



OREGON AIR NATIONAL GUARD

Oregon Military Department
NGOR-AC/AGR
P.O. Box 14350
Salem, Oregon 97309-5047



NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF25-544

POSITION INFORMATION

Open Date:	21-Mar-2025
Close Date:	Open until Filled
Position Title:	Combat Airfield Operations Squadron Commander
Unit:	270th Combat Airfield Operations Squadron
Location:	Kingsley Field, Klamath Falls, Oregon
DAFSC	C13M3
Minimum Required Skill Level	5
UMD Position Number *	075840334
Maximum Rank/Grade**	Lt Col
Minimum Rank/Grade:	Maj
Projected Start Date:	ASAP
Cross-Training Opportunity:	Yes- See last page for entry requirements
Additional Requirements:	Pending Resource Availability. This is a One Time Occasional Tour (2-3 years)

WHO MAY APPLY FOR THIS POSITION:

All Current Members of The Oregon Air National Guard and Those Eligible for Membership in the Oregon Air National Guard

AREAS OF CONSIDERATION:

Area 1: Current Permanent Full-Time and Traditional Members of The Oregon Air National Guard

Area 2: Those Eligible for Membership in the Oregon Air National Guard

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

Section/ Shop Supervisor: Lt Col Christopher Ridlon, 541-885-6336

HR Liaison: Meghan McMackin / MSgt Melissa Wohlers 541-885-6580

**Vacancy And Grade Contingent on Resource Availability*

***Promotion To the Highest Grade May Not Be Supported by The Units Manning Authorizations*

ELIGIBILITY AND ENTRY REQUIREMENTS INTO THE AGR PROGRAM

- Member Must Meet All Eligibility Criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member Will Be Required to Hold a Compatible Military Assignment in The Unit They Are Hired to Support.
- Member's Military Grade Will Not Exceed the Maximum Military Duty Grade Authorized on The Unit Manning Document (UMD) For the Position.
- Member Must Meet the Physical Qualifications Outlined in DAFMAN 48-123, Medical Examination and Standards, Attachment 2 Before Being Placed on An AGR Tour.
- Member Must Have Retainability to Complete the Tour of Military Duty.
- Member Must Not Be Eligible for Or Receiving a Federal Retirement Annuity.
- Member Must Comply with Standards Outlined in DAFMAN 36-2905, Fitness Program to Be Eligible for Entry into The AGR Program.
- Member Must Hold Required AFSC Or Be Eligible for Retraining (If Applicable) And Meet All Eligibility Criteria In AFECDD/AFOCD

ADDITIONAL INFORMATION

- AGR Members Will Participate with Their Unit of Assignment During Regular Scheduled Drill (RSD).
- AGR Tour Lengths in The State of Oregon Are Governed by Director of Staff - Air
- Initial AGR Tours In Oregon Will Not Exceed 3 Years; Follow-On Tours Will Be From 1 To 6 Years, Per ANGI 36-101 And Orang Force Management Policy
- Selectee Will Be Required to Participate in The Direct Deposit Electronics Funds Transfer Program.
- A Law Enforcement Background Check May Be Required Prior To Appointment to This Position; By Submitting a Resume or Application for This Position, You Authorize This Agency to Accomplish This Background Check.
- AGR Service in The Oregon Air National Guard Is Governed by Applicable AFI, ANGI, Selective Retention Review Boards (SRRB) And Command Policy Memorandums (CPM)

SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION:

You MUST submit ALL required documents IAW this announcement. Written explanation is required for any missing documents. All applicants are strongly encouraged to thoroughly review all application procedures prior to contacting ORANG/HR and especially prior to submitting your application. Applications will not be accepted after the close date listed on this announcement.

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 Nov 2013**
 - NGB FORM 34-1: <https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
 - Application must be completely filled out
 - Type or Print in Legible Dark Ink, Sign, and Date the application OR Digitally Sign
- **Current Report of Individual Personnel (RIP)**
 - RIP must show ASVAB Scores
 - Skill level commensurate with grade
- **Fitness Report**
 - Current, Passing score at time of submission and through announcement close date
 - Form 469 is required for exemptions on most recent fitness assessment even if expired
- **Official AF Form 422 current within 12 months only if Cross-Training Opportunity is applicable**
- **Additional Required Documents:**
 - Last 3 EPB/ OPBs
 - Official AF Bio

