

## BOARD MEETING AGENDA

October 13, 2020 | 9am - until end of business

Connected through Zoom

### I. Call to Order

*General Session is scheduled to start at 9:00 am, and will continue until the end of business. Executive Session (closed to public) will follow, continuing until the end of business. The Board will come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and possible other applicable Board business. The Board meeting is anticipated to last more than three hours and breaks may be taken, if necessary.*

### II. General Session

#### A. Approval of Meeting Minutes

1. Board Meeting Minutes (Draft): July 14, 2020

#### B. President's Comments

1. Executive Director Performance Evaluation (Postponed until January's meeting) 🗨️
2. Establish Subcommittee for Election of Officers

#### C. Presentation and Approval of Executive Director's Report for October 2020 🗨️

#### D. Public Comments

*The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up, and will be recognized at this time by the Board President. Written copies of comments are appreciated.*

#### E. General Discussion & Action Items

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|--|-------------|
| 1. Regulatory Essentials: Board Training Event Introduction                                  | Thomas      |
| 2. Required iLearn Trainings   | Lauer       |
| 2. Standing Item: Board Best Practices 2 min Check In for FY 2021 (July 2020 - June 2021) 🗨️ | Dresselhaus |
| 3. <b>Action Item:</b> 2021 Board Meeting Schedule   | Christopher |
| 4. Indigent Disposition Program (IDP) Advisory Committee Update                              | Robertson   |
| 5. Fatality Management Workgroup Update  | Burns       |
| 6. Upcoming Facility Renewals/Thentia  | Christopher |
| 7. Special Board Meeting on December 8, 2020   | Dresselhaus |

### III. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and/or (l)

### IV. General Session: Board actions as result of Executive Session

- F. Licensing Actions:** Requests for Board Approval of Transfer of Apprenticeship, initial License, Certificate or Registration Application, Location Change, Name Change, Special Requests, etc.

### V. Adjournment

*This proposed agenda is subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Ryan Christopher, 971-673-1507 or [Ryan.Christopher@state.or.us](mailto:Ryan.Christopher@state.or.us).*

The mission of the Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).