC production is disguised to masquerade as legitimate hemp production, which is protected under the 2018 Federal Farm Bill. This effort to root out illegal activity will continue to expand. Communication support is important for maintaining the integrity of regulated system, maintaining value for our licensees, protecting public safety and ensuring the stable generation of state revenue through retail taxed cannabis sales.

A new area of responsibility for the agency is the regulation of products containing non-cannabis derivatives, including the chemical conversion of cannabis produced CBD into Delta-8-THC. This is another unintended loophole of the 2018 Farm Bill. The public is unaware that across the country products containing Delta-8-THC can be found in a vast array of storefronts which has created a public safety issue. **Currently children can purchase these intoxicating THC products from their neighborhood convenience store** but could not purchase the Delta-9 THC products sold at OLCC cannabis retailers. A recent ruling by the U.S. Ninth Circuit Court of Appeals is being interpreted to infer the legality of D-8-THC, absent federal regulations to the contrary. Currently, Oregon is the only state regulating artificially derived cannabinoids, including Delta-8-THC, which take/took effect on July 1, 2022. The legislature has directed the OLCC to regulate these semi-synthetic derivative containing products in the general marketplace; this is a marketplace with a significantly sized segment that heretofore hasn't had to interact with the OLCC. The OLCC doesn't know how big this market is, or how big the problem is. The OLCC will need to reach an ambiguously defined group of merchants retailing these products to help them comply, as well as reaching educators, parents, and public health partners about the known and unknown consequences about the sale and use products containing semi-synthetic derivatives.

Another issue state authorities uncovered during Operation Table Rock is the magnitude of human trafficking associated with illegal cannabis production sites. This activity is significant enough that an oversight gap was identified; no state agency has responsibility for tracking the issue or coordinating a comprehensive approach to addressing it. The 2022 Oregon Legislature directed the OLCC to address this issue through authorization of a FTE Human Trafficking Coordinator. The OLCC is also ramping up compliance education for sex trafficking for alcohol servers at bars and restaurants from SB 515 approved in the 2021 legislative session. In addition to working with non-governmental organizations involved in human trafficking intervention, the OLCC will need to communicate about available resources to multiethnic and multilingual populations impacted by human trafficking, and to help the general public understand the existence and extent of this issue.

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Like many cannabis regulators the OLCC is contemplating approaches on how to close gaps generated at the onset of licensing that created barriers to entry for some qualified applicants. Currently a moratorium on issuing licenses is in place. However, the legislature has given the OLCC discretion to address that social equity gap by considering the utilization of surrendered licenses – even with moratorium in place. The OLCC is beginning to formulate its “license reassignment program” in what is expected to be an iterative process to create a permanent “social equity” component that would be imbedded into the cannabis licensing process. OLCC will need to reach the pool of qualified applicants to make them aware of this new opportunity for licensure and to help them navigate the licensing process.

**B. How Achieved**

**OLCC requests limitation of \$450,000 from Recreational Marijuana Control and Regulation Fund** to support the hiring of an external public affairs focused communications agency to develop strategy and tactics, messaging, and collateral creation four initiatives:

- What’s Legal? and licensee compliance
- Regulated hemp derived (THC) products in the general marketplace
- Human trafficking
- Social equity licensing

**Cannabis Communications Outreach**  
**OLCC 2023-25 Budget Policy Option Package No. 410**

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - Administration	Communications on Human Trafficking, Diversity & Equity	0.00	\$450,000	\$0	\$450,000
		0.00	\$450,000	\$0	\$450,000
<b>TOTALS - Cannabis Communications Outreach - Package # 410</b>		<b>0.00</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$450,000</b>

# BUDGET NARRATIVE

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## C. Staffing Impact

The package adds no new staff to OLCC.

## D. Quantifying Results

OLCC tracks stakeholder engagement, participation in the regulated cannabis system, and compliance with regulations. With external communications support OLCC will be able to reach individuals and entities unaware of the opportunities and obligations required of them to participate in the legal cannabis market.

## E. Revenue Source

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.



# BUDGET NARRATIVE

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## Marijuana Lab Integrity Policy Option Package 413, Agency Priority No. 13

### A. Package Purpose

The OLCC is charged with monitoring the manufacture, testing, and sale of all marijuana products in Oregon. Between April 2021 and March 2022, there were approximately 75,000 samples tested by OLCC-licensed laboratories for required batch-level testing prior to sale to a consumer. The OLCC has licensed over 5,000 marijuana businesses and over 20 marijuana testing laboratories. The OLCC has received numerous complaints from consumers, licensees, and journalists regarding the efficacy and accuracy of the test results being provided by the OLCCs marijuana laboratories. Currently the OLCC must rely on contracting with the very companies it must license and regulate to conduct audit testing to ensure consumer safety.

Marijuana labs are privately contracted by our licensees and are paid by our licensees to conduct required compliance testing for pesticides, potency, and other safety tests. This financial relationship has created the concern that some marijuana licensees may be paying to receive preferred results, or that some labs may be providing more favorable results in efforts to gain clients. Laboratory licensees have reported the concern that they are effectively punished by clients for reporting accurate results because a failed test could result in their client being unable to sell their products. They also report that some clients have stopped using labs who report lower but more accurate potency scores.

Marijuana growers and product manufacturers reportedly feel like they must contract with certain laboratories because they provide higher potency results. Especially for usable marijuana, higher potency results can allow growers to charge more money for their crop and are sometimes a necessary condition to get retail shelf space. The purpose of this policy option package is to enable the OLCC to take a proactive and consumer focused approach to addressing concerns regarding the accuracy of testing and reports of misrepresented products.

Recently, the OLCC has observed an increasing number of businesses artificially manufacturing a variety of cannabinoids, some entirely novel or containing cannabis in trace amounts. These artificially derived cannabinoids are offered for sale to consumers in Oregon and may be manufactured in Oregon and exported throughout the U.S. The health effects and manufacturing processes of these products are largely unknown. Along with the proposed reference laboratory, the OLCC needs sufficient resources and staffing to address these highly complex and technical concerns of these novel products which could risk consumer safety.

Additionally, the OLCC is tasked with regulating inhalable vapor items made with marijuana and hemp products. These devices have had reported safety concerns such as leaching heavy metals into the products. The OLCC will need scientific guidance and resources to further investigate these reported concerns. While an ODA reference laboratory will greatly aid in the physical testing of these products the OLCC will also need the internal resources to evaluate and address the inevitable compliance issues as they are discovered.

# BUDGET NARRATIVE

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The OLCC requires additional resources to protect consumers and keep pace with a continually evolving industry and its market incentives. Although OLCC has adequate regulatory authority, the agency lacks the resources, and therefore the bandwidth to actualize that authority in sufficiently monitoring compliance issues within the market related to the integrity of products.

## **B. How Achieved**

The OLCC is requesting three new positions to compensate for the increased workload that will be taken on by launching this initiative as well as using current revenue to conduct further testing of products.

**The OLCC is requesting a Natural Resource Specialist 4 position.** This position will act as a complex technical advisor regarding environmental laboratory operations as well as conducting research and analysis of novel compliance issues related to cannabis testing. This position will act as a liaison and technical coordinator with OHA and ODA to aid in the development of the proposed cannabis reference laboratory (addressed in a separate POP).

This requested position will also take on some of the responsibilities of the current Laboratory & Testing Compliance Specialist 3 position. That CS3 position will then be used to primarily focus on the coordination and execution of random audit testing, which is expected to take a significant amount of coordination and project management.

**The OLCC is requesting an additional Regulatory Specialist position.** Due to the increasing complexity and volume of consumer and licensee complaints and the compliance work required to investigate those complaints which at times results in voluntary or mandatory product recalls, an additional regulatory specialist is necessary to adequately support consumer and consumer protection.

**The OLCC is requesting a Compliance Specialist 2 position** to aid in the administration, analysis, and data collection of this initiative.

**The OLCC is requesting the expenditure authority to spend \$250,000** of its own revenue each biennium to conduct random and targeted safety testing of cannabis products being sold to consumers within Oregon.

# BUDGET NARRATIVE

## Marijuana Lab Integrity OLCC 23-25 Budget Policy Option Package No. 413

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - MJ Public Safety	Compliance Specialist 2	0.88		\$168,712	\$168,712
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$191,952	\$201,072
Recreational Marijuana - MJ Public Safety	Natural Resource Specialist 4	0.88		\$219,908	\$219,908
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$243,148	\$252,268
Recreational Marijuana - MJ Public Safety	Regulatory Specialist	0.88		\$196,374	\$196,374
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
	Vehicle		\$33,600		\$33,600
		0.88	\$9,120	\$219,614	\$262,334
Recreational Marijuana - MJ Public Safety	Product Purchase for Random Testing	0.00	\$0	\$250,000	\$250,000
<b>TOTALS - Marijuana Lab Integrity - Package # 413</b>		<b>2.64</b>	<b>\$27,360</b>	<b>\$904,714</b>	<b>\$965,674</b>

\*Personal Services calculated at Step 3 for all new positions

- a. **Benefits to stakeholders:** The OLCC licenses over 2,700 marijuana businesses. Millions of items are being manufactured, tested and sold within the OLCC regulated market every year. This initiative will allow the OLCC to better monitor those products for safety as well as provide for a more equitable playing field. Nationally, testing requirements continue to be a focus of each states' recreational program. This initiative will aid Oregon's market in meeting the standards of other states if federal legalization of marijuana occurs.

# BUDGET NARRATIVE

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b. **Benefits to OLCC:** The requested testing budget and positions will expand the OLCC’s ability to address consumer safety and compliance concerns regarding product integrity that have been reported and observed.

## C. **Staffing Impact**

The package adds 3 Positions (2.64 FTE) to the OLCC to address the new workload that will be added with launching this initiative

## D. **Quantifying Results**

The OLCC will be able to conduct random and targeted audit testing within the marijuana market in Oregon. This testing will allow the OLCC to better ensure the safety of consumers as well as address concerns from the industry regarding unsafe and misleading practices.

## E. **Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## **Marijuana Licensing and Compliance** **Policy Option Package No. 414, Agency Priority No. 14**

### **A. Package Purpose**

OLCC license requests for the recreational marijuana program continue to grow and OLCC’s backlog in many categories of licensing activity is too slow and unacceptable. Recreational marijuana—while this program is now five years since its inception—the industry continues to evolve both on its own as well as in response to ever-changing legislation. Due to this, the licensing work for marijuana remains highly complex and the demand for changes is high. As of June 2023, OLCC had 2,861 active marijuana licenses with over 400 applications for licenses either assigned or waiting to be assigned. The demand and responsibility for expeditious processing of marijuana licenses and permits as well as the maintenance of licenses permits, and those records associated to them remains a top priority for OLCC. To meet this expectation, OLCC must better align the number of staff to the growth and industry change.

The industry that funds the agency’s marijuana program does not understand the limits on the agency’s ability to simply hire a workforce that matches the demand – particularly when their fees support the program and have been ample enough to build-up reserves. In 2020, the OLCC added personnel to work on the renewal backlog during the COVID-19 stay at home order and the backlog was eliminated. Management made policy changes to facilitate the process of moving forward and address a backlog of change of ownership applications (which often provides new life to the capital investment in a marijuana business and license). The agency is currently in a legislatively passed recreational marijuana licensing moratorium which ends in March of 2024. Even though the moratorium exists, licensing activities outpace staff’s ability to complete renewals, change of ownerships, and alterations to premises, inspections and issuing worker permits. At the same time OLCC staff and stakeholders continue to work on the refining of the rules, regulations and statutes that began with changes to penalties and license cancellations in Senate Bill 408. The industry continues to mature and accordingly, the OLCC must make changes in how the rules are written, interpreted and enforced. In addition, the positions requested will enable experienced staff to assist with the development of the IT project to automate the application and tracking of licensing and provide the support necessary to migrate licensing data to support the operation of a new system. OLCC projects marijuana funds will be sufficient to cover this cost and



# BUDGET NARRATIVE

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**OLCC requests addition of two Licensing Specialists positions for marijuana licensing.** The number of active marijuana licenses far exceeds the number expected and OLCC lacks the capacity to eliminate the backlog and normalize reasonable licensing times without additional capacity. To be able to accommodate this growth and keep up with the ever-changing marijuana industry, it is imperative to increase the number of marijuana licensing specialists assigned to this work. There are currently 13 licensing specialist positions assigned to this program and much of their work is assigned to renewals and change requests of the 2,263 current active licenses. These changes range in complexity to significant changes in business structure to adding endorsements to a license. There are currently 400 new license applications that are awaiting processing with many of these licenses experiencing critical financial issues related to license delay.

**OLCC requests addition of three Marijuana Regulatory Specialist positions** for the licensing program. Regulatory specialist have been embedded in the alcohol licensing program to provide additional help with site visits and compliance checks. A similar practice has been recommended for Recreational Marijuana. Regulatory Specialist will be able to make site visits to assess compliance while the licenses are in the application process.

**OLCC requests creation of an Operations and Policy Analyst 3** position to oversee rule and policy development for its packaging, labeling, and marijuana product safety program. To date, OLCC has managed to keep pace by the existing Compliance Specialist 3 working out of class. However, this is unsustainable and also makes it more difficult for OLCC to think prospectively and act proactively on a wide range of issues. Currently the Packaging and Labeling CS3 works considerable overtime just to manage and maintain the program.

**OLCC request addition of a Compliance Specialist 3** for the Recreational Marijuana Licensing Program. This position will develop standards and practices for licensing and train license investigators and regulatory specialist.

# BUDGET NARRATIVE

## Marijuana Licensing and Compliance OLCC 2023-25 Budget Policy Option Package No. 414

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - MJ Licensing	PEM-C Assistant Marijuana Licensing Manager	0.88		\$194,658	\$194,658
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$217,898	\$227,018
Recreational Marijuana - MJ Licensing	2 Marijuana License Investigators	1.76		\$337,424	\$337,424
	Services & Supplies, including office space @ \$17,000 per employee		\$6,440	\$46,480	\$52,920
	Work station furniture & chair		\$11,800		\$11,800
		1.76	\$18,240	\$383,904	\$402,144
Recreational Marijuana - MJ Licensing	3 Marijuana Regulatory Specialists	2.64		\$589,122	\$589,122
	Services & Supplies, including office space @ \$17,000 per employee		\$9,660	\$69,720	\$79,380
	Work station furniture & chair		\$17,700		\$17,700
	3 Vehicles		\$100,800		\$100,800
		2.64	\$128,160	\$658,842	\$787,002
Recreational Marijuana - MJ Licensing	OPA3 for Packaging & Labeling Analyst	0.88		\$219,908	\$219,908
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$243,148	\$252,268
Recreational Marijuana - MJ Licensing	CS3 for Packaging & Labeling Compliance	0.88		\$196,288	\$196,288
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.88	\$9,120	\$219,528	\$228,648
<b>TOTALS - Marijuana Licensing &amp; Compliance - Package # 414</b>		<b>7.04</b>	<b>\$173,760</b>	<b>\$1,723,320</b>	<b>\$1,897,080</b>

\*Personal Services calculated at Step 3 for all new positions



# BUDGET NARRATIVE

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**a. Benefits to stakeholders**

New license applications should not have to wait for months or years to be approved at the expense of renewals of existing licenses. These resources will provide for new applicants to more rapidly come in to the recreational market place and begin operating their businesses. Oregon consumers of cannabis are protected with accurate labeling of products and from harmful substances that may occur in their products.

**b. Benefits to OLCC**

Resource constraints within the agency have led to significant overtime and stress related to increased workloads. Non-compliance of some licensees can lead to high profile cases where perception of the agency is diminished. More resources allow OLCC to more effectively serve the public as well as capture revenue more efficiently.

**C. Staffing Impact**

For the OLCC, this package adds 8 positions (7.04 FTE) to OLCC Recreational Marijuana Program.

**D. Quantifying Results**

This request links directly to one agency Key Performance Measures; Time to license for marijuana licenses.

**E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## **Marijuana License Reassignment Grants LC** **Policy Option Package No. 417, Agency Priority No. 17**

### **A. Package Purpose**

In 2021 Legislative Session, key stakeholders worked with members of the Oregon Legislative Assembly to establish the Equity Investment and Accountability Board and Equity Investment and Accountability Office within office of Governor to provide equity oversight of cannabis industry in this state. Among other provisions, HB 3112 requires reallocation of funding to programs that support cannabis businesses owned by individuals who are American Indian, Alaska Native, Black, Hispanic or Latinx. In addition, OLCC is directed to identify funding options and provide technical assistance that prioritize funding for holders of licenses under a new license reassignment program. New training and data reporting requirements, as well as activities related to set aside proceedings and violation expungements, will impact staffing requirements for the affected agencies and county community corrections programs.

In 2022 Oregon Legislature passed House Bill 4016, extending new producer moratorium, and imposing new moratorium on processor, wholesaler, and retailer applications. Additionally, and in recognition of the disproportionate impact to historically disadvantaged groups, the bill allows OLCC to reissue expired, relinquished, or otherwise suspended marijuana licenses to qualified applicants. The moratorium is in effect until March 31, 2024. HB 4016 created a unique opportunity for the OLCC to define by rule, the criteria to help establish the Marijuana License Reassignment Grant Program (MLRGP). This legislation recognizes that access to capital is in part fueled by historical policies that created significant barriers for many seeking to successfully establish a business in Oregon.

The agency has proposed a legislative concept (LC 84500-010) to establish a funding and grant program that aligns with the racial equity vision outlined in Governor Brown’s Diversity, Equity, and Inclusion (DEI) Action Plan, for OLCC licensees. The Marijuana License Reassignment Grant Program (MLRGP) would require that the OLCC’s policies and practices be updated and revised in an effort to bridge the access to capital gap between historically underrepresented communities and non-marginalized groups.

# BUDGET NARRATIVE

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In recent years, cannabis stakeholder groups worked with the OLCC to identify needed resources to help reduce barriers to entry for individuals and communities adversely impacted by the enforcement of cannabis-related laws. However, creating an even playing field for individuals who faced adverse socio-economic challenges has greater obstacles beyond just access to capital. For those emerging non-traditional business owners, OLCC understands that financing is a basic requirement to help support the critical resources needed for success.

## **B. How Achieved**

The reassignment program established under HB 4016 (§4) allows the OLCC to adopt rules to assign licenses to qualified applicants. HB 4016 (§4) coupled with a Marijuana License Reassignment Grant Program (MLRGP) would create new opportunities for marijuana industry entrepreneurs from diverse background who face obstacles in accessing capital. By allowing the OLCC to consider reissuing current available cannabis retail, producer, and/or processor licenses (i.e., licenses that have expired, been relinquished, or been otherwise suspended), to qualified applicants, the legislature could allow the Commission to establish by rule, the MLRGP to explicitly target a pool of “qualified applicants” from the reassigned group (individuals who are American Indian, Alaska Native, Black, Hispanic or Latinx or communities impacted by the war on drugs), to access to capital. The OLCC has begun the process of developing the Marijuana License Reassignment Grant Program by engaging stakeholders that participated in the HB 3112 Oregon Cannabis Equity Act discussion to develop outreach to individuals disproportionately impacted. HB 3112 was considered during the 2021 session but failed due to concerns on the proposed funding and fiscal impact. Qualified applicants for the reassignment licenses will have the opportunity to request funding from the OLCC if legislatively authorized to award grants based on the strength of the business plans submitted by the applicant. Additional factors could be considered to help support the mission of these grants. For example, establishing a lottery system (if necessary) for reassignment applicants that have an identified need for grant funding.

An initial pilot program would allow the Commission to take immediate action to establish the framework for the applicant process and to develop outreach and a technical assistance program. The Commission could also exercise the duties, functions and powers established through the legislation to ensure fair access to the MLRGP’s applicants. While there are no specific impacts to other state agencies, it is the agency’s hope that the OLCC could partner with sister agencies to implement the program and ensure continued compliance with the Governor’s stated policy to include people from communities that have been historically underrepresented or denied access.

The OLCC will work with the Governor’s office to assist in outreach efforts to help educate potential applicants on the reassignment licensing process and to encourage participation of underrepresented groups to ensure an inclusive cannabis

# BUDGET NARRATIVE

industry. Funds could be dedicated from the marijuana tax fund to ensure that the new owner has an equal opportunity to prosper. The total amount of the grant funding will be determined during the development of the Governor’s budget.

## Marijuana License Reassignment Grants LC OLCC 23-25 Budget, Policy Option Package No. 417

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - Administration	Marijuana License Reassignment Grants	0.00	\$1	\$0	\$1
		0.00	\$1	\$0	\$1
<b>TOTALS - Marijuana License Grant Program LC - Package # 417</b>		<b>0.00</b>	<b>\$1</b>	<b>\$0</b>	<b>\$1</b>

**C. Staffing Impact**

No additional staff requested

**D. Quantifying Results**

Metrics detailing diversity of cannabis business is still being developed.

**E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.” OLCC envisions the funding for the LC would come from the Department of Revenue Oregon Marijuana Account, established under ORS 475C.726 as a pre-distribution transfer.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## ODA Lab Funding LC

### Policy Option Package No. 418, Agency Priority No. 18, **Approved in Package 813 (HB 2931)**

#### **A. Package Purpose**

Cannabis products in Oregon are required to undergo multiple compliance tests before they are purchased at a retail level. Tests include but are not limited to: THC/CBD potency, pesticide residue, solvent residue and by the end of 2022, heavy metals and specific micro biologicals. Without state oversight, lab testing procedures and accuracy goes mostly unchecked. Anecdotal evidence from licensees illustrate that some labs are more “lenient” than others as it relates to sampling and testing products, which results in “lab shopping”. Having an established state lab to perform audit testing and methodology research of labs (LC 84500-001) utilized by licensees will be a valuable tool for the regulatory agencies, consumers, and Oregonian’s who use cannabis as a medicine. As recommended by the 2019 Secretary of State Cannabis Audit, the 2019 Oregon Cannabis Commission Legislative Report and 2020 Governor Brown’s Vaping Taskforce, a state-run reference lab is needed to ensure product in the market is accurately tested as required and the labeling reflects those test results for consumer safety, awareness and regulatory compliance.

Laboratory testing is fundamental to ensuring that public health and safety are considered as well as being an integral part of the state regulatory and compliance functions. In addition, it creates a fair and level playing field for those selling into the marketplace. The Oregon Liquor and Cannabis Commission (OLCC) could either invest significant resources into a laboratory of its own or help fund a reference lab within another established state regulatory agency. One such lab is the Oregon Department of Agriculture (ODA) regulatory lab. Funding a reference lab would provide a neutral third-party for method development, quality assurance review of other labs, and unbiased compliance testing.

A state reference lab in Oregon specifically could:

- Conduct compliance testing to make sure licensed labs are testing and reporting appropriately by comparing lab results listed in the Cannabis Tracking System (CTS) to products being sold to consumers.
- Investigate complaints from licensees about faulty lab testing.
- Conduct market basket testing – i.e. random testing of products at retail as recommended in the January 2019 Oregon Secretary of State audit of OLCC.

# BUDGET NARRATIVE

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- Conduct compliance testing to assist in OLCC investigations.
- Conduct compliance testing for public health investigations.
- Conduct compliance testing to assist in ODA hemp investigations.
- Conduct compliance testing for law enforcement requests.
- Develop new testing standardized testing methods.

Without significantly enhanced state lab capabilities, including a reference lab doing this kind of work, the OLCC or ODA will not be in the position to effectively protect consumers, nor effectively regulate a system of product testing that relies on the accurate results of independent private labs licensed by the state.

ODA is best suited to the development of a reference lab for marijuana. ODA’s mission is to ensure healthy natural resources, environment, and economy for Oregonians now and in the future through inspection and certification, regulation, and promotion of agriculture and food. ODA has an established regulatory testing lab specializing in testing plants and food items. While also providing valuable research about testing methodologies to other state agencies. Realizing the importance of the ODA lab to consumer health and safety of Oregonians, the state has provided resources to ODA to relocate the lab to a facility capable of being an emergency lab for the state. OLCC and ODA both regulate various forms of the cannabis plant including hemp, marijuana and the manufacturing process to make the plant material into foods. To best leverage state resources, all cannabis and cannabis products could be tested under the same regulatory body, under the same rules and using the same methodologies

## **B. How Achieved**

At the current capacity and location ODA Laboratory Services does not have the adequate FTE to efficiently add chemical methods to ISO/IEC 17025 Laboratory Accreditation scope (current methods are primarily microbiological) and maintain a robust quality management system (QMS) in order to continue supplying its customers (ODA regulatory programs and OLCC Cannabis requests) with high quality, legally defensible, analytical results. Also, with new regulations for the hemp crop at the USDA level, the department will need to apply for and receive a DEA laboratory registration. At the current laboratory location ODA would need to start with funding to purchase laboratory equipment, apply for a DEA license, ISO certification and develop and cannabis testing methodologies. In the 2023-2025 biennium ODA will add 3 positions: Natural Resource Specialist 1 (NRS1), Chemist 3 (Chem3) and Chemist 2 (Chem2). The department received the operations position, but revenues have not been sufficient to hire that much needed position. It is expected ODA will move to the new state building, North Valley



# BUDGET NARRATIVE

Complex, in the Fall of 2023, at that time the preliminary work described above can be bolstered as the agency transitions into the reference lab capabilities. At this time an Operations manager would be necessary for workflow throughput.

For the 2023 – 2025 Budget OLCC is proposing to use marijuana license fees to fund part of the ODA reference lab in the amount of \$2,281,689.

The ODA is planning to use hemp license fees to conduct lab analyses for hemp regulatory testing.

## ODA Lab Funding LC OLCC 23-25 Budget, Policy Option Package No. 418 (HB 2931)

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - Administration	ODA Lab Funding	0.00	\$1,750,000	\$531,689	\$2,281,689
		0.00	\$1,750,000	\$531,689	\$2,281,689
<b>TOTALS - ODA Lab Funding LC - Package # 418</b>		<b>0.00</b>	<b>\$1,750,000</b>	<b>\$531,689</b>	<b>\$2,281,689</b>

### C. Staffing Impact

No additional staff requested

# BUDGET NARRATIVE

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## D. Quantifying Results

Currently there are 38 lab licensees in Oregon that test for marijuana products. It is unknown how many of these labs have processes or procedures that do not meet standards.

The results can be measured in phases, beginning with staff hiring, purchasing of lab equipment, DEA license application and ISO certification. The next phase would be the development of testing methodologies and beginning to conduct market basket testing.

The final phase would be compliance action, by the OLCC, to bring the OLCC licensed labs into compliance based on the outcomes of the market basket testing.

## E. Revenue Source

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

# BUDGET NARRATIVE

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**THIS PACKAGE WAS NOT APPROVED IN THE LEGISLATIVELY ADOPTED BUDGET**

## **Cannabis Consumer Protection Act LC** **Policy Option Package No. 419, Agency Priority No. 19**

### **A. Package Purpose**

Consumers of cannabis including hemp should have the ability to know as much as possible about the cannabis products they purchase for consumption. In an evolving market of intoxicating and non-intoxicating cannabis, with synthetic cannabinoids and other non-cannabis additives in cannabis products, the state can help consumers and the marketplace do a better job creating market certainty and consumer protection. In the open market today, retailers are asked to carry too high a burden and liability for understanding the intricacies of the cannabis products they would like to sell, and there is vast confusion about what is actually allowed in the open market. Industry, retailers and most importantly consumers need the basic information they should have to make choices about the products they may consume. It is a concern if processing cannabis items for consumption continues unchecked many people may have delayed health effects from using products with unknown ingredients they thought were “healthy”. There is also a lack of robust packaging and standards for these products, potentially allowing products that are attractive to minors or contain untruthful and misleading statements.

### **B. How Achieved**

OLCC proposes legislation (LC 84500-003) that would require all cannabinoids intended for consumption to be regulated by the Oregon Liquor and Cannabis Commission. The legislation would require all producers of cannabinoids intended for human consumption to be licensed by the OLCC and to utilize all requirements for final product testing, packaging and labeling, and final market shipments. This would ensure that all cannabinoids are evaluated for the adult use intoxicating market, open market adult use products, and open market non-restricted products (minors not restricted from purchasing). It would set in place common testing standards for all cannabis products aligned through rules. It would extend state packaging and labeling requirements that would interpret lab results, provide ingredient content information and provide any health or label warnings. It would require the OLCC to develop additional and more complete online access to product information beyond that which can be communicated on space limited packaging and labels.

# BUDGET NARRATIVE

OLCC would request the following to operationally enable this change;

**One Administrative Specialist 1** in the Recreational Marijuana program to process additional license applications.

**Cannabis Consumer Protection Act LC**  
**OLCC 23-25 Budget Policy Option Package No. 419**

Division	Package Description	FTE	One-time	Ongoing	Total
Recreational Marijuana - Administration	Add 1 part-time (50%) AS2	0.50		\$80,344	\$80,344
	Services & Supplies, including office space @ \$17,000 per employee		\$3,220	\$23,240	\$26,460
	Work station furniture & chair		\$5,900		\$5,900
		0.50	\$9,120	\$103,584	\$112,704
<b>TOTALS - Cannabis Consumer Protection Act LC - Package # 419</b>		<b>0.50</b>	<b>\$9,120</b>	<b>\$103,584</b>	<b>\$112,704</b>

**C. Staffing Impact**

The package adds 1 position (0.50 FTE) to Recreational Marijuana Program

**D. Quantifying Results**

The package adds resources to accommodate and increase in the number of licenses

**E. Revenue Source**

“The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C.”

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Recreational Marijuana Program  
 Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Overtime Payments	-	-	3,336	-	-	-	3,336
Public Employees' Retire Cont	-	-	640	-	-	-	640
Pension Obligation Bond	-	-	50,594	-	-	-	50,594
Social Security Taxes	-	-	255	-	-	-	255
Unemployment Assessments	-	-	9	-	-	-	9
Paid Family Medical Leave Insurance	-	-	13	-	-	-	13
Mass Transit Tax	-	-	17,422	-	-	-	17,422
Vacancy Savings	-	-	(169,070)	-	-	-	(169,070)
<b>Total Personal Services</b>	-	-	<b>(\$96,801)</b>	-	-	-	<b>(\$96,801)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(96,801)	-	-	-	(96,801)
<b>Total Expenditures</b>	-	-	<b>(\$96,801)</b>	-	-	-	<b>(\$96,801)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	96,801	-	-	-	96,801
<b>Total Ending Balance</b>	-	-	<b>\$96,801</b>	-	-	-	<b>\$96,801</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 022 - Phase-out Pgm & One-time Costs**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Transfers Out</b>							
Tsfr To Agriculture, Dept of	-	-	-	-	-	-	-
<b>Total Transfers Out</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	(6,000)	-	-	-	(6,000)
Agency Program Related S and S	-	-	(84,000)	-	-	-	(84,000)
IT Expendable Property	-	-	(23,280)	-	-	-	(23,280)
<b>Total Services &amp; Supplies</b>	-	-	( <b>\$113,280</b> )	-	-	-	( <b>\$113,280</b> )
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	(61,600)	-	-	-	(61,600)
<b>Total Capital Outlay</b>	-	-	( <b>\$61,600</b> )	-	-	-	( <b>\$61,600</b> )
<b>Total Expenditures</b>							
Total Expenditures	-	-	(174,880)	-	-	-	(174,880)
<b>Total Expenditures</b>	-	-	( <b>\$174,880</b> )	-	-	-	( <b>\$174,880</b> )
<b>Ending Balance</b>							
Ending Balance	-	-	174,880	-	-	-	174,880
<b>Total Ending Balance</b>	-	-	<b>\$174,880</b>	-	-	-	<b>\$174,880</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 031 - Standard Inflation**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	4,942	-	-	-	4,942
Out of State Travel	-	-	694	-	-	-	694
Employee Training	-	-	4,200	-	-	-	4,200
Office Expenses	-	-	8,896	-	-	-	8,896
Telecommunications	-	-	17,038	-	-	-	17,038
State Gov. Service Charges	-	-	(426)	-	-	-	(426)
Data Processing	-	-	5,427	-	-	-	5,427
Publicity and Publications	-	-	135	-	-	-	135
Professional Services	-	-	39,383	-	-	-	39,383
IT Professional Services	-	-	231,058	-	-	-	231,058
Attorney General	-	-	86,018	-	-	-	86,018
Employee Recruitment and Develop	-	-	4,201	-	-	-	4,201
Dues and Subscriptions	-	-	135	-	-	-	135
Facilities Rental and Taxes	-	-	28,294	-	-	-	28,294
Facilities Maintenance	-	-	39,537	-	-	-	39,537
Agency Program Related S and S	-	-	6,764	-	-	-	6,764
Other Services and Supplies	-	-	3,701	-	-	-	3,701
Expendable Prop 250 - 5000	-	-	3,504	-	-	-	3,504
IT Expendable Property	-	-	352	-	-	-	352
<b>Total Services &amp; Supplies</b>	-	-	<b>\$483,853</b>	-	-	-	<b>\$483,853</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	323	-	-	-	323
<b>Total Capital Outlay</b>	-	-	<b>\$323</b>	-	-	-	<b>\$323</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	484,176	-	-	-	484,176
<b>Total Expenditures</b>	-	-	<b>\$484,176</b>	-	-	-	<b>\$484,176</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(484,176)	-	-	-	(484,176)
<b>Total Ending Balance</b>	-	-	<b>(\$484,176)</b>	-	-	-	<b>(\$484,176)</b>



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Attorney General	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Recreational Marijuana Program  
 Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 410 - Cannabis Communication Outreach

Cross Reference Name: Recreational Marijuana Program  
 Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Publicity and Publications	-	-	450,000	-	-	-	450,000
<b>Total Services &amp; Supplies</b>	-	-	<b>\$450,000</b>	-	-	-	<b>\$450,000</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	450,000	-	-	-	450,000
<b>Total Expenditures</b>	-	-	<b>\$450,000</b>	-	-	-	<b>\$450,000</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(450,000)	-	-	-	(450,000)
<b>Total Ending Balance</b>	-	-	<b>(\$450,000)</b>	-	-	-	<b>(\$450,000)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 413 - Marijuana Lab Integrity**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	366,345	-	-	-	366,345
Empl. Rel. Bd. Assessments	-	-	138	-	-	-	138
Public Employees' Retire Cont	-	-	70,301	-	-	-	70,301
Social Security Taxes	-	-	28,025	-	-	-	28,025
Paid Family Medical Leave Insurance	-	-	1,465	-	-	-	1,465
Worker's Comp. Assess. (WCD)	-	-	120	-	-	-	120
Flexible Benefits	-	-	103,950	-	-	-	103,950
<b>Total Personal Services</b>	-	-	<b>\$570,344</b>	-	-	-	<b>\$570,344</b>
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	3,130	-	-	-	3,130
Out of State Travel	-	-	-	-	-	-	-
Employee Training	-	-	5,680	-	-	-	5,680
Office Expenses	-	-	2,600	-	-	-	2,600
Telecommunications	-	-	13,270	-	-	-	13,270
Data Processing	-	-	4,160	-	-	-	4,160
Facilities Rental and Taxes	-	-	51,000	-	-	-	51,000
Agency Program Related S and S	-	-	250,000	-	-	-	250,000
Other Services and Supplies	-	-	6,120	-	-	-	6,120
IT Expendable Property	-	-	8,070	-	-	-	8,070
<b>Total Services &amp; Supplies</b>	-	-	<b>\$344,030</b>	-	-	-	<b>\$344,030</b>
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	17,700	-	-	-	17,700

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 413 - Marijuana Lab Integrity

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Automotive and Aircraft	-	-	33,600	-	-	-	33,600
<b>Total Capital Outlay</b>	-	-	<b>\$51,300</b>	-	-	-	<b>\$51,300</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	965,674	-	-	-	965,674
<b>Total Expenditures</b>	-	-	<b>\$965,674</b>	-	-	-	<b>\$965,674</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(965,674)	-	-	-	(965,674)
<b>Total Ending Balance</b>	-	-	<b>(\$965,674)</b>	-	-	-	<b>(\$965,674)</b>
<b>Total Positions</b>							
Total Positions							3
<b>Total Positions</b>	-	-	-	-	-	-	<b>3</b>
<b>Total FTE</b>							
Total FTE							2.64
<b>Total FTE</b>	-	-	-	-	-	-	<b>2.64</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 414 - Marijuana Licensing and Compliance**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 414 - Marijuana Licensing and Compliance

Cross Reference Name: Recreational Marijuana Program  
 Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Automotive and Aircraft	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 417 - Marijuana License Reassignment Grants LC

Cross Reference Name: Recreational Marijuana Program  
 Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Professional Services	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-



**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 418 - ODA Lab Funding LC

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Transfers Out</b>							
Tsfr To Agriculture, Dept of	-	-	(2,281,689)	-	-	-	(2,281,689)
<b>Total Transfers Out</b>	-	-	<b>(\$2,281,689)</b>	-	-	-	<b>(\$2,281,689)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(2,281,689)	-	-	-	(2,281,689)
<b>Total Ending Balance</b>	-	-	<b>(\$2,281,689)</b>	-	-	-	<b>(\$2,281,689)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 419 - Cannabis Consumer Protection Act-LC**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	-	-	-	-	-
Empl. Rel. Bd. Assessments	-	-	-	-	-	-	-
Public Employees' Retire Cont	-	-	-	-	-	-	-
Social Security Taxes	-	-	-	-	-	-	-
Paid Family Medical Leave Insurance	-	-	-	-	-	-	-
Worker's Comp. Assess. (WCD)	-	-	-	-	-	-	-
Flexible Benefits	-	-	-	-	-	-	-
<b>Total Personal Services</b>	-	-	-	-	-	-	-
<b>Services &amp; Supplies</b>							
Employee Training	-	-	-	-	-	-	-
Office Expenses	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
IT Expendable Property	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Capital Outlay</b>							
Office Furniture and Fixtures	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

**Oregon Liquor & Cannabis Comm**  
**Pkg: 419 - Cannabis Consumer Protection Act-LC**

**Cross Reference Name: Recreational Marijuana Program**  
**Cross Reference Number: 84500-004-00-00-00000**

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-
<b>Total Positions</b>							
Total Positions							-
<b>Total Positions</b>	-	-	-	-	-	-	-
<b>Total FTE</b>							
Total FTE							-
<b>Total FTE</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	(114,528)	-	-	-	(114,528)
Empl. Rel. Bd. Assessments	-	-	(53)	-	-	-	(53)
Public Employees' Retire Cont	-	-	(21,978)	-	-	-	(21,978)
Social Security Taxes	-	-	(8,761)	-	-	-	(8,761)
Paid Family Medical Leave Insurance	-	-	(458)	-	-	-	(458)
Worker's Comp. Assess. (WCD)	-	-	(46)	-	-	-	(46)
Flexible Benefits	-	-	(39,600)	-	-	-	(39,600)
Reconciliation Adjustment	-	-	182	-	-	-	182
<b>Total Personal Services</b>	-	-	<b>(\$185,242)</b>	-	-	-	<b>(\$185,242)</b>
<b>Services &amp; Supplies</b>							
Employee Recruitment and Develop	-	-	(23,240)	-	-	-	(23,240)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$23,240)</b>	-	-	-	<b>(\$23,240)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(208,482)	-	-	-	(208,482)
<b>Total Expenditures</b>	-	-	<b>(\$208,482)</b>	-	-	-	<b>(\$208,482)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	208,482	-	-	-	208,482
<b>Total Ending Balance</b>	-	-	<b>\$208,482</b>	-	-	-	<b>\$208,482</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 801 - LFO Analyst Adjustments

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Positions</b>							
Total Positions							(1)
<b>Total Positions</b>	-	-	-	-	-	-	<b>(1)</b>
<b>Total FTE</b>							
Total FTE							(1.00)
<b>Total FTE</b>	-	-	-	-	-	-	<b>(1.00)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Recreational Marijuana Program  
Cross Reference Number: 84500-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	40,097	-	-	-	40,097
Attorney General	-	-	(39,721)	-	-	-	(39,721)
Facilities Maintenance	-	-	(174,978)	-	-	-	(174,978)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$174,602)</b>	-	-	-	<b>(\$174,602)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(174,602)	-	-	-	(174,602)
<b>Total Expenditures</b>	-	-	<b>(\$174,602)</b>	-	-	-	<b>(\$174,602)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	174,602	-	-	-	174,602
<b>Total Ending Balance</b>	-	-	<b>\$174,602</b>	-	-	-	<b>\$174,602</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500  
Cross Reference Number: 84500-004-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	35,857,397	27,013,845	27,013,845	32,341,206	32,341,206	32,341,206
Fines and Forfeitures	757,450	-	-	-	-	-
Other Revenues	11,922	-	-	-	-	-
Transfer In - Intrafund	-	-	754,562	-	-	-
Transfer Out - Indirect Cost	(4,671,792)	(5,889,918)	(5,889,918)	(5,889,918)	(5,770,836)	(5,770,836)
Tsfr To Agriculture, Dept of	(292,593)	(793,072)	(793,072)	(2,599,681)	(2,599,681)	(2,599,681)
<b>Total Other Funds</b>	<b>\$31,662,384</b>	<b>\$20,330,855</b>	<b>\$21,085,417</b>	<b>\$23,851,607</b>	<b>\$23,970,689</b>	<b>\$23,970,689</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$31,662,384	\$20,330,855	\$21,085,417	\$23,851,607	\$23,970,689	\$23,970,689

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

Budget Page  65

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Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 66

# BUDGET NARRATIVE

## OLCC - STORE OPERATING EXPENSES / AGENTS COMPENSATION PROGRAM - 005 2023-25 BUDGET

### PROGRAM UNIT EXECUTIVE SUMMARY

- A. **PRIMARY OUTCOME AREA**                      Economy and Jobs
- B. **PROGRAM CONTACT**                        Kailean Kneeland, Chief Financial Officer, (971) 413-4131
- C. **FUNDS BUDGET AND PERFORMANCE**



The bars show the Store Operating Expenses Program's expenditures. All are funded by Other Funds (liquor revenues).

# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

The OLCC appoints liquor agents – independent business people or businesses – to operate liquor stores for the State of Oregon. In addition, the OLCC grants distillery tasting room retail privileges to Oregon Distiller Licensees. Store compensation formulas for liquor stores and distillery agents was put into statute under ORS 471.473 and ORS 471.230 in 2021 and is a variable cost of liquor sales. In 2021 legislation was passed (HB 2740) which established the compensation for liquor stores in statute under ORS 471.53. Variance in the revenue forecasts will impact the amount of limitation needed to pay liquor and distillery agents. The Store Operating Expenses Program contains funds available to pay retail liquor store and distillery agents for their retailing services for the state, encouraging the development of the Oregon economy, per ORS 471.030, Purpose of the Liquor Control Act.

## E. PROGRAM FUNDING REQUEST

The Legislatively Adopted Budget is \$186,048,000 Other Funds limitation for the 2023-25 biennium for Store Operating Expense and \$12,512,000 Other Funds Limitation for Distillery Agent Operating Expense. No FTE or positions are requested.

## F. PROGRAM DESCRIPTION

OLCC expects to generate an estimated \$1.9 billion in liquor sales in 2023-25 from liquor stores and \$29.9 million in sales through distillery agents. In 2023-25 the Store Operating Expenses Program funds sales compensation for more than 284 liquor retail locations. The agents ensure the responsible sale of alcohol to the public, are responsible for following all liquor laws, and for providing stewardship for the state's \$87.2 million inventory investment in the stores. Also, the program funds sales compensation for 149 distilleries that do direct sales through 199 distillery retail outlets.

## G. PROGRAM JUSTIFICATION AND LINK TO 10-YEAR OUTCOME

The state's appropriate funding of Oregon liquor store and distillery tasting room operations supports economic development and the creation of jobs in Oregon. It supports these entrepreneurs and the jobs they create throughout the distilled spirits supply chain in Oregon. Selling alcohol is essential to the success of Oregon's tourism and the broader hospitality industry, comprising entrepreneurs and their base of jobs that are vital to every Oregon community, including family-wage jobs in rural Oregon. Restaurants and bars, often locally owned businesses, purchase approximately 20% of the spirits sold by the liquor stores. Additionally, the craft distillery industry continues to grow in Oregon and hopes to gain more national momentum and recognition. OLCC ensures that products from these local micro-businesses get an equal footing, alongside national and international brands, on the shelves of Oregon liquor stores. Funding Oregon liquor stores links to the following strategic outcomes:

# BUDGET NARRATIVE

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**Leading the agency in affirmatively and proactively encouraging Oregon's economy and communities (per ORS 471.030).**

OLCC's liquor agents are mostly local, small business owners, though larger, incorporated businesses are now eligible to become agents as well. Their employment of local people familiar with local needs and issues helps to maintain a vibrant, growing economy. Their retailing expertise helps bring business from distillers into the state's economy and helps Oregon's own distilleries to flourish and access external markets. OLCC's uniform statewide pricing of spirits safeguards availability no matter where businesses or citizens are located. OLCC's contracted liquor stores are part of an in-state supply chain. They deliver spirits to bars and restaurants that fuel local jobs in the communities. Importantly, they are a part of a system that retains the profits from sales to support state, city and county public services.

**Providing for a world-class selection and availability of distilled spirits.** The unique mix of stores located throughout Oregon and the state funding of inventory results in an exceptional system with a wide variety of distilled spirits, including Oregon products and special orders that are available statewide at a uniform price.

**Supporting the growth of Oregon craft distillers and other beverages.** The program supports Oregon distilleries by putting their products on the store shelves competitively with large distilleries' products, without placement fees. Many of these spirits are produced with Oregon grains and other agricultural products, which create additional local jobs and are a crucial component of Oregon's economic sustainability and builds on Oregon's global reputation for craft excellence in spirits, beer, and of course, our notable winery industry. This entire craft sector is a driver of tourism, and agent stores are becoming centers of access for all these craft products by stocking spirits, beer, wine, and cider produced locally.

**Enhancing customer convenience.** Liquor store agents use their compensation to upgrade stores, extend hours open to the public, and move to better locations. With the retail expansion, first-time and already-existing agents are opening new and exciting stores located for the convenience of Oregonians.

**H. PROGRAM PERFORMANCE**

The chart below shows the number of liquor stores supported by the program; cases sold in millions; spirits gross sales; net distribution as a percent of sales; the key performance measure (KPM) of distribution to the state General Fund and local governments per dollar of agency expenditure and the cost of store operating expenses as a percent of gross liquor sales.

# BUDGET NARRATIVE

Biennium	Number of Operating Liquor Stores	Cost of Distilled Spirits Sold (millions)	Distributed Revenue as a Percent of Liquor Sales	Cost of Store Operation Expense as a Percent of Liquor Sales	OLCC Rate of Return (Distributed \$ per 1\$ of Expenditure)
2005-2007	241	4.73	38.7%	8.88%	\$ 2.44
2007-2009	240	5.12	39.8%	8.82%	\$ 2.72
2009-2011	247	5.25	40.4%	8.88%	\$ 2.73
2011-2013	249	5.7	40.8%	8.88%	\$ 2.89
2013-2015	248	5.98	40.5%	8.88%	\$ 2.90
2015-2017	272	6.37	39.3%	8.93%	\$ 2.67
2017-2019	282	6.89	39.7%	8.93%	\$ 2.77
2019-2021	281	7.69	39.2%	9.02%	\$ 2.65

**I. ENABLING LEGISLATION/PROGRAM AUTHORIZATION**

The OLCC administers Oregon's Liquor Control Act. The OLCC's authority is derived from Oregon Revised Statutes Chapters 471, Alcoholic Liquor Generally; 473, Wine Cider and Malt Beverage Privilege Tax; 474, Trade Practices Related to Malt Beverages; 459A.700 to 74, Beverages Containers; the Bottle Bill, and Administrative Rules Chapter 845.

