



**August 24, 2021: Special Session Meeting (by Microsoft Teams and phone conference)  
Minutes – FINAL approved by Board October 12, 2021**

**Board Members:** Craig Collins; Nancy Felton, Secretary / Treasurer; Rob Gaskill, Vice President; Deborah Harris; Angela McKenzie-Tucker, President; and Melissa Porter

**Board Members Absent:** David Bone; Ruggiero Canizares; Beatrice Gilmore; Elizabeth Pacheco

**Staff Members Present:** Chad Dresselhaus, Executive Director; Pete Burns, Education and Compliance Manager; Marianne Itkin, Investigator; James Liddle, Compliance Specialist; Ryan Christopher, Office & Licensing Manager; Greg Brown, Compliance Specialist; and Catriona McCracken, AAG

**Staff Members Absent:** Vacant, Indigent Disposition Program (IDP) Fund Administrator

**Guests:** Carolyn Wade, AAG

**I Call to Order**

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 9:01am via Microsoft Teams and telephone conference. After roll call, President McKenzie-Tucker welcomed members of the Board, staff, and guest.

**II General Session**

The primary purpose of this special meeting is for the Board to review and discuss matters that must be presented during Executive Session. The Board will come out of Executive Session and may vote to take action at this meeting.

General session called to close at 9:04am.

**III Executive Session as authorized by ORS 192.660(2)(f), (h) and (L); ORS 692.180(1), (4) and (5); ORS 676.165(5) and (6); ORS 676.175(1) and (8); ORS 192.355(9); ORS 40.225 and ORS 40.270.**

At 9:04am President McKenzie-Tucker then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 10:23am.

**IV General Session**

President McKenzie-Tucker called the general session of the Board back to order at 10:23am. Member. All others who were in attendance for the earlier general session were present. The Board immediately went to vote on the matter discussed during Executive session.

## **H Investigations**

### **21-1023 – Action**

Moved: McKenzie-Tucker. Second: Felton. No discussion.

For: Collins, Felton, Gaskill, Gilmore, Harris, McKenzie-Tucker, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 8 - 0.

As there was no further business, President McKenzie-Tucker thanked everyone for their time and adjourned the meeting.

**V Adjournment** - the meeting adjourned at 10:24am.