



# News Release

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## What Do I Do If My Employee is Sick?

Guidance for OLCC Alcohol & Marijuana Licensees On What Action to Take If An Employee is Sick

**PORTLAND, OR.** – OLCC licensees are operating in a difficult business environment right now. To help slow the spread of COVID-19, the Governor’s March 17, 2020 Executive Order 20-07 prohibited on-site consumption of food and drink and gatherings of 25 or more people at bars, restaurants and similar establishments. But in adopting to this new reality, licensees also need to watch for one more thing: *What to do if an employee becomes sick.*

First, for those who are ill, the message is simple: Stay home, save lives. If you are experiencing symptoms of mild illness — fever, cough, mild shortness of breath — stay home. Stay away from others in your home, keep everyone in your household home, stay in touch with your doctor and wear a face mask.

Second, for licensees, [know the signs and symptoms of COVID-19](#) and [what to do if staff become symptomatic](#) at your place of business. Encourage personal protective measures among staff such as staying home when sick, and [increase the frequency of your cleaning/disinfecting](#) schedule you’re already doing. Remember social distancing, and increase physical space between workers.

The CDC has published [helpful fact sheets](#) and information on [cleaning and disinfection](#) for Businesses and Organizations. [Sign up for updates](#) from the Oregon Health Authority for the most current information on COVID-19 in Oregon.

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For more information and answers to common questions about COVID-19, visit [coronavirus.oregon.gov](http://coronavirus.oregon.gov)

For more information about what OLCC is doing to address the pandemic, visit  
[oregon.gov/olcc/Pages/COVID19.aspx](http://oregon.gov/olcc/Pages/COVID19.aspx)

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