

Packaging and Labeling

JULY 2016 | JAMIE DICKINSON, OLCC PACKAGING & LABELING SPECIALIST



Before we begin...

- ▶ The information provided today will only be on packaging and labeling. If you have a question regarding something else, call 503-872-5000 or send your question to marijuana@oregon.gov.
- ▶ Packaging and labeling rules only cover sales to consumers, patients, and designated primary caregivers. Presentation will not cover licensee-to-licensee sales or transfers.
- ▶ **This workshop does not replace reading the rules.**
- ▶ Definitions:
 - ▶ Licensee – a person who holds a license issued by the Oregon Liquor Control Commission (OLCC). Includes Producers, Processors, Wholesalers, Retailers, and Labs.
 - ▶ Registrant – a person registered with the Oregon Health Authority (OHA). Includes Growers, Processors, and Dispensaries.



Covered Material

- ▶ Packaging Rule Overview
 - ▶ Followed by Q & A
- ▶ Labeling Rule Overview
 - ▶ Followed by Q & A
- ▶ Pre-Approval Application Process
 - ▶ Followed by Q & A



Rule Overview

Type of Rule	Where rule can be found
Packaging Rules	OAR 845-025-7000 to OAR 845-025-7040
Labeling Rules	OAR 333-007-0010 to OAR 333-007-0100
Pre-Approval Process	OAR 845-025-7060

Oregon Liquor Control Commission Rules begin with 845
Oregon Health Authority Rules begin with 333

Packaging



What is a Package?

- ▶ A package is the immediate container or wrapping in which any marijuana item is contained for ultimate sale to a consumer and includes any outer container or wrapping used in the retail display of any such substance to consumers.



Packaging – General Requirements

Packaging cannot be attractive to minors

- ▶ No designs, brands, or names that resemble a product that is marketed towards children
- ▶ No designs, brands, symbols, or celebrities typically used to market products to minors
- ▶ No cartoons
- ▶ No images of minors



Cartoons

- ▶ Any drawing or other depiction of an object, person, animal, creature or any similar caricature that satisfies any of the following criteria:
 - ▶ (1) The use of comically exaggerated features;
 - ▶ (2) The attribution of human characteristics to animals, plants or other objects, or the similar use of anthropomorphic technique; or
 - ▶ (3) The attribution of unnatural or extra-human abilities, such as imperviousness to pain or injury, X-ray vision, tunneling at very high speeds or transformation.



Packaging – General Requirements

Packaging cannot have any false or misleading statements

- ▶ Health claims must be substantiated by scientific evidence
- ▶ Cannot use the word “organic” if the product has not been properly certified
- ▶ Cannot claim that the product is gluten-free unless the product follows FDA labeling requirements

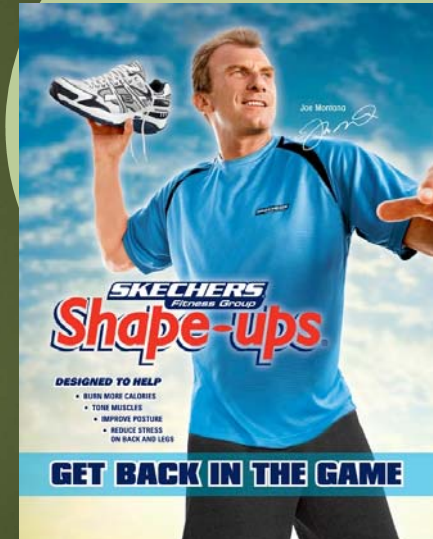


Image: Skechers USA,
<http://www.graphis.com/entry/f334d27e-4b2f-11e2-a2c9-f23c91dffdec//>

Packaging – General Requirements

Packaging must protect the marijuana item

- ▶ Containers and packaging that hold marijuana items must protect those items from contamination and must not expose the marijuana item to any toxic or harmful substance.

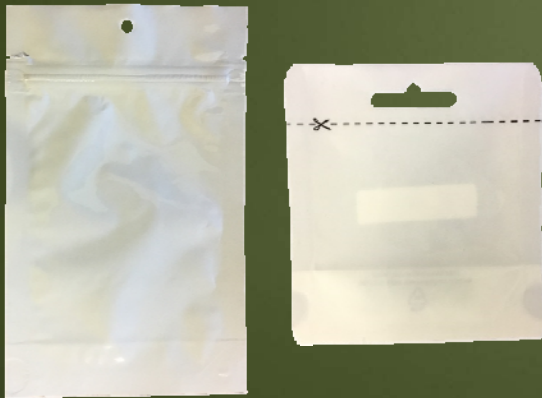


Packaging – General Requirements

All marijuana items, except plants and seeds, must be sold in child-resistant packages.

- ▶ There are two types of child-resistant packages.

Single-use



Continually, child-resistant



Child-Resistant Packaging

The type of marijuana item determines the type of child-resistant package.



Type of Packaging Required	Resealable & Continually, Child-Resistant Package	Child-Resistant when Product Leaves Store (Single Use)	Child-Resistant Packaging Not Required
Type of Marijuana Item Sold	Multiple-servings of: Edibles Topicals Tinctures Concentrates and Extracts	Usable Marijuana Single-servings of: Edibles Topicals Tinctures Concentrates and Extracts	Plants Seeds

Child-Resistant Packaging

- ▶ A child-resistant package is a package that has been tested by a qualified, third-party testing firm and determined by that firm to meet the standards listed in 16 CFR 1700
- ▶ The package must be designed or constructed to be significantly difficult for children under 5 years of age to open and not difficult for adults to use properly.

Consumer Product Safety Commission

§ 1700.15

EDITORIAL NOTE: For FEDERAL REGISTER citations affecting § 1700.14, see the List of CFR Sections Affected, which appears in the Finding Aids section of the printed volume and at www.fdsys.gov.

§ 1700.15 Poison prevention packaging standards.

To protect children from serious personal injury or serious illness resulting from handling, using, or ingesting household substances, the Commission has determined that packaging designed and constructed to meet the following standards shall be regarded as “special packaging” within the meaning of section 2(4) of the act. Specific application of these standards to substances requiring special packaging is in accordance with § 1700.14.