**J. FUNDING STREAMS**

OLCC alcohol programs are funded by alcohol-related revenue. All revenue received by the OLCC is classified as Other Funds. Revenues come from liquor sales, license fees, and fines, server education fees, taxes on malt beverages and wines (Privilege Tax), and miscellaneous income. ORS 471.805 directs the OLCC to distribute available monies to the state General Fund, cities, counties, and Mental Health.

**K. SIGNIFICANT PROPOSED PROGRAM CHANGES FROM 2021-23**

There are no proposed legislative changes.

# BUDGET NARRATIVE

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## OLCC - STORE OPERATING EXPENSES PROGRAM - 005 2023-25 Budget

### A. PURPOSE, ACTIVITIES & ISSUES

The OLCC appoints liquor agents – independent business people or businesses – to operate liquor stores for the State of Oregon; the OLCC contracts with them to serve as retail sales agents. In addition, by statute, holders of Oregon Distillery licenses can sell their own manufactured product in their Distillery Tasting Room Retail Outlets. The liquor agent stores range from stand-alone liquor stores to liquor stores located in grocery stores, convenience stores, and other retail establishments. Many of the rural stores are a store within a store. The Store Operating Expenses Program contains funds available to pay agents for their retailing services for the state. The OLCC pays agents monthly for their services using a formula based on several factors, the most important of which is store sales. This payment is not only the agents' take-home pay but also the dollars they use to operate and improve the liquor stores. Out of their compensation, agents must pay liquor store rent, insurance, telephone, electricity, heat, water, city and county business taxes, employee salaries, sick leave and vacation coverage. Liquor agents also pay for infrastructure improvements -- such as in-store remodels, appearance improvements and fixtures -- and computer equipment from these funds. From the remainder, agents pay their own salaries, Social Security, state and federal taxes, medical insurance, and retirement plan. The state supports the agents by purchasing the inventory sold in the stores, paying for credit card fees, and miscellaneous expenses such as store signage and price tags. Distiller Tasting Room Retail Agents also pay for their own infrastructure and salaries; however, they do not receive credit card fee reimbursement, and the state does not purchase their inventory sold in the tasting rooms until it is sold to the customer.

Liquor and Distillery agents are compensated primarily on the sales volume the stores produce. Prior to 2021 the Legislature mandated the average funding rate to be paid on forecasted sales. In 2021, legislation was passed that established the liquor store and distillery agent compensation rates into statute but it also has chosen to set a maximum limitation for compensation. If sales exceed forecasts during a biennium, OLCC must request a limitation increase from the Emergency Board to maintain paying agents the mandated average funding rate of compensation. On the other hand, if sales do not meet the biennium's forecast, OLCC does not distribute the entire fund to agents. If the Store Operating Expense Fund were non-limited, then OLCC would have the appropriate level of funding available for payment to agents, as sales increased through the biennium. The OLCC would no longer have a need to request an Emergency Board authority to cover these costs if sales grow higher than forecasted.

# BUDGET NARRATIVE

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In April 2016, as a first step to increase store density to meet population growth and customer convenience, the Commission approved, as part of an open recruitment effort, fourteen new retail liquor locations to sell distilled spirits in the Portland tri-county area. Eight of the new locations are in grocery stores or neighborhood markets, and six are stand-alone new locations. Four of the fourteen locations were approved for existing liquor agents. In 2017-19, the Commission continued to appoint new liquor agents throughout the state. To date, the Commission has approved a total of 34 new stores. Targeted expansion will continue to be evaluated for future bienna to support customers, public health and enhance revenue stability and growth. If increases to store locations are realized, OLCC may exceed the limitation for the Store Operating Expenses Program and may need to request additional Other Funds Limitation to cover these costs if sales grow higher than forecasted.

## **B. BACKGROUND**

In the 2021 legislation was passed (HB 2740) which established the compensation for liquor stores in statute under ORS 471.53. Liquor store agents are paid a commission based on the percent of their sales. For sales of alcoholic beverages to licensees stores are paid 6.54 percent of the amount of sales. For sales of alcoholic beverages to persons other than licensees, 8.38 percent of the amount of sales. In addition liquor stores are also paid a monthly base compensation based on the amount of store sales and the location of the store within the state. A store is classed based on the store's amount of annual sales of alcoholic beverages rounded to the nearest whole dollar, adjusted annually by a percentage equal to any percentage increase in the Consumer Price Index for All Urban Consumers, West Region (All Items), as published by the Bureau of Labor Statistics of the United States Department of Labor, as follows:

- (a) Class 1: up to \$120,000;
- (b) Class 2: at least \$120,001 and not more than \$450,000;
- (c) Class 3: at least \$450,001 and not more than \$750,000;
- (d) Class 4: at least \$750,001 and not more than \$1,650,000;
- (e) Class 5: at least \$1,650,001 and not more than \$2,500,000;
- (f) Class 6: at least \$2,500,001 and not more than \$3,700,000;
- (g) Class 7: at least \$3,700,001 and not more than \$5,500,000;
- (h) Class 8: at least \$5,500,001 and not more than \$8,300,000;
- (i) Class 9: at least \$8,300,001 and not more than \$12,500,000; and
- (j) Class 10: at least \$12,500,001 and not more than \$18,750,000.



# BUDGET NARRATIVE

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The monthly base compensation for an agent, adjusted annually by a percentage equal to any percentage increase in the Consumer Price Index for All Urban Consumers, West Region (All Items), as published by the Bureau of Labor Statistics of the United States Department of Labor, is determined as follows according to the class of store operated by the agent:

- (a) Class 1 store: 14.5 percent of the first \$10,000 in monthly sales of alcoholic beverages;
- (b) Class 2 store: \$1,660;
- (c) Class 3 store: \$1,920;
- (d) Class 4 store: \$2,440;
- (e) Class 5 store: \$2,700;
- (f) Class 6 store: \$3,100;
- (g) Class 7 store: \$3,600;
- (h) Class 8 store: \$4,150;
- (i) Class 9 store: \$4,800;
- (j) Class 10 store: \$5,500.

There are also escalators to the monthly base compensation that change depending on the location of the store. The wage escalator amount is as follows:

- (a) For an agent in a standard county, eight percent of the monthly base compensation; or
- (b) For an agent in a Portland metropolitan area county, 18 percent of the monthly base compensation.

The monthly retail escalator amount is as follows:

- (a) For a store located in a standard county, 50 percent of the monthly base compensation; or
- (b) For a store located in a Portland metropolitan area county, 75 percent of the monthly base compensation.

Compensation for Distillery Agents was also established in statute in 2021 (Senate Bill 316) and is now under ORS 417.230. The Commission pays a compensation rate of 45 percent for the first \$250,000 of annual sales for the combined outlet sales of a distillery. For sales over \$250,000 the Commission pays a compensation rate of 17 percent of sales.

## C. EXPECTED RESULTS

The OLCC expects to generate an estimated \$1.964 billion in liquor (spirits) sales in 2023-25. The Store Operating Expenses Program funds approximately 285 stores located throughout the state, making alcohol available in a controlled, regulated fashion for the people of Oregon and the state's robust travel and tourism industry. The agents ensure the responsible sale of alcohol to the public, and have the responsibility for following all liquor laws.

# BUDGET NARRATIVE

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**D. REVENUE SOURCE**

The Oregon Liquor & Cannabis Commission’s alcohol program is 100 percent Other Funded and generates revenues from the sale of distilled spirits, license fees and penalties, privilege tax paid on the sales of beer and wine, and other miscellaneous sources. The OLCC collects this revenue in accordance with ORS Chapters 471 and 473.

**D. PROPOSED LEGISLATIVE CHANGES**

There are no proposed legislative changes.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Agents Compensation Program  
Cross Reference Number: 84500-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Professional Services	-	-	14,685,964	-	-	-	14,685,964
<b>Total Services &amp; Supplies</b>	-	-	<b>\$14,685,964</b>	-	-	-	<b>\$14,685,964</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	14,685,964	-	-	-	14,685,964
<b>Total Expenditures</b>	-	-	<b>\$14,685,964</b>	-	-	-	<b>\$14,685,964</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(14,685,964)	-	-	-	(14,685,964)
<b>Total Ending Balance</b>	-	-	<b>(\$14,685,964)</b>	-	-	-	<b>(\$14,685,964)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Agents Compensation Program  
Cross Reference Number: 84500-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Professional Services	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 082 - September Eboard

Cross Reference Name: Agents Compensation Program  
Cross Reference Number: 84500-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Professional Services	-	-	-	-	-	-	-
S and S - BAM Analyst Adjustment	-	-	16,988,084	-	-	-	16,988,084
<b>Total Services &amp; Supplies</b>	-	-	<b>\$16,988,084</b>	-	-	-	<b>\$16,988,084</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	16,988,084	-	-	-	16,988,084
<b>Total Expenditures</b>	-	-	<b>\$16,988,084</b>	-	-	-	<b>\$16,988,084</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(16,988,084)	-	-	-	(16,988,084)
<b>Total Ending Balance</b>	-	-	<b>(\$16,988,084)</b>	-	-	-	<b>(\$16,988,084)</b>

# BUDGET NARRATIVE

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-005-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Transfer In - Intrafund	139,581,774	166,885,952	166,885,952	181,571,916	198,560,000	198,560,000
<b>Total Other Funds</b>	<b>\$139,581,774</b>	<b>\$166,885,952</b>	<b>\$166,885,952</b>	<b>\$181,571,916</b>	<b>\$198,560,000</b>	<b>\$198,560,000</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$139,581,774	\$166,885,952	\$166,885,952	\$181,571,916	\$198,560,000	\$198,560,000

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

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Agency Request

Governor's Budget

Legislatively Adopted

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# BUDGET NARRATIVE

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OLCC - MEDICAL MARIJUANA -  
OMMP PROGRAM (006)  
2021-23 LEGISLATIVELY APPROVED  
ORGANIZATION CHART

006-91-00-00000  
MEDICAL MARIJUANA ADMINISTRATION  
POS - 21 FTE -21.00

19-21 LAB  
POS -23 FTE - 23.00

21-23 CSL  
POS - 23 FTE - 23.00

21-23 ARB  
POS - 23 FTE - 23.00

21-23 GB  
POS - 21 FTE - 21.00

21-23 LAB  
POS - 21 FTE - 21.00

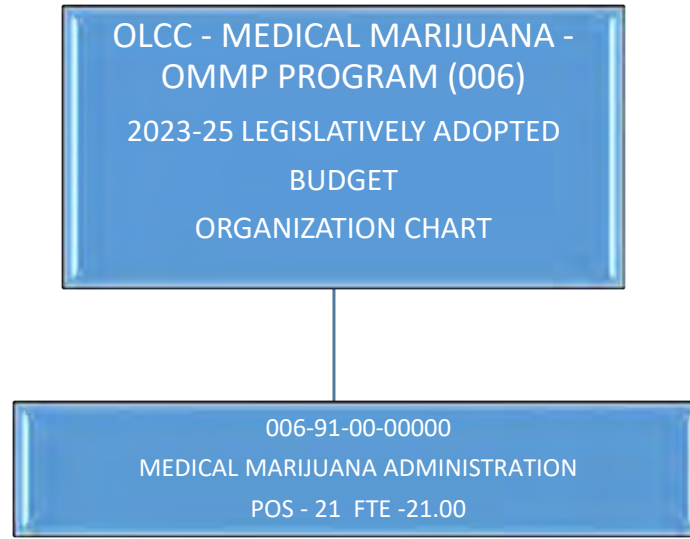
# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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21-23 LAB  
POS - 21 FTE - 21.00

23-25 CSL  
POS - 21 FTE - 21.00

23-25 ARB  
POS - 21 FTE - 21.00

23-25 GB  
POS - 21 FTE - 21.00

23-25 LAB  
POS - 21 FTE - 21.00

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

OLCC's Medical Marijuana Tracking Program results from the passage of SB 1057 (2017) which requires the propagation, production, process and transfer of marijuana and marijuana derived products by OHA medical marijuana grow sites, OHA medical marijuana processing sites and OHA medical marijuana dispensaries to be tracked by OLCC's Cannabis Tracking System (CTS) starting July 1, 2018. OLCC was given the responsibility to administer the tracking and to perform inspections to assure that OMMP marijuana is properly accounted for. The system tracks production, sharing with medical cardholders, and the annual sale of up to 20 pounds of marijuana to OLCC licensees. Violations of daily tracking requirements are reported to OHA for enforcement. This program is a vital part of the state of Oregon's policy to account for all marijuana produced through a state OLCC license or grown by OHA medical marijuana registrants or grow site administrators. Only operations of more than 12 plants are required to participate in daily tracking of marijuana. OLCC administers cannabis tracking and inspections of medical marijuana registrants for compliance with OLCC and OHA rules and shares findings with OHA for appropriate follow-up and enforcement.

Prior to OLCC beginning the tracking and inspections of the OHA medical marijuana grow sites, it was reported by OHA that approximately 1,200 medical grow sites would meet the requirement of tracking and require entry into the OLCC tracking system. Since the inception of the program the number of OHA medical grow sites reporting that they meet the 12 plant requirement continues to decline. OLCC started tracking approximately 800 medical marijuana grow sites in 2018 and as of June 1, 2022, are tracking 377 grow sites and 1 medical dispensary.

The OMMP Tracking Program is funded through a quarterly distribution of marijuana tax funds administered by the Department of Revenue and fees. In addition, OHA collects the cost of tracking from OMMP growers, processors and dispensaries and remits those funds to OLCC who manages the Cannabis Tracking System vendor.

### 2023-25 Program Focus

- DPSST training
- Refinement of policies and procedures
- Data driven enforcement
- CTS analysis, refinement and improvement
- Continued public and registrant education and outreach
- Registrant inspections



# BUDGET NARRATIVE

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## E. PROGRAM FUNDING REQUEST

The Legislatively Adopted Budget is \$6,296,132 Other Funds limitation for the 2023-25 biennium for this program, with 21 positions and 21.00 FTEs.

## F. PROGRAM DESCRIPTION

The passage of SB 1057 modified the recreational and medical marijuana programs administered by the Oregon Liquor & Cannabis Commission and the Oregon Health Authority, including requiring the OLCC to track OMMP medical marijuana growers, processors, wholesalers and retailers.

In 2023-25 the program's focus is similar to the agency's work in its recreational marijuana program. The program will continue to work on agency integration, interagency integration, rulemaking, OMMP registrant education, inspection activities and analysis of data from the Cannabis Tracking System to aid OMMP in their enforcement activities.

The OMMP Tracking Program is funded solely from marijuana tax dollars and fees, paying for OMMP tracking program expenses and personnel including its proportional share of agency-wide shared management, support staff and expenses.

The OLCC works closely with its partner agencies to administer this program:

- Oregon Health Authority (testing standards, ORELAP certification, label requirements, dosage levels)
- Oregon Department of Revenue (taxation, audit)
- Oregon Department of Agriculture (certification of kitchen and weight scales, pesticide use)

## G. PROGRAM JUSTIFICATION AND LINK TO LONG TERM OUTCOMES

Compliance is likely to be a continuing issue for both OLCC and OHA as the body of registrants required to be tracked fluctuates. Many registrants are located in remote places or homes which makes inspections particularly difficult. In addition, ongoing outreach and education is required as new registrants learn the tracking requirements. New registrants are typically unfamiliar with utilizing a robust tracking system, and the agency makes every effort to make the transition as easy as possible; however, as with any new program some registrants will struggle until they gain more experience.

# BUDGET NARRATIVE

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OLCC performs both physical and virtual inspections, and often utilizes Cannabis Tracking System results to identify problem areas. Inspectors utilize an education first philosophy when working with registrants; however, when serious rule violations are discovered, inspectors write up reports and send them to OHA for enforcement. This creates unnecessary duplication which is doubly difficult as OHA does not have an administrative hearings unit or the funding to efficiently process the volume of reports submitted by OLCC. The two-agency process has the potential to reduce compliance as responses to violations are delayed.

## **H. PROGRAM PERFORMANCE**

Currently there are 377 OMMP grow sites with 3 or more OMMP patients being tracked and inspected by the program.

## **I. ENABLING LEGISLATION/PROGRAM AUTHORIZATION**

The OLCC's authority to regulate medical marijuana is derived from ORS 475C.

## **J. FUNDING STREAMS**

Start-up costs for hiring staff and for adding additional data fields to the existing OLCC cannabis tracking system to accommodate medical marijuana growers was funded by a transfer of \$1.8 million in marijuana tax revenue from the Department of Revenue to the OLCC in 2017. Ongoing operating costs related to marijuana tracking and inspections will be funded by a marijuana tax transfer of up to \$875,000 million per quarter or \$7 million per biennium, pursuant to SB 1544 passed in 2018. The precise amount will be determined in consultation with LFO based on agency need as dictated by the number of medical growers, processors and dispensaries that enroll in the cannabis tracking system. The agency has set up a separate budgeting structure to track revenues and expenses related to costs associated with monitoring medical marijuana producers, processors and retailers.

OHA will collect cannabis tracking fees from OMMP registrants and remit those funds to OLCC who administers the contract for the Cannabis Tracking System. OLCC will need spending limitation in order to pay the vendor. These are estimated at \$360,000 for the 2023-25 biennium.

## **K. PROGRAM LEGISLATIVE CHANGES**

There are no proposed legislative changes for this program.

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Name: Medical Marijuana Program  
 Cross Reference Number: 84500-006-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Pension Obligation Bond	-	-	1,001	-	-	-	1,001
Unemployment Assessments	-	-	31	-	-	-	31
Mass Transit Tax	-	-	(601)	-	-	-	(601)
Vacancy Savings	-	-	(34,528)	-	-	-	(34,528)
<b>Total Personal Services</b>	-	-	<b>(\$34,097)</b>	-	-	-	<b>(\$34,097)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(34,097)	-	-	-	(34,097)
<b>Total Expenditures</b>	-	-	<b>(\$34,097)</b>	-	-	-	<b>(\$34,097)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	34,097	-	-	-	34,097
<b>Total Ending Balance</b>	-	-	<b>\$34,097</b>	-	-	-	<b>\$34,097</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Medical Marijuana Program  
Cross Reference Number: 84500-006-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	2,122	-	-	-	2,122
Office Expenses	-	-	1,046	-	-	-	1,046
Telecommunications	-	-	9,136	-	-	-	9,136
State Gov. Service Charges	-	-	(465)	-	-	-	(465)
Data Processing	-	-	41,728	-	-	-	41,728
Professional Services	-	-	53	-	-	-	53
Employee Recruitment and Develop	-	-	64	-	-	-	64
Facilities Rental and Taxes	-	-	6,730	-	-	-	6,730
Other Services and Supplies	-	-	1,279	-	-	-	1,279
<b>Total Services &amp; Supplies</b>	-	-	<b>\$61,693</b>	-	-	-	<b>\$61,693</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	61,693	-	-	-	61,693
<b>Total Expenditures</b>	-	-	<b>\$61,693</b>	-	-	-	<b>\$61,693</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(61,693)	-	-	-	(61,693)
<b>Total Ending Balance</b>	-	-	<b>(\$61,693)</b>	-	-	-	<b>(\$61,693)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Medical Marijuana Program  
 Cross Reference Number: 84500-006-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	-	-	-	-	-
<b>Total Expenditures</b>							
Total Expenditures	-	-	-	-	-	-	-
<b>Total Expenditures</b>	-	-	-	-	-	-	-
<b>Ending Balance</b>							
Ending Balance	-	-	-	-	-	-	-
<b>Total Ending Balance</b>	-	-	-	-	-	-	-

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Medical Marijuana Program  
Cross Reference Number: 84500-006-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Telecommunications	-	-	(34,942)	-	-	-	(34,942)
Attorney General	-	-	-	-	-	-	-
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$34,942)</b>	-	-	-	<b>(\$34,942)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(34,942)	-	-	-	(34,942)
<b>Total Expenditures</b>	-	-	<b>(\$34,942)</b>	-	-	-	<b>(\$34,942)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	34,942	-	-	-	34,942
<b>Total Ending Balance</b>	-	-	<b>\$34,942</b>	-	-	-	<b>\$34,942</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500  
Cross Reference Number: 84500-006-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Other Revenues	10,573	-	-	-	-	-
Transfer In - Intrafund	-	-	188,366	-	-	-
Tsfr From Revenue, Dept of	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
Tsfr From Oregon Health Authority	-	528,000	528,000	528,000	528,000	528,000
Transfer Out - Indirect Cost	(1,800,408)	(1,627,476)	(1,627,476)	(1,627,476)	(1,593,889)	(1,593,889)
<b>Total Other Funds</b>	<b>\$5,210,165</b>	<b>\$5,900,524</b>	<b>\$6,088,890</b>	<b>\$5,900,524</b>	<b>\$5,934,111</b>	<b>\$5,934,111</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$5,210,165	\$5,900,524	\$6,088,890	\$5,900,524	\$5,934,111	\$5,934,111

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

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Agency Request

Governor's Budget

Legislatively Adopted

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# BUDGET NARRATIVE

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## D. PROGRAM OVERVIEW

Through its Capital Improvements Program, the OLCC provides effective stewardship of its building and grounds. The OLCC owns its main office and distribution center complex on McLoughlin Blvd., Milwaukie. OLCC's distribution center comprises the warehouse connected to the main office building and a second warehouse on Milport Road, acquired in 2007. The entire campus houses approximately 219 employees.

Preventive maintenance and regular repairs of the OLCC offices and distribution center are high priorities in order to reduce potentially more costly projects that might result from deferring maintenance. The OLCC Administrative Services Division creates and implements the agency's ten-year maintenance plan and is responsible for the timely planning, management, execution and completion of the capital improvement projects. However with approved construction and relocation of a new office and warehouse the current facility is expected to be sold in 2025.

## E. PROGRAM FUNDING REQUESTS

The Legislatively Adopted Budget is \$247,753 Other Funds limitation for the 2023-25 biennium. No Positions or FTE are requested.

## F. PROGRAM DESCRIPTION

The Milwaukie complex is comprised of the central office and distribution center on McLoughlin Blvd and a second nearby warehouse on Milport Road. The original McLoughlin building was built in 1954. The warehouse was expanded in 1977 to its present 126,109 square feet and the central office was expanded in 1991 to 50,361 square feet for a total footprint of 176,470 square feet. The newest portion of the McLoughlin warehouse is 41 years old and the newest portion of the central office is 27 years old. In 2007 the OLCC acquired the nearby Milport building, with 104,875 square feet of warehouse and 2,369 square feet of office space for a total footprint of 107,244 square feet. The Milport building was built in 1977 and is also 41 years old.

# BUDGET NARRATIVE

Location	Square Footage	Date of Construction
<b>McLoughlin</b>	<b>176,470</b>	
*Warehouse	126,109	1954, 1977
*Central Office	50,361	1991
<b>Milport</b>	<b>107,244</b>	
*Warehouse	104,875	1991
*Office	2,369	1991
<b>Total Square Footage</b>	<b>283,714</b>	

The OLCC provides warehouse security for both the state and vendor owned bottled distilled spirits inventory. The McLoughlin warehouse serves as the main warehouse for distribution to 284 liquor stores in Oregon. This is an increase from 248 stores prior to retail expansion. The Milport facility serves as a delivery hub for inbound products from manufactures and fulfillment center to support distribution from the main warehouse. Combined, these two facilities are expected to distribute 8.3 million cases of distilled liquor in the 2023-25 biennium, accommodating a case growth rate of 3.4 % per year. Facility maintenance, repair and the conditions of the building impact the OLCC's ability to generate revenue and protect the safety and security of the distilled liquor inventory. The wholesale value of the entire inventory in the warehouses, both vendor and OLCC-owned, is approximately \$40 million at cost and a retail value of \$80 million. The inventory turns approximately 11 times per year, generating an expected \$1.9 billion in total sales during the 2023-25 biennium.

The central office located in the McLoughlin building serves as the primary customer service hub for: 2,861 marijuana licenses, 63,878 marijuana worker permittees, more than 18,500 liquor alcohol licenses, 10,000 special event licenses each year, nearly 4,000 out of state certificate holders and more than 149,000 alcohol service permittees as of June 2022. It also provides central services for the Commission, Distilled Spirits, Public Safety, Support Services, Marijuana and OMMP Tracking Programs, OLCC field offices, liquor store agents and the public.

Each biennium, the OLCC completes regular maintenance and repairs per its ten-year plan, and does major projects as provided for by the Legislatively Adopted Budget.

# BUDGET NARRATIVE

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## **G. PROGRAM JUSTIFICATION AND LINK TO LONG TERM OUTCOMES**

Keeping both the McLoughlin and Milport facilities properly maintained is critical to their continued role in generating revenue and protecting the vendor and OLCC-owned inventory and state assets. The OLCC Administrative Services Division's main objective for the capital improvement program is to maintain a safe and efficiently operated facility that has continued expected life, and the flexibility to continue growth while addressing the changing demands brought on by administering the marijuana program. It should be noted that the current facility is scheduled for sale in 2025 and OLCC will be relocating both the office and warehouse to a new facility in 2025.

### **2021-2023**

#### **Current Service Level**

- Repair all CMU and Concrete walls at McLoughlin building.
- Replace caulking/sealant at expansion joints, windows and doors (Milport).
- Repair cracking of roof storage unit (McLoughlin).
- Repair garage doors (McLoughlin).
- Apply safety zone markings (Milport warehouse)

### **2023-2025**

#### **Current Service Level**

- Repaint exterior walls (repair concrete) at Milport.
- Repair/replace caulking expansion joints, windows and doors (McLoughlin).
- Apply new safety zone markings (McLoughlin).
- Replace gravel (McLoughlin).
- Replace domestic hot water heater (gas) (McLoughlin).
- Repaint garage doors (McLoughlin).

# BUDGET NARRATIVE

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## **H. PROGRAM PERFORMANCE**

Oregon's demand for distilled spirits to continue to climb over the next ten years at an annual rate of 5% per year is at risk. Gross liquor sales revenue threatened is estimated at \$1.5 billion over the next ten years if demand cannot be met. Incremental revenue impacted over the next ten years if OLCC cannot continue the expansion of liquor stores is estimated at \$318 million.

## **I. ENABLING LEGISLATION / PROGRAM AUTHORIZATION**

The OLCC administers Oregon's Liquor Control Act and regulates recreational licensing and compliance for cannabis. The OLCC's authority is derived from Oregon Revised Statutes Chapters 471, Alcoholic Liquor Generally; 473, Wine Cider and Malt Beverage Privilege Tax; 474, Trade Practices Related to Malt Beverages; 459A.700 to 74, Beverages Containers; the Bottle Bill; 475C, Cannabis Regulation; and Administrative Rules Chapter 845.

## **J. FUNDING STREAMS**

The Oregon Liquor & Cannabis Commission is 100 percent other funded and generates revenues from the sale of distilled spirits, license fees from alcohol and marijuana, taxes paid on sales of beer and wine, and other miscellaneous revenue sources. The OLCC collects this in accordance with ORS Chapter 471, 473, and 475C. The Recreational Marijuana Program is exclusively funded by license fee revenues.

## **K. SIGNIFICANT PROPOSED CHANGES FROM 2021-23**

There are no proposed changes from 2021-23.

# BUDGET NARRATIVE

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**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Capital Improvements  
 Cross Reference Number: 84500-088-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Building Structures	-	-	(210,000)	-	-	-	(210,000)
<b>Total Capital Outlay</b>	-	-	<b>(\$210,000)</b>	-	-	-	<b>(\$210,000)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(210,000)	-	-	-	(210,000)
<b>Total Expenditures</b>	-	-	<b>(\$210,000)</b>	-	-	-	<b>(\$210,000)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	210,000	-	-	-	210,000
<b>Total Ending Balance</b>	-	-	<b>\$210,000</b>	-	-	-	<b>\$210,000</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 031 - Standard Inflation

Cross Reference Name: Capital Improvements  
Cross Reference Number: 84500-088-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Capital Outlay</b>							
Land Improvements	-	-	234	-	-	-	234
Building Structures	-	-	9,774	-	-	-	9,774
<b>Total Capital Outlay</b>	-	-	<b>\$10,008</b>	-	-	-	<b>\$10,008</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	10,008	-	-	-	10,008
<b>Total Expenditures</b>	-	-	<b>\$10,008</b>	-	-	-	<b>\$10,008</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(10,008)	-	-	-	(10,008)
<b>Total Ending Balance</b>	-	-	<b>(\$10,008)</b>	-	-	-	<b>(\$10,008)</b>

**ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY**

Oregon Liquor & Cannabis Comm  
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Capital Improvements  
Cross Reference Number: 84500-088-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	6,012	-	-	-	6,012
<b>Total Services &amp; Supplies</b>	-	-	<b>\$6,012</b>	-	-	-	<b>\$6,012</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	6,012	-	-	-	6,012
<b>Total Expenditures</b>	-	-	<b>\$6,012</b>	-	-	-	<b>\$6,012</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(6,012)	-	-	-	(6,012)
<b>Total Ending Balance</b>	-	-	<b>(\$6,012)</b>	-	-	-	<b>(\$6,012)</b>

# BUDGET NARRATIVE

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-088-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Transfer In - Intrafund	267,669	237,745	447,745	247,753	247,753	253,765
<b>Total Other Funds</b>	<b>\$267,669</b>	<b>\$237,745</b>	<b>\$447,745</b>	<b>\$247,753</b>	<b>\$247,753</b>	<b>\$253,765</b>

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
ALL Sources	OTHER	Various	\$267,669	\$237,745	\$447,745	\$247,753	\$247,753	\$253,765

\_\_\_ Agency Request

\_\_\_ Governor's Budget

X  Legislatively Adopted

Budget Page  9

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Agency Request

Governor's Budget

Legislatively Adopted

Budget Page 10









# BUDGET NARRATIVE

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Oregon Liquor & Cannabis Comm  
2023-25 Biennium

Agency Number: 84500

Cross Reference Number: 84500-089-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>Other Funds</b>						
Dedicated Fund Oblig Bonds	-	62,537,265	145,455,048	-	-	-
<b>Total Other Funds</b>	-	<b>\$62,537,265</b>	<b>\$145,455,048</b>	-	-	-

# BUDGET NARRATIVE

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# DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2019-2021 Actual	2021-23 Legislatively Adopted	Legislatively Approved	2023-25		
						Agency Request	Governor's	Legislatively Adopted
Article XI-Q Bonds	OTHER	0560	N/A	\$62,537,265	\$145,455,048	\$0	\$0	\$0

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# BUDGET NARRATIVE

## Major Construction/Acquisition 10-Year Plan, Lease Plans, Disposals

2023-25 Biennium

**Agency Name: Oregon Liquor & Cannabis Commission**

**Proposed New Construction or Acquisition - Complete for 5 Biennia**

Biennium	Priority	Concept/Project Name	Description	GSF	Position Count	General Fund	Other Funds	Lottery Funds	Federal Funds	Estimated Cost/Total Funds
2023-25	1	Enterprise Modernization	Management Information Systems		0		23,200,000			23,200,000
2025-27					0					-
2027-29					0					-
2029-31					0					-
2031-33					0					-

**Proposed Lease Changes over 10,000 RSF - Complete for 5 Biennia**

Biennium	Location	Description/Use	Term in Years	Total RSF <sup>2</sup> +/- (added or eliminated) A	USF <sup>3</sup> B	Position Count <sup>1</sup> C	Biennial \$ Rent/RSF <sup>2</sup> D	Biennial \$ O&M <sup>4</sup> /RSF <sup>2</sup> not included in base rent payment E	Total Cost / Biennium (D+E)*A
2023-25	N/A								-
2025-27	N/A								-
2027-29	N/A								-
2029-31	N/A								-
2031-33	N/A								-

**Planned Disposal of Owned Facility**

Biennium	Facility Name	Description
2025-27	Millport Warehouse	Estimated \$28 million value
2025-27	McLoughlin WH + HQ	for both facilities.

**Definitions:**

**Position**

**Count:** 1 Total Legislatively Approved Budget (LAB) Position Count assigned to (home location) each building or lease as applicable.

**RSF** 2 Rentable SF per BOMA definition. The total usable area plus a pro-rated allocation of the floor and building common areas within a building.

Usable Square Feet per BOMA definition for office/administrative uses. Area of a floor occupiable by a tenant where personnel or furniture are normally housed plus building amenity areas that are convertible to occupant area and not required by code or for the operations of a building. If not known, estimate

**USF** 3 the percentage.

**O&M** 4 Total Operations and Maintenance Costs for facilities including all maintenance, utilities and janitorial.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

## Capital Financing Six-Year Forecast Summary 2023-25

Agency: LIQUOR & CANNABIS COMMISSION  
 Agency #: 84500

**Provide amounts of agency financing needs for the 2023-25 biennium, by expected use and repayment source. Include proposed project amounts only (do not include debt service from either previously issued debt or from new debt issuance).**

Use of Bond Proceeds	Bond Type		Totals by Repayment Source		
	General Obligation Bonds	Revenue Bonds			
<b>Major Construction / Acquisition Projects</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment		69,917,783		69,917,783	OF
Federal Funds Repayment				-	FF
Total for Major Construction	\$	69,917,783	\$	-	\$ 69,917,783
<b>Equipment/Technology Projects over \$500,000</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment		16,500,000		16,500,000	OF
Federal Funds Repayment				-	FF
Total for Equipment/Technology	\$	16,500,000	\$	-	\$ 16,500,000
<b>Debt Issuance for Loans and Grants</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Loans and Grants	\$	-	\$	-	-
<b>Total All Debt Issuance</b>					
General Fund Repayment	\$	-	\$	-	GF
Lottery Funds Repayment		-		-	LF
Other Funds Repayment		86,417,783		86,417,783	OF
Federal Funds Repayment		-		-	FF
<b>Grand Total 2023-25</b>	\$	86,417,783	\$	-	\$ 86,417,783

# BUDGET NARRATIVE

## Capital Financing Six-Year Forecast Summary 2025-27

Agency: LIQUOR & CANNABIS COMMISSION  
 Agency #: 84500

**Provide amounts of agency financing needs for the 2025-27 biennium, by expected use and repayment source. Include proposed project amounts only (do not include debt service from either previously issued debt or from new debt issuance).**

Use of Bond Proceeds	Bond Type		Totals by Repayment Source		
	General Obligation Bonds	Revenue Bonds			
<b>Major Construction / Acquisition Projects</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Major Construction	\$	-	\$	-	-
<b>Equipment/Technology Projects over \$500,000</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Equipment/Technology	\$	-	\$	-	-
<b>Debt Issuance for Loans and Grants</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Loans and Grants	\$	-	\$	-	-
<b>Total All Debt Issuance</b>					
General Fund Repayment	\$	-	\$	-	GF
Lottery Funds Repayment		-	-	-	LF
Other Funds Repayment		-	-	-	OF
Federal Funds Repayment		-	-	-	FF
<b>Grand Total 2025-27</b>	\$	-	\$	-	-

# BUDGET NARRATIVE

## Capital Financing Six-Year Forecast Summary 2027-29

Agency: LIQUOR & CANNABIS COMMISSION    **Provide amounts of agency financing needs for the 2027-29 biennium, by expected use and repayment source. Include proposed project amounts only (do not include debt service from either previously issued debt or from new debt issuance).**  
 Agency #: 84500

Use of Bond Proceeds	Bond Type		Totals by Repayment Source		
	General Obligation Bonds	Revenue Bonds			
<b>Major Construction / Acquisition Projects</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Major Construction	\$	-	\$	-	-
<b>Equipment/Technology Projects over \$500,000</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Equipment/Technology	\$	-	\$	-	-
<b>Debt Issuance for Loans and Grants</b>					
General Fund Repayment	\$	\$	\$	-	GF
Lottery Funds Repayment				-	LF
Other Funds Repayment				-	OF
Federal Funds Repayment				-	FF
Total for Loans and Grants	\$	-	\$	-	-
<b>Total All Debt Issuance</b>					
General Fund Repayment	\$	-	\$	-	GF
Lottery Funds Repayment		-		-	LF
Other Funds Repayment		-		-	OF
Federal Funds Repayment		-		-	FF
<b>Grand Total 2027-29</b>	\$	-	\$	-	-



# BUDGET NARRATIVE

Facility Plan - Facility Summary Report 107BF16a  
2023-25 Biennium

Agency Name: Oregon Liquor & Cannabis Commission

Table A: Owned Assets Over \$1M CRV		FY 2022 DATA	
Total Number of Facilities Over \$1M		2	
Current Replacement Value \$ (CRV) <b>1</b>		\$62,779,191	Source <b>4</b> <span style="border: 1px solid black; padding: 2px;">Risk</span> Risk or FCA
Total Gross Square Feet (GSF)		283,714	
Office/Administrative Usable Square Feet (USF) <b>2</b>		52,730	Estimate/Actual <b>5</b> <span style="border: 1px solid black; padding: 2px;">19%</span> % USF/GSF
Occupants Position Count (PC) <b>3</b>		285	Office/Admin USF/PC <b>6</b> <span style="border: 1px solid black; padding: 2px;">185</span> or Agency Measure <b>7</b> <span style="border: 1px solid black; padding: 2px;">n/a</span>

Table B: Owned facilities under \$1M CRV		
Number of Facilities Under \$1M		N/A
CRV <b>1</b>		N/A
Total Gross Square Feet (GSF)		N/A

Table C: Leased Facilities			
Total Rented SF <b>8</b>		32,432	
Total 2021-23 Biennial Lease Cost		\$1,561,000	
Additional 2021-23 Costs for Lease Properties (O&M) <b>9</b>		28,128	
Office/Administrative Usable Square Feet (USF) <b>2</b>		31,918	Estimate/Actual <b>5</b> <span style="border: 1px solid black; padding: 2px;">98%</span> % USF/GSF
Occupants Position Count (PC) <b>3</b>		103	Office/Admin USF/PC <b>6</b> <span style="border: 1px solid black; padding: 2px;">310</span>

### Definitions

- Current Replacement Value Reported to Risk Management (Risk) or Calculated Replacement Value Reported from
- CRV 1** iPlan Facility Conditions Assessment (FCA)
- USF 2** Usable Square Feet per BOMA definition for office/administrative uses. Area of a floor occupiable by a tenant
- Occupant Position Count (PC) 3** Total Legislatively Approved Budget (LAB) Position Count within the buildings or leases as applicable.
- Source 4** Enter Source of CRV as "Risk" or "FCA"
- Estimate/Actual 5** Use actual USF % of USF to GSF, if available. If not known, estimate the percentage.
- Office/Administrative USF/PC 6** Divide your USF by your position count. If office/admin space is a less than 10% of your space use, fill in N/A
- Agency Measure 7** If not using USF/PC, insert Agency Measure as defined in 107BF02 question #1.
- RSF 8** Rentable SF per BOMA definition. The total usable area plus a pro-rated allocation of the floor and building
- O&M 9** Total Operations and Maintenance Costs for facilities including all maintenance, utilities and janitorial

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

Facility Plan - Facility O&M/DM Report 107B16b  
2023-25 Biennium

Agency Name: Oregon Liquor & Cannabis Commission

**Facilities Operations and Maintenance (O&M) Budget  
excluding Capital Improvements and Deferred Maintenance**

Personal Services (PS) Operations and Maintenance  
Services and Supplies (S&S) Operations and Maintenance  
Utilities not included in PS and S&S above  
**Total O&M**  
**O&M \$/SF**

	2019-21 Actual	2021-23 LAB	2023-25 Budgeted	2025-27 Budgeted
1				
	\$474,192	\$490,312	\$510,905	\$532,363
	\$1,170,758	\$1,221,101	\$1,272,387	\$1,325,828
	\$363,416	\$379,043	\$394,963	\$411,551
	<b>\$2,008,366</b>	<b>\$2,090,456</b>	<b>\$2,178,255</b>	<b>\$2,269,742</b>
	7.08	7.37	7.68	8.00

**Total O&M SF** 283,714 Include only the SF for which your agency provides O&M funding.

**O&M Estimated Fund Split Percentage %**

	General Fund	Lottery Fund	Other Funds	Federal Funds
2			100%	

**Deferred Maintenance Funding In Current Budget Model**

**Total Short and Long Term Deferred Maintenance Plan for  
Facilities**

Priorities 1-3 - Currently, Potentially and Not Yet Critical  
Priority 4 - Seismic & Natural Hazard  
Priority 5 - Modernization  
**Total Priority Need**  
**Facility Condition Index (Priority 1-3 Needs/CRV)**

	2023-25 Biennium		Ongoing Budgeted (non POP) 2023-25 Budgeted SB 1067 (2% CRV min.)	Ongoing Budgeted (non POP) 2025-27 Projected SB 1067 (2% CRV min.)
3	<b>Current Costs 2021</b>	<b>Ten Year Projection</b>		
4,5,6	\$11,368,949	\$16,297,649	\$1,255,584	\$1,255,584
7	\$0	\$0		
8	\$0	\$0		
	\$11,368,949	\$16,297,649		
9	18.109%	25.960%	16.109%	23.960%

**Assets CRV** \$62,779,191 Current Replacement Value Reported to Risk or Calculated Replacement Value Reported from Facility Conditions Assessment (FCA)

Process/Software for routine maintenance (O&M)  
Process/Software for deferred maintenance/renewal  
Process for funding facilities maintenance

OLCC uses spreadsheets to track building assets/components, maintenance requests & needs.
OLCC uses spreadsheets to track building assets/components, maintenance requests & needs.
Facility maintenance is included as a separate item in the biennial agency requested budget.

