



BOARD MEMBER CANDIDATE OUTLINE

Thank you for your interest in serving as a Member on the Oregon Medical Board. After reviewing the following information, please reach out to your professional association, if applicable, as the Governor's office looks to professional associations for nominations.

Mission

The mission of the Oregon Medical Board (OMB) is to protect the health, safety, and wellbeing of Oregon citizens by regulating the practice of medicine in a manner that promotes access to quality care.

Purpose

There are many reasons to consider serving on the Oregon Medical Board. Maybe you are interested in learning more about the Board and how it operates. You may wish to serve the public and "give back" to others. You may see serving on the Board as a way to impact an issue that is important to you, or to ensure the quality of health care provided to Oregonians. There are more reasons to serve than there are Board members, and it is likely you are considering service for a combination of reasons. Whatever your motivation, it is important to remember that if you are appointed to the Board, you will serve all Oregonians. Board members should listen to input from all interested parties and carefully consider their concerns and different points of view. However, a Board member's primary responsibility is always to protect the health, safety, and welfare of the public.

Qualifications/Requirements

1. Resident of Oregon.
2. Dedicated to patient safety and public service.
3. Familiar with the Board's function and responsibility.
4. Enthusiastic, energetic, and committed to the Board's Mission and Duties.
5. Physician and Physician Assistant Members:
 - Active practice of profession for at least 5 years immediately preceding appointment.
6. Public Board Members may not be:
 - Employed as a health professional; OR
 - A spouse, domestic partner, child, parent, or sibling of a health professional.

Duties and Responsibilities

1. Board Duties
 - Regulate the competency and quality of physicians, physician assistants, and acupuncturists.
 - Develop rules, policies, and procedures that promote the delivery of quality healthcare to Oregonians.
 - Make licensing and discipline decisions for the profession.

2. Responsibilities of Board Members:

- Effectively work with Board Members, committee members, and staff to ensure productive meeting outcomes.
- Be knowledgeable about the Medical Practice Act and the administrative rules and policy statements that regulate the practice of medicine.
- Offer opinions and perspectives during discussions and deliberations of the OMB.
- Vote on decisions.
- Voice any opposition to a decision clearly and explicitly at the time of decision.
- Maintain solidarity with other Board Members in support of decisions made at Board meetings.

Commitment

1. Total Annual Time Commitment

- Meetings/Conferences: 8-20 full days per year.
 - Quarterly Board meetings with monthly full Board conference calls.
 - Quarterly, biannually, and/or monthly committee meetings.
- Preparation: 16+ hours of reading and preparation for Board and Investigative Committee meetings.
- Orientation: One 2.5-hour meeting, where OMB staff outline the OMB's legal authority, Board Members' roles and responsibilities, ethics, confidentiality, Board Members' legal liability, and other issues.

2. Participation Expectations

- Attend regular Board meetings, scheduled quarterly during business hours on the first Thursday of January, April, July, and October.
- Participate in telephone conferences as needed.
- Prepare for all meetings by reading materials sent 1-2 weeks in advance of the scheduled meeting date. Preparation time consists of 2-4 hours to read packets and 8-24 hours to review complaint files.

3. Attendance at Board Meetings

- If unable to attend a meeting, contact the Board Chair or the Executive Director and ask to be excused from the meeting for a specific reason.
- 3 consecutive unexcused absences from Board meetings will lead to removal from the Board.

4. Compensation

- Compensation in the form of salary per diem, reimbursement of travel, and other related expenses for Board Members is regulated by [OAR 847-003-0200](#).

State Boards and Commissions, Generally

1. Overview: [Governor of Oregon: Boards & Commissions: State of Oregon](#)
2. How to apply: [Oregon Medical Board | Board Member](#)