

## WHAT MUST BE REPORTED TO THE BOARD

### SELF-REPORT

#### **Arrests and Convictions** (*self-report within 10 days*)

Licensee must self-report if convicted of a misdemeanor or felony or if arrested for a felony crime.

- References: ORS 676.150(3), ORS 676.150(5)

#### **Adverse Actions** (*self-report as promptly as possible*)

Licensee must self-report any adverse action taken by another licensing jurisdiction or any peer review body, health care institution, professional or medical society or association, governmental agency, law enforcement agency or court for acts or conduct similar to acts or conduct that would constitute grounds for discipline as described in the Medical Practice Act (ORS 677).

- References: ORS 677.190(26), OAR 847-010-0073(1)

#### **Official Actions** (*self-report within 10 business days*)

Licensee must self-report any official action taken against the licensee. Official action means a restriction, limitation, loss or denial of privileges of a licensee to practice medicine, or any formal action taken against a licensee by a government agency or a health care facility based on a finding of medical incompetence, unprofessional conduct, physical incapacity or impairment. This includes reporting official actions from any state or other licensing board.

- References: ORS 677.415(4), ORS 677.205(1), OAR 847-010-0073(1)

#### **Voluntary Actions Under Investigation** (*self-report within 30 calendar days*)

Licensee must promptly self-report voluntary withdrawal, resignation, or limitation of staff privileges at a health care facility, if the licensee's voluntary action occurs while the licensee is under investigation by the facility for any reason related to possible medical incompetence, unprofessional conduct, or physical incapacity or impairment.

- References: ORS 677.415(6), ORS 677.205(1), ORS 677.190(27), OAR 847-010-0073(1)

#### **Office-Based Surgery Complications and Incidents** (*self-report within 10 business days*)

Licensee performing office-based surgery must self-report complications and adverse incidents, if the complication occurred within 30 days of the procedure.

- References: OAR 847-017-0037

#### **Address Changes** (*self-report within 30 days*)

Licensee must notify the Board of changes to residence address, practice location, or mailing address. May be subject to an automatic lapse of license to practice for failure to notify the Board.

- References: ORS 677.228(1), ORS 677.190(18), ORS 677.172, OAR 847-008-0060

#### **Retirement from Practice**

Licensee must notify the Board of the intention to retire.

- References: ORS 677.175

### OTHER LICENSEE/ASSOCIATION REPORT

#### **Prohibited or Unprofessional Conduct** (*report without undue delay, but no later than 10 working days after learning of the conduct*)

Licensee who has reasonable cause to believe another health care professional has engaged in prohibited or unprofessional conduct must report the conduct to the board responsible for that person, unless prohibited by law.

- References: ORS 677.092, ORS 676.150(2), ORS 676.150(5), OAR 847-010-0073(1)

#### **Medically Incompetent, Unprofessional or Dishonorable Conduct, Physical Incapacity** (*report within 10 business days*)

Licensee or medical association must report any information that appears to show that a licensee is or may be medically incompetent, guilty of unprofessional or dishonorable conduct, or has a physical incapacity. This report may not include privileged peer review data, see ORS 41.675.

- References: ORS 677.415(3), OAR 847-010-0073(1)

### FACILITY REPORT

#### **Official Actions** (*report within 10 business days of the date of the official action*)

A health care facility must report any official action taken against a licensee. The facility is subject to a penalty of not more than \$10,000 for each failure to report.

- References: ORS 677.415(5), ORS 677.415(10), OAR 847-010-0073(1)

#### **Voluntary Actions Under Investigation** (*report within 30 calendar days*)

A health care facility must promptly report a licensee's voluntary withdrawal, resignation, or limitation of staff privileges at a health care facility if the licensee's voluntary action occurs while the licensee is under investigation by the facility for any reason related to possible medical incompetence, unprofessional conduct, or physical incapacity or impairment.

- References: ORS 677.415(6), OAR 847-010-0073(1)

### INSURANCE REPORT

#### **Alleged Professional Negligence** (*report within 30 days of filing of the claim*)

Insurer or self-insurer must report claims of alleged professional negligence. Incidents and inquiries not leading to claims need not be filed.

- References: ORS 742.400(2), OAR 847-010-0075(1)

#### **Settlements, Awards, or Judgments** (*report within 30 days after the date of action*)

All settlements, awards, or judgments against a physician paid as a result of alleged professional negligence must be reported.

- References: ORS 742.400(4), OAR 847-010-0075(2)

*For reporting definitions, including official action, medical incompetence, unprofessional conduct, and licensee impairment, see OAR 847-010-0073(3) and ORS 677.415(1).*