From iPlan FCA

**Definitions**

- |  |   |
|--|---|
| <p><b>Facilities Operations and Maintenance Budget</b></p> <p><b>O&amp;M Estimated Fund Split Percentage %</b></p> <p><b>Total Short and Long Term Maintenance and Deferred Maintenance Plan for Facilities Value Over \$1M</b></p> <p><b>Priority One: Currently Critical</b></p> <p><b>Priority Two: Potentially Critical</b></p> <p><b>Priority Three: Necessary - Not yet Critical</b></p> <p><b>Priority Four: Seismic and Natural Hazard Remediation</b></p> <p><b>Priority Five: Modernization</b></p> <p><b>Facility Condition Index</b></p> | <p>1 The Facilities Operations and Maintenance budget includes costs to operate and maintain facilities and keep them in repair including utilities,</p> <p>2 Show the fund split by percentage of fund source allocated to facility O&amp;M for your agency</p> <p>All Maintenance excluding routine O&amp;M costs. 23-25 and 25-27 auto-populates with 2% of the sum of your agency portfolio's CRV.</p> <p>3 Written to deliver on SB 1067: SECTION 9. (1) Each biennium, the Governor shall propose as part of the Governor's recommended budget an</p> <p>4 From the Budget Instruction: Priority One projects are conditions that require immediate action in order to address code and accessibility</p> <p>5 From the Budget Instruction: Priority Two projects are to be undertaken in the near future to maintain the integrity of the facility and</p> <p>6 From the Budget Instructions: Priority Three projects could be undertaken in the near to mid-term future to maintain the integrity of a</p> <p>7 From the Budget Instructions: Priority Four projects improve seismic performance of buildings constructed prior to 1995 building code</p> <p>8 From the Budget Instructions: Priority Five projects are alterations or replacement of facilities solely to implement new or higher standards to</p> <p>9 A calculated measure of facility condition relative to its current replacement value (expressed as a percentage)</p> |
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# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## INFORMATION TECHNOLOGY - PROJECT PRIORITIZATION MATRIX

# BUDGET NARRATIVE

## EITGC Project Prioritization | 2023-25

			Project Example	OLCC Enterprise Modernization Program
			100	97
CRITERIA	WEIGHT	TOTAL PROJECT SCORE (0-100)	SCORING GUIDE	
<b>Technology and Strategic Alignment</b>	35%	WEIGHTED SUBTOTAL	35	35
<p><b>Alignment to Strategic Plans</b></p> <ul style="list-style-type: none"> <li>Does this investment adhere to the Governor's Strategic Plan (Action Plan: User Friendly, Reliable and Secure: Modernizing State Information Technology Systems and Oversight)</li> <li>Does this investment align with and support the vision, goals, and guiding principles outlined in the EIS Strategic Framework, Cloud Forward: A Framework for Embracing the Cloud in Oregon, Oregon's Data Strategy: Unlocking Oregon's Potential, and the Modernization Playbook?</li> <li>Does this investment align with and support the State of Oregon, Diversity, Equity, and Inclusion (DEI) Action Plan: A Roadmap to Racial Equity and Belonging, the sponsor's agency-specific Racial Equity Plan, and ethical use of data—investing in data justice and representation, visibility, and ethics to serve all Oregonians?</li> <li>Does this investment optimize service delivery to the public and/or internally by modernizing agency-specific and cross-agency systems?</li> <li>Does this investment align with and support the agency's IT and business strategic plans, including strategies for modernizing legacy systems?</li> <li>Does this investment fulfill a legislative mandate, enable compliance with current State or Federal law, or address specific audit findings?</li> </ul>			3	3
<p><b>Technology Best Practices and Priorities</b></p> <ul style="list-style-type: none"> <li>Does this investment align with and support the following enterprise information technology priorities?                             <ul style="list-style-type: none"> <li><b>Information Security</b>. Improving the security and resilience of the state's systems</li> <li><b>Modernization</b>. Optimizing service delivery through resilient, adaptive, secure, and customer-centered digital transformation</li> <li><b>A Better Oregon Through Better Data</b>. Leveraging data as a strategic asset—improving data analysis, data quality, information-sharing, decision-making, and ethical use.</li> <li><b>Cloud Forward</b>. Enabling Oregon to conduct 75% of its business via cloud-based services and infrastructure</li> </ul> </li> <li>Does this investment align with IT best practices (e.g., cloud-first, modular implementation, agile practices, configuration over customization, open systems, transparency and privacy by design,</li> </ul>			3	3

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Business and People-Centered Approach	25%	WEIGHTED SUBTOTAL	25	25
<p><b>People-Centered Approach</b></p> <ul style="list-style-type: none"> <li>• Does this investment put people first—the people who rely on essential services and those working to provide those services?</li> <li>• Does this investment help to eradicate racial and other forms of disparities in state government?</li> <li>• Does this investment improve equitable access to services, programs, and resources, or make the agency's overall service portfolio more accessible or usable for diverse populations?</li> <li>• Does the agency intend to strengthen public involvement through transformational community engagement, access to information, and decision-making opportunities?</li> <li>• Does this investment reduce or eliminate administrative burdens* that have created barriers to access or reinforced existing inequalities for historically underserved and underrepresented</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3
<p><b>Business Process Transformation</b></p> <ul style="list-style-type: none"> <li>• Does this investment contribute to business process improvement/transformation?</li> <li>• Does this investment improve service delivery to customers, partners, or other stakeholders?</li> <li>• Has the agency done public engagement, outreach, or an internal evaluation to identify which populations are most highly impacted (positively and negatively) by these business process changes (e.g., considering populations without home internet in creating a digital application process)?</li> <li>• Have measurable business outcomes and benefits been established, including the return on investment if applicable?</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3
<p><b>Investment Risk</b></p> <ul style="list-style-type: none"> <li>• Would inaction impact systems or solutions that support critical business functions?</li> <li>• Would inaction increase risk to continuity of services to customers, particularly vulnerable or underserved populations?</li> <li>• Are there community impacts of not undertaking this project?</li> <li>• Has the agency identified an inequity or imbalance in service provision that this initiative would resolve?</li> <li>• Is there increased risk if investment is not addressed during this budget cycle (e.g., security, safety, legal, funding source, or any other related risk)?</li> <li>• Does the investment address non-compliance of federal or state requirement, audit finding, or mandate?</li> <li>• Does this investment address an identified and documented highly probable agency risk?</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3

# BUDGET NARRATIVE

Agency Readiness and Solution Appropriateness	40%	WEIGHTED SUBTOTAL	40	37
<p><b>Organizational Change Management (OCM)</b></p> <ul style="list-style-type: none"> <li>Does the investment significantly impact operations throughout the organization?</li> <li>Does the agency have, or intend to acquire, OCM resources with the skillsets and experience for the size and complexity of the project?</li> <li>Does the agency plan to address and mitigate impact or adoption risks through a change management plan or intend to follow a formal OCM methodology?</li> <li>Has the agency identified community engagement or community involvement as a component of the change management process?</li> <li>Is external outreach or training planned to implement this change with constituents?</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3
<p><b>Solution Scale and Approach</b></p> <ul style="list-style-type: none"> <li>Has the agency engaged customers, partners, and communities to understand and structure the business problem, benefits, and outcomes?</li> <li>Does the investment fully address the agency’s business problem, benefits and outcomes?</li> <li>Is the solution of the appropriate size and scale?</li> <li>Does this investment adhere to principles in <i>EIS Cloud Forward</i> (p.4) or <i>Modernization Playbook</i> (p.6), etc.?</li> <li>Will the agency continue to engage customers and communities to inform design, approach, and usability of the solution?</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3
<p><b>Capacity</b></p> <ul style="list-style-type: none"> <li>Has the agency considered skillsets and capacity requirements needed to effectively resource this initiative?</li> <li>Does the agency have resources with the necessary skillsets and knowledge, or can the agency acquire the resources?</li> <li>Will this investment impact the agency’s ability to deliver on its core business functions?</li> <li>Has the agency considered capacity for various non-technical resources, including organizational change management, project management, business analysis, testing, communication and community engagement activities?</li> <li>Does the agency or project environment foster an inclusive workplace culture and promote</li> </ul>		<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	2

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<p><b>Governance and Project Management Processes</b></p> <ul style="list-style-type: none"> <li>• Does the agency have formal IT governance in place that will oversee this investment?</li> <li>• Does the investment have executive sponsorship and steering committee in place?</li> <li>• Does the agency employ adequate project governance structure and practices to oversee vendor/contract management, change control, quality control and quality assurance, and data management and usage?</li> <li>• For projects that impact data or data systems, is there a data governance body or other body responsible for data management that is engaged in the process? Is there an agency data lead who is engaged as part of the project?</li> <li>• Are agency DEI staff involved in the IT Governance and prioritization process?</li> <li>• Does the agency intend to involve customer or partner representation on project forums (i.e. steering committees, advisory boards, etc.)?</li> <li>• Has the agency established processes for community outreach, feedback, engagement, or advice in accordance with the Racial Equity Framework and DEI Action Plan?</li> <li>• Does the agency have, or intend to acquire, project management resources with the skillsets and experience for the size and complexity of the project?</li> <li>• Does the agency use mature project management practices (PMBOK)?</li> </ul>	<p><b>3 - Fully Aligned</b> (all applicable criteria addressed)</p> <p><b>2 - Mostly Aligned</b> (most applicable criteria addressed)</p> <p><b>1 - Partially Aligned</b> (some applicable criteria addressed)</p> <p><b>0 - Not Aligned</b> (no or very few applicable criteria addressed)</p>	3	3
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**References:**

\*Administrative burdens include learning costs, such as finding out whether one is eligible for a program; compliance costs, such as burdensome paperwork and documentation; and psychological costs, such as the stress and stigma that people feel when interacting with government programs. Health Affairs, Herd, P., Moynihan, D. (2020, October 2). *How Administrative Burdens Can Harm Health* . www.Healthaffairs.Org. Retrieved February 9, 2022, from

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## INFORMATION TECHNOLOGY REPORT 7/1/2022

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Agency	Policy Group	IT Investment Name	Mandate	Project	Start Date	End Date	Total Cost	Previous Biennia OF Cost	Current Biennium OF Cost	Future Biennia OF Cost	Policy Option Package Request	Short Description
OLCC	Public Safety	Warehouse and IT Non-bonded Costs (POP 102)	None	Yes	2022-05-30	2025-07-30	\$ 18,684,486	\$ 176,699	\$ 4,104,014	\$ 14,403,773	Yes	This POP is for all the non-bondable expenses associated with the Warehouse/HQ construction project and the Enterprise Modernization Program (EMP). EMP consists of two projects, the Marijuana and Liquor Licensing and Compliance (MLLC) Project and the Distilled Spirits Supply Chain (DSSC) Project. The MLLC is a unified solution for the lifecycle of a license or permit from application to disposition. The DSSC is Full supply chain solution for distilled spirits products from supplier to customer. The purpose of this Policy Option Package is to request limitation through the agency's operation budget to cover the non-bondable costs for the Program, which are estimated at \$6,235,773 for the 23-25 biennium.
OLCC	Public Safety	IT Modernization Bonded Costs (POP 101)	None	Yes	2022-05-30	2025-07-30	\$ 19,803,599	\$ -	\$ 3,108,599	\$ 16,695,000	Yes	Bond funding request to extend bond spend through the 23-25 biennium. Bond funding is \$27 Million total - \$8.5 Million was released May 17, 2022; the remainder will be released during the March 2023 bond sale. The purpose of this Policy Option Package is to request that the bonded funding be extended through the 23-25 biennium.
OLCC	Public Safety	IT Compliance Officer and System Administrator/Risk Management (POP 303)	None	No	2022-10-01			\$ -	\$ -	\$ 496,133	Yes	<p>The Systems Admin/Risk Mitigation position will be a dedicated resource to ensure the security, confidentiality, integrity and availability of agency information assets. This position will work closely with The State of Oregon's Cyber Security Services (CSS), which is responsible for defining enterprise security architecture and policy and for coordinating security incident response.</p> <p>Addition of an information technology compliance officer to identify information security and privacy risks and provide advice and leadership in managing them. This position will report to the OLCC Chief Information Officer (CIO) and collaborates closely with the State Chief Information Security Officer (SCISO) and the Cyber Security Services (CSS) in planning, advising, and directing information security and privacy activities for OLCC and the clients whom they serve. This position initiates, develops, and implements information security and privacy programs, policies, and procedures. As a member of the OIS leadership staff, the Information Risk, Privacy, and Compliance Officer will be the primary contact for information security and privacy functions.</p>

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## KEY PERFORMANCE MEASURES 2023 - 2025 biennium

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## Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/10/2023 1:53:10 PM

**Agency:** Oregon Liquor and Cannabis Commission

**Mission Statement:**

Support businesses, public safety and community livability through education and the enforcement of liquor and marijuana laws.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Sales to Minors - Percentage of licensees who refuse to sell to minor decoys.		Approved	70%	90%	90%
2. RATE OF SECOND VIOLATION - Percentage of licensees detected to have violated a liquor law in a second, separate, incident occurring within 2 years after the year of the first violation.		Approved	4%	12%	12%
3. Licensing Time - Average days from application receipt to license issuance.		Approved	98	75	75
4. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved	78%	85%	85%
	Helpfulness		78%	85%	85%
	Availability of Information		62%	85%	85%
	Overall		71%	85%	85%
	Timeliness		64%	85%	85%
	Accuracy		72%	85%	85%
5. OLCC Rate of Return - Net OLCC distribution divided by actual expenses.		Approved	\$2.30	\$2.25	\$2.25
6. Best Practices - Percent of total best practices met by the Board.		Approved	99%	100%	100%
7. Sales to Minors- Recreational Marijuana - This measure is the rate at which licensees refuse to sell marijuana products to minor decoys.		Approved	0%	90%	90%
8. Time to license- marijuana - Average days to license completed marijuana applications.		Approved	83	85	85

**LFO Recommendation:**

The Legislative Fiscal Office recommends key performance measures as presented. The LFO recommendation includes adjusting the target for KPM 5 - OLCC Rate of Return - to \$2.25 for every dollar spent on liquor-related expenses, from the previous target of \$2.50. The OLCC has capital expenditures and debt service that will be incurred related to its move to a new warehouse and headquarters facility, associated debt service payments, and automatic escalation that was included in changes to the compensation formula for liquor and distiller agents. Given these factors, the previous target of \$2.50 is unlikely to be attainable for the foreseeable future.

The OLCC conducted no minor decoy operations for recreational marijuana sales to minors in the 2021 and 2022 fiscal years. The last reported result of a 90% compliance rate for KPM #7 was for fiscal year 2020.

**SubCommittee Action:**

The Subcommittee approved the LFO recommendation on Key Performance Measures.

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## AUDITS RESPONSE REPORT 7/1/2023

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To ensure the Governors' Budget complies with the requirements of **ORS 297.100**, agencies must report on the status of implementation of action plans in response to the Audits Division audit findings and recommendations. The Audits Report does not have a prescribed format but should identify any Secretary of State audits currently being conducted and include a brief description of the scope of the audit (if known). In addition, provide a written summary of responses to any financial or performance audits completed by the Secretary of State *since February 2020*.

Report on work completed to date and provide any updated information on agency actions or proposed actions to respond to audit findings and recommendations. This report must identify any new or enhanced funding or savings included in the agencies budget (base budget as well as agency request budget) as a result of implementation of audit findings or recommendations. Additionally, identify any policy packages in the Agency Request Budget that are intended to address audit findings and recommendations from completed audits, **regardless of when the audit occurred**.

## Audits since February 2020:

1. Secretary of State 2023-15 dated 4/28/2023: *Oregon Needs to Modernize Cannabis Laws to Help Grow the State's Economy and to Ensure Equitable Opportunities and Benefits for all Communities*
  - ✓ The objectives of this audit were to:
    - To identify business equity challenges within Oregon's existing cannabis regulatory framework and how the state can address them.
    - Determine how Oregon may address social equity issues within the Oregon cannabis industry.
  - ✓ Recommendations included reforming rules that were in place to avoid federal intervention, gathering demographic data on cannabis licensees, and assessing the moratorium's impact on those most negatively impacted by the prohibition of cannabis.
  - ✓ Management agreed with all recommendations, and implementation is in progress.
2. Secretary of State *FY2021 Statewide Single Audit Report* dated 7/5/2022.
  - ✓ The audit identified one significant internal control deficiency:
    - **2021-008:** Month-end transfer process from the Liquor Control fund to the General fund resulted in inappropriately transferring more to the General Fund than statutorily required.
  - ✓ The letter recommended strengthening internal controls to ensure the accounting systems reconcile and the appropriate amount is being transferred to the General Fund each month.
  - ✓ Management agreed with the recommendation, and has hired a temporary Accountant 3 to help bring the agency process up-to-date. Once current, an OLCC staff member will be handling reconciliations on a routine basis.
3. Secretary of State **2020-36** dated 11/10/2020: *Oregon Has an Opportunity to Modernize Groundbreaking Bottle Bill on Its 50<sup>th</sup> Anniversary*
  - ✓ The audit objective was to determine if opportunities exist to increase state revenue through the collection of unreturned bottle deposits.
  - ✓ Audit recommendations included ensuring compliance with unclaimed property laws and crafting legislation to modernize the Bottle Bill.

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- ✓ Management agreed with all recommendations. During FY22, the agency worked to draft rules for SB 1520, which contained several provisions to modernize the Bottle Bill. For example, wine in cans is now eligible for deposit refunds.
4. Secretary of State *FY2020 Statewide Single Audit* dated 11/9/2020.
- ✓ The audit identified two significant internal control deficiencies:
    - **2020-011:** Liquor agent inventory audits were not being completed every 6-12 months as targeted by agency management.
    - **2020-012:** User system access was not adequately documented or regularly reviewed for appropriateness.
  - ✓ Management agreed with all recommendations. Since the audit, the agency has increased the number of liquor store audits and assigned an Office Information Systems team member to review access and usage of multiple OLCC systems quarterly.

**Audits prior to February 2020 related to OLCC Policy Option Packages:**

5. Secretary of State Audit **2019-23** dated 5/29/19 was a follow-up to SOS audit #2018-07 regarding *OLCC Cannabis Information Systems*
- ✓ 15 of 17 recommendations were partially or fully implemented, with 2 recommendations (implementing change management processes and documenting disaster recovery plans) deferred while the replacement licensing system is developed, and while the state data center move is completed. OLCC’s disaster recovery plan will need to incorporate elements of the disaster recovery plan developed for the state data center.
6. Secretary of State Audit **2019-04** dated 1/25/19:  
*Oregon’s Framework for Regulating Marijuana should be strengthened to better mitigate Diversion Risk, and Improve Laboratory Testing*
- ✓ The audit scope covered both OLCC and OHA processes; and included 8 OLCC recommendations, and 9 OHA recommendations.
  - ✓ Management agreed with all 8 OLCC recommendations.

**OLCC Policy Option Packages (POPs) addressing Audit Findings or Recommendations**

POP	POP Description	Audit Reference	Helps Address Audit Findings / Recommendations
303	IT Risk Mitigation: The 23-25 Legislatively Approved Budget (LAB) recommended: One Information Specialist 8 System Administrator, Risk Mitigation and One Principal Executive Manager D Information Compliance Officer	SOS 2019-23, Recommendations 4, 6, 8, 9, 11, 15	<ul style="list-style-type: none"> <li>• Develop and implement policies and procedures for effectively monitoring software as a service vendors to ensure they are meeting security and hosting requirements defined in contracts and service level agreements.</li> <li>• Establish processes for granting and reviewing access to the Marijuana Licensing System and the Cannabis Tracking System.</li> <li>• Update and test OLCC’s information security plan to ensure the plan reflects the agency’s current business and IT environment.</li> </ul>



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POP	POP Description	Audit Reference	Helps Address Audit Findings / Recommendations
			<ul style="list-style-type: none"> <li>• Establish a process to maintain an up-to-date inventory of authorized hardware and software allowed on OLCC’s network.</li> <li>• Develop and implement a process to scan for vulnerabilities on devices on the network.</li> <li>• Develop and implement a process to remediate weaknesses identified in risk assessments and audits, and routinely evaluate and assess the agency’s security posture.</li> </ul>
307	Financial Services Staffing: The 23-25 Governor’s Budget requested: One Budget & Fiscal Manager 2 ----- POP 307 was not approved in the 2023-25 Legislatively Adopted Budget.	FY 21 Statewide Single Audit, SOS 2021-008	<ul style="list-style-type: none"> <li>• <del>Strengthen internal controls to ensure the accounting systems reconcile and that the appropriate amount is being transferred to the General Fund each month.</del></li> </ul>
413	Marijuana Lab Integrity Package: The 23-25 LAB recommended: <ul style="list-style-type: none"> <li>• A Natural Resource Specialist 4</li> <li>• A Regulatory Specialist</li> <li>• A Compliance Specialist 2</li> <li>• Expenditure authority to spend \$250,000 of its own revenue to conduct random and targeted safety testing of cannabis products being sold to consumers within Oregon</li> </ul>	SOS 2019-04, Recommendations 14, 15, 17	<ul style="list-style-type: none"> <li>• Update test result tracking requirements for subcontracted tests to ensure the results can be directly traced in Metrc to the lab that performed the specific test.</li> <li>• Require that all marijuana certificates of analysis be stored in Metrc, where they can be reconciled with the reported lab test results.</li> <li>• Work with ORELAP and the Legislature to ensure appropriate and sufficient staff coverage to better monitor lab practices and review test result data.</li> </ul>

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POP	POP Description	Audit Reference	Helps Address Audit Findings / Recommendations
414	<p>Marijuana Licensing and Compliance Package. The Agency Request Budget included 8 positions, 7.04 FTEs, totaling \$1.9 million expenditure limitation.</p> <p>-----</p> <p>POP 414 was not approved in 2023-25 Legislatively Adopted Budget.</p>	<p>SOS 2019-04, Recommendations 2 and 4</p>	<ul style="list-style-type: none"> <li>• <del>Continue to develop baselines, dashboards, and other data monitoring practices, such as setting reasonableness thresholds to help identify higher risk marijuana transactions.</del></li> <li>• <del>Establish inspection frequency goals and metrics and determine how many inspectors are needed to meet those goals. If the current number of inspectors is too low, work with the legislature to identify additional funding options. Periodically reassess inspection goals and metrics, and whether the number of inspectors aligns with them.</del></li> </ul>
418	<p>Oregon Department of Agriculture (ODA) Lab Funding LC:</p> <p>-----</p> <p>The 23-25 LAB approves using \$2,281,689 in marijuana license fees to fund part of the ODA reference lab.</p>	<p>SOS 2019-04, Recommendation 17</p>	<ul style="list-style-type: none"> <li>• Work with ORELAP and the Legislature to ensure appropriate and sufficient staff coverage to better monitor lab practices and review test result data.</li> </ul>

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## SOS AUDIT - MODERNIZE CANNABIS LAWS RESPONSE LETTER 3/23/2023

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March 23, 2023

Kip Memmott, Director  
Secretary of State, Audits Division  
255 Capitol St. NE, Suite 180  
Salem, OR 97310

Dear Mr. Memmott,

This letter provides a written response to the Audits Division's final draft audit report titled: "Oregon Needs to Modernize Cannabis Laws to Help Grow the State's Economy and to Ensure Equitable Opportunities and Benefits for all Communities."

Thank you for the opportunity to provide a response and share more about the agency's successes and deep expertise as a national leader in the cannabis regulatory space—all of which are relevant to the findings in this audit.

The mission of the OLCC is to support businesses, public safety, and community livability through education and the enforcement of liquor and marijuana laws. Since Oregon voters legalized recreational marijuana in 2014 with Measure 91, the OLCC has been dedicated to building a regulatory system that is highly adaptable to the changing needs of the burgeoning marijuana industry while protecting consumers. To that end, agency staff worked closely with legislators and industry for nine years on appropriate and necessary adaptations to prepare the state for opportunities and respond to emerging issues. Agency leadership is dedicated to continuing along this trajectory as well as taking an open posture to new policy concepts and regulatory approaches.

As noted in the audit report, the Cole Memorandum has been rescinded. However all of the points addressed in the memo remain in ORS 475C, the Oregon state law that directs the agency's work. Put differently, the Cole Memorandum guidance and regulatory framework therein remains the backbone of Oregon's recreational marijuana laws. Thousands of collaborative conversations with industry stakeholders, legislators, and other jurisdictional authorities as well as partner agencies formed the basis of the OLCC's comprehensive regulatory framework for adult-use marijuana. The commission continues to engage licensees and other stakeholders in annual revisions to our rules and policies to better support licensees, their businesses, and Oregonians. Whether or not the current federal government administration considers the Cole Memo regulatory guidance a guiding light, it remains OLCC's responsibility to maintain a regulated system. Moreover, as the audit identifies, marijuana

businesses, through no fault of their own, face unique public safety and security risks that no other industry faces. These concerns must also be front and center in OLCC's considerations so that all participants in the industry – owners, employees, and customers – are safe and secure. The agency set a strong policy, business process, and technology foundation through administrative rulemaking and worked closely with legislators to develop approaches and systems that support the industry in maturing in a free-market economy. In fact, the agency's success in cooperation with the industry and legislature is evidenced by avoidance of federal prosecution when the Cole Memorandum was in effect. Together with the legislature and industry partners, OLCC policy is regularly emulated by other U.S. states that are initiating or revising their marijuana policy.

In preparation of the Federal government potentially allowing for interstate commerce of cannabis products, the OLCC anticipates that only the highest quality products from well-regulated systems, that have recognized testing, packaging, labeling, and traceability standards, will be allowed for sale into other states. These standards enable consumer protection, which has been an executive branch priority for state agencies, including OLCC for the past two administrations and the current one. For nine years, the OLCC has been able to effectively walk the line between support for industry, so that they can thrive and prepare for expansion, while minimizing public health and consumer protection tragedies. Feedback the agency received from other state agencies that regulate marijuana agree that Oregon's regulatory system is optimally supportive of industry. Agency leadership is dedicated to supporting and preparing Oregon businesses so they are ready to successfully transition from a closed state system to an open national market. OLCC believes it will be successful, as legislators and industry members collaborate together with the agency on planning and plan execution in the coming years.

Below is our detailed response to each recommendation in the audit.

When preparing for the future expansion of the adult recreational cannabis industry and to further Oregon's equity goals, OLCC should:

**RECOMMENDATION 1**

Identify and reform its rules which are in place primarily to avoid federal intervention, and which presume cannabis businesses will engage in illegal activity, specifically:

- a. Reevaluate the public purpose and economic impact of regulations like the requirements for steel doors and 24-hour video surveillance.
- b. Implement seed to sale batch tagging to balance accountability for reporting and compliance with lower costs for producer licensees and medical growers required to report in METRC.

Agree or Disagree with Recommendation	Target date to complete implementation activities	Name and phone number of specific point of contact for implementation
Agree	1/1/2024	A. Borup 503-504-3052

**Narrative for Recommendation 1**

The OLCC has already undertaken rulemaking to change from individual plant tags to batch tagging. At the Commission meeting on March 16, 2023 the commission approved the rules, making the rules effective January 1, 2024. Until the effective date, OLCC will be working with the cannabis tracking system (“CTS”) vendor on implementation and will provide guidance to businesses as those changes are made.

The OLCC has modified many of our violations related to security requirements in the past two years and will evaluate steel doors and video camera requirements during the 2023 cycle of rulemaking. That evaluation process will include stakeholders such as licensees and public health and safety partners.

To better understand the obstacles of past cannabis prohibition for people of color and create harm reduction strategies, and ensure programming, services, laws, and rules related to cannabis are aligned with the diversity, equity, and inclusion values of the state, OLCC should:

<b>RECOMMENDATION 2</b>		
Ensure its replacement cannabis licensing system has the capacity to gather demographic data and generate reports encouraged in Oregon’s DEI Action Plan.		
Agree or Disagree with Recommendation	Target date to complete implementation activities	Name and phone number of specific point of contact for implementation
Agree	12/31/2023	A. Borup 503-504-3052

**Narrative for Recommendation 2**

The current OLCC licensing system does not collect demographic data to the level needed to comply with the DEI Action Plan. As a result, the state does not have the necessary data by which to benchmark diversity among Oregon’s cannabis licensees, to better understand the obstacles and create harm reduction strategies, and to evaluate the efficacy and outcomes of its regulatory efforts. OLCC is in the process of developing and replacing its current licensing system, with an implementation of the new system planned for Fall 2023, followed by the collection of this data in the near future. Additionally, the agency acknowledges and deeply values that this data is critical for making the marijuana system a place where all residents may

be included and all feel they can belong within it. Access to opportunity is critical and the agency continues to be dedicated to working with other public sector agencies that offer grant funding to address historical injustices and ultimately overcome continued barriers to equity and access.

<b>RECOMMENDATION 3</b>		
As part of the annual reporting required by House Bill 4016, OLCC should include an assessment of the impact the moratorium has on those most negatively impacted by the prohibition of cannabis.		
<b>Agree or Disagree with Recommendation</b>	<b>Target date to complete implementation activities</b>	<b>Name and phone number of specific point of contact for implementation</b>
Agree	March 20, 2023 and March 20, 2024	A. Borup 503-504-3052

**Narrative for Recommendation 3**

The first report required by HB 4016 is due by March 20, 2023; the agency will include an assessment of the moratorium as it relates to people most negatively impacted by the prohibition of marijuana in the 2023 and 2024 reports.

Please contact Amanda Borup at 503-504-3052 with any questions.

Sincerely,

*Craig Prins*  
Craig Prins (Mar 24, 2023 08:24 PDT)

Craig Prins  
 Executive Director  
 Oregon Liquor and Cannabis Commission

cc: Chairman Marvin Revoal, Nathan Rix, Rich Evans, Rosetta Shatkin, Amanda Borup



# BUDGET NARRATIVE

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## AUDITS RESPONSE REPORT - FY20 & FY21 AUDIT RESULTS LETTER

# BUDGET NARRATIVE

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September 16, 2022

Karen Williams, Statewide Financial Compliance Analyst  
 Statewide Accounting and Reporting Services (SARS)  
 155 Cottage Street NE  
 Salem, OR 97301

Dear Karen:

In response to your inquiry, I have included a table below regarding the status of the prior year audit findings from fiscal years 2020 and 2021 at the Oregon Liquor and Cannabis Commission (OLCC).

Finding #	Finding	Recommendation	Original Management Response	Original Corrective Action Planned	Progress	Reported Status	Management Response Update (as of 09/16/2022)
2021-008	Strengthen controls over statutorily required transfers	Strengthen internal controls to ensure the accounting systems reconcile and that the appropriate amount is being transferred to the General Fund each month.	OLCC agrees with the recommendation. The reconciliation process should be conducted and monitored on a regular basis within a 12-month period. The COVID pandemic and staff shortages have severely curtailed the agency's ability to perform routine reconciliations recently.	Within the 2022 fiscal year, the reconciliation process should be conducted monthly. There is still a concern of continued staffing shortages. In an effort to expedite this completion OLCC is working with a temporary agency to hire an Accountant 3 to help bring the agency process up-to-date. Once current, an OLCC staff member will be handling this on a routine basis.	Finding has been partially resolved.	Partial corrective action was taken.	A temp. has been working on the annual reconciliations since he started in May 2022. He has completed data entry and reconciled many differences through FY 2020 and is currently working on FY 2021. OLCC plans to continue using a temp. in this role until the reconciliations are caught up.

Finding #	Finding	Recommendation	Original Management Response	Original Corrective Action Planned	Progress	Reported Status	Management Response Update (as of 09/16/2022)
2020-011	Ensure timely completion of agent inventory audits	Complete agent inventory audits for all stores that haven't had one in the last 12 months as soon as possible. We also recommend management ensure control processes for agent audits are documented in formal written procedures.	OLCC conducted 284 audits during FY21, an increase of 60 stores (26.8%) over FY20 with only eight stores remaining that were not audited in FY21. We will continue to audit our stores through mid-November and restart in January after the busy holiday season.	Partial corrective action taken, continue work to complete work on this finding.	Finding has been partially resolved.	Partial corrective action was taken.	Partial corrective action began, but the agency has fallen further behind since COVID continued to impact our ability to perform audits. Some stores outside of the local area that were scheduled called at the last minute saying employees had COVID and they needed to close and didn't want to put anyone at risk. We have not yet set a policy to include the risk based factor of these audits, but that is something OLCC will be considering. Currently there are 31 stores that have gone beyond a twelve month audit period.

Finding #	Finding	Recommendation	Original Management Response	Original Corrective Action Planned	Progress	Reported Status	Management Response Update (as of 09/16/2022)
2020-012	Strengthen controls over system access	Perform regular, periodic system access reviews to ensure the continued appropriateness of assigned user access. We also recommend management update their policy to align with their decisions for meeting the control objectives.	OLCC has assigned an Office Information Systems (OIS) team member to review, quarterly, access and usage to the following OLCC systems: Agent Revenue Management (ARM), Daily Sales, Merchandising Business, Non-Budget Vouchers (NBV), Financials, and Oregon Liquor Agent Services. The first quarterly review was performed in November 2020. <b>During FY 2021, OLCC reviewed usage for the above-mentioned systems based on logins but did not review overall access.</b> The quarterly reviews in the future will include both access and usage. Results of the monitoring are communicated to the Director of Finance and the CFO. OLCC will update our policy to align with this new practice.	Partial corrective action taken, continue work to complete work on this finding.	Finding has been resolved.	Corrective action was taken.	Beginning for the quarter ending 12/31/2021, OLCC has been sending two quarterly audits to managers each quarter (one based on logins and one on permissions only).

If you have any questions or need any additional information please let me know.

Respectfully,



Kailean Kneeland  
 Chief Financial Officer  
 Oregon Liquor and Cannabis Commission

cc: Nicole Pexton, OLCC Internal Auditor

# BUDGET NARRATIVE

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## AUDITS RESPONSE REPORT - FY22 SOS AUDIT RESULTS MEMO

# BUDGET NARRATIVE

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February 8, 2023

Steven Marks, Executive Director  
Oregon Liquor and Cannabis Commission  
9079 SE McLoughlin Blvd.  
Portland, Oregon 97222

Dear Director Marks:

We have completed audit work of selected financial accounts at your department for the year ended June 30, 2022. This audit work was not a comprehensive financial audit of the commission, but was performed as part of our annual audit of the State of Oregon's financial statements. We audited accounts that we determined to be material to the State of Oregon's financial statements.

## Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of the State of Oregon as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, we considered the department's internal control over financial reporting as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements of the State of Oregon, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control. Accordingly, we do not express an opinion on the effectiveness of the department's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal

control we consider to be material weaknesses. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a significant deficiency.

## Significant Deficiency

### Implement procedures for cash handling

Criteria: OAM 10.10.00.PR.101; OAM 10.20.00.PR.124

Department management is responsible for ensuring internal controls are adequate to provide reasonable assurance that cash and check related transactions are properly controlled. Specifically, related to cash handling, state policy requires mail to be opened by two designated persons.

During inquiries regarding mail delivery and financial services processes, department management stated that at the main office incoming mail was opened, and contents examined by a single person as standard practice. Initially, mail is split open, sorted, and distributed to applicable financial staff. Mail is then opened and undergoes an additional sorting by a second individual prior to processing.

Department procedures do not align with state policy for dual custody of cash and checks, and there were no compensating controls in place to ensure all checks received in the mail were recorded.

We recommend department management implement cash receipting procedures to ensure checks are safeguarded, properly tracked, and accounted for in the financial records in accordance with state policy.

## Other Issue

During the course of our audit, we became aware of the following matter that is considered an opportunity for strengthening internal controls. This matter does not require a written response from management.

OAM 10.15.00.PO states that transaction processing controls should be designed to ensure all valid transactions are recorded with none being omitted and that transactions are recorded in the proper accounting period. The commission issued bonds in fiscal year 2022. During review of cash for fiscal year 2022, we noted the commission recorded the cash received from bond issuance, however several off-setting entries related to the bond liability and payment of issuance costs were not recorded, or were not recorded correctly.

## Prior Year Findings

In prior fiscal years, we reported significant deficiencies related to the commission's completion of agent inventory audits in a letter dated November 9, 2020 and certification of statutory transfers in a letter dated February 2, 2022. These findings can also be found in the Statewide Single Audit Reports for the fiscal year ended June 30, 2020 and June 30, 2021. See Secretary of State audit report numbers 2021-13 and 2022-18, finding numbers 2020-011 and 2021-008, respectively. During fiscal year 2022, the commission partially corrected each finding by continuing to perform agent audits and by performing prior year reconciliations to bring the process current. These findings will be reported in the

Statewide Single Audit Report for the fiscal year ended June 30, 2022, with a status of partial corrective action taken.

The above significant deficiency, along with your response for the finding, will be included in our Statewide Single Audit Report for the fiscal year ended June 30, 2022. Please prepare a response to each finding and include the following information as part of your corrective action plan:

1. Your agreement or disagreement with the finding. If you do not agree with the audit finding or believe corrective action is not required, include in your response an explanation and specific reasons for your position.
2. The corrective action planned.
3. The anticipated completion date.
4. The name(s) of the contact person(s) responsible for corrective action.

Please provide a response to Michelle Searfus by February 16, 2023 and provide Rob Hamilton, Statewide Accounting and Reporting Services (SARS) Manager, a copy of your Corrective Action Plan.

The purpose of this letter is solely to describe the scope of our testing of internal control and the result of that testing, and not to provide an opinion on the effectiveness of the department's internal control. This communication is an integral part of an audit performed in accordance with Government Auditing Standards in considering the department's internal control. Accordingly, this letter is not suitable for any other purpose.

We appreciate your staff's assistance and cooperation during this audit. Should you have any questions, please contact Michelle Searfus, Audit Manager or Katie Hull, Senior Auditor at [michelle.n.searfus@sos.oregon.gov](mailto:michelle.n.searfus@sos.oregon.gov) or [katie.hull@sos.oregon.gov](mailto:katie.hull@sos.oregon.gov).

Sincerely,

*Office of the Secretary of State, Audits Division*

cc: Will Higlin, Deputy Director  
Kailean Kneeland, CFO  
Cathy Watson, Financial Services Assistant Director  
Nicole Pexton, Internal Auditor  
Paul Rosenbaum, Commissioner Chairman  
Berri Leslie, Interim State Chief Operating Officer, Department of Administrative Services  
Robert Hamilton, SARS Manager, Department of Administrative Services

# BUDGET NARRATIVE

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## AUDITS RESPONSE REPORT - FY22 SOS AUDIT RESPONSE LETTER

# BUDGET NARRATIVE

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# Oregon

Tina Kotek, Governor

## Liquor & Cannabis Commission

9079 SE McLoughlin Blvd.  
Portland, Oregon 97222-7355

503-872-5000

800-452-6522

[www.oregon.gov/olcc](http://www.oregon.gov/olcc)

February 13, 2023

Michelle Searfus, Audit Manager  
Secretary of State  
255 Capitol Street NE, Suite 180  
Salem, OR 97310

Dear Michelle:

In response to Secretary of State’s Fiscal Year 2022 Management letter, I have included a table below regarding the Oregon Liquor and Cannabis Commission (OLCC) response.

<b>Finding</b>	<b>Recommendation</b>	<b>Original Management Response</b>	<b>Corrective Action Planned</b>	<b>Name of Contact Person Responsible for Corrective Action</b>
Need to implement cash receipting procedures to ensure checks are safeguarded, properly tracked, and accounted for in the financial records in accordance with state policy (OAM 10.10.00.PR.101; OAM 10.20.00.PR.124).	Implement cash receipting procedures to ensure checks are safeguarded, properly tracked, and accounted for in the financial records in accordance with state policy (OAM 10.10.00.PR.101; OAM 10.20.00.PR.124).	OLCC agrees with the recommendation.	OLCC will implement the appropriate procedures to ensure compliance with state policy by March 31, 2023.	Kailean Kneeland, OLCC Chief Financial Officer

Thank you for your consideration

Sincerely,



Steve Marks  
Executive Director  
Oregon Liquor and Cannabis Commission

CC: Rob Hamilton, SARS Manager  
Kailean Kneeland, OLCC Chief Financial Officer  
Nathan Rix, OLCC Deputy Director  
Nicole Pexton, OLCC Internal Auditor



# BUDGET NARRATIVE

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## AFFIRMATIVE ACTION PLAN 2023 - 2025 biennium

# BUDGET NARRATIVE

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# **Oregon Liquor and Cannabis Commission**

**2023 – 2025**

## **Affirmative Action Plan**



# Oregon

Tina Kotek, Governor

Liquor and Cannabis Commission

9079 SE McLoughlin Blvd.

Portland, Oregon 97222-7355

503-872-5000

800-452-6522

[www.oregon.gov/olcc](http://www.oregon.gov/olcc)

June 23, 2023

Rosa Klein

Governor's Office of Cultural Change

900 Court St. NE, Ste. 254

Salem, OR 97301

Dear Ms. Klein,

The Oregon Liquor and Cannabis Commission's (OLCC) leadership is committed to providing all of its employees with a workplace that is inclusive, equitable, and diverse. The OLCC will continue its goal to diversify our workforce, and create and foster a workplace where all of our employees feel respected and have a deep sense of belonging. Our Affirmative Action Plan will focus of our ongoing efforts to achieve the goals that are outlined in our plan.

We appreciate the Governor's commitment to promote diversity, equity and inclusion for all state employees and Oregonians through the public services it provides. We are submitting our Affirmative Action Plan to you, and we look forward to doing our part to make the state a workplace of choice for Oregonians.

If you have any questions or you would like more information about our plan, please contact Marsha Barton, Sr. HR Business Partner at [marsha.barton@oregon.gov](mailto:marsha.barton@oregon.gov).

Sincerely,

Craig Prins

Interim Executive Director

Oregon Liquor and Cannabis Commission

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# Introduction

## Agency Overview

The Oregon Liquor and Cannabis Commission's (OLCC) mission is to support businesses, public safety, and community livability through education and the enforcement of liquor and marijuana laws.

The OLCC is the agency that is responsible for regulating the sale and service of alcoholic beverages in Oregon by administering the state's Liquor Control Act and regulating the production, processing and sale of recreational marijuana in Oregon through the Control, Regulation and Taxation of Marijuana and Industrial Hemp Act. The agency also regulates the production, processing and sale of medical products sold to Oregon Medical Marijuana Program (OMMP) cardholders in the OLCC's licensed marijuana retail shops.

The agency is comprised of four major operational programs: the Distilled Spirits Program, the Recreational Marijuana Program, the Public Safety Program and the Medical Marijuana Program. All four programs are supported by the Administration, Financial Services, and Support Services divisions. Revenue generated from these programs helps support state and local government programs.

The Distilled Spirits Program oversees the distribution and sale of distilled spirits in the state. The Distilled Spirits division centrally purchases, warehouses and distributes distilled spirits to Oregon's independently operated liquor stores. The OLCC's Public Safety Program licenses and regulates businesses in the alcohol industry such as manufacturers, wholesalers, bars, restaurants, grocery stores, and convenience stores.

The Recreational Marijuana Program is exclusively authorized to make recreational and medical grade marijuana available to consumers and licensed businesses through retail marijuana stores. The program also tracks the growing, transporting, processing and selling of recreational marijuana products. The OLCC's Public Safety Program is responsible for licensing and regulating the operation of the recreational marijuana industry in Oregon.

The Medical Marijuana Program is responsible for the tracking of any OMMP grow (producer) that is registered to produce marijuana for three or more patients, OMMP processing sites and OMMP dispensaries. The Oregon Health Authority administers the OOMP.

The OLCC also enforces the Bottle Bill. Under this law, most beverages sold in Oregon have a 10-cent refund value and stores and redemption centers must redeem empty containers.

## **Key Contact Information**

Interim Executive Director:

Craig Prins

9079 SE McLoughlin Blvd

Portland, OR 97222

[craig.prins@oregon.gov](mailto:craig.prins@oregon.gov)

Affirmative Action Representative:

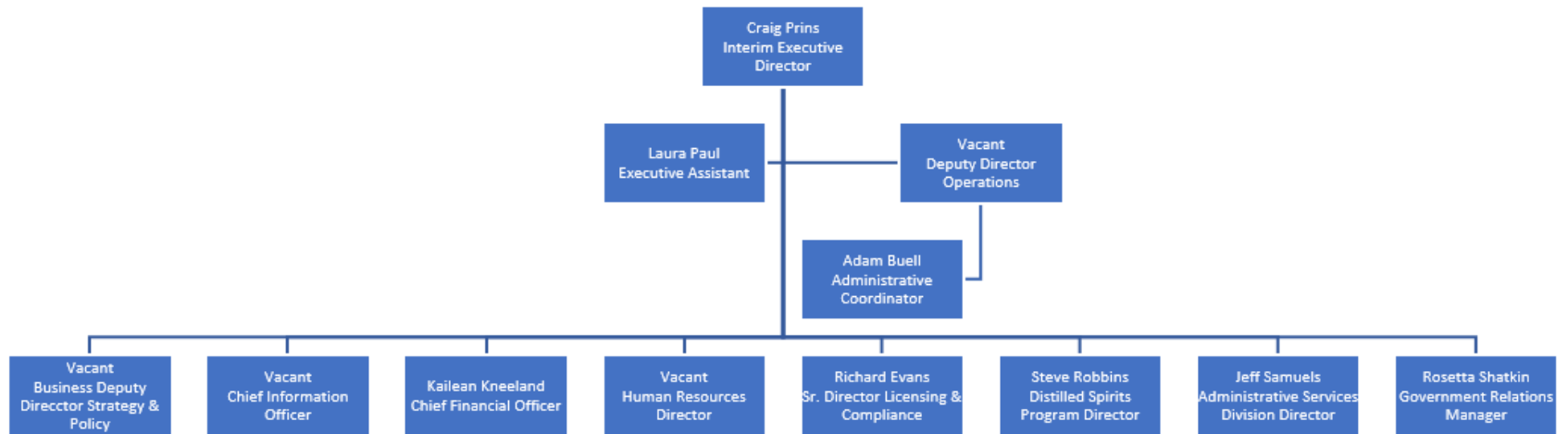
Marsha Barton

9079 SE McLoughlin Blvd

Portland, OR 97222

[marsha.barton@oregon.gov](mailto:marsha.barton@oregon.gov)

# Agency Organizational Chart





# 2021-2023 Affirmative Action Plan

## Progress

### Summary

During the last biennium, the OLCC changed the way we work due to the COVID-19 pandemic. Some of our workforce began working remotely in the Spring of 2020 and this practice has continued through today. Employees have been enjoying a better work-life balance since their commute times have been reduced, and we are seeing an increase in employee motivation and productivity. The OLCC and other state agencies had to evolve and modify our work practices and at times it could be challenging navigating new technologies, but the agency has remained dedicated to our affirmative action plan.

People are the OLCC's most important asset. Each person has differences that enrich the workplace and strengthen our cultural awareness. The OLCC had set 4 goals to increase diversity within the agency. Each goal is listed below along with the OLCC's progress.

### Goal 1

Increase our level of workforce diversity and look for opportunities to eliminate remaining areas of underutilization for women, people of color, and people with disabilities.

1. Over the last biennium, the OLCC has created additional recruiting roles on the Human Resources team to address the agency's increasing number of vacant positions. Our recruiters understand that the Affirmative Action Plan and its strategies and goals are important. Our recruiters incorporate all of them into our recruiting practices to help ensure that the agency is able to create and maintain a diverse workforce.
2. The agency will continue to be more transparent with the agency's affirmative action goals to coach, increase knowledge and awareness with managers and interview panelists on recognizing and eliminating unconscious bias.
3. Due to the agency's recruitment strategies and practices, the agency has seen an increase in the number of women who were hired for both temporary and permanent positions. In 2020, the OLCC's affirmative action report showed that there were 140 female employees. As of June 2021, there were 152 female employees (9% increase). As of March 2023, there were 146 female employees (4% decrease). Percentage decreases normally occur due to turnover and retention.

In 2020, the OLCC's affirmative action report showed that there were 57 employees who were people of color. As of June 2021, there were 73 people of color (16% increase). As of March 2023, there were 85 people of color employed with the OLCC (17% increase).

In 2020, the OLCC's affirmative action report showed that there were 7 employees with a reported disability. As of June 2021, there was still a total of 7 employees. As of March 2023, there were 8 employees with a reported disability so the agency saw a slight increase.

In 2020, the OLCC's affirmative action plan report showed that 26 employees held a veteran status. As of June 2021, there were 31 employees (2% increase). As of March 2023, there were 23 employees with a veteran status so the agency saw a decrease (3% decrease). Percentage decreases normally occur due to turnover and retention.

## **Goal 2**

Continue to look for opportunities to promote women, people of color, and people with disabilities from within the agency.

1. The OLCC continues to offer and promote opportunities for career development, work out of class assignments, job rotations, tuition reimbursement, and internal and external training and development.
2. Leadership is encouraged to look at all employees from all different types of backgrounds for promotional opportunities within the agency. Annual training in unconscious bias will continue to be encouraged for current leaders and future leaders at the agency. The University of Oregon currently offers workshop videos on implicit bias and equity and inclusion which are among the tools the agency will use to educate and train leadership.
3. The agency will continue to monitor progress in the recruitment of applicants who are both qualified for open roles and who are from diverse community groups.

## **Goal 3**

Engage in recruitment activities with additional institutions of higher education and diverse community groups.

1. The OLCC posts open job opportunities on social media platforms such as Facebook, Instagram, Twitter, and LinkedIn to help extend our reach to applicants from diverse community groups. The agency's job postings are also distributed through GovDelivery which is a free email subscription service. There are currently 5,296 subscribers through GovDelivery who receive a list of our current job openings.

2. The OLCC has maintained a longstanding relationship with Partners in Diversity and our affirmative action representative attends their educational programs. Their vision is to have a thriving, diverse, and welcoming community in which all people can work and live. Their values are equity, integrity, and courage. Their vision and values align with the OLCC's vision and values, and our commitment to recruit people in diverse communities.

Additionally, the agency will continue to seek new relationships with institutions of higher education and diverse community groups. The agency benefits from these relationships since the agency is provided with additional platforms to promote job opportunities and to connect with more diverse community groups.

3. Due to the COVID-19 pandemic, it has been a challenge to participate in in-person recruitment activities with institutions of higher education and diverse community groups. This will be a continued goal through the next biennium and the agency will also explore attending virtual activities.

#### **Goal 4**

Actively participate on Affirmative Action committees, additional organizations, and activities to promote the OLCC's Affirmative Action Plan to cultivate a productive and engaging workplace culture and to provide a better experience for the public and our business partners.

1. The OLCC's affirmative action representative attends DAS' Office of Cultural Change meetings where information is shared about affirmative action and diversity, equity, and inclusion initiatives and their progress. During the COVID-19 pandemic, many organizations were closed to the public and in-person activities and meetings were canceled. Attending these types of activities and meetings will be a continued goal through the next biennium.
2. Throughout the biennium, the OLCC has continued to support participation in these activities through all staff emails and through our wellness and inclusion committee. The agency will continue to promote employees' engagement in these activities whenever the opportunities arise.

# 2023-2025 Affirmative Action Plan

## Summary

The OLCC will continue to look for ways to better understand and address the gaps in diversity that exist within our workforce. We will use the data gathered from the last biennium to ensure that we work towards filling the gaps that existed. The agency's overall goal is to recruit, promote, and retain employees who align with the diversity of Oregon's available workforce.

Per Governor's Executive Order 22-11, the Human Resources Director will review and discuss the OLCC's affirmative action plan and goals with the Executive Director to help improve hiring and development opportunities. Both directors will also provide ongoing leadership to ensure the implementation of the affirmative action plan, DEI, and equal employment opportunity to address the gaps in diversity within the agency.

Human Resources (HR) will incorporate affirmative action, diversity, equity, and inclusion responsibilities in all executive and management job descriptions. All agency directors, administrators, managers, and coordinators of affirmative action, DEI, and equal employment opportunity will attend all Governor's Office (GO) and Office of Cultural Change (OCC) meetings so they can support the agency's affirmative action representative.

HR will work with leadership to improve the implementation of the OLCC's affirmative action plan by utilizing performance evaluations and professional development opportunities. The effectiveness in achieving the OLCC's affirmative action objectives will be a key consideration of management personnel's performance.

The affirmative action representative in partnership with HR will track, evaluate, and measure trends for claims of discrimination and harassment. This data will be reported in subsequent affirmative action plans.