(a) *General requirements.* The special packaging must continue to function

(2) *Ease of adult opening*—(i) *Senior-adult test.* Except for products specified in paragraph (b)(2)(ii) of this section, special packaging shall have a senior adult use effectiveness (SAUE) of not less than 90% for the senior-adult panel test of § 1700.20(a)(3).

(ii) *Younger-adult test*—(A) *When applicable.* Products that must be in aerosol form and products that require metal containers, under the criteria specified below, shall have an effectiveness of not less than 90% for the younger-adult test of § 1700.20(a)(4). The senior-adult panel test of § 1700.20(a)(3) does not apply to these products. For the purposes of this paragraph, metal containers are those that have both a metal package and a recloseable metal closure, and aerosol products are self-contained pressurized products.

Child-Resistant Packaging

PERRITT
LABORATORIES
INCORPORATED


TESTING
2588.01

145 South Main Street
Post Office Box 147
Hightstown, NJ 08520 USA
Tel (609) 443-4848
Fax (609) 443-5293

Month Day, Year

Name
Company
Address
City, State Zip Code

Dear Name,

Herein is our report titled "Evaluation of xxxxxxxxxxxx as a Poison Prevention Package for Company."

The test package was evaluated using the Consumer Product Safety Commission Standards. The study finds that the test package fulfills the requirements for a Poison Prevention Package as per the current Code of Federal Regulations (C.F.R.) Title 16, Part 1700.

Child-Resistant Effectiveness = 00.00%

Senior-Use Effectiveness = 00.00%

Example of Child-Resistant Test Results

- ▶ In order for a package to be approved as child-resistant, the licensee or registrant must provide the OLCC with documentation that the package was tested and met the standard.
- ▶ Ask your manufacturer for proof of child-resistance.

Exit Packaging

- ▶ An exit package is defined as "a sealed container provided at the retail point of sale in which any marijuana items already within a container are placed."
- ▶ Exit packages can be used to add child resistance to a container that is not child resistant on its own.
- ▶ Multiple products can be placed in the same exit package at the point of sale.
- ▶ Exit packages may also be reused as long as they are re-sealable and remain child resistant throughout the life of the product. Old labels must be removed.



Exit Packaging

- ▶ Pursuant to OAR 333-007-0090, all exit packaging must contain a label that reads: "Keep out of the reach of children" in at least 8 point Times New Roman, Helvetica, or Arial font.
- ▶ All exit packages must be approved by the OLCC Pre-approval Process. The fee for approval is \$100 per package.
 - ▶ If exit package contains only the required warning without any additional text, graphics, pictures or logos, it will be considered generic and will not need label approval.
- ▶ The exit package may be provided by company that produced or packaged the marijuana item or the retail store or dispensary where the marijuana item will be sold.



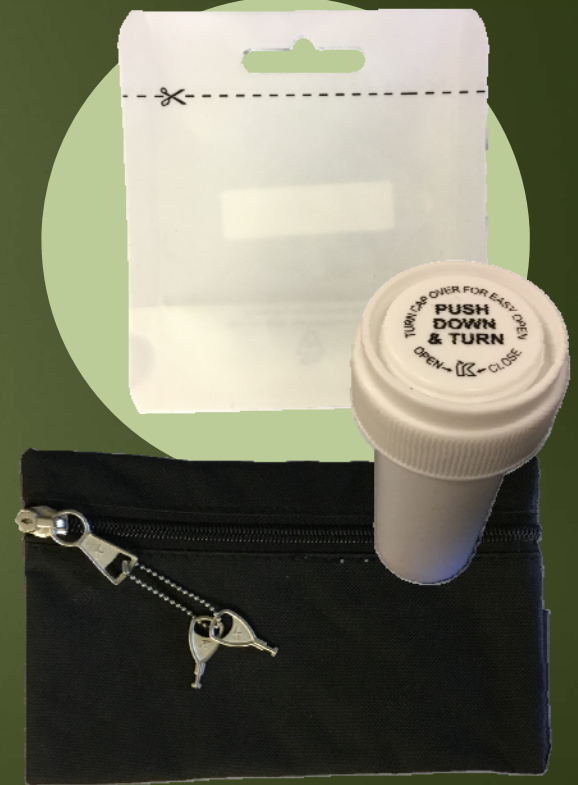
Retailer / Dispensary Responsibility

- ▶ The retailer or dispensary is responsible for making sure that products that require a child-resistant exit package leave the store in one.
 - ▶ If the container holding the marijuana item is child resistant and on the OLCC approved list, it does not need an exit package.
 - ▶ If the item is not in a child-resistant package, the retailer or dispensary is responsible for making sure that the marijuana item leaves in an OLCC-approved exit package.



Reuse of Packaging

- ▶ Only packaging that is re-sealable and continually child-resistant may be re-used.
 - ▶ The old label or labels must be removed, and the package must have a new label or labels attached to it.
- ▶ Any re-used packaging cannot contaminate the marijuana items and must not expose the item to any toxic or deleterious substances.



A decorative graphic consisting of a light green circle and a light green vertical bar, both positioned on the right side of the slide.

Questions about Packaging Rules?

Labeling



What is a Label?

- ▶ A label is any written, printed, or graphic matter affixed to, applied to, attached to, blown into, formed, molded into, embossed on, or appearing upon or adjacent to a package containing a marijuana item for purposes of branding, identifying, or giving any information with respect to the item or to the contents of the package.



6 Shortbread Cookies

UID 1A4018297310677118742955
Made on 6/11/16

BE CAUTIOUS. Cannabinoid edibles can take up to 2 hours or more to take effect.

THC: 5mg/serving; 40m/container
CBD: 2mg/ serving; 16mg/ container

Growing Green, LLC, 1000026J04D
1234 Main Avenue, Portland, OR 97223



4.4 oz (126 g)

Serving Size 1 Cookie (26 g) Servings per Container 6

Amount per Serving
Total Fat 5g
Sodium 170mg
Total Carbohydrate 24g
Sugar 8g

Ingredients:
Wheat Flour, Butter, Sugar, Wheat Starch, Cannabis Concentrate, Salt.

