



**May 17 2019 General Session Meeting Minutes FINAL approved by Board July 9 2019**  
(Revised July 1 2019)

**Board Members Present:** Angela **McKenzie-Tucker**, Vice President; Nancy **Felton**, Secretary / Treasurer (in person); Sirpa **Duoss**; Robert **Gaskill** (in person); Beatrice **Gilmore**; Deb **Harris**; Elizabeth **Pacheco**; Randy **Tjaden** (in person); and Jane **Woodward**.

**Board Members Absent:** David **Bone**, President; and **Public Member**.

**Staff Members Present:** Chad **Dresselhaus**, Executive Director; Marianne **Itkin**, Investigator; James **Liddle**, Document Compliance & Indigent Disposition Program Specialist; and Tyler **Anderson**, AAG.

**Staff Members Absent:** Carla **Knapp**, Office & Licensing Manager; **Vacant**, Compliance Specialist (Inspector); and **Vacant**, Education & Compliance Program Manager.

**Guests:** Carolyn Wade, DOJ.

## **I Call to Order**

The General Session of the Mortuary and Cemetery Board (Board) was called to order via a telephone conference at 12:03 pm, in Portland.

## **II General Session**

After roll call, Vice President McKenzie-Tucker thanked everyone for their time and participation. The primary purpose of this telephone conference meeting is for the Board to consider information obtained as part of an investigation of licensee or applicant conduct during executive session.

## **III Executive Session as authorized by ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l)**

Vice President McKenzie-Tucker then directed the Board to enter into executive session. The executive session was held pursuant to ORS 192.660(2)(a), (b), (f), (h), (i) and / or (l). If present, representatives of the news media and designated staff would have been allowed to attend the executive session, but all other members of the audience would have been asked to leave the room. Representatives of the news media would have been specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. Note that no decision can be made in executive session. At the end of the executive session, the Board returned to open session. Executive session adjourned at 1:54 pm.

## **VI General Session**

Vice President McKenzie-Tucker then called the general session of the Board back to order at 1:54 pm. All Board members who were in attendance for the earlier session were present. No members of the public were in attendance.

Having no further business, Vice President McKenzie-Tucker then adjourned the meeting.

## **V Adjournment** - the meeting adjourned at 1:55 pm.

The mission of the Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities. In order to protect the public, it is the Board's responsibility to insure that all of Oregon's death care facilities are properly licensed.

The Board is self-supporting and derives its financing from licensing, examination, and a portion of the death certificate filing fee (not the fees derived from the purchase of a certified copy of a death certificate).