



# MCB

**OREGON MORTUARY & CEMETERY BOARD**  
*Regulating Death Care Facilities & Practitioners in Oregon.*

## BOARD MEETING AGENDA

**October 8, 2024** | 9am - until end of business  
**Portland State Office Building (PSOB): Room 1D**  
800 NE Oregon Street | Portland, OR 97232

### I. Call to Order

*General Session is scheduled to start at 9:00 am and will continue until the end of business. Executive Session (closed to the public) will follow, continuing until the end of business. The Board expects to come out of Executive Session and into General Session for the purpose of voting on the cases discussed during Executive Session and other applicable Board business.*

### II. Roll Call

### III. General Session

#### A. Approval of Meeting Minutes

1. Board Meeting Minutes: July 9, 2024; August 14, 2024

#### B. President's Comments

1. Welcome Comments from Rob Gaskill, Board President

#### C. Presentation and Approval of OMCB's Report for October 2024

#### D. Public Comments

*The Board welcomes public comments. A sign-up form will be available before start of General Session for public comment. Anyone wishing to address the Board is asked to sign up and will be recognized at this time by the Board President. Advanced written copies of comments are appreciated.*

#### E. General Discussion & Action Items

- |  |             |
|--|-------------|
| 1. Accounts Receivable Update                                    | Kenney      |
| 2. Executive Appointments Update                                 | Brown       |
| 3. Board Retreat/Disciplinary Action Matrix Update               | Kenney      |
| 4. Newsletter  | Kenney      |
| 5. Administrative Rulemaking Update: Apprenticeship Requirements | Kenney      |
| 6. 2024 KPM Report   | Brown       |
| 7. 2025 Board Meeting Schedule                                   | Christopher |
| 8. Facility Renewal Update                                       | Christopher |
| 9. Apprentice Renewal Update                                     | Christopher |

### IV. Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

### V. General Session: Board actions as result of Executive Session.

#### F. Board Inspection Report (BIR)

#### G. Licensing Actions: Requests for Board Approval of Transfer of Apprenticeship, Initial License, Certificate or Registration Application, Location Change, Name Change

#### H. Special Requests

#### I. Investigations

### VI. Adjournment

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.



# MCB

**OREGON MORTUARY & CEMETERY BOARD**

*Regulating Death Care Facilities & Practitioners in Oregon.*

## **BOARD MEETING AGENDA**

**October 8, 2024** | 9am - until end of business  
**Portland State Office Building (PSOB): Room 1D**  
*800 NE Oregon Street | Portland, OR 97232*

This proposed agenda subject to last minute changes without prior notice. The meeting location is accessible to persons with disabilities. A request for an interpreter or other accommodations for persons with disabilities should be made at least 48 hours before the meeting with Ryan Christopher via phone (971) 673-1507 or email [ryan.christopher@omcb.oregon.gov](mailto:ryan.christopher@omcb.oregon.gov).

The mission of the Board is to protect public health, safety, and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to ensure that all of Oregon's death care facilities are properly licensed.