



# OREGON AIR NATIONAL GUARD



Oregon Military Department  
NGOR-AC/AGR  
P.O. Box 14350  
Salem, Oregon 97309-5047

## NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF26-536

### POSITION INFORMATION

<u>Open Date:</u>	14-Jan-2026
<u>Close Date:</u>	14-Feb-2026
<u>Position Title:</u>	Contracting
<u>Unit:</u>	173d Mission Support Group
<u>Location:</u>	173d Fighter Wing, Klamath Falls, Oregon
<u>DAFSC</u>	6C071
<u>Minimum Required Skill Level</u>	1
<u>UMD Position Number</u> *	0883814
<u>Maximum Rank/Grade</u> **	MSgt
<u>Minimum Rank/Grade:</u>	AB
<u>Projected Start Date:</u>	ASAP
<u>Cross-Training Opportunity:</u>	Yes- See last page for entry requirements
<u>Additional Requirements:</u>	See last page for cross-training

### WHO MAY APPLY FOR THIS POSITION:

All Current Members of The Oregon Air National Guard and Those Eligible for Membership in the Oregon Air National Guard

### AREAS OF CONSIDERATION:

Area 1: Current Permanent Full-Time and Traditional Members of The Oregon Air National Guard

Area 2: Those Eligible for Membership in the Oregon Air National Guard

### FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

Section/ Shop Supervisor: Lt Col Stroh 541-885-6380/DSN 830-6380

HR Liaison: Meghan McMackin 541-880-2440/DSN 830-2440, SMSgt Wohlers 541-885-6580/DSN 830-6580

\*Vacancy And Grade Contingent on Resource Availability

\*\*Promotion To the Highest Grade May Not Be Supported by The Units Manning Authorizations

## ELIGIBILITY AND ENTRY REQUIREMENTS INTO THE AGR PROGRAM

- Member Must Meet All Eligibility Criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member Will Be Required to Hold a Compatible Military Assignment in The Unit They Are Hired to Support.
- Member's Military Grade Will Not Exceed the Maximum Military Duty Grade Authorized on The Unit Manning Document (UMD) For the Position.
- Member Must Meet the Physical Qualifications Outlined in DAFMAN 48-123, Medical Examination and Standards, Attachment 2 Before Being Placed on An AGR Tour.
- Member Must Have Retainability to Complete the Tour of Military Duty.
- Member Must Not Be Eligible for Or Receiving a Federal Retirement Annuity.
- Member Must Comply with Standards Outlined in DAFMAN 36-2905, Fitness Program to Be Eligible for Entry into The AGR Program.
- Member Must Hold Required AFSC Or Be Eligible for Retraining (If Applicable) And Meet All Eligibility Criteria In AFECD/AFOCD

## ADDITIONAL INFORMATION

- AGR Members Will Participate with Their Unit of Assignment During Regular Scheduled Drill (RSD).
- AGR Tour Lengths in The State of Oregon Are Governed by Director of Staff - Air
- Initial AGR Tours In Oregon Will Not Exceed 3 Years; Follow-On Tours Will Be From 1 To 6 Years, Per ANGI 36-101 And Orang Force Management Policy
- Selectee Will Be Required to Participate in The Direct Deposit Electronics Funds Transfer Program.
- A Law Enforcement Background Check May Be Required Prior To Appointment to This Position; By Submitting a Resume or Application for This Position, You Authorize This Agency to Accomplish This Background Check.
- AGR Service in The Oregon Air National Guard Is Governed by Applicable AFI, ANGI, Selective Retention Review Boards (SRRB) And Command Policy Memorandums (CPM)

## SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION:

You **MUST** submit **ALL** required documents IAW this announcement. Written explanation is required for any missing documents. All applicants are strongly encouraged to thoroughly review all application procedures prior to contacting ORANG/HR and especially prior to submitting your application. Applications will not be accepted after the close date listed on this announcement.

