

## BOARD MEETING AGENDA

April 8, 2025 | 9am - until end of business

Portland State Office Building (PSOB): Room 1D

800 NE Oregon Street | Portland, OR 97232

### I. Call to Order

*General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board expects to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and other applicable Board business.*

### II. Roll Call

### III. General Session Called to Order

#### A. Approval of General Session Meeting Minutes

1. January 21, 2025

#### B. President's Comments

- Welcome Comments from Rob Gaskill, Board President

#### C. Presentation and Approval of Executive Director's Report for April 2025 🗣️

#### D. Public Comments

*The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Advanced written copies of comments are appreciated.*

#### E. General Discussion & Action Items

1. Standing Item:
  - a. **Board Best Practices 2 min. Check In for FY 2025** (July 2024 – June 2025) 🗣️ Dresselhaus
2. **New iPad Distribution** Dresselhaus
3. **Office of Cultural Change Presentation** Tobias Sherwood, Cultural Change Manager
4. **Board Treasurer Annual Review of Finances (2024)** 🗣️ Felton
5. **Election of Board Officers** Nominating Committee
6. **License Renewal Update** Christopher
7. **OMCB Newsletter** Dresselhaus
8. **OFDA Annual Convention** (May 5th-7th, Hood River) McKenzie-Tucker
9. **Executive Appointment Update** Dresselhaus
10. **Agency's 2024 Key Performance Measures Update** Dresselhaus
11. **Indigent Disposition Program (IDP): 2024 Year in Review** Dresselhaus/Huhn
12. **Licensing Proposal/Apprentice Competencies RAC Update** Dresselhaus
13. **Governor's Rulemaking Expectations** Dresselhaus
14. **Customer Service Plan** Dresselhaus
15. **Inspector Recruitment** Dresselhaus
16. **SB 872 Update** (Agency's Disciplinary Action Bill) Dresselhaus
17. **TEDS Form Update** Christopher

Refreshments provided for Board members and guests.

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).

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**IV. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)**

**V. General Session - Board actions as result of Executive Session.**

**A. Approval of Executive Session Meeting Minutes**

1. January 21, 2025

**B. Approval of Board Inspection Report (BIR)**

**C. Licensing Actions:** Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, etc.

**D. Investigations**

**VI. Adjournment**

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email [ryan.christopher@omcb.oregon.gov](mailto:ryan.christopher@omcb.oregon.gov).

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