Contains: Milk, Wheat

Licensed Lab, 100006635287465212589254, 6/20/16

This product is not approved by the FDA to treat, cure, or prevent any disease.

For use by adults 21 and older. Keep out of reach of children.

It is illegal to drive a motor vehicle while under the influence of marijuana.

Labeling – General Requirements

Each marijuana product type has specific requirements that **must** be included on the label.

- ▶ OAR 333-007-0010 through 333-007-0100
- ▶ All requirements outlined in the rules **must** be listed on the label.
- ▶ Failure to include any required information may result in denial of the label application.



Example of Rule Language

333-007-0030

Marijuana Plant Labeling Requirements

Prior to a marijuana plant being sold or transferred to a consumer, patient or designated primary caregiver a tag or label must be affixed to the plant or plant container that has the following information:

- (1) Producer's business or trade name and licensee or registrant number;
- (2) Business or trade name of licensee or registrant that packaged or distributed the product, if different from the producer;
- (3) Name of the strain; and
- (4) Universal symbol

Labeling – General Requirements

All required information on the label must:

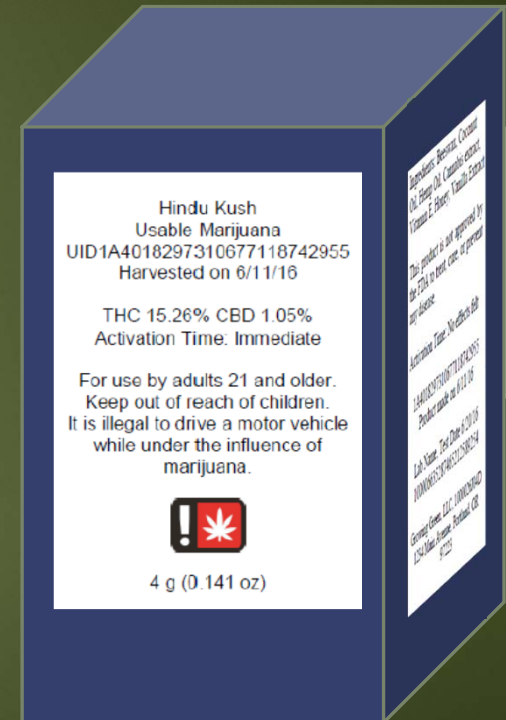
- ▶ Be in at least 8 point Times New Roman, Helvetica or Arial font, although the font can be larger;
- ▶ Be in English, but the information can be included in other languages; and
- ▶ Be unobstructed and conspicuous, meaning that all required information must be visible on the outside of the package.
- ▶ Include all laboratories, batch testing numbers, and dates tested.
- ▶ Be unobstructed and conspicuous.

Additionally, if the marijuana item falls into more than one category that item must comply with the labeling requirements for both categories.

Labeling – General Requirements

A label may:

- ▶ Have additional information on the label that is not required by rule. This information can be in any size or font.
- ▶ Have more than one label panel on a package.



Labeling – General Requirements

Every label must contain:

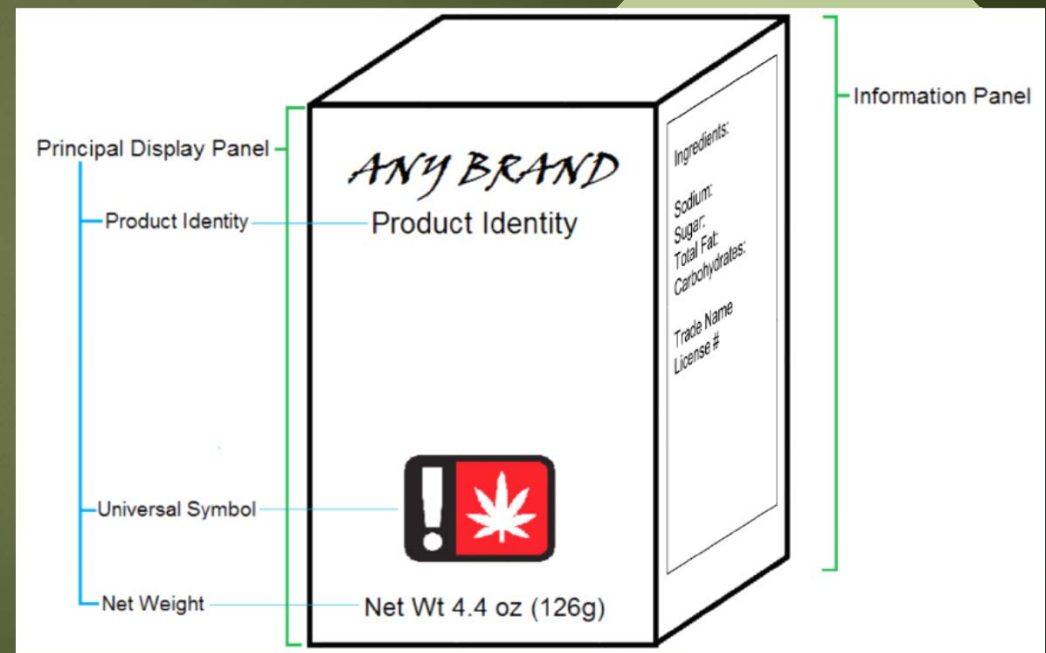
- ▶ A principal display panel;
- ▶ The universal symbol; and
- ▶ All required information outlined in the labeling rules.

The universal symbol must be at least 0.48 inches wide by 0.35 inches tall.



