



Industrial Hemp Certificate Application

Form Instructions

What is this form?

An Industrial Hemp Grower or Industrial Hemp Handler registered with the Oregon Department of Agriculture may apply for an Industrial Hemp Certificate from the OLCC. The privileges of the Industrial Hemp Grower certificate are described in OAR 845-025-2750; the privileges of the Industrial Hemp Handler certificate are described in OAR 845-025-2755.

A registrant with an Industrial Hemp Grower Certificate from OLCC may deliver harvested industrial hemp to an OLCC-licensed marijuana Processor who has an Industrial Hemp endorsement or an OLCC-licensed marijuana Wholesaler.

A registrant with an Industrial Hemp Handler Certificate from OLCC may deliver hemp items to an OLCC-licensed marijuana Retailer and may deliver hemp items and harvested industrial hemp to an OLCC-licensed marijuana Processor who has an Industrial Hemp endorsement or an OLCC-licensed marijuana Wholesaler.

All harvested industrial hemp and hemp items that will be transferred to OLCC licensees must be entered into the Cannabis Tracking System (CTS). Once entered into CTS, they must undergo compliance testing by an OLCC laboratory licensee as required by OAR 845-025-2750 or OAR 845-025-2755. The industrial hemp or hemp items may only be transferred to an OLCC licensee if the item passes the required tests and does not exceed the THC concentration limits specified in OAR 845-025-2760. Hemp items may only be transferred to an OLCC licensee with a valid CTS manifest as required by OAR 845-025-2775.

Applicants for an Industrial Hemp Certificate must pay a \$250 non-refundable application fee and a \$1,000 certificate fee. Both fees (\$1,250) must be submitted with this application to be considered complete. If OLCC is unable to issue a certificate the \$1,000 fee will be refunded to the applicant.

How do I apply?

1. Fill out the following form, legibly and completely. Incomplete forms, including lack of identifiable registration number, will be returned to you as incomplete and will not be processed.
2. Attach a copy of your Industrial Hemp Grower or Industrial Hemp Handler registration from the Oregon Department of Agriculture.
3. Send this completed form, copy of your registration, and a check*, money order, or cashier's check for \$1,250 to:
Oregon Liquor Control Commission
Attn: Financial Services, Hemp Certificate Application Processing
P.O. Box 22297
Portland OR 97269-2297

You may also deliver your application, copy of your registration, cash, check*, or money order in person to OLCC's headquarters:

Oregon Liquor Control Commission
9079 SE McLoughlin Blvd.
Portland, OR 97222-7355

YOU CANNOT SUBMIT YOUR APPLICATION TO OLCC FIELD OFFICES.

****If you pay by check, OLCC will wait 21 days after depositing the check to apply the funds to issue your certificate. Cash, money orders, and cashiers checks can all be applied the same day they are received.***

If you have questions, or want to check the status of your application, please email marijuana.licensing@oregon.gov. Due to the high volume of email communications, it will be several days before you receive a response.



OREGON LIQUOR CONTROL COMMISSION

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Section 1 – Registrant Information

Registrant Full Name:					
Registration Number:	AG-R	Registration Type:	<input type="checkbox"/> Grower	<input type="checkbox"/> Handler	
Operation Site Address:					
	City:		State:	OR	ZIP:
Contact Name:					
Contact Phone:		Contact Email:			
Mailing Address:					
	City:		State:		ZIP:

Note: The “Operation Site Address” listed above must be the ODA-registered location from which industrial hemp or industrial hemp items will be transferred to OLCC licensees.

Section 2 – Proof of Registration

You must attach a copy of your Industrial Hemp Grower or Industrial Hemp Handler registration issued by the Oregon Department of Agriculture for your application to be considered complete.

Section 3 – Signature & Agreement

The Oregon Liquor Control Commission requires the registrant to read and affirm the following with a signature. If the registrant is a legal entity (LLC, corporation, or limited partnership) one authorized person may sign for the entity. Common examples include:

- For LLCs: A member of the LLC or a manager of a manager-managed LLC
- For Corporations: An officer of the corporation
- For Limited Partnerships: A general partner of the partnership

I have reviewed this information and affirm that it is true and correct to the best of my knowledge.

Data Use Agreement

By signing below, Registrant acknowledges that the Oregon Liquor Control Commission (OLCC) owns all data entered into the cannabis tracking system (CTS) and has full rights to its use and dissemination, subject to existing law and current OLCC rules. Except for information exempt under Oregon law, information collected from Registrant, including through CTS, is subject to Oregon Public Records Law, including ORS 192.410 to 192.505 and the provisions for the custody and maintenance of public records, ORS 192.005 to 192.170. Registrant further acknowledges that any information collected from Oregon Medical Marijuana Program cardholders for entry into CTS is subject to Oregon medical confidentiality requirements and may not be disclosed to any other party.

The seed-to-sale data collected through CTS, including the type and data fields, is subject to change at the OLCC’s discretion and without liability to the registrant. OLCC will provide Registrant a reasonable notice of such changes.

Signature: _____

Date: _____

Name: _____

Title: _____

OLCC USE ONLY	Registration approved by: _____	Date: _____
	Fees: \$1,250	Fees received on: _____