APPLICATION SUBMISSION INSTRUCTIONS

- **Email applications to: 142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil**
- **E-Mail Subject Line should be the Announcement Number and Last Name ONLY** (Example: AF24-XXX - Doe)
- All documents should be consolidated into a SINGLE PDF, in the order listed above
 - File Name will be: Announcement number and Last Name (Example: AF24-999 – Doe)
 - Documents not combined will be attached and labeled with the same naming convention (AF24-999 – Doe – 1)
 - Do not use the Portfolio feature
- Limit file size to less than 5MB

OREGON ANG JOB OPPORTUNITIES (<https://www.oregon.gov/omd/ONG/Pages/Oregon%20Air%20National%20Guard%20Jobs.aspx>)**TECHNICIAN POSITION VACANCY ANNOUNCEMENTS** (<https://www.usajobs.gov/Search/Results?l=Oregon&d=AF&k=&p=1>)**Technician Vacancy Announcement Number**

N/A

DESCRIPTION OF DUTIES

1. Determines Squadron goals that are the foundation for long and short range planning and execution of all programs. Provides the focus for all Squadron functions and activities ensuring operational and organizational plans support the vision and goals of the Squadron and ensures that funds, equipment, manpower, and facilities are properly resourced and utilized to meet the mission. Ensures goals are in consonance with higher headquarters direction and local limitations. Considers factors such as current and future mission needs, political climate, environmental concerns, area demographics, and tactical training location availability. Plans the work to be accomplished by subordinates, sets and adjusts short-term priorities, and prepares schedules for completion of work. Assigns work to subordinates based on priorities, selective consideration of the difficulty and requirements of the assignments, and the capabilities of employees. Provides employees with advice, counsel or instruction on both work and administrative matters. Maintains military and full-time strength through recruiting and retention programs. Oversees the accomplishment of the mission training program. Ensures squadron Unit Type Code (UTC) training satisfies established requirements and meets combat readiness objectives and Air Force contingency requirements. Ensures instructor personnel meet and maintain stringent certification and qualification standards. Ensures personnel are trained and exercised in wartime skills. Demonstrates mission capability through a series of extensive Air Force inspections and Unit Effectiveness Inspections (UEI). Ensures required records and documentation of programs are maintained. Maintains an effective leadership career development program. Makes critical judgments and on-the-spot decisions regarding the safety of assigned personnel. Hears and resolves employee complaints and refers serious unresolved complaints to higher-level management. Initiates action to correct performance or conduct problems. Effects minor disciplinary measures such as warnings and reprimands and recommends action in more serious disciplinary matters. Creates a work environment free of bias and harassment and ensures Equal Employment Opportunity Program is effective. Establishes channels of communication within the squadron to keep personnel informed and provide feedback. Finds ways to improve or increase the quality of the work directed. Develops performance standards, explains performance expectations, evaluates the work performance of subordinates, and gives special recognition for outstanding performance.

2. Oversees the programs of the Squadron through subordinate supervisors that supervise technical and administrative activities within the organizational units.

Briefs ANG Wing leadership, Adjutant General, National Guard Bureau (NGB) and outside agencies (i.e., Air Combat Command (ACC), Federal Aviation Administration, etc.) on problems involving the relationship between the work of the organization supervised and broader programs, and the impact on such programs. Assures reasonable equity among units of performance standards and rating techniques developed by subordinates. Administers the execution of the allocated budget involving both federal and state funds. Through subordinate supervisors, ensures supply inventories are kept at proper levels; stock fund authorization will support unit activity level; and logistics plans meet mobilization/mobility requirements and support war plans. Oversees and reviews budget estimates and revisions for the procurement, maintenance, or repair and operation of ATCS equipment as well as training time, and manpower resources. Monitors and controls the expenditure of material and manpower resources in accomplishment of peacetime and wartime mission goals. Makes decisions on work problems presented by subordinate supervisors. Evaluates supervisors and serves as reviewing official on evaluations/appraisals accomplished by supervisors or senior workers. Selects or approves selections for non-supervisory positions and supervisory positions. Determines whether contractor performed work meets standards of adequacy necessary for authorization of payment. Finds and implements ways to eliminate or reduce barriers and impediments in the support and performance of the ATCS mission. Implements Federal and state military and civilian merit promotion, incentive awards, and suggestion programs. Works with union stewards and other union representatives in achieving mutually agreeable results.

