

BOARD MEETING AGENDA

July 8, 2025 | 9am - until end of business

Portland State Office Building (PSOB): Room 1D

800 NE Oregon Street | Portland, OR 97232

I. Call to Order

General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board expects to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and other applicable Board business.

II. Roll Call

III. General Session

A. Approval of Meeting Minutes

1. Board Meeting Minutes: April 8, 2025

B. President's Comments

1. Welcome Comments from Ruggie Canizares, Board President
 - a. Catriona McCracken's (OMCB's AAG) Last Board Meeting

C. Presentation and Approval of Executive Director's Report for July 2025 🗨️

D. Public Comments

The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Advanced written copies of comments are appreciated.

E. General Discussion & Action Items

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| 1. Board Best Practices Vote for FY 2025 🗨️ | Kenney |
| 2. Delegated Authority Document Updated | Dresselhaus |
| 3. Administrative Fee Schedule for 2025 | Christopher |
| 4. Accounts Receivable Honor Roll Certificate | Dresselhaus |
| 5. Accounts Receivable Update | Kenney |
| 6. Executive Appointments Update | Dresselhaus |
| 7. Board Member Designations | Dresselhaus |
| 8. Newsletter | Kenney |
| 9. January 21, 2025 Executive Director Report: Updated IDP Number | Dresselhaus |
| 10. SB 872 & 5524 Updates | Dresselhaus |
| 11. Administrative Rulemaking: Staff Licensing Proposal | Dresselhaus |
| 12. Administrative Rulemaking: SB 1552 | Dresselhaus |
| 13. Inspector Recruitment Update | Dresselhaus |
| 14. Strategic Planning Update | Dresselhaus |

IV. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (j)

- A. Executive Director's 360 Evaluation Survey will be reviewed and discussed.

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.

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V. General Session - Board actions as result of Executive Session.

A. Approval of Executive Session Meeting Minutes

- a. January 21, 2025
- b. April 8, 2025

B. Approval of Board Inspection Report (BIR)

C. Licensing Actions: Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, etc.

D. Special Requests

E. Investigations

VI. Adjournment

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email ryan.christopher@omcb.oregon.gov.

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