



Request to Make Changes to Approved Package or Label Application

Please complete all of the fields below. Failure to provide all of the required information may prevent the OLCC from processing your request or unlocking the correct application. Submit one form for each application that you are requesting to make changes to along with payment of \$25.00 per request. If the form submitted is incomplete or does not contain the correct fee, the application and fee will be returned and the request will not be processed.

Business Name: _____

License Number: _____

I am requesting to make changes to the following type of application:

Package Application

Label Application

Label ID: _____

Application Title: _____

Please describe the change you would like to make to your application:

Name of Contact: _____

Contact's E-mail Address: _____

Licensee Authorization

I am on the license of the above named business, and I authorize the Oregon Liquor Control Commission to unlock the application listed on this form so that changes can be made and the application can be resubmitted. I give the contact named on this form the authority to make the changes and resubmit the application on behalf of the business.

Signed: _____

Date: _____

Print Name: _____

Once you have completed this form, please print it out and send it along with the \$25 fee to: OLCC, 9079 SE McLoughlin Blvd., Portland, OR 97222. If you have questions about this process, please send an email to marijuana.packaging@oregon.gov.

OLCC FINANCIAL SERVICES ONLY	
Date Received	_____
Amount Paid	_____
Package change	<input type="checkbox"/> Initials _____
Label change	<input type="checkbox"/>
SKU Number	_____