## Project Name
Technical Advisory Subcommittee: Extracts

## Sponsors
Steve Marks, Executive Director, Oregon Liquor Control Commission  
Will Higlin, Interim Marijuana Program Director, Oregon Liquor Control Commission

## Project Members
Amanda Jamrose  
Cameron Yee  
Charles Weller  
Ethan Felcher  
Karen Sprague  
Jason Wasserman  
Michael Lausmann  
Norris Monson

## OLCC Staff
Administrative Policy and Process: Kelly Routt, Anna Davis  
Marijuana Division: Amanda Borup

## Problem Statement
The commission needs additional subject matter expertise and research capacity to explore the policy and business implications of commercial processing of marijuana, specifically as it relates to extraction methodologies. This group will provide insight into these areas and provide input to the Executive Director and Commissioners for the purpose of drafting rules.

## Rules Scope
- Type of products and safety precautions  
- Testing  
- Facility Safety and Security  
- Transportation and Tracking  
- Waste Disposal and Packaging

Technical Advisory Subcommittees may have scope overlap. In consultation with the Executive Director, OLCC staff will align recommendations before drafting rules language.

OLCC staff and other state agencies, including the Governor’s Office, may bring policy concepts to this group for review during the life time of this group.

## Expected Outcomes
The group needs to begin with a common goal in mind. Clarity in the beginning gives the group a place to circle back to in the event that disagreement arises. Group consensus is encouraged, but not required. In the event multiple concepts emerge that conflict, OLCC staff will summarize them and bring them to the Executive Director for consideration.
Email will be the primary method of communication between meetings.

**Deadlines**
The last Rules Advisory Subcommittee meeting for the Extracts group is **7/22/2015**. OLCC staff expectations is that this group will submit recommendations to the Executive Director for consideration by this date. The Executive Director has the discretion not to adopt the recommendations put forth by this group.

**Group Member Expectations**

Underlying Principles:

- Work on individual assignments will happen outside of regular meetings
- Focus of meetings should be to ensure the best use of resources and time
- For internal documents, 80% is good enough (Perfection should not be the enemy of the good).
- For external documents, the team will review carefully prior to releasing to the documents.
- Information provided by group members is for informational purposes only. The information provided will not be construed as an admission of any specific past or present action or activity by the individual providing the information.
- Information provided by group members will not be used in any future licensing decisions involving license applications by group members.
Individual Roles and Responsibilities:

- Group members will come to meetings having reviewed materials in advance, prepared to dialogue and try to resolve any outstanding issues to make as much forward progress as possible.
- Group members will work for the benefit of all Oregonians and not just their individual business interests.
- Group members will speak honestly and without fear of repercussions.

Public Meeting Acknowledgement

All meetings will be recorded and attended by members of the public but public testimony will be taken only when the rules are put forth for adoption. Members of the public may contact OLCC staff at any time by emailing: marijuana@oregon.gov.

Project Member Signatures

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Charles Weller
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Norris Monson

Sponsor Signatures

Steve Marks
Will Higlin

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