



OREGON LIQUOR CONTROL COMMISSION

Recreational Marijuana

Application Checklist

Business Information

- Business Name
- Secretary of State Registration Number
- Type of Entity
- Address
- Contact Information

Funding Sources

- Type of Funding: Bank Accounts, Bank Loans, Personal Loans, Gifts, 401K or Retirement Accounts, Inheritance, Sale of Home or Business or other.
- Amount
- Description

Interested Parties (Individuals)

- Type of Interested Party
- Name, Contact Information, Social Security Number
- States of residence and States lived in for past 10 years
- Criminal History

Interested Legal Entities (Businesses)

- Business Name, Address, and Contact Information
- Business Type

Personal Information of individuals related to Legal Entities

(Individuals with 10% or more ownership, Partners, Members, Directors, Principal Officers and Stockholders)

- Type of Interested Party
- Name, Contact Information, Social Security Number
- States of residence and States lived in for past 10 years
- Criminal History

License Information

- Type of license applying for: Producer, Processor, Wholesaler, Retailer, Laboratory or Research Certificate.
- Physical address of proposed location
- Facility manager, contact information
- Geolocation (if available)

OREGON LIQUOR CONTROL COMMISSION
Recreational Marijuana Application Instructions

Documents for all License Types

- Land Use Compatibility Statement (*LUCS*)
- MJ 15-1102: Marijuana Premises Boundary Sketch
- MJ 15-1101: Marijuana Premises Floor Plan
- MJ 15-1001: Marijuana Business Operating Plan
- As requested by licensed investigator:* Fingerprint information for each applicant – Do not submit this before it is requested by your investigator.
- Prior to licensure:* Proof of lawful possession or letter of intent for the premises proposed for licensure, such as a lease or deed.
- MJ 15-1301: Marijuana Business Structure for each Sole Proprietor or legal entity.
- If applicable:* MJ 15-1201: Marijuana Security Waiver Request

Additional Producer Documents

- MJ 15-2002: Marijuana Canopy Area Designation
- MJ 15-2001: Marijuana Cultivation Plan
- MJ 15-2003: Electricity and Water Use Estimate
- Proof of water right or supplier contact information*
- If applicable:* Oregon Water Resources Exempt Use Form

Additional Processor Documents

- MJ 15-3001: Marijuana Processor Endorsement

Additional Information

- If you are applying for a Processor with an extract endorsement you will need to obtain local fire code approval*
- If you are applying for a Processor with an edible endorsement you will need to obtain ODA food establishment licensure*

Additional Laboratory Documents

- Prior to licensure:* ORELAP certification verification

Additional Research Certificate Documents

- Research proposal
- If applicable for pesticide research:* verification of experimental use permit issued by Oregon Department of Agriculture