

Legislative Members:

Senator Tim Knopp
Senator Janeen Sollman
Representative E. Werner Reschke
Representative Tawna Sanchez

Staff:

Rosetta Shatkin
Arnaud Simon
Tyler Glaze
Adam Buell

**TASK FORCE on Alcohol Pricing & Addiction Services****Non-Legislative Members:**

Doug Barrett
Fawn Berrie
Robb Corbett
Annaliese Dolph
Jamie Floyd
Tom Jeanne
Todd Jeter
Sean Kolmer
Sarah Lochner
Jana McKamey
Craig Prins
Marcus Reed
Jason Renaud
Danelle Romain
Solara Salazar
Aaron Samoff-Wood

Task Force on Alcohol Pricing & Addiction Services Rules and Procedures

The Task Force on Alcohol Pricing and Addiction Services will operate in accordance with the Oregon Constitution, applicable statutory provisions and general parliamentary law. Task Forces may provide recommendations and conduct other duties as outlined in applicable enabling legislation. Task forces typically do not introduce legislation.

Task Force Member Duties and Responsibilities as Defined by HB 3610

- ❖ **Chair Selection:** House Bill 3610 provides for the selection of a Chair from among members of the Task Force and may adopt rules to carry out its responsibilities.
- ❖ **Quorum Meeting:** majority of the voting members of the task force constitutes a quorum for the transaction of business.
- ❖ **Voting:** Official action by the task force requires the approval of a majority of the voting members of the task force.
- ❖ **Vacancy:** The task force shall elect one of its members to serve as chairperson. If there is a vacancy for any cause, the appointing authority shall make an appointment to become immediately effective.
- ❖ **Membership:** Legislative members are nonvoting members of the task force and may act in an advisory capacity only. Non-Legislative members serve as volunteers and are not entitled to compensation or reimbursement for expenses.

Draft Additional Rules for Task Force Meetings

- ❖ The Chair will ensure that meetings are conducted in a way that fosters collaborative decision-making and consensus building. Staff will work with the Chair and Members to ensure that meetings:
 - Clearly define opportunities where the public can provide timely input.
 - Are accessible, inclusive, meaningful, regular, and timely in addition to open, fair, and honest.
 - Ensure a collaborative involvement process among Task Force members and stakeholders.
 - Wherever possible, are interactive to ensure a balanced and fair discussion of issues in which all perspectives are heard.
 - Provide the Task Force with the relevant, objective, timely information in a readily understandable format.
 - Provide context and background before asking the Task Force to make a recommendation.
 - Are responsive to Task Force requests for information and process support.

Meetings

- ❖ The task force shall meet at times and places specified by the call of the chair or of a majority of the voting members of the task force. The task force may adopt rules necessary for the operation of the task force.
- ❖ Planning meetings will be convened by the Chair prior to the meetings with OLCC staff. During the planning meeting, staff will work with the Chair to develop meeting agendas, establish a technical work group if needed, and identify the resources needed to complete the goals and tasks assigned to the Task Force.
- ❖ Meetings may include a public comment opportunity including oral testimony but limited in time to allow sufficient opportunity to conduct the other portions of the Task Force agenda. Individuals are encouraged to submit written comments to Task Force supporting staff for circulation to the full Task Force. In the absence of a quorum, the Task Force may still receive public testimony.
- ❖ At least 48 hours before a meeting of the Task Force, an agenda with meeting topics will be posted to the OLCC website with Meeting materials, including slides and relevant resources, will be posted before meetings to the extent practicable.

Public Records and Public Meetings

- ❖ Public Records/Public Meetings Law – At the first meeting, the Department of Justice will provide an overview of public records and public meetings laws to the members of the Task Force.

Reporting Requirements to Legislative Assembly

- ❖ The measure requires Task Force Members to study a range of topics to address issues related to health before submitting their recommendations to the Legislative Assembly.
- ❖ Legislators are nonvoting members but may act in an advisory capacity on the Task Force.
- ❖ The Task Force will submit a written report to the Legislature by September 15, 2024, on alcohol pricing, addiction, and prevention and the benefits and drawbacks of imposing taxes on malt beverages and wine.
- ❖ The report may include recommendations for legislation to the interim committees of the Legislative Assembly related to health.