



April 14, 2020 General Session Meeting Minutes FINAL approved by Board July 14, 2020

Board Members Present by phone: David **Bone**, President; Angela **McKenzie-Tucker**, Vice President; Nancy **Felton**, Secretary/Treasurer; Robert **Gaskill**; Beatrice **Gilmore**; Deborah **Harris**; Randy **Tjaden**;
Elizabeth **Pacheco**; Craig **Collins**; Melissa **Porter**

Board Members Absent: None.

Staff Members Present: Chad **Dresselhaus**, Executive Director; Pete **Burns**, Education and Compliance Manager; Marianne **Itkin**, Investigator; James **Liddle**, Compliance Specialist (Inspector); Greg **Brown** Compliance Specialist (Inspector); Ryan **Christopher**, Office & Licensing Manager; Program Administrator- Indigent Disposition Fund and Tyler **Anderson**, AAG.

Staff Members Absent: Kate **Robertson**

Guests: None

I Call to Order

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 9:03am, by phone. After roll call, President Bone welcomed members of the Board and staff.

II General Session

A Approval of Meeting Minutes

Executive Director Dresselhaus announces Board Meeting Minutes, Drafts for – **Oct 8, 2019, Dec 10, 2019, Jan 14, 2020** will be presented at a future board meeting.

B President's Comments

1. Board Member Position Updates & Election of Officers

New member Melissa Porter is introduce

C Presentation and Approval of Executive Director's Report for January 2020

Director Dresselhaus then reviewed the Report. He then asked if there were any questions.


Hearing none, President Bone thanked him and asked if there was a motion to approve. He recognized Member Harris.

Member Harris so moved. Member Gaskill seconded. President Bone asked if there was discussion. Hearing none, he then asked those in favor to signify by saying aye. All others were aye and the motion passed unanimously. Those voting in favor: Members Bone, Duoos, Felton, Gaskill, Gilmore, Harris, McKenzie-Tucker, Pacheco, Tjaden, Woodward. Those voting no: None. Those abstaining: None

D. Public Comments

President Bone noted that there were no comments.

E General Discussion and Action Items

- 1 Standing Item: Board Best Practices 2 min Check In for FY 2020 (July 2019 - June 2020) 
- 2 The International Conference's Annual Meeting
- 3 List of Institutions for Body Donation Update
- 4 Indigent Disposition Program 2019 Review
- 5 Executive Director Financial Transaction Review (Handout) 
- 6 Board Treasurer Annual Review of Finances and Financial Controls Report 
- 7 OMCB Newsletter
- 8 Inspection Process Update

III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

At 9:25am, President Bone then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 10:32am.

IV General Session

President Bone called the general session of the Board back to order at 10:32am. All Board members who were in attendance for the earlier general session were present by telephone.

F Licensing Actions

Approved unanimously

G Investigations

1. 2019-1034 Tabled

Moved: _____ Second: _____ No discussion.

For:

Against:

Recused:
Motion Passes: 10- 0.

2. 2019-1035 Tabled

Moved: _____ Second: _____ No discussion.
For:
Against:
Recused:
Motion Passes: 10- 0.

3. 2019-1036A Tabled

Moved: _____ Second: _____ No discussion.
For:
Against:
Recused:
Motion Passes: 10- 0.

4. 2019-1036B Tabled

Moved: _____ Second: _____ No discussion.
For:
Against:
Recused:
Motion Passes: 10- 0.

5. 2019-1037A Tabled

Moved: _____ Second: _____ No discussion.
For:
Against:
Recused:
Motion Passes: 10- 0.

6. 2019-1037B Tabled

Moved: _____ Second: _____ No discussion.
For:
Against:
Recused:
Motion Passes: 10- 0.

As there was no further business, President Bone thanked everyone for their time and adjourned the meeting.

V Adjournment- the meeting adjourned at 10:36am.