



# OREGON AIR NATIONAL GUARD



Oregon Military Department  
NGOR-AC/AGR  
P.O. Box 14350  
Salem, Oregon 97309-5047

## NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

**ANNOUNCEMENT NUMBER: AF26-548**

### POSITION INFORMATION

<b>Open Date:</b>	18-Feb-2026
<b>Close Date:</b>	20-Mar-2026
<b>Position Title:</b>	Education & Training
<b>Unit:</b>	173 Operations Group
<b>Location:</b>	Kingsley Field, Klamath Falls, Oregon
<b>DAFSC</b>	3F251
<b>Minimum Required Skill Level</b>	5
<b>UMD Position Number *</b>	1239483
<b>Maximum Rank/Grade**</b>	SSgt
<b>Minimum Rank/Grade:</b>	SSgt
<b>Projected Start Date:</b>	ASAP
<b>Cross-Training Opportunity:</b>	Yes- See last page for entry requirements
<b>Additional Requirements:</b>	

### WHO MAY APPLY FOR THIS POSITION:

All Current Members of The Oregon Air National Guard and Those Eligible for Membership in the Oregon Air National Guard

### AREAS OF CONSIDERATION:

Area 1: Current Permanent Full-Time and Traditional Members of The Oregon Air National Guard

Area 2: Those Eligible for Membership in the Oregon Air National Guard

### FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

Section/ Shop Supervisor: CMSgt Steve Bitzer, 541-885-6177

HR Liaison: SMSgt Melissa Wohlers, 541-885-6580 or Meghan McMackin, 541-880-2440

*\*Vacancy And Grade Contingent on Resource Availability*

*\*\*Promotion To the Highest Grade May Not Be Supported by The Units Manning Authorizations*

## ELIGIBILITY AND ENTRY REQUIREMENTS INTO THE AGR PROGRAM

- Member Must Meet All Eligibility Criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Member Will Be Required to Hold a Compatible Military Assignment in The Unit They Are Hired to Support.
- Member's Military Grade Will Not Exceed the Maximum Military Duty Grade Authorized on The Unit Manning Document (UMD) For the Position.
- Member Must Meet the Physical Qualifications Outlined in DAFMAN 48-123, Medical Examination and Standards, Attachment 2 Before Being Placed on An AGR Tour.
- Member Must Have Retainability to Complete the Tour of Military Duty.
- Member Must Not Be Eligible for Or Receiving a Federal Retirement Annuity.
- Member Must Comply with Standards Outlined in DAFMAN 36-2905, Fitness Program to Be Eligible for Entry into The AGR Program.
- Member Must Hold Required AFSC Or Be Eligible for Retraining (If Applicable) And Meet All Eligibility Criteria In AFECD/AFOCD

## ADDITIONAL INFORMATION

- AGR Members Will Participate with Their Unit of Assignment During Regular Scheduled Drill (RSD).
- AGR Tour Lengths in The State of Oregon Are Governed by Director of Staff - Air
- Initial AGR Tours In Oregon Will Not Exceed 3 Years; Follow-On Tours Will Be From 1 To 6 Years, Per ANGI 36-101 And Orang Force Management Policy
- Selectee Will Be Required to Participate in The Direct Deposit Electronics Funds Transfer Program.
- A Law Enforcement Background Check May Be Required Prior To Appointment to This Position; By Submitting a Resume or Application for This Position, You Authorize This Agency to Accomplish This Background Check.
- AGR Service in The Oregon Air National Guard Is Governed by Applicable AFI, ANGI, Selective Retention Review Boards (SRRB) And Command Policy Memorandums (CPM)

## SUBMIT THE FOLLOWING REQUIRED DOCUMENTATION:

**You MUST submit ALL required documents IAW this announcement. Written explanation is required for any missing documents. All applicants are strongly encouraged to thoroughly review all application procedures prior to contacting ORANG/HR and especially prior to submitting your application. Applications will not be accepted after the close date listed on this announcement.**

- **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 Nov 2013**
  - NGB FORM 34-1: <https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
  - Application must be completely filled out
  - Type or Print in Legible Dark Ink, Sign, and Date the application OR Digitally Sign
- **Current Report of Individual Personnel (RIP)**
  - RIP must show ASVAB Scores
  - Skill level commensurate with grade
- **Fitness Report**
  - Current, Passing score at time of submission and through announcement close date
  - Form 469 is required for exemptions on most recent fitness assessment even if expired
- **Official AF Form 422 current within 12 months only if Cross-Training Opportunity is applicable**
- **Additional Required Documents:**

## APPLICATION SUBMISSION INSTRUCTIONS

- **Email applications to: [142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil)**
- **E-Mail Subject Line should be the Announcement Number and Last Name ONLY** (Example: AF24-XXX - Doe)
- All documents should be consolidated into a SINGLE PDF, in the order listed above
  - File Name will be: Announcement number and Last Name (Example: AF24-999 – Doe)
  - Documents not combined will be attached and labeled with the same naming convention (AF24-999 – Doe – 1)
  - Do not use the Portfolio feature
- Limit file size to less than 5MB

**OREGON ANG JOB OPPORTUNITIES** ( <https://www.oregon.gov/omd/ONG/Pages/Oregon%20Air%20National%20Guard%20Jobs.aspx> )

**TECHNICIAN POSITION VACANCY ANNOUNCEMENTS** ( <https://www.usajobs.gov/Search/Results?l=Oregon&d=AF&k=&p=1> )

**Technician Vacancy Announcement Number**

N/A

**DESCRIPTION OF DUTIES**

**POSITION DUTIES:**

PD released as part of CRA 01-1016 - ANG Air Operations Group

**DUTIES AND RESPONSIBILITIES:**

This position is located in the Readiness and Support (RS) Directorate of an Air National Guard Air Operations Group (AOG). Its purpose is to serve as the Unit Education and Training Manager and exercise responsibility for providing staff education and training to ensure all required training is achieved.

