



## **January 14, 2020 General Session Meeting Minutes FINAL approved by Board July 14, 2020**

**Board Members Present:** David **Bone**, President; Angela **McKenzie-Tucker**, Vice President; Nancy **Felton**, Secretary/Treasurer; Robert **Gaskill**; Randy **Tjaden**; Elizabeth **Pacheco**, By telephone; Craig **Collins**

**Board Members Absent:** Beatrice **Gilmore**; Deborah **Harris**

**Staff Members Present:** Chad **Dresselhaus**, Executive Director; Pete **Burns**, Education and Compliance Manager; Marianne **Itkin**, Investigator; James **Liddle**, Compliance Specialist (Inspector); Greg **Brown** Compliance Specialist (Inspector); Ryan **Christopher**, Office & Licensing Manager; Kate **Robertson** Program Administrator- Indigent Disposition Fund and Tyler **Anderson**, AAG.

**Staff Members Absent:** None

**Guests:** None

### **I Call to Order**

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 9:05 am, in Portland. After roll call, President Bone welcomed members of the Board and staff.

### **II General Session**

#### **A Approval of Meeting Minutes**

Board Meeting Minutes, Draft- **October 8, 2019** and **Decemeber 10, 2019**

Executive Director Dresselhaus announces these Minutes drafts will be presented at a future Board Meeting

#### **B President's Comments**

##### **1. Board Member Position Updates & Election of Officers**

##### **2 Introduction of New OMCB Staff**

#### **C Presentation and Approval of Executive Director's Report for January 2020**

Director Dresselhaus then reviewed the Report. He then asked if there were any questions.

Hearing none, President Bone thanked him and asked if there was a motion to approve. He recognized Member Felton.

Member Felton so moved. Member Gaskill seconded. President Bone asked if there was discussion. Hearing none, he then asked those in favor to signify by saying aye. All others were aye and the motion passed unanimously. Those voting in favor: Members Bone, Felton, Gaskill, McKenzie-Tucker, Pacheco, Tjaden, Collins. Those voting no: None. Those abstaining: None

#### **D. Public Comments**

President Bone noted that there were no comments.

#### **E General Discussion and Action Items**

1. Standing Item: Board Best Practices 2 min Check In for FY 2020 (July 2019 - June 2020) 
2. Election of Officers
3. FY 2018 Gold Star Certificate
4. 2019 – 2021 Legislatively Adopted Budget
5. House Bill 3030- proposed addition to 830-020-0040
6. Mandatory harassment and respectful workplace training, via iLearn
7. Inspection process/update

#### **III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)**

At 10:06am, President Bone then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 1:23pm.

#### **IV General Session**

President Bone called the general session of the Board back to order at 1:23pm. All Board members who were in attendance for the earlier general session were present in person or by telephone.

#### **F Licensing Actions**

Approved unanimously

#### **G Investigations**

##### **1. 2016-1093B Action**

Moved: Bone Second: Tjaden  
For: Bone, Tjaden,, McKenzie-Tucker, Pacheco, Collins  
Against: Gaskill; Felton  
Recused: None  
Motion Passes: 5 - 2.

**2. 2019-1026 No Action**

Moved: Bone Second: Felton No discussion  
For: Bone, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: McKenzie-Tucker  
Motion Passes: 6 - 0.

**3. 2019-1027A No Action**

Moved: Bone Second: Felton No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

**4. 2019-1027B No Action**

Moved: Bone Second: Felton No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

**5. 2019-1027C No Action**

Moved: Bone Second: Felton No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

**6. 2019-1027D No Action**

Moved: Bone Second: Felton No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

**7. 2019-1028 Action**

Moved: Bone Second: Felton No discussion

For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **8. 2019-1029A No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **9. 2019-1029B No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **10. 2019-1029C No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **11. 2019-1029D No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **12. 2019-1029E No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **13. 2019- 1030 No Action**

Moved: Bone Second: McKenzie-Tucker - Abstaining: Pacheco

For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, , Collins  
Against: None  
Recused: None  
Motion Passes: 6 - 0.

#### **14. 2019- 1031 Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **15. 2019- 1032 No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

#### **16. 2019- 1033 No Action**

Moved: Bone Second: McKenzie-Tucker No discussion  
For: Bone, McKenzie-Tucker, Felton, Tjaden, Gaskill, Pacheco, Collins  
Against: None  
Recused: None  
Motion Passes: 7 - 0.

As there was no further business, President Bone thanked everyone for their time and adjourned the meeting.

**V Adjournment**- the meeting adjourned at 1:35pm.