3. Responsible for development, accuracy, and currency; or makes major recommendations for updates of the Base Land Use and Facilities Master Plan.
4. Responsible for implementing the Environmental Protection Program. Ensures all applicable environmental laws and rules are complied with. Implements a variety of federal, state and local programs to ensure mission effectiveness including the hazard abatement program, fraud waste and abuse program, health and fitness program, community relations program, public affairs program and a disaster response program. Plans and executes emergency response actions as directed by the state wing commander.
5. Coordinates with NGB, Major Commands, and other operating agencies to determine if existing operational capabilities are compatible with Air Force requirements. Maintains liaison with national, state and local governmental agencies such as law enforcement, disaster relief, airport management and others on matters of operational and environmental safety, protection of resources and other issues of possible unit impact. Incumbent is responsible to the FAA or other agencies for the daily control and operation of the military operating area, per letters of agreement and FAA regulation and coordinates with the FAA or other agencies to assist in the development or change of delegated/ designated airspace requirements. Coordinates with senior level personnel at US Embassies, coalition forces, Unified Commands, and all branches of the US military concerning operational and training policy, exercise and contingency planning and participation, funding and logistics support, and personnel and equipment adjustments necessary to meet changing mission requirements.
6. Negotiates and approves host tenant agreements, memorandums of understanding, Letters of Agreement (LOAs), Operating Instructions (OIs) joint use and inter-service agreements, and leases with military and civil agencies.
7. Ensures that proper and adequate security is maintained for the safeguarding of property, tactical communications-electronics equipment, radar and other sensor equipment, weapons and ammunition, resources, and people. Develops a Resource Protection Plan that identifies high value/ risk assets, evaluates potential threats and sets levels of protection. Ensures classified documents and equipment are accounted for, controlled, stored and safeguarded.
8. For those squadrons that are geographically separated units, ensures the implementation of a functional squadron information systems plan to provide for equipment data security, communications, data processing, and computer services.
9. Maintains proficiency in air traffic control facilities in order to maintain Air Traffic Control ratings/ position certifications.
10. Performs other duties as assigned.

CROSS-TRAINING REQUIREMENTS	
ASVAB Score	N/A
PULHES Score	N/A
Additional Entry Requirements	
<p>3. Specialty Qualifications:</p> <p>3.1. Knowledge. Knowledge is mandatory of: ATC procedures and techniques; AO planning and programming; aircraft accident and incident reporting and investigation procedures; hazardous air traffic report procedures (HATR); airspace management utilization and planning principles; federal and international rule-making actions; environmental requirements which apply to AO management; management of mobile assets and unit type code taskings for AO; AMPOS functions; AM functions; RAWS maintenance structure, operations, and sustainment; principles of meteorology; airfield and airspace criteria; radio interference reporting procedures; flight inspection of navigational aids and AO facilities procedures; theater air control system functions and operations and combat airspace management; and ICAO, FAA, and notice-to-airman (NOTAM) procedures.</p> <p>3.2. Education. For entry education requirements see Appendix A, 13M CIP Education Matrix.</p> <p>3.3. Training. For award of AFSC 13M3, completion of the Airfield Operations Officer Initial Skills Training (IST) course (E3OBR13M1 XXXX).</p> <p>3.4. Staff (13M4): Is awarded to officers in planning and policy making positions above the wing level. Staff positions require the same skills as those for the Qualified AFSC, but applied to developing broad policies, plans, and procedures.</p> <p>3.5. Other.</p> <p>3.5.1. For entry and retention of this specialty, physical qualification for Ground Based Control (Air Traffic Control) duty according to AFI 48-123, Medical Examinations and Standards, is mandatory.</p> <p>3.5.2. For award of AFSC 13M3, completion of Mission Qualification Training (MQT) IAW Airfield Operations Officer Training Program (AFI 13-204, Volume 1, Airfield Operations Career Field Development) is mandatory.</p> <p>3.5.3. Award Experience Set Landing Zone (LZ): The Landing Zone course provides advanced training for individuals filling, or selected to fill, deployment positions where they are required to perform landing zone duties. Students who graduate this course will operate in contested & non-contested environments. The Exp Set LZ will be awarded based on completion of formal training and experience performing specific duties. The Landing Zone course is designed for US Airfield Operations Personnel with 13M-Airfield Operations Officers, along with Air National Guard and Air Force Reserve personnel. In order to obtain the Exp Set LZ, Airmen shall complete the following criteria and proficiency: a. Certification of training from CCT/AMLO. b. Certification of training from the 435th TRS, Scott AFB. c. Certification of training from the 435th CRS, Ramstein LZSO course prior to 1 July 2021 and has conducted LZSO operations in the last three (3) years.</p>	