- As the Group Education and Training Manager, incumbent oversees, monitors, and evaluates military/ancillary training requirements for the unit. This includes on-the-job training (OJT) and formal training, including Air Operations Center (AOC) formal schools acquisition and scheduling. Subject matter areas for which training is administered involve a wide variety of technical, professional, clerical, and operational skills commonly found in an Air Operations Group organization. Advises the Commander, training officers, and supervisors on the status, progress, and programming of training. Plans, compiles, and forwards training projections to Host Wing and NGB, MAJCOM agencies. Monitors and reviews all training applications to ensure the proper documentation, justification, and qualifications. Coordinates with higher headquarters on matters pertaining to formal school training quotas. Identifies resources and funding requirements to accomplish required training.

- Monitors the OJT training programs for the group and supported units, if any. Establishes policies and procedures to provide a uniform and effective OJT program. Conducts meetings designed to familiarize training supervisors and directors with concept, scope, objectives, methods, and procedures pertinent to OJT. Develops reports, records, and methods to determine training status of assigned personnel. Ensures that personnel actions are entered into appropriate training and education administrative systems, such as Career Development Courses (CDCs), are monitored. Monitors utilization of personnel and initiates requests for training waivers, withdrawals, and training program deviations. Determines the validity of requests for retraining. Advises Commander and supervisors on matters pertaining to Extension Course Institute (ECI) and CDC program administration. Evaluates the administration, operation, and effectiveness of the overall training program, and prepares written reports.

- Monitors the Enlisted Specialty Training (EST) program by establishing policies and procedures to provide a uniform and effective EST program. Conducts meetings to familiarize training supervisors with concepts, scope, and prepares written reports.

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- Confers with management and key operating personnel to discuss factors pointing to training needs, problems, and the goals of training. Reviews training programs through analysis of reports, CDC results, USAF, MAJCOM and NGB directives. Schedules and makes staff assistance visits to directorates to evaluate local training programs, to determine compliance with current requirements, and to review the accuracy of training documentation.

- Maintains liaison with the Field Training Detachment (FTD), Air Education and Training Command (AETC) advisory services, film libraries, and other training device resources and ensures their effective utilization in support of AOG and related training programs.

- As unit Test Control Officer, administers controlled tests for personnel enrolled in mandatory/voluntary CDCs and Professional Military Education (PME) programs.
- Oversees, develops, and administers management training programs for all personnel. Instructs management, section supervisors, and trainers on the concepts, scope, and objectives of management training programs. Directs, conducts, and monitors the training necessary to ensure understanding of the AF management system. Monitors training to ensure the proper use of instructional methods and procedures.
- Performs other duties as assigned.

## CROSS-TRAINING REQUIREMENTS

**ASVAB Score**

A: 62

**PULHES Score**

P:3 U:3 L:3 H:3 E:3 S:3

**Additional Entry Requirements**

Cross-Training Requirements IAW DAFECD 31OCT25:

3.5. Other. The following are mandatory as indicated:

4. For entry into this specialty:

5. Prior qualification in any AFSC at the 5-skill level or higher (or 3-skill level if no 5-skill level exists). Note: For ARC, sister service applicants do not need to meet this requirement. Applicants must meet all other requirements.

6. Minimum grade E-4.

7. For RegAF, retraining applicants must shadow a 3F251 or 3F271 who has been appointed by the Base Functional Manager (BFM) for 5 duty days. The days a member shadows do not need to happen consecutively, but all 5 days must be completed before the BFM endorses the interview/recommendation letter.

8. Shadowing topics will include: OJT rosters, TPM briefing, training systems updates, CDC Administration, workcenter visits, Microsoft office applications.

9. Members who have performed Additional Duty Unit Training Manager (ADUTM) duties within the last year are exempt (documented on BFM recommendation letter).

10. If a BFM determines that a prospective trainee is not a good fit for the career field, and does not intend to recommend them for retraining into the 3F2X1 AFSC, the BFM does not have to coordinate the job shadow days.

11. For RegAF and AFRC, written recommendation for retraining approval from the Base 3F2X1 Functional Manager and retraining package (to include retraining recommendation memorandums) must be reviewed and approved by the Air Force 3F2XX Career Field Manager. Note: AFRC retraining packages are approved by respective AFRC 3F2 MAJCOM Functional Manager.

12. Retraining into the 3F2X1 career field within the ARC is restricted to the grades of E-7 and below. Note, for the ANG, members assigned to the Wing 3F2 Functional Manager position or Base Training Manager position must have a minimum of 24 months as a 3F271.

13. See attachment 4 for additional entry requirements.

14. For entry, award, and retention of these AFSCs, ability to speak distinctly.

15. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

16. Note for ARC Only: Refer to the 3F Introduction section for FSS SEL position information.