



Producer Micro Tier Processing Endorsement

Form Instructions

What is this form?

A Micro Tier I or Micro Tier II producer licensee or applicant may apply for the privilege to process certain types of marijuana concentrates.

What types of marijuana concentrates can I process?

A producer with this endorsement may only utilize processes that involve separating cannabinoids from marijuana by a mechanical process or a process that uses liquid water as the only solvent. Common types of concentrates that may be made with this endorsement include rosin, kief, bubble hash, and ice hash.

Can I process marijuana for other producers?

No. A producer does not have the privilege to receive transfers of harvested marijuana. A producer with this endorsement can only process concentrates from marijuana that was produced at the licensed premises.

Can I process edibles?

No, a producer with this endorsement can only process concentrates. However, a producer with this endorsement may transfer their concentrates to a processor to use as an ingredient in a cannabinoid edible as long as the producer complies with the requirements of [OAR 845-025-3250](#), including having the concentrate processing area licensed as a cannabis food processing establishment by the Oregon Department of Agriculture.

How do I fill out the Processor Detailed Product Description form?

For each product that you will process, you must complete a [Processor Detailed Product Description](#) form. Because of the limitations imposed by rule, a producer with this endorsement may only select certain options on parts of the form:

Cannabinoid Starting Materials: You should select either usable marijuana or cannabinoid concentrate made under this license. If you select "cannabinoid concentrate made under this license," you will also need a separate product description that concentrate (made from usable marijuana).

Solvents: You should either select "None" or write in "Water" by "Other (please describe)."

Other Ingredients: This can either be "None" or you can enter other materials used in the process (e.g. ice). It should not include any "added substances" as defined in [OAR 845-025-1015](#) (e.g. terpenes, vegetable glycerin, etc.).

Equipment Used: Just describe the equipment rather than listing the manufacturer and model number. For example, a rosin product might use: "Rosin press". Dry sift hash might use: "Sift screens".

Describe the Process: Provide a brief synopsis of the steps to create your concentrate. This is not meant to be the detailed standard policies and procedures to satisfy the requirements of [OAR 845-025-3230](#). The form is solely to provide your investigator with a sufficient level of detail to ensure that each product that you propose to process falls within the types of concentrates allowed under this endorsement.

How do I apply?

1. Fill out this form, completely and legibly.
2. Fill out a [Processor Detailed Product Description](#) form for each product that you will process.
3. Fill out a new Land Use Compatibility Statement (LUCS). At the bottom of page 1, check the "Producer" box, and write "Micro Tier Processing Endorsement" in the "Details of Proposed Use" field. Bring this form to your local governing body for them to indicate whether the proposed use is or is not prohibited.
4. Once your LUCS is signed by the local governing body, send an email to marijuana.licensing@oregon.gov with the subject line "Micro Tier Processing Endorsement application". Attach this form, your product description(s), and your signed LUCS to the email.



OREGON LIQUOR CONTROL COMMISSION

Supplemental Form:

Producer Micro Tier Processing Endorsement

Section 1 – Producer Information

Application/License ID:			
Applicant/Licensee Name:			
Contact Name:			
Contact Phone:		Contact Email:	

Section 2 – Proposed Products

I have attached a completed [Processor Detailed Product Description](#) form for each type of concentrate that I am proposing to process.

See the instruction page for more information about filling out a [Processor Detailed Product Description](#) form.

Section 3 – Acknowledgements

As an applicant/licensee representative, I acknowledge that a producer with this endorsement:

May make cannabinoid concentrates that only utilize processes that involve separating cannabinoids from marijuana by a mechanical process or a process that uses liquid water as the only solvent.

May only sell or transport marijuana concentrates to the licensed premises of a processor, wholesaler, retailer or research certificate holder.

May not make cannabinoid extracts or cannabinoid concentrates using steam or any solvent other than water.

May not receive marijuana from other licensees to process into concentrates. A producer does not have the privilege of receiving usable marijuana or harvested plants from other licensees.

May not treat the concentrate with any additives, mix the concentrate with usable marijuana, or otherwise compound the concentrate into a cannabinoid product.

Must create and maintain written, detailed standard policies and procedures in accordance with OAR 845-025-3230 and a comprehensive training program in accordance with OAR 845-025-3240. Each employee involved in the processing of a cannabinoid concentrate must be trained in accordance with the training program at the time of hire and prior to engaging in any processing, and once yearly thereafter.

I REQUEST A MICRO TIER PROCESSING CONCENTRATE ENDORSEMENT. I have read and understand OAR 845-025-2025, -3210, -3220, -3230, and -3240, including the requirements summarized above. I understand that I may not begin processing concentrates until I formally receive approval from OLCC. Additionally, I understand that OAR 845-025-2025(3)(b) provides that the Commission may deny a request for an endorsement if the licensee does not meet the applicable requirements for the concentrate endorsement.

Signature: _____

Date: _____

Name: _____

Title: _____

OLCC USE ONLY	Endorsement approved by: _____	Date: _____
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