The agency has and will continue to post the agency's affirmative action plan and DEI statement on the agency's internal and external websites. HR will also inform all employees about the affirmative action resources that are available and that they should contact the OLCC's affirmative action representative if the employee has concerns about discrimination in hiring, retention, promotion, and career development.

The OLCC will also continue to encourage state employees to use state equipment to complete their exit interview survey prior to their departure from the OLCC.

### **Goal 1**

The OLCC's 1st goal is to continue to build a diverse workforce and to create a workplace culture of inclusion and equity.

1. OLCC recruiters and hiring managers will review the affirmative action plan upon hire and on a semi-annual basis to ensure that both recruiters and hiring managers continue to work on our goals of diversifying our workforce. The OLCC is committed to recruiting, hiring, retaining, promoting, and training people who have been underrepresented in various areas of our society. The OLCC seeks to employ a workforce that is a true reflection of the state's demographics.
2. The OLCC will encourage directors in addition to all staff to join and/or participate in our wellness and inclusion committee's meetings and activities which typically take place on a monthly basis. Participation in this committee will strengthen existing relationships and foster new ones and assist the agency with reaching our goals of diversifying our workforce.

### **Goal 2**

The OLCC's 2nd goal is to educate leadership about affirmative action, diversity, equity, inclusion, and equal employment opportunity to ensure that our current and future employees always feel included and that they are being treated equitably. We also want to continue to share the importance of diversity throughout the entire recruitment process.

1. Human Resources in partnership with OLCC directors will provide leadership to effectively implement the affirmative action plan. Leadership's attendance and engagement in meetings with DAS' Office of Cultural Change and DAS' Affirmative Action Representative bi-monthly meetings will provide the OLCC's leadership with the knowledge and tools necessary to continue to build a diverse workplace culture of inclusion and equity.
2. The OLCC will seek out educational opportunities for our leadership that are offered by the Department of Administrative Services (DAS) and by Partners in Diversity. Virtual or in-person educational meetings will help the agency reach the goals outlined in our affirmative action plan and help reverse historical trends of discrimination against individuals from protected groups.

### **Goal 3**

The OLCC's 3rd goal is to continue to engage in recruitment activities with additional institutions of higher education and diverse community groups.

1. The OLCC will partner and collaborate with other state agencies and the OCC to learn more about their recruitment strategies and learn who they partner with to recruit their diverse workforces.

2. The OLCC will update its recruitment practices to ensure that recruiters are engaging with institutions of higher education and diverse community groups when new job postings are ready for posting and recruitment. We want to ensure that our practices are consistent amongst all of our recruiters and all of our recruitment process.

#### **Goal 4**

The OLCC's 4th goal is to continue to actively participate on Affirmative Action committees, additional organizations, and activities to promote the OLCC's Affirmative Action Plan to cultivate a productive and engaging workplace culture to provide a better experience for the public and our business partners.

1. The OLCC will partner and collaborate with other state agencies and the OCC to learn more about which committees, organizations, and activities they participate in to assist them with the cultivation of their productive and engaging workplace culture.
2. The OLCC will encourage hiring managers to participate in affirmative action committees, organizations, and activities. Participation in these committees, organizations and activities will improve our efforts to cultivate and foster a diverse, equitable, and inclusive workplace culture.

# Appendices

## Appendix A – Agency, State, and Federal Documentation

### State Policy Documentation

- ADA and Reasonable Accommodation Policy (Statewide Policy 50.020.10)
- Discrimination and Harassment Free Workplace (Statewide Policy 50.010.01)
- Statewide Workforce Learning and Development Statewide Workforce Learning and Development (Statewide Policy 10.040.01)
- Veteran’s Preference in Employment (105.040.0015)
- Equal Opportunity and Affirmative Action Rule (105.040.0001)
- Executive Order 22-11

### Federal Documentation

- Age Discrimination in Employment Act of 1967 (ADEA)
- Disability Discrimination Title I of the Americans with Disability Act of 1990
- Equal Pay and Compensation Discrimination Equal Pay Act of 1963, and Title VII of the Civil Rights Act of 1964
- Genetic Information Discrimination Title II of the Genetic Information and Nondiscrimination Act of 2008 (GINA)
- National Origin Discrimination Title VII of the Civil Rights Act of 1964
- Pregnancy Discrimination Title VII of the Civil Rights Act of 1964
- Race/Color Discrimination Title VII of the Civil Rights Act of 1964
- Religious Discrimination Title VII of the Civil Rights Act of 1964
- Retaliation Title VII of the Civil Agency Affirmative Action Policy
- Sex-Based Discrimination Title VII of the Civil Rights Act of 1964
- Sexual Harassment Title VII of the Civil Rights Act of 1964
- Agency-Specific Federal Reporting Requirements
- Executive Order 11246 (OFCCP Regulations)

## Appendix B – Agency Complaint Process

- If an employee believes they have witnessed or experienced any type of discrimination, they are encouraged to inform their immediate manager, another manager, Human Resources, the Executive Director or the Commission Chair. The agency also has a designated contact for complaints. They may contact Craig Prins, Interim Executive Director or Marsha Barton, Sr. Human Resources Business Partner who is an alternate contact. Employees will also retain the right to file a complaint through the union grievance process and/or by going to the Civil Rights Division of the Bureau of Labor and Industries (BOLI) or the Equal Employment Opportunity Commission (EEOC).

## Appendix C – Workforce Demographic Data

### Key Findings:

- Key Finding 1: The top 3 communities of color represented at the OLCC are Hispanic or Latino (46.8%), American Indian or Alaska Native (35%), and Black or African American (33.4%).
- Key Finding 2: Hawaiian or Other Pacific Islanders are under represented at the OLCC and they make up 2.3% of the workforce.
- Key Finding 3: Male (58.2%) is the predominant gender identity making up the OLCC’s workforce.

Race/Ethnicity	Administrative Support	Officials and Administrators	Professionals	Protective Service Workers	Service	Skilled Craft Workers	Technicians
Indian or Alaska Native	0.0%	0.0%	0.0%	0.9%	4.1%	0.0%	30.0%
Asian	0.0%	4.9%	7.7%	2.8%	4.1%	0.0%	0.0%
Black or African American	13.0%	4.9%	1.0%	1.9%	2.7%	0.0%	10.0%
Hispanic or Latino	9.3%	4.9%	1.9%	10.2%	20.5%	0.0%	0.0%
I do not wish to answer.	1.9%	0.0%	5.8%	2.8%	0.0%	0.0%	0.0%
Hawaiian or Other Pacific	0.0%	0.0%	0.0%	0.9%	1.4%	0.0%	0.0%
Two or More	0.0%	2.4%	1.0%	0.9%	4.1%	0.0%	0.0%
White	75.9%	82.9%	82.7%	79.6%	63.0%	100.0%	60.0%

Gender	Percent
Male	58.2%
Female	41.8%

Disability	Precent
No Reported	97.9%
Reported	2.1%

Veteran	Percent
Not a Veteran	94.1%
Veteran	5.9%

## Appendix D – Diversity Awareness Program

The OLCC’s Racial Equity, Diversity & Inclusion (REDI) committee promotes an inclusive, respectful, and diverse workplace. Its purpose is to lead, develop, and organize strategies to promote an inclusive, respectful, and diverse workplace.

The committee holds events in-person and virtually to promote the building of relationships among employees from diverse backgrounds. The support from leadership and managers helps support the agency’s and committee’s goals to foster inclusivity.



The committee also sponsors a variety of employee events that help build and maintain cross-departmental relationships, promotes recognition of diversity among employees, and develops cultural awareness. Membership in the committee continues to grow and it includes employees from various departments, backgrounds, etc.

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## MAXIMUM SUPERVISORY RATIO REPORT 7/1/2023

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

Agency	Agency Max Supervisory ratio	Total # EEs on 07-01-23	Total # Non-supervisory EEs on 07-01-23	÷	Total # Supervisory EEs on 07-01-23	*Total # EEs not assigned a Representation on 07-01-23	1	:	Adjusted Actual Ratio on 07-01-23	Actual ratio	Notes
Bureau of Labor and Industries	(1:8)	168	147	÷	21	0	1	:	7	7.00	
Department of Administrative Services	(1:9)	1047	948	÷	99	0	1	:	10	9.58	
Department of Agriculture	(1:8)	855	800	÷	55	0	1	:	15	14.55	
Department of Consumer and Business Services	(1:11)	1002	916	÷	86	0	1	:	11	10.65	
Department of Corrections	(1:10)	5263	4820	÷	443	2	1	:	11	10.88	
Department of Early Learning and Care	N/A	335	300	÷	35	0	1	:	9	8.57	N/A for the 21-23 biennium
Department of Energy	???	101	89	÷	12	0	1	:	7	7.42	No ratio on file
Department of Environmental Quality	(1:10.25)	959	880	÷	79	0	1	:	11	11.14	
Department of Fish and Wildlife	(1:6)	1488	1305	÷	183	0	1	:	7	7.13	
Department of Human Services	(1:8.39)	12574	11460	÷	1114	7	1	:	10	10.29	
Department of Justice	(1:11.88)	1706	1571	÷	135	1	1	:	12	11.64	
Department of Public Safety Standards and Training	(1:27)	426	409	÷	17	3	1	:	24	24.06	
Department of Revenue	(1:11)	1260	1156	÷	104	0	1	:	11	11.12	
Department of State Lands	(1:8)	127	115	÷	12	0	1	:	10	9.58	
Department of the State Fire Marshal	N/A	163	144	÷	19	1	1	:	8	7.58	N/A for the 21-23 biennium
Department of Transportation	(1:11)	5407	4980	÷	427	0	1	:	12	11.66	
Department of Veterans Affairs	???	108	91	÷	17	0	1	:	5	5.35	
Employment Department	(1:11)	2265	2082	÷	183	0	1	:	11	11.38	
Forestry Department	(1:7)	1596	1413	÷	183	0	1	:	8	7.72	
Higher Education Coordinating Commission	(1:7)	221	201	÷	20	2	1	:	10	10.05	
Office of the Governor	???	101	83	÷	18	0	1	:	5	4.61	No ratio on file
Oregon Business Development Department	(1:8)	193	171	÷	22	0	1	:	8	7.77	
Oregon Department of Education	(1:9)	1222	1111	÷	111	1	1	:	10	10.01	
Oregon Department of Emergency Management	???	120	109	÷	11	0	1	:	10	9.91	No ratio on file
Oregon Health Authority	(1:8.6)	6076	5542	÷	534	0	1	:	10	10.38	
Oregon Housing and Community Services	(1:9)	434	384	÷	50	5	1	:	8	7.68	
Oregon Liquor & Cannabis Commission	(1:11)	412	379	÷	33	0	1	:	11	11.48	
Oregon State Department of Police	(1:8)	1669	1510	÷	159	9	1	:	9	9.50	
Oregon Youth Authority	(1:9)	1089	979	÷	110	2	1	:	9	8.90	
Parks and Recreation Department	(1:8)	948	856	÷	92	0	1	:	9	9.30	
Public Employees Retirement System	(1:10)	436	399	÷	37	0	1	:	11	10.78	
Public Utility Commission of Oregon	(1:5)	140	119	÷	21	0	1	:	6	5.67	
State of Oregon Military Department	(1:10)	518	474	÷	44	0	1	:	11	10.77	
Water Resources Department	(1:8)	252	228	÷	24	0	1	:	10	9.50	

\* These numbers are showing up in Workday as not having a Repr code assigned. Agencies are responsible for reviewing these positions to ensure that it is assigned appropriately to either a supervisory or non-supervisory category. Ratio within Maximum supervisory ratio  Ratio not within Maximum supervisory ratio

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## 2023 REGULAR SESSION - SB 5519 BUDGET NOTES

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## 2023-25 Budget Note #1

### SB 5519

#### Report Due December 2024

#### Budget Note: OLCC Workload, Staffing and Management Analysis

By December 2024, the Oregon Liquor and Cannabis Commission shall provide to the Legislative Fiscal Office an analysis of workload and staffing in the areas of licensing, public safety, financial administration, contested cases/disciplinary proceedings, policy development, and communications. The analysis shall be for purposes of determining the extent to which positions devote time to matters related to liquor vs. cannabis - allocating staff to appropriate funding streams, and developing a cost allocation model for shared administrative and program functions to inform future investment decisions.

The OLCC shall also perform a review of its organizational management structure, specifically evaluating the classifications, functions, division of responsibilities, and oversight authority of Division directors and Executive Team members. The agency will report on the results of this review to the Legislative Fiscal Office.

# BUDGET NARRATIVE

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## 2023-25 Budget Note #2

### SB 5519

#### Report Due December 2024

#### Budget Note: Cannabis Reference Lab Agreement

The Oregon Liquor and Cannabis Commission (OLCC) and the Oregon Department of Agriculture (ODA) shall enter into an inter-agency agreement that specifies OLCC contributions and ODA services provided by a reference laboratory. The reference laboratory shall provide a means of reviewing private lab test results for compliance with health and safety regulations related to accuracy, purity, potency and compliance of cannabis, hemp, and derived products. The agreement shall incorporate a statement of work that specifies expectations and commitments that include but are not limited to the following issues:

- Financial information, including funds available and authorized, basis for method of contribution, frequency of payment, and periodic evaluation of costs and payments;
- Responsibilities regarding receiving, tracking, quality assurance, protocols, archiving, and reporting results of samples and associated testing;
- Development of standardized testing content and timeliness and availability of results;
- Use of facilities and supplies, and how time and costs will be shared between users;
- Assistance with contested case and legal proceedings, including documentation, testimony, and other expertise; and
- Respective relationships with private laboratories, including interactions, oversight, and communications.

ODA shall track and report lab utilization, staff time, and costs attributable to the OLCC compared with other users for purposes of developing a fee schedule and biennial budget estimate for future biennia.

By March 2025, the OLCC and ODA shall report to the Joint Committee on Ways and Means on the status of reference laboratory information, including actual expenditures, staffing, utilization of lab services by entity, tests performed and anticipated, and other information as may be requested for inclusion by the Legislative Fiscal Office.

# BUDGET NARRATIVE

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## ESSENTIAL PACKAGES NARRATIVE

# BUDGET NARRATIVE

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## OREGON LIQUOR & CANNABIS COMMISSION ESSENTIAL PACKAGES

**AGENCY-WIDE (84500-000) = (\$13,062,126) in net decreases from the Base budget to the Current Service Level (CSL).**

010 Vacancy Savings (\$735,954), POB \$182,012, MTT \$52,718, & Non-PICS Personal Services \$53,883 adjustments total = (\$447,341).  
021 Phase-In Costs = zero  
022 Phase-Out Costs = (\$30,319,232)  
031 Standard Inflation = \$17,704,447  
032 Above-standard inflation = zero  
033 Exceptional Inflation = zero  
060 Technical Adjustments = zero

*See details below by Program for each Essential Package adjustment category.*

### **DISTILLED SPIRITS PROGRAM (84500-001)**

**Distilled Spirits Essential Packages = (\$28,571,812) in total expense decreases from Base to the CSL.**

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services Adjustments = (\$79,172) entirely from Vacancy Savings of (\$133,070).  
021 Phase-Ins = zero  
022 Phase-Outs = (\$29,289,952) reflecting:  
>(\$27,000,000) in 21-23 appropriations for the agency's Enterprise Modernization Project (EMP).  
>(\$2,019,952) in non-recurring cost of issuance charges for 21-23 bond sales  
>(\$270,000) in one-time costs approved for Distilled Spirits Equipment Replacement (POP#107).  
  
031 Standard Inflation = \$797,313 driven by \$753,365 for standard inflation related to bank card fees.  
032 Above-Standard Inflation = zero  
033 Exceptional Inflation = zero  
060 Technical Adjustments = zero

# BUDGET NARRATIVE

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## ESSENTIAL PACKAGES:

### **PUBLIC SAFETY SERVICES (84500-002)**

**Public Safety Support Essential Packages = (\$48,064) in total expense decreases from Base to the CSL.**

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services Adjustments = (\$147,340) entirely from Vacancy Savings = (\$200,647).

021 Phase-Ins = zero

022 Phase-Outs = (\$64,800) reflecting non-recurring costs from 2 POPs implemented in the 2021-23 biennium:

>POP#204 phased-out (\$21,600) in setup costs for 1 new PEM-C in Licensing and 1 new PEM-C in Public Safety;

>POP#205 phased-out (\$43,200) in setup costs for 4 new CS3 positions in Administrative Hearings.

031 Standard Inflation = \$164,076 with the largest component = \$44,517 for Telecommunications.

032 Above-Standard Inflation = zero

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

### **SUPPORT SERVICES (84500-003)**

**Support Services Essential Packages = \$831,687 in total expense increases from Base to the CSL.**

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services Adjustments = (\$89,931) entirely from Vacancy Savings = (\$198,639).

021 Phase-Ins = zero

022 Phase-Outs = (\$579,600) reflecting non-recurring costs from February legislation and 3 POPs implemented in the 2021-23 biennium:

>February 2002 session HB-5202 included (\$504,000) in non-recurring development costs for the agency's Privilege Tax system.

>POP#302 phased-out (\$43,200) in setup costs for 4 new positions in Humana Resources,

>POP#303 phased-out (\$21,600) in setup costs for 2 new positions in Information Services;

>POP#306 phased-out (\$10,800) in setup costs for 1 new Liquor Auditor position in Financial Services.

031 Standard Inflation = \$1,501,218 with the largest component being State Government Service Charge increases of \$1,103,079.

032 Above-Standard Inflation = zero

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

# BUDGET NARRATIVE

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## ESSENTIAL PACKAGES:

### RECREATIONAL MARIJUANA PROGRAM (84500-004)

Recreational Marijuana Program Essential Packages =

>\$212,495 in total expense increases from Base to the CSL, along with

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services Adjustments = (\$96,801) entirely from Vacancy Savings = (\$169,070).

021 Phase-Ins = zero

022 Phase-Outs = (\$174,880) reflecting non-recurring cost from 2021 legislation, and 2 packages implemented in the 2021-23 biennium:

>HB-3000 (2021) included (\$84,000) in Cannabis Tracking System fees to be phased out before the 23-25 biennium.

>POP#409 phased-out (\$86,400) in setup costs for 2 new Marijuana Licensing specialists & 6 new Marijuana Regulatory Specialists;

>POP#413 phased-out (\$4,480) in setup costs for 2 Limited Duration positions (1 CS3 and 1 AS2).

031 Standard Inflation = \$487,704 with the largest increases in IT Professional Services (\$231,058) and Attorney General fees (\$86,018).

032 Above-Standard Inflation = zero

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

### MEDICAL MARIJUANA PROGRAM (84500-006)

Medical Marijuana Program Essential Packages = \$27,596 in total expense increases from Base to the CSL.

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services Adjustments = (\$34,097) entirely from Vacancy Savings = (\$34,528).

021 Phase-Ins = zero

022 Phase-Outs = zero

031 Standard Inflation = \$61,693 with the largest increase in Data Processing at \$41,728.

032 Above-Standard Inflation = zero

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

# BUDGET NARRATIVE

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## ESSENTIAL PACKAGES:

### AGENTS COMPENSATION PROGRAM (84500-005)

**Agents' Compensation Essential Packages = \$14,685,964 in total expense increases from Base to the CSL.**

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services adjustments = zero (No personnel in this DCR).

021 Phase-Ins = zero

022 Phase-Outs = zero

031 Standard Inflation = \$14,685,964 was added to the Base budget of \$166,885,952 in Professional Services.

032 Above-Standard Inflation = zero.

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

### CAPITAL IMPROVEMENTS (84500-088)

**Capital Improvements Essential Packages = (\$100,992) in total expense decreases from Base to the CSL.**

010 Vacancy Savings, POB, MTT, & Non-PICS Personal Services adjustments = zero (No personnel in this DCR).

021 Phase-Ins = zero

022 Phase-Outs = (\$210,000) for sewer line repair costs approved in February 2022 legislation HB-5202.

031 Standard Inflation = \$10,008

032 Above-Standard Inflation = zero

033 Exceptional Inflation = zero

060 Technical Adjustments = zero

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## SUMMARY CROSS REFERENCE LISTING & PACKAGES (BSU-003A)

# BUDGET NARRATIVE

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
001-00-00-00000	Distilled Spirits Program	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
001-00-00-00000	Distilled Spirits Program	021	0	Phase-in	Essential Packages
001-00-00-00000	Distilled Spirits Program	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Distilled Spirits Program	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Distilled Spirits Program	032	0	Above Standard Inflation	Essential Packages
001-00-00-00000	Distilled Spirits Program	033	0	Exceptional Inflation	Essential Packages
001-00-00-00000	Distilled Spirits Program	070	0	Revenue Shortfalls	Policy Packages
001-00-00-00000	Distilled Spirits Program	081	0	June 2022 Emergency Board	Policy Packages
001-00-00-00000	Distilled Spirits Program	082	0	September Eboard	Policy Packages
001-00-00-00000	Distilled Spirits Program	090	0	Analyst Adjustments	Policy Packages
001-00-00-00000	Distilled Spirits Program	091	0	Additional Analyst Adjustments	Policy Packages
001-00-00-00000	Distilled Spirits Program	092	0	Statewide AG Adjustment	Policy Packages
001-00-00-00000	Distilled Spirits Program	093	0	Statewide Adjustment DAS Chgs	Policy Packages
001-00-00-00000	Distilled Spirits Program	801	0	LFO Analyst Adjustments	Policy Packages
001-00-00-00000	Distilled Spirits Program	802	0	Vacant Position Reductions	Policy Packages
001-00-00-00000	Distilled Spirits Program	810	0	Statewide Adjustments	Policy Packages
001-00-00-00000	Distilled Spirits Program	811	0	Budget Reconciliation	Policy Packages
001-00-00-00000	Distilled Spirits Program	813	0	Policy Bills	Policy Packages
001-00-00-00000	Distilled Spirits Program	816	0	Capital Construction	Policy Packages
001-00-00-00000	Distilled Spirits Program	101	1	IT Modernization Bonded Costs	Policy Packages
001-00-00-00000	Distilled Spirits Program	102	2	Warehouse and Nonbonded IT Costs	Policy Packages
001-00-00-00000	Distilled Spirits Program	104	4	Distribution Center Equipment Replacement	Policy Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
001-00-00-00000	Distilled Spirits Program	109	9	Alcohol Communication Outreach	Policy Packages
001-00-00-00000	Distilled Spirits Program	116	16	Distilled Spirits Board LC	Policy Packages
002-00-00-00000	Public Safety Services Program	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
002-00-00-00000	Public Safety Services Program	021	0	Phase-in	Essential Packages
002-00-00-00000	Public Safety Services Program	022	0	Phase-out Pgm & One-time Costs	Essential Packages
002-00-00-00000	Public Safety Services Program	031	0	Standard Inflation	Essential Packages
002-00-00-00000	Public Safety Services Program	032	0	Above Standard Inflation	Essential Packages
002-00-00-00000	Public Safety Services Program	033	0	Exceptional Inflation	Essential Packages
002-00-00-00000	Public Safety Services Program	070	0	Revenue Shortfalls	Policy Packages
002-00-00-00000	Public Safety Services Program	081	0	June 2022 Emergency Board	Policy Packages
002-00-00-00000	Public Safety Services Program	082	0	September Eboard	Policy Packages
002-00-00-00000	Public Safety Services Program	090	0	Analyst Adjustments	Policy Packages
002-00-00-00000	Public Safety Services Program	091	0	Additional Analyst Adjustments	Policy Packages
002-00-00-00000	Public Safety Services Program	092	0	Statewide AG Adjustment	Policy Packages
002-00-00-00000	Public Safety Services Program	093	0	Statewide Adjustment DAS Chgs	Policy Packages
002-00-00-00000	Public Safety Services Program	801	0	LFO Analyst Adjustments	Policy Packages
002-00-00-00000	Public Safety Services Program	802	0	Vacant Position Reductions	Policy Packages
002-00-00-00000	Public Safety Services Program	810	0	Statewide Adjustments	Policy Packages
002-00-00-00000	Public Safety Services Program	811	0	Budget Reconciliation	Policy Packages
002-00-00-00000	Public Safety Services Program	813	0	Policy Bills	Policy Packages
002-00-00-00000	Public Safety Services Program	816	0	Capital Construction	Policy Packages
002-00-00-00000	Public Safety Services Program	208	8	Alcohol Licensing Staffing	Policy Packages

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Summary Cross Reference Listing and Packages  
BSU-003A

**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
002-00-00-00000	Public Safety Services Program	211	11	Public Safety Call Center Staffing	Policy Packages
002-00-00-00000	Public Safety Services Program	215	15	Alcohol Delivery Regulation LC	Policy Packages
003-00-00-00000	Administration and Support	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
003-00-00-00000	Administration and Support	021	0	Phase-in	Essential Packages
003-00-00-00000	Administration and Support	022	0	Phase-out Pgm & One-time Costs	Essential Packages
003-00-00-00000	Administration and Support	031	0	Standard Inflation	Essential Packages
003-00-00-00000	Administration and Support	032	0	Above Standard Inflation	Essential Packages
003-00-00-00000	Administration and Support	033	0	Exceptional Inflation	Essential Packages
003-00-00-00000	Administration and Support	070	0	Revenue Shortfalls	Policy Packages
003-00-00-00000	Administration and Support	081	0	June 2022 Emergency Board	Policy Packages
003-00-00-00000	Administration and Support	082	0	September Eboard	Policy Packages
003-00-00-00000	Administration and Support	090	0	Analyst Adjustments	Policy Packages
003-00-00-00000	Administration and Support	091	0	Additional Analyst Adjustments	Policy Packages
003-00-00-00000	Administration and Support	092	0	Statewide AG Adjustment	Policy Packages
003-00-00-00000	Administration and Support	093	0	Statewide Adjustment DAS Chgs	Policy Packages
003-00-00-00000	Administration and Support	801	0	LFO Analyst Adjustments	Policy Packages
003-00-00-00000	Administration and Support	802	0	Vacant Position Reductions	Policy Packages
003-00-00-00000	Administration and Support	810	0	Statewide Adjustments	Policy Packages
003-00-00-00000	Administration and Support	811	0	Budget Reconciliation	Policy Packages
003-00-00-00000	Administration and Support	813	0	Policy Bills	Policy Packages
003-00-00-00000	Administration and Support	816	0	Capital Construction	Policy Packages
003-00-00-00000	Administration and Support	303	3	IT Risk Mitigation	Policy Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
003-00-00-00000	Administration and Support	305	5	Vehicle Replacement	Policy Packages
003-00-00-00000	Administration and Support	306	6	Human Resources Staffing	Policy Packages
003-00-00-00000	Administration and Support	307	7	Financial Services Staffing	Policy Packages
003-00-00-00000	Administration and Support	312	12	Records Requests & Communications	Policy Packages
004-00-00-00000	Recreational Marijuana Program	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
004-00-00-00000	Recreational Marijuana Program	021	0	Phase-in	Essential Packages
004-00-00-00000	Recreational Marijuana Program	022	0	Phase-out Pgm & One-time Costs	Essential Packages
004-00-00-00000	Recreational Marijuana Program	031	0	Standard Inflation	Essential Packages
004-00-00-00000	Recreational Marijuana Program	032	0	Above Standard Inflation	Essential Packages
004-00-00-00000	Recreational Marijuana Program	033	0	Exceptional Inflation	Essential Packages
004-00-00-00000	Recreational Marijuana Program	070	0	Revenue Shortfalls	Policy Packages
004-00-00-00000	Recreational Marijuana Program	081	0	June 2022 Emergency Board	Policy Packages
004-00-00-00000	Recreational Marijuana Program	082	0	September Eboard	Policy Packages
004-00-00-00000	Recreational Marijuana Program	090	0	Analyst Adjustments	Policy Packages
004-00-00-00000	Recreational Marijuana Program	091	0	Additional Analyst Adjustments	Policy Packages
004-00-00-00000	Recreational Marijuana Program	092	0	Statewide AG Adjustment	Policy Packages
004-00-00-00000	Recreational Marijuana Program	093	0	Statewide Adjustment DAS Chgs	Policy Packages
004-00-00-00000	Recreational Marijuana Program	801	0	LFO Analyst Adjustments	Policy Packages
004-00-00-00000	Recreational Marijuana Program	802	0	Vacant Position Reductions	Policy Packages
004-00-00-00000	Recreational Marijuana Program	810	0	Statewide Adjustments	Policy Packages
004-00-00-00000	Recreational Marijuana Program	811	0	Budget Reconciliation	Policy Packages
004-00-00-00000	Recreational Marijuana Program	813	0	Policy Bills	Policy Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
004-00-00-00000	Recreational Marijuana Program	816	0	Capital Construction	Policy Packages
004-00-00-00000	Recreational Marijuana Program	410	10	Cannabis Communication Outreach	Policy Packages
004-00-00-00000	Recreational Marijuana Program	413	13	Marijuana Lab Integrity	Policy Packages
004-00-00-00000	Recreational Marijuana Program	414	14	Marijuana Licensing and Compliance	Policy Packages
004-00-00-00000	Recreational Marijuana Program	417	17	Marijuana License Reassignment Grants LC	Policy Packages
004-00-00-00000	Recreational Marijuana Program	418	18	ODA Lab Funding LC	Policy Packages
004-00-00-00000	Recreational Marijuana Program	419	19	Cannabis Consumer Protection Act-LC	Policy Packages
005-00-00-00000	Agents Compensation Program	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
005-00-00-00000	Agents Compensation Program	021	0	Phase-in	Essential Packages
005-00-00-00000	Agents Compensation Program	022	0	Phase-out Pgm & One-time Costs	Essential Packages
005-00-00-00000	Agents Compensation Program	031	0	Standard Inflation	Essential Packages
005-00-00-00000	Agents Compensation Program	032	0	Above Standard Inflation	Essential Packages
005-00-00-00000	Agents Compensation Program	033	0	Exceptional Inflation	Essential Packages
005-00-00-00000	Agents Compensation Program	070	0	Revenue Shortfalls	Policy Packages
005-00-00-00000	Agents Compensation Program	081	0	June 2022 Emergency Board	Policy Packages
005-00-00-00000	Agents Compensation Program	082	0	September Eboard	Policy Packages
005-00-00-00000	Agents Compensation Program	090	0	Analyst Adjustments	Policy Packages
005-00-00-00000	Agents Compensation Program	091	0	Additional Analyst Adjustments	Policy Packages
005-00-00-00000	Agents Compensation Program	092	0	Statewide AG Adjustment	Policy Packages
005-00-00-00000	Agents Compensation Program	093	0	Statewide Adjustment DAS Chgs	Policy Packages
005-00-00-00000	Agents Compensation Program	801	0	LFO Analyst Adjustments	Policy Packages
005-00-00-00000	Agents Compensation Program	802	0	Vacant Position Reductions	Policy Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
005-00-00-00000	Agents Compensation Program	810	0	Statewide Adjustments	Policy Packages
005-00-00-00000	Agents Compensation Program	811	0	Budget Reconciliation	Policy Packages
005-00-00-00000	Agents Compensation Program	813	0	Policy Bills	Policy Packages
005-00-00-00000	Agents Compensation Program	816	0	Capital Construction	Policy Packages
006-00-00-00000	Medical Marijuana Program	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
006-00-00-00000	Medical Marijuana Program	021	0	Phase-in	Essential Packages
006-00-00-00000	Medical Marijuana Program	022	0	Phase-out Pgm & One-time Costs	Essential Packages
006-00-00-00000	Medical Marijuana Program	031	0	Standard Inflation	Essential Packages
006-00-00-00000	Medical Marijuana Program	032	0	Above Standard Inflation	Essential Packages
006-00-00-00000	Medical Marijuana Program	033	0	Exceptional Inflation	Essential Packages
006-00-00-00000	Medical Marijuana Program	070	0	Revenue Shortfalls	Policy Packages
006-00-00-00000	Medical Marijuana Program	081	0	June 2022 Emergency Board	Policy Packages
006-00-00-00000	Medical Marijuana Program	082	0	September Eboard	Policy Packages
006-00-00-00000	Medical Marijuana Program	090	0	Analyst Adjustments	Policy Packages
006-00-00-00000	Medical Marijuana Program	091	0	Additional Analyst Adjustments	Policy Packages
006-00-00-00000	Medical Marijuana Program	092	0	Statewide AG Adjustment	Policy Packages
006-00-00-00000	Medical Marijuana Program	093	0	Statewide Adjustment DAS Chgs	Policy Packages
006-00-00-00000	Medical Marijuana Program	801	0	LFO Analyst Adjustments	Policy Packages
006-00-00-00000	Medical Marijuana Program	802	0	Vacant Position Reductions	Policy Packages
006-00-00-00000	Medical Marijuana Program	810	0	Statewide Adjustments	Policy Packages
006-00-00-00000	Medical Marijuana Program	811	0	Budget Reconciliation	Policy Packages
006-00-00-00000	Medical Marijuana Program	813	0	Policy Bills	Policy Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
006-00-00-00000	Medical Marijuana Program	816	0	Capital Construction	Policy Packages
088-00-00-00000	Capital Improvements	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
088-00-00-00000	Capital Improvements	021	0	Phase-in	Essential Packages
088-00-00-00000	Capital Improvements	022	0	Phase-out Pgm & One-time Costs	Essential Packages
088-00-00-00000	Capital Improvements	031	0	Standard Inflation	Essential Packages
088-00-00-00000	Capital Improvements	032	0	Above Standard Inflation	Essential Packages
088-00-00-00000	Capital Improvements	033	0	Exceptional Inflation	Essential Packages
088-00-00-00000	Capital Improvements	070	0	Revenue Shortfalls	Policy Packages
088-00-00-00000	Capital Improvements	081	0	June 2022 Emergency Board	Policy Packages
088-00-00-00000	Capital Improvements	082	0	September Eboard	Policy Packages
088-00-00-00000	Capital Improvements	090	0	Analyst Adjustments	Policy Packages
088-00-00-00000	Capital Improvements	091	0	Additional Analyst Adjustments	Policy Packages
088-00-00-00000	Capital Improvements	092	0	Statewide AG Adjustment	Policy Packages
088-00-00-00000	Capital Improvements	093	0	Statewide Adjustment DAS Chgs	Policy Packages
088-00-00-00000	Capital Improvements	801	0	LFO Analyst Adjustments	Policy Packages
088-00-00-00000	Capital Improvements	802	0	Vacant Position Reductions	Policy Packages
088-00-00-00000	Capital Improvements	810	0	Statewide Adjustments	Policy Packages
088-00-00-00000	Capital Improvements	811	0	Budget Reconciliation	Policy Packages
088-00-00-00000	Capital Improvements	813	0	Policy Bills	Policy Packages
088-00-00-00000	Capital Improvements	816	0	Capital Construction	Policy Packages
089-00-00-00000	Capital Construction	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
089-00-00-00000	Capital Construction	021	0	Phase-in	Essential Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
089-00-00-00000	Capital Construction	022	0	Phase-out Pgm & One-time Costs	Essential Packages
089-00-00-00000	Capital Construction	031	0	Standard Inflation	Essential Packages
089-00-00-00000	Capital Construction	032	0	Above Standard Inflation	Essential Packages
089-00-00-00000	Capital Construction	033	0	Exceptional Inflation	Essential Packages
089-00-00-00000	Capital Construction	070	0	Revenue Shortfalls	Policy Packages
089-00-00-00000	Capital Construction	081	0	June 2022 Emergency Board	Policy Packages
089-00-00-00000	Capital Construction	082	0	September Eboard	Policy Packages
089-00-00-00000	Capital Construction	090	0	Analyst Adjustments	Policy Packages
089-00-00-00000	Capital Construction	091	0	Additional Analyst Adjustments	Policy Packages
089-00-00-00000	Capital Construction	092	0	Statewide AG Adjustment	Policy Packages
089-00-00-00000	Capital Construction	093	0	Statewide Adjustment DAS Chgs	Policy Packages
089-00-00-00000	Capital Construction	801	0	LFO Analyst Adjustments	Policy Packages
089-00-00-00000	Capital Construction	802	0	Vacant Position Reductions	Policy Packages
089-00-00-00000	Capital Construction	810	0	Statewide Adjustments	Policy Packages
089-00-00-00000	Capital Construction	811	0	Budget Reconciliation	Policy Packages
089-00-00-00000	Capital Construction	813	0	Policy Bills	Policy Packages
089-00-00-00000	Capital Construction	816	0	Capital Construction	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
990-00-00-00000	Agency-Wide Consolidation	021	0	Phase-in	Essential Packages
990-00-00-00000	Agency-Wide Consolidation	022	0	Phase-out Pgm & One-time Costs	Essential Packages
990-00-00-00000	Agency-Wide Consolidation	031	0	Standard Inflation	Essential Packages
990-00-00-00000	Agency-Wide Consolidation	032	0	Above Standard Inflation	Essential Packages

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**Oregon Liquor & Cannabis Comm**

**Summary Cross Reference Listing and Packages  
2023-25 Biennium**

**Agency Number: 84500  
BAM Analyst: Brickman, Tamara  
Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Cross Reference Number</b>	<b>Cross Reference Description</b>	<b>Package Number</b>	<b>Priority</b>	<b>Package Description</b>	<b>Package Group</b>
990-00-00-00000	Agency-Wide Consolidation	033	0	Exceptional Inflation	Essential Packages
990-00-00-00000	Agency-Wide Consolidation	070	0	Revenue Shortfalls	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	081	0	June 2022 Emergency Board	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	082	0	September Eboard	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	090	0	Analyst Adjustments	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	091	0	Additional Analyst Adjustments	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	092	0	Statewide AG Adjustment	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	093	0	Statewide Adjustment DAS Chgs	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	801	0	LFO Analyst Adjustments	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	802	0	Vacant Position Reductions	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	810	0	Statewide Adjustments	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	811	0	Budget Reconciliation	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	813	0	Policy Bills	Policy Packages
990-00-00-00000	Agency-Wide Consolidation	816	0	Capital Construction	Policy Packages

# BUDGET NARRATIVE

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# BUDGET NARRATIVE

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## POLICY PACKAGE LIST by PRIORITY (BSU-004A)

# BUDGET NARRATIVE

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**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority  
2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	070	Revenue Shortfalls	001-00-00-00000	Distilled Spirits Program
			002-00-00-00000	Public Safety Services Program
			003-00-00-00000	Administration and Support
			004-00-00-00000	Recreational Marijuana Program
			005-00-00-00000	Agents Compensation Program
			006-00-00-00000	Medical Marijuana Program
			088-00-00-00000	Capital Improvements
			089-00-00-00000	Capital Construction
			990-00-00-00000	Agency-Wide Consolidation
			081	June 2022 Emergency Board
	002-00-00-00000	Public Safety Services Program		
	003-00-00-00000	Administration and Support		
	004-00-00-00000	Recreational Marijuana Program		
	005-00-00-00000	Agents Compensation Program		
	082	September Eboard	006-00-00-00000	Medical Marijuana Program
088-00-00-00000			Capital Improvements	
089-00-00-00000			Capital Construction	
990-00-00-00000			Agency-Wide Consolidation	
001-00-00-00000			Distilled Spirits Program	
002-00-00-00000			Public Safety Services Program	
003-00-00-00000			Administration and Support	
004-00-00-00000			Recreational Marijuana Program	
005-00-00-00000			Agents Compensation Program	

**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority  
2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>		
0	082	September Eboard	006-00-00-00000	Medical Marijuana Program		
			088-00-00-00000	Capital Improvements		
			089-00-00-00000	Capital Construction		
			990-00-00-00000	Agency-Wide Consolidation		
	090	Analyst Adjustments	001-00-00-00000	Distilled Spirits Program		
			002-00-00-00000	Public Safety Services Program		
			003-00-00-00000	Administration and Support		
			004-00-00-00000	Recreational Marijuana Program		
			005-00-00-00000	Agents Compensation Program		
			006-00-00-00000	Medical Marijuana Program		
			088-00-00-00000	Capital Improvements		
			089-00-00-00000	Capital Construction		
			990-00-00-00000	Agency-Wide Consolidation		
			091	Additional Analyst Adjustments	001-00-00-00000	Distilled Spirits Program
					002-00-00-00000	Public Safety Services Program
					003-00-00-00000	Administration and Support
	004-00-00-00000	Recreational Marijuana Program				
	005-00-00-00000	Agents Compensation Program				
	006-00-00-00000	Medical Marijuana Program				
	092	Statewide AG Adjustment	088-00-00-00000	Capital Improvements		
089-00-00-00000			Capital Construction			
990-00-00-00000			Agency-Wide Consolidation			
001-00-00-00000			Distilled Spirits Program			



**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority  
2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	092	Statewide AG Adjustment	002-00-00-00000	Public Safety Services Program
			003-00-00-00000	Administration and Support
			004-00-00-00000	Recreational Marijuana Program
			005-00-00-00000	Agents Compensation Program
			006-00-00-00000	Medical Marijuana Program
			088-00-00-00000	Capital Improvements
			089-00-00-00000	Capital Construction
			990-00-00-00000	Agency-Wide Consolidation
			093	Statewide Adjustment DAS Chgs
	002-00-00-00000	Public Safety Services Program		
	003-00-00-00000	Administration and Support		
	004-00-00-00000	Recreational Marijuana Program		
	005-00-00-00000	Agents Compensation Program		
	006-00-00-00000	Medical Marijuana Program		
	088-00-00-00000	Capital Improvements		
	089-00-00-00000	Capital Construction		
	990-00-00-00000	Agency-Wide Consolidation		
	801	LFO Analyst Adjustments	001-00-00-00000	Distilled Spirits Program
			002-00-00-00000	Public Safety Services Program
			003-00-00-00000	Administration and Support
			004-00-00-00000	Recreational Marijuana Program
005-00-00-00000			Agents Compensation Program	
006-00-00-00000			Medical Marijuana Program	

**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority**

**2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Priority</b>	<b>Policy Pkg Number</b>	<b>Policy Pkg Description</b>	<b>Summary Cross Reference Number</b>	<b>Cross Reference Description</b>
0	801	LFO Analyst Adjustments	088-00-00-00000	Capital Improvements
			089-00-00-00000	Capital Construction
			990-00-00-00000	Agency-Wide Consolidation
	802	Vacant Position Reductions	001-00-00-00000	Distilled Spirits Program
			002-00-00-00000	Public Safety Services Program
			003-00-00-00000	Administration and Support
			004-00-00-00000	Recreational Marijuana Program
			005-00-00-00000	Agents Compensation Program
			006-00-00-00000	Medical Marijuana Program
			088-00-00-00000	Capital Improvements
	810	Statewide Adjustments	089-00-00-00000	Capital Construction
			990-00-00-00000	Agency-Wide Consolidation
			001-00-00-00000	Distilled Spirits Program
			002-00-00-00000	Public Safety Services Program
			003-00-00-00000	Administration and Support
			004-00-00-00000	Recreational Marijuana Program
			005-00-00-00000	Agents Compensation Program
			006-00-00-00000	Medical Marijuana Program
			088-00-00-00000	Capital Improvements
			089-00-00-00000	Capital Construction
811	Budget Reconciliation	990-00-00-00000	Agency-Wide Consolidation	
		001-00-00-00000	Distilled Spirits Program	
		002-00-00-00000	Public Safety Services Program	

**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority  
2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>		
0	811	Budget Reconciliation	003-00-00-00000	Administration and Support		
			004-00-00-00000	Recreational Marijuana Program		
			005-00-00-00000	Agents Compensation Program		
			006-00-00-00000	Medical Marijuana Program		
			088-00-00-00000	Capital Improvements		
			089-00-00-00000	Capital Construction		
			990-00-00-00000	Agency-Wide Consolidation		
			813	Policy Bills	001-00-00-00000	Distilled Spirits Program
					002-00-00-00000	Public Safety Services Program
					003-00-00-00000	Administration and Support
	004-00-00-00000	Recreational Marijuana Program				
	005-00-00-00000	Agents Compensation Program				
	006-00-00-00000	Medical Marijuana Program				
	088-00-00-00000	Capital Improvements				
	089-00-00-00000	Capital Construction				
	990-00-00-00000	Agency-Wide Consolidation				
	816	Capital Construction			001-00-00-00000	Distilled Spirits Program
			002-00-00-00000	Public Safety Services Program		
			003-00-00-00000	Administration and Support		
			004-00-00-00000	Recreational Marijuana Program		
005-00-00-00000			Agents Compensation Program			
006-00-00-00000			Medical Marijuana Program			
088-00-00-00000			Capital Improvements			

**Oregon Liquor & Cannabis Comm**

**Policy Package List by Priority**

**2023-25 Biennium**

**Agency Number: 84500**

**BAM Analyst: Brickman, Tamara**

**Budget Coordinator: Carberry, Patrick - (503)872-5171**

<b>Priority</b>	<b>Policy Pkg Number</b>	<b>Policy Pkg Description</b>	<b>Summary Cross Reference Number</b>	<b>Cross Reference Description</b>
0	816	Capital Construction	089-00-00-00000 990-00-00-00000	Capital Construction Agency-Wide Consolidation
1	101	IT Modernization Bonded Costs	001-00-00-00000	Distilled Spirits Program
2	102	Warehouse and Nonbonded IT Costs	001-00-00-00000	Distilled Spirits Program
3	303	IT Risk Mitigation	003-00-00-00000	Administration and Support
4	104	Distribution Center Equipment Replacement	001-00-00-00000	Distilled Spirits Program
5	305	Vehicle Replacement	003-00-00-00000	Administration and Support
6	306	Human Resources Staffing	003-00-00-00000	Administration and Support
7	307	Financial Services Staffing	003-00-00-00000	Administration and Support
8	208	Alcohol Licensing Staffing	002-00-00-00000	Public Safety Services Program
9	109	Alcohol Communication Outreach	001-00-00-00000	Distilled Spirits Program
10	410	Cannabis Communication Outreach	004-00-00-00000	Recreational Marijuana Program
11	211	Public Safety Call Center Staffing	002-00-00-00000	Public Safety Services Program
12	312	Records Requests & Communications	003-00-00-00000	Administration and Support
13	413	Marijuana Lab Integrity	004-00-00-00000	Recreational Marijuana Program
14	414	Marijuana Licensing and Compliance	004-00-00-00000	Recreational Marijuana Program
15	215	Alcohol Delivery Regulation LC	002-00-00-00000	Public Safety Services Program
16	116	Distilled Spirits Board LC	001-00-00-00000	Distilled Spirits Program
17	417	Marijuana License Reassignment Grants LC	004-00-00-00000	Recreational Marijuana Program
18	418	ODA Lab Funding LC	004-00-00-00000	Recreational Marijuana Program
19	419	Cannabis Consumer Protection Act-LC	004-00-00-00000	Recreational Marijuana Program

# BUDGET NARRATIVE

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## BUDGET SUPPORT - DETAIL OF REVENUES & EXPENDITURES (BDV103A)