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 Nov 2013**
  - NGB FORM 34-1: <https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
  - Application must be completely filled out
  - Type or Print in Legible Dark Ink, Sign, and Date the application OR Digitally Sign
- **Current Report of Individual Personnel (RIP)**
  - RIP must show ASVAB Scores
  - Skill level commensurate with grade
- **Fitness Report**
  - Current, Passing score at time of submission and through announcement close date
  - Form 469 is required for exemptions on most recent fitness assessment even if expired
- **Official AF Form 422 current within 12 months only if Cross-Training Opportunity is applicable**
- **Additional Required Documents:**

## APPLICATION SUBMISSION INSTRUCTIONS

- **Email applications to: [142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil)**
- **E-Mail Subject Line should be the Announcement Number and Last Name **ONLY** (Example: AF24-XXX - Doe)**
- All documents should be consolidated into a SINGLE PDF, in the order listed above
  - File Name will be: Announcement number and Last Name (Example: AF24-999 - Doe)
  - Documents not combined will be attached and labeled with the same naming convention (AF24-999 - Doe - 1)
  - Do not use the Portfolio feature
- Limit file size to less than 5MB

**OREGON ANG JOB OPPORTUNITIES** (<https://www.oregon.gov/omd/ONG/Pages/Oregon%20Air%20National%20Guard%20Jobs.aspx>)**TECHNICIAN POSITION VACANCY ANNOUNCEMENTS** (<https://www.usajobs.gov/Search/Results?l=Oregon&d=AF&k=&p=1>)**Technician Vacancy Announcement Number**

N/A

**DESCRIPTION OF DUTIES**

The primary purpose of this position is to perform a wide range of business functions in the execution of pre-award and post-award functions, using contracting methods and types, to assist in the procurement of standard or specialized services, commodities, design and/or construction within an operational contracting office.

Plans the overall approach to meet contracting program objectives for procuring a wide variety of mission requirements. Performs market research/analysis to determine availability of the requirement; analyzes market trends, commercial practices, conditions and technological advances and determines the sources to be solicited. Obtains and analyzes data on industry trends and recommends a course of action to varying layers of leadership and a wide range of units as appropriate.

Applies all statutory requirements including regulations, policies, procedures, business and industry practices, market trends, Government Accountability Office (GAO) and Comptroller General Decisions, public law, case law, and precedents to all acquisitions. Contracts assigned may contain a variety of unique attributes such as special handling provisions or other specialized terms and conditions, unfavorable market conditions, and limited competition or sole source requirements. Ensures the price schedule is properly structured, prepares the solicitation, determines sources to be solicited, issues solicitations and amendments, and determines the acceptability of offers based on an analysis of financial and technical information gained.

Formulates business strategy and produces documentation to build a historical file of all matters dealing with the acquisition of the requirement sufficient enough to protect the Air Force from litigation. Reviews completed official contract file to determine that all contractual actions are satisfied, there are no pending administrative actions to be resolved, all file documents are signed, there are no litigation actions pending, and the contract is complete in every respect and ready to be closed.

Contracting members may be required to resolve claims, disputes, and appeals, and may perform termination of contracts and negotiate and administrate termination settlements. Reviews contractor invoices for completeness, allowability, allocability, use of proper approved rates and conformance with contract terms and conditions, and approves/disapproves and certifies for payment. Prepares contract modifications, administrative change orders, and supporting documents for all contract actions including termination. Recommends cure or show cause notices. Determines liquidated or actual damages for nonperformance and/or recommends termination action.

Conducts field site visits to determine adequacy of contractor compliance, detect and/or correct labor standards violations, takes appropriate action to expedite delivery or performance when required by mission changes, monitors the contractors' use of government-furnished property inventories, and issues change orders as necessary.

Performs duties, as assigned, for the Government Purchase Card program.

Provides contingency contracting support in support of state, Air National Guard, Air Force, joint U.S., and allied forces.

Performs other duties as assigned.