Principal Display Panel

- ▶ The principal display panel is the part of a label that is most likely to be displayed, or seen when on display for sale.
- ▶ Three things must appear on PDP (except for plants):
 - ▶ Product Identity
 - ▶ Universal Symbol
 - ▶ Net Weight
 - ▶ US Customary and SI Units
 - ▶ Bottom 30% of package



Label Prohibitions

- ▶ A label may not:
 - ▶ Contain any untruthful or misleading statements, including incorrectly using the term "organic" or making an unsubstantiated health claim; or
 - ▶ Be attractive to minors:
 - ▶ No designs, brands, or names that resemble a product that is marketed towards children
 - ▶ No designs, brands, symbols, or celebrities typically used to market products to minors
 - ▶ No cartoons
 - ▶ No images of minors

Small Containers

- ▶ If the container is too small to fit all of the required label information, only the following information on the container label in at least 8 point Arial, Helvetica, or Times New Roman font:
 - ▶ Principal display panel that includes the net weight, universal symbol, and product identity;
 - ▶ Licensee or registrant business or trade name and licensee or registrant number;
 - ▶ For licensees, UID number and for registrants, batch or process lot number;
 - ▶ Concentration of THC and CBD; and
 - ▶ Required Warnings
- ▶ The remaining required information must be included on an outer package or on a leaflet or hangtag that accompanies the marijuana item.
- ▶ If an outer package is used, all required information must be on the outer container, even if some of the information is already included on the inner container.



Activation Time

- ▶ Activation time is the amount of time it is likely to take for an individual to begin to feel the effects of ingesting or inhaling a marijuana item.
 - ▶ Activation time may be expressed in words or through a pictogram.
 - ▶ If a user will begin to feel the effects right away, the activation time can be listed as immediate.
 - ▶ If the product has a delayed reaction, the licensee or registrant can determine what the activation time is for their particular product.



Medical Grade Symbol

- ▶ The medical grade symbol is a symbol that is used by licensees that produce cannabinoid products, concentrates, or extracts that have a THC concentration that is above the recreational concentration limit.
 - ▶ For use by OLCC licensees at OLCC licensed retail stores.
 - ▶ Products can only be sold to a patient or designated primary caregiver.
 - ▶ Licensees who want to produce medical grade products must follow the requirements set out in OAR 845-025-3300, as well as the rest of the rules

The medical grade symbol must appear on the principal display panel and be at least 0.35 inches in diameter.



Additional Edible Labeling

- ▶ For cannabinoid edibles, it is required that the following information be placed on the label:
 - ▶ List of all ingredients in descending order of predominance by weight or volume used to process the cannabinoid edible.
 - ▶ The amount, in grams, of sodium, sugar, carbohydrates and total fat per serving.
 - ▶ A licensee or registrant must have documentation that demonstrates the validity of the calculation and must make that documentation available upon request.
 - ▶ If the edible is perishable, a statement that the edible must be refrigerated or kept frozen. If the edible is not perishable, no statement is needed.
 - ▶ List of potential major food allergens.

Allergens

- ▶ A licensee or registrant must list major food allergens on the label if the edible contains:
 - ▶ Milk, egg, fish, crustacean shellfish, tree nuts, wheat, peanuts, or soybeans as an ingredient, or
 - ▶ Any ingredient that contains protein derived from: milk, egg, fish, crustacean shellfish, tree nuts, wheat, peanuts, or soybeans.
- ▶ Licensees and registrants must label major food allergens in one of two ways.
 - ▶ Include the name of the food source in parenthesis following the common or usual name of the major food allergen in the list of ingredients whenever the name of the food source of the major allergen does not appear elsewhere in the ingredient statement.
 - ▶ Use the word "Contains" followed by the name of the food source from which the major food allergen is derived, immediately after or adjacent to the list of ingredients, in a font size that is the same font size used for the list of ingredients.

False and Misleading Statements

- ▶ Organic
 - ▶ Must be certified by a qualified certifying agent
 - ▶ Even if certified, still restrictions on how term is used.
 - ▶ Contact the Oregon Department of Agriculture for specific information
- ▶ Gluten-Free
 - ▶ Must follow specific guidelines to label product as gluten-free
- ▶ Health Claims must follow federal guidelines
 - ▶ Claims that the product cures or prevents a disease are prohibited
 - ▶ Health claims must be substantiated by scientific evidence



Image: <http://www.sriplaw.com/ftc-takes-snap-crackle-out-of-kellogg-cereal-health-claims/>

Products Derived from Industrial Hemp, ORS 571.300

- ▶ Products derived from industrial hemp may be sold in OLCC retail locations if they are packaged, labeled, and tested in accordance with the rules.
- ▶ Labeling Differences:
 - ▶ The warning for a hemp label can be altered to say "For use by adults 21 and older. Keep out of reach of children."
 - ▶ The "BE CAUTIOUS" warning is also not required for edible products made from products derived from industrial hemp.
- ▶ Products derived from industrial hemp cannot be sold in medical dispensaries.

Additional Prohibitions

- ▶ In addition to the packaging and labeling rules, both the OHA and OLCC prohibit the sale or transfer of marijuana items that are likely to appeal to minors because of its shape, design, or flavor. This includes:
 - ▶ Products modeled after non-cannabis products primarily consumed by and marketed to children;
 - ▶ Products in the shape of an animal, vehicle, person or character;
 - ▶ Products made by applying cannabinoid concentrates or extracts to commercially available candy or snack food items; or
 - ▶ Products that contain dimethyl sulfoxide (DMSO).
- ▶ Additionally, a processor may not add any substance that would increase potency, toxicity, or addictive potential, or create an unsafe combination with other psychoactive substances.
 - ▶ The prohibited additives include, but are not limited to, nicotine, caffeine, or chemicals that increase carcinogenicity.
 - ▶ Cannabinoid products may be added to an item that has naturally occurring caffeine (such as coffee or chocolate) but cannabinoid products cannot be added to an item that contains artificial or added caffeine (such as a caffeinated soda or energy drink).



What changed in the labeling rules?

- ▶ FDA Warning: "This product is not approved by the FDA to treat, cure, or prevent any disease"
- ▶ Small Containers
- ▶ Exit Package warning: "Keep out of the reach of children"
- ▶ Medical Grade Symbol for licensees
- ▶ Concentration Limits

Recreational THC Concentration

Marijuana Item Type	Maximum THC per serving	Maximum THC per container
Edibles	5 mg	50 mg
Topicals	N/A	6%
Tinctures	N/A	1,000 mg
Capsules	10 mg	100 mg
Concentrates or Extracts	N/A	1,000 mg

Medical THC Concentration

Marijuana Item Type	Maximum THC per serving	Maximum THC per container
Edibles	N/A	100 mg
Topicals	N/A	6%
Tinctures	N/A	4,000 mg
Capsules	100 mg	4,000 mg
Suppositories	100 mg	4,000 mg
Transdermal Patches	100 mg	4,000 mg
Concentrates or Extracts	N/A	4,000 mg

Questions about Labeling?



