



January 24, 2024 General Session Meeting Minutes – FINAL approved April 9, 2024
Board Members: Robert **Gaskill** Present; Ruggiero **Canizares**, Vice President; Nancy **Felton**, Secretary / Treasurer; Joseph **Britton**; Craig **Collins**; Debra **Harris**; Kevin **Loveland**; Angela **McKenzie-Tucker**; Elizabeth **Pacheco**; Melissa **Porter**.

Board Members Absent: None.

Staff Members Present: Chad **Dresselhaus**, Executive Director; Mallory **Kenney**, Education and Compliance Manager; Marianne **Itkin**, Investigator; James **Liddle**, Compliance Specialist; Ryan **Christopher**, Office & Licensing Manager; Sylvie **Huhn**, Program Administrator Indigent Disposition Fund; Greg **Brown**, Compliance Specialist, and Catriona **McCracken**, AAG.

Staff Members Absent: None.

Guests: None.

I Call to Order

The General Session of the Mortuary and Cemetery Board (Board) was called to order at 9:01 am. via Microsoft Teams.

II General Session

President Gaskill commented on the OFDA meeting and dinner that took place last night at Mt. Hood Community College and how nice it was to have some of the Board staff present. He then adjourned the General Session and entered directly into the Executive Session.

III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

At 9:05 am President Gaskill directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 2:48 pm.

IV General Session

President Gaskill called the general session of the Board back to order at 2:50 pm.

For the record member McKenzie-Tucker was not present when the Board reconvened for the General session.

A. Investigations

1. 22-1025 – Table

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

2. 22-1031 A1 – No action.

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

3. 22-1048 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1048 A2 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1048 A3 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

4. 22-1050 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A2 – No action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A3 – No Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A4 – No Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A5 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A6 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

22-1050 A7 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

5. 22-1057 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

6. 23-1018 – Ratify

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

7. 23-1019 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

23-1019 A2 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

23-1019 B1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

8. 23-1025 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

9. 23-1028 A1 – No action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

23-1028 A2 – No action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

23-1028 A3 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

23-1028 B1 – No action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

23-1028 B2 – No action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

23-1028 B3 – Action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

23-1029 ? Marianne Closed?

10. 23-1033 A1 – Action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

11. 23-1033 A2 – Action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

12. 23-1035 A1 – Action

Moved: Canizares. Second: Harris.
For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.
Against: None.
Recused: None.
Motion Passes: 9 - 0.

23-1035 A2 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

13. 23-1045 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

14. 23-1052 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

23-1052 A1 – Action

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

15. 23-1053

Moved: Canizares. Second: Harris.

For: Britton, Canizares, Collins, Felton, Gaskill, Harris, Loveland, Pacheco, Porter.

Against: None.

Recused: None.

Motion Passes: 9 - 0.

After voting President Gaskill thanked everyone and gaveled out of the meeting.

Adjournment - the meeting adjourned at 2:56 pm.