



## **December 10 2019 General Session Meeting Minutes FINAL approved by Board July 14, 2020**

**Board Members Present:** David **Bone**, President. By phone; Angela **McKenzie-Tucker**, Vice President; Nancy **Felton**, Secretary/Treasurer; Sirpa **Duoos**. By telephone; Robert **Gaskill**; Beatrice **Gilmore**. By phone; Deborah **Harris**; Randy **Tjaden**; Jane **Woodward**. By telephone, Elizabeth **Pacheco**, Craig **Collins**

**Board Members Absent:** None

**Staff Members Present:** Chad **Dresselhaus**, Executive Director; Pete **Burns**, Education and Compliance Manager; Marianne **Itkin**, Investigator; James **Liddle**, Compliance Specialist; Ryan **Christopher**, Office & Licensing Manager; Kate **Robertson**, Program Administrator Indigent Disposition Fund; Greg **Brown**, Compliance Specialist and Tyler **Anderson**, AAG.

**Guests:** None

### **I Call to Order**

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 9:05am in Portland. After roll call, President Bone welcomed members of the Board and staff.

### **II General Session**

McKenzie-Tucker introduces new staff, Kate Robertson and Greg Brown

The primary purpose of this telephone conference/in-person meeting is for the Board to review and discuss matters that must be presented during Executive Session. The Board will come out of Executive Session and may vote to take action at this meeting.

### **III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)**

At 9:10am, President Bone then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 10:42am.

### **IV General Session**

President Bone called the general session of the Board back to order at 10:42am. All Board members who were in attendance for the earlier general session were present in person or by telephone.

**A Licensing Actions**

Approved unanimously

As there was no further business, President Woodward thanked everyone for their time and adjourned the meeting

**V Adjournment** - the meeting adjourned at 10:46am.