# BUDGET NARRATIVE

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	5,991,912	7,916,689	7,916,689	7,916,689	7,916,689	7,916,689
<b>0030 Beginning Balance Adjustment</b>						
3400 Other Funds Ltd	-	5,908,632	5,908,632	5,908,632	5,908,632	5,908,632
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	5,991,912	13,825,321	13,825,321	13,825,321	13,825,321	13,825,321
<b>TOTAL BEGINNING BALANCE</b>	<b>\$5,991,912</b>	<b>\$13,825,321</b>	<b>\$13,825,321</b>	<b>\$13,825,321</b>	<b>\$13,825,321</b>	<b>\$13,825,321</b>
<b>REVENUE CATEGORIES</b>						
<b>TAXES</b>						
<b>0185 Privilege Taxes</b>						
3400 Other Funds Ltd	26,073,514	29,972,692	29,972,692	30,585,718	29,796,718	30,585,160
8800 General Fund Revenue	9,887,181	11,366,270	11,366,270	11,591,501	11,591,501	11,592,059
All Funds	35,960,695	41,338,962	41,338,962	42,177,219	41,388,219	42,177,219
<b>LICENSES AND FEES</b>						
<b>0205 Business Lic and Fees</b>						
3400 Other Funds Ltd	43,269,365	36,147,422	36,147,422	40,265,229	40,265,229	40,265,229
8800 General Fund Revenue	9,433,413	11,624,553	11,624,553	10,085,121	10,085,121	10,085,121
All Funds	52,702,778	47,771,975	47,771,975	50,350,350	50,350,350	50,350,350
<b>CHARGES FOR SERVICES</b>						
<b>0410 Charges for Services</b>						
3400 Other Funds Ltd	-	2,640	2,640	-	-	-
8800 General Fund Revenue	-	3,360	3,360	-	-	-

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	-	6,000	6,000	-	-	-
<b>FINES, RENTS AND ROYALTIES</b>						
<b>0505 Fines and Forfeitures</b>						
3400 Other Funds Ltd	757,450	357,602	357,602	-	-	-
8800 General Fund Revenue	-	455,129	455,129	-	-	-
All Funds	757,450	812,731	812,731	-	-	-
<b>BOND SALES</b>						
<b>0560 Dedicated Fund Oblig Bonds</b>						
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
3400 Other Funds Ltd	-	28,197,735	28,197,735	-	17,477,217	16,500,000
All Funds	-	90,735,000	173,652,783	-	17,477,217	16,500,000
<b>SALES INCOME</b>						
<b>0705 Sales Income</b>						
3400 Other Funds Ltd	-	344,960	344,960	440,000	440,000	440,000
8800 General Fund Revenue	-	439,040	439,040	560,000	560,000	560,000
All Funds	-	784,000	784,000	1,000,000	1,000,000	1,000,000
<b>0710 Liquor Sales</b>						
3010 Other Funds Cap Improve	267,669	237,745	237,745	247,753	247,753	253,765
3400 Other Funds Ltd	1,218,202,196	1,316,456,679	1,316,456,679	1,616,676,850	1,632,113,068	1,562,298,694
8800 General Fund Revenue	342,206,882	322,806,374	322,806,374	363,810,923	485,798,222	401,822,146
All Funds	1,560,676,747	1,639,500,798	1,639,500,798	1,980,735,526	2,118,159,043	1,964,374,605
<b>SALES INCOME</b>						
3010 Other Funds Cap Improve	267,669	237,745	237,745	247,753	247,753	253,765



Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	1,218,202,196	1,316,801,639	1,316,801,639	1,617,116,850	1,632,553,068	1,562,738,694
8800 General Fund Revenue	342,206,882	323,245,414	323,245,414	364,370,923	486,358,222	402,382,146
<b>TOTAL SALES INCOME</b>	<b>\$1,560,676,747</b>	<b>\$1,640,284,798</b>	<b>\$1,640,284,798</b>	<b>\$1,981,735,526</b>	<b>\$2,119,159,043</b>	<b>\$1,965,374,605</b>
<b>COST OF GOODS SOLD</b>						
<b>0755 Liquor Cost of Goods Sold</b>						
3400 Other Funds Ltd	(763,181,186)	(811,601,575)	(811,601,575)	(992,479,071)	(992,479,071)	(950,714,284)
8800 General Fund Revenue	(18,661,149)	(242,034)	(242,034)	(41,550,545)	(41,550,545)	(22,237,180)
All Funds	(781,842,335)	(811,843,609)	(811,843,609)	(1,034,029,616)	(1,034,029,616)	(972,951,464)
<b>0760 Cost of Goods Sold</b>						
3400 Other Funds Ltd	(10,715,865)	(19,674,010)	(19,674,010)	(23,180,040)	(23,180,040)	(19,643,746)
<b>COST OF GOODS SOLD</b>						
3400 Other Funds Ltd	(773,897,051)	(831,275,585)	(831,275,585)	(1,015,659,111)	(1,015,659,111)	(970,358,030)
8800 General Fund Revenue	(18,661,149)	(242,034)	(242,034)	(41,550,545)	(41,550,545)	(22,237,180)
<b>TOTAL COST OF GOODS SOLD</b>	<b>(\$792,558,200)</b>	<b>(\$831,517,619)</b>	<b>(\$831,517,619)</b>	<b>(\$1,057,209,656)</b>	<b>(\$1,057,209,656)</b>	<b>(\$992,595,210)</b>
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	27,535	11,000	11,000	-	-	-
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	-	-	-
8800 General Fund Revenue	1,960	14,000	14,000	-	-	-
All Funds	29,495	7,572,093	4,424,567	-	-	-
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-000-00-00-00000

2023-25 Biennium

Oregon Liquor & Cannabis Comm

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	221,371,526	255,372,458	260,348,045	324,781,654	337,295,529	305,404,132
3430 Other Funds Debt Svc Ltd	-	-	-	27,093,826	23,413,754	21,581,604
All Funds	221,639,195	255,610,203	260,795,790	352,123,233	360,957,036	327,239,501
<b>1020 Transfer In - Indirect Cost</b>						
3400 Other Funds Ltd	6,472,200	7,517,394	7,517,394	7,517,394	7,364,725	7,364,725
<b>1107 Tsfr From Administrative Svcs</b>						
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>1150 Tsfr From Revenue, Dept of</b>						
3400 Other Funds Ltd	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
<b>1443 Tsfr From Oregon Health Authority</b>						
3400 Other Funds Ltd	-	528,000	528,000	528,000	528,000	528,000
<b>TRANSFERS IN</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
3400 Other Funds Ltd	234,843,726	270,417,852	275,393,439	339,827,048	352,188,254	320,296,857
3430 Other Funds Debt Svc Ltd	-	-	-	27,093,826	23,413,754	21,581,604
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL TRANSFERS IN</b>	<b>\$236,292,475</b>	<b>\$270,655,597</b>	<b>\$275,841,184</b>	<b>\$367,168,627</b>	<b>\$375,849,761</b>	<b>\$342,132,226</b>
<b>REVENUE CATEGORIES</b>						
3010 Other Funds Cap Improve	535,338	475,490	685,490	495,506	495,506	507,530
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
3400 Other Funds Ltd	749,276,735	850,632,997	855,608,584	1,012,135,734	1,056,621,375	1,000,027,910
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
8800 General Fund Revenue	342,868,287	346,466,692	346,466,692	344,497,000	466,484,299	401,822,146

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$1,093,861,440</b>	<b>\$1,267,659,537</b>	<b>\$1,352,615,381</b>	<b>\$1,384,222,066</b>	<b>\$1,547,014,934</b>	<b>\$1,423,939,190</b>
<b>TRANSFERS OUT</b>						
<b>2010 Transfer Out - Intrafund</b>						
3010 Other Funds Cap Improve	(267,669)	(237,745)	(237,745)	(247,753)	(247,753)	(253,765)
3400 Other Funds Ltd	(221,371,526)	(255,372,458)	(260,558,045)	(351,875,480)	(360,709,283)	(326,985,736)
All Funds	(221,639,195)	(255,610,203)	(260,795,790)	(352,123,233)	(360,957,036)	(327,239,501)
<b>2020 Transfer Out - Indirect Cost</b>						
3400 Other Funds Ltd	(6,472,200)	(7,517,394)	(7,517,394)	(7,517,394)	(7,364,725)	(7,364,725)
<b>2050 Transfer to Other</b>						
3400 Other Funds Ltd	(649,335)	(745,142)	(745,142)	(779,000)	(779,000)	(777,009)
<b>2060 Transfer to General Fund</b>						
8800 General Fund Revenue	(342,868,287)	(346,466,692)	(346,466,692)	(344,497,000)	(466,484,299)	(401,822,146)
<b>2070 Transfer to Cities</b>						
3400 Other Funds Ltd	(108,771,230)	(109,041,031)	(109,041,031)	(120,832,000)	(123,830,188)	(128,375,908)
<b>2080 Transfer to Counties</b>						
3400 Other Funds Ltd	(54,385,615)	(54,520,515)	(54,520,515)	(60,412,000)	(61,915,095)	(64,187,954)
<b>2107 Tsfr To Administrative Svcs</b>						
3400 Other Funds Ltd	(76,139,861)	(76,328,722)	(76,328,722)	(84,580,000)	(86,681,132)	(89,863,135)
<b>2443 Tsfr To Oregon Health Authority</b>						
3400 Other Funds Ltd	(17,655,680)	(20,296,910)	(20,296,910)	(21,489,000)	(20,700,000)	(20,700,105)
<b>2603 Tsfr To Agriculture, Dept of</b>						
3400 Other Funds Ltd	(292,593)	(793,072)	(793,072)	(2,599,681)	(2,599,681)	(2,599,681)

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>TRANSFERS OUT</b>						
3010 Other Funds Cap Improve	(267,669)	(237,745)	(237,745)	(247,753)	(247,753)	(253,765)
3400 Other Funds Ltd	(485,738,040)	(524,615,244)	(529,800,831)	(650,084,555)	(664,579,104)	(640,854,253)
8800 General Fund Revenue	(342,868,287)	(346,466,692)	(346,466,692)	(344,497,000)	(466,484,299)	(401,822,146)
<b>TOTAL TRANSFERS OUT</b>	<b>(\$828,873,996)</b>	<b>(\$871,319,681)</b>	<b>(\$876,505,268)</b>	<b>(\$994,829,308)</b>	<b>(\$1,131,311,156)</b>	<b>(\$1,042,930,164)</b>
<b>AVAILABLE REVENUES</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
3400 Other Funds Ltd	269,530,607	339,843,074	339,633,074	375,876,500	405,867,592	372,998,978
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$270,979,356</b>	<b>\$410,165,177</b>	<b>\$489,935,434</b>	<b>\$403,218,079</b>	<b>\$429,529,099</b>	<b>\$394,834,347</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	41,866,169	52,867,164	55,705,696	63,167,118	60,083,661	58,162,887
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	1,117,128	475,545	475,545	495,519	495,519	495,519
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	697,095	449,971	449,971	468,870	468,870	468,870
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	73,851	67,879	67,879	70,730	70,730	70,730

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	888,187	63,212	63,212	65,866	65,866	65,866
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	44,642,430	53,923,771	56,762,303	64,268,103	61,184,646	59,263,872
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$44,642,430</b>	<b>\$53,923,771</b>	<b>\$56,762,303</b>	<b>\$64,268,103</b>	<b>\$61,184,646</b>	<b>\$59,263,872</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	17,502	22,053	22,106	22,070	20,799	20,091
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	7,713,467	9,748,167	10,245,967	12,231,494	11,639,783	11,271,188
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	2,449,153	2,921,549	2,942,281	3,124,293	3,124,293	3,124,293
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	3,375,730	4,113,701	4,326,805	4,900,601	4,664,717	4,517,168
<b>3240 Unemployment Assessments</b>						
3400 Other Funds Ltd	80,488	31,698	31,698	33,030	33,030	33,030
<b>3241 Paid Family Medical Leave Insurance</b>						
3400 Other Funds Ltd	-	-	-	253,168	240,836	233,117
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	12,968	17,490	17,532	19,161	18,055	17,441
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	257,287	305,085	305,085	357,803	357,803	357,803
<b>3270 Flexible Benefits</b>						

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	11,715,713	14,537,718	14,563,761	16,504,950	15,547,950	15,018,300
<b>3280 Other OPE</b>						
3400 Other Funds Ltd	273	-	-	-	-	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	25,622,581	31,697,461	32,455,235	37,446,570	35,647,266	34,592,431
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$25,622,581</b>	<b>\$31,697,461</b>	<b>\$32,455,235</b>	<b>\$37,446,570</b>	<b>\$35,647,266</b>	<b>\$34,592,431</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	(692,485)	(692,485)	(1,428,439)	(1,428,439)	(1,428,439)
<b>3465 Reconciliation Adjustment</b>						
3400 Other Funds Ltd	-	45,691	45,691	-	97,482	(3,958)
<b>P.S. BUDGET ADJUSTMENTS</b>						
3400 Other Funds Ltd	-	(646,794)	(646,794)	(1,428,439)	(1,330,957)	(1,432,397)
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>-</b>	<b>(\$646,794)</b>	<b>(\$646,794)</b>	<b>(\$1,428,439)</b>	<b>(\$1,330,957)</b>	<b>(\$1,432,397)</b>
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	70,265,011	84,974,438	88,570,744	100,286,234	95,500,955	92,423,906
<b>TOTAL PERSONAL SERVICES</b>	<b>\$70,265,011</b>	<b>\$84,974,438</b>	<b>\$88,570,744</b>	<b>\$100,286,234</b>	<b>\$95,500,955</b>	<b>\$92,423,906</b>
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	253,385	572,949	572,949	625,184	600,144	615,794
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	43,434	64,594	64,594	67,307	67,307	67,307
<b>4150 Employee Training</b>						

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	189,384	434,041	436,041	520,035	460,035	298,395
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	19,820,399	19,026,979	19,028,979	21,570,356	21,534,996	20,020,846
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	1,863,283	1,888,686	1,892,686	2,107,929	1,972,509	1,938,707
<b>4225 State Gov. Service Charges</b>						
3010 Other Funds Cap Improve	-	-	-	-	-	6,012
3400 Other Funds Ltd	3,462,131	4,104,743	4,104,743	5,206,112	4,905,329	5,028,208
All Funds	3,462,131	4,104,743	4,104,743	5,206,112	4,905,329	5,034,220
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	3,093,540	2,383,264	2,386,264	2,545,765	2,490,645	2,210,383
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	98,246	98,732	98,732	1,152,877	552,877	552,877
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	140,910,387	167,854,490	167,854,490	183,625,685	182,625,684	182,625,684
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	2,928,087	4,294,873	4,798,873	10,022,395	10,022,395	4,847,822
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	611,820	1,040,182	1,040,182	1,223,983	1,167,435	1,184,262
<b>4350 Dispute Resolution Services</b>						
3400 Other Funds Ltd	45,000	-	-	-	-	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	22,521	128,774	128,774	134,180	134,180	110,940

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	18,336	29,306	29,306	30,536	30,536	30,536
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	1,436,497	1,948,794	1,968,258	2,747,924	2,101,924	2,088,738
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	626,864	633,906	633,906	660,530	660,530	660,530
<b>4475 Facilities Maintenance</b>						
3010 Other Funds Cap Improve	66,293	-	-	-	-	-
3400 Other Funds Ltd	721,768	1,221,102	1,221,102	1,272,390	1,272,390	1,097,412
All Funds	788,061	1,221,102	1,221,102	1,272,390	1,272,390	1,097,412
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	394,199	439,813	439,813	620,756	620,756	620,756
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	435,782	1,564,352	2,388,569	1,813,739	2,440,024	5,675,718
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	-	83,440	83,440	86,944	86,944	86,944
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	1,287,082	560,633	565,833	640,845	733,625	538,625
<b>4990 S and S - BAM Analyst Adjustment</b>						
3400 Other Funds Ltd	-	-	-	-	19,658,453	19,658,453
<b>SERVICES &amp; SUPPLIES</b>						
3010 Other Funds Cap Improve	66,293	-	-	-	-	6,012
3400 Other Funds Ltd	178,262,145	208,373,653	209,737,534	236,675,472	254,138,718	249,958,937



Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$178,328,438</b>	<b>\$208,373,653</b>	<b>\$209,737,534</b>	<b>\$236,675,472</b>	<b>\$254,138,718</b>	<b>\$249,964,949</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						
3010 Other Funds Cap Improve	86,297	-	-	-	-	-
3400 Other Funds Ltd	214,433	169,421	184,821	1,467,285	1,254,885	54,885
All Funds	300,730	169,421	184,821	1,467,285	1,254,885	54,885
<b>5150 Telecommunications Equipment</b>						
3400 Other Funds Ltd	437,784	-	-	-	-	-
<b>5200 Technical Equipment</b>						
3020 Other Funds Cap Construct	-	10,000,000	15,000,000	-	-	-
3400 Other Funds Ltd	-	56,667	56,667	59,047	59,047	59,047
All Funds	-	10,056,667	15,056,667	59,047	59,047	59,047
<b>5350 Industrial and Heavy Equipment</b>						
3400 Other Funds Ltd	213,729	294,307	294,307	4,975,328	4,813,328	3,210,942
<b>5400 Automotive and Aircraft</b>						
3400 Other Funds Ltd	247,307	121,433	121,433	1,547,486	545,133	545,133
<b>5550 Data Processing Software</b>						
3400 Other Funds Ltd	-	27,000,000	27,000,000	23,200,000	16,500,000	16,500,000
<b>5600 Data Processing Hardware</b>						
3400 Other Funds Ltd	66,831	16,371	16,371	17,059	17,059	17,059
<b>5650 Land Improvements</b>						
3010 Other Funds Cap Improve	-	5,572	5,572	5,806	5,806	5,806
<b>5700 Building Structures</b>						

Budget Support - Detail Revenues and Expenditures

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2023-25 Biennium

Oregon Liquor & Cannabis Comm

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3010 Other Funds Cap Improve	115,079	232,173	442,173	241,947	241,947	241,947
3020 Other Funds Cap Construct	-	52,537,265	130,455,048	-	-	-
3400 Other Funds Ltd	131,070	-	-	-	-	-
All Funds	246,149	52,769,438	130,897,221	241,947	241,947	241,947
<b>5900 Other Capital Outlay</b>						
3400 Other Funds Ltd	59,511	-	-	-	-	-
<b>CAPITAL OUTLAY</b>						
3010 Other Funds Cap Improve	201,376	237,745	447,745	247,753	247,753	247,753
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
3400 Other Funds Ltd	1,370,665	27,658,199	27,673,599	31,266,205	23,189,452	20,387,066
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,572,041</b>	<b>\$90,433,209</b>	<b>\$173,576,392</b>	<b>\$31,513,958</b>	<b>\$23,437,205</b>	<b>\$20,634,819</b>
<b>DEBT SERVICE</b>						
<b>7100 Principal - Bonds</b>						
3430 Other Funds Debt Svc Ltd	-	4,475,000	2,180,000	13,455,000	9,301,000	7,900,000
<b>7150 Interest - Bonds</b>						
3430 Other Funds Debt Svc Ltd	-	3,072,093	2,219,567	13,638,826	14,112,754	13,681,604
<b>DEBT SERVICE</b>						
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>\$7,547,093</b>	<b>\$4,399,567</b>	<b>\$27,093,826</b>	<b>\$23,413,754</b>	<b>\$21,581,604</b>
<b>EXPENDITURES</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
3400 Other Funds Ltd	249,897,821	321,006,290	325,981,877	368,227,911	372,829,125	362,769,909

Budget Support - Detail Revenues and Expenditures

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Oregon Liquor & Cannabis Comm

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL EXPENDITURES</b>	<b>\$250,165,490</b>	<b>\$391,328,393</b>	<b>\$476,284,237</b>	<b>\$395,569,490</b>	<b>\$396,490,632</b>	<b>\$384,605,278</b>
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	19,632,786	18,836,784	13,651,197	7,648,589	33,038,467	10,229,069
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL ENDING BALANCE</b>	<b>\$20,813,866</b>	<b>\$18,836,784</b>	<b>\$13,651,197</b>	<b>\$7,648,589</b>	<b>\$33,038,467</b>	<b>\$10,229,069</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	364	383	385	425	397	384
8180 Position Reconciliation	-	1	1	-	-	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>364</b>	<b>384</b>	<b>386</b>	<b>425</b>	<b>397</b>	<b>384</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	361.29	380.25	381.16	416.96	392.68	379.28
8280 FTE Reconciliation	-	1.00	1.00	-	0.17	-
<b>TOTAL AUTHORIZED FTE</b>	<b>361.29</b>	<b>381.25</b>	<b>382.16</b>	<b>416.96</b>	<b>392.85</b>	<b>379.28</b>

Budget Support - Detail Revenues and Expenditures

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Distilled Spirits Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>REVENUE CATEGORIES</b>						
<b>BOND SALES</b>						
<b>0560 Dedicated Fund Oblig Bonds</b>						
3400 Other Funds Ltd	-	28,197,735	28,197,735	-	17,477,217	16,500,000
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	-	-	-
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3400 Other Funds Ltd	33,670,707	33,752,558	35,044,634	74,666,082	75,573,691	46,479,260
3430 Other Funds Debt Svc Ltd	-	-	-	27,093,826	23,413,754	21,581,604
All Funds	33,670,707	33,752,558	35,044,634	101,759,908	98,987,445	68,060,864
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	33,670,707	61,950,293	63,242,369	74,666,082	93,050,908	62,979,260
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$33,670,707</b>	<b>\$69,497,386</b>	<b>\$67,641,936</b>	<b>\$101,759,908</b>	<b>\$116,464,662</b>	<b>\$84,560,864</b>
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	33,670,707	61,950,293	63,242,369	74,666,082	93,050,908	62,979,260
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$33,670,707</b>	<b>\$69,497,386</b>	<b>\$67,641,936</b>	<b>\$101,759,908</b>	<b>\$116,464,662</b>	<b>\$84,560,864</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						

Budget Support - Detail Revenues and Expenditures  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	7,029,181	8,223,552	8,643,831	9,037,440	9,037,440	9,037,440
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	696,303	340,131	340,131	354,417	354,417	354,417
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	263,786	214,113	214,113	223,106	223,106	223,106
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	37,028	2,476	2,476	2,580	2,580	2,580
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	263,171	8,917	8,917	9,291	9,291	9,291
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	8,289,469	8,789,189	9,209,468	9,626,834	9,626,834	9,626,834
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$8,289,469</b>	<b>\$8,789,189</b>	<b>\$9,209,468</b>	<b>\$9,626,834</b>	<b>\$9,626,834</b>	<b>\$9,626,834</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	4,407	4,408	4,408	4,028	4,028	4,028
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	1,236,892	1,541,955	1,615,504	1,779,388	1,779,388	1,779,388
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	443,222	520,605	465,114	489,566	489,566	489,566
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	643,544	672,361	703,883	736,446	736,446	736,446
<b>3240 Unemployment Assessments</b>						

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Distilled Spirits Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	-	6,609	6,609	6,887	6,887	6,887
<b>3241 Paid Family Medical Leave Insurance</b>						
3400 Other Funds Ltd	-	-	-	37,008	37,008	37,008
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	3,064	3,496	3,496	3,496	3,496	3,496
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	51,125	56,023	56,023	57,761	57,761	57,761
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	2,721,827	2,905,632	2,905,632	3,009,600	3,009,600	3,009,600
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	5,104,081	5,711,089	5,760,669	6,124,180	6,124,180	6,124,180
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$5,104,081</b>	<b>\$5,711,089</b>	<b>\$5,760,669</b>	<b>\$6,124,180</b>	<b>\$6,124,180</b>	<b>\$6,124,180</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	(151,122)	(151,122)	(284,192)	(284,192)	(284,192)
<b>3465 Reconciliation Adjustment</b>						
3400 Other Funds Ltd	-	97,227	97,227	-	-	-
<b>P.S. BUDGET ADJUSTMENTS</b>						
3400 Other Funds Ltd	-	(53,895)	(53,895)	(284,192)	(284,192)	(284,192)
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>-</b>	<b>(\$53,895)</b>	<b>(\$53,895)</b>	<b>(\$284,192)</b>	<b>(\$284,192)</b>	<b>(\$284,192)</b>
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	13,393,550	14,446,383	14,916,242	15,466,822	15,466,822	15,466,822
<b>TOTAL PERSONAL SERVICES</b>	<b>\$13,393,550</b>	<b>\$14,446,383</b>	<b>\$14,916,242</b>	<b>\$15,466,822</b>	<b>\$15,466,822</b>	<b>\$15,466,822</b>

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 2023-25 Biennium  
 Distilled Spirits Program

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	55,239	58,972	58,972	61,449	61,449	61,449
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	3,544	5,421	5,421	5,649	5,649	5,649
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	7,055	5,211	5,211	5,431	5,431	5,431
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	18,592,908	18,117,199	18,117,199	20,584,321	20,584,321	18,878,121
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	13,347	65,122	65,122	67,857	67,857	67,857
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	133,970	67,595	67,595	67,276	66,516	98,641
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	8,545	85,872	85,872	89,478	89,478	89,478
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	2,686	18,285	18,285	619,053	19,053	19,053
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	62,154	15,412	15,412	1,016,768	16,768	16,768
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	176,961	5,268	5,268	5,355,305	5,355,305	5,732
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	10,915	9,569	9,569	9,970	9,970	9,970

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Distilled Spirits Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	570	2,362	2,362	2,462	2,462	2,462
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	39,592	84,237	84,237	87,775	87,775	87,775
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	243,050	236,268	236,268	246,191	246,191	246,191
<b>4475 Facilities Maintenance</b>						
3400 Other Funds Ltd	56,870	30,855	30,855	32,151	32,151	32,151
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	235,854	136,095	136,095	141,810	141,810	141,810
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	55,731	1,211,871	2,034,088	1,374,729	2,156,946	5,306,332
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	170,834	37,618	37,618	39,198	234,198	39,198
<b>4990 S and S - BAM Analyst Adjustment</b>						
3400 Other Funds Ltd	-	-	-	-	2,670,369	2,670,369
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	19,869,825	20,193,232	21,015,449	29,806,873	31,853,699	27,784,437
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$19,869,825</b>	<b>\$20,193,232</b>	<b>\$21,015,449</b>	<b>\$29,806,873</b>	<b>\$31,853,699</b>	<b>\$27,784,437</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						
3400 Other Funds Ltd	41,255	-	-	1,200,000	1,200,000	-
<b>5350 Industrial and Heavy Equipment</b>						



Budget Support - Detail Revenues and Expenditures

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Distilled Spirits Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	213,729	294,307	294,307	4,975,328	4,813,328	3,210,942
<b>5550 Data Processing Software</b>						
3400 Other Funds Ltd	-	27,000,000	27,000,000	23,200,000	16,500,000	16,500,000
<b>5600 Data Processing Hardware</b>						
3400 Other Funds Ltd	21,278	16,371	16,371	17,059	17,059	17,059
<b>5700 Building Structures</b>						
3400 Other Funds Ltd	131,070	-	-	-	-	-
<b>CAPITAL OUTLAY</b>						
3400 Other Funds Ltd	407,332	27,310,678	27,310,678	29,392,387	22,530,387	19,728,001
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$407,332</b>	<b>\$27,310,678</b>	<b>\$27,310,678</b>	<b>\$29,392,387</b>	<b>\$22,530,387</b>	<b>\$19,728,001</b>
<b>DEBT SERVICE</b>						
<b>7100 Principal - Bonds</b>						
3430 Other Funds Debt Svc Ltd	-	4,475,000	2,180,000	13,455,000	9,301,000	7,900,000
<b>7150 Interest - Bonds</b>						
3430 Other Funds Debt Svc Ltd	-	3,072,093	2,219,567	13,638,826	14,112,754	13,681,604
<b>DEBT SERVICE</b>						
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>\$7,547,093</b>	<b>\$4,399,567</b>	<b>\$27,093,826</b>	<b>\$23,413,754</b>	<b>\$21,581,604</b>
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	33,670,707	61,950,293	63,242,369	74,666,082	69,850,908	62,979,260
3430 Other Funds Debt Svc Ltd	-	7,547,093	4,399,567	27,093,826	23,413,754	21,581,604
<b>TOTAL EXPENDITURES</b>	<b>\$33,670,707</b>	<b>\$69,497,386</b>	<b>\$67,641,936</b>	<b>\$101,759,908</b>	<b>\$93,264,662</b>	<b>\$84,560,864</b>
<b>ENDING BALANCE</b>						

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Distilled Spirits Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	-	-	-	-	23,200,000	-
<b>TOTAL ENDING BALANCE</b>	-	-	-	-	<b>\$23,200,000</b>	-
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	78	76	76	76	76	76
8180 Position Reconciliation	-	1	1	-	-	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>78</b>	<b>77</b>	<b>77</b>	<b>76</b>	<b>76</b>	<b>76</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	78.00	76.00	76.00	76.00	76.00	76.00
8280 FTE Reconciliation	-	1.00	1.00	-	-	-
<b>TOTAL AUTHORIZED FTE</b>	<b>78.00</b>	<b>77.00</b>	<b>77.00</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>REVENUE CATEGORIES</b>						
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3400 Other Funds Ltd	23,020,713	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
<b>1020 Transfer In - Indirect Cost</b>						
3400 Other Funds Ltd	1,683,720	-	-	-	-	-
<b>TRANSFERS IN</b>						
3400 Other Funds Ltd	24,704,433	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
<b>TOTAL TRANSFERS IN</b>	<b>\$24,704,433</b>	<b>\$29,671,976</b>	<b>\$30,904,753</b>	<b>\$35,061,362</b>	<b>\$32,128,925</b>	<b>\$30,845,680</b>
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	24,704,433	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$24,704,433</b>	<b>\$29,671,976</b>	<b>\$30,904,753</b>	<b>\$35,061,362</b>	<b>\$32,128,925</b>	<b>\$30,845,680</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	13,229,618	16,214,520	17,223,113	19,200,315	17,874,762	17,108,634
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	193,633	128,056	128,056	133,435	133,435	133,435
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	219,682	107,297	107,297	111,803	111,803	111,803
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	34,032	62,361	62,361	64,980	64,980	64,980

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2023-25 Biennium

Public Safety Services Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	254,343	41,918	41,918	43,679	43,679	43,679
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	13,931,308	16,554,152	17,562,745	19,554,212	18,228,659	17,462,531
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$13,931,308</b>	<b>\$16,554,152</b>	<b>\$17,562,745</b>	<b>\$19,554,212</b>	<b>\$18,228,659</b>	<b>\$17,462,531</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	5,419	6,612	6,646	6,729	6,128	5,850
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	2,637,224	2,997,756	3,174,933	3,726,839	3,472,467	3,325,447
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	780,119	975,282	904,243	934,424	934,424	934,424
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	1,059,195	1,266,389	1,342,168	1,495,900	1,394,495	1,335,887
<b>3240 Unemployment Assessments</b>						
3400 Other Funds Ltd	-	10,011	10,011	10,431	10,431	10,431
<b>3241 Paid Family Medical Leave Insurance</b>						
3400 Other Funds Ltd	-	-	-	77,589	72,287	69,224
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	3,959	5,244	5,271	5,844	5,321	5,080
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	74,974	101,325	101,325	106,934	106,934	106,934
<b>3270 Flexible Benefits</b>						

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Public Safety Services Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	3,407,480	4,358,448	4,380,750	5,035,800	4,583,700	4,375,800
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	7,968,370	9,721,067	9,925,347	11,400,490	10,586,187	10,169,077
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$7,968,370</b>	<b>\$9,721,067</b>	<b>\$9,925,347</b>	<b>\$11,400,490</b>	<b>\$10,586,187</b>	<b>\$10,169,077</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	(221,901)	(221,901)	(422,548)	(422,548)	(422,548)
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	21,899,678	26,053,318	27,266,191	30,532,154	28,392,298	27,209,060
<b>TOTAL PERSONAL SERVICES</b>	<b>\$21,899,678</b>	<b>\$26,053,318</b>	<b>\$27,266,191</b>	<b>\$30,532,154</b>	<b>\$28,392,298</b>	<b>\$27,209,060</b>
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	59,131	236,831	236,831	262,428	246,778	262,428
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	9,256	13,571	13,571	14,141	14,141	14,141
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	49,507	253,899	254,899	296,085	265,605	103,965
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	235,952	345,828	346,828	376,475	361,395	362,885
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	590,736	1,060,920	1,062,920	1,174,967	1,104,437	1,105,577
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	207,483	107,615	107,615	107,115	105,904	149,257

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-002-00-00-00000

2023-25 Biennium

Public Safety Services Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	14,771	55,065	56,565	82,860	58,940	58,940
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	33,868	65,517	65,517	68,269	68,269	68,269
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	295,049	355,059	355,059	386,304	386,304	386,304
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	33,206	57,937	57,937	63,035	63,035	63,035
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	2,027	9,353	9,353	9,745	9,745	9,745
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	2,066	9,915	9,915	10,332	10,332	10,332
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	741,226	797,812	800,916	1,123,555	834,555	834,555
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	12,601	24,180	24,180	25,196	25,196	25,196
<b>4475 Facilities Maintenance</b>						
3400 Other Funds Ltd	76,036	19,375	19,375	20,189	20,189	20,189
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	94,704	44,566	44,566	46,438	46,438	46,438
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	5,552	27,603	28,603	62,484	29,804	29,804
<b>4715 IT Expendable Property</b>						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-002-00-00-00000

2023-25 Biennium

Public Safety Services Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	41,034	48,891	51,491	83,128	37,398	37,398
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	2,504,205	3,533,937	3,546,141	4,212,746	3,688,465	3,588,458
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$2,504,205</b>	<b>\$3,533,937</b>	<b>\$3,546,141</b>	<b>\$4,212,746</b>	<b>\$3,688,465</b>	<b>\$3,588,458</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						
3400 Other Funds Ltd	37,880	46,221	53,921	108,345	8,045	8,045
<b>5150 Telecommunications Equipment</b>						
3400 Other Funds Ltd	262,670	-	-	-	-	-
<b>5200 Technical Equipment</b>						
3400 Other Funds Ltd	-	38,500	38,500	40,117	40,117	40,117
<b>5400 Automotive and Aircraft</b>						
3400 Other Funds Ltd	-	-	-	168,000	-	-
<b>CAPITAL OUTLAY</b>						
3400 Other Funds Ltd	300,550	84,721	92,421	316,462	48,162	48,162
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$300,550</b>	<b>\$84,721</b>	<b>\$92,421</b>	<b>\$316,462</b>	<b>\$48,162</b>	<b>\$48,162</b>
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	24,704,433	29,671,976	30,904,753	35,061,362	32,128,925	30,845,680
<b>TOTAL EXPENDITURES</b>	<b>\$24,704,433</b>	<b>\$29,671,976</b>	<b>\$30,904,753</b>	<b>\$35,061,362</b>	<b>\$32,128,925</b>	<b>\$30,845,680</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	118	116	117	132	119	114
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>118</b>	<b>116</b>	<b>117</b>	<b>132</b>	<b>119</b>	<b>114</b>
<b>AUTHORIZED FTE</b>						

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
8250 Class/Unclass FTE Positions	116.00	114.00	114.58	127.22	115.76	110.50
8280 FTE Reconciliation	-	-	-	-	0.17	-
<b>TOTAL AUTHORIZED FTE</b>	<b>116.00</b>	<b>114.00</b>	<b>114.58</b>	<b>127.22</b>	<b>115.93</b>	<b>110.50</b>



Budget Support - Detail Revenues and Expenditures  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
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REVENUE CATEGORIES

OTHER

0975 Other Revenues

3400 Other Funds Ltd	3,500	-	-	-	-	-
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TRANSFERS IN

1010 Transfer In - Intrafund

3400 Other Funds Ltd	25,098,332	25,061,972	26,569,778	33,482,294	31,032,913	29,519,192
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1020 Transfer In - Indirect Cost

3400 Other Funds Ltd	4,788,480	7,517,394	7,517,394	7,517,394	7,364,725	7,364,725
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TRANSFERS IN

3400 Other Funds Ltd	29,886,812	32,579,366	34,087,172	40,999,688	38,397,638	36,883,917
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<b>TOTAL TRANSFERS IN</b>	<b>\$29,886,812</b>	<b>\$32,579,366</b>	<b>\$34,087,172</b>	<b>\$40,999,688</b>	<b>\$38,397,638</b>	<b>\$36,883,917</b>
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REVENUE CATEGORIES

3400 Other Funds Ltd	29,890,312	32,579,366	34,087,172	40,999,688	38,397,638	36,883,917
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<b>TOTAL REVENUE CATEGORIES</b>	<b>\$29,890,312</b>	<b>\$32,579,366</b>	<b>\$34,087,172</b>	<b>\$40,999,688</b>	<b>\$38,397,638</b>	<b>\$36,883,917</b>
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AVAILABLE REVENUES

3400 Other Funds Ltd	29,890,312	32,579,366	34,087,172	40,999,688	38,397,638	36,883,917
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<b>TOTAL AVAILABLE REVENUES</b>	<b>\$29,890,312</b>	<b>\$32,579,366</b>	<b>\$34,087,172</b>	<b>\$40,999,688</b>	<b>\$38,397,638</b>	<b>\$36,883,917</b>
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	12,293,656	14,918,064	15,600,467	18,507,918	17,752,890	16,712,772
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Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-003-00-00-00000

2023-25 Biennium

Administration and Support

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	81,063	7,358	7,358	7,667	7,667	7,667
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	53,378	49,133	49,133	51,197	51,197	51,197
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	379	3,042	3,042	3,170	3,170	3,170
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	158,863	12,377	12,377	12,896	12,896	12,896
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	12,587,339	14,989,974	15,672,377	18,582,848	17,827,820	16,787,702
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$12,587,339</b>	<b>\$14,989,974</b>	<b>\$15,672,377</b>	<b>\$18,582,848</b>	<b>\$17,827,820</b>	<b>\$16,787,702</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	3,699	5,220	5,239	5,428	5,152	4,775
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	1,991,961	2,728,200	2,848,004	3,558,124	3,413,236	3,213,639
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	672,284	711,376	824,781	900,565	900,565	900,565
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	927,718	1,135,287	1,186,546	1,405,676	1,347,916	1,267,736
<b>3240 Unemployment Assessments</b>						
3400 Other Funds Ltd	80,488	14,135	14,135	14,729	14,729	14,729
<b>3241 Paid Family Medical Leave Insurance</b>						

Budget Support - Detail Revenues and Expenditures  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	-	-	-	72,559	69,540	65,342
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	3,088	4,140	4,155	4,712	4,472	4,145
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	74,357	73,748	73,748	102,298	102,298	102,298
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	2,743,518	3,440,880	3,444,621	4,059,000	3,851,100	3,568,950
<b>3280 Other OPE</b>						
3400 Other Funds Ltd	273	-	-	-	-	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	6,497,386	8,112,986	8,401,229	10,123,091	9,709,008	9,142,179
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$6,497,386</b>	<b>\$8,112,986</b>	<b>\$8,401,229</b>	<b>\$10,123,091</b>	<b>\$9,709,008</b>	<b>\$9,142,179</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	(145,384)	(145,384)	(344,023)	(344,023)	(344,023)
<b>3465 Reconciliation Adjustment</b>						
3400 Other Funds Ltd	-	(50,331)	(50,331)	-	97,482	(4,140)
<b>P.S. BUDGET ADJUSTMENTS</b>						
3400 Other Funds Ltd	-	(195,715)	(195,715)	(344,023)	(246,541)	(348,163)
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>-</b>	<b>(\$195,715)</b>	<b>(\$195,715)</b>	<b>(\$344,023)</b>	<b>(\$246,541)</b>	<b>(\$348,163)</b>
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	19,084,725	22,907,245	23,877,891	28,361,916	27,290,287	25,581,718
<b>TOTAL PERSONAL SERVICES</b>	<b>\$19,084,725</b>	<b>\$22,907,245</b>	<b>\$23,877,891</b>	<b>\$28,361,916</b>	<b>\$27,290,287</b>	<b>\$25,581,718</b>

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-003-00-00-00000

2023-25 Biennium

Administration and Support

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	104,351	108,961	108,961	113,538	113,538	113,538
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	24,954	29,069	29,069	30,290	30,290	30,290
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	88,021	74,903	75,903	91,571	79,091	79,091
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	505,948	327,261	328,261	352,527	340,047	530,607
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	603,946	133,428	135,428	162,635	137,555	137,555
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	2,959,161	3,843,660	3,843,660	4,946,739	4,648,887	4,655,231
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	444,139	1,119,600	1,121,100	1,186,905	1,168,185	887,923
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	20,977	11,684	11,684	12,174	12,174	12,174
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	760,508	149,920	149,920	163,113	163,113	163,113
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	2,162,614	1,606,017	2,110,017	1,747,346	1,747,346	1,922,346
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	390,952	553,382	553,382	651,165	621,081	651,165

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-003-00-00-00000

2023-25 Biennium

Administration and Support

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>4350 Dispute Resolution Services</b>						
3400 Other Funds Ltd	45,000	-	-	-	-	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	6,880	8,289	8,289	8,637	8,637	8,637
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	5,370	13,783	13,783	14,361	14,361	14,361
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	1,560	232,822	249,182	463,647	259,647	246,461
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	355,276	373,458	373,458	389,143	389,143	389,143
<b>4475 Facilities Maintenance</b>						
3400 Other Funds Ltd	513,285	229,540	229,540	239,181	239,181	239,181
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	3,002	14,097	14,097	14,689	14,689	14,689
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	338,443	206,310	207,310	228,498	123,606	209,914
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	1,043,042	442,437	445,037	477,480	445,200	445,200
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	10,377,429	9,478,621	10,008,081	11,293,639	10,555,771	10,750,619
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$10,377,429</b>	<b>\$9,478,621</b>	<b>\$10,008,081</b>	<b>\$11,293,639</b>	<b>\$10,555,771</b>	<b>\$10,750,619</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-003-00-00-00000

2023-25 Biennium

Administration and Support

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	135,298	53,900	61,600	80,117	21,117	21,117
<b>5200 Technical Equipment</b>						
3400 Other Funds Ltd	-	18,167	18,167	18,930	18,930	18,930
<b>5400 Automotive and Aircraft</b>						
3400 Other Funds Ltd	247,307	121,433	121,433	1,245,086	511,533	511,533
<b>5600 Data Processing Hardware</b>						
3400 Other Funds Ltd	45,553	-	-	-	-	-
<b>CAPITAL OUTLAY</b>						
3400 Other Funds Ltd	428,158	193,500	201,200	1,344,133	551,580	551,580
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$428,158</b>	<b>\$193,500</b>	<b>\$201,200</b>	<b>\$1,344,133</b>	<b>\$551,580</b>	<b>\$551,580</b>
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	29,890,312	32,579,366	34,087,172	40,999,688	38,397,638	36,883,917
<b>TOTAL EXPENDITURES</b>	<b>\$29,890,312</b>	<b>\$32,579,366</b>	<b>\$34,087,172</b>	<b>\$40,999,688</b>	<b>\$38,397,638</b>	<b>\$36,883,917</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	76	90	91	104	98	91
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>76</b>	<b>90</b>	<b>91</b>	<b>104</b>	<b>98</b>	<b>91</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	76.00	90.00	90.33	102.56	97.28	90.14
<b>TOTAL AUTHORIZED FTE</b>	<b>76.00</b>	<b>90.00</b>	<b>90.33</b>	<b>102.56</b>	<b>97.28</b>	<b>90.14</b>

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-004-00-00-00000

2023-25 Biennium

Recreational Marijuana Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	432,219	6,197,559	6,197,559	6,197,559	6,197,559	6,197,559
<b>0030 Beginning Balance Adjustment</b>						
3400 Other Funds Ltd	-	1,400,333	1,400,333	1,400,333	1,400,333	1,400,333
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	432,219	7,597,892	7,597,892	7,597,892	7,597,892	7,597,892
<b>TOTAL BEGINNING BALANCE</b>	<b>\$432,219</b>	<b>\$7,597,892</b>	<b>\$7,597,892</b>	<b>\$7,597,892</b>	<b>\$7,597,892</b>	<b>\$7,597,892</b>
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
<b>0205 Business Lic and Fees</b>						
3400 Other Funds Ltd	35,857,397	27,013,845	27,013,845	32,341,206	32,341,206	32,341,206
<b>FINES, RENTS AND ROYALTIES</b>						
<b>0505 Fines and Forfeitures</b>						
3400 Other Funds Ltd	757,450	-	-	-	-	-
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	11,922	-	-	-	-	-
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3400 Other Funds Ltd	-	-	754,562	-	-	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	36,626,769	27,013,845	27,768,407	32,341,206	32,341,206	32,341,206

Budget Support - Detail Revenues and Expenditures  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$36,626,769</b>	<b>\$27,013,845</b>	<b>\$27,768,407</b>	<b>\$32,341,206</b>	<b>\$32,341,206</b>	<b>\$32,341,206</b>
<b>TRANSFERS OUT</b>						
<b>2020 Transfer Out - Indirect Cost</b>						
3400 Other Funds Ltd	(4,671,792)	(5,889,918)	(5,889,918)	(5,889,918)	(5,770,836)	(5,770,836)
<b>2603 Tsfr To Agriculture, Dept of</b>						
3400 Other Funds Ltd	(292,593)	(793,072)	(793,072)	(2,599,681)	(2,599,681)	(2,599,681)
<b>TRANSFERS OUT</b>						
3400 Other Funds Ltd	(4,964,385)	(6,682,990)	(6,682,990)	(8,489,599)	(8,370,517)	(8,370,517)
<b>TOTAL TRANSFERS OUT</b>	<b>(\$4,964,385)</b>	<b>(\$6,682,990)</b>	<b>(\$6,682,990)</b>	<b>(\$8,489,599)</b>	<b>(\$8,370,517)</b>	<b>(\$8,370,517)</b>
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	32,094,603	27,928,747	28,683,309	31,449,499	31,568,581	31,568,581
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$32,094,603</b>	<b>\$27,928,747</b>	<b>\$28,683,309</b>	<b>\$31,449,499</b>	<b>\$31,568,581</b>	<b>\$31,568,581</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	7,288,926	10,635,468	11,194,362	13,407,405	12,404,529	12,290,001
<b>3160 Temporary Appointments</b>						
3400 Other Funds Ltd	146,129	-	-	-	-	-
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	155,095	79,428	79,428	82,764	82,764	82,764
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	2,123	-	-	-	-	-



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Recreational Marijuana Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	186,545	-	-	-	-	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	7,778,818	10,714,896	11,273,790	13,490,169	12,487,293	12,372,765
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$7,778,818</b>	<b>\$10,714,896</b>	<b>\$11,273,790</b>	<b>\$13,490,169</b>	<b>\$12,487,293</b>	<b>\$12,372,765</b>
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	3,124	4,595	4,595	4,772	4,378	4,325
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	1,435,287	1,955,465	2,053,271	2,588,753	2,396,302	2,374,324
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	440,109	533,901	589,846	640,440	640,440	640,440
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	588,848	819,686	861,603	1,032,001	955,282	946,521
<b>3240 Unemployment Assessments</b>						
3400 Other Funds Ltd	-	204	204	213	213	213
<b>3241 Paid Family Medical Leave Insurance</b>						
3400 Other Funds Ltd	-	-	-	53,957	49,946	49,488
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	2,243	3,644	3,644	4,143	3,800	3,754
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	44,951	55,304	55,304	72,726	72,726	72,726
<b>3270 Flexible Benefits</b>						