Pre-Approval Process



Pre-Approval Process

The OLCC reviews marijuana packages and labels that are for ultimate sale to a consumer, patient, or designated primary caregiver.

► Timelines

- Medical Registrants: packages and labels must be approved by October 1, 2016. Only items with approved packages and labels may be transferred by a dispensary after October 1, 2016.
- OLCC Licensees: packages and labels must be approved before selling any product to a consumer.

August 1, 2016

OLCC begins accepting applications

August						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 1, 2016

Compliance date for medical registrants

October						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

Preparing to apply

Only licensees, registrants, and individuals in the process of applying for a license or medical registration can apply for package and label approval. **Approval will not be given until the applicant has an active OLCC license or medical registration.**

OLCC Licensees

- ▶ Must apply for an OLCC license
 - ▶ Business details
 - ▶ Funding Sources
 - ▶ Land Use Compatibility Statement
 - ▶ Business Operating Plan
 - ▶ Floor Plan
 - ▶ Proof of right to occupy premises
 - ▶ Other documentation depending on license type.
 - ▶ See OLCC rules and Business Readiness Guide for more information.

Medical Registrants

- ▶ Must be registered with OHA – contact the OHA for more information
- ▶ Must provide some business information to OLCC:
 - ▶ Business Name
 - ▶ Address
 - ▶ Contact Information
 - ▶ Registration Number

Application Checklist

Application is online and allows applicants to pay with a credit card.

Packaging

- ▶ \$100 application fee per package
- ▶ Documentation showing package has been certified for child resistance by third-party testing firm
- ▶ Clear photographs of all sides of package
- ▶ Photograph and description of item to be sold in package
- ▶ Dimensions of package
- ▶ Color and size variations of package

Labeling

- ▶ \$100 application fee for each label approved
- ▶ Clear photographs depicting all label panels and the correct scale
- ▶ Photograph and description of item that corresponds with label
- ▶ Color and flavor variations of label

Packaging Application Review



- ▶ Once you have submitted a complete application and paid the application fee, the OLCC will review the application to determine whether:
 - ▶ Has been certified as child resistant by a qualified third party child-resistant package testing firm;
 - ▶ Is not marketed in a manner attractive to minors;
 - ▶ Does not contain any untruthful or misleading content;
 - ▶ Contains a marijuana item that is compliant with ORS 475B, OAR 333 Divisions 7 and 8, or OLCC marijuana rules.

Labeling Application Review



- ▶ Once you have submitted a complete application and paid the application fee, the OLCC will review the application to determine whether the label:
 - ▶ Is in at least 8 point Times New Roman, Helvetica or Arial font;
 - ▶ Is unobstructed and conspicuous, meaning that all required information must be visible on the outside of the package.
 - ▶ Has a principal display panel
 - ▶ Has a universal symbol that is the at least the minimum size;
 - ▶ Complies with the OHA's labeling rules, OAR 333-007-0010 to 333-007-0100.

Application Fee

Application Fee is \$100 per package AND \$100 per label.

- ▶ The application fee for packaging and labeling is **NON-REFUNDABLE**.
 - ▶ Will not be refunded even if you are denied a license or registration.
 - ▶ Will not be refunded if your package or label application is denied.
 - ▶ Will not be refunded if you decide to withdraw your license application.
 - ▶ Will not be refunded if you submit an application for packaging that has already been approved.

Process

- ▶ If the application is approved, the applicant will receive notice that the application was approved.
- ▶ If there is a problem with the package or label application, the OLCC will notify the applicant via email and outline the specific problems or deficiencies with the application.
 - ▶ The applicant will have 30 days to correct the deficiencies and resubmit. No additional fee is needed to resubmit.
- ▶ If the resubmitted application did not fix all deficiencies, the application will be denied and the applicant will have to submit a new application and fee.
- ▶ If the package is not approved because it is not child-resistant, the applicant can either: (1) fix the package to make it child-resistant, or (2) notify the OLCC that an exit package will be used.

Approved Packages

- ▶ Once the OLCC begins to approve packages, the list of approved packages will be published on the OLCC website.
- ▶ Once a package is on the approved list, a licensee or registrant may use it without seeking additional packaging approval.



Generic Labels

- ▶ A generic label is a label that contains only the required information outlined in the rule and contains no graphics, pictures, or logos.
 - ▶ A generic label must have the universal symbol
- ▶ Generic labels do not need to be submitted to the OLCC for approval.

CO2 Cannabis Oil Concentrate Cartridge

Activation Time: Immediate

THC: 6 mg/serving; 900 mg/container

CBD: 10 mg/serving; 1500 mg/container

Growing Green, LLC

License Number: 1000026J04D

UID 1A4018297310677118742955

Product Made on 6/11/16

DO NOT EAT. For use by adults 21 and older. Keep out of reach of children. It is illegal to drive a motor vehicle while under the influence of marijuana. This product is not approved by the FDA to treat, cure, or prevent any disease.

Suggested serving size is one 5-second draw. Each cartridge provides about 150 servings with a 5 second draw.

Lab Name, Test Date 6/20/16
100006635287465212589254



1 fl oz (29.6ml)

Using the Online System

The screenshot displays the 'Recreational Marijuana Licensing' website. The main content area is titled 'Welcome' and includes a 'Welcome. Please log in.' message. Below this, there are fields for 'Username' and 'Password'. The 'Username' field has a placeholder text 'Your unique username'. A red arrow points from the text 'If you have already applied for a recreational license, you don't need to create a new account.' to the 'Username' field. Below the password field is a link for 'Forgot Username/Password'. A green 'Log in' button is present. To the right, under 'New Users', there are two sections: 'Starting a recreational marijuana business or applying for packaging and labeling preapproval?' and 'Going to work for a marijuana business?'. The first section has a button 'Register for a BUSINESS account' with a red arrow pointing from the text 'If you are a medical registrant or applying for a new recreational license, you will need to register for a business account.' to it. The second section has a button 'Register for a WORKER PERMIT account'. At the bottom, there is a footer with contact information for OLCC.

