



## How to Obtain an OLCC Hemp Certificate

For Industrial Hemp Growers & Handlers (registered with the Oregon Department of Agriculture)

1. Industrial Hemp Growers and Handlers must have an ODA industrial hemp registration.
2. **Fill out** the OLCC Industrial Hemp Certificate Application found on the OLCC Marijuana website.
  - a. The form can be found under the Hemp section, and the Forms section.
3. **Include a copy** of your **ODA Industrial Hemp Grower or Handler registration**
4. **Mail or send** the **completed form, copy of your ODA registration**, and a **check or money order** for \$750 (\$250 non-refundable application fee; \$500 certificate fee) to:

Oregon Liquor Control Commission  
Attn: Financial Services, Hemp Certificate Application Processing  
POB 22297  
Portland, OR 97269-2297

**OR**

5. **Deliver your application**, copy of your registration, and check or money order **in person** to OLCC's headquarters:

Oregon Liquor Control Commission  
9079 SE McLoughlin Blvd.  
Portland, OR 97222-7355

If you want to pay the fee in cash, you **MUST make an appointment in advance** by calling (503) 872-5151

- An application will **NOT** be accepted if it is incomplete, or documents are missing.
- An application can **NOT** be submitted at OLCC Field Offices.