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	2,248,086	3,029,886	3,029,886	3,568,950	3,271,950	3,232,350
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	4,762,648	6,402,685	6,598,353	7,965,955	7,395,037	7,324,141
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$4,762,648</b>	<b>\$6,402,685</b>	<b>\$6,598,353</b>	<b>\$7,965,955</b>	<b>\$7,395,037</b>	<b>\$7,324,141</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	(130,080)	(130,080)	(299,150)	(299,150)	(299,150)
<b>3465 Reconciliation Adjustment</b>						
3400 Other Funds Ltd	-	(1,205)	(1,205)	-	-	182
<b>P.S. BUDGET ADJUSTMENTS</b>						
3400 Other Funds Ltd	-	(131,285)	(131,285)	(299,150)	(299,150)	(298,968)
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>-</b>	<b>(\$131,285)</b>	<b>(\$131,285)</b>	<b>(\$299,150)</b>	<b>(\$299,150)</b>	<b>(\$298,968)</b>
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	12,541,466	16,986,296	17,740,858	21,156,974	19,583,180	19,397,938
<b>TOTAL PERSONAL SERVICES</b>	<b>\$12,541,466</b>	<b>\$16,986,296</b>	<b>\$17,740,858</b>	<b>\$21,156,974</b>	<b>\$19,583,180</b>	<b>\$19,397,938</b>
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	24,918	117,663	117,663	135,125	125,735	125,735
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	6,036	16,533	16,533	17,227	17,227	17,227
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	14,392	100,028	100,028	126,948	109,908	109,908
<b>4175 Office Expenses</b>						

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	471,533	211,790	211,790	231,086	223,286	223,286
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	416,274	411,682	411,682	475,800	435,990	435,990
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	116,492	64,163	64,163	63,737	63,018	103,834
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	2,569,067	129,209	129,209	151,276	138,796	138,796
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	35,821	3,246	3,246	453,381	453,381	453,381
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	209,978	447,540	447,540	486,924	486,923	486,923
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	555,306	2,625,651	2,625,651	2,856,709	2,856,709	2,856,709
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	220,183	486,800	486,800	572,818	546,354	533,097
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	2,074	100,048	100,048	104,249	104,249	81,009
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	10,330	3,246	3,246	3,381	3,381	3,381
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	428,663	673,674	673,674	905,968	752,968	752,968
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	12,438	-	-	-	-	-

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<b>4475 Facilities Maintenance</b>						
3400 Other Funds Ltd	49,992	941,332	941,332	980,869	980,869	805,891
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	56,560	245,055	245,055	417,819	417,819	417,819
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	23,945	88,111	88,111	116,292	97,932	97,932
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	-	83,440	83,440	86,944	86,944	86,944
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	30,442	31,687	31,687	41,039	16,829	16,829
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	5,254,444	6,780,898	6,780,898	8,227,592	7,918,318	7,747,659
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$5,254,444</b>	<b>\$6,780,898</b>	<b>\$6,780,898</b>	<b>\$8,227,592</b>	<b>\$7,918,318</b>	<b>\$7,747,659</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						
3400 Other Funds Ltd	-	69,300	69,300	78,823	25,723	25,723
<b>5150 Telecommunications Equipment</b>						
3400 Other Funds Ltd	113,824	-	-	-	-	-
<b>5400 Automotive and Aircraft</b>						
3400 Other Funds Ltd	-	-	-	134,400	33,600	33,600
<b>5900 Other Capital Outlay</b>						
3400 Other Funds Ltd	59,511	-	-	-	-	-
<b>CAPITAL OUTLAY</b>						

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	173,335	69,300	69,300	213,223	59,323	59,323
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$173,335</b>	<b>\$69,300</b>	<b>\$69,300</b>	<b>\$213,223</b>	<b>\$59,323</b>	<b>\$59,323</b>
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	17,969,245	23,836,494	24,591,056	29,597,789	27,560,821	27,204,920
<b>TOTAL EXPENDITURES</b>	<b>\$17,969,245</b>	<b>\$23,836,494</b>	<b>\$24,591,056</b>	<b>\$29,597,789</b>	<b>\$27,560,821</b>	<b>\$27,204,920</b>
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	14,125,358	4,092,253	4,092,253	1,851,710	4,007,760	4,363,661
<b>TOTAL ENDING BALANCE</b>	<b>\$14,125,358</b>	<b>\$4,092,253</b>	<b>\$4,092,253</b>	<b>\$1,851,710</b>	<b>\$4,007,760</b>	<b>\$4,363,661</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	69	80	80	92	83	82
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>69</b>	<b>80</b>	<b>80</b>	<b>92</b>	<b>83</b>	<b>82</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	68.29	79.25	79.25	90.18	82.64	81.64
<b>TOTAL AUTHORIZED FTE</b>	<b>68.29</b>	<b>79.25</b>	<b>79.25</b>	<b>90.18</b>	<b>82.64</b>	<b>81.64</b>

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Agents Compensation Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>REVENUE CATEGORIES</b>						
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3400 Other Funds Ltd	139,581,774	166,885,952	166,885,952	181,571,916	198,560,000	198,560,000
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	139,581,774	166,885,952	166,885,952	181,571,916	198,560,000	198,560,000
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$139,581,774</b>	<b>\$166,885,952</b>	<b>\$166,885,952</b>	<b>\$181,571,916</b>	<b>\$198,560,000</b>	<b>\$198,560,000</b>
<b>EXPENDITURES</b>						
<b>SERVICES &amp; SUPPLIES</b>						
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	139,581,774	166,885,952	166,885,952	181,571,916	181,571,916	181,571,916
<b>4990 S and S - BAM Analyst Adjustment</b>						
3400 Other Funds Ltd	-	-	-	-	16,988,084	16,988,084
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	139,581,774	166,885,952	166,885,952	181,571,916	198,560,000	198,560,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$139,581,774</b>	<b>\$166,885,952</b>	<b>\$166,885,952</b>	<b>\$181,571,916</b>	<b>\$198,560,000</b>	<b>\$198,560,000</b>

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	4,059,693	219,130	219,130	219,130	219,130	219,130
<b>0030 Beginning Balance Adjustment</b>						
3400 Other Funds Ltd	-	4,508,299	4,508,299	4,508,299	4,508,299	4,508,299
<b>BEGINNING BALANCE</b>						
3400 Other Funds Ltd	4,059,693	4,727,429	4,727,429	4,727,429	4,727,429	4,727,429
<b>TOTAL BEGINNING BALANCE</b>	<b>\$4,059,693</b>	<b>\$4,727,429</b>	<b>\$4,727,429</b>	<b>\$4,727,429</b>	<b>\$4,727,429</b>	<b>\$4,727,429</b>
<b>REVENUE CATEGORIES</b>						
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	10,573	-	-	-	-	-
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3400 Other Funds Ltd	-	-	188,366	-	-	-
<b>1150 Tsfr From Revenue, Dept of</b>						
3400 Other Funds Ltd	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000	7,000,000
<b>1443 Tsfr From Oregon Health Authority</b>						
3400 Other Funds Ltd	-	528,000	528,000	528,000	528,000	528,000
<b>TRANSFERS IN</b>						
3400 Other Funds Ltd	7,000,000	7,528,000	7,716,366	7,528,000	7,528,000	7,528,000
<b>TOTAL TRANSFERS IN</b>	<b>\$7,000,000</b>	<b>\$7,528,000</b>	<b>\$7,716,366</b>	<b>\$7,528,000</b>	<b>\$7,528,000</b>	<b>\$7,528,000</b>

REVENUE CATEGORIES

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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	7,010,573	7,528,000	7,716,366	7,528,000	7,528,000	7,528,000
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$7,010,573</b>	<b>\$7,528,000</b>	<b>\$7,716,366</b>	<b>\$7,528,000</b>	<b>\$7,528,000</b>	<b>\$7,528,000</b>
<b>TRANSFERS OUT</b>						
<b>2020 Transfer Out - Indirect Cost</b>						
3400 Other Funds Ltd	(1,800,408)	(1,627,476)	(1,627,476)	(1,627,476)	(1,593,889)	(1,593,889)
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	9,269,858	10,627,953	10,816,319	10,627,953	10,661,540	10,661,540
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$9,269,858</b>	<b>\$10,627,953</b>	<b>\$10,816,319</b>	<b>\$10,627,953</b>	<b>\$10,661,540</b>	<b>\$10,661,540</b>
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	2,024,788	2,875,560	3,043,923	3,014,040	3,014,040	3,014,040
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	5,154	-	-	-	-	-
<b>3180 Shift Differential</b>						
3400 Other Funds Ltd	289	-	-	-	-	-
<b>3190 All Other Differential</b>						
3400 Other Funds Ltd	25,265	-	-	-	-	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	2,055,496	2,875,560	3,043,923	3,014,040	3,014,040	3,014,040
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$2,055,496</b>	<b>\$2,875,560</b>	<b>\$3,043,923</b>	<b>\$3,014,040</b>	<b>\$3,014,040</b>	<b>\$3,014,040</b>
<b>OTHER PAYROLL EXPENSES</b>						



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Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	853	1,218	1,218	1,113	1,113	1,113
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	412,103	524,791	554,255	578,390	578,390	578,390
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	113,419	180,385	158,297	159,298	159,298	159,298
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	156,425	219,978	232,605	230,578	230,578	230,578
<b>3240 Unemployment Assessments</b>						
3400 Other Funds Ltd	-	739	739	770	770	770
<b>3241 Paid Family Medical Leave Insurance</b>						
3400 Other Funds Ltd	-	-	-	12,055	12,055	12,055
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	614	966	966	966	966	966
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	11,880	18,685	18,685	18,084	18,084	18,084
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	594,802	802,872	802,872	831,600	831,600	831,600
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	1,290,096	1,749,634	1,769,637	1,832,854	1,832,854	1,832,854
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$1,290,096</b>	<b>\$1,749,634</b>	<b>\$1,769,637</b>	<b>\$1,832,854</b>	<b>\$1,832,854</b>	<b>\$1,832,854</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						

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3400 Other Funds Ltd	-	(43,998)	(43,998)	(78,526)	(78,526)	(78,526)
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	3,345,592	4,581,196	4,769,562	4,768,368	4,768,368	4,768,368
<b>TOTAL PERSONAL SERVICES</b>	<b>\$3,345,592</b>	<b>\$4,581,196</b>	<b>\$4,769,562</b>	<b>\$4,768,368</b>	<b>\$4,768,368</b>	<b>\$4,768,368</b>
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	9,746	50,522	50,522	52,644	52,644	52,644
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	(356)	-	-	-	-	-
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	30,409	-	-	-	-	-
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	14,058	24,901	24,901	25,947	25,947	25,947
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	238,980	217,534	217,534	226,670	226,670	191,728
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	45,025	21,710	21,710	21,245	21,004	21,245
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	57,018	993,518	993,518	1,035,246	1,035,246	1,035,246
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	4,894	-	-	-	-	-
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	924	607	607	660	660	660

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2023-25 Biennium

Medical Marijuana Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	685	-	-	-	-	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	625	1,515	1,515	1,579	1,579	1,579
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	225,456	160,249	160,249	166,979	166,979	166,979
<b>4450 Fuels and Utilities</b>						
3400 Other Funds Ltd	3,499	-	-	-	-	-
<b>4475 Facilities Maintenance</b>						
3400 Other Funds Ltd	25,585	-	-	-	-	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	4,079	-	-	-	-	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	12,111	30,457	30,457	31,736	31,736	31,736
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	1,730	-	-	-	-	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	674,468	1,501,013	1,501,013	1,562,706	1,562,465	1,527,764
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$674,468</b>	<b>\$1,501,013</b>	<b>\$1,501,013</b>	<b>\$1,562,706</b>	<b>\$1,562,465</b>	<b>\$1,527,764</b>
<b>CAPITAL OUTLAY</b>						
<b>5150 Telecommunications Equipment</b>						
3400 Other Funds Ltd	61,290	-	-	-	-	-

EXPENDITURES

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-006-00-00-00000

2023-25 Biennium

Medical Marijuana Program

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
3400 Other Funds Ltd	4,081,350	6,082,209	6,270,575	6,331,074	6,330,833	6,296,132
<b>TOTAL EXPENDITURES</b>	<b>\$4,081,350</b>	<b>\$6,082,209</b>	<b>\$6,270,575</b>	<b>\$6,331,074</b>	<b>\$6,330,833</b>	<b>\$6,296,132</b>
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	5,188,508	4,545,744	4,545,744	4,296,879	4,330,707	4,365,408
<b>TOTAL ENDING BALANCE</b>	<b>\$5,188,508</b>	<b>\$4,545,744</b>	<b>\$4,545,744</b>	<b>\$4,296,879</b>	<b>\$4,330,707</b>	<b>\$4,365,408</b>
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	23	21	21	21	21	21
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	23.00	21.00	21.00	21.00	21.00	21.00
<b>TOTAL AUTHORIZED FTE</b>	<b>23.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-088-00-00-00000

2023-25 Biennium

Capital Improvements

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>REVENUE CATEGORIES</b>						
<b>TRANSFERS IN</b>						
<b>1010 Transfer In - Intrafund</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
<b>AVAILABLE REVENUES</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$267,669</b>	<b>\$237,745</b>	<b>\$447,745</b>	<b>\$247,753</b>	<b>\$247,753</b>	<b>\$253,765</b>
<b>EXPENDITURES</b>						
<b>SERVICES &amp; SUPPLIES</b>						
<b>4225 State Gov. Service Charges</b>						
3010 Other Funds Cap Improve	-	-	-	-	-	6,012
<b>4475 Facilities Maintenance</b>						
3010 Other Funds Cap Improve	66,293	-	-	-	-	-
<b>SERVICES &amp; SUPPLIES</b>						
3010 Other Funds Cap Improve	66,293	-	-	-	-	6,012
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$66,293</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$6,012</b>
<b>CAPITAL OUTLAY</b>						
<b>5100 Office Furniture and Fixtures</b>						
3010 Other Funds Cap Improve	86,297	-	-	-	-	-
<b>5650 Land Improvements</b>						
3010 Other Funds Cap Improve	-	5,572	5,572	5,806	5,806	5,806
<b>5700 Building Structures</b>						
3010 Other Funds Cap Improve	115,079	232,173	442,173	241,947	241,947	241,947

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-088-00-00-00000

2023-25 Biennium

Capital Improvements

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>CAPITAL OUTLAY</b>						
3010 Other Funds Cap Improve	201,376	237,745	447,745	247,753	247,753	247,753
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$201,376</b>	<b>\$237,745</b>	<b>\$447,745</b>	<b>\$247,753</b>	<b>\$247,753</b>	<b>\$247,753</b>
<b>EXPENDITURES</b>						
3010 Other Funds Cap Improve	267,669	237,745	447,745	247,753	247,753	253,765
<b>TOTAL EXPENDITURES</b>	<b>\$267,669</b>	<b>\$237,745</b>	<b>\$447,745</b>	<b>\$247,753</b>	<b>\$247,753</b>	<b>\$253,765</b>

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-089-00-00-00000

2023-25 Biennium

Capital Construction

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>REVENUE CATEGORIES</b>						
<b>BOND SALES</b>						
<b>0560 Dedicated Fund Oblig Bonds</b>						
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
<b>AVAILABLE REVENUES</b>						
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
<b>TOTAL AVAILABLE REVENUES</b>	-	<b>\$62,537,265</b>	<b>\$145,455,048</b>	-	-	-
<b>EXPENDITURES</b>						
<b>CAPITAL OUTLAY</b>						
<b>5200 Technical Equipment</b>						
3020 Other Funds Cap Construct	-	10,000,000	15,000,000	-	-	-
<b>5700 Building Structures</b>						
3020 Other Funds Cap Construct	-	52,537,265	130,455,048	-	-	-
<b>CAPITAL OUTLAY</b>						
3020 Other Funds Cap Construct	-	62,537,265	145,455,048	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	-	<b>\$62,537,265</b>	<b>\$145,455,048</b>	-	-	-

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-990-00-00-00000

2023-25 Biennium

Agency-Wide Consolidation

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>BEGINNING BALANCE</b>						
<b>0025 Beginning Balance</b>						
3400 Other Funds Ltd	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
<b>REVENUE CATEGORIES</b>						
<b>TAXES</b>						
<b>0185 Privilege Taxes</b>						
3400 Other Funds Ltd	26,073,514	29,972,692	29,972,692	30,585,718	29,796,718	30,585,160
8800 General Fund Revenue	9,887,181	11,366,270	11,366,270	11,591,501	11,591,501	11,592,059
All Funds	35,960,695	41,338,962	41,338,962	42,177,219	41,388,219	42,177,219
<b>LICENSES AND FEES</b>						
<b>0205 Business Lic and Fees</b>						
3400 Other Funds Ltd	7,411,968	9,133,577	9,133,577	7,924,023	7,924,023	7,924,023
8800 General Fund Revenue	9,433,413	11,624,553	11,624,553	10,085,121	10,085,121	10,085,121
All Funds	16,845,381	20,758,130	20,758,130	18,009,144	18,009,144	18,009,144
<b>CHARGES FOR SERVICES</b>						
<b>0410 Charges for Services</b>						
3400 Other Funds Ltd	-	2,640	2,640	-	-	-
8800 General Fund Revenue	-	3,360	3,360	-	-	-
All Funds	-	6,000	6,000	-	-	-
<b>FINES, RENTS AND ROYALTIES</b>						
<b>0505 Fines and Forfeitures</b>						
3400 Other Funds Ltd	-	357,602	357,602	-	-	-
8800 General Fund Revenue	-	455,129	455,129	-	-	-



Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
All Funds	-	812,731	812,731	-	-	-
<b>SALES INCOME</b>						
<b>0705 Sales Income</b>						
3400 Other Funds Ltd	-	344,960	344,960	440,000	440,000	440,000
8800 General Fund Revenue	-	439,040	439,040	560,000	560,000	560,000
All Funds	-	784,000	784,000	1,000,000	1,000,000	1,000,000
<b>0710 Liquor Sales</b>						
3010 Other Funds Cap Improve	267,669	237,745	237,745	247,753	247,753	253,765
3400 Other Funds Ltd	1,218,202,196	1,316,456,679	1,316,456,679	1,616,676,850	1,632,113,068	1,562,298,694
8800 General Fund Revenue	342,206,882	322,806,374	322,806,374	363,810,923	485,798,222	401,822,146
All Funds	1,560,676,747	1,639,500,798	1,639,500,798	1,980,735,526	2,118,159,043	1,964,374,605
<b>SALES INCOME</b>						
3010 Other Funds Cap Improve	267,669	237,745	237,745	247,753	247,753	253,765
3400 Other Funds Ltd	1,218,202,196	1,316,801,639	1,316,801,639	1,617,116,850	1,632,553,068	1,562,738,694
8800 General Fund Revenue	342,206,882	323,245,414	323,245,414	364,370,923	486,358,222	402,382,146
<b>TOTAL SALES INCOME</b>	<b>\$1,560,676,747</b>	<b>\$1,640,284,798</b>	<b>\$1,640,284,798</b>	<b>\$1,981,735,526</b>	<b>\$2,119,159,043</b>	<b>\$1,965,374,605</b>
<b>COST OF GOODS SOLD</b>						
<b>0755 Liquor Cost of Goods Sold</b>						
3400 Other Funds Ltd	(763,181,186)	(811,601,575)	(811,601,575)	(992,479,071)	(992,479,071)	(950,714,284)
8800 General Fund Revenue	(18,661,149)	(242,034)	(242,034)	(41,550,545)	(41,550,545)	(22,237,180)
All Funds	(781,842,335)	(811,843,609)	(811,843,609)	(1,034,029,616)	(1,034,029,616)	(972,951,464)
<b>0760 Cost of Goods Sold</b>						
3400 Other Funds Ltd	(10,715,865)	(19,674,010)	(19,674,010)	(23,180,040)	(23,180,040)	(19,643,746)

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-990-00-00-00000

2023-25 Biennium

Agency-Wide Consolidation

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>COST OF GOODS SOLD</b>						
3400 Other Funds Ltd	(773,897,051)	(831,275,585)	(831,275,585)	(1,015,659,111)	(1,015,659,111)	(970,358,030)
8800 General Fund Revenue	(18,661,149)	(242,034)	(242,034)	(41,550,545)	(41,550,545)	(22,237,180)
<b>TOTAL COST OF GOODS SOLD</b>	<b>(\$792,558,200)</b>	<b>(\$831,517,619)</b>	<b>(\$831,517,619)</b>	<b>(\$1,057,209,656)</b>	<b>(\$1,057,209,656)</b>	<b>(\$992,595,210)</b>
<b>OTHER</b>						
<b>0975 Other Revenues</b>						
3400 Other Funds Ltd	1,540	11,000	11,000	-	-	-
8800 General Fund Revenue	1,960	14,000	14,000	-	-	-
All Funds	3,500	25,000	25,000	-	-	-
<b>TRANSFERS IN</b>						
<b>1107 Tsfr From Administrative Svcs</b>						
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>REVENUE CATEGORIES</b>						
3010 Other Funds Cap Improve	267,669	237,745	237,745	247,753	247,753	253,765
3400 Other Funds Ltd	477,792,167	525,003,565	525,003,565	639,967,480	654,614,698	630,889,847
8800 General Fund Revenue	342,868,287	346,466,692	346,466,692	344,497,000	466,484,299	401,822,146
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$822,109,203</b>	<b>\$871,708,002</b>	<b>\$871,708,002</b>	<b>\$984,712,233</b>	<b>\$1,121,346,750</b>	<b>\$1,032,965,758</b>
<b>TRANSFERS OUT</b>						
<b>2010 Transfer Out - Intrafund</b>						
3010 Other Funds Cap Improve	(267,669)	(237,745)	(237,745)	(247,753)	(247,753)	(253,765)
3400 Other Funds Ltd	(221,371,526)	(255,372,458)	(260,558,045)	(351,875,480)	(360,709,283)	(326,985,736)
All Funds	(221,639,195)	(255,610,203)	(260,795,790)	(352,123,233)	(360,957,036)	(327,239,501)

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 84500-990-00-00-00000

2023-25 Biennium

Agency-Wide Consolidation

Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
<b>2050 Transfer to Other</b>						
3400 Other Funds Ltd	(649,335)	(745,142)	(745,142)	(779,000)	(779,000)	(777,009)
<b>2060 Transfer to General Fund</b>						
8800 General Fund Revenue	(342,868,287)	(346,466,692)	(346,466,692)	(344,497,000)	(466,484,299)	(401,822,146)
<b>2070 Transfer to Cities</b>						
3400 Other Funds Ltd	(108,771,230)	(109,041,031)	(109,041,031)	(120,832,000)	(123,830,188)	(128,375,908)
<b>2080 Transfer to Counties</b>						
3400 Other Funds Ltd	(54,385,615)	(54,520,515)	(54,520,515)	(60,412,000)	(61,915,095)	(64,187,954)
<b>2107 Tsfr To Administrative Svcs</b>						
3400 Other Funds Ltd	(76,139,861)	(76,328,722)	(76,328,722)	(84,580,000)	(86,681,132)	(89,863,135)
<b>2443 Tsfr To Oregon Health Authority</b>						
3400 Other Funds Ltd	(17,655,680)	(20,296,910)	(20,296,910)	(21,489,000)	(20,700,000)	(20,700,105)
<b>TRANSFERS OUT</b>						
3010 Other Funds Cap Improve	(267,669)	(237,745)	(237,745)	(247,753)	(247,753)	(253,765)
3400 Other Funds Ltd	(478,973,247)	(516,304,778)	(521,490,365)	(639,967,480)	(654,614,698)	(630,889,847)
8800 General Fund Revenue	(342,868,287)	(346,466,692)	(346,466,692)	(344,497,000)	(466,484,299)	(401,822,146)
<b>TOTAL TRANSFERS OUT</b>	<b>(\$822,109,203)</b>	<b>(\$863,009,215)</b>	<b>(\$868,194,802)</b>	<b>(\$984,712,233)</b>	<b>(\$1,121,346,750)</b>	<b>(\$1,032,965,758)</b>
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	318,920	10,198,787	5,013,200	1,500,000	1,500,000	1,500,000
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$1,500,000</b>	<b>\$10,198,787</b>	<b>\$5,013,200</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	318,920	10,198,787	5,013,200	1,500,000	1,500,000	1,500,000

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
6400 Federal Funds Ltd	1,181,080	-	-	-	-	-
<b>TOTAL ENDING BALANCE</b>	<b>\$1,500,000</b>	<b>\$10,198,787</b>	<b>\$5,013,200</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>

# BUDGET NARRATIVE

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## VERSION / COLUMN COMPARISON REPORT (ANA100A)

# BUDGET NARRATIVE

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Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**REVENUE CATEGORIES**

**BOND SALES**

**0560 Dedicated Fund Oblig Bonds**

3400 Other Funds Ltd	-	16,500,000	16,500,000	100.00%
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**TRANSFERS IN**

**1010 Transfer In - Intrafund**

3400 Other Funds Ltd	75,573,691	46,479,260	(29,094,431)	-38.50%
3430 Other Funds Debt Svc Ltd	23,413,754	21,581,604	(1,832,150)	-7.83%
All Funds	98,987,445	68,060,864	(30,926,581)	-31.24%

**TOTAL REVENUES**

3400 Other Funds Ltd	75,573,691	62,979,260	(12,594,431)	-16.67%
3430 Other Funds Debt Svc Ltd	23,413,754	21,581,604	(1,832,150)	-7.83%

<b>TOTAL REVENUES</b>	<b>\$98,987,445</b>	<b>\$84,560,864</b>	<b>(\$14,426,581)</b>	<b>-14.57%</b>
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**AVAILABLE REVENUES**

3400 Other Funds Ltd	75,573,691	62,979,260	(12,594,431)	-16.67%
3430 Other Funds Debt Svc Ltd	23,413,754	21,581,604	(1,832,150)	-7.83%

<b>TOTAL AVAILABLE REVENUES</b>	<b>\$98,987,445</b>	<b>\$84,560,864</b>	<b>(\$14,426,581)</b>	<b>-14.57%</b>
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**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	9,037,440	9,037,440	0	-
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**3160 Temporary Appointments**

3400 Other Funds Ltd	340,131	340,131	0	-
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Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3170 Overtime Payments</b>				
3400 Other Funds Ltd	214,113	214,113	0	-
<b>3180 Shift Differential</b>				
3400 Other Funds Ltd	2,476	2,476	0	-
<b>3190 All Other Differential</b>				
3400 Other Funds Ltd	8,917	8,917	0	-
<b>TOTAL SALARIES &amp; WAGES</b>				
3400 Other Funds Ltd	9,603,077	9,603,077	0	-
<b>OTHER PAYROLL EXPENSES</b>				
<b>3210 Empl. Rel. Bd. Assessments</b>				
3400 Other Funds Ltd	4,028	4,028	0	-
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	1,777,570	1,777,570	0	-
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	465,114	465,114	0	-
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	734,629	734,629	0	-
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	6,609	6,609	0	-
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	36,970	36,970	0	-
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	3,496	3,496	0	-
<b>3260 Mass Transit Tax</b>				



Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	56,023	56,023	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	3,009,600	3,009,600	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	6,094,039	6,094,039	0	-
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(151,122)	(151,122)	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	15,545,994	15,545,994	0	-
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	58,972	58,972	0	-
<b>4125 Out of State Travel</b>				
3400 Other Funds Ltd	5,421	5,421	0	-
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	5,211	5,211	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	18,117,199	18,117,199	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	65,122	65,122	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	67,595	67,595	0	-
<b>4250 Data Processing</b>				

Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number:84500-001-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	85,872	85,872	0	-
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	18,285	18,285	0	-
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	15,412	15,412	0	-
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	5,268	5,268	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	9,569	9,569	0	-
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	2,362	2,362	0	-
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	84,237	84,237	0	-
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	236,268	236,268	0	-
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	30,855	30,855	0	-
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	136,095	136,095	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	2,034,088	2,034,088	0	-
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	37,618	37,618	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	21,015,449	21,015,449	0	-
<b>CAPITAL OUTLAY</b>				
<b>5350 Industrial and Heavy Equipment</b>				
3400 Other Funds Ltd	294,307	294,307	0	-
<b>5550 Data Processing Software</b>				
3400 Other Funds Ltd	27,000,000	27,000,000	0	-
<b>5600 Data Processing Hardware</b>				
3400 Other Funds Ltd	16,371	16,371	0	-
<b>TOTAL CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	27,310,678	27,310,678	0	-
<b>DEBT SERVICE</b>				
<b>7100 Principal - Bonds</b>				
3430 Other Funds Debt Svc Ltd	9,301,000	9,301,000	0	-
<b>7150 Interest - Bonds</b>				
3430 Other Funds Debt Svc Ltd	14,112,754	14,112,754	0	-
<b>TOTAL DEBT SERVICE</b>				
3430 Other Funds Debt Svc Ltd	23,413,754	23,413,754	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	63,872,121	63,872,121	0	-
3430 Other Funds Debt Svc Ltd	23,413,754	23,413,754	0	-
<b>TOTAL EXPENDITURES</b>	<b>\$87,285,875</b>	<b>\$87,285,875</b>	<b>0</b>	<b>-</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	11,701,570	(892,861)	(12,594,431)	-107.63%
3430 Other Funds Debt Svc Ltd	-	(1,832,150)	(1,832,150)	100.00%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	\$11,701,570	(\$2,725,011)	(\$14,426,581)	-123.29%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	76	76	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	76.00	76.00	0	-

Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number:84500-002-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

REVENUE CATEGORIES

TRANSFERS IN

1010 Transfer In - Intrafund

3400 Other Funds Ltd	32,128,925	30,845,680	(1,283,245)	-3.99%
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AVAILABLE REVENUES

3400 Other Funds Ltd	32,128,925	30,845,680	(1,283,245)	-3.99%
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	17,468,436	17,468,436	0	-
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3160 Temporary Appointments

3400 Other Funds Ltd	128,056	128,056	0	-
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3170 Overtime Payments

3400 Other Funds Ltd	107,297	107,297	0	-
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3180 Shift Differential

3400 Other Funds Ltd	62,361	62,361	0	-
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3190 All Other Differential

3400 Other Funds Ltd	41,918	41,918	0	-
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TOTAL SALARIES & WAGES

3400 Other Funds Ltd	17,808,068	17,808,068	0	-
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OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	5,987	5,987	0	-
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Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	3,392,785	3,392,785	0	-
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	904,243	904,243	0	-
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	1,362,319	1,362,319	0	-
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	10,011	10,011	0	-
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	70,626	70,626	0	-
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	5,198	5,198	0	-
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	101,325	101,325	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	4,474,800	4,474,800	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	10,327,294	10,327,294	0	-
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(221,901)	(221,901)	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	27,913,461	27,913,461	0	-
<b>SERVICES &amp; SUPPLIES</b>				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	236,831	236,831	0	-
<b>4125 Out of State Travel</b>				
3400 Other Funds Ltd	13,571	13,571	0	-
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	254,899	254,899	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	346,828	346,828	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	1,062,920	1,062,920	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	107,615	107,615	0	-
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	56,565	56,565	0	-
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	65,517	65,517	0	-
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	355,059	355,059	0	-
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	57,937	57,937	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	9,353	9,353	0	-
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	9,915	9,915	0	-

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 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number:84500-002-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	800,916	800,916	0	-
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	24,180	24,180	0	-
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	19,375	19,375	0	-
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	44,566	44,566	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	28,603	28,603	0	-
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	51,491	51,491	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	3,546,141	3,546,141	0	-
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	53,921	53,921	0	-
<b>5200 Technical Equipment</b>				
3400 Other Funds Ltd	38,500	38,500	0	-
<b>TOTAL CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	92,421	92,421	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	31,552,023	31,552,023	0	-
<b>ENDING BALANCE</b>				



Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	576,902	(706,343)	(1,283,245)	-222.44%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	115	115	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	113.00	113.00	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**REVENUE CATEGORIES**

**TRANSFERS IN**

**1010 Transfer In - Intrafund**

3400 Other Funds Ltd 31,032,913 29,519,192 (1,513,721) -4.88%

**1020 Transfer In - Indirect Cost**

3400 Other Funds Ltd 7,364,725 7,364,725 0 -

**TOTAL TRANSFERS IN**

3400 Other Funds Ltd 38,397,638 36,883,917 (1,513,721) -3.94%

**AVAILABLE REVENUES**

3400 Other Funds Ltd 38,397,638 36,883,917 (1,513,721) -3.94%

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd 16,974,840 17,000,544 25,704 0.15%

**3160 Temporary Appointments**

3400 Other Funds Ltd 7,358 7,358 0 -

**3170 Overtime Payments**

3400 Other Funds Ltd 49,133 49,133 0 -

**3180 Shift Differential**

3400 Other Funds Ltd 3,042 3,042 0 -

**3190 All Other Differential**

3400 Other Funds Ltd 12,377 12,377 0 -

**TOTAL SALARIES & WAGES**

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 2023-25 Biennium  
 Administration and Support

Cross Reference Number:84500-003-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	17,046,750	17,072,454	25,704	0.15%
<b>OTHER PAYROLL EXPENSES</b>				
<b>3210 Empl. Rel. Bd. Assessments</b>				
3400 Other Funds Ltd	4,876	4,876	0	-
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	3,263,408	3,268,341	4,933	0.15%
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	824,781	824,781	0	-
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	1,288,165	1,290,131	1,966	0.15%
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	14,135	14,135	0	-
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	66,419	66,522	103	0.16%
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	4,232	4,232	0	-
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	73,748	73,748	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	3,643,200	3,643,200	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	9,182,964	9,189,966	7,002	0.08%
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(145,384)	(145,384)	0	-
<b>3465 Reconciliation Adjustment</b>				
3400 Other Funds Ltd	-	(32,706)	(32,706)	100.00%
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	(145,384)	(178,090)	(32,706)	-22.50%
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	26,084,330	26,084,330	0	-
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	108,961	108,961	0	-
<b>4125 Out of State Travel</b>				
3400 Other Funds Ltd	29,069	29,069	0	-
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	75,903	75,903	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	328,261	328,261	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	135,428	135,428	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	3,843,660	3,843,660	0	-
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	1,121,100	1,121,100	0	-
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	11,684	11,684	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	149,920	149,920	0	-
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	2,110,017	2,110,017	0	-
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	553,382	553,382	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	8,289	8,289	0	-
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	13,783	13,783	0	-
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	249,182	249,182	0	-
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	373,458	373,458	0	-
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	229,540	229,540	0	-
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	14,097	14,097	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	207,310	207,310	0	-
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	445,037	445,037	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	10,008,081	10,008,081	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	61,600	61,600	0	-
<b>5200 Technical Equipment</b>				
3400 Other Funds Ltd	18,167	18,167	0	-
<b>5400 Automotive and Aircraft</b>				
3400 Other Funds Ltd	121,433	121,433	0	-
<b>TOTAL CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	201,200	201,200	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	36,293,611	36,293,611	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	2,104,027	590,306	(1,513,721)	-71.94%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	92	92	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	92.00	92.00	0	-

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 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number:84500-004-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
<b>0025 Beginning Balance</b>				
3400 Other Funds Ltd	6,197,559	6,197,559	0	-
<b>0030 Beginning Balance Adjustment</b>				
3400 Other Funds Ltd	1,400,333	1,400,333	0	-
<b>TOTAL BEGINNING BALANCE</b>				
3400 Other Funds Ltd	7,597,892	7,597,892	0	-
<b>REVENUE CATEGORIES</b>				
<b>LICENSES AND FEES</b>				
<b>0205 Business Lic and Fees</b>				
3400 Other Funds Ltd	32,341,206	32,341,206	0	-
<b>TRANSFERS OUT</b>				
<b>2020 Transfer Out - Indirect Cost</b>				
3400 Other Funds Ltd	(5,770,836)	(5,770,836)	0	-
<b>2603 Tsfr To Agriculture, Dept of</b>				
3400 Other Funds Ltd	(317,992)	(317,992)	0	-
<b>TOTAL TRANSFERS OUT</b>				
3400 Other Funds Ltd	(6,088,828)	(6,088,828)	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	33,850,270	33,850,270	0	-
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>SALARIES &amp; WAGES</b>				
<b>3110 Class/Unclass Sal. and Per Diem</b>				

Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number:84500-004-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	12,038,184	12,038,184	0	-
<b>3170 Overtime Payments</b>				
3400 Other Funds Ltd	79,428	79,428	0	-
<b>TOTAL SALARIES &amp; WAGES</b>				
3400 Other Funds Ltd	12,117,612	12,117,612	0	-
<b>OTHER PAYROLL EXPENSES</b>				
<b>3210 Empl. Rel. Bd. Assessments</b>				
3400 Other Funds Ltd	4,240	4,240	0	-
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	2,325,361	2,325,361	0	-
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	589,846	589,846	0	-
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	927,002	927,002	0	-
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	204	204	0	-
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	48,468	48,468	0	-
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	3,680	3,680	0	-
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	55,304	55,304	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	3,168,000	3,168,000	0	-



Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	7,122,105	7,122,105	0	-
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(130,080)	(130,080)	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	19,109,637	19,109,637	0	-
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	117,663	117,663	0	-
<b>4125 Out of State Travel</b>				
3400 Other Funds Ltd	16,533	16,533	0	-
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	100,028	100,028	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	211,790	211,790	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	411,682	411,682	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	64,163	64,163	0	-
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	129,209	129,209	0	-
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	3,246	3,246	0	-

Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number:84500-004-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	447,540	447,540	0	-
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	2,625,651	2,625,651	0	-
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	486,800	486,800	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	100,048	100,048	0	-
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	3,246	3,246	0	-
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	673,674	673,674	0	-
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	941,332	941,332	0	-
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	245,055	245,055	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	88,111	88,111	0	-
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	83,440	83,440	0	-
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	31,687	31,687	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	6,780,898	6,780,898	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	69,300	69,300	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	25,959,835	25,959,835	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	7,890,435	7,890,435	0	-
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	80	80	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	80.00	80.00	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**REVENUE CATEGORIES**

**TRANSFERS IN**

**1010 Transfer In - Intrafund**

3400 Other Funds Ltd	198,560,000	198,560,000	0	-
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**AVAILABLE REVENUES**

3400 Other Funds Ltd	198,560,000	198,560,000	0	-
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**EXPENDITURES**

**SERVICES & SUPPLIES**

**4300 Professional Services**

3400 Other Funds Ltd	166,885,952	166,885,952	0	-
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**ENDING BALANCE**

3400 Other Funds Ltd	31,674,048	31,674,048	0	-
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Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number:84500-006-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
<b>0025 Beginning Balance</b>				
3400 Other Funds Ltd	219,130	219,130	0	-
<b>0030 Beginning Balance Adjustment</b>				
3400 Other Funds Ltd	4,508,299	4,508,299	0	-
<b>TOTAL BEGINNING BALANCE</b>				
3400 Other Funds Ltd	4,727,429	4,727,429	0	-
<b>REVENUE CATEGORIES</b>				
<b>TRANSFERS IN</b>				
<b>1150 Tsfr From Revenue, Dept of</b>				
3400 Other Funds Ltd	7,000,000	7,000,000	0	-
<b>1443 Tsfr From Oregon Health Authority</b>				
3400 Other Funds Ltd	528,000	528,000	0	-
<b>TOTAL TRANSFERS IN</b>				
3400 Other Funds Ltd	7,528,000	7,528,000	0	-
<b>TRANSFERS OUT</b>				
<b>2020 Transfer Out - Indirect Cost</b>				
3400 Other Funds Ltd	(1,593,889)	(1,593,889)	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	10,661,540	10,661,540	0	-
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>SALARIES &amp; WAGES</b>				
<b>3110 Class/Unclass Sal. and Per Diem</b>				

Version / Column Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number:84500-006-00-00-00000

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	3,014,040	3,014,040	0	-
<b>OTHER PAYROLL EXPENSES</b>				
<b>3210 Empl. Rel. Bd. Assessments</b>				
3400 Other Funds Ltd	1,113	1,113	0	-
<b>3220 Public Employees' Retire Cont</b>				
3400 Other Funds Ltd	578,390	578,390	0	-
<b>3221 Pension Obligation Bond</b>				
3400 Other Funds Ltd	158,297	158,297	0	-
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	230,578	230,578	0	-
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	739	739	0	-
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	12,055	12,055	0	-
<b>3250 Worker's Comp. Assess. (WCD)</b>				
3400 Other Funds Ltd	966	966	0	-
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	18,685	18,685	0	-
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	831,600	831,600	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	1,832,423	1,832,423	0	-
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(43,998)	(43,998)	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	4,802,465	4,802,465	0	-
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	50,522	50,522	0	-
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	24,901	24,901	0	-
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	217,534	217,534	0	-
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	21,710	21,710	0	-
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	993,518	993,518	0	-
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	607	607	0	-
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	1,515	1,515	0	-
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	160,249	160,249	0	-
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	30,457	30,457	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	1,501,013	1,501,013	0	-

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	6,303,478	6,303,478	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	4,358,062	4,358,062	0	-
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	21	21	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	21.00	21.00	0	-



Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>REVENUE CATEGORIES</b>				
<b>TRANSFERS IN</b>				
<b>1010 Transfer In - Intrafund</b>				
3010 Other Funds Cap Improve	247,753	253,765	6,012	2.43%
<b>AVAILABLE REVENUES</b>				
3010 Other Funds Cap Improve	247,753	253,765	6,012	2.43%
<b>EXPENDITURES</b>				
<b>CAPITAL OUTLAY</b>				
<b>5650 Land Improvements</b>				
3010 Other Funds Cap Improve	5,572	5,572	0	-
<b>5700 Building Structures</b>				
3010 Other Funds Cap Improve	442,173	442,173	0	-
<b>TOTAL CAPITAL OUTLAY</b>				
3010 Other Funds Cap Improve	447,745	447,745	0	-
<b>ENDING BALANCE</b>				
3010 Other Funds Cap Improve	(199,992)	(193,980)	6,012	3.01%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
<b>0025 Beginning Balance</b>				
3400 Other Funds Ltd	1,500,000	1,500,000	0	-
<b>REVENUE CATEGORIES</b>				
<b>TAXES</b>				
<b>0185 Privilege Taxes</b>				
3400 Other Funds Ltd	29,796,718	30,585,160	788,442	2.65%
8800 General Fund Revenue	11,591,501	11,592,059	558	0.00%
All Funds	41,388,219	42,177,219	789,000	1.91%
<b>LICENSES AND FEES</b>				
<b>0205 Business Lic and Fees</b>				
3400 Other Funds Ltd	7,924,023	7,924,023	0	-
8800 General Fund Revenue	10,085,121	10,085,121	0	-
All Funds	18,009,144	18,009,144	0	-
<b>SALES INCOME</b>				
<b>0705 Sales Income</b>				
3400 Other Funds Ltd	440,000	440,000	0	-
8800 General Fund Revenue	560,000	560,000	0	-
All Funds	1,000,000	1,000,000	0	-
<b>0710 Liquor Sales</b>				
3010 Other Funds Cap Improve	247,753	253,765	6,012	2.43%
3400 Other Funds Ltd	1,626,292,182	1,562,298,694	(63,993,488)	-3.93%
8800 General Fund Revenue	387,075,054	401,822,146	14,747,092	3.81%
All Funds	2,013,614,989	1,964,374,605	(49,240,384)	-2.45%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SALES INCOME</b>				
3010 Other Funds Cap Improve	247,753	253,765	6,012	2.43%
3400 Other Funds Ltd	1,626,732,182	1,562,738,694	(63,993,488)	-3.93%
8800 General Fund Revenue	387,635,054	402,382,146	14,747,092	3.80%
<b>TOTAL SALES INCOME</b>	<b>\$2,014,614,989</b>	<b>\$1,965,374,605</b>	<b>(\$49,240,384)</b>	<b>-2.44%</b>
<b>COST OF GOODS SOLD</b>				
<b>0755 Liquor Cost of Goods Sold</b>				
3400 Other Funds Ltd	(992,479,071)	(950,714,284)	41,764,787	4.21%
8800 General Fund Revenue	(41,550,545)	(22,237,180)	19,313,365	46.48%
All Funds	(1,034,029,616)	(972,951,464)	61,078,152	5.91%
<b>0760 Cost of Goods Sold</b>				
3400 Other Funds Ltd	(23,180,040)	(19,643,746)	3,536,294	15.26%
<b>TOTAL COST OF GOODS SOLD</b>				
3400 Other Funds Ltd	(1,015,659,111)	(970,358,030)	45,301,081	4.46%
8800 General Fund Revenue	(41,550,545)	(22,237,180)	19,313,365	46.48%
<b>TOTAL COST OF GOODS SOLD</b>	<b>(\$1,057,209,656)</b>	<b>(\$992,595,210)</b>	<b>\$64,614,446</b>	<b>6.11%</b>
<b>TOTAL REVENUES</b>				
3010 Other Funds Cap Improve	247,753	253,765	6,012	2.43%
3400 Other Funds Ltd	648,793,812	630,889,847	(17,903,965)	-2.76%
8800 General Fund Revenue	367,761,131	401,822,146	34,061,015	9.26%
<b>TOTAL REVENUES</b>	<b>\$1,016,802,696</b>	<b>\$1,032,965,758</b>	<b>\$16,163,062</b>	<b>1.59%</b>
<b>TRANSFERS OUT</b>				
<b>2010 Transfer Out - Intrafund</b>				
3010 Other Funds Cap Improve	(247,753)	(253,765)	(6,012)	-2.43%

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(360,709,283)	(326,985,736)	33,723,547	9.35%
All Funds	(360,957,036)	(327,239,501)	33,717,535	9.34%
<b>2050 Transfer to Other</b>				
3400 Other Funds Ltd	(779,000)	(777,009)	1,991	0.26%
<b>2060 Transfer to General Fund</b>				
8800 General Fund Revenue	(367,761,131)	(401,822,146)	(34,061,015)	-9.26%
<b>2070 Transfer to Cities</b>				
3400 Other Funds Ltd	(121,184,331)	(128,375,908)	(7,191,577)	-5.93%
<b>2080 Transfer to Counties</b>				
3400 Other Funds Ltd	(60,592,166)	(64,187,954)	(3,595,788)	-5.93%
<b>2107 Tsfr To Administrative Svcs</b>				
3400 Other Funds Ltd	(84,829,032)	(89,863,135)	(5,034,103)	-5.93%
<b>2443 Tsfr To Oregon Health Authority</b>				
3400 Other Funds Ltd	(20,700,000)	(20,700,105)	(105)	-0.00%
<b>TOTAL TRANSFERS OUT</b>				
3010 Other Funds Cap Improve	(247,753)	(253,765)	(6,012)	-2.43%
3400 Other Funds Ltd	(648,793,812)	(630,889,847)	17,903,965	2.76%
8800 General Fund Revenue	(367,761,131)	(401,822,146)	(34,061,015)	-9.26%
<b>TOTAL TRANSFERS OUT</b>	<b>(\$1,016,802,696)</b>	<b>(\$1,032,965,758)</b>	<b>(\$16,163,062)</b>	<b>-1.59%</b>
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	1,500,000	1,500,000	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	1,500,000	1,500,000	0	-

# BUDGET NARRATIVE

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## PACKAGE COMPARISON REPORT (ANA101A)

# BUDGET NARRATIVE

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Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3160 Temporary Appointments**

3400 Other Funds Ltd	14,286	14,286	0	0.00%
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**3170 Overtime Payments**