Recreational Marijuana Licensing

Welcome

Welcome. Please log in.

Enter your credentials below to log in, or create a new account to apply for a license.

Username
Your unique username

Password
Password is case-sensitive

[Forgot Username/Password](#)

Log in

New Users

Starting a recreational marijuana business or applying for packaging and labeling preapproval?

Please register for a business account to apply for an **OLCC Recreational Marijuana License** or for **Packaging and Labeling Preapproval**.

Register for a BUSINESS account

Going to work for a marijuana business?

Please register for an account to apply for your **OLCC Marijuana Worker Permit**. Remember: before you register and apply, you need to complete your [Marijuana Permit Exam](#).

Register for a WORKER PERMIT account

The date and time of registration does not affect the order in which licenses are issued.

Please note: Registration is not intended for individuals wishing to enter the medical marijuana program. Registering does not give you the ability to buy marijuana from this website.

Have question or need assistance?
Contact OLCC at marijuana@oregon.gov or call (503) 872-5000

OLCC 9079 SE McLoughlin Blvd., Portland, OR 97222
Email: marijuana@oregon.gov | Phone: (503) 872-5000

If you have already applied for a recreational license, you don't need to create a new account.

If you are a medical registrant or applying for a new recreational license, you will need to register for a business account.

Registering for an Account

- ▶ Email will be the primary form of communication. When you register, you will receive an activation link that must be clicked on within 24 hours.
- ▶ Log in at least once every 30 days or your account will become inactive.

User Sign-Up

The user will be the primary contact and will receive automatic email notifications regarding the status of the application(s). All communication will be sent to this email and it cannot be changed.

Contact Information

First Name *

Middle Name

Last Name *

Email *

Contact Number *

Account Credentials

Username *

Maximum character length for username is 20.

Password *

Passwords must be at least eight characters in length, contain at least one capital letter, one lowercase letter, one numeric value, and one special character. The percent symbol (%) is not an acceptable special character.

Re-enter Password *

Security Questions

Please provide 3 security questions. This information will be used if your password needs changed.

--Please Select a Question --

▼

--Please Select a Question --

▼


--Please Select a Question --

▼

Register

- ▶ Remember your password and security questions.
- ▶ If you forget, it may cause a delay in you being able to access your account.

License Dashboard

 My License Dashboard

[+ Start a New Application](#)















Your License Dashboard will help you stay up to date on the progress of applications and licenses. Use this tool to submit applications, view application details, check in on status, communicate with the [OLCC](#), and manage your licenses.

License Dashboard

Business Information

Applications

Packaging/Labels

Action Needed	Type	Location	Record ID	Status	Cancel	Action
	Recreational Processor	Tax Map ID # - 6207-00-00302 aa, 55555	100086354F6	Pending License Payment		\$ Pay for License
	Laboratory	9079 SE McLoughlin Blvd Milwaukie, 97222	1000873A405	Pending License Payment		\$ Pay for License
	Research Certificate	9079 SE McLoughlin Blvd Milwaukie, 97222	10008764600	Pending License Payment		\$ Pay for License
	Recreational Wholesaler	1234 Wholesaler St Oregon City, 97266	1001211B625	Pending License Payment		\$ Pay for License
	Recreational Wholesaler	1234 Wholesaler St Oregon City, 97266	10012489977	Pending License Payment		\$ Pay for License
	Recreational Wholesaler	1234 Wholesaler St Oregon City, 97266	10012496842	Pending License Payment		\$ Pay for License
	Laboratory	9079 SE McLoughlin Blvd Milwaukie, 97222	10012772AF5	Pending License Payment		\$ Pay for License
	Recreational Producer	aa aa aa, 55555	1000829947A	New		Details
	Recreational Producer	123 Fake St Portland, 97555	1000866EF5E	New		Details
	Recreational Producer	9079 SE McLoughlin Blvd Milwaukie, 97222	10008789DBA	New		Details
	Recreational Producer	123 Fake St #111-111-111 Portland, 97555	100121054A7	New		Details
	Recreational Producer	123 Fake St Portland, 97555	10013182399	New		Details
	Recreational Producer	9079 SE McLoughlin Blvd Milwaukie, 97222	1000825A5CC	Active		Details
	Recreational Producer	9079 SE McLoughlin Blvd Milwaukie, 97222	100082738D1	Active		Details

After signing in, this is the page that will appear.

To apply for package and label approval, click the "Packaging/Labels" tab.

Packaging/Labeling Tab

- ▶ This screen shows you all package and label applications and the current status of those applications.
- ▶ To apply for new packaging, click the “+ Add Packaging” button.
- ▶ Each package must have a separate application.

Recreational Marijuana Licensing System

My License Dashboard

Your License Dashboard will help you stay up to date on the progress of applications and licenses. Use this tool to submit applications, view application details, check in on status, communicate with the OLCC, and manage your licenses.

[License Dashboard](#) [Business Information](#) [Applications](#) [Packaging/Labels](#)

Packaging

Please add all packaging you plan to use. If the packaging you plan to use is not already an approved item, please Apply for New packaging.

[+ Add Packaging](#) [+ Add Pre-Approved Packaging](#)

Title & Description	Package #	License #	Created	Status	Details
5 Piece Canna Candy 2x1x2 Box that holds 5 servings.	0000000002	100086354F6	7/7/2016 11:30:27 AM	\$ Review and Pay	...

Labels

Please add all labels you plan to use. You must associate a label with packaging. If your application for packaging has not yet been approved, you will not be able to have labels approved.

[+ Add Label](#)

Title & Description	Application/Registration ID	Created	Status	Details
Test Test	1000866EF5E	7/7/2016 9:23:57 AM	\$ Review and Pay	...

OLCC 9079 SE McLoughlin Blvd., Portland, OR 97222
Email: marijuana@oregon.gov | Phone: (503) 872-5000

[Get Help](#) [Oregon Liquor Control Commission](#) [Accessibility](#) [Refund and Fulfillment Policies](#) [Privacy Policy](#)

+ Add Packaging Tab

Package Title

Name your package application.

