



MCB

OREGON MORTUARY & CEMETERY BOARD
Regulating Death Care Facilities & Practitioners in Oregon.

BOARD MEETING AGENDA

October 12, 2021 | 9am - until end of business
Connected through Microsoft Teams

I. Call to Order

General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board will come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours.

II. General Session

A. Approval of Meeting Minutes

1. Board Meeting Minutes (Draft):
 - a. July 13, 2021
 - b. August 24, 2021

B. President's Comments

1. Welcome Comments from Angela McKenzie-Tucker
2. Establish Subcommittee for Election of Officers

C. Executive Director's Comments

1. IDP Administrator Recruitment Update
2. The Passing of Ron Martin: An Esteemed Death Care Professional

D. Presentation and Approval of Executive Director's Report for October 2021

E. Public Comments

The Board welcomes public comments. A sign-up list will be compiled before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Written copies of comments are appreciated.

F. General Discussion & Action Items

1. Board Members Workday Accounts/Profiles Lauer
2. Standing Item: Board Best Practices 2 min Check In for FY 2022 (July 2021 – June 2022) Burns
3. **Action Item:** 2022 Board Meeting Schedule Christopher
4. Natural Organic Reduction Advisory Committee Dresselhaus
5. Fatality Management Workgroup Update Burns
6. Upcoming Individual License Renewals/Thentia Christopher
7. Key Performance Measure (KPM) 2021 Report Dresselhaus
8. Death Filing Fee Increase (HB 2120): Effective January 1, 2022 Dresselhaus
9. Board Policy Discussion:
 - a. Apprentices "assisting" with embalmings McKenzie-Tucker
 - b. What paperwork is required for "trade" embalmings? McKenzie-Tucker

III. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

The mission of the Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to insure that all of Oregon's death care facilities are properly licensed.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).



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IV. General Session - Board actions as result of Executive Session.

F. Licensing Actions: Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, Special Requests, etc.

V. Adjournment

This proposed agenda subject to last minute changes without prior notice. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email ryan.christopher@oregon.gov.

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