

COVID-19 TEMPORARY CHANGES: OFF-PREMISES SALES & DELIVERY

The Governor of Oregon has declared an emergency under ORS 401.165 due to the public health threat posed by the novel infectious coronavirus (COVID-19). The Governor has ordered that immediate implementation of social distancing and community mitigation measures are necessary to slow the spread of COVID-19. The OLCC is making temporary changes to help licensees during this period.

WHAT'S HAPPENING?

OLCC has created a streamlined application process for existing Limited On-Premises Sales and Full On-Premises Sales Licensees (restaurants & bars) to start selling malt beverages, wine and cider to go. Qualified licensees can apply for a 90-day Authority to Operate (ATO) with an Off-Premises Sales license.

STEPS TO FOLLOW

If you are an existing Limited On-Premises Sales Licensee or a Full On-Premises Sales Licensee and you want to start selling factory sealed containers or growlers of malt beverages, wine and cider to go (including making deliveries to customers), here's what you need to do:

1. Fill out the documents [located here](#). This application includes:
 - a. Liquor license application (check the Off-Premises Sales License box)
 - b. Entity questionnaires (apply only if you are operating your business as an entity)
 - c. Same-day delivery approval form
2. When complete, e-mail those documents to olcc.covid19_alcoholtemp@oregon.gov with the following subject, "Request for 90-day authority to operate off-premises sales license"
3. Upon submission of your emailed application to the above email address, you will receive an automatic temporary authority to operate and same-day delivery approval, effective immediately and for a period of up to 30 days. Print your completed liquor license application and the email, which will serve as proof of your temporary authority to operate until you are formally approved by OLCC staff.
 - Next steps: Within that 30-day period, OLCC staff will review the application documents you submitted to confirm you are eligible for the Off-Premises Sales License and will work with you complete all the steps for processing the final license.
 - Payment: The OLCC will issue the 90-day ATO without requiring payment at the time of issuance. However, payment will be required in order to issue the final Off-Premises Sales License.

RULES

All licensees are expected to follow the Requirements for Direct Shipment and Delivery of Malt Beverages, Wine and Cider as outlined in of [OAR 845-006-0392](#) and [OAR 845-006-0396](#).

Third party e-commerce providers, and the licensees that work with them, must also be aware of and follow agency policy. These are providers that are unlicensed entities that are involved with the promotion, marketing, and facilitation of sales of alcoholic beverages by licensees to consumers over the Internet (including through a website or mobile application). This policy [is located online](#).

QUESTIONS OR CONCERNS

Please contact Liquor Licensing at olcc.liquorlicenseapplication@oregon.gov