ePaystub Quick Start Guide

Go to the ePaystub Registration site

https://swapp.oregon.gov/EmployeePayrollPortal/Register.aspx

Enter your registration information

Enter your agency number, Oregon employee identification number and payment number from one of your last three paystubs.

Click register.

Verify your email address

or add one if this field is blank. You may use a personal or work email address.

Create your password

7-12 characters with 1 capital letter, 1 number and 1 of the following special characters - !@#$&* (ex. Password1!)

Click save.

Login to ePaystub

After creating your password, you will be directed to the login page. Use your new password, not your payment number to login.

Agree to the Terms and Conditions

You must agree to view your paystubs.

View, print and/or save your paystubs

Congratulations, you have successfully created your ePaystub account*.

*Additional information and help is provided at http://epayroll.oregon.gov.