Package Types

Use the drop down menu to select the category that best describes your package.

The screenshot shows a web form titled 'Step 1 - Enter Base Information' with a subtitle 'First, we'll collect some basic information about your packaging. Please fill out all necessary fields.' The form is divided into two columns. The left column contains: 'Basic Information' section with 'Package Title *' (text input with '5 Piece Canna Candy'), 'Packaging Types *' (dropdown menu with 'Box'), and 'Packaged Item Description *' (text input with 'Hard Candy'). The right column contains: 'Package Description *' (text input with '2x4x2 Box that holds 5 servings.'), 'Package Material *' (dropdown menu with 'Plastic'), 'Type of Packaged Item *' (dropdown menu with 'Edible'), and 'Select License associated with this Package *' (dropdown menu with '#100086354F6 - Recreational Processor'). Green arrows point from text labels to specific fields: 'Package Title' to the title field, 'Package Types' to the packaging types dropdown, 'Packaged Item Description' to the item description field, 'Package Description' to the description field, 'Package Material' to the material dropdown, and 'Type of Packaged Item' to the item type dropdown.

Package Description

This description will appear on the Dashboard.

Package Material

The material that your package is primarily made of.

Type of Packaged Item

Type in the type of item that will be sold in the package.

Packaged Item Description

Describe the product that is being sold in the package.

License associated with Package

Provide the license that will produce or package the product.

Child-Resistant Packaging

Check the box indicating whether the package has been certified as child-resistant.

- ▶ If the package has been certified as child-resistant, select the type of closing mechanism
- ▶ You must also submit documentation proving the package has been tested and certified.

Child-Resistant Packaging

Please answer the following question about your packaging.

Is your packaging Child-Resistant?

☒ Yes ☐ No

You chose Yes

Please answer all additional questions and provide any necessary documentation.

Child-Resistant Mechanism

select one

Screw-Top

Pop-Top

Slide-to-Open

Reverse Cap

Push and Turn

Push and Pull

Heat-Sealed

Latch-Top

Proof of Third-Party Testing File

Select Proof of Third-Party Testing File

Browse...

+ Add

Please upload a high-resolution copy of your certificate of testing. Acceptable formats: .PDF, .JPG, .PNG. Max file size: 2MB.

Go Back

Continue

Back to Dashboard

Size Variations

Type in the physical dimensions or size of your package.

The dimensions can be in inches, fluid ounces, grams, or by count.

If you have a package in multiple sizes, add all variations here.



Apply for New Packaging

Please fill out all applicable fields.

1. Base Info

2. Add Sizes

3. Add Colors

4. Upload Images & Submit

Step 2 - Enter Package Size Information

Next, we'll collect Package size information about your packaging.

Size and Dimensions

Size & Description	Dimensions	Action
<input type="text" value="2x4x2"/>	<input type="text" value="inch"/>	<input type="button" value="✕"/>
<input type="text" value="4x6x4"/>	<input type="text" value="inch"/>	<input type="button" value="✕"/>
		<input type="button" value="+ Add"/>

Provide the dimensions or size of your packaging. Examples: 2x2x3 in, 24 fl oz, 3g

Color Variations

Type in the color variations for the package only.

Apply for New Packaging
Please fill out all applicable fields.

1. Base Info 2. Add Sizes 3. Add Colors 4. Upload Images & Submit

Step 3 - Add Package Color(s) Information
Next, we'll collect Package color information about your packaging.

Colors

Green Yellow |

Red
Orange
Blue
Indigo
Violet
Brown
Black
White

Go

OLCC 9079 SE McLoughlin Blvd., Portland, OR 97222
Email: mariluana@oregon.gov | Phone: (503) 872-5000

Adding color variations can mean:

1. Adding the colors of a package with multiple colors



2. Adding the color variations of the same package that comes in different colors.



Photographs of Package

- ▶ On this screen, upload photographs of your package. Photographs should:
 - ▶ Show all sides of the package
 - ▶ Show all color and size variations of the package.



Apply for New Packaging

Please fill out all applicable fields.

1 Base Info

2 Add Sizes

3 Add Colors

4 Upload Images & Submit

Step 3 - Add Package Image(s) Information

Last, we'll collect Package Image(s) information about your packaging.

Package Images
Please upload images of this packaging variant. Acceptable file formats: .JPG, .JPEG, .PNG, & .PDF. Max File Size: 5MB.

Upload your files

No file selected.

Please upload an image file. Acceptable formats: .PDF, .JPG, .PNG. Max file size: 2MB.


Uploaded Files

Name	Image	Remove
Size_5_10_25cm_font_b_clear_b_font_b_plastic_b_font_candy_boxes		<input type="button" value="X"/>

Dashboard

After you save your application, you will be directed back to the dashboard.

To begin a Label Application, click "+ Add Label."



My License Dashboard

[+ Start a New Application](#)


Your License Dashboard will help you stay up to date on the progress of applications and licenses. Use this tool to submit applications, view application details, check in on status, communicate with the OLCC, and manage your licenses.

[License Dashboard](#)
[Business Information](#)
[Applications](#)
[Packaging/Labels](#)

Packaging

Please add all packaging you plan to use. If the packaging you plan to use is not already an approved item, please Apple for New packaging.


[+ Add Packaging](#)
[+ Add Pre-Approved Packaging](#)

Title & Description	Package #	License #	Created	Status	Details
 5 Piece Canna Candy 2x4x2 Box that holds 5 servings.	0000000002	100086354F6	7/7/2016 11:30:27 AM	\$ Review and Pay	...

Labels

Please add all labels you plan to use. You must associate a label with packaging. If your application for packaging has not yet been approved, you will not be able to have labels approved.

[+ Add Label](#)

Title & Description	Application/Registration ID	Created	Status	Details
 Test Test	1000866EF5E	7/7/2016 9:23:57 AM	\$ Review and Pay	...

Here, you can review and pay for the application. The application is not submitted until the application fee is paid.

Label Application

Apply for New Labeling for aaa

1. Base 2. Variants 3. Images

Step 1 - Labeling Information

First, we'll collect some basic information about your labeling. Please fill out all necessary fields.