3400 Other Funds Ltd	8,993	8,993	0	0.00%
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**3180 Shift Differential**

3400 Other Funds Ltd	104	104	0	0.00%
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**3190 All Other Differential**

3400 Other Funds Ltd	374	374	0	0.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	23,757	23,757	0	0.00%
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**TOTAL SALARIES & WAGES**

<b>\$23,757</b>	<b>\$23,757</b>	<b>\$0</b>	<b>0.00%</b>
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**OTHER PAYROLL EXPENSES**

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	1,818	1,818	0	0.00%
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**3221 Pension Obligation Bond**

3400 Other Funds Ltd	24,452	24,452	0	0.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	1,817	1,817	0	0.00%
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	278	278	0	0.00%
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	38	38	0	0.00%
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	1,738	1,738	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	30,141	30,141	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$30,141</b>	<b>\$30,141</b>	<b>\$0</b>	<b>0.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(133,070)	(133,070)	0	0.00%
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(79,172)	(79,172)	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$79,172)</b>	<b>(\$79,172)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(79,172)	(79,172)	0	0.00%



**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Distilled Spirits Program**

**Cross Reference Number: 84500-001-00-00-00000**  
**Package: Vacancy Factor and Non-ORPICS Personal Services**  
**Pkg Group: ESS Pkg Type: 010 Pkg Number: 010**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>	<b>(\$79,172)</b>	<b>(\$79,172)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	79,172	79,172	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$79,172</b>	<b>\$79,172</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Phase-out Pgm & One-time Costs  
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4650 Other Services and Supplies**

3400 Other Funds Ltd	(2,019,952)	(2,019,952)	0	0.00%
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**SERVICES & SUPPLIES**

3400 Other Funds Ltd	(2,019,952)	(2,019,952)	0	0.00%
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**TOTAL SERVICES & SUPPLIES**

	<b>(\$2,019,952)</b>	<b>(\$2,019,952)</b>	<b>\$0</b>	<b>0.00%</b>
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**CAPITAL OUTLAY**

**5350 Industrial and Heavy Equipment**

3400 Other Funds Ltd	(270,000)	(270,000)	0	0.00%
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**5550 Data Processing Software**

3400 Other Funds Ltd	(27,000,000)	(27,000,000)	0	0.00%
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**CAPITAL OUTLAY**

3400 Other Funds Ltd	(27,270,000)	(27,270,000)	0	0.00%
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**TOTAL CAPITAL OUTLAY**

	<b>(\$27,270,000)</b>	<b>(\$27,270,000)</b>	<b>\$0</b>	<b>0.00%</b>
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**EXPENDITURES**

3400 Other Funds Ltd	(29,289,952)	(29,289,952)	0	0.00%
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**TOTAL EXPENDITURES**

	<b>(\$29,289,952)</b>	<b>(\$29,289,952)</b>	<b>\$0</b>	<b>0.00%</b>
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**ENDING BALANCE**

**Package Comparison Report - Detail**

**Cross Reference Number: 84500-001-00-00-00000**

**2023-25 Biennium**

**Package: Phase-out Pgm & One-time Costs**

**Distilled Spirits Program**

**Pkg Group: ESS Pkg Type: 020 Pkg Number: 022**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	29,289,952	29,289,952	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$29,289,952</b>	<b>\$29,289,952</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4100 Instate Travel**

3400 Other Funds Ltd 2,477 2,477 0 0.00%

**4125 Out of State Travel**

3400 Other Funds Ltd 228 228 0 0.00%

**4150 Employee Training**

3400 Other Funds Ltd 220 220 0 0.00%

**4175 Office Expenses**

3400 Other Funds Ltd 760,922 760,922 0 0.00%

**4200 Telecommunications**

3400 Other Funds Ltd 2,735 2,735 0 0.00%

**4225 State Gov. Service Charges**

3400 Other Funds Ltd (319) (319) 0 0.00%

**4250 Data Processing**

3400 Other Funds Ltd 3,606 3,606 0 0.00%

**4275 Publicity and Publications**

3400 Other Funds Ltd 768 768 0 0.00%

**4300 Professional Services**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	1,356	1,356	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	464	464	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	401	401	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	100	100	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	3,538	3,538	0	0.00%
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	9,923	9,923	0	0.00%
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	1,296	1,296	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	5,715	5,715	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	593	593	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	1,580	1,580	0	0.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	795,603	795,603	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$795,603</b>	<b>\$795,603</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5350 Industrial and Heavy Equipment</b>				
3400 Other Funds Ltd	1,021	1,021	0	0.00%
<b>5600 Data Processing Hardware</b>				
3400 Other Funds Ltd	688	688	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	1,709	1,709	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,709</b>	<b>\$1,709</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	797,312	797,312	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$797,312</b>	<b>\$797,312</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(797,312)	(797,312)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$797,312)</b>	<b>(\$797,312)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: September Eboard  
 Pkg Group: POL Pkg Type: 080 Pkg Number: 082

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4990 S and S - BAM Analyst Adjustment</b>				
3400 Other Funds Ltd	2,670,369	2,670,369	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	2,670,369	2,670,369	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$2,670,369</b>	<b>\$2,670,369</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	2,670,369	2,670,369	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$2,670,369</b>	<b>\$2,670,369</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(2,670,369)	(2,670,369)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$2,670,369)</b>	<b>(\$2,670,369)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000

Package: Analyst Adjustments

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>REVENUE CATEGORIES</b>				
<b>BOND SALES</b>				
<b>0560 Dedicated Fund Oblig Bonds</b>				
3400 Other Funds Ltd	782,217	-	(782,217)	(100.00%)
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	782,217	-	(782,217)	(100.00%)
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$782,217</b>	<b>-</b>	<b>(\$782,217)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	782,217	-	(782,217)	(100.00%)
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	782,217	-	(782,217)	(100.00%)
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$782,217</b>	<b>-</b>	<b>(\$782,217)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	782,217	-	(782,217)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$782,217</b>	<b>-</b>	<b>(\$782,217)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	-	0	0.00%



**Package Comparison Report - Detail  
2023-25 Biennium  
Distilled Spirits Program**

**Cross Reference Number: 84500-001-00-00-00000**

**Package: Analyst Adjustments**

**Pkg Group: POL Pkg Type: 090 Pkg Number: 090**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	-	-	\$0	0.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	(760)	-	760	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(760)	-	760	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$760)</b>	<b>-</b>	<b>\$760</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(760)	-	760	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$760)</b>	<b>-</b>	<b>\$760</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	760	-	(760)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$760</b>	<b>-</b>	<b>(\$760)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: IT Modernization Bonded Costs  
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**REVENUE CATEGORIES**

**BOND SALES**

**0560 Dedicated Fund Oblig Bonds**

3400 Other Funds Ltd 16,695,000 - (16,695,000) (100.00%)

**AVAILABLE REVENUES**

3400 Other Funds Ltd 16,695,000 - (16,695,000) (100.00%)

**TOTAL AVAILABLE REVENUES \$16,695,000 - (\$16,695,000) (100.00%)**

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4715 IT Expendable Property**

3400 Other Funds Ltd 195,000 - (195,000) (100.00%)

**SERVICES & SUPPLIES**

3400 Other Funds Ltd 195,000 - (195,000) (100.00%)

**TOTAL SERVICES & SUPPLIES \$195,000 - (\$195,000) (100.00%)**

**CAPITAL OUTLAY**

**5550 Data Processing Software**

3400 Other Funds Ltd 16,500,000 - (16,500,000) (100.00%)

**CAPITAL OUTLAY**

3400 Other Funds Ltd 16,500,000 - (16,500,000) (100.00%)

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: IT Modernization Bonded Costs  
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$16,500,000</b>	<b>-</b>	<b>(\$16,500,000)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	16,695,000	-	(16,695,000)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$16,695,000</b>	<b>-</b>	<b>(\$16,695,000)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	-	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>-</b>	<b>-</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Warehouse and Nonbonded IT Costs  
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	1,706,200	-	(1,706,200)	(100.00%)
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	5,349,573	-	(5,349,573)	(100.00%)
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	1,360,000	4,314,386	2,954,386	217.23%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	8,415,773	4,314,386	(4,101,387)	(48.73%)
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$8,415,773</b>	<b>\$4,314,386</b>	<b>(\$4,101,387)</b>	<b>(48.73%)</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	1,200,000	-	(1,200,000)	(100.00%)
<b>5350 Industrial and Heavy Equipment</b>				
3400 Other Funds Ltd	4,788,000	3,185,614	(1,602,386)	(33.47%)
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	5,988,000	3,185,614	(2,802,386)	(46.80%)
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$5,988,000</b>	<b>\$3,185,614</b>	<b>(\$2,802,386)</b>	<b>(46.80%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Warehouse and Nonbonded IT Costs  
 Pkg Group: POL Pkg Type: POL Pkg Number: 102

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	14,403,773	7,500,000	(6,903,773)	(47.93%)
<b>TOTAL EXPENDITURES</b>	<b>\$14,403,773</b>	<b>\$7,500,000</b>	<b>(\$6,903,773)</b>	<b>(47.93%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(14,403,773)	(7,500,000)	6,903,773	47.93%
<b>TOTAL ENDING BALANCE</b>	<b>(\$14,403,773)</b>	<b>(\$7,500,000)</b>	<b>\$6,903,773</b>	<b>47.93%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Statewide Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4225 State Gov. Service Charges**

3400 Other Funds Ltd - 31,365 31,365 100.00%

**SERVICES & SUPPLIES**

3400 Other Funds Ltd - 31,365 31,365 100.00%

**TOTAL SERVICES & SUPPLIES**

- **\$31,365** **\$31,365** **100.00%**

**DEBT SERVICE**

**7100 Principal - Bonds**

3430 Other Funds Debt Svc Ltd - (4,726,000) (4,726,000) 100.00%

**7150 Interest - Bonds**

3430 Other Funds Debt Svc Ltd - (6,616,539) (6,616,539) 100.00%

**DEBT SERVICE**

3430 Other Funds Debt Svc Ltd - (11,342,539) (11,342,539) 100.00%

**TOTAL DEBT SERVICE**

- **(\$11,342,539)** **(\$11,342,539)** **100.00%**

**EXPENDITURES**

3400 Other Funds Ltd - 31,365 31,365 100.00%

3430 Other Funds Debt Svc Ltd - (11,342,539) (11,342,539) 100.00%

**TOTAL EXPENDITURES**

- **(\$11,311,174)** **(\$11,311,174)** **100.00%**

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000

Package: Statewide Adjustments

Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(31,365)	(31,365)	100.00%
3430 Other Funds Debt Svc Ltd	-	11,342,539	11,342,539	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$11,311,174</b>	<b>\$11,311,174</b>	<b>100.00%</b>



Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000

Package: Budget Reconciliation

Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4650 Other Services and Supplies**

3400 Other Funds Ltd	-	977,217	977,217	100.00%
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**SERVICES & SUPPLIES**

3400 Other Funds Ltd	-	977,217	977,217	100.00%
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<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>-</b>	<b>\$977,217</b>	<b>\$977,217</b>	<b>100.00%</b>
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**CAPITAL OUTLAY**

**5550 Data Processing Software**

3400 Other Funds Ltd	-	16,500,000	16,500,000	100.00%
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**CAPITAL OUTLAY**

3400 Other Funds Ltd	-	16,500,000	16,500,000	100.00%
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<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>\$16,500,000</b>	<b>\$16,500,000</b>	<b>100.00%</b>
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**DEBT SERVICE**

**7100 Principal - Bonds**

3430 Other Funds Debt Svc Ltd	-	3,325,000	3,325,000	100.00%
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**7150 Interest - Bonds**

3430 Other Funds Debt Svc Ltd	-	6,185,389	6,185,389	100.00%
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**DEBT SERVICE**

Package Comparison Report - Detail  
 2023-25 Biennium  
 Distilled Spirits Program

Cross Reference Number: 84500-001-00-00-00000  
 Package: Budget Reconciliation  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3430 Other Funds Debt Svc Ltd	-	9,510,389	9,510,389	100.00%
<b>TOTAL DEBT SERVICE</b>	-	<b>\$9,510,389</b>	<b>\$9,510,389</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	17,477,217	17,477,217	100.00%
3430 Other Funds Debt Svc Ltd	-	9,510,389	9,510,389	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$26,987,606</b>	<b>\$26,987,606</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(17,477,217)	(17,477,217)	100.00%
3430 Other Funds Debt Svc Ltd	-	(9,510,389)	(9,510,389)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$26,987,606)</b>	<b>(\$26,987,606)</b>	<b>100.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3160 Temporary Appointments**

3400 Other Funds Ltd	5,379	5,379	0	0.00%
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**3170 Overtime Payments**

3400 Other Funds Ltd	4,506	4,506	0	0.00%
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**3180 Shift Differential**

3400 Other Funds Ltd	2,619	2,619	0	0.00%
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**3190 All Other Differential**

3400 Other Funds Ltd	1,761	1,761	0	0.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	14,265	14,265	0	0.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$14,265</b>	<b>\$14,265</b>	<b>\$0</b>	<b>0.00%</b>
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**OTHER PAYROLL EXPENSES**

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	1,705	1,705	0	0.00%
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**3221 Pension Obligation Bond**

3400 Other Funds Ltd	30,181	30,181	0	0.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	1,091	1,091	0	0.00%
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	420	420	0	0.00%
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	36	36	0	0.00%
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	5,609	5,609	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	39,042	39,042	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$39,042</b>	<b>\$39,042</b>	<b>\$0</b>	<b>0.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(200,647)	(200,647)	0	0.00%
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(147,340)	(147,340)	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$147,340)</b>	<b>(\$147,340)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(147,340)	(147,340)	0	0.00%

**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Public Safety Services Program**

**Cross Reference Number: 84500-002-00-00-00000**  
**Package: Vacancy Factor and Non-ORPICS Personal Services**  
**Pkg Group: ESS Pkg Type: 010 Pkg Number: 010**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>	<b>(\$147,340)</b>	<b>(\$147,340)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	147,340	147,340	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$147,340</b>	<b>\$147,340</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Phase-out Pgm & One-time Costs  
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	(3,000)	(3,000)	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	(15,600)	(15,600)	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(18,600)	(18,600)	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$18,600)</b>	<b>(\$18,600)</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	(46,200)	(46,200)	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	(46,200)	(46,200)	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>(\$46,200)</b>	<b>(\$46,200)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(64,800)	(64,800)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$64,800)</b>	<b>(\$64,800)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				

**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Public Safety Services Program**

**Cross Reference Number: 84500-002-00-00-00000**  
**Package: Phase-out Pgm & One-time Costs**  
**Pkg Group: ESS Pkg Type: 020 Pkg Number: 022**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	64,800	64,800	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$64,800</b>	<b>\$64,800</b>	<b>\$0</b>	<b>0.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 9,947 9,947 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 570 570 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 10,706 10,706 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 14,567 14,567 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 44,517 44,517 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd (500) (500) 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 2,375 2,375 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 2,752 2,752 0 0.00%

4300 Professional Services



Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	31,245	31,245	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	5,098	5,098	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	392	392	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	417	417	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	33,639	33,639	0	0.00%
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	1,016	1,016	0	0.00%
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	814	814	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	1,872	1,872	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	1,201	1,201	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	1,507	1,507	0	0.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	162,135	162,135	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$162,135</b>	<b>\$162,135</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	324	324	0	0.00%
<b>5200 Technical Equipment</b>				
3400 Other Funds Ltd	1,617	1,617	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	1,941	1,941	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,941</b>	<b>\$1,941</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	164,076	164,076	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$164,076</b>	<b>\$164,076</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(164,076)	(164,076)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$164,076)</b>	<b>(\$164,076)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000

Package: Analyst Adjustments

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	(408,180)	-	408,180	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	(408,180)	-	408,180	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>(\$408,180)</b>	<b>-</b>	<b>\$408,180</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	(185)	-	185	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	(78,329)	-	78,329	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	(31,225)	-	31,225	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	(1,632)	-	1,632	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	(161)	-	161	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000

Package: Analyst Adjustments

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	(138,600)	-	138,600	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	(250,132)	-	250,132	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>(\$250,132)</b>	<b>-</b>	<b>\$250,132</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(658,312)	-	658,312	100.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$658,312)</b>	<b>-</b>	<b>\$658,312</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(658,312)	-	658,312	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$658,312)</b>	<b>-</b>	<b>\$658,312</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	658,312	-	(658,312)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$658,312</b>	<b>-</b>	<b>(\$658,312)</b>	<b>(100.00%)</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	(4)	-	4	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	(3.50)	-	3.50	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	(1,211)	-	1,211	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(1,211)	-	1,211	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$1,211)</b>	<b>-</b>	<b>\$1,211</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(1,211)	-	1,211	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$1,211)</b>	<b>-</b>	<b>\$1,211</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	1,211	-	(1,211)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$1,211</b>	<b>-</b>	<b>(\$1,211)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Alcohol Licensing Staffing  
 Pkg Group: POL Pkg Type: POL Pkg Number: 208

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	210,588	-	(210,588)	(100.00%)
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**SALARIES & WAGES**

3400 Other Funds Ltd	210,588	-	(210,588)	(100.00%)
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$210,588</b>	<b>-</b>	<b>(\$210,588)</b>	<b>(100.00%)</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	92	-	(92)	(100.00%)
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	40,412	-	(40,412)	(100.00%)
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**3230 Social Security Taxes**

3400 Other Funds Ltd	16,110	-	(16,110)	(100.00%)
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	842	-	(842)	(100.00%)
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	80	-	(80)	(100.00%)
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Alcohol Licensing Staffing  
 Pkg Group: POL Pkg Type: POL Pkg Number: 208

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	69,300	-	(69,300)	(100.00%)
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	126,836	-	(126,836)	(100.00%)
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$126,836</b>	<b>-</b>	<b>(\$126,836)</b>	<b>(100.00%)</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	337,424	-	(337,424)	(100.00%)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$337,424</b>	<b>-</b>	<b>(\$337,424)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	337,424	-	(337,424)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$337,424</b>	<b>-</b>	<b>(\$337,424)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(337,424)	-	337,424	100.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$337,424)</b>	<b>-</b>	<b>\$337,424</b>	<b>100.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	2	-	(2)	(100.00%)
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	1.76	-	(1.76)	(100.00%)

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Alcohol Delivery Regulation LC  
 Pkg Group: POL Pkg Type: POL Pkg Number: 215

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	603,918	-	(603,918)	(100.00%)
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**SALARIES & WAGES**

3400 Other Funds Ltd	603,918	-	(603,918)	(100.00%)
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$603,918</b>	<b>-</b>	<b>(\$603,918)</b>	<b>(100.00%)</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	234	-	(234)	(100.00%)
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	115,894	-	(115,894)	(100.00%)
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**3230 Social Security Taxes**

3400 Other Funds Ltd	46,200	-	(46,200)	(100.00%)
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	2,415	-	(2,415)	(100.00%)
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	204	-	(204)	(100.00%)
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Alcohol Delivery Regulation LC  
 Pkg Group: POL Pkg Type: POL Pkg Number: 215

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	178,200	-	(178,200)	(100.00%)
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	343,147	-	(343,147)	(100.00%)
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$343,147</b>	<b>-</b>	<b>(\$343,147)</b>	<b>(100.00%)</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	947,065	-	(947,065)	(100.00%)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$947,065</b>	<b>-</b>	<b>(\$947,065)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	947,065	-	(947,065)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$947,065</b>	<b>-</b>	<b>(\$947,065)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(947,065)	-	947,065	100.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$947,065)</b>	<b>-</b>	<b>\$947,065</b>	<b>100.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	6	-	(6)	(100.00%)
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	4.50	-	(4.50)	(100.00%)
8280 FTE Reconciliation	0.17	-	(0.17)	(100.00%)

**Package Comparison Report - Detail  
2023-25 Biennium  
Public Safety Services Program**

**Cross Reference Number: 84500-002-00-00-00000  
Package: Alcohol Delivery Regulation LC  
Pkg Group: POL Pkg Type: POL Pkg Number: 215**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL AUTHORIZED FTE</b>	<b>4.67</b>	<b>-</b>	<b>(4.67)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Vacant Position Reductions  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 802

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	(963,720)	(963,720)	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	(963,720)	(963,720)	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>(\$963,720)</b>	<b>(\$963,720)</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	(371)	(371)	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	(184,937)	(184,937)	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	(73,723)	(73,723)	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	(3,853)	(3,853)	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	(322)	(322)	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Vacant Position Reductions  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 802

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	(277,200)	(277,200)	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	(540,406)	(540,406)	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>(\$540,406)</b>	<b>(\$540,406)</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	(1,504,126)	(1,504,126)	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>(\$1,504,126)</b>	<b>(\$1,504,126)</b>	<b>100.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	-	(162,680)	(162,680)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(162,680)	(162,680)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$162,680)</b>	<b>(\$162,680)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(1,666,806)	(1,666,806)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$1,666,806)</b>	<b>(\$1,666,806)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	1,666,806	1,666,806	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Vacant Position Reductions  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 802

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	-	\$1,666,806	\$1,666,806	100.00%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	(7)	(7)	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	(7.00)	(7.00)	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Public Safety Services Program

Cross Reference Number: 84500-002-00-00-00000  
 Package: Statewide Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	-	42,142	42,142	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	42,142	42,142	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>\$42,142</b>	<b>\$42,142</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	42,142	42,142	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$42,142</b>	<b>\$42,142</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(42,142)	(42,142)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$42,142)</b>	<b>(\$42,142)</b>	<b>100.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	603,918	603,918	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	603,918	603,918	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>\$603,918</b>	<b>\$603,918</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	234	234	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	115,894	115,894	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	46,200	46,200	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	2,415	2,415	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	204	204	100.00%
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Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	178,200	178,200	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	343,147	343,147	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>\$343,147</b>	<b>\$343,147</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	947,065	947,065	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>\$947,065</b>	<b>\$947,065</b>	<b>100.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	-	15,650	15,650	100.00%
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	-	1,040	1,040	100.00%
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	-	1,490	1,490	100.00%
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	-	1,140	1,140	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	19,320	19,320	100.00%



Package Comparison Report - Detail

Cross Reference Number: 84500-002-00-00-00000

2023-25 Biennium

Package: Policy Bills

Public Safety Services Program

Pkg Group: POL Pkg Type: LFO Pkg Number: 813

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	\$19,320	\$19,320	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	966,385	966,385	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$966,385</b>	<b>\$966,385</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(966,385)	(966,385)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$966,385)</b>	<b>(\$966,385)</b>	<b>100.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	6	6	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	4.50	4.50	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3160 Temporary Appointments**

3400 Other Funds Ltd	309	309	0	0.00%
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**3170 Overtime Payments**

3400 Other Funds Ltd	2,064	2,064	0	0.00%
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**3180 Shift Differential**

3400 Other Funds Ltd	128	128	0	0.00%
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**3190 All Other Differential**

3400 Other Funds Ltd	519	519	0	0.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	3,020	3,020	0	0.00%
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**TOTAL SALARIES & WAGES**

<b>\$3,020</b>	<b>\$3,020</b>	<b>\$0</b>	<b>0.00%</b>
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**OTHER PAYROLL EXPENSES**

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	520	520	0	0.00%
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**3221 Pension Obligation Bond**

3400 Other Funds Ltd	75,784	75,784	0	0.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3230 Social Security Taxes</b>				
3400 Other Funds Ltd	230	230	0	0.00%
<b>3240 Unemployment Assessments</b>				
3400 Other Funds Ltd	594	594	0	0.00%
<b>3241 Paid Family Medical Leave Insurance</b>				
3400 Other Funds Ltd	10	10	0	0.00%
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	28,550	28,550	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	105,688	105,688	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$105,688</b>	<b>\$105,688</b>	<b>\$0</b>	<b>0.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(198,639)	(198,639)	0	0.00%
<b>P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	(198,639)	(198,639)	0	0.00%
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>(\$198,639)</b>	<b>(\$198,639)</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(89,931)	(89,931)	0	0.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$89,931)</b>	<b>(\$89,931)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(89,931)	(89,931)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$89,931)</b>	<b>(\$89,931)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	89,931	89,931	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$89,931</b>	<b>\$89,931</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Phase-out Pgm & One-time Costs  
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4200 Telecommunications**

3400 Other Funds Ltd	(3,500)	(3,500)	0	0.00%
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**4315 IT Professional Services**

3400 Other Funds Ltd	(504,000)	(504,000)	0	0.00%
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**4715 IT Expendable Property**

3400 Other Funds Ltd	(18,200)	(18,200)	0	0.00%
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**SERVICES & SUPPLIES**

3400 Other Funds Ltd	(525,700)	(525,700)	0	0.00%
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<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$525,700)</b>	<b>(\$525,700)</b>	<b>\$0</b>	<b>0.00%</b>
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**CAPITAL OUTLAY**

**5100 Office Furniture and Fixtures**

3400 Other Funds Ltd	(53,900)	(53,900)	0	0.00%
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**CAPITAL OUTLAY**

3400 Other Funds Ltd	(53,900)	(53,900)	0	0.00%
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<b>TOTAL CAPITAL OUTLAY</b>	<b>(\$53,900)</b>	<b>(\$53,900)</b>	<b>\$0</b>	<b>0.00%</b>
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**EXPENDITURES**

3400 Other Funds Ltd	(579,600)	(579,600)	0	0.00%
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**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000**  
**Package: Phase-out Pgm & One-time Costs**  
**Pkg Group: ESS Pkg Type: 020 Pkg Number: 022**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>	<b>(\$579,600)</b>	<b>(\$579,600)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	579,600	579,600	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$579,600</b>	<b>\$579,600</b>	<b>\$0</b>	<b>0.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4100 Instate Travel**

3400 Other Funds Ltd 4,577 4,577 0 0.00%

**4125 Out of State Travel**

3400 Other Funds Ltd 1,221 1,221 0 0.00%

**4150 Employee Training**

3400 Other Funds Ltd 3,188 3,188 0 0.00%

**4175 Office Expenses**

3400 Other Funds Ltd 11,786 11,786 0 0.00%

**4200 Telecommunications**

3400 Other Funds Ltd 5,627 5,627 0 0.00%

**4225 State Gov. Service Charges**

3400 Other Funds Ltd 1,103,079 1,103,079 0 0.00%

**4250 Data Processing**

3400 Other Funds Ltd 47,085 47,085 0 0.00%

**4275 Publicity and Publications**

3400 Other Funds Ltd 490 490 0 0.00%

**4300 Professional Services**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	13,193	13,193	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	141,329	141,329	0	0.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	97,783	97,783	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	348	348	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	578	578	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	10,465	10,465	0	0.00%
<b>4450 Fuels and Utilities</b>				
3400 Other Funds Ltd	15,685	15,685	0	0.00%
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	9,641	9,641	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	592	592	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	8,708	8,708	0	0.00%



Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Standard Inflation  
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	18,363	18,363	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	1,493,738	1,493,738	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$1,493,738</b>	<b>\$1,493,738</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	1,617	1,617	0	0.00%
<b>5200 Technical Equipment</b>				
3400 Other Funds Ltd	763	763	0	0.00%
<b>5400 Automotive and Aircraft</b>				
3400 Other Funds Ltd	5,100	5,100	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	7,480	7,480	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$7,480</b>	<b>\$7,480</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	1,501,218	1,501,218	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$1,501,218</b>	<b>\$1,501,218</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(1,501,218)	(1,501,218)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$1,501,218)</b>	<b>(\$1,501,218)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Statewide AG Adjustment  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	(30,084)	-	30,084	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(30,084)	-	30,084	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$30,084)</b>	<b>-</b>	<b>\$30,084</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(30,084)	-	30,084	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$30,084)</b>	<b>-</b>	<b>\$30,084</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	30,084	-	(30,084)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$30,084</b>	<b>-</b>	<b>(\$30,084)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	(297,852)	-	297,852	100.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	(92,412)	-	92,412	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(390,264)	-	390,264	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$390,264)</b>	<b>-</b>	<b>\$390,264</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(390,264)	-	390,264	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$390,264)</b>	<b>-</b>	<b>\$390,264</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	390,264	-	(390,264)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$390,264</b>	<b>-</b>	<b>(\$390,264)</b>	<b>(100.00%)</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	326,046	-	(326,046)	(100.00%)
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**SALARIES & WAGES**

3400 Other Funds Ltd	326,046	-	(326,046)	(100.00%)
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$326,046</b>	<b>-</b>	<b>(\$326,046)</b>	<b>(100.00%)</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	92	-	(92)	(100.00%)
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	62,569	-	(62,569)	(100.00%)
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**3230 Social Security Taxes**

3400 Other Funds Ltd	24,942	-	(24,942)	(100.00%)
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	1,304	-	(1,304)	(100.00%)
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	80	-	(80)	(100.00%)
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Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	69,300	-	(69,300)	(100.00%)
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	158,287	-	(158,287)	(100.00%)
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$158,287</b>	<b>-</b>	<b>(\$158,287)</b>	<b>(100.00%)</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	484,333	-	(484,333)	(100.00%)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$484,333</b>	<b>-</b>	<b>(\$484,333)</b>	<b>(100.00%)</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	11,800	-	(11,800)	(100.00%)
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	11,800	-	(11,800)	(100.00%)
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$11,800</b>	<b>-</b>	<b>(\$11,800)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	496,133	-	(496,133)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$496,133</b>	<b>-</b>	<b>(\$496,133)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(496,133)	-	496,133	100.00%

**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000**

**Package: IT Risk Mitigation**

**Pkg Group: POL Pkg Type: POL Pkg Number: 303**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	<b>(\$496,133)</b>	<b>-</b>	<b>\$496,133</b>	<b>100.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	2	-	(2)	(100.00%)
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	1.76	-	(1.76)	(100.00%)

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vehicle Replacement  
 Pkg Group: POL Pkg Type: POL Pkg Number: 305

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>CAPITAL OUTLAY</b>				
<b>5400 Automotive and Aircraft</b>				
3400 Other Funds Ltd	385,000	385,000	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	385,000	385,000	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$385,000</b>	<b>\$385,000</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	385,000	385,000	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$385,000</b>	<b>\$385,000</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(385,000)	(385,000)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$385,000)</b>	<b>(\$385,000)</b>	<b>\$0</b>	<b>0.00%</b>



Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Financial Services Staffing  
 Pkg Group: POL Pkg Type: POL Pkg Number: 307

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	160,230	-	(160,230)	(100.00%)
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**SALARIES & WAGES**

3400 Other Funds Ltd	160,230	-	(160,230)	(100.00%)
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$160,230</b>	<b>-</b>	<b>(\$160,230)</b>	<b>(100.00%)</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	46	-	(46)	(100.00%)
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	30,748	-	(30,748)	(100.00%)
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**3230 Social Security Taxes**

3400 Other Funds Ltd	12,258	-	(12,258)	(100.00%)
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	641	-	(641)	(100.00%)
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	40	-	(40)	(100.00%)
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Financial Services Staffing  
 Pkg Group: POL Pkg Type: POL Pkg Number: 307

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	34,650	-	(34,650)	(100.00%)
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	78,383	-	(78,383)	(100.00%)
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$78,383</b>	<b>-</b>	<b>(\$78,383)</b>	<b>(100.00%)</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	238,613	-	(238,613)	(100.00%)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$238,613</b>	<b>-</b>	<b>(\$238,613)</b>	<b>(100.00%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	238,613	-	(238,613)	(100.00%)
<b>TOTAL EXPENDITURES</b>	<b>\$238,613</b>	<b>-</b>	<b>(\$238,613)</b>	<b>(100.00%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(238,613)	-	238,613	100.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$238,613)</b>	<b>-</b>	<b>\$238,613</b>	<b>100.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	1	-	(1)	(100.00%)
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	0.88	-	(0.88)	(100.00%)

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Records Requests & Communications  
 Pkg Group: POL Pkg Type: POL Pkg Number: 312

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	291,774	73,122	(218,652)	(74.94%)
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**SALARIES & WAGES**

3400 Other Funds Ltd	291,774	73,122	(218,652)	(74.94%)
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$291,774</b>	<b>\$73,122</b>	<b>(\$218,652)</b>	<b>(74.94%)</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	138	46	(92)	(66.67%)
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	55,991	14,032	(41,959)	(74.94%)
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**3230 Social Security Taxes**

3400 Other Funds Ltd	22,321	5,594	(16,727)	(74.94%)
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	1,166	292	(874)	(74.96%)
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	120	40	(80)	(66.67%)
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Records Requests & Communications  
 Pkg Group: POL Pkg Type: POL Pkg Number: 312

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	103,950	34,650	(69,300)	(66.67%)
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	183,686	54,654	(129,032)	(70.25%)
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$183,686</b>	<b>\$54,654</b>	<b>(\$129,032)</b>	<b>(70.25%)</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3465 Reconciliation Adjustment</b>				
3400 Other Funds Ltd	97,482	20,335	(77,147)	(79.14%)
<b>P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	97,482	20,335	(77,147)	(79.14%)
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>\$97,482</b>	<b>\$20,335</b>	<b>(\$77,147)</b>	<b>(79.14%)</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	572,942	148,111	(424,831)	(74.15%)
<b>TOTAL PERSONAL SERVICES</b>	<b>\$572,942</b>	<b>\$148,111</b>	<b>(\$424,831)</b>	<b>(74.15%)</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	572,942	148,111	(424,831)	(74.15%)
<b>TOTAL EXPENDITURES</b>	<b>\$572,942</b>	<b>\$148,111</b>	<b>(\$424,831)</b>	<b>(74.15%)</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(572,942)	(148,111)	424,831	74.15%

**Package Comparison Report - Detail  
2023-25 Biennium  
Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000  
Package: Records Requests & Communications  
Pkg Group: POL Pkg Type: POL Pkg Number: 312**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	<b>(\$572,942)</b>	<b>(\$148,111)</b>	<b>\$424,831</b>	<b>74.15%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	3	1	(2)	(66.67%)
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	2.64	0.88	(1.76)	(66.67%)

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	86,100	86,100	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	86,100	86,100	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>\$86,100</b>	<b>\$86,100</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	26	26	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	16,522	16,522	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	5,977	5,977	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	305	305	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	23	23	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	19,800	19,800	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	42,653	42,653	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>\$42,653</b>	<b>\$42,653</b>	<b>100.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3465 Reconciliation Adjustment</b>				
3400 Other Funds Ltd	-	8,231	8,231	100.00%
<b>P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	-	8,231	8,231	100.00%
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	-	<b>\$8,231</b>	<b>\$8,231</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	136,984	136,984	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>\$136,984</b>	<b>\$136,984</b>	<b>100.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	-	(125,364)	(125,364)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(125,364)	(125,364)	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	(\$125,364)	(\$125,364)	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	11,620	11,620	100.00%
<b>TOTAL EXPENDITURES</b>	-	\$11,620	\$11,620	100.00%
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(11,620)	(11,620)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	(\$11,620)	(\$11,620)	100.00%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	1	1	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	0.50	0.50	100.00%



Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vacant Position Reductions  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 802

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	(773,040)	(773,040)	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	(773,040)	(773,040)	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>(\$773,040)</b>	<b>(\$773,040)</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	(265)	(265)	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	(148,345)	(148,345)	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	(59,138)	(59,138)	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	(3,091)	(3,091)	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	(230)	(230)	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Vacant Position Reductions  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 802

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	(198,000)	(198,000)	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	(409,069)	(409,069)	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>(\$409,069)</b>	<b>(\$409,069)</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	(1,182,109)	(1,182,109)	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>(\$1,182,109)</b>	<b>(\$1,182,109)</b>	<b>100.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	-	(116,200)	(116,200)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(116,200)	(116,200)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$116,200)</b>	<b>(\$116,200)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(1,298,309)	(1,298,309)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$1,298,309)</b>	<b>(\$1,298,309)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	1,298,309	1,298,309	100.00%

**Package Comparison Report - Detail  
2023-25 Biennium  
Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000  
Package: Vacant Position Reductions  
Pkg Group: POL Pkg Type: LFO Pkg Number: 802**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	-	\$1,298,309	\$1,298,309	100.00%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	(5)	(5)	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	(5.00)	(5.00)	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Statewide Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4175 Office Expenses**

3400 Other Funds Ltd - 190,560 190,560 100.00%

**4225 State Gov. Service Charges**

3400 Other Funds Ltd - (291,508) (291,508) 100.00%

**4250 Data Processing**

3400 Other Funds Ltd - (38,698) (38,698) 100.00%

**4425 Facilities Rental and Taxes**

3400 Other Funds Ltd - (13,186) (13,186) 100.00%

**4650 Other Services and Supplies**

3400 Other Funds Ltd - (6,104) (6,104) 100.00%

**SERVICES & SUPPLIES**

3400 Other Funds Ltd - (158,936) (158,936) 100.00%

**TOTAL SERVICES & SUPPLIES**

- (\$158,936) (\$158,936) 100.00%

**EXPENDITURES**

3400 Other Funds Ltd - (158,936) (158,936) 100.00%

**TOTAL EXPENDITURES**

- (\$158,936) (\$158,936) 100.00%

**ENDING BALANCE**

**Package Comparison Report - Detail**  
**2023-25 Biennium**  
**Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000**

**Package: Statewide Adjustments**

**Pkg Group: POL Pkg Type: LFO Pkg Number: 810**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	-	158,936	158,936	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$158,936</b>	<b>\$158,936</b>	<b>100.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Budget Reconciliation  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	326,046	326,046	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	326,046	326,046	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	-	<b>\$326,046</b>	<b>\$326,046</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	92	92	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	62,569	62,569	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	24,942	24,942	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	1,304	1,304	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	80	80	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Administration and Support

Cross Reference Number: 84500-003-00-00-00000  
 Package: Budget Reconciliation  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 811

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	69,300	69,300	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	158,287	158,287	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>\$158,287</b>	<b>\$158,287</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	484,333	484,333	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>\$484,333</b>	<b>\$484,333</b>	<b>100.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	-	11,800	11,800	100.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	-	11,800	11,800	100.00%
<b>TOTAL CAPITAL OUTLAY</b>	-	<b>\$11,800</b>	<b>\$11,800</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	496,133	496,133	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$496,133</b>	<b>\$496,133</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(496,133)	(496,133)	100.00%

**Package Comparison Report - Detail  
2023-25 Biennium  
Administration and Support**

**Cross Reference Number: 84500-003-00-00-00000**

**Package: Budget Reconciliation**

**Pkg Group: POL Pkg Type: LFO Pkg Number: 811**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	-	(\$496,133)	(\$496,133)	100.00%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	2	2	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	1.76	1.76	100.00%



Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	-	175,000	175,000	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	175,000	175,000	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>\$175,000</b>	<b>\$175,000</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	175,000	175,000	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$175,000</b>	<b>\$175,000</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(175,000)	(175,000)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$175,000)</b>	<b>(\$175,000)</b>	<b>100.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3170 Overtime Payments**

3400 Other Funds Ltd	3,336	3,336	0	0.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	3,336	3,336	0	0.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$3,336</b>	<b>\$3,336</b>	<b>\$0</b>	<b>0.00%</b>
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**OTHER PAYROLL EXPENSES**

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	640	640	0	0.00%
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**3221 Pension Obligation Bond**

3400 Other Funds Ltd	50,594	50,594	0	0.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	255	255	0	0.00%
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**3240 Unemployment Assessments**

3400 Other Funds Ltd	9	9	0	0.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	13	13	0	0.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3260 Mass Transit Tax</b>				
3400 Other Funds Ltd	17,422	17,422	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	68,933	68,933	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$68,933</b>	<b>\$68,933</b>	<b>\$0</b>	<b>0.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3455 Vacancy Savings</b>				
3400 Other Funds Ltd	(169,070)	(169,070)	0	0.00%
<b>P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	(169,070)	(169,070)	0	0.00%
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	<b>(\$169,070)</b>	<b>(\$169,070)</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(96,801)	(96,801)	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$96,801)</b>	<b>(\$96,801)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(96,801)	(96,801)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$96,801)</b>	<b>(\$96,801)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	96,801	96,801	0	0.00%

**Package Comparison Report - Detail  
2023-25 Biennium  
Recreational Marijuana Program**

**Cross Reference Number: 84500-004-00-00-00000  
Package: Vacancy Factor and Non-ORPICS Personal Services  
Pkg Group: ESS Pkg Type: 010 Pkg Number: 010**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL ENDING BALANCE</b>	<b>\$96,801</b>	<b>\$96,801</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Phase-out Pgm & One-time Costs  
 Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4200 Telecommunications

3400 Other Funds Ltd	(6,000)	(6,000)	0	0.00%
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4575 Agency Program Related S and S

3400 Other Funds Ltd	(84,000)	(84,000)	0	0.00%
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4715 IT Expendable Property

3400 Other Funds Ltd	(23,280)	(23,280)	0	0.00%
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SERVICES & SUPPLIES

3400 Other Funds Ltd	(113,280)	(113,280)	0	0.00%
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<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$113,280)</b>	<b>(\$113,280)</b>	<b>\$0</b>	<b>0.00%</b>
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CAPITAL OUTLAY

5100 Office Furniture and Fixtures

3400 Other Funds Ltd	(61,600)	(61,600)	0	0.00%
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CAPITAL OUTLAY

3400 Other Funds Ltd	(61,600)	(61,600)	0	0.00%
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<b>TOTAL CAPITAL OUTLAY</b>	<b>(\$61,600)</b>	<b>(\$61,600)</b>	<b>\$0</b>	<b>0.00%</b>
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EXPENDITURES

3400 Other Funds Ltd	(174,880)	(174,880)	0	0.00%
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**Package Comparison Report - Detail  
2023-25 Biennium  
Recreational Marijuana Program**

**Cross Reference Number: 84500-004-00-00-00000  
Package: Phase-out Pgm & One-time Costs  
Pkg Group: ESS Pkg Type: 020 Pkg Number: 022**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>	<b>(\$174,880)</b>	<b>(\$174,880)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	174,880	174,880	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$174,880</b>	<b>\$174,880</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4100 Instate Travel**

3400 Other Funds Ltd 4,942 4,942 0 0.00%

**4125 Out of State Travel**

3400 Other Funds Ltd 694 694 0 0.00%

**4150 Employee Training**

3400 Other Funds Ltd 4,200 4,200 0 0.00%

**4175 Office Expenses**

3400 Other Funds Ltd 8,896 8,896 0 0.00%

**4200 Telecommunications**

3400 Other Funds Ltd 17,038 17,038 0 0.00%

**4225 State Gov. Service Charges**

3400 Other Funds Ltd (426) (426) 0 0.00%

**4250 Data Processing**

3400 Other Funds Ltd 5,427 5,427 0 0.00%

**4275 Publicity and Publications**

3400 Other Funds Ltd 135 135 0 0.00%

**4300 Professional Services**

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	39,383	39,383	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	231,058	231,058	0	0.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	86,018	86,018	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	4,201	4,201	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	135	135	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	28,294	28,294	0	0.00%
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	39,537	39,537	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	6,764	6,764	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	3,701	3,701	0	0.00%
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	3,504	3,504	0	0.00%



Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	352	352	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	483,853	483,853	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$483,853</b>	<b>\$483,853</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	323	323	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	323	323	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$323</b>	<b>\$323</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	484,176	484,176	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$484,176</b>	<b>\$484,176</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(484,176)	(484,176)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$484,176)</b>	<b>(\$484,176)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Statewide AG Adjustment  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	(26,464)	-	26,464	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(26,464)	-	26,464	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$26,464)</b>	<b>-</b>	<b>\$26,464</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(26,464)	-	26,464	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$26,464)</b>	<b>-</b>	<b>\$26,464</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	26,464	-	(26,464)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$26,464</b>	<b>-</b>	<b>(\$26,464)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	(719)	-	719	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(719)	-	719	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$719)</b>	<b>-</b>	<b>\$719</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(719)	-	719	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$719)</b>	<b>-</b>	<b>\$719</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	719	-	(719)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$719</b>	<b>-</b>	<b>(\$719)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Cannabis Communication Outreach  
 Pkg Group: POL Pkg Type: POL Pkg Number: 410

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4275 Publicity and Publications</b>				
3400 Other Funds Ltd	450,000	450,000	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	450,000	450,000	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	450,000	450,000	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(450,000)	(450,000)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$450,000)</b>	<b>(\$450,000)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Marijuana Lab Integrity  
 Pkg Group: POL Pkg Type: POL Pkg Number: 413

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	366,345	366,345	0	0.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	366,345	366,345	0	0.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$366,345</b>	<b>\$366,345</b>	<b>\$0</b>	<b>0.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	138	138	0	0.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	70,301	70,301	0	0.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	28,025	28,025	0	0.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	1,465	1,465	0	0.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	120	120	0	0.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Marijuana Lab Integrity  
 Pkg Group: POL Pkg Type: POL Pkg Number: 413

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	103,950	103,950	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	203,999	203,999	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$203,999</b>	<b>\$203,999</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	570,344	570,344	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>\$570,344</b>	<b>\$570,344</b>	<b>\$0</b>	<b>0.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	3,130	3,130	0	0.00%
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	5,680	5,680	0	0.00%
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	2,600	2,600	0	0.00%
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	13,270	13,270	0	0.00%
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	4,160	4,160	0	0.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Marijuana Lab Integrity  
 Pkg Group: POL Pkg Type: POL Pkg Number: 413

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	51,000	51,000	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	250,000	250,000	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	6,120	6,120	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	8,070	8,070	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	344,030	344,030	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$344,030</b>	<b>\$344,030</b>	<b>\$0</b>	<b>0.00%</b>
<b>CAPITAL OUTLAY</b>				
<b>5100 Office Furniture and Fixtures</b>				
3400 Other Funds Ltd	17,700	17,700	0	0.00%
<b>5400 Automotive and Aircraft</b>				
3400 Other Funds Ltd	33,600	33,600	0	0.00%
<b>CAPITAL OUTLAY</b>				
3400 Other Funds Ltd	51,300	51,300	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$51,300</b>	<b>\$51,300</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Marijuana Lab Integrity  
 Pkg Group: POL Pkg Type: POL Pkg Number: 413

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	965,674	965,674	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$965,674</b>	<b>\$965,674</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(965,674)	(965,674)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$965,674)</b>	<b>(\$965,674)</b>	<b>\$0</b>	<b>0.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	3	3	0	0.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	2.64	2.64	0.00	0.00%



Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: ODA Lab Funding LC  
 Pkg Group: POL Pkg Type: POL Pkg Number: 418

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>2000</b>				
<b>2603 Tsfr To Agriculture, Dept of</b>				
3400 Other Funds Ltd	(2,281,689)	(2,281,689)	0	0.00%
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	(2,281,689)	(2,281,689)	0	0.00%
<b>TOTAL AVAILABLE REVENUES</b>	<b>(\$2,281,689)</b>	<b>(\$2,281,689)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(2,281,689)	(2,281,689)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$2,281,689)</b>	<b>(\$2,281,689)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	-	(114,528)	(114,528)	100.00%
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**SALARIES & WAGES**

3400 Other Funds Ltd	-	(114,528)	(114,528)	100.00%
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<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>(\$114,528)</b>	<b>(\$114,528)</b>	<b>100.00%</b>
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**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	-	(53)	(53)	100.00%
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**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	-	(21,978)	(21,978)	100.00%
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**3230 Social Security Taxes**