## CROSS-TRAINING REQUIREMENTS

<b>ASVAB Score</b>	G: 72
<b>PULHES Score</b>	P3/ U3/ L3/ H2/ E3/ S3

### Additional Entry Requirements

Cross-Training Requirements IAW DAFECD 31 Oct 25:

3.2. For award and retention of 6C0X1 AFSCs:

3.2.1. Members must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

3.2.2. Commanders may disqualify enlisted members in cases where members are convicted by court-martial or receive non-judicial punishment for: Category 1, 2, or 3 crimes (NOTE: Categories of offenses are described and listed in AFMAN 36-2032, Military Recruiting and Accessions.), dereliction in the performance of duties involving contracting activities, misappropriation of government funds or property, financial irresponsibility, committing acts of misconduct relating to or engaging in falsification of legal documents, or failure to exercise sound leadership principles with respect to morale or welfare of subordinates, peers, leadership or customers.

3.3. Mandatory requirements for Non-prior service Airmen or Airmen who are being reclassified into 6C0X1:

3.3.1. For entry into, award of, and retention within these AFSCs of paragraph 3, members must:

3.3.1.1. Demonstrate the ability to speak distinctly and communicate effectively in writing.

3.3.1.2. Never have been convicted by court-martial and never received non-judicial punishment for dereliction in the performance of duties involving contracting activities, larceny, misappropriation of government funds or property, or financial irresponsibility.

3.3.1.3. Have no record of disciplinary action (Letter of Reprimand [LOR], Article 15 or court-martial) for committing acts of misconduct relating to or engaging in falsification of legal documents or documented failures (LOR, Article 15, or court-martial) to exercise sound leadership principles with respect to morale or welfare of subordinates, peers, leadership, or customers.

3.3.1.4. Never have been convicted by a civilian court of a Category 1, 2, or 3 offenses, or exceed the acceptable number of Category 4 or 5 offenses. Category 3, 4, or 5 traffic offenses alone are not disqualifying. NOTE: Categories of offenses are described and listed in AFMAN 36-2032, Military Recruiting and Accessions.

3.3.1.5. See attachment 4 for additional entry requirements.

3.4. Mandatory requirements for first term and career Airmen retraining into the 6C0X1 AFSC:

3.4.1. Cross Trainee applicants must be E-5 or below and cannot possess a promotion sequence line number E-6 prior to initial official notification of attendance to the Air Force Contracting Apprentice Course. Waivable for ANG through ANG Contracting CFM.

3.4.2. Those seeking to cross-train into Contracting must have an interview with the nearest permanently assigned SEL of a numbered contracting flight or contracting squadron. The cross-training candidate must obtain a written endorsement from the contracting SEL for entry into the AFSC 6C0X1. While not mandatory, it is recommended that members considering retraining into the 6C0X1 career field, provide a letter of recommendation from their Unit Commander or equivalent as a part of their retraining package. If an SEL of a numbered contracting flight or squadron is not available, the 6C MAJCOM Functional Manager must review and endorse the crosstraining approval package. All 6C0X1 retraining packages must be reviewed and approved by the 6C0X1 Career Field Manager.

NOTE:

Numbered flight SEL or squadron SEL MUST possess the Contracting vector for SEL in order to endorse the individual.

3.4.3. In order to qualify for an interview, members must meet the following criteria:

3.4.3.1. Member must have a current and passing Fitness Assessment at the time of the interview with the contracting SEL.

3.4.3.2. Member must complete the Contracting Retraining Assessment.

3.4.3.3. Member must have the ability to speak distinctly and communicate effectively in writing.

3.4.3.4. Must not have been convicted by court-martial nor received an Article 15 for the past 3 years and can never been convicted by court- martial nor ever received an Article 15 for dereliction in the performance of duties involving contracting activities, larceny, misappropriation of government funds or property, financial irresponsibility, or committing acts of misconduct relating to or engaging in falsification of legal documents.

3.4.3.5. Applicants can never been convicted by a civilian or military court of any Category 1 offense and can never have been convicted by a civilian or military court of other Category 2 offensive involving violence, theft, or a crime of sexual nature. No convictions by a civilian or military court of other Category2 or 3 offense within the past 3 years, nor exceed the acceptable number of Category 4 or 5 offenses. Category 3, 4, or 5 traffic offenses alone are not disqualifying. NOTE: Categories of offenses are described and listed in AFMAN 36-2032, Military Recruiting and Accessions.

3.4.4. See attachment 4 for additional entry requirements