Please fill in all applicable fields to apply for a new label.

Basic Information

Title *

Description *

Type of Product *

MJ License or Registration ID (Facility) *

[Continue](#) [Back to Dashboard](#)

Title

Name your label application.

Type of Product

Use the drop down menu to select the category that best describes the product that corresponds with the label.

Description

This description will appear on the Dashboard.

License or Registration

Licensee or registrant number that is processing or packaging the product.

Color and Flavor Variations

Type in any color or flavors, if applicable. If not, click “Continue” at bottom.

- ▶ Labels that are the same, except for variations in color and flavor, can be listed on the same application.
- ▶ Type in the color and flavor variations in the appropriate box.

The screenshot shows the 'Recreational Marijuana Licensing System' interface. The main heading is 'Apply for New Labeling for aaa'. Below this is a progress bar with three steps: '1. Base', '2. 4 Variants' (which is highlighted in green), and '3. 50 Images'. The current step is 'Step 2 - Variants'. A sub-heading reads: 'Next, we'll collect all label variants: colors and flavors. Please fill out all necessary fields.' There are two input fields: 'Colors' with the text 'Red Violet' and 'Flavors' with the text 'Strawberry Grape'. At the bottom of the form are three buttons: 'Back', 'Continue' (highlighted in green), and 'Back to Dashboard'. The footer contains contact information for OLCC, a 'Get Help' link, and a copyright notice for 2016 State of Oregon.

Recreational Marijuana Licensing System

Apply for New Labeling for aaa

1. Base 2. 4 Variants 3. 50 Images

Step 2 - Variants

Next, we'll collect all label variants: colors and flavors. Please fill out all necessary fields.

Colors

Red Violet

Flavors

Strawberry Grape

Back Continue Back to Dashboard


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Email: marketing@oregon.gov | Phone: (503) 872-5000

[Get Help](#) [Oregon Liquor Control Commission](#) [Accessibility](#) [Refund and Fulfillment Policies](#) [Privacy Policy](#)

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
Labeling Photographs

- ▶ Upload images of all label panels.
 - ▶ Images should include a measurement device or scale.
 - ▶ If the label has color or flavor variations, photographs of all variant's label panels should also be included.
- ▶ Photographs must be clear, readable, and in focus.


 **Apply for New Labeling** for aaa

1. Base

2. 4 Variants

3.  Images

Label Images
Please upload images of this label in all of its variants. Acceptable file formats: .JPG, .JPEG, .PNG, & .PDF. Max File Size: 5MB.



Upload your files

Browse...

 No file selected.

+ Add

Uploaded Files

Name	Length	Remove
Test_Cert	0	


Back

Save

[Back to Dashboard](#)

Dashboard

After you save your application, you will be directed back to the dashboard.




My License Dashboard

[+ Start a New Application](#)

Your License Dashboard will help you stay up to date on the progress of applications and licenses. Use this tool to submit applications, view application details, check in on status, communicate with the [OLCC](#), and manage your licenses.


[License Dashboard](#)
[Business Information](#)
[Applications](#)
[Packaging/Labels](#)




Packaging

Please add all packaging you plan to use. If the packaging you plan to use is not already an approved item, please [Apple for New packaging](#).

[+ Add Packaging](#)
[+ Add Pre-Approved Packaging](#)


Title & Description	Package #	License #	Created	Status	Details
 5 Piece Canna Candy 2x4x2 Box that holds 5 servings.	0000000002	100086354F6	7/7/2016 11:30:27 AM	\$ Review and Pay	...



Labels

Please add all labels you plan to use. You must associate a label with packaging. If your application for packaging has not yet been approved, you will not be able to have labels approved.

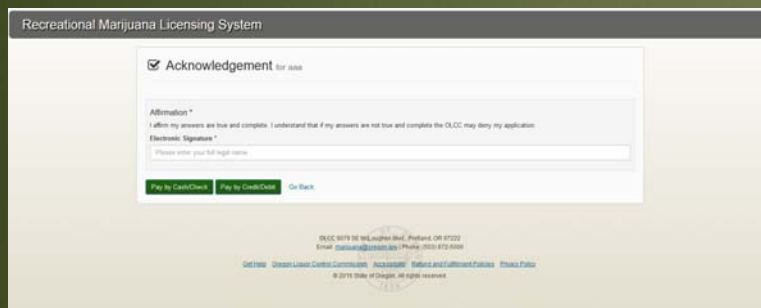
[+ Add Label](#)

Title & Description	Application/Registration ID	Created	Status	Details
 Test Test	1000866EF5E	7/7/2016 9:23:57 AM	\$ Review and Pay	...

Here, you can review and pay for the application. The application is not submitted until the application fee is paid.

Acknowledgement

- ▶ Before submitting payment and completing your application, you must acknowledge that all the information provided is complete and true.



The screenshot shows the 'Acknowledgement' step of the Oregon Recreational Marijuana Licensing System. The page has a dark header with the text 'Recreational Marijuana Licensing System'. Below the header, there is a white box containing the following elements:

- A checked checkbox labeled 'Acknowledgement for user'.
- A section titled 'Affirmation *' with the text: 'I affirm my answers are true and complete. I understand that if my answers are not true and complete the OLCC may deny my application.'
- A section titled 'Electronic Signature *' with a text input field and the placeholder text 'Please enter your full legal name'.
- Three buttons at the bottom: 'Pay by Cash/Check', 'Pay by CreditCard', and 'Go Back'.

Below the white box, the footer contains the following information:

- OLCC 8075 SE Washington Blvd., Portland, OR 97222
- Email: olcc@oregon.gov Phone: (503) 473-6000
- Links: [Get Info](#), [Oregon Liquor Control Commission](#), [Accessories](#), [Retail and Fulfillment Policies](#), [Privacy Policy](#)
- © 2018 State of Oregon. All rights reserved.

A decorative graphic consisting of a light green circle and a light green vertical bar, both positioned on the right side of the slide.

Questions about the Pre-approval
Process or Application?



Recreational Marijuana Program Packaging and Labeling

MARIJUANA.PACKAGING@OREGON.GOV

503-872-5459