3400 Other Funds Ltd	-	(8,761)	(8,761)	100.00%
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**3241 Paid Family Medical Leave Insurance**

3400 Other Funds Ltd	-	(458)	(458)	100.00%
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**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	-	(46)	(46)	100.00%
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Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	-	(39,600)	(39,600)	100.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	-	(70,896)	(70,896)	100.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>(\$70,896)</b>	<b>(\$70,896)</b>	<b>100.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
<b>3465 Reconciliation Adjustment</b>				
3400 Other Funds Ltd	-	182	182	100.00%
<b>P.S. BUDGET ADJUSTMENTS</b>				
3400 Other Funds Ltd	-	182	182	100.00%
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	-	<b>\$182</b>	<b>\$182</b>	<b>100.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	-	(185,242)	(185,242)	100.00%
<b>TOTAL PERSONAL SERVICES</b>	-	<b>(\$185,242)</b>	<b>(\$185,242)</b>	<b>100.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	-	(23,240)	(23,240)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(23,240)	(23,240)	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: LFO Analyst Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 801

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	(\$23,240)	(\$23,240)	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(208,482)	(208,482)	100.00%
<b>TOTAL EXPENDITURES</b>	-	(\$208,482)	(\$208,482)	100.00%
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	208,482	208,482	100.00%
<b>TOTAL ENDING BALANCE</b>	-	\$208,482	\$208,482	100.00%
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	-	(1)	(1)	100.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	-	(1.00)	(1.00)	100.00%

Package Comparison Report - Detail  
 2023-25 Biennium  
 Recreational Marijuana Program

Cross Reference Number: 84500-004-00-00-00000  
 Package: Statewide Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	-	40,097	40,097	100.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	-	(39,721)	(39,721)	100.00%
<b>4475 Facilities Maintenance</b>				
3400 Other Funds Ltd	-	(174,978)	(174,978)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(174,602)	(174,602)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$174,602)</b>	<b>(\$174,602)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(174,602)	(174,602)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$174,602)</b>	<b>(\$174,602)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	174,602	174,602	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$174,602</b>	<b>\$174,602</b>	<b>100.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Agents Compensation Program

Cross Reference Number: 84500-005-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4300 Professional Services</b>				
3400 Other Funds Ltd	14,685,964	14,685,964	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	14,685,964	14,685,964	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$14,685,964</b>	<b>\$14,685,964</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(14,685,964)	(14,685,964)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$14,685,964)</b>	<b>(\$14,685,964)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Agents Compensation Program

Cross Reference Number: 84500-005-00-00-00000

Package: September Eboard

Pkg Group: POL Pkg Type: 080 Pkg Number: 082

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4990 S and S - BAM Analyst Adjustment</b>				
3400 Other Funds Ltd	16,988,084	16,988,084	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	16,988,084	16,988,084	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$16,988,084</b>	<b>\$16,988,084</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(16,988,084)	(16,988,084)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$16,988,084)</b>	<b>(\$16,988,084)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number: 84500-006-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

3400 Other Funds Ltd	1,001	1,001	0	0.00%
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3240 Unemployment Assessments

3400 Other Funds Ltd	31	31	0	0.00%
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3260 Mass Transit Tax

3400 Other Funds Ltd	(601)	(601)	0	0.00%
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OTHER PAYROLL EXPENSES

3400 Other Funds Ltd	431	431	0	0.00%
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**TOTAL OTHER PAYROLL EXPENSES**

<b>\$431</b>	<b>\$431</b>	<b>\$0</b>	<b>0.00%</b>
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P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

3400 Other Funds Ltd	(34,528)	(34,528)	0	0.00%
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PERSONAL SERVICES

3400 Other Funds Ltd	(34,097)	(34,097)	0	0.00%
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**TOTAL PERSONAL SERVICES**

<b>(\$34,097)</b>	<b>(\$34,097)</b>	<b>\$0</b>	<b>0.00%</b>
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EXPENDITURES



Package Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number: 84500-006-00-00-00000  
 Package: Vacancy Factor and Non-ORPICS Personal Services  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(34,097)	(34,097)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$34,097)</b>	<b>(\$34,097)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	34,097	34,097	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$34,097</b>	<b>\$34,097</b>	<b>\$0</b>	<b>0.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4100 Instate Travel**

3400 Other Funds Ltd 2,122 2,122 0 0.00%

**4175 Office Expenses**

3400 Other Funds Ltd 1,046 1,046 0 0.00%

**4200 Telecommunications**

3400 Other Funds Ltd 9,136 9,136 0 0.00%

**4225 State Gov. Service Charges**

3400 Other Funds Ltd (465) (465) 0 0.00%

**4250 Data Processing**

3400 Other Funds Ltd 41,728 41,728 0 0.00%

**4300 Professional Services**

3400 Other Funds Ltd 53 53 0 0.00%

**4375 Employee Recruitment and Develop**

3400 Other Funds Ltd 64 64 0 0.00%

**4425 Facilities Rental and Taxes**

3400 Other Funds Ltd 6,730 6,730 0 0.00%

**4650 Other Services and Supplies**

Package Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number: 84500-006-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	1,279	1,279	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	61,693	61,693	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$61,693</b>	<b>\$61,693</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	61,693	61,693	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$61,693</b>	<b>\$61,693</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(61,693)	(61,693)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$61,693)</b>	<b>(\$61,693)</b>	<b>\$0</b>	<b>0.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number: 84500-006-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3400 Other Funds Ltd	(241)	-	241	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(241)	-	241	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$241)</b>	<b>-</b>	<b>\$241</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(241)	-	241	100.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$241)</b>	<b>-</b>	<b>\$241</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	241	-	(241)	(100.00%)
<b>TOTAL ENDING BALANCE</b>	<b>\$241</b>	<b>-</b>	<b>(\$241)</b>	<b>(100.00%)</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Medical Marijuana Program

Cross Reference Number: 84500-006-00-00-00000  
 Package: Statewide Adjustments  
 Pkg Group: POL Pkg Type: LFO Pkg Number: 810

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	-	(34,942)	(34,942)	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(34,942)	(34,942)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$34,942)</b>	<b>(\$34,942)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(34,942)	(34,942)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$34,942)</b>	<b>(\$34,942)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	34,942	34,942	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$34,942</b>	<b>\$34,942</b>	<b>100.00%</b>

Package Comparison Report - Detail

Cross Reference Number: 84500-088-00-00-00000

2023-25 Biennium

Package: Phase-out Pgm & One-time Costs

Capital Improvements

Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>CAPITAL OUTLAY</b>				
<b>5700 Building Structures</b>				
3010 Other Funds Cap Improve	(210,000)	(210,000)	0	0.00%
<b>CAPITAL OUTLAY</b>				
3010 Other Funds Cap Improve	(210,000)	(210,000)	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>(\$210,000)</b>	<b>(\$210,000)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3010 Other Funds Cap Improve	(210,000)	(210,000)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$210,000)</b>	<b>(\$210,000)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3010 Other Funds Cap Improve	210,000	210,000	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$210,000</b>	<b>\$210,000</b>	<b>\$0</b>	<b>0.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>CAPITAL OUTLAY</b>				
<b>5650 Land Improvements</b>				
3010 Other Funds Cap Improve	234	234	0	0.00%
<b>5700 Building Structures</b>				
3010 Other Funds Cap Improve	9,774	9,774	0	0.00%
<b>CAPITAL OUTLAY</b>				
3010 Other Funds Cap Improve	10,008	10,008	0	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$10,008</b>	<b>\$10,008</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3010 Other Funds Cap Improve	10,008	10,008	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$10,008</b>	<b>\$10,008</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3010 Other Funds Cap Improve	(10,008)	(10,008)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$10,008)</b>	<b>(\$10,008)</b>	<b>\$0</b>	<b>0.00%</b>

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
<b>4225 State Gov. Service Charges</b>				
3010 Other Funds Cap Improve	-	6,012	6,012	100.00%
<b>EXPENDITURES</b>				
3010 Other Funds Cap Improve	-	6,012	6,012	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$6,012</b>	<b>\$6,012</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3010 Other Funds Cap Improve	-	(6,012)	(6,012)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$6,012)</b>	<b>(\$6,012)</b>	<b>100.00%</b>



Package Comparison Report - Detail  
 2023-25 Biennium  
 Agency-Wide Consolidation

Cross Reference Number: 84500-990-00-00-00000

Package: Analyst Adjustments

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>REVENUE CATEGORIES</b>				
<b>SALES INCOME</b>				
<b>0710 Liquor Sales</b>				
3400 Other Funds Ltd	5,820,886	-	(5,820,886)	(100.00%)
8800 General Fund Revenue	98,723,168	-	(98,723,168)	(100.00%)
All Funds	104,544,054	-	(104,544,054)	(100.00%)
<b>2000</b>				
<b>2060 Transfer to General Fund</b>				
8800 General Fund Revenue	(98,723,168)	-	98,723,168	100.00%
<b>2070 Transfer to Cities</b>				
3400 Other Funds Ltd	(2,645,857)	-	2,645,857	100.00%
<b>2080 Transfer to Counties</b>				
3400 Other Funds Ltd	(1,322,929)	-	1,322,929	100.00%
<b>2107 Tsfr To Administrative Svcs</b>				
3400 Other Funds Ltd	(1,852,100)	-	1,852,100	100.00%
<b>2000</b>				
3400 Other Funds Ltd	(5,820,886)	-	5,820,886	100.00%
8800 General Fund Revenue	(98,723,168)	-	98,723,168	100.00%
<b>TOTAL 2000</b>	<b>(\$104,544,054)</b>	<b>-</b>	<b>\$104,544,054</b>	<b>100.00%</b>

Package Comparison Report - Detail  
 2023-25 Biennium  
 Agency-Wide Consolidation

Cross Reference Number: 84500-990-00-00-00000

Package: Analyst Adjustments

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
<b>TOTAL AVAILABLE REVENUES</b>	-	-	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	-	0	0.00%
8800 General Fund Revenue	-	-	0	0.00%
<b>TOTAL ENDING BALANCE</b>	-	-	<b>\$0</b>	<b>0.00%</b>

# BUDGET NARRATIVE

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## POSITION BUDGET REPORT (PIC100)

# BUDGET NARRATIVE

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**PIC100 - Position Budget Report**

**Oregon Liquor & Cannabis Comm**

**2023-25 Biennium**

**Cross Reference Number: 84500-000-00-00-00000**

**Budget Preparation**

**Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
<b>Total Salary</b>											-	-	58,162,887	-	58,162,887	
<b>Total OPE</b>											-	-	30,874,472	-	30,874,472	
<b>Total Personal Services</b>						<b>384</b>	<b>379.28</b>					-	-	<b>89,037,359</b>	-	<b>89,037,359</b>

**PIC100 - Position Budget Report**

**Purchasing**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-001-20-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
2000074	MESN E7783 AF	Shipping Distribution and Warehouse Man		PF	1	1.00	24	10	11802	SAL	-	-	283,248	-	283,248	
										OPE	-	-	116,785	-	116,785	
2000180	AL C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
<b>Total Salary</b>											-	-	415,272	-	415,272	
<b>Total OPE</b>											-	-	192,447	-	192,447	
<b>Total Personal Services</b>					<b>2</b>	<b>2.00</b>						-	-	<b>607,719</b>	-	<b>607,719</b>

**PIC100 - Position Budget Report**

**Distribution Center**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-001-30-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
3000001	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
3000002	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
3000003	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000005	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	9	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
3000006	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000008	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000009	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	8	4355	SAL	-	-	104,520	-	104,520
										OPE	-	-	68,170	-	68,170
3000011	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000012	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000013	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	7	3784	SAL	-	-	90,816	-	90,816
										OPE	-	-	64,437	-	64,437
3000014	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000015	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000016	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	7	3784	SAL	-	-	90,816	-	90,816
										OPE	-	-	64,437	-	64,437
3000017	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000018	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	7	3784	SAL	-	-	90,816	-	90,816
										OPE	-	-	64,437	-	64,437
3000020	AL C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	5	5014	SAL	-	-	120,336	-	120,336

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**PIC100 - Position Budget Report**

**Distribution Center**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-001-30-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	72,478	-	72,478
3000021	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000022	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000023	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000024	MESN Z7784 AF	SHIPPING DISTRIBUTION AND WAREHC 33X		PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280
										OPE	-	-	109,782	-	109,782
3000025	MMS X7786 AP	SHIPPING DISTRIBUTION AND WAREHC 28X		PF	1	1.00	24	8	7630	SAL	-	-	183,120	-	183,120
										OPE	-	-	89,581	-	89,581
3000027	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000028	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000029	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000030	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000031	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	9	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
3000032	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000034	AL C4409 AP	GENERAL MAINTENANCE MECHANIC	21	PF	1	1.00	24	10	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
3000075	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000077	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	8	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
3000079	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
3000080	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000081	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000082	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	8	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
3000083	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000086	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
3000088	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	7	3784	SAL	-	-	90,816	-	90,816
										OPE	-	-	64,437	-	64,437
3000123	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	5	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
3000124	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	5	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
3000150	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	9	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
3000151	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	8	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
3000152	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000153	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000154	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000155	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
3000205	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000206	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	68,183	-	68,183
3000207	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000208	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000241	MMS X7786 AP	SHIPPING DISTRIBUTION AND WAREHC 28X		PF	1	1.00	24	10	8408	SAL	-	-	201,792	-	201,792
										OPE	-	-	94,667	-	94,667
3000242	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	7	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
3000243	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000244	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	8	4355	SAL	-	-	104,520	-	104,520
										OPE	-	-	68,170	-	68,170
3000245	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	8	4355	SAL	-	-	104,520	-	104,520
										OPE	-	-	68,170	-	68,170
3000246	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000247	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	9	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
3000250	MMN X0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	3	4277	SAL	-	-	102,648	-	102,648
										OPE	-	-	67,661	-	67,661
3000261	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	10	4764	SAL	-	-	114,336	-	114,336
										OPE	-	-	70,844	-	70,844
3000262	AL C4138 AP	LIQUOR DISTRIBUTION WORKER 2	17T	PF	1	1.00	24	9	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
3000263	AL C4139 AP	LIQUOR DISTRIBUTION EQUIPMENT OP	16T	PF	1	1.00	24	10	4565	SAL	-	-	109,560	-	109,560
										OPE	-	-	69,543	-	69,543
3000264	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183
3000265	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568
										OPE	-	-	68,183	-	68,183

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
3000266	AL C4409 AP	GENERAL MAINTENANCE MECHANIC	21	PF	1	1.00	24	10	5768	SAL	-	-	138,432	-	138,432	
										OPE	-	-	77,408	-	77,408	
3000267	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	10	4357	SAL	-	-	104,568	-	104,568	
										OPE	-	-	68,183	-	68,183	
3000268	AL C4137 AP	LIQUOR DISTRIBUTION WORKER 1	15T	PF	1	1.00	24	6	3627	SAL	-	-	87,048	-	87,048	
										OPE	-	-	63,411	-	63,411	
<b>Total Salary</b>											-	-	7,114,008	-	7,114,008	
<b>Total OPE</b>											-	-	4,518,281	-	4,518,281	
<b>Total Personal Services</b>					<b>65</b>	<b>65.00</b>						-	-	<b>11,632,289</b>	-	<b>11,632,289</b>

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**Retail Services**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-001-40-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
4000001	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528	
										OPE	-	-	70,896	-	70,896	
4000003	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
4000004	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
4000012	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
4000085	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
4000170	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
4000171	AL C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
4000173	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568	
										OPE	-	-	62,463	-	62,463	
4000508	MESN Z7084 AF	BUSINESS OPERATIONS MANAGER 2	33X	PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280	
										OPE	-	-	109,782	-	109,782	
<b>Total Salary</b>											-	-	1,508,160	-	1,508,160	
<b>Total OPE</b>											-	-	768,118	-	768,118	
<b>Total Personal Services</b>					<b>9</b>	<b>9.00</b>						-	-	<b>2,276,278</b>	-	<b>2,276,278</b>

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**License Services**

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
1100516	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	2	3159	SAL	-	-	75,816	-	75,816
										OPE	-	-	60,351	-	60,351
4500052	MMS X7435 AP	LICENSING AND PERMITTING MANAGEF 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4500054	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
4500058	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
4500091	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	7	3872	SAL	-	-	92,928	-	92,928
										OPE	-	-	65,013	-	65,013
4500126	MMS X7436 AP	Licensing and Permitting Supervisor 2		PF	1	1.00	24	7	7274	SAL	-	-	174,576	-	174,576
										OPE	-	-	87,253	-	87,253
4500128	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	10	4462	SAL	-	-	107,088	-	107,088
										OPE	-	-	68,869	-	68,869
4500157	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	3	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
4500158	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	9	4562	SAL	-	-	109,488	-	109,488
										OPE	-	-	69,524	-	69,524
4500178	MMS X7435 AP	LICENSING AND PERMITTING MANAGEF 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4500194	MMS X7436 AP	Licensing and Permitting Supervisor 2		PF	1	1.00	24	3	5985	SAL	-	-	143,640	-	143,640
										OPE	-	-	78,827	-	78,827
4500507	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4500511	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4500512	AL C0103 AP	OFFICE SPECIALIST 1	13C	PF	1	1.00	24	4	3213	SAL	-	-	77,112	-	77,112
										OPE	-	-	60,704	-	60,704
4500517	MESN Z7433 AF	LICENSING AND PERMITTING MANAGEF 35X	35X	PF	1	1.00	24	9	11253	SAL	-	-	270,072	-	270,072
										OPE	-	-	113,250	-	113,250
4500519	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	85,312	-	85,312
4500525	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	6	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
4500531	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	9	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
4500602	AL C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	3	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
4500606	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	8	4355	SAL	-	-	104,520	-	104,520
										OPE	-	-	68,170	-	68,170
4500624	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4500631	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	6	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
4500651	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4500685	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
4500906	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	7	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
4600117	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
4600611	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	6	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4700047	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	6	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
4700504	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	3	5014	SAL	-	-	120,336	-	120,336
										OPE	-	-	72,478	-	72,478
4700532	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4700536	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
4700542	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
4700549	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
4700553	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	7	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
4700554	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
4700621	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
4700634	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
<b>Total Salary</b>											-	-	5,379,960	-	5,379,960	
<b>Total OPE</b>											-	-	2,934,342	-	2,934,342	
<b>Total Personal Services</b>					<b>37</b>	<b>37.00</b>						-	-	<b>8,314,302</b>	-	<b>8,314,302</b>

**PIC100 - Position Budget Report**

**Public Safety**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-002-47-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
4700035	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700036	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304
										OPE	-	-	81,186	-	81,186
4700037	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
4700040	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700041	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4700042	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
4700045	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700048	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	5	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
4700049	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	5	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
4700054	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4700055	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
4700060	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	9	9264	SAL	-	-	222,336	-	222,336
										OPE	-	-	100,263	-	100,263
4700072	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700073	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
4700076	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700089	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816

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**Public Safety**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-002-47-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	83,233	-	83,233
4700131	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
4700132	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	5	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
4700161	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
4700195	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	3	6930	SAL	-	-	166,320	-	166,320
										OPE	-	-	85,004	-	85,004
4700308	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.75	18	3	5501	SAL	-	-	99,018	-	99,018
										OPE	-	-	56,746	-	56,746
4700309	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.75	18	3	5501	SAL	-	-	99,018	-	99,018
										OPE	-	-	56,746	-	56,746
4700310	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.75	18	3	5501	SAL	-	-	99,018	-	99,018
										OPE	-	-	56,746	-	56,746
4700311	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.75	18	3	5501	SAL	-	-	99,018	-	99,018
										OPE	-	-	56,746	-	56,746
4700312	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.75	18	3	5501	SAL	-	-	99,018	-	99,018
										OPE	-	-	56,746	-	56,746
4700509	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	6	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
4700520	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700521	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4700522	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
4700524	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776
										OPE	-	-	94,935	-	94,935
4700526	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662

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**2023-25 Biennium  
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**Cross Reference Number: 84500-002-47-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
4700527	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700529	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700530	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
4700544	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700545	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700547	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700550	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700551	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
4700552	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700556	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700560	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	3	3277	SAL	-	-	78,648	-	78,648
										OPE	-	-	61,124	-	61,124
4700585	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700607	MESN Z7143 AF	COMPLIANCE AND REGULATORY MANA	35X	PF	1	1.00	24	10	11802	SAL	-	-	283,248	-	283,248
										OPE	-	-	116,785	-	116,785
4700627	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700629	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700652	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816

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**Cross Reference Number: 84500-002-47-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	83,233	-	83,233
4700653	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700654	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700660	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4700750	MMS X7145 AP	COMPLIANCE AND REGULATORY MANA 31X	31X	PF	1	1.00	24	9	9264	SAL	-	-	222,336	-	222,336
										OPE	-	-	100,263	-	100,263
4700752	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700785	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	7	3872	SAL	-	-	92,928	-	92,928
										OPE	-	-	65,013	-	65,013
4700876	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700877	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700878	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700879	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700903	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
4700904	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
4700905	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
4700935	AL C0104 AP	OFFICE SPECIALIST 2	15C	PP	1	0.50	12	6	3706	SAL	-	-	44,472	-	44,472
										OPE	-	-	31,963	-	31,963
4700936	AL C0104 AP	OFFICE SPECIALIST 2	15C	PP	1	0.50	12	10	4462	SAL	-	-	53,544	-	53,544
										OPE	-	-	34,434	-	34,434

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
4700937	AL C0104 AP	OFFICE SPECIALIST 2	15C	PP	1	0.50	12	3	3277	SAL	-	-	39,324	-	39,324	
										OPE	-	-	30,560	-	30,560	
4700938	AL C0104 AP	OFFICE SPECIALIST 2	15C	PP	1	0.50	12	10	4462	SAL	-	-	53,544	-	53,544	
										OPE	-	-	34,434	-	34,434	
<b>Total Salary</b>											-	-	9,661,110	-	9,661,110	
<b>Total OPE</b>											-	-	5,043,326	-	5,043,326	
<b>Total Personal Services</b>					<b>64</b>	<b>60.75</b>						-	-	<b>14,704,436</b>	-	<b>14,704,436</b>

**PIC100 - Position Budget Report**

**Administrative Hearings**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-002-55-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
4700313	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	0.75	18	3	6046	SAL	-	-	108,828	-	108,828	
										OPE	-	-	59,417	-	59,417	
5500069	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	8	5014	SAL	-	-	120,336	-	120,336	
										OPE	-	-	72,478	-	72,478	
5500070	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776	
										OPE	-	-	94,935	-	94,935	
5500087	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568	
										OPE	-	-	62,463	-	62,463	
5500093	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776	
										OPE	-	-	94,935	-	94,935	
5500150	MESN Z7624 AF	Manager 2	33X	PF	1	1.00	24	3	7630	SAL	-	-	183,120	-	183,120	
										OPE	-	-	89,581	-	89,581	
5500197	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
5500198	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
5500403	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776	
										OPE	-	-	94,935	-	94,935	
5500404	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	9	8053	SAL	-	-	193,272	-	193,272	
										OPE	-	-	92,346	-	92,346	
5500506	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
5500625	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776	
										OPE	-	-	94,935	-	94,935	
5500650	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
<b>Total Salary</b>											-	-	2,067,564	-	2,067,564	
<b>Total OPE</b>											-	-	1,069,359	-	1,069,359	
<b>Total Personal Services</b>					<b>13</b>	<b>12.75</b>						-	-	<b>3,136,923</b>	-	<b>3,136,923</b>

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**Administration**

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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
1000001	MEAH Z7584 HF	AGENCY HEAD 4	43X	PF	1	1.00	24	10	18567	SAL	-	-	445,608	-	445,608	
										OPE	-	-	150,963	-	150,963	
1000002	MENN Z0830 AF	EXECUTIVE ASSISTANT	25	PF	1	1.00	24	9	7274	SAL	-	-	174,576	-	174,576	
										OPE	-	-	87,253	-	87,253	
2000003	MESP Z7596 DF	DEPUTY/CHIEF 6	41X	PF	1	1.00	24	7	14071	SAL	-	-	337,704	-	337,704	
										OPE	-	-	128,692	-	128,692	
<b>Total Salary</b>											-	-	957,888	-	957,888	
<b>Total OPE</b>											-	-	366,908	-	366,908	
<b>Total Personal Services</b>					<b>3</b>	<b>3.00</b>						-	-	<b>1,324,796</b>	-	<b>1,324,796</b>

**PIC100 - Position Budget Report**

**Human Resources**

**2023-25 Biennium  
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**Cross Reference Number: 84500-003-12-00-00000  
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Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/ OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
1000021	MMC X1319 AP	HUMAN RESOURCE ASSISTANT	18	PF	1	1.00	24	9	5188	SAL	-	-	124,512	-	124,512	
										OPE	-	-	73,616	-	73,616	
1000028	MESN Z7344 AF	Human Resources Manager 2		PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280	
										OPE	-	-	109,782	-	109,782	
1000038	MMN X1322 AP	HUMAN RESOURCE ANALYST 3	29	PF	1	1.00	24	9	8831	SAL	-	-	211,944	-	211,944	
										OPE	-	-	97,433	-	97,433	
1000402	MMN X1320 AP	HUMAN RESOURCE ANALYST 1	23	PF	1	1.00	24	9	6601	SAL	-	-	158,424	-	158,424	
										OPE	-	-	82,854	-	82,854	
1000749	MMN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	9	7630	SAL	-	-	183,120	-	183,120	
										OPE	-	-	89,581	-	89,581	
1200071	MMN X1322 AP	HUMAN RESOURCE ANALYST 3	29	PF	1	1.00	24	9	8831	SAL	-	-	211,944	-	211,944	
										OPE	-	-	97,433	-	97,433	
1200179	MMN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	9	7630	SAL	-	-	183,120	-	183,120	
										OPE	-	-	89,581	-	89,581	
1200181	MMN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	9	7630	SAL	-	-	183,120	-	183,120	
										OPE	-	-	89,581	-	89,581	
1200221	MMN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	3	5700	SAL	-	-	136,800	-	136,800	
										OPE	-	-	76,963	-	76,963	
1200222	MMN X1321 AP	HUMAN RESOURCE ANALYST 2	26	PF	1	1.00	24	6	6601	SAL	-	-	158,424	-	158,424	
										OPE	-	-	82,854	-	82,854	
<b>Total Salary</b>											-	-	1,808,688	-	1,808,688	
<b>Total OPE</b>											-	-	889,678	-	889,678	
<b>Total Personal Services</b>					<b>10</b>	<b>10.00</b>						-	-	<b>2,698,366</b>	-	<b>2,698,366</b>

**PIC100 - Position Budget Report**

**Commissioners**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-13-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
8450001	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450002	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450003	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450004	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450005	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450006	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
8450007	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	4,800	-	4,800	
										OPE	-	-	367	-	367	
<b>Total Salary</b>											-	-	33,600	-	33,600	
<b>Total OPE</b>											-	-	2,569	-	2,569	
<b>Total Personal Services</b>					<b>0</b>	<b>0.00</b>						-	-	<b>36,169</b>	-	<b>36,169</b>



**PIC100 - Position Budget Report**

**Administrative Services**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-15-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
1500004	AL C0759 AP	SUPPLY SPECIALIST 2	20	PF	1	1.00	24	3	3962	SAL	-	-	95,088	-	95,088	
										OPE	-	-	65,600	-	65,600	
1500005	AL C4033 AP	FACILITY ENERGY TECHNICIAN 2	22	PF	1	1.00	24	8	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
1500006	AL C4033 AP	FACILITY ENERGY TECHNICIAN 2	22	PF	1	1.00	24	10	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
1500014	AL C3267 AP	CONSTRUCTION PROJECT MANAGER 1	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304	
										OPE	-	-	81,186	-	81,186	
1500026	MESN Z7084 AF	BUSINESS OPERATIONS MANAGER 2	33X	PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280	
										OPE	-	-	109,782	-	109,782	
1600802	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
<b>Total Salary</b>											-	-	913,824	-	913,824	
<b>Total OPE</b>											-	-	487,116	-	487,116	
<b>Total Personal Services</b>					<b>6</b>	<b>6.00</b>						-	-	<b>1,400,940</b>	-	<b>1,400,940</b>

**PIC100 - Position Budget Report**

**Policy Analytics Communication & Education**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-16-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
1100007	MMN X0866 AP	PUBLIC AFFAIRS SPECIALIST 3	31	PF	1	1.00	24	9	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
1100010	MENN Z7624 AF	Manager 2	33X	PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280
										OPE	-	-	109,782	-	109,782
1100017	AL C0864 AP	PUBLIC AFFAIRS SPECIALIST 1	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
1600179	MMN X5618 AP	INTERNAL AUDITOR 3	31	PF	1	1.00	24	3	7274	SAL	-	-	174,576	-	174,576
										OPE	-	-	87,253	-	87,253
1600299	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	0.88	21	3	3482	SAL	-	-	73,122	-	73,122
										OPE	-	-	54,654	-	54,654
1600707	MMN X1118 AP	RESEARCH ANALYST 4	30	PF	1	1.00	24	9	9264	SAL	-	-	222,336	-	222,336
										OPE	-	-	100,263	-	100,263
2000686	MMN X0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	9	9264	SAL	-	-	222,336	-	222,336
										OPE	-	-	100,263	-	100,263
4500127	AL C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	4	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
4500734	MMS X7435 AP	LICENSING AND PERMITTING MANAGER 3	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
4600850	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776
										OPE	-	-	94,935	-	94,935
5500053	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	4	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
5500059	AL C0871 AP	OPERATIONS & POLICY ANALYST 2	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
5500064	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	9	8053	SAL	-	-	193,272	-	193,272
										OPE	-	-	92,346	-	92,346
5500561	MMN X0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	3	6930	SAL	-	-	166,320	-	166,320
										OPE	-	-	85,004	-	85,004
5500604	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776
										OPE	-	-	94,935	-	94,935
8000401	MESN Z7082 AF	BUSINESS OPERATIONS ADMINISTRATIVE 3	38X	PF	1	1.00	24	10	13661	SAL	-	-	327,864	-	327,864

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**PIC100 - Position Budget Report**

**Policy Analytics Communication & Education**

2023-25 Biennium  
Budget Preparation

Cross Reference Number: 84500-003-16-00-00000  
Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
8000408	MMN X7624 AP	Manager 2	33X	PF	1	1.00	24	10	10720	OPE	-	-	126,661	-	126,661	
										SAL	-	-	257,280	-	257,280	
										OPE	-	-	109,782	-	109,782	
<b>Total Salary</b>											-	-	3,331,818	-	3,331,818	
<b>Total OPE</b>											-	-	1,575,156	-	1,575,156	
<b>Total Personal Services</b>					<b>17</b>	<b>16.88</b>						-	-	<b>4,906,974</b>	-	<b>4,906,974</b>

**PIC100 - Position Budget Report**

**Financial Services**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-25-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
1500056	AL C0436 AP	PROCUREMENT & CONTRACT SPECIAL	23	PF	1	1.00	24	3	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
1500603	AL C0438 AP	PROCUREMENT & CONTRACT SPECIAL	29	PF	1	1.00	24	1	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
2500002	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
2500003	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	8	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
2500006	AL C1216 AP	ACCOUNTANT 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
2500007	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	7	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
2500008	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	10	5253	SAL	-	-	126,072	-	126,072
										OPE	-	-	74,041	-	74,041
2500009	AL C1218 AP	ACCOUNTANT 3	30	PF	1	1.00	24	10	8868	SAL	-	-	212,832	-	212,832
										OPE	-	-	97,674	-	97,674
2500010	AL C1217 AP	ACCOUNTANT 2	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
2500011	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
2500013	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
2500014	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
2500015	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	9	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
2500018	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	10	5253	SAL	-	-	126,072	-	126,072
										OPE	-	-	74,041	-	74,041
2500020	MMS X7635 AP	PROCUREMENT MANAGER 1	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
2500021	AL C1245 AP	FISCAL ANALYST 3	30	PF	1	1.00	24	7	7673	SAL	-	-	184,152	-	184,152

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**PIC100 - Position Budget Report**

**Financial Services**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-25-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	89,863	-	89,863
2500022	MESN Z7073 AF	Budget and Fiscal Manager 3		PF	1	1.00	24	3	8408	SAL	-	-	201,792	-	201,792
										OPE	-	-	94,667	-	94,667
2500057	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	9	5014	SAL	-	-	120,336	-	120,336
										OPE	-	-	72,478	-	72,478
2500063	MMS X7034 AP	ACCOUNTING MANAGER 2	33X	PF	1	1.00	24	9	10203	SAL	-	-	244,872	-	244,872
										OPE	-	-	106,402	-	106,402
2500087	AL C1216 AP	ACCOUNTANT 1	23	PF	1	1.00	24	7	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
2500145	AL C1217 AP	ACCOUNTANT 2	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
2500147	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	8	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
2500201	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	8	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
2500803	AL C0860 AP	PROGRAM ANALYST 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
2500804	MMS X7035 AP	ACCOUNTING MANAGER 1	31X	PF	1	1.00	24	10	9718	SAL	-	-	233,232	-	233,232
										OPE	-	-	103,231	-	103,231
2500950	AL C1216 AP	ACCOUNTANT 1	23	PF	1	1.00	24	10	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
8000412	AL C0437 AP	PROCUREMENT & CONTRACT SPECIAL	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000413	AL C1218 AP	ACCOUNTANT 3	30	PF	1	1.00	24	10	8868	SAL	-	-	212,832	-	212,832
										OPE	-	-	97,674	-	97,674
8000414	AL C1217 AP	ACCOUNTANT 2	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
8000415	AL C0212 AP	ACCOUNTING TECHNICIAN	19	PF	1	1.00	24	7	4556	SAL	-	-	109,344	-	109,344
										OPE	-	-	69,484	-	69,484
8000433	AL C1217 AP	ACCOUNTANT 2	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662

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**PIC100 - Position Budget Report**

**Financial Services**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-25-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
8000438	AL C0104 AP	OFFICE SPECIALIST 2	15C	PP	1	0.50	12	3	3277	SAL	-	-	39,324	-	39,324	
										OPE	-	-	30,560	-	30,560	
<b>Total Salary</b>											-	-	4,860,588	-	4,860,588	
<b>Total OPE</b>											-	-	2,574,536	-	2,574,536	
<b>Total Personal Services</b>					<b>32</b>	<b>31.50</b>						-	-	<b>7,435,124</b>	-	<b>7,435,124</b>

**PIC100 - Position Budget Report**

**Information Technology**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-26-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
2600008	AL C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9503	SAL	-	-	228,072	-	228,072
										OPE	-	-	101,826	-	101,826
2600010	AL C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9503	SAL	-	-	228,072	-	228,072
										OPE	-	-	101,826	-	101,826
2600016	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8585	SAL	-	-	206,040	-	206,040
										OPE	-	-	95,824	-	95,824
2600062	MESN Z7373 IP	Information Technology Manager 3		PF	1	1.00	24	10	13661	SAL	-	-	327,864	-	327,864
										OPE	-	-	126,661	-	126,661
2600065	AL C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10383	SAL	-	-	249,192	-	249,192
										OPE	-	-	107,579	-	107,579
2600066	AL C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9503	SAL	-	-	228,072	-	228,072
										OPE	-	-	101,826	-	101,826
2600067	AL C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9503	SAL	-	-	228,072	-	228,072
										OPE	-	-	101,826	-	101,826
2600068	AL C1487 IP	INFORMATION SYSTEMS SPECIALIST 7	31	PF	1	1.00	24	10	9503	SAL	-	-	228,072	-	228,072
										OPE	-	-	101,826	-	101,826
2600086	AL C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10383	SAL	-	-	249,192	-	249,192
										OPE	-	-	107,579	-	107,579
2600087	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	3	6224	SAL	-	-	149,376	-	149,376
										OPE	-	-	80,389	-	80,389
2600183	MMS X7375 AP	Information Technology Manager 1		PF	1	1.00	24	3	6930	SAL	-	-	166,320	-	166,320
										OPE	-	-	85,004	-	85,004
2600187	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
2600269	AL C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	0.88	21	3	7511	SAL	-	-	157,731	-	157,731
										OPE	-	-	77,702	-	77,702
2600305	MMS X7375 IP	Information Technology Manager 1		PF	1	0.88	21	3	8015	SAL	-	-	168,315	-	168,315
										OPE	-	-	80,585	-	80,585
2600405	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8585	SAL	-	-	206,040	-	206,040
										OPE	-	-	95,824	-	95,824
2600406	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8585	SAL	-	-	206,040	-	206,040

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**PIC100 - Position Budget Report**

**Information Technology**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-003-26-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
										OPE	-	-	95,824	-	95,824	
2600407	AL C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	10	7189	SAL	-	-	172,536	-	172,536	
										OPE	-	-	86,698	-	86,698	
2600510	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	10	8585	SAL	-	-	206,040	-	206,040	
										OPE	-	-	95,824	-	95,824	
2600537	AL C1488 IP	INFORMATION SYSTEMS SPECIALIST 8	33	PF	1	1.00	24	10	10383	SAL	-	-	249,192	-	249,192	
										OPE	-	-	107,579	-	107,579	
2600617	AL C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	10	7189	SAL	-	-	172,536	-	172,536	
										OPE	-	-	86,698	-	86,698	
2600751	AL C1485 IP	INFORMATION SYSTEMS SPECIALIST 5	28	PF	1	1.00	24	10	8031	SAL	-	-	192,744	-	192,744	
										OPE	-	-	92,203	-	92,203	
2600826	MMS X7374 IP	Information Technology Manager 2		PF	1	1.00	24	10	12394	SAL	-	-	297,456	-	297,456	
										OPE	-	-	120,385	-	120,385	
8000420	AL C1484 IP	INFORMATION SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	8	6557	SAL	-	-	157,368	-	157,368	
										OPE	-	-	82,566	-	82,566	
<b>Total Salary</b>											-	-	4,806,366	-	4,806,366	
<b>Total OPE</b>											-	-	2,209,716	-	2,209,716	
<b>Total Personal Services</b>					<b>23</b>	<b>22.76</b>						-	-	<b>7,016,082</b>	-	<b>7,016,082</b>



**PIC100 - Position Budget Report**

**Marijuana Administration**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-80-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
8000090	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	9	4562	SAL	-	-	109,488	-	109,488
										OPE	-	-	69,524	-	69,524
8000091	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	6	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
8000092	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	10	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
8000118	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	6	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
8000119	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	3	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
8000215	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	3	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
8000216	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	3	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
8000229	AL C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	3	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
8000405	MMN X0873 AP	OPERATIONS & POLICY ANALYST 4	32	PF	1	1.00	24	9	10203	SAL	-	-	244,872	-	244,872
										OPE	-	-	106,402	-	106,402
8000406	MMN X0873 AP	OPERATIONS & POLICY ANALYST 4	32	PF	1	1.00	24	9	10203	SAL	-	-	244,872	-	244,872
										OPE	-	-	106,402	-	106,402
8000407	AL C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	6	5253	SAL	-	-	126,072	-	126,072
										OPE	-	-	74,041	-	74,041
8000416	MMS X7084 AP	BUSINESS OPERATIONS MANAGER 2	33X	PF	1	1.00	24	10	10720	SAL	-	-	257,280	-	257,280
										OPE	-	-	109,782	-	109,782
8000417	AL C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	7	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8000418	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	8	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000430	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	6	3962	SAL	-	-	95,088	-	95,088
										OPE	-	-	65,600	-	65,600
8000431	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	3	3277	SAL	-	-	78,648	-	78,648

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**PIC100 - Position Budget Report**

**Marijuana Administration**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-80-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
										OPE	-	-	61,124	-	61,124	
<b>Total Salary</b>											-	-	2,279,928	-	2,279,928	
<b>Total OPE</b>											-	-	1,256,232	-	1,256,232	
<b>Total Personal Services</b>					<b>16</b>	<b>16.00</b>						-	-	<b>3,536,160</b>	-	<b>3,536,160</b>

**PIC100 - Position Budget Report**

**Marijuana Licensing**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-85-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
8000120	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	10	8449	SAL	-	-	202,776	-	202,776
										OPE	-	-	94,935	-	94,935
8000121	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	6	4772	SAL	-	-	114,528	-	114,528
										OPE	-	-	70,896	-	70,896
8000122	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
8000434	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	7	3872	SAL	-	-	92,928	-	92,928
										OPE	-	-	65,013	-	65,013
8000435	AL C0104 AP	OFFICE SPECIALIST 2	15C	PF	1	1.00	24	7	3872	SAL	-	-	92,928	-	92,928
										OPE	-	-	65,013	-	65,013
8000436	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	3	3482	SAL	-	-	83,568	-	83,568
										OPE	-	-	62,463	-	62,463
8000451	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	8	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000459	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
8000460	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	8	6345	SAL	-	-	152,280	-	152,280
										OPE	-	-	81,180	-	81,180
8000461	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
8500096	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	7	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
8500097	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	5	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8500098	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	3	5014	SAL	-	-	120,336	-	120,336
										OPE	-	-	72,478	-	72,478
8500099	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	7	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
8500100	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	5	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8500101	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448

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**PIC100 - Position Budget Report**

**Marijuana Licensing**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-85-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
										OPE	-	-	85,312	-	85,312	
8500102	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	10	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
8500103	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	9	6659	SAL	-	-	159,816	-	159,816	
										OPE	-	-	83,233	-	83,233	
8500104	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	3	5014	SAL	-	-	120,336	-	120,336	
										OPE	-	-	72,478	-	72,478	
8500105	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	7	6046	SAL	-	-	145,104	-	145,104	
										OPE	-	-	79,224	-	79,224	
8500202	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	3	5014	SAL	-	-	120,336	-	120,336	
										OPE	-	-	72,478	-	72,478	
8500203	AL C5732 AP	LICENSING SPECIALIST	25	PF	1	1.00	24	5	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
8500220	AL C1486 IP	INFORMATION SYSTEMS SPECIALIST 6	29	PF	1	1.00	24	7	7481	SAL	-	-	179,544	-	179,544	
										OPE	-	-	88,606	-	88,606	
<b>Total Salary</b>											-	-	3,208,272	-	3,208,272	
<b>Total OPE</b>											-	-	1,787,005	-	1,787,005	
<b>Total Personal Services</b>					<b>23</b>	<b>23.00</b>						-	-	<b>4,995,277</b>	-	<b>4,995,277</b>

**PIC100 - Position Budget Report**

**Marijuana Public Safety**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-87-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
8000050	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
8000452	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000453	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304
										OPE	-	-	81,186	-	81,186
8000454	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
8000455	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000456	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
8000457	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8000458	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
8000471	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000472	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8000473	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
8000474	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304
										OPE	-	-	81,186	-	81,186
8500106	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8500107	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8500108	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	9	7322	SAL	-	-	175,728	-	175,728
										OPE	-	-	87,567	-	87,567
8500109	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152

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**PIC100 - Position Budget Report**

**Marijuana Public Safety**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-87-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	89,863	-	89,863
8500110	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8500111	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
8500112	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
8500113	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
8500114	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8500115	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	7	6659	SAL	-	-	159,816	-	159,816
										OPE	-	-	83,233	-	83,233
8500116	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	5	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
8700094	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	8	5253	SAL	-	-	126,072	-	126,072
										OPE	-	-	74,041	-	74,041
8700095	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	10	5768	SAL	-	-	138,432	-	138,432
										OPE	-	-	77,408	-	77,408
8700133	AL C5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	9	8053	SAL	-	-	193,272	-	193,272
										OPE	-	-	92,346	-	92,346
8700134	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8700135	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
8700136	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
8700137	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	5	6046	SAL	-	-	145,104	-	145,104
										OPE	-	-	79,224	-	79,224
8700138	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863

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**PIC100 - Position Budget Report**

**Marijuana Public Safety**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-004-87-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
8700139	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
8700140	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
8700141	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
8700223	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
8700224	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
8700225	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
8700226	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
8700227	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152	
										OPE	-	-	89,863	-	89,863	
8700228	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
8700277	AL C5247 AP	COMPLIANCE SPECIALIST 2	25	PF	1	0.88	21	3	5014	SAL	-	-	105,294	-	105,294	
										OPE	-	-	63,418	-	63,418	
8700289	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	0.88	21	3	5501	SAL	-	-	115,521	-	115,521	
										OPE	-	-	66,203	-	66,203	
8700307	MMN X8504 AP	NATURAL RESOURCE SPECIALIST 4	30	PF	1	0.88	21	3	6930	SAL	-	-	145,530	-	145,530	
										OPE	-	-	74,378	-	74,378	
<b>Total Salary</b>											-	-	6,801,801	-	6,801,801	
<b>Total OPE</b>											-	-	3,544,981	-	3,544,981	
<b>Total Personal Services</b>					<b>43</b>	<b>42.64</b>						-	-	<b>10,346,782</b>	-	<b>10,346,782</b>

**PIC100 - Position Budget Report**

**Medical Marijuana Administration**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-006-91-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
6000151	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	4	3627	SAL	-	-	87,048	-	87,048
										OPE	-	-	63,411	-	63,411
6000152	AL C0107 AP	ADMINISTRATIVE SPECIALIST 1	17	PF	1	1.00	24	7	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
6000153	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	3	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	66,863	-	66,863
6000154	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	9	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
6000155	AL C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	8	5253	SAL	-	-	126,072	-	126,072
										OPE	-	-	74,041	-	74,041
6000156	MMN X0872 AP	OPERATIONS & POLICY ANALYST 3	30	PF	1	1.00	24	5	7630	SAL	-	-	183,120	-	183,120
										OPE	-	-	89,581	-	89,581
6000157	MMS X7435 AP	LICENSING AND PERMITTING MANAGER 31X	30	PF	1	1.00	24	9	9264	SAL	-	-	222,336	-	222,336
										OPE	-	-	100,263	-	100,263
6000158	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
6000159	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	10	7673	SAL	-	-	184,152	-	184,152
										OPE	-	-	89,863	-	89,863
6000160	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
6000162	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
6000164	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448
										OPE	-	-	85,312	-	85,312
6000165	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
6000166	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024
										OPE	-	-	75,662	-	75,662
6000167	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304
										OPE	-	-	81,186	-	81,186
6000168	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	6	6346	SAL	-	-	152,304	-	152,304
										OPE	-	-	81,186	-	81,186

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**PIC100 - Position Budget Report**

**Medical Marijuana Administration**

**2023-25 Biennium  
Budget Preparation**

**Cross Reference Number: 84500-006-91-00-00000  
Legislatively Adopted Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
										OPE	-	-	81,186	-	81,186	
6000169	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
6000172	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	8	6977	SAL	-	-	167,448	-	167,448	
										OPE	-	-	85,312	-	85,312	
6000174	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
6000175	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
6000177	AL C5733 AP	REGULATORY SPECIALIST	27	PF	1	1.00	24	3	5501	SAL	-	-	132,024	-	132,024	
										OPE	-	-	75,662	-	75,662	
<b>Total Salary</b>											-	-	3,014,040	-	3,014,040	
<b>Total OPE</b>											-	-	1,654,702	-	1,654,702	
<b>Total Personal Services</b>					<b>21</b>	<b>21.00</b>						-	-	<b>4,668,742</b>	-	<b>4,668,742</b>

# BUDGET NARRATIVE

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