



DEPARTMENT OF DEFENSE
DCPAS
Defense Civilian Personnel Advisory Service

Fact Sheet

MyBiz+ for Managers
and Supervisors



MyBiz+ For Managers And Supervisors

DCPAS is pleased to introduce the latest online self-service tool: **MyBiz+ for Managers and Supervisors**.

This tool provides managers and supervisors with secure online access to their team members' civilian HR information. Authorized users are able to view individual or group HR data, run reports, and respond to HR suspenses and notification from their CAC-enabled desktop. Designed to be flexible, intuitive and interactive, **MyBiz+ for Managers and Supervisors** features include:

- At a glance HR information about your team
- Easy to understand descriptions of data elements
- On-demand reports
- Notifications for managers' information
- Suspenses for managers' action

MyBiz+ for Managers and Supervisors is part of the MyBiz+ suite. Access is through the DCPDS Portal and then clicking the 'MyTeam' tile (see below).

<https://compo.dcpds.cpms.osd.mil/>

For more information about DCPAS and the products and services provided, visit us online at:

<http://www.cpms.osd.mil/>



Personal



Pay, Leave
and Benefits



Professional
Development



Position



Performance



Reports



MyTeam