



November 8 2018 General Session Meeting Minutes FINAL approved by Board Jan 8 2019
(Revised January 2 2019)

Board Members Present: Jane **Woodward**, President (telephone); Nancy **Corr**, Vice President (telephone); Beatrice **Gilmore** (telephone); Angela **McKenzie-Tucker** (telephone); Elizabeth **Pacheco** (telephone); Corrina **Patzer** (in person); and Randy **Tjaden**.

Board Members Absent: David **Bone**; Sirpa **Duoos**; Nancy **Felton**, Secretary / Treasurer; and Kevin **Loveland**.

Staff Members Present: Chad **Dresselhaus**, Executive Director; Marianne **Itkin**, Investigator; James **Liddle**, Document Compliance & Indigent Disposition Program Specialist; and Carla **Knapp**, Office & Licensing Manager.

Staff Members Absent: Tyler **Anderson**, AAG.

Guests: None.

I Call to Order

The General Session of the Mortuary and Cemetery Board (Board) was called to order via a telephone conference at 10:09 am, in Portland.

II General Session

After roll call, President Woodward thanked everyone for their time and participation. The primary purpose of this telephone conference meeting is for the Board to consider information obtained as part of an investigation of licensee or applicant conduct during executive session.

III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)

At 10:11 am, President Woodward then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 10:21 am.

VI General Session - Board actions as result of Executive Session.

President Woodward called the general session of the Board back to order at 10:22 am. All Board members who were in attendance for the earlier session were present. No members of the public were in attendance.

A Investigations

President Woodward then asked Board members to report if they had an actual or potential conflict with this case before voting. Hearing none, President Woodward then reported that the Board had considered this case during Executive Session, and then called for a motion and vote.

1 2018-1036 - No Action.

Moved: Patzer. Second: McKenzie-Tucker. No discussion.

For: Corr, Gilmore, McKenzie-Tucker, Pacheco, Patzer, Tjaden, Woodward.

Against: None.

Recused: None.

Motion Passes 7 - 0.

Having no further business, President Woodward then adjourned the meeting.

V Adjournment - the meeting adjourned at 10:23 am.