



OREGON LIQUOR & CANNABIS COMMISSION

# OFF-PREMISES SALES LICENSE SAMPLE TASTING APPLICATION

PRINT

CLEAR FORM

Applicant Name (Entity or Individuals)

Trade Name of the Business (Name Customers Will See)

Premises Address (Number and Street Address)

City State Zip Code

Contact Person Contact Person's Phone

Contact Person's Email

Each applicant listed above affirms that it has read [OAR 845-006-0450](#). As required by subsection (2) of the rule, the specific tasting area will be (either describe the area, including boundaries, in the box below or submit a completed [OLCC Floor Plan](#) that identifies the area, including boundaries)

**I affirm that I am authorized to sign this application on behalf of the applicant.**

Name (please print): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit:**

- Email: [olcc.liquorlicenseapplication@oregon.gov](mailto:olcc.liquorlicenseapplication@oregon.gov)
- Mail: OLCC Liquor Licensing, PO Box 22297, Milwaukie, OR 97269

<b>OLCC USE ONLY</b>	
Approved by _____	Date _____



# OREGON LIQUOR & CANNABIS COMMISSION FLOOR PLAN

## INSTRUCTIONS

1. Your floor plan **MUST** be submitted on the Floor Plan Form below
2. Use a separate Floor Plan Form for each level or floor of the building. The floor plan(s) must show the specific areas of your premises.
3. Label areas i.e. dining area, bar, lounge, lottery, outside patio and sidewalk cafe areas.
4. Food Counters should be labeled as such, and not as a Bar. At a Food Counter, food service/consumption is the predominant activity. At a Bar, alcohol service/consumption is the predominant activity. Please label Food Counters and Bars accordingly.
5. Include all tables and chairs. (See Example below)
6. If you have an outdoor area, please show it in reference to the licensed building.
7. If you have sidewalk seating please contact your local government to see if a permit is required for use.
8. If this is a Food Cart Pod please label the floor plan where the alcohol will be served from, where food will be served, where the seating will be and any other food carts that are in the pod.

Please do not use complex architect drawings as your floor plan, unless they are clearly readable and show all the tables and chairs.

### RESTAURANT EXAMPLE

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**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

My Restaurant LLC  
Applicant Name

My Restaurant  
Trade Name (dba)

**Example:**

OLCC USE ONLY  
MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

(rev. 02/22)

### FOOD CART POD EXAMPLE

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**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

Food Carts LLC  
Applicant Name

Everyday Food Cart Pod  
Trade Name (dba)

Fencing around Food Cart Pod      Entrance

OLCC USE ONLY  
MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

(rev. 02/22)



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**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

Applicant Name \_\_\_\_\_

Trade Name (dba) \_\_\_\_\_

.....OLCC USE